

**CITY OF LAKE MARY, FLORIDA**

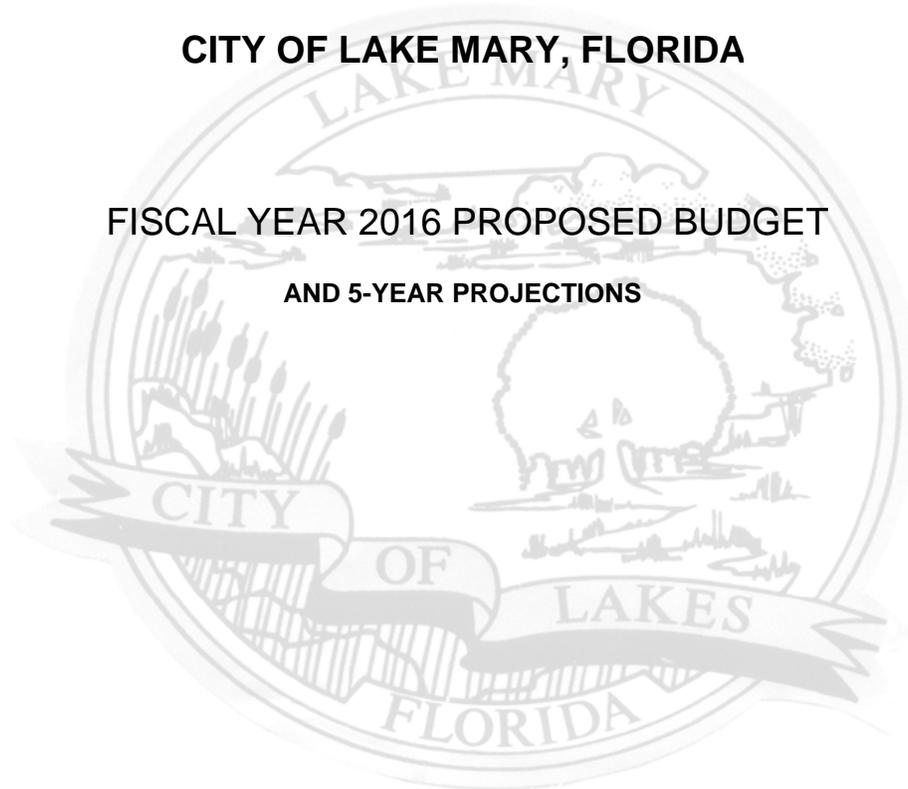
**Proposed Annual Budget**

**FISCAL YEAR 2015 - 2016**



**CITY OF LAKE MARY, FLORIDA**

**FISCAL YEAR 2016 PROPOSED BUDGET  
AND 5-YEAR PROJECTIONS**



**Mayor David J. Mealor  
Deputy Mayor George F. Duryea  
Commissioner Gary L. Brender  
Commissioner Sidney Miller  
Commissioner Jo Ann Lucarelli**

**City Manager Jacqueline B. Sova**

Prepared by Dianne Holloway, Finance Director

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# Budget Message

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City Manager  
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## City of Lake Mary

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*Incorporated in 1973*

July 17, 2015

Mayor and City Commission:

In accordance with State law and pursuant to the City Charter, I am pleased to present to you for your consideration the Proposed Annual Operating Budget for Fiscal Year (FY) 2015/2016, including the five-year plan through FY 2019/2020.

This past year has seen the City continue on a path of solid growth. This forward momentum has been supported by City investments made in past years. Virtually all City departments have seen an active year, and all signs are pointing to sustained growth in FY 2015/2016. This budget proposal represents a commitment toward continued strategic financial planning to meet the City's current and future goals of providing City services that enhance quality of life and maximize economic opportunity. A focus of this budget is an acknowledgement that our future quality of life and economic opportunity depend upon actions we make in the present. This past year's economic development stories highlight that our current success was a product of our past investments.

Deloitte Consulting, LLP, chose Lake Mary to house its technology delivery center for computer and I.T. consulting. This facility has already been ramped-up ahead of schedule and currently employs approximately 1,000 high value jobs at its International Parkway facility. The City's past actions to plan and invest in the high tech corridor made this latest announcement possible. Other economic development examples over the past year include Dixon Ticonderoga and FARO Technologies.

The SunRail System has completed its first year of service, and the Lake Mary Station has consistently been the most active stop in Seminole County. The investment in SunRail made possible Station House apartment homes. Station House is a high-end Lake Mary residential community that is just a five minute walk to downtown's unique shops and eateries. Our continued attention and investment in Lake Mary's downtown is also represented by our current plans for Heritage Park. Heritage Park will be dedicated to the people who have served our community and country, in the past, present and future. In partnership with the Lake Mary Trailblazers, the

# Budget Message

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City will seek grant funds and other revenues to make this park a showcase in our Commission for Accreditation of Park and Recreation Agencies (CAPRA) accredited parks system.

The connection between today's choices and tomorrow's benefits are unfolding today. The 35-acre Griffin property, at the intersection of Lake Mary Blvd. and Longwood-Lake Mary Road, is currently being planned for future development. This area has recently been referred to as the City's Midtown, and this project (i.e., Griffin Farms) will represent what that means in real terms. The development of this site has every opportunity to represent a showcase mixed use project.

In short, this document serves as the foundation from which to build upon our community's quality of life and economic opportunity.

## Budget Document

The budget is designed to provide the reader with a comprehensive and informative document that includes the policy directives of the Commission. The budget is a plan that provides management with the necessary tools to analyze, diagnose, and evaluate how well appropriated funds are converted into the services desired by our citizens. The budget is presented with a five-year plan encompassing all categories of revenue generation and expenditures including personnel, operating, and capital costs. Following the Budget Message is the Budget in Brief that is a comprehensive review of all components of revenues, expenditures and fund balances.

## Budget Highlights

- The total proposed FY 2016 budget is 7.08% more than the FY 2015 budget at a total of \$33,983,586 for all funds combined. This is an increase of \$2,246,111 more than last year.
- For FY 2016 we propose to hold the ad valorem millage rate at 3.5895, the same as last year, with combined property values reflecting a total increase of 6.84% which will yield \$432,647 more in ad valorem tax collections than last year.

## Select Development Projects From Last Year

- The Station House, 200 luxury apartment homes
- Deloitte Consulting, 130,000 square feet of Class A office space
- Central Parc at Heathrow, professional offices
- Dixon Ticonderoga, 14,670 square feet of Class A office space
- Pine Tree Terrace, 9 single family home lots
- Waterside, 6 single family home lots
- Lake Mary Pediatrics

## Economic Incentives

The City currently has five economic incentive program obligations. After proof of fulfillment of their obligations, Axiom Healthcare is eligible for a payment of up to \$3,000 and Verizon's payment is up to \$168,750. Deloitte's first economic incentive payment will be up to \$170,000 in FY 2016. Additionally, FARO Technologies and Dixon Ticonderoga may be eligible for their first payments of \$2,250 and \$1,250 respectively.

# Budget Message

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## Debt Service

The final payment for the Series 2007 Refunding Revenue Note will be made on October 1, 2015. Funding for this year has been reduced to \$336,928 from s \$623,580.

