

1 state. We did just about everything we could do up until now. He said Kathy Gehr had
2 been maintaining an area for 16 years. The Commission is going to see something he
3 just received that matches unknown graves with names and that in itself was quite an
4 evolution and that was Mary Jane and Pat (Blake) working with Southeastern Surveying
5 who has done a fantastic job. He said he didn't think they would have bid as low as
6 they did had they known what they were up against.

7
8 Darrell Jarvis of the Trailblazers came forward and gave a presentation (copy attached
9 and made part of these minutes). He said he was before the Commission to discuss
10 the Lake Mary Cemetery Project and what we have done collectively with Parks and
11 Recreation and the Trailblazers to come up with a plan on how we can enhance the
12 new section of the cemetery as well as the add-on part called Section C.

13
14 Mr. Jarvis said we need to seek approval of the transfer of the cemetery to the City and
15 that has to be done before the rest of the project can be completed. We will discuss the
16 concept of the project, the transfer of City land to the cemetery, the involvement of the
17 Trailblazers, and the funding for the project.

18
19 Mr. Jarvis said the cemetery has been privately managed since the late 1800's by the
20 Lake Mary Cemetery Association. The Association has indicated that they wish to turn
21 the cemetery over to the City of Lake Mary. In anticipation of transfer of responsibility to
22 the City, we contracted with Southeastern Surveying to identify all existing graves and
23 create a site plan for expansion. The Association funded the \$30,000 for the survey.
24 The survey and many hours of subsequent research have resulted in the location of all
25 occupied graves in the existing cemetery and a site layout for the expansion.

26
27 Mr. Jarvis said the concept is to enhance and expand the Lake Mary Cemetery. The
28 benefit is a community improvement project that supports the downtown redevelopment
29 efforts by improving a City site next to the train station, enhances a historic site found in
30 the 1890's, provides opportunity for area residents to be laid to rest in a historical city
31 cemetery, and enhancement and ongoing maintenance funded through the sale of
32 additional plots.

33
34 Mr. Jarvis showed the layout. Section A is the existing cemetery which is not being
35 addressed tonight. We are talking about Sections B and C, with B being currently
36 owned by the cemetery but no graves or bodies were found in that section. Section C is
37 land we are asking the City to add on to Section B.

38
39 Mr. Jarvis said the Trailblazers' role is to assist in the design and development of
40 layouts for the expanded cemetery, develop with Parks and Recreation staff a business
41 plan for marketing and operations (they have a draft for that), and help coordinate the
42 implementation of the business plan and marketing initiative.

1 Mr. Jarvis showed the project funding which are the proposed enhancements. We have
2 put this in order of priority as far as what is needed, but the whole \$275,000 is needed.
3 We need the hardware to mark the graves, \$10,000; the access road, \$28,000;
4 benches, electricity and lighting, \$37,000; and landscape/irrigation, \$50,000. He
5 explained electricity was needed to run the irrigation and as we improve this we want to
6 have some kind of security and security lighting is not a bad idea. We will put in a
7 perimeter fence and entrance enhancements, \$40,000; software for sales and records,
8 \$25,000; a 4-unit, 88-niche columbarium in the plan which are niches for cremation
9 urns, \$35,000; and a contingency of \$50,000. He showed examples of fences and
10 columbaria.

11
12 Mr. Jarvis said perpetual care talks about the additional grounds maintenance that
13 Kathy Gehr is going to need. Once we enhance and start putting people in that
14 cemetery there is going to be a lot more work to maintain than currently exists with the
15 old cemetery (\$30,000). To make this successful we are going to need sales and
16 support staff to assist in the sale and presentation of those plots (\$40,000). We
17 estimate a \$70,000 annual fee. Annual sales required to fund the perpetual care is 35
18 gravesites. Sales of additional plots should provide additional maintenance funding for
19 approximately 29 years before adjustment for inflation and pricing.

20
21 Mr. Jarvis said how do we pay for it. On the projection we are using 1,200 cemetery
22 plots and we have 1,236 which have been laid out by Southeastern. These are
23 projections and planning figures. The plots at \$2,000 each gives us \$2.4 million
24 projected revenue for sale of all the plots within the cemetery. The idea is non-residents
25 will be charged an additional \$500 (\$2,500). We are looking at the concept of resident
26 versus non-resident. The 88 columbarium niches at \$1,000 each is a net of \$45,000.
27 Columbaria are such that we can add columbaria. Some projections say 70% of deaths
28 are in cremation as opposed to burial. We are looking at the idea as we go along and
29 we can always go with additional columbaria and the price pays for itself. Sales needed
30 to recover \$275,000 equals 140 plots. People usually buy two plots so we are talking
31 about 70 sales.

32
33 Mr. Jarvis said on comparative pricing we tried to put ourselves in the middle. Oaklawn
34 and Winter Park are higher and Sanford is lower. This is open for discussion but on our
35 estimates and feeling of what we've done with checking with surrounding areas, putting
36 ourselves in the middle will probably allow us to get the maximum revenue as well as
37 getting the sales.

38
39 Mr. Jarvis said in the packet the Commission got a draft of rules and regulations. Once
40 the City assumes responsibility for the cemetery, the rules and regulations will apply to
41 both current and future gravesite owners. All current owners and/or their descendents
42 will be sent a copy of the regulations, pricing and a letter announcing the transfer to the
43 City.

1
2 Mr. Jarvis said we are coming before the Commission today to explore the transfer of
3 the cemetery to the City, to develop the concept of the project, transfer of City land to
4 the cemetery (which is Section C being added to the cemetery), the involvement of the
5 Trailblazers, and funding for the project.

6
7 Commissioner Gray asked how much the Cemetery Association had in their kitty. Mrs.
8 Duryea said they gave almost \$35,000 to the City. Mr. Carrico said \$21,000 was used
9 for the survey. Commissioner Gray asked what was done with the rest.

10
11 Ms. Sova said when the certificates of deposit for the Cemetery Association came due
12 last November we deposited them and created City funds for them so the City has
13 possession of that money.

14
15 Commissioner Duryea asked the statutory laws on stacking.

16
17 Mr. Carrico said we called the state and we are not under many statutes because those
18 apply mostly to cemeteries with five acres or more. We cannot be involved in the sale
19 of headstones, etc. We can open and close the grave and we can sell vaults. There is
20 nothing against stacking. We just didn't consider it.

