

1 MINUTES OF THE CITY OF LAKE MARY COMMISSION ON ELDER AFFAIRS held
2 August 24, 2009, 4:30 P.M., Lake Mary Senior Center, 911 Wallace Court.

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4 I. Call to Order

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6 Chairman Jim Gudinas called the meeting to order at 4:30 P.M.

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8 II. Roll Call/Determination of a Quorum (6)

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10 Members Present

11 Jim Gudinas, Chairman
12 Bettye Smith, Vice Chairman
13 Henry Scarfo
14 Mona Graves - absent
15 Kathy Harris
16 Jennifer Acevedo – absent
17 Ann Barkley
18 Marcie Kilbourne

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20 Also in attendance were Bill Carrico, Park & Recreation Director, Melissa Flippin, Senior
21 Programs Coordinator, and Marie Bradham, Liaison.

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23 III. Approval of Minutes – July 13, 2009

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25 **Motion was made by Henry Scarfo and seconded by Bettye Smith to approve the minutes**
26 **of July 13, 2009, as written. Motion carried unanimously.**

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28 IV. Senior Center Coordinator's Report – Melissa Flippin

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30 Items of discussion:

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- 32 • Review of August and September Programs
 - 33 • New beginning line dance class on Thursdays with instructor Audrey Sater
 - 34 • Bridge I & Bridge II lessons – 6 wk lesson with Instructor Harvey Leahman. 8
35 people signed up for Bridge I and 12 people signed up for Bridge II. Will offer the
36 class again in the spring.
 - 37 • Day trip to Jacksonville was very successful!
 - 38 • Chairotics was cancelled for 4 days in August – instructor out of town.
 - 39 • New class: Digital photography series 101...8 people participated.
 - 40 • Upcoming special events:
41 September 12th:
42 1) Operation Medicine Cabinet: Opportunity for members and the community to
43 safely dispose of expired and unused prescription drugs. Lake Mary Police
44 Department will assist with the collection and proper disposal of the drugs.
45 2) Flu Shots
46 September 24th:
47 3) Lifestyle Planning Series
48 September 25th:
49 4) Diabetes Prevention Seminar

1 V. Old Business

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3 Senior Programs Budget – Bill Carrico, Parks and Recreation Director
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5 Mr. Carrico congratulates the committee on the work that has been done to enhance senior
6 programs. He mentions how Commissioner Shirley Gray raves about the programs and how he
7 himself has witnessed the activities, especially chairbics, and realizes space is running out.
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9 Mr. Carrico distributes and discusses the remaining FY'09 and FY '10 budgets and asks the
10 committee to follow along.
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12 First, Bill explains the senior center budget has been least affected by the budget cuts. He then
13 reviews and discusses in detail the unencumbered and encumbered amounts for the following
14 line items for the remaining FY'09: Contractual Services (this account is where instructors are
15 paid from), office supplies, and miscellaneous operating supplies.

16 Next, Bill reviews the anticipated expenditures and instructor totals starting October '09 ending
17 September '10. He goes through the projected revenues; donations and Shred-a-thon and
18 FY'10 operating budget for the senior center.

19 Mr. Scarfo asks about the 2009 budget and line items with unencumbered balances remaining
20 and request if some of it could be moved into contractual services to carry over to the new
21 budget.

22 Mr. Carrico says “no” and explains how the accounts work.

23 Mr. Scarfo asks if instructors could be pre-paid from contractual services.

24 Mr. Carrico explains that, ‘By law, the city cannot prepay anything. Services have to actually be
25 delivered and complete.”

26 Mr. Scarfo asks, “Could we print Shred-a-thon material early?”

27 Mr. Carrico says he could not answer that. City Manager would have to approve it.

28 Mr. Scarfo expresses concern that Shred-a-thon donations may not be as successful this year.

29 Mr. Carrico understands his concern, but expresses how tight budgets are, yet how lucky we are
30 as a city. He believes shred-a-thon will be a great buffer to senior programs and that the carry
31 over should cover the classes.

32 Henry Scarfo asks Jim Gudinas, “Do we have enough certainty to print shred-a-thon materials at
33 this time?”

34 Jim says, “We don’t have sponsor confirmation at this time.”
35

36 The committee continues to discuss different fundraising ideas at this time: class sponsorship,
37 bagged lunch program, and higher sponsorships for shred-a-thon.
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39 Shred-a-thon Update – Jim Gudinas

- 40 • Shred-it will support the event again this year
- 41 • The date is set for January 30, 2010
- 42 • The utility bill has been reserved for Save the date inserts
- 43 • Jim will work on the poster and artwork
- 44 • October EAC meeting will begin the major planning
- 45 • Major sponsors needed
- 46 • Higher sponsorship levels?
- 47 • Extend sponsorship year-round
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1 VI. New Business

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3 No new business at this time.

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5 VII. Next Meeting: Monday, October 12, 2009, at the Lake Mary Senior Center

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7 VIII. Adjournment

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9 **Motion was made by Ann Barkley and seconded by Kathy Harris to adjourn.**

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11 **There being no further business, the meeting was adjourned at 5:50 P.M. by Chairman**
12 **Jim Gudinas.**

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Jim Gudinas, Chairman

Melissa Flippin, Senior Programs Coordinator