## Capital Projects

- Carry forward projects this year are close to \$1.8 million. Approximately 85% of these dollars are committed to completing development activities such as the SunRail Enhancements including the downtown entry feature, the Palmetto Street turn lane and Lake Mary Boulevard Sewer project, and Signal and Beautification Enhancements at Wilbur Avenue, N. Country Club Road and Crystal Lake Avenue. Additional carryforward projects the reviving of the Emma Oaks Trail Sidewalk that was put on hold until Duke Energy completed the relocation of utility poles and the design of the Central Park Improvements at \$137,500.

Other capital projects include:

- Street resurfacing in the amount of \$1,665,000. We have moved to bi-annual paving as we have recognized significant savings through the bidding process. This project is heavily funded with One-Cent Infrastructure Sales Tax.
- The Fire Department has many end of life high dollar equipment replacement items. Twenty-one Self Contained Breathing Apparatus (SCBA) are fourteen (14) years old and do not meet the new 2013 compliance standards. They are a critical component of the department's life and safety protective equipment and come at a price tag of \$150,000. Hose and appliance for the existing fire engines also need replacement. These items were transferred from older units when the engines were purchased and are currently out of compliance. Hardware and software purchases include a Records Management System for Fire Operations and Mobile Eyes Inspection System for Fire Prevention. Both of these systems cost \$36,290.
- As our buildings and facilities are aging, we have begun to see requests for costly maintenance items that are not recurring in costs. In the Parks & Recreation/Facilities Maintenance Department Capital Plan, going forward major rehabilitation items such as roof and HVAC replacement, floor and wall covering replacement, and equipment and facility amenity replacement. This proposed budget includes close to \$200,000 for FY 2016 with an additional forecast of over \$1 million in the five year capital plan.

## Personnel

We will continue to award our employees with merit increases based on performance. Individual department budgets allow for up to a 3% increase that is calculated through the annual evaluation process. Individual merits are calculated on a point scale utilized consistently among all departments.

- In the Building Department, we have eliminated one of the Code Compliance Inspector positions. One of two positions have been vacant since last summer and we have decided

# Budget Message

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with the decrease in current workload, not to fill the position. We currently have an agreement in place to allow for contractor assistance as needed. A contingency has been added to contractual services to compensate for this need.

- The City Planner in the Community Development Department will be retiring at the end of the current fiscal year. The Deputy City Planner will be promoted and due to the lack of current workload, the deputy position will be eliminated.
- A new part-time Recreation Assistant has been added to the Parks and Recreation Department to be assigned to the Community Center. To date, rental activity has increased since the opening of the center in May 2014. The cost associated with this position will be directly offset by rental revenue.
- During FY 2015, an agreement was approved for the Police Department to assign a full-time officer to the Organized Crime Drug Enforcement Task Force (OCDETF). A replacement was authorized and beginning in FY 2016, the funding for that position will come directly from Federal Forfeitures.

## Employee Benefits

Our benefits plan begins on July 1<sup>st</sup> every year. As a result of rising costs in the healthcare industry and a year of unusually high claims experience, healthcare costs increased 9.1%. The medical trend in our area is 10.5%. Employer and employee contributions were recalculated with the City absorbing 75% of the costs. Dental, long-term disability and life insurance costs remained the same as the previous fiscal year. We have also made provisions to fund all Healthcare Reform fees. We have continued to invest in the Employee Wellness Clinic. Utilization rate continue at 100% or more. A Return on Investment Study was performed by our Agent Broker, the Gehring Group. The study clearly shows the favorable impact the clinic has had on medical claims cost, but most important is the value the clinic has on the improved healthcare realized by the employees and their families.

## Vehicle Replacement Fund

The current Vehicle Replacement Fund consists of 153 combined vehicles and large motorized equipment. Seventeen (17) items are scheduled for replacement this year. By far the largest item is the purchase of a new fire truck estimated at \$550,000. Additional replacements include a 1997 Mobark chipper for the streets division, three (3) utility carts, one (1) mower, seven (7) marked police units and three (3) trucks of varying sizes. Each year the fleet replacement schedule is carefully reviewed and each replacement is considered necessary not just by age or miles but overall condition and projected reliability.

Currently, Public Works is in the process of developing a City-wide Vehicle Shared Use Policy resulting in a slight reduction to the fleet going forward.

# Lake Mary at a Glance

<b>Date of Incorporation</b>	<b>July 6, 1973</b>
<b>Form of Government</b>	<b>Commission/Manager</b>
<b>Area</b>	<b>9.9 Square Miles</b>
<b>Total Fiscal Year 2016 Proposed Budget</b>	<b>\$ 33,831,701</b>
<b>Taxable Property Valuation</b>	<b>\$ 1,982,568,096</b>
<b>Proposed Fiscal Year 2016 Millage Rate</b>	<b>3.5895</b>

<b>Population</b>	
2015	15,801
2010	14,559
2005	13,922

<b>Resident Statistics</b>	
Median Age	41.3
Median Income	\$76,037
Median Home Value	\$271,300

<b>Industrial Distribution</b>	
Educational, Health, Social	18%
Professional, Scientific, Management	14%
Retail Trade	13%
Finance, Insurance, Real Estate	12%
Manufacturing	8%
Construction	7%
Arts, Entertainment, Recreation	7%
Wholesale Trade	6%
Information	6%
Other	9%

<b>Business Tax Receipts</b>	
2014	1,773
2013	2,032
2012	1,823
2011	1,896

<b>Total Debt Outstanding</b>	
Refunding Revenue Notes (millions)	3.973
Per Capita	251

<b>Service Statistics</b>	
<b>Utilities (Active Accounts)</b>	
Water	5,198
Sewer	2,977
<b>Solid Waste Collection Accounts</b>	
Residential	4,990
Commercial	241
<b>Streets</b>	
Paved (miles)	57.30
Unpaved (miles)	2.46
Street Lights	1,087
<b>Parks &amp; Recreation</b>	
Acreage	39
Parks	9
Community Centers	3
<b>Community Development</b>	
Land Use Amendments/Rezoning	11
License/Permit Reviews	651
<b>Building Development</b>	
Total Permits Issued	1,216
Construction Inspections	3,860
<b>Police</b>	
Sworn Officers	42
Civilians	18
Reserve Officers	3
Code Enforcement	1
<b>Fire</b>	
Employees	41
Emergency Calls Answered	3,893
Medical Transports	1,816
Fire Stations	2

# FY 2016 Millage and Taxable Values

## MILLAGE AND TAXABLE VALUES

- The preliminary taxable value was received from the Seminole County Property Appraiser on June 25, 2015. Taxable Values were \$1.9 billion, up 6.84% from last year.
- At the proposed millage rate of 3.8595, ad valorem revenues would yield \$6,760,607.
- Each 1/10<sup>th</sup> of a mill generates \$188,344 in ad valorem taxes.