21
22 Commissioner Duryea said there has been some trading going back and forth with
23 plots. He thought somewhere in the regulations it should state if somebody wants to
24 sell them they have to sell them back to the City. He could see a funeral director buying
25 up all of these.

26
27 Mr. Plank said that is in the draft regulations. Another thing that is important is you do
28 not actually own that plot of land. You own the right to be buried there. That was
29 consistent throughout all the documents we looked at. Once the changeover takes
30 place, it's better to get the problem over with early by notifying everybody that this is the
31 way it's going to operate.

32
33 Deputy Mayor Brender said one of his concerns was the records and the next big thing
34 was cost. He looked at this from the standpoint of whether or not the City is going to
35 make money. If we can sell \$2.4 million worth of plots then we can operate with \$1
36 million over 10 or 15 years. He would like to see the City reserve \$1.5 million in a
37 separate account so we can maintain it. Once this is sold out we've got to go on past
38 that. He said as long as they could reserve that money and maintain it in a separate
39 fund he would have no objection.

40
41 Commissioner Lucarelli asked if other cemeteries stack. Mr. Carrico answered
42 affirmatively and would depend on the ground level.

43

1 Deputy Mayor Brender said another thing they have to look at is we are going to have a
2 cemetery in the middle of the transit oriented development district which means it has to
3 be maintained and look nice. It's got to be cordoned off and we have to make it
4 comfortable. We have to recognize the fact this is part of downtown.
5
6 Mrs. Duryea said with Bill, Pat and Darrell it is in good hands. They have researched it
7 and know what they are doing.
8
9 Deputy Mayor Brender said he wanted it to look nice from the outside. That's going to
10 be the first thing people see riding in on the train. Any new technologies or ideas need
11 to be explored.
12
13 Mr. Carrico said those are things we have discussed but there are still a lot of unknowns
14 and decisions to be made.
15
16 Mr. Litton said one of the big things we need to wrestle with is the time involved. The
17 Trailblazers prefer as a group that we invest the \$275,000 up front and "build it and they
18 will come"—put the fence, irrigation and landscaping in. The faster we do that the better
19 our sales efforts are going to be.
20
21 Deputy Mayor Brender said he looked at this as a loan of the City to the cemetery and
22 we would get that money back. He wanted this done right. We are going to be selling
23 downtown right around it.
24
25 Commissioner Gray said the agreement was well done and questioned if the City
26 Attorney helped with it.
27
28 Mr. Carrico said this has not been the easiest thing he has done in parks and
29 recreation. We went through private and public cemeteries and then said this is the
30 best one. We called and asked the gentleman who wrote this if we could use it and he
31 said we could. He talked to Jackie Sova and John Litton asking if this was plagiarism
32 and they said it was not because it was public record. That agreement was very
33 specific and we deleted some things.
34
35 Commissioner Gray questioned the liability and delays on Page 10. She asked if this
36 would be reviewed by an attorney.
37
38 Mayor Mealor said there was no reason for Ms. Reischmann to be here this evening
39 because we are discussing it. He said she does have some concerns, has done some
40 research and will be sharing that with Mr. Litton and the Commission at the appropriate
41 time.
42

1 Mayor Mealor said within the last week he had two very recognizable individuals in the
2 community compliment him for the recent interactions with Mr. Omana and his team and
3 the way they were being treated by the City. That word is going to spread in terms of
4 potential investment. This is going to be an investment. He said he was fuzzy on how
5 they were going to operationalize this. We're interested in partnering with the
6 Trailblazers much like we did with the splash park and the enhancements on Rinehart
7 Road. He asked how this was going to play out in terms of operationalizing, the
8 Trailblazers' role, and designated City point person, recognizing we have elections in
9 the fall and personnel changes. He asked how to get a handle so we could articulate
10 this to anyone who is interested.

11
12 Mr. Jarvis said Bill Carrico would be the point guy since he is the Director of Parks and
13 Recreation. From the Trailblazers' perspective we will do pretty much like we do for
14 other projects. We are there to support and help any way we can. We are going to
15 have meetings with Parks and Rec. as far as the stages of the cemetery. We are going
16 to help with the RFP's for the construction part. We anticipate being involved all the
17 way through.

18
19 Mr. Plank said the Trailblazers' role is basically that of support. The operating
20 responsibility rests with the City.

21
22 Mr. Litton said in the past the Trailblazers focused on the fundraising side.

23
24 Mr. Plank said this is a different project and that would not be appropriate, but we did
25 talk about it. We will support it to make sure it turns out like we believe it should be just
26 as we did with other projects.

27
28 Mr. Carrico said some of the big questions are do we try to sell quickly, do we sell to
29 non-residents and try and return this money to the City, or do we save this for residents.
30 It was mentioned 70% are cremations but a lot of people spread the ashes and don't
31 use cemeteries. Others buy the gravesites and use one casket for three urns. He
32 asked if we go with flush graves. If we go fast and try to sell them to the public, it puts
33 Parks and Recreation in a whole new ballgame. He said Amber would be out of the
34 office selling. We are going to be down there working with funeral directors and
35 families. Kathy's crews are going to higher maintenance levels. Flush markers or
36 raised make a big difference.

37
38 Mayor Mealor said those are the kinds of points that need to be put on the table right
39 now--bringing that budget forward, where are we in that discussion or have we even
40 had that discussion. There has to be increased personnel costs.

41
42 Mr. Litton said we had a good year last year and we are very fortunate. Ms. Sova
43 interjected we have \$13,275,000. Mr. Litton said that was more than anticipated and we

1 have the money. We need to spend it wisely because we don't see any improvement
2 next year.

3
4 Mayor Meador said the strategy of asking for the \$275,000 up front makes a lot of sense.
5 Go ahead and take something and create an amenity. We create something very
6 pleasant to look at. We know we can do a good job in that area. Once that's there then
7 we do the marketing. That gives us time to answer some of the things being brought
8 up. He said he didn't know the answers. He said personally it would be hard for him to
9 invest an additional \$2-4,000 right now to buy two plots.

10
11 Commissioner Duryea said one of the serious considerations and something we
12 brought up many years ago is allowing people to buy into the cemetery. The people
13 who are buried in there now were active in that cemetery and wanted to keep it for the
14 City of Lake Mary residents. He said he didn't know if that was possible.