## HISTORICAL PERSPECTIVE

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Proposed FY 16
<b>Taxable Value (millions)</b>	\$ 2,085.1	\$ 1,841.0	\$ 1,734.1	\$ 1,720.8	\$ 1,783.9	\$ 1,855.7	\$ 1,982.6
<b>% Change in Taxable Value</b>	(8.62%)	(11.71%)	(5.81%)	(0.77%)	3.67%	4.02%	6.84%
<b>New Construction Value (millions)</b>	\$ 28.5	\$ 11.57	\$ 5.99	\$ 5.16	\$ 37.03	\$ 23.41	\$ 66.33
<b>Millage Rate</b>	3.6355	3.6355	3.6355	3.6355	3.5895	3.5895	3.5895
<b>Rolled-Back Rate</b>	4.0031	4.1449	3.8625	3.6552	3.5895	3.4747	3.4826
<b>Adjusted Rolled-Back Rate</b>	4.0031	4.6826	4.8898	4.9570	5.1280	5.0633	5.0832
<b>Majority Vote</b>	4.1032	4.5941	4.9167	5.1786	5.2147	5.2228	5.1828
<b>Two-thirds Vote Maximum Rate</b>	4.5135	5.0535	5.4084	5.6965	5.7362	5.7451	5.7011
<b>Property Tax Revenue (millions)</b>	\$ 7.33	\$ 6.47	\$ 6.07	\$ 6.03	\$ 6.15	\$ 6.33	\$ 6.76

**Rolled-back Rate = 3.4826.** This is the rate which provides the same property tax revenue as the prior year plus tax revenue on new construction. This rate would yield ad valorem revenue of \$6,559,627.

**Adjusted Rollback rate = 5.0832.** This is the tax proceeds with the prior year Majority Rate divided by the new year taxable value. This is used to calculate the new year Majority Rate and would yield \$9,573,901.

**Majority Rate = 5.1828.** This is the prior year Majority Rate plus the change in per capita Florida personal income which is reported each year by the Office of Economic and Demographic Research. Ad valorem revenues would be \$9,761,491 and would require a majority vote to impose.

**Two-thirds Vote Maximum Rate = 5.7011.** This is 110% of the Majority Rate and requires a two-thirds vote. Ad valorem revenues would be \$10,737,678.

# FY 2016 Revenue Budget

**ASSUMPTIONS:**

- Maintain millage rate at 3.5895 mills.
- Continue existing rates for Franchise Fees and Utility Taxes.
- Retain current rates for Licenses and Permits. Evaluate rate structures for sufficiency during the upcoming fiscal year.
- Fines and Forfeiture revenues remain flat.
- Use state provided estimates for revenue sharing.
- Charges for services were estimated at existing rates.

**TOTAL REVENUES BY FUND**

Fund	Adopted FY 2015	Proposed FY 2016	\$ Change	% Change
General Fund	\$ 17,642,172	\$ 18,133,557	\$ 491,385	2.79%
Special Revenue Funds	43,850	45,100	1,250	2.85%
Debt Service Fund	632,208	336,928	(295,280)	(46.71%)
Capital Project Funds	1,190,000	1,687,882	497,882	41.84%
Enterprise Funds	4,659,424	4,722,000	62,576	1.34%
Internal Service Funds	2,838,905	3,318,841	479,936	16.91%
Reserves	4,730,916	5,739,278	1,008,362	21.31%
<b>Total Projected Revenues</b>	<b>\$ 31,737,475</b>	<b>\$ 33,983,586</b>	<b>\$ 2,246,111</b>	<b>7.08%</b>

- Revenues including reserves and transfers total \$33,983,586. This is an increase of \$2,246,111 or 7.08%. These increases can be contributed to the following items:
  - An increase in taxable value of 6.8% yields over \$432,000 in additional ad valorem tax revenue at the current millage rate.
  - Revenue decreases are projected for Building Permit Fees and Impact Fees.
  - The reduction in Debt Service as the final payment for the 2007 Revenue Notes will be made on October 1, 2015.
  - This year receipts for the One-Cent Infrastructure Sales Tax will be (12) twelve months.
  - Water, Sewer and Stormwater revenues are projected to be relatively flat.
  - Internal Service Fund contributions have increased primarily due to a 9.1% increase in health care costs.

# FY 2016 Revenue Budget

## GENERAL FUND REVENUES

General Fund Revenues by Source:	FY 2015 Adopted	FY 2016 Proposed	\$ Variance	%
Ad Valorem Taxes	\$ 6,327,960	\$ 6,760,607	\$ 432,647	6.84%
Franchise & Utility Taxes	6,077,242	6,194,184	116,942	1.92%
Licenses & Permits	951,755	555,043	(396,712)	(41.68%)
Fines & Forfeitures	72,074	73,500	1,426	1.98%
Intergovernmental	1,588,791	1,675,523	86,732	5.46%
Charges for Services	1,397,350	1,547,700	150,350	10.76%
Assessments, Interest & Misc.	212,000	227,000	15,000	7.08%
Transfers	1,015,000	1,100,000	85,000	8.37%
Reserves	2,710,047	2,050,385	(659,662)	(24.34%)
<b>Total Projected Revenues</b>	<b>\$ 20,352,219</b>	<b>\$ 20,183,942</b>	<b>\$ (168,277)</b>	<b>(0.83%)</b>

- General Fund revenues including transfers and reserves total \$20,183,942. This is a decrease of \$168,277 or (0.83%). Excluding transfers and reserves, there is an overall increase in revenues of \$406,385 or 2.44%.
  - An increase in taxable value resulted in \$432,647 in additional ad valorem tax revenue at 3.5895 mills.
  - Revenue decreases are projected for Building Permit Fees and fees for plans examining, review and approval.
  - Franchise & Utility Tax revenues are projected to be slightly up with the exception of the Telecommunications Tax which continues to decline.
  - Charges for services are growing primarily due to the reflection of a full year of Community Center rentals and the growing popularity of the Events Center. We are also anticipating an increase in EMS transport revenues.
  
- Most positive is the reduction in the use of reserves to offset expenditures. We are starting to see the improvement of the economy and the increase in property tax valuation.
  
- A conservative analysis of FY 2015 indicate General Fund revenues will result in an additional \$100,000 than originally projected.

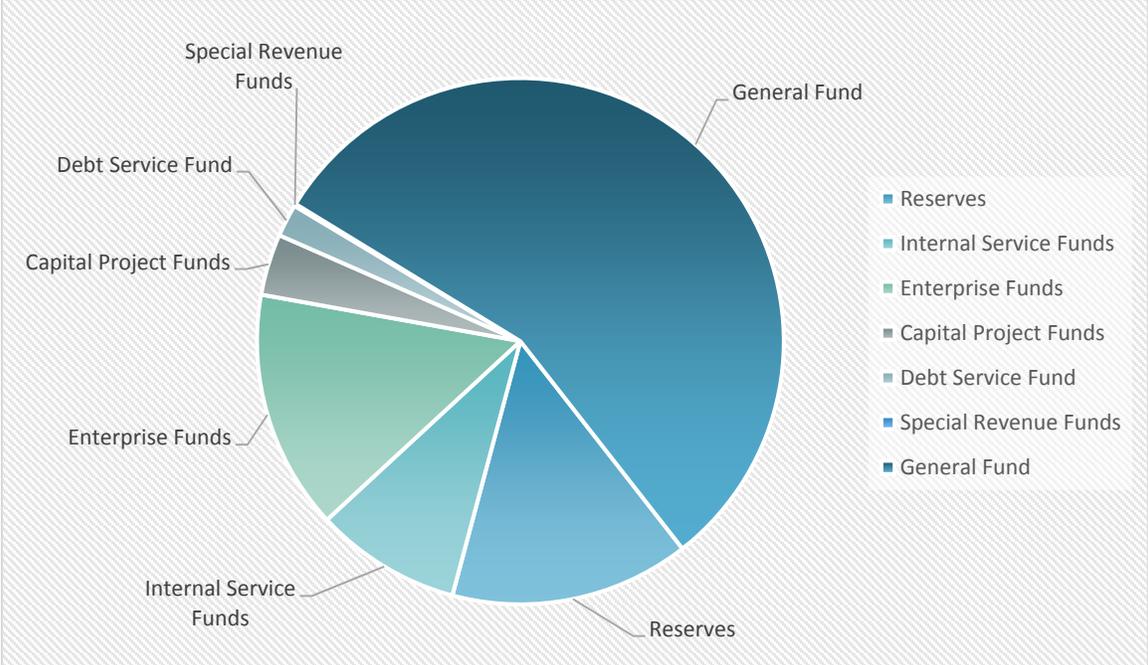
# FY 2016 Revenue Budget

## ENTERPRISE REVENUES

Enterprise Revenues	FY 2015 Adopted	FY 2016 Proposed	\$ Variance	%
Water & Sewer User Fees	\$ 4,160,500	\$ 4,171,000	\$ 10,500	.25%
Stormwater Fees	385,924	396,000	10,076	2.61%
Assessment, Interest & Misc.	113,000	155,000	42,000	37.17%
Reserves	550,907	1,282,506	531,599	132.80%
<b>Total Projected Revenues</b>	<b>\$ 5,210,331</b>	<b>\$ 6,004,506</b>	<b>\$ 794,175</b>	<b>15.24%</b>

- Revenues including reserves total \$6,004,506. This is an increase of \$594,175 or 11.4%. Excluding reserves, there is an overall increase in revenues of \$62,576 or 1.34%.
- This is an indication that user charges may be supporting expenditures of the fund, however the increase in the use of reserves indicates that these fund need to be continually monitored to ensure sustainability.

## TOTAL REVENUES BY FUND



# FY 2016 Expenditure Budget

**ASSUMPTIONS:**

- Expenditures are to remain flat.
- Salaries were estimated with a 3% merit increase.
- Vacancies will be carefully evaluated for necessity prior to posting.

**TOTAL EXPENDITURES BY FUND**

Total City-Wide Expenditures	FY 2015 Original Budget	FY 2015 Adjusted Budget	FY 2016 Proposed Budget	Increase (Decrease) Adjusted Budget	%
<b>OPERATING BUDGET</b>					
<b>General Fund</b>	\$ 18,268,344	\$ 18,303,044	\$ 18,437,764	\$ 134,720	0.52%
<b>Economic Incentives</b>	546,167	546,167	348,250	(197,917)	(35.67%)
<b>Special Revenue Funds</b>	375,135	379,940	321,600	(58,340)	(15.36%)
<b>Debt Service</b>	623,580	623,580	623,583	3	0.00%
Total Governmental	<b>19,813,226</b>	<b>19,877,431</b>	<b>19,731,197</b>	<b>(146,234)</b>	<b>(0.79%)</b>
<b>Water &amp; Sewer Utility</b>	2,945,648	2,945,648	3,083,576	137,928	4.68%
<b>Stormwater Utility</b>	322,183	322,183	304,930	(27,253)	(41.60%)
Total Enterprise	<b>3,277,831</b>	<b>3,277,831</b>	<b>3,388,506</b>	<b>110,675</b>	<b>(2.29%)</b>
<b>Vehicle Maintenance</b>	1,170,506	1,170,506	1,466,208	295,702	25.26%
<b>Health Insurance</b>	2,043,596	2,043,596	2,204,852	161,256	7.89%
Total Internal Service	<b>3,214,102</b>	<b>3,214,102</b>	<b>3,671,060</b>	<b>456,958</b>	<b>14.22%</b>
<b>CAPITAL PROJECTS</b>					
<b>Governmental</b>	1,962,108	2,073,852	3,178,895	1,105,043	53.28%
<b>Utility</b>	893,000	1,680,000	1,467,000	(213,000)	(14.97%)
Total Capital Projects	<b>2,9160,267</b>	<b>3,753,852</b>	<b>4,645,895</b>	<b>892,043</b>	<b>24.75%</b>
Total Excluding Transfers	<b>29,194,967</b>	<b>30,132,216</b>	<b>31,436,658</b>	<b>1,313,442</b>	<b>3.66%</b>
<b>Transfers</b>	2,577,208	2,577,208	2,546,928	(30,280)	0.73%
<b>TOTAL BUDGET</b>	<b>\$ 31,737,475</b>	<b>\$ 32,700,424</b>	<b>\$ 33,983,586</b>	<b>\$ 1,283,162</b>	<b>3.92%</b>

- Expenditures including transfers total \$33,983,586. This is an increase of \$1,283,162 or 3.92% from the FY 2015 adjusted budget. These increases can be contributed to the following items:
  - An increase in Governmental Capital Projects using One-Cent Infrastructure Sales Tax for street resurfacing.
  - The purchase of a fire engine with an estimated purchase price of \$550,000 in the Vehicle Maintenance Fund.
  - The cost of health insurance increased 9.1% with the plan year beginning July 1, 2015.

# FY 2016 Expenditure Budget

## TOTAL EXPENDITURES BY DEPARTMENT

Department	Personal Services	Operating Expenditures	Total	Positions	
				Full Time	Part Time
General Administration	\$ 936,461	\$ 3,135,523	\$ 4,071,984	7	5
Finance/Information Systems	710,831	129,018	839,849	8	1
Community Development	896,224	107,390	1,003,614	10	
Police & Support Services	5,042,531	1,136,284	6,178,815	58	9
Fire Ops & Fire Prevention	4,395,002	784,376	5,179,378	44	1
Parks & Recreation/Facilities Maintenance	1,845,740	1,173,965	3,019,705	29	16
Public Works	1,413,450	3,087,885	4,501,335	20	1
<b>Sub-Total Operating</b>	<b>\$ 15,240,239</b>	<b>\$ 9,554,441</b>	<b>\$ 24,794,680</b>	<b>176</b>	<b>33</b>
Capital Assets			<b>1,154,000</b>		
Debt Service			<b>623,583</b>		
Capital Projects & Programs			<b>4,864,395</b>		
<b>Total Expenditures Excluding Transfers</b>			<b>\$ 31,436,658</b>		

## GENERAL FUND EXPENDITURES

General Fund Expenditures by Type:	FY 2015 Adopted	FY 2016 Proposed	Variance	%
General Government	\$ 2,797,202	\$ 2,439,984	\$ (357,218)	(12.77%)
Finance	820,625	839,849	19,224	2.34%
Building	499,153	430,762	(68,391)	(13.70%)
Police	6,064,626	6,088,815	24,189	0.40%
Fire	5,004,695	5,179,378	174,683	3.49%
Public Works	749,064	800,621	51,557	6.88%
Parks & Recreation/Facilities	2,879,146	3,006,605	127,459	4.43%
Transfers	1,537,708	1,397,928	(139,780)	(5.90%)
<b>Total Expenditures</b>	<b>\$ 20,352,219</b>	<b>\$ 20,183,942</b>	<b>\$ (168,277)</b>	<b>(0.83%)</b>