15
16 Mrs. Duryea said in the years she had been with the cemetery they never promoted or
17 advertised it. It was part of a little country cemetery that just took care of itself. With all
18 the improvements we won't have to do marketing. It will be beautiful and people will be
19 inquiring and will want to be buried there.

20
21 Mr. Litton asked Commissioner Duryea if he was talking about residents versus non-
22 residents. Commissioner Duryea answered affirmatively.

23
24 Mrs. Duryea said if they had non-residents it would be filled up right away.

25
26 Commissioner Duryea interjected that especially when funeral people know this is
27 available and cheaper than some place else. That is something that has to be resolved
28 before we get too far into it.

29
30 Mr. Carrico said that is one issue and based on the answer to that situation, we have to
31 gear up for more people to be there to sell them or work with the funeral homes or we
32 have to say we're okay where we are with a few minor changes.

33
34 Deputy Mayor Brender said we have no idea how many it's going to take because we
35 have no idea how many we are going to sell nor do we know how many we want to sell.
36 These are questions we have to figure out. Regarding the comments about selling
37 outside the City, we are going to have people within 5 or 10 miles because this is going
38 to be a cemetery and everybody knows Lake Mary will take care of it. This could be
39 sold out in no time. He questioned if they should come up with a fee for outside
40 residents that is substantially more expensive to discourage that and then there are the
41 personnel costs.

42

1 Mayor Mealor asked if the City was going to be responsible for the actual preparation of
2 the interment.
3
4 Mr. Carrico answered negatively. We work with funeral directors and they open,
5 provide a tent, chairs, and then they close it. We pay them and then the family of the
6 person being buried pays us. We could never do that properly.
7
8 Commissioner Lucarelli said that was the same thing with the vaults that would be
9 subbed out. We pay them and then the family would pay us.
10
11 Mr. Litton said we end up carrying that money sometimes for a while because we can't
12 take the product back.
13
14 Mr. Carrico said in the old cemetery to lay out a grave, three different people surveyed
15 that cemetery in the old days to find the right spot. We still have to bury them because
16 there are still families that have relatives in there. We're not going to sell new spots
17 there but we're going to have to honor those that had relatives there. That's another
18 part of the equation.
19
20 Deputy Mayor Brender asked where they came up with the estimate of \$40,000. Mr.
21 Carrico indicated he "pulled it out of the air".
22
23 Deputy Mayor Brender said he thought they would need more than just taking Amber off
24 for a few hours.
25
26 Mr. Litton said it would depend. If we are going to sell just to Lake Mary then we might
27 not have to for awhile.
28
29 Commissioner Duryea said for budget preparation we have to look at the worst case
30 scenario.
31
32 Mr. Carrico said a big part of the job is working with people who have lost someone and
33 Amber feels comfortable with that.
34
35 Mr. Carrico said they discussed burials for veterans and they are done differently
36 everywhere. In some cases there are veterans' sections. If we don't have something
37 for veterans we will be in the newspaper. We are recommending that veterans receive
38 a 50% discount for their gravesite.
39
40 Mr. Carrico said another huge area of discussion is do we go with upright monuments,
41 which most people want, or do we go flush. Flush is much easier to maintain but the
42 upright gives more character to the cemetery.
43

1 Mr. Carrico said there were so many things to work out and he, the Trailblazers, Kathy
2 (Gehr) and Gunnar (Smith) differed on some of these things. Kathy wanted it flush
3 because it is easier to maintain but a lot of people have said they would not buy if they
4 could not put in a headstone.

5
6 Mrs. Duryea said she preferred a variety. It adds personality and charm. We went to all
7 the cemeteries and it was fascinating. One had a civil war section.

8
9 Mayor Mealar said in the community where his father grew up, there is a pre-civil war
10 cemetery and it transcends down a hill to a very contemporary cemetery, and there is
11 character. It will add a sense of character with the fence. We have opportunities with
12 visual appeal.

13
14 **SIDE 1B**

15
16 Mayor Mealar said he was leaning toward the option of variety.

17
18 Commissioner Duryea said there needs to be some limits. You can't have a statue of
19 David.

20
21 Mayor Mealar asked if anyone was opposed to variety but capturing Commissioner
22 Duryea's concern. There were no objections.

23
24 Mr. Carrico asked when they wanted the City to take over the cemetery.

25
26 Mayor Mealar said if we have the budget wherewithal to, he asked the preference of the
27 Commission in terms of timeframe.

28
29 Commissioner Duryea said we can't make a motion to approve but it would be prudent
30 to get the City Attorney involved.

31
32 Mr. Litton said a lot of the legal stuff is done but not all of it.

33
34 Mayor Mealar directed staff to bring something to the Commission at the earliest
35 possible date.

36
37 Mr. Carrico said we will be there to oversee these things. Everything that we built we
38 watched it being built and a lot of things would have gone haywire if they had not.

39
40 Mayor Mealar said he would rather put it on the table now than deal with the unintended
41 consequences ten months from now when we have a different dynamic.

1 Mr. Carrico said it just can't be immediate. The things that have been heard tonight
2 have not been bid. We've done a lot of research but now we have to get down to brass
3 tacks.

4
5 Mayor Meador said we know we are going to provide a variety. There was a suggestion
6 that veterans receive a 50% discount (veterans only and not their spouses). There
7 were no objections.

8
9 Commissioner Duryea said this was premature because we can't go to the contractor
10 and have anything done unless the City actually owns the property. As soon as we get
11 the legal transfer out of the way then we can start construction.

12
13 Mr. Litton said the City is going to assume the responsibility and liability for the old
14 cemetery at the same time.

15
16 Commissioner Gray said about the veterans and their spouses, in St. Louis they bury on
17 top of each other. If we give 50% in the veterans' area she asked if there could be
18 stacking.

19
20 Mr. Plank said Greenwood in Orlando does it but they have much higher ground. We
21 would have to check the water level.

22
23 **It was the consensus of the Commission that staff bring something back at the**
24 **earliest date possible.**

25
26 Mayor Meador asked Mr. Carrico and his team to keep a running tally of issues as they
27 come up that we can be thinking about and put them in the agenda packet as a FYI. We
28 don't have to address them at the time and it doesn't require a comment at a
29 Commission meeting. We can start to meet with Mr. Carrico and get feedback and get
30 consensus built at the appropriate time.