General Fund expenditures including transfers total \$20,183,942. This is decrease of \$168,277 or (0.83%). This is due to eliminating the pay plan adjustment contingency in the amount of \$150,000, a reduction of \$194,792 in the amount of budgeted economic incentive payments

# FY 2016 Expenditure Budget

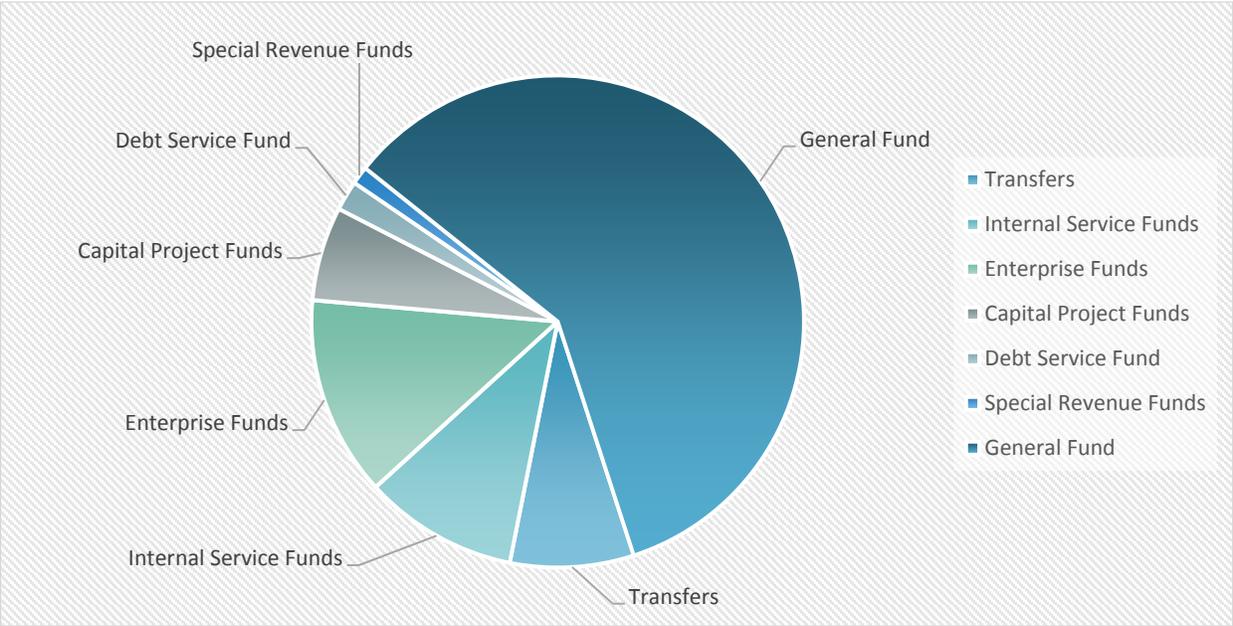
forecasted, and a reduction in the amount needed to fund general government projects from the previous year.

- A conservative analysis of FY 2015 indicates budgeted General Fund expenditures will be under spent at the fiscal year end by approximately \$1,800,000.

## ENTERPRISE FUND EXPENDITURES

Enterprise Fund Expenditures by Type:	FY 2015 Adopted	FY 2016 Proposed	Variance	%
Water and Sewer Operations	\$ 1,612,648	1,738,576	\$ 125,928	7.81%
Wholesale Sewer Treatment	1,290,000	1,267,000	(23,000)	(1.78%)
Wholesale Reclaim Water Purchases	43,000	45,000	2,000	4.65%
W & S Capital Projects	703,000	1,300,000	597,000	84.92%
Stormwater Operations	332,183	304,930	(27,253)	(8.20%)
Stormwater Capital Projects	190,000	200,000	10,000	5.26%
Transfers	1,039,000	1,149,000	109,500	10.53%
<b>Total Expenditures</b>	<b>\$ 5,210,331</b>	<b>\$ 6,004,506</b>	<b>\$ 794,175</b>	<b>15.24%</b>

## TOTAL EXPENDITURES BY FUND



# FY 2016 Personnel

## SUMMARY OF PERSONNEL, SALARY AND BENEFITS

- Salary and benefit expenditures include salary, overtime, incentive pay, taxes, pension, insurance contributions and workers' compensation made by the City on behalf of the employee. For this category, the proposed FY 2015 budget expenditures total \$15,240,239 or 61.47% of the total operating budget.
- Salaries were projected using 3% as the basis for merit increases. We continue to reward employees based on performance and not give across-the-board increases. Healthcare Reform fees have also been incorporated. Our health plan year begins on July 1<sup>st</sup> each year. Dues to rising costs and unusually high claims experience, healthcare costs increased 9.1%. Employer and employee contributions were recalculated to reflect the increase with the City absorbing 75% of the anticipated cost increase.
- Personnel changes include the funding of a replacement officer for the transfer of an existing officer to work on the Organized Crime Drug Enforcement Task Force (OCDETF) out of the Federal Law Enforcement Trust Fund. A new fund was set up to appropriately account for the costs and revenue offset for this position.
- With the success of the Community Center in its first year of operation, a second part-time Recreation Assistant will be added to help out with rentals and the numerous activities scheduled.
- One vacant Code Compliance Inspector position in the Building Department is eliminated with additional funding available in contractual services to compensate if needed.
- With the retirement of the City Planner at the end of the fiscal year, it is anticipated to fill the position from within and eliminate the vacancy.

Historical City Contributions to Employee Pension Plans			
	Police Officers	Firefighters	General Employees*
<b>2016</b>	21.9%	24.02%	10%
<b>2015</b>	27.4%	25.68%	10%
<b>2014</b>	31.9%	24.28%	10%
<b>2013</b>	32.2%	23.94%	10%
<b>2012</b>	27.6%	22.88%	10%
<b>2011</b>	25.4%	18.5%	10%
<b>2010</b>	20.9%	22.1%	10%

\*The City makes general employee contributions of 10% with an available match of up to an additional 2.5%.

# FY 2016 Personnel

## POSITIONS BY DEPARTMENT

City of Lake Mary, Florida Comparative Schedule of Changes to Department Staffing				
	Adopted FY 2015		Proposed FY 2016	
	FT	PT	FT	PT
General Government				
<b>City Commission</b>	-	5	-	5
<b>City Manager</b>	5	-	5	-
<b>City Clerk</b>	2	-	2	-
<b>Community Development</b>	6	-	5	-
Finance				
<b>Finance</b>	5	1	5	1
<b>Information Systems</b>	3	-	3	-
<b>Utility Billing</b>	2	-	2	-
Building				
<b>Building</b>	6	-	5	-
Police				
<b>Operations</b> (includes OCDETF replacement officer)	46	3	46	3
<b>Support Services</b>	13	6	13	6
Fire				
<b>Fire</b>	40	1	40	1
<b>Fire Prevention</b>	4	-	4	-
Public Works				
<b>Administration</b>	2	-	2	-
<b>Streets/Sidewalks</b>	1	-	1	-
<b>Water Treatment</b>	3	1	3	1
<b>Water Distribution/Wastewater Collection</b>	7	-	7	-
<b>Stormwater</b>	2	-	2	-
<b>Vehicle Maintenance</b>	3	-	3	-
Parks & Recreation/Facilities Maintenance				
<b>Parks &amp; Recreation</b>	17	12	16	12
<b>Facilities Maintenance</b>	4	-	4	-
<b>Lake Mary Events Center</b>	5	2	5	2
<b>Community Center</b>	1	1	2	2
<b>Senior Center</b>	1	1	1	1
<b>Total</b>	<b>178</b>	<b>33</b>	<b>176</b>	<b>34</b>

# FY 2016 Capital Budget

## TOTAL CAPITAL IMPROVEMENT BUDGET

<b>Governmental Projects</b>	<b>\$ 1,136,065</b>
Crystal Lake Avenue Beautification	107,975
SunRail Enhancements	107,407
Signal and Beautification at Wilbur & Country Club	243,183
Community Center Parking Lot	50,000
Emma Oaks Trail Sidewalk	100,000
Palmetto Turn Lane	171,000
Heritage Park	185,000
Central Park Design	137,500
Street Lighting	34,000
<b>Governmental Equipment Purchases</b>	<b>\$ 1,493,080</b>
Computer Replacement and Network Upgrades	44,700
Fire Operations Equipment & Software	247,880
Police Operation Equipment	40,500
Vehicles & Equipment	1,160,000
<b>Governmental Maintenance Programs</b>	<b>\$ 1,922,250</b>
Street Resurfacing	1,665,000
Parking Lot Rehabilitation, Sidewalk & Curb Replacement	70,000
Facility Rehabilitation	187,250
<b>Water and Sewer Projects</b>	<b>\$ 1,267,000</b>
High Service Pump Variable Frequency Drive	80,000
Lake Mary Boulevard Sewer	787,000
WTP Control/Component Upgrades	50,000
Commercial Meter Testing and Repair	50,000
Lift Station Pump Maintenance & Replacement	40,000
Sewer & Reuse Implementation	260,000
<b>Total FY 2016 Capital Outlay</b>	<b>\$ 5,818,395</b>
<b>Funding Sources</b>	<b>\$ 5,818,395</b>
General Fund	1,693,895
One-Cent Infrastructure Sales Tax	1,285,000
Impact Fees	313,500
Water & Sewer Revenues	1,157,000
Stormwater Revenues	200,000
Other Self-Supporting and Internal Service	1,169,000

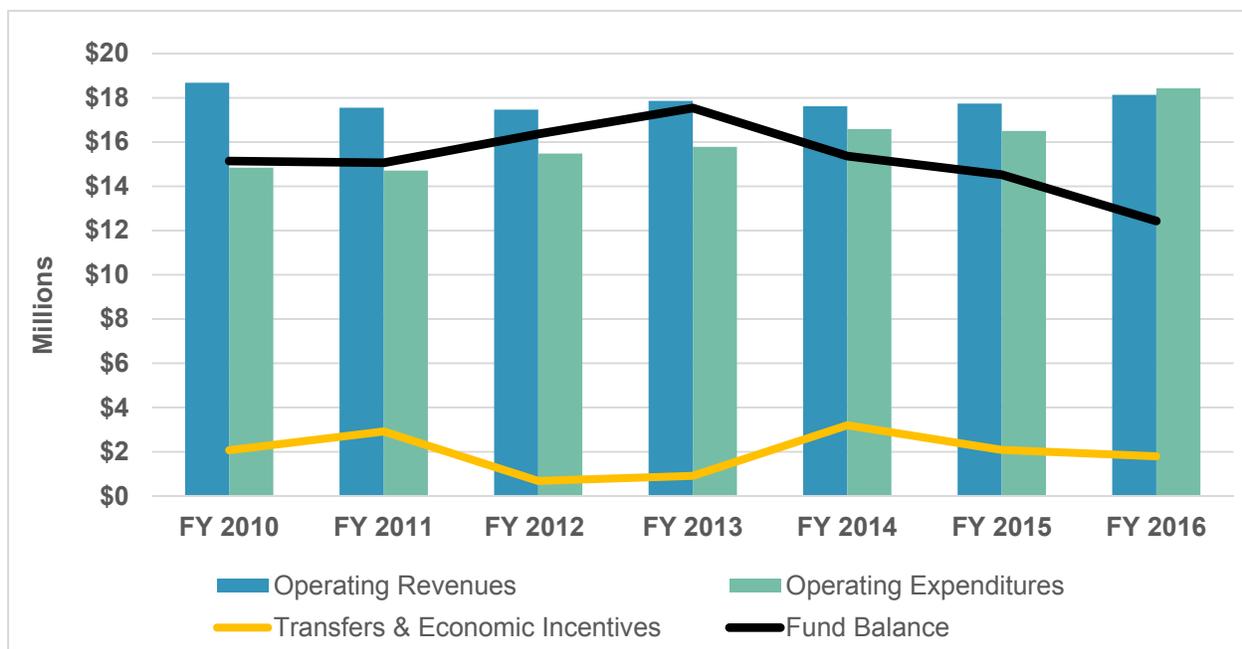
- Governmental Capital Projects increased from the previous year in the amount of \$1,446,787.
  - Carry forward Downtown Development Projects for a total of \$864,565.
  - A new fire engine in the amount of \$550,000 is also planned.
  - As City facilities begin to show their age, major maintenance programs for rehabilitation are now represented in the FY2016 capital budget. These items are not recurring on an annual basis and include items such as HVAC, roofing, flooring replacement, major equipment overhaul, etc.
- Enterprise Capital Projects increased \$374,000 of which the largest of the project is the Lake Mary Boulevard Sewer adding 2,900 linear feet of 8" sanitary sewer main, 550 feet of 4" force main and a new duplex lift station.

# FY 2016 Fund Balance

## FUND BALANCE ANALYSIS OF THE GENERAL FUND

	Actual FY 10	Actual FY 11	Actual FY 12	Actual FY 13	Actual FY 14	Budget FY 15	Proposed FY16
<b>Revenues</b>	\$18,685,758	\$17,556,995	\$17,469,389	\$17,868,335	\$17,622,881	\$17,642,172	\$18,133,557
<b>Expenditures</b>	14,843,913	14,716,140	15,484,603	15,783,171	16,594,581	18,303,044	18,437,764
<b>Net Operations</b>	3,841,845	2,840,855	1,984,786	2,085,164	1,028,300	(660,872)	(304,207)
<b>Transfers Out</b>	2,071,554	2,917,255	681,876	882,330	3,019,921	1,537,708	1,397,928
<b>Economic Incentives</b>	-	3,000	-	30,667	180,667	546,167	348,250
<b>Total Non-operating Expenditures</b>	2,071,554	2,920,255	681,876	912,997	3,200,588	2,083,875	1,746,178
<b>Total Expenditures</b>	16,915,467	17,636,395	16,166,479	16,696,168	19,795,169	20,083,875	20,183,942
<b>Inc(Decr) Fund Balance</b>	1,770,291	(79,400)	1,302,910	1,172,167	(2,172,288)	(2,744,747)	(2,050,385)
<b>Fund Balance Beginning</b>	13,375,292	15,145,583	15,066,183	16,369,093	17,541,260	15,368,972	12,624,225
<b>Fund Balance Ending</b>	\$15,145,583	\$15,066,183	\$16,369,093	\$17,541,260	\$15,368,972	\$12,624,225	\$10,573,840
						Plus Projected Revenues in Excess of Budget	100,000
						Plus Projected Unspent Budget Dollars	1,800,000
<b>Revised Fund Balance Ending</b>						<b>\$14,524,225</b>	<b>\$12,473,840</b>