31
32 There being no further business, the work session adjourned at 6:05 P.M.

33
34

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held April 1, 2010,
2 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road.

3
4 I. Call to Order

5
6 The meeting was called to order by Mayor David Mealor at 7:05 P.M.

7
8 II. Moment of Silence

9
10 III. Pledge of Allegiance

11
12 The Pledge of Allegiance was led by former Mayor Thom Greene.

13
14 IV. Roll Call

15
16 Mayor David Mealor
17 Deputy Mayor Gary Brender
18 Commissioner George Duryea
19 Commissioner Shirley Gray
20 Commissioner Jo Ann Lucarelli

John Litton, City Manager
Carol Foster, City Clerk
Jackie Sova, Finance Director/
Assistant City Manager
John Omana, Com. Dev. Dir.
Gary Schindler, City Planner
Dave Dovon, Asst. Public Works Dir.
Bill Carrico, Parks & Recreation Dir.
Colin Morgan, Deputy Police Chief
Katie Reischmann, City Attorney
Mary Campbell, Deputy City Clerk

21
22
23
24
25
26
27
28 V. Approval of Minutes: March 18, 2010

29
30 **Motion was made by Commissioner Gray to approve the minutes of the March 18,**
31 **2010, meeting, seconded by Deputy Mayor Brender and motion carried**
32 **unanimously.**

33
34 VI. Special Presentations

35
36 A. Proclamation – National Police Week

37
38 Mayor Mealor said sometimes the hallmark of a community is determined by its
39 commitment to public safety and it is an honor for the Commission to bring this
40 proclamation forward. He read and presented to Deputy Chief Morgan a proclamation
41 proclaiming May 9 – 15, 2010, as “National Police Week” and May 15, 2010, as “Peace
42 Officers’ Memorial Day”.

1 Mayor Mealor asked Mayor Greene to come forward. Mayor Mealor said the seven
2 municipalities, the School Board, County Commission and elected officials in our
3 expanded community are blessed in that we have an incredibly cooperative working
4 spirit. This past week we lost one of ours. At the request of Mayor Thom Greene, he
5 and I will present this proclamation and Mayor Greene will read this proclamation at the
6 City of Sanford's next Commission meeting. Mayor Mealor read and presented to
7 Mayor Greene a proclamation proclaiming April 16, 2010, as "Jack Bridges Appreciation
8 Day".

9
10 Mayor Greene thanked the Commission for the proclamation. He said in the 1990's the
11 City of Lake Mary and City of Sanford had some rough times, some conflicts and issues
12 but as the years progressed, those issues were dealt with and we started getting along.
13 One of the reasons for that was commissioners like Jack Bridges who were able to see
14 the bigger picture and put aside our differences. Because of Jack's help, the City of
15 Sanford and the City of Lake Mary have a wonderful working relationship and respect
16 each other to a very high degree. He thought Sanford would appreciate this and
17 understand Lake Mary's respect for the Sanford City Commission.

18
19 Mayor Mealor said Mayor Greene was a very modest individual. This City received a
20 letter of thanks and commendation for the work that Thom Greene did as Mayor of the
21 City of Lake Mary and facilitating those enhanced relationships. He said he was the
22 beneficiary today with his relationship with Mayor Kuhn. It is very pleasant and
23 agreeable and much of that goes to Mayor Greene's efforts prior to him having this title.

24
25 VII. Unfinished Business

26
27 A. Ordinance No. 1346 – Granting Florida Power & Light a non-exclusive
28 franchise – Second Reading (Public Hearing)

29
30 The City Attorney read Ordinance No. 1346 by title only on second reading.

31
32 Mr. Litton said we had some issues with Progress Energy on their tree trimming
33 practices in the past. He said FP&L agreed and it is in the packets that they will notify
34 the City and keep us advised of their vegetation needs so we don't get caught like we
35 did with Progress Energy a couple of times. We incorporated a similar agreement with
36 Progress Energy on the last franchise renewal. FP&L has agreed to basically follow the
37 same path.

38
39 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1346. No
40 one came forward and the public hearing was closed.

41
42 **Motion was made by Deputy Mayor Brender to approve Ordinance No. 1346 on**
43 **second reading, seconded by Commissioner Lucarelli and motion carried by roll-**

1 **call vote: Deputy Mayor Brender, Yes; Commissioner Duryea, Yes;**
2 **Commissioner Gray, Yes; Commissioner Lucarelli, Yes; Mayor Meador, Yes.**

3
4 VIII. New Business

5
6 A. Request for monthly car shows and related blocking of public parking spaces
7 in the downtown area
8

9 Mr. Litton said there were representatives from the Merchants Association present who
10 want to make a presentation and a request of the Commission for an ongoing car show.

11
12 Louise Ohalloran, 2249 Alaqua Drive, Longwood, Florida came forward representing
13 Nico Globos Restaurant. She said she was also a member of the Downtown Lake Mary
14 Merchants Association.
15

16 Ms. Ohalloran said we had a car show last month and expected about 10 cars but to our
17 happiness and also our dismay we had a much larger turnout. It has been brought to
18 our attention that the people that attended were shocked at how beautiful the Downtown
19 Lake Mary area was and she wanted to make this one of the key areas to have a car
20 show. However, we were made aware that a lot of obstructions were caused and there
21 were noise issues. We want to work within the boundaries of the City and would like
22 permission to hold monthly car shows as long as we are within the City's regulations.
23 We will come secondary to any weddings or City events that are held in the park.
24

25 Mayor Meador said in the memo Ms. Ohalloran was asking for a particular date and then
26 maybe the first Saturday of each month. Ms. Ohalloran answered affirmatively.
27

28 Mr. Litton said from a staff perspective we would like the Commission to consider doing
29 this on a trial basis to see how it works. There was some blocking of public parking
30 spaces but we want to make sure the Commission authorizes that and it is coordinated
31 through the police department. We can't just let private businesses block public
32 parking. We think it is a great idea and want to work with them.
33

34 Ms. Ohalloran said we are having feedback that they are so impressed with the
35 Downtown area with the food and everything that was on offer. It is very beautiful and
36 they were talking about bringing a substantial amount more at the next car show. We
37 want to work closely with the City and the car show organizer to ensure that there aren't
38 any issues. It's mainly to the east side.
39

40 Commissioner Gray said she liked the idea of getting more attention in the Downtown.
41 We don't know what the impact will be with the car shows but are hoping for a lot of
42 positive impact. She asked Ms. Ohalloran if the Merchants Association was all the
43 downtown merchants and did she have a list of all the members.