## ANALYSIS OF GENERAL FUND BALANCE



# FY 2016 Fund Balance

## PROJECTION OF AVAILBLE FUND BALANCES

GOVERNMENTAL FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECT FUNDS
<b>FY 2014 Fund Balance</b>	\$ 15,368,972	\$ 847,740	\$ 573,493	\$ 1,020,717
<b>Projected Change FY 2015</b>	(844,747)	(331,890)	8,628	(289,432)
<b>FY 2015 Projected Fund Balance</b>	14,524,225	515,850	582,121	731,285
<b>Proposed Change FY 2016</b>	(2,050,385)	(91,500)	(286,655)	(359,948)
<b><i>FY 2016 Projected Fund Balance</i></b>	<b>12,473,840</b>	<b>424,350</b>	<b>295,466</b>	<b>371,337</b>
<b>% of FY 2016 Projected Expenditures to Total Fund Balance</b>	61.8%			
<b>% of FY 2016 Projected Expenditures to Total Unassigned Fund Balance</b>	61.7%			

PROPRIETARY FUNDS	WATER & SEWER UTILITY	STORMWATER UTILITY	VEHICLE MAINTENANCE	HEALTH INSURANCE
<b>FY 2014 Unrestricted Fund Balance (UFB)</b>	\$ 13,860,913	\$ 556,544	\$ 2,635,579	\$ 386,773
<b>Projected Change FY 2015</b>	(1,204,648)	(133,259)	(80,403)	(294,794)
<b>FY 2015 Projected (UFB)</b>	12,656,265	423,285	2,555,176	91,979
<b>Proposed Change FY 2016</b>	(389,576)	(105,930)	(288,468)	(63,751)
<b><i>FY 2016 Projected (UFB)</i></b>	<b>12,266,689</b>	<b>317,355</b>	<b>2,266,708</b>	<b>28,228</b>
<b>% of FY 2016 Projected Expenditures to Unrestricted Fund Balance</b>	223.0%	62.9%		

### Conclusion

The Fiscal Year 2015/2016 Proposed Budget continues to create opportunities for Lake Mary residents and businesses. It prioritizes government services that will continue to enhance the quality of life and economic opportunity for our community stakeholders. This was achieved with a total budget increase of just 6.45% from last year, despite the planned purchase of a fire engine and an increase in health insurance of 9.1%. Longer term, the City will need to remain vigilant in restraining expenditures, while simultaneously finding both traditional and innovative ways to grow revenue.

This budget document is presented in a conservative manner while providing a steadfast commitment to deliver a high level of quality services to the community. Our employees are dedicated to providing sensible, cost-effective, efficient, innovative solutions and delivery

# Budget Message

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systems. They are beyond a doubt second-to-none and I truly appreciate their efforts throughout this budget process and for the hard work they do every single day.

We have scheduled our budget work session for July 23rd beginning at 5:30 PM to review in detail the proposed budget. As always, we will review each of the various operating programs during our work session but other than what I have already mentioned, they are again pretty much flat. We can also change or have other meetings should that be necessary to accommodate schedules.

In accordance with Florida Statutes, the action required by you tonight is to establish a proposed millage rate for FY 2016 which I recommend at 3.5895 mills and is the same as the current fiscal year, set the rolled-back rate at 3.4826 mills, and schedule the first public hearing for September 3, 2015, at 7:00 PM in the Commission Chambers.

Sincerely,

A handwritten signature in black ink that reads "Jackie Sova". The signature is written in a cursive, flowing style.

Jackie Sova  
City Manager

## **GENERAL FUND**

The General Fund is the general operating fund of the City. Accounted for in the General Fund are all resources and transactions except those required to be accounted for in another fund.

**City of Lake Mary, Florida**  
**Fiscal Year 2016**  
**Operating Budget**  
**General Fund**  
**Summary of Revenues and Expenditures**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue and Other Sources:</b>					
Millage Rate	3.5895	3.5895	3.5895	3.5895	3.5895
Ad valorem taxes	\$ 6,146,678	\$ 6,327,960	\$ 6,327,960	\$ 6,760,607	\$ 6,760,607
Franchise and utility taxes	6,025,647	6,077,242	6,077,242	6,194,184	6,194,184
Licenses and permits	1,138,373	951,755	951,755	555,043	555,043
Fines and forfeitures	119,654	72,074	72,074	73,500	73,500
Intergovernmental	1,506,376	1,588,791	1,588,791	1,686,723	1,686,723
Charges for services	1,342,283	1,397,350	1,397,350	1,536,500	1,536,500
Other	358,870	212,000	212,000	227,000	227,000
Operating transfers in	985,000	1,015,000	1,015,000	1,100,000	1,100,000
Cash Balance Forward	-	-	-	-	-
<b>Total Revenues</b>	<u>17,622,881</u>	<u>17,642,172</u>	<u>17,642,172</u>	<u>18,133,557</u>	<u>18,133,557</u>
Fund Balance Beginning of Year	17,541,260	15,368,972	15,368,972	12,624,225	12,624,225
<b>Total Revenues &amp; Balances</b>	<u>\$ 35,164,141</u>	<u>\$ 33,011,144</u>	<u>\$ 33,011,144</u>	<u>\$ 30,757,782</u>	<u>\$ 30,757,782</u>
<b>Expenditures and Other Uses:</b>					
General Government	\$ 1,923,019	\$ 2,251,035	\$ 2,251,035	\$ 2,091,734	\$ 2,091,734
Finance	682,808	820,625	820,625	840,649	839,849
Building	443,572	499,153	499,153	429,392	430,762
Police	5,687,472	6,064,626	6,099,326	6,146,462	6,088,815
Fire	4,671,005	5,004,695	5,004,695	5,185,908	5,179,378
Public Works	690,214	749,064	749,064	800,621	800,621
Parks & Recreation and Facilities					
Maintenance	2,496,491	2,879,146	2,879,146	3,017,255	3,006,605
Economic Incentives	180,667	546,167	546,167	348,250	348,250
Transfers Out:					
Debt Service Fund	631,921	632,208	632,208	336,928	336,928
Health Insurance Fund	258,000	150,500	150,500	301,000	301,000
Capital Projects Fund	2,130,000	755,000	755,000	760,000	760,000
<b>Total Transfers Out</b>	<u>3,019,921</u>	<u>1,537,708</u>	<u>1,537,708</u>	<u>1,397,928</u>	<u>1,397,928</u>
<b>Total General Government</b>	<u>19,795,169</u>	<u>20,352,219</u>	<u>20,386,919</u>	<u>20,258,199</u>	<u>20,183,942</u>
Increase (Decrease) in Fund Balance	(2,172,289)	(2,710,047)	(2,744,747)	(2,124,642)	(2,050,385)
<b>Fund Balance End of Year</b>	<u>\$ 15,368,972</u>	<u>\$ 12,658,925</u>	<u>\$ 12,624,225</u>	<u>\$ 10,499,583</u>	<u>\$ 10,573,840</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**General Fund**  
**Summary of Revenues**