1
2 Ms. Ohalloran said we have a very strong Merchants Association that we have
3 formulated. We have a chairperson, co-chairperson, a secretary and treasurer. We
4 met this morning at the museum and had a wonderful turnout. The Downtown Lake
5 Mary is a Greater Downtown Lake Mary. We reach as far as the M&M Vitamin Store
6 where the post office is and we go all the way back to Lake Mary Prep so we are
7 starting to encompass a lot of people. We want to take baby steps. If other merchants
8 want to get involved we can have them participating on our street side and have a
9 festival sort of event but not with obstructions of any kind. She saw that happening a
10 long time down the road. At the moment the main people involved are Delano's, Nico
11 Globos, The Sweet Shoppe, The Living Difference, Coastal and eventually there will be
12 a pub. We had the White Peacock come over and they did a little something. We
13 expected it to be small and take baby steps to grow it.

14
15 Commissioner Gray said a concern was the residents on Seminole who have one way
16 in and one way out.

17
18 Ms. Ohalloran said there was no obstruction there whatsoever. The obstruction created
19 in the first event was cones that were put down that we weren't aware of. We learned
20 lessons from that and we are now aware of our guidelines. The feedback we had from
21 the local residents was that they loved it and thought it was incredible.

22
23 Commissioner Gray asked if they would limit the number of cars because there are a
24 limited number of spaces.

25
26 Ms. Ohalloran said that has to be the Commission's decision.

27
28 Commissioner Gray said she would like to see a limit.

29
30 Commissioner Gray asked Ms. Ohalloran if she was using different car clubs. She
31 asked if there would be a classic car show one month, a Mustang show the next, etc.

32
33 Ms. Ohalloran answered negatively. It is just one person that's a point of interest that
34 we are dealing with and she works very closely with someone who has a lot of respect
35 in the City, DeLores (Lash).

36
37 Commissioner Gray asked if those showing the cars would be selling anything and
38 would there be vendors there. Somebody might pop up a hotdog cart.

39
40 Ms. Ohalloran said that won't occur because it is very well organized and there is a lot
41 of limitation. We have a sweet shop that offers those items, and we have Nico Globos
42 and Delano's. It has been made very clear there won't be drinking outside unless you
43 are sat within the restaurant. Anyone drinking sodas will have paper cups. We have an

1 interest to ensure that this is monitored and worked very well because we will be the
2 ones penalized if it's not. Following our first experience, we have a firm hold on what
3 will and won't happen.
4
5 Commissioner Gray expressed concern of who would be accountable and responsible
6 for paying for damages.
7
8 Ms. Ohalloran said she would get these things noted and will get them addressed.
9
10 Commissioner Gray said she would like to see the City held harmless for anything that
11 might happen.
12
13 Ms. Ohalloran asked if they wanted a written clarification that the City is held harmless
14 by the event organizer.
15
16 Mayor Mealor asked Ms. Ohalloran to direct that question to the City Manager.
17
18 Commissioner Gray asked about the cleanup afterwards.
19
20 Ms. Ohalloran said that would be their full responsibility. She said there was no mess
21 following the last one.
22
23 Deputy Mayor Brender thanked Ms. Ohalloran for bringing this forward. He said he
24 heard a lot of good things about the last one. It builds into the kind of downtown we are
25 trying to build. He expressed concerns about parking asked if there was interference
26 with the Farmer's Market.
27
28 Ms. Ohalloran answered negatively because this is held after that time. We are trying to
29 generate interest in the Downtown area outside of City events so we can keep people in
30 the Downtown City area. She said she had been in Downtown since July and may have
31 three or four cars per evening and people will frequent the park. The only other people
32 who are going to be penalized if there are parking issues are our businesses so we will
33 ensure that will not happen. She and the other businesses wanted to make sure they
34 still have patrons so we will make sure parking is not an issue.
35
36 Deputy Mayor Brender said it should be the Commission's decision as to the number of
37 cars. He said he didn't know how many spaces there are.
38
39 Mr. Carrico said there were about 30 on each side of Fourth Street.
40
41 Mayor Mealor said if we go forward with a pilot it will involve the police department and
42 it might be that they could come back with a recommendation after we observe a date
43 or two or three.

1
2 Commissioner Duryea said he had a great time at the last one. You might be able to
3 get permission from Terry Shaw to use that vacant lot (northwest corner of Fourth Street
4 and Lakeview Avenue).

5
6 Ms. Ohalloran said the classic car men will not put their cars there for fear of punctures
7 to their wheels so they have to be on asphalt. She said she didn't think parking would
8 be an issue. It's in all of our interest to make sure parking isn't an issue. It's also in our
9 interest to put a cap on it. We need to see what is the right amount to retain interest
10 and ensure that it's successful. If we capped it at 10 it's not going to retain interest. We
11 need to have a sensible level that looks at the parking issues and also the retention of
12 interest from the residents of the City.

13
14 Commissioner Lucarelli said we asked Mr. Shaw about using his vacant lot for Fun Day
15 and Terry doesn't want anyone parking there because there are shallow irrigation lines
16 and if you drive over them you might break them.

17
18 Ms. Ohalloran said there were also electrical and insurance issues.

19
20 Commissioner Lucarelli thanked Louise, Tammy and everyone in the Merchants
21 Association for their efforts of trying to build downtown and support their businesses as
22 well as others. They have been a pleasure and joy to work with and have been very
23 helpful with Family Fun Day.

24
25 Mayor Mealor said the original request was permission for Sunday, April 11th from 11:00
26 A.M. to 4:00 P.M., and then the first Saturday of each month provided there was not a
27 conflict. He said he had no problem with the April 11th and May 1st. That gives them a
28 Saturday and Sunday and then come back to the Commission meeting in May, or the
29 Commission may opt to let them do Sunday, April 11th, Saturday, May 1st and then the
30 first Saturday in June. He thought that was a reasonable request. The Police
31 Department and Director of Parks and Recreation will work with the merchants. We
32 want them to be successful and we appreciate what they are doing in terms of drawing
33 interest to the downtown area.

34
35 Ms. Ohalloran asked if there was going to be a cap on April 11th or see what happens
36 within sensible levels.

37
38 Commissioner Duryea asked how many cars where there the last time.

39
40 Ms. Ohalloran said 50. That night Nico Globos was full of patrons that were not in the
41 car show, The Sweet Shoppe had quite a lot of business and we had no issues with the
42 parking.

1 Tammy Duncan, 103 Leprechaun Lane, Lake Mary, owner of The Sweet Shoppe, came
2 forward. She said all of the downtown merchants that are part of our association were
3 invited to participate. Some decided to and all of them were in favor of it. We were
4 hoping that once they saw the first one and what a good success it was that they would
5 want to participate. My vision is we grow this to be a great event and have it loop
6 almost all the way around to include the other side of Country Club, the lake
7 businesses, as well as Fourth Street and make this as large as some of the other ones
8 because she has heard how wonderful it is in other towns that do it.

9
10 Commissioner Gray expressed concern about noise from the car engines.

11
12 Ms. Ohalloran said the car is turned off. The only issue we had was the DJ got a little
13 loud and we have sorted that out and know the noise level has to be reduced. The first
14 car show was trial and we learned a lot from it so we are prepared for the second one.

15
16 Commissioner Gray suggested limiting the number of cars to the number of spaces on
17 the east side of Fourth Street. If somebody parks their car and goes off with someone
18 in another car and the car is there all day one space would be taken away. She asked if
19 that car would be towed. Mr. Litton answered negatively.

20
21 Deputy Mayor Brender agreed this could turn into something that would do far more
22 than Fourth Street. He was sure there would be overflow on Lakeview and thought the
23 businesses on Lakeview would love to have it on their street. He asked Ms. Ohalloran
24 to work with staff on how many cars we can comfortably deal with.

25
26 Mr. Litton said the City would give them the cones and they could put them out.

27
28 Deputy Mayor Brender suggested having the Police Department swing by to make sure
29 everything is copasetic.

30
31 Ms. Ohalloran said we have a huge presence of police in Downtown Lake Mary.

32
33 Mayor Meador said the request was for April 11th from 11:00 A.M. to 4:00 P.M. and then
34 the first Saturdays of the month with the exception of July.

35
36 **SIDE 2A**

37
38 **Motion was made by Commissioner Duryea to approve Sunday, April 11th,**
39 **Saturday May 1st, and Saturday, June 5th and revisit the issue at the second**
40 **meeting in June, seconded by Deputy Mayor Brender and motion carried**
41 **unanimously.**

42
43 Mayor Meador asked if that was acceptable to the merchants.

1
2 Ms. Ohalloran answered affirmatively.

3
4 Mayor Mealor thanked Louise and Tammy for bringing this forward and wished them
5 every success. They will work closely with the Parks and Recreation Department and
6 Police Department.

7
8 DeLores Lash, 213 South Country Club Road, Lake Mary, came forward. She said she
9 recommended these people and had them at the Lake Mary/Heathrow Festival of the
10 Arts, and the Lake Mary Police Department is familiar with them. She said anything she
11 does for the City of Lake Mary she brings quality. The lady that does the car show has
12 also visited Bear Jackson Car Show in Phoenix, Arizona. The cars out there go for
13 \$250,000. We couldn't have her here on April 24th because she is doing Daytona
14 Beach with 3,000 classic cars. She is very qualified and brings only the best.

15
16 Ms. Ohalloran said on April 16th, which is Jack Bridges Day, she invited the Lake Mary
17 and Sanford City Commissions to come to Nico Globos from 4:00 P.M. to 6:00 P.M. and
18 we will give free drinks so they can "cuss and discuss". We will be ending it with free
19 gelato. She (jokingly) advised the City Manager that due to budget constraints she
20 could only invite the commissions.

21
22 B. Ordinance No. 1347 – Amending Ordinance 832, providing for fees for copies
23 and for police public records check – First Reading (Public Hearing)
24 (postponed 3/18/10)

25
26 The City Attorney read Ordinance No. 1347 by title only on first reading.

27
28 Mr. Litton said this may be for naught because there are changes pending in the
29 legislature. We are trying to recapture some of the expenses. It takes a lot of time for
30 police department staff to put stuff together, especially when there are attorneys
31 involved.

32
33 Mr. Litton said on Page 2 he would like to remove the Police Public Records section.
34 We already have a time. The first 15 minutes are free and then we charge the
35 appropriate time to the employee doing the work. We will follow the existing ordinance
36 on that part of it.

37
38 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1347. No
39 one came forward and the public hearing was closed.

40
41 Deputy Mayor Brender asked if this was worth the trouble. Mr. Litton said he thought it
42 was.

1 Deputy Mayor Brender asked if we know how much is involved.
2
3 Deputy Chief Morgan said this all came about when he saw someone doing a public
4 records request and watched the officer take time and more time. We run into this
5 every day from people coming into the station asking, for example, a video. The news
6 media comes in and wants six copies. We have to bring the car off the street and
7 upload that video, put it in the computer system, secure it for evidence then make five to
8 six DVD's. It is extremely time consuming and costly and we have no way to recapture
9 that. This amendment allows us to recapture some of that. We have a 15 minute time
10 limit and the legislature is looking at 30 minutes and that kind of negates the other
11 issues we had. That's very time consuming also but we will have to work with that.
12 Hopefully we can recapture some of the time of people who go through these
13 processes.
14
15 Commissioner Duryea asked Deputy Chief Morgan if he was saying to leave the police
16 section in it.
17
18 Deputy Chief Morgan answered negatively. If this change is coming there's not a whole
19 lot we can do with that. Those record checks take time—15 to 20 minutes minimum.
20 We don't have the ability to recapture that just by the statute that's coming but we will
21 have the ability to get the fees and retain that cost of DVD's and the time to bring the
22 car in and upload all that video. It is a lot.
23
24 Mr. Litton said we will recapture more money by removing that section.
25
26 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1347. No
27 one came forward and the public hearing was closed.
28
29 Ms. Reischmann said just by taking that \$5.00 out doesn't mean that we are not going
30 to charge. If something does require extensive use of information, technology or clerical
31 you can recover not only the salary for the person but also their benefits. It's a better
32 deal than saying a flat \$5.00.
33
34 Mayor Mealor said it is important that citizens know we are trying to maximize every
35 dollar. There are some who take advantage of the system. It's not fair to staff or to the
36 taxpayers.
37
38 **Motion was made by Commissioner Gray to approve Ordinance No. 1347 on first**
39 **reading with the deletion of the Police Public Records section, seconded by**
40 **Commissioner Lucarelli, and motion carried by roll-call vote: Commissioner**
41 **Duryea, Yes; Commissioner Gray, Yes; Commissioner Lucarelli, Yes; Deputy**
42 **Mayor Brender, Yes; Mayor Mealor, Yes.**
43

1 C. Ordinance No. 1348 – Amending Section 154.67, DC, Downtown Centre,
2 revising Figure #1, Downtown Boundary, and Figure #2, Downtown Master
3 Plan – First Reading (Public Hearing)
4

5 The City Attorney read Ordinance No. 1348 by title only on first reading.
6

7 Mr. Omana said the Commission had heard him say that we need to set the regulatory
8 table for our redevelopment efforts in downtown. This is one of those first steps. This
9 involves changing a section of the code that addresses the boundary of the downtown.
10 Later on in the year we will come back to the Commission with Comprehensive Plan
11 amendments changing the land use to DDD as was highlighted at the meeting on March
12 11th with numerous people providing input.
13

14 Mr. Schindler said we are proposing to revise Figure 1 and Figure 2 in Chapter 154.67.
15 He showed the proposed revisions to Figure 1. We want to add the two areas shown in
16 pink and is the area immediately south of the Events Center and the area east and
17 south of CSX and north of Lake Mary Boulevard. It doesn't mean that all that area is
18 going to be Downtown Development District. It sets the regulatory table and identifies
19 the ultimate area that can have Downtown Development land use. Each and every time
20 a land use amendment is proposed, we will go through the appropriate process—either
21 the large scale or small scale amendment. We will post properties, do the appropriate
22 advertising, and will notify all property owners within 300 feet. This is saying this is what
23 we would like to see in the long run and it may or may not happen.
24

25 Mr. Schindler showed the revised Figure 2. There are some changes from the existing
26 Downtown Master Plan but were mostly made for ease of understanding and for
27 clarification. We added the area south of the Events Center and the area south and
28 east of CSX. We added a new category called Commuter Rail. We have consolidated
29 residential into one category that will allow up to 18 dwelling units per acre. We have
30 not found anyone interested in village homes. They are all looking at the greater
31 density. The other is the mixed use which is what we have now and was called CRR
32 Commercial/Retail/Residential. This is the same as what we have now but we have
33 consolidated some categories and believe we have made it easier to use so the public
34 will better understand it.
35

36 Mr. Schindler said on March 23, 2010, the Planning & Zoning Board voted unanimously
37 to recommend approval of the revisions to Figure 1 and Figure 2.
38

39 Deputy Mayor Brender asked if this included all of Walter's Electric property. Mr.
40 Schindler answered affirmatively.
41

1 Deputy Mayor Brender asked about the other side of Fourth Street where there is a
2 crooked line going one lot in on Fourth Street. He asked if it was time to take a look at
3 this as a whole or is it better to approach this step by step.

4
5 Mr. Schindler said we debated that and felt it was probably better to look at that on a
6 case by case basis. As time goes on and development occurs, there will be more
7 development pressure on the west side of Fourth Street.

8
9 Mr. Litton said we had great response from the DDD designation from the meeting last
10 month. There were 35 properties and we've had 20 yes's and one no so far.

11
12 Mayor Mealor asked if anyone wanted speak in reference to Ordinance No. 1348.

13
14 Joanne Counelis, 136 East Alma Avenue, came forward. She said she would like to
15 have the SunRail and it is needed badly. We need Sundays and holidays. We have a
16 van service and need that on Sundays and holidays. She said they need the late night
17 bus as well because she goes to church and needs to come back. She didn't want to
18 be stranded again.

19
20 Mayor Mealor thanked Ms. Counelis for bringing that to their attention and they would
21 pass this on the County Commission.

22
23 No one else came forward and the public hearing was closed.

24
25 **Motion was made by Commissioner Duryea to approve Ordinance No. 1348 on**
26 **first reading, seconded by Commissioner Lucarelli and motion carried by roll-call**
27 **vote: Commissioner Gray, Yes; Commissioner Lucarelli, Yes; Deputy Mayor**
28 **Brender, Yes; Commissioner Duryea, Yes; Mayor Mealor, Yes.**

29
30 IX. Citizen Participation

31
32 No one came forward at this time and citizen participation was closed.

33
34 X. Reports

35
36 A. City Manager

37
38 1. Request City Commission appoint Jan Jernigan to Historical Commission

39
40 Mr. Litton said this is a request from the Historical Commission to appoint former City
41 Commissioner Jan Jernigan to their board.

1 **Motion was made by Commissioner Duryea to confirm the appointment of Jan**
2 **Jernigan to the Historical Commission, seconded by Commissioner Lucarelli and**
3 **motion carried unanimously.**
4

5 Mayor Meador said they appreciated Ms. Jernigan's continued service to this community
6 and congratulated her on her appointment to the Historical Commission.
7

8 Mr. Litton said the School Board has invited them to attend their work session on
9 Tuesday, April 20th at 2:00 P.M. regarding their proposed project list for the possible
10 Third Generation Sales Tax. The meeting will be held at the educational support center
11 and we have posted notice of this meeting in case multiple commissioners want to
12 attend.
13

14 Mr. Litton said the Easter Festival is this Saturday from 10:00 A.M. to 2:00 P.M. at
15 Central Park. Bring the kids to meet the Easter Bunny. There will be games and prizes.
16 The Farmer's Market will be open from 9:00 A.M. to 2:00 P.M. that day.
17

18 Mr. Litton said some time back the Commission approved going with the electronic
19 notification utility bills. The paperless billing, or "Go Green", is ready to go. We've had
20 over 100 sign up online and it has been out for less than a week. It's free and if you
21 don't like it you can change back. Visit the website at www.lakemaryfl.com to sign up.
22 A notice of this was included in the latest utility bill.
23

24 Mr. Litton said Florida Yards and Neighborhoods will be holding a Florida friendly
25 landscape class at City Hall on Thursday, April 22nd, from 6:30 P.M. to 8:30 P.M. The
26 class is free but you need to register by calling 407-665-5575.
27

28 Mr. Litton said Seminole County will have a "Tire Amnesty Day" on April 17th from 8:00
29 A.M. to 2:00 P.M. at the Central Transfer Station on SR 419 in Longwood and also at
30 the landfill in Geneva. Residents can dispose of up to 10 tires at no cost. If there are
31 any questions call 407-665-2260.
32

33 B. Mayor

34

35 Mayor Meador thanked staff and Commissioners. We were the guests of the Timacuan
36 Homeowners' Association. It was very informative and always a highlight of the season
37 to take part. They have a new board and have extended an invitation to meet with them
38 at any time.
39

40 Mayor Meador said this past Friday at Seminole State College we dedicated the new
41 \$33 million partnership center and one of the things singled out at that event was the
42 incredible cooperation that the college has received from the City of Lake Mary. He
43 thanked Mr. Litton and his team for that effort.

1
2 Mayor Meador said Saturday morning here in the park is the continuation of Seminole
3 State weekend. We had Seminole State faculty and students displaying art projects
4 and they were beautiful. It was a wonderful event. He thanked everyone. The
5 Commissioners have been incredibly busy the last couple of weeks with a number of
6 different activities and people in the community have responded back to him as to how
7 much they appreciate them giving of their time.

8
9 C. Commissioners (3)

10
11 Commissioner Gray said she attended the Timacuan Homeowners' Association
12 meeting.

13
14 Commissioner Gray said following that weekend there was a party at Timacuan with
15 about 200 people and three people took time to thank her, the Police Chief, Code
16 Enforcement, Community Development Director, and Mayor for coming out. Three
17 people told how informative and professional Mr. Omana was and he was able to
18 answer all their questions. Their big concern was in front of Timacuan.

19
20 Commissioner Gray said at Seminole State College the Mayor was modest because he
21 was recognized for spearheading a lot of that and working hard on the partnership for
22 the dedication of the University of Central Florida and the partnership with Seminole
23 State College.

24
25 Commissioner Gray said she attended the Chamber Breakfast and they had a mock
26 trial on sexual harassment. They showed a video and each table were the jurors.

27
28 Commissioner Gray wished everyone a great holiday weekend.

29
30 Commissioner Lucarelli said she was pleased to attend the Teal Magnolia luncheon. It
31 was a sold out event this year. It is for raising money and awareness for ovarian cancer
32 and women's illnesses. They had some Broadway entertainment.

33
34 Commissioner Lucarelli said she attended the Taste of Lake Mary and there was larger
35 attendance than last year.

36
37 Commissioner Lucarelli said regarding the partnership with UCF and SSC, it was good
38 to see the library and how advanced it is. There were a lot of high tech computers,
39 wireless, and quiet study rooms. It is a very well done building and they have much to
40 be proud of.

41
42 Commissioner Lucarelli reminded everyone to support their Relay for Life team.
43

1 Deputy Mayor Brender wished everyone Happy Holidays.
2
3 Deputy Mayor Brender said CALNO would meet at the City of Longwood on April 7th in
4 the Commission Chambers.
5
6 Deputy Mayor Brender said he attended the Taste of Lake Mary and it was way better
7 attended.
8
9 Deputy Mayor Brender said he had the pleasure this past weekend of hosting someone
10 from out of town and brought him to Delano's and Nico Globos. The compliments we
11 get for the beginning of our downtown are fabulous. He encouraged everyone to come
12 down and try things out.
13
14 Commissioner Duryea said he had a paranoia that the Department of Transportation will
15 pass us by when they come to final design on what we are calling Lake Mary Station.
16 His fear is we won't get any say in it. He asked Mr. Omana to give an update.
17
18 Mr. Omana said the Commission appointed him to the Technical Advisory Committee to
19 keep an eye on this project and since day one has teamed up with Tom Connelly, the
20 City Engineer, to do the oversight of any potential site plans or engineering plans. To
21 that end we have been able to provide valuable input with respect to access into the
22 development as well as internal designs and potential easement matters. We have
23 been vigilant from day one.
24
25 Mr. Omana said procedurally where we are now is about a week and a half ago we
26 received the 100% engineering plans from FDOT as did every other city along the
27 stops. We have had them file the conditional use and concurrent site plan to go through
28 the zoning process with the City to the extent allowed by law. That will then go forward
29 to the Planning & Zoning Board and the Commission will have an opportunity to review
30 it as part of its quasi judicial review at a public hearing. The Commission will be seeing
31 that plan for comment and input.
32
33 Mr. Omana said we have been watching it very closely from an engineering technical
34 standpoint and have addressed a number of ingress and circulation issues. We are
35 also keeping a close eye on the actual transfer of the CSX right-of-way to FDOT as it
36 relates to right-of-way adequacy. That means we want to make sure what they have
37 represented to us stays true because he would hate for them to come back and say
38 they need an additional 25 feet of right-of-way on the east and west sides. If that would
39 be the case then there goes a chunk out of Mr. Mahnken's property. On the north side
40 Mr. Mahnken's property abuts the Police Station and he has filed a conditional use for
41 the actual Lake Mary Station stop/mixed use facility. His project is going to tie into the
42 actual platform and serve as a waiting area for passengers. In that regard we have been
43 vigilant as well.

1
2 Mr. Omana said right now we are at 100% final engineering plans and will be bringing
3 that through the development review process for Commission review and approval.
4

5 Mr. Omana said he and Mr. Schindler are working on a vacate that FDOT has
6 requested for purposes of a couple of strips of right-of-way that are key to the
7 development of the site. We will brief the Commission on that through a staff report at a
8 future public hearing.
9

10 D. City Attorney

11
12 Ms. Reischmann had no report at this time.
13

14 XI. Adjournment

15
16 There being no further business, the meeting adjourned at 8:15 P.M.
17
18
19

20 _____
21 David J. Mealor, Mayor

Mary Campbell, Deputy City Clerk

22
23
24
25
26
27 ATTEST:

28
29 _____
30 Carol A. Foster, City Clerk