Account Code	Description	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget
	Millage Rate	3.6355	3.6355	3.5895	3.5895	3.5895
311-10	Ad valorem tax	\$ 6,072,711	\$ 6,029,358	\$ 6,146,678	\$ 6,327,960	\$ 6,760,607
	Franchise & Utility:					
313-10	Duke Energy - Franchise	1,224,950	1,128,047	1,146,509	1,134,190	1,156,874
313-11	FP&L - Franchise	545,433	535,600	591,267	568,537	579,908
313-40	Propane - Franchise	10,010	5,864	8,367	8,585	8,671
313-70	Solid Waste - Franchise	419,745	428,368	441,060	442,491	505,000
	Total Franchise	<u>2,200,138</u>	<u>2,097,879</u>	<u>2,187,203</u>	<u>2,153,803</u>	<u>2,250,453</u>
314-10	Duke Energy - Utility	1,249,357	1,288,610	1,310,121	1,297,751	1,317,217
314-11	FP&L - Utility	601,224	648,297	729,688	717,878	732,236
314-20	Telecommunications	2,011,704	2,093,587	1,746,328	1,857,389	1,838,815
314-80	Propane Gas - Utility	47,512	40,838	52,307	50,421	55,463
	Total Utility	<u>3,909,797</u>	<u>4,071,332</u>	<u>3,838,444</u>	<u>3,923,439</u>	<u>3,943,731</u>
	Total Franchise & Utility	<u>6,109,935</u>	<u>6,169,211</u>	<u>6,025,647</u>	<u>6,077,242</u>	<u>6,194,184</u>
	Licenses and Permits:					
321-60	Business Tax Receipts	115,373	118,964	117,319	118,110	121,900
322-10	Building Permits	851,192	1,543,828	864,080	720,524	365,270
322-20	Electrical Permits	63,819	45,976	77,580	48,118	28,871
322-30	Plumbing Permits	43,687	30,639	28,629	33,687	20,212
322-40	Mechanical Permits	25,243	32,685	50,765	31,316	18,790
	Total Licenses & Permits	<u>1,099,314</u>	<u>1,772,092</u>	<u>1,138,373</u>	<u>951,755</u>	<u>555,043</u>
	Fines & Forfeitures:					
351-10	Court Fines	59,132	69,858	71,304	56,474	58,000
351-30	False Alarm Fees	4,225	3,950	500	600	500
351-50	Violation of Local Ordin.	7,810	33,586	47,850	15,000	15,000
	Total Fines & Forfeitures	<u>71,167</u>	<u>107,394</u>	<u>119,654</u>	<u>72,074</u>	<u>73,500</u>
	Intergovernmental:					
312-41	Local Option Gas Tax	224,965	249,978	250,577	258,107	260,987
334-00	Grants	3,241	2,096	20,860	-	-
335-12	State Rev. Share/Gas Tax	275,591	293,595	319,579	336,458	371,964
335-14	Mobile Home License	108	114	71	60	70
335-15	Alcoholic Beverage Lic.	9,829	5,572	20,052	12,000	12,500
335-18	1/2 Cent Sales Tax	800,439	834,140	880,882	957,126	1,015,962
335-20	Firefighter Supplement	11,200	11,740	14,355	14,040	14,040
341-80	County Business License	10,715	10,836	11,098	11,000	11,200
	Total Intergovernmental	<u>1,336,088</u>	<u>1,408,071</u>	<u>1,517,474</u>	<u>1,588,791</u>	<u>1,686,723</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**General Fund**  
**Summary of Revenues**

Account Code	Description	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Charges for Services:						
341-21	Zoning Fees	21,798	22,074	20,334	17,000	10,500
341-22	Site Plan Fees	3,200	10,200	12,849	8,000	6,500
341-22	Developer Bonus	-	-	-	-	-
342-10	Police Services	63,085	57,744	50,067	45,000	45,000
342-60	Rescue Transport Fees	609,044	597,065	513,365	590,000	600,000
347-10	Events Center Rental	513,448	489,532	533,740	520,000	590,000
347-15	Community Center	-	-	21,147	50,000	85,000
347-20	Summer Camp Fees	-	-	51,475	45,000	70,000
347-30	Farmers Market	31,379	29,719	23,107	25,000	23,000
347-40	Skate Park Fees	8,819	4,221	3,198	4,000	4,000
347-45	Splash Park Fees	24,274	22,811	25,760	24,000	25,000
347-50	Park Rentals	630	1,082	783	850	2,500
347-60	Sports Complex Rentals	27,330	29,288	30,620	30,000	32,000
347-70	Softball Leagues	13,930	16,575	14,050	15,000	15,000
347-80	Concession Revenues	679	2,435	7,326	7,500	10,000
347-90	Tennis Center Revenues	50,231	40,729	23,364	16,000	18,000
	Total Charges for Services	<u>1,367,847</u>	<u>1,323,475</u>	<u>1,331,185</u>	<u>1,397,350</u>	<u>1,536,500</u>
Other:						
361-10	Interest	192,570	(1,038)	173,777	120,000	130,000
363-10	Streetlighting	32,780	32,484	32,729	32,000	32,000
364-00	Sale of Capital Assets	51,917	388	701	-	-
369-00	Other Miscellaneous Rev.	160,060	126,900	151,663	60,000	65,000
	Total Other Revenue	<u>437,327</u>	<u>158,734</u>	<u>358,870</u>	<u>212,000</u>	<u>227,000</u>
Transfers In:						
381-00	Transfers from W&S	850,000	900,000	985,000	1,015,000	1,100,000
381-00	Transfers from Cemetery Fund	125,000	-	-	-	-
	Total Transfers In	<u>975,000</u>	<u>900,000</u>	<u>985,000</u>	<u>1,015,000</u>	<u>1,100,000</u>
	Total General Fund Revenue	17,469,389	17,868,335	17,622,881	17,642,172	18,133,557
	Carry-forward Fund Balance	<u>16,369,093</u>	<u>16,369,093</u>	<u>17,541,260</u>	<u>15,368,972</u>	<u>12,658,925</u>
	Total Available	<u>\$ 33,838,482</u>	<u>\$ 34,237,428</u>	<u>\$ 35,164,141</u>	<u>\$ 33,011,144</u>	<u>\$ 30,792,482</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**General Fund**  
**Summary of Expenditures**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b><u>General Government</u></b>					
City Commission	\$ 85,542	\$ 96,882	\$ 96,882	\$ 99,604	\$ 99,604
City Manager	523,940	634,437	634,437	652,327	652,327
Legal Services	77,136	95,000	95,000	105,000	105,000
City Clerk	214,813	233,155	233,155	241,778	241,778
General Administration	602,917	1,098,953	1,098,953	751,423	751,423
Risk Management	13,426	16,000	16,000	17,000	17,000
Community Development	585,912	622,775	622,775	572,852	572,852
Total General Government	<u>2,103,686</u>	<u>2,797,202</u>	<u>2,797,202</u>	<u>2,439,984</u>	<u>2,439,984</u>
<b><u>Finance</u></b>					
Finance	484,388	514,731	514,731	534,636	533,836
Information Systems	198,420	305,894	305,894	306,013	306,013
Total Finance	<u>682,808</u>	<u>820,625</u>	<u>820,625</u>	<u>840,649</u>	<u>839,849</u>
<b><u>Building</u></b>					
	<u>443,572</u>	<u>499,153</u>	<u>499,153</u>	<u>429,392</u>	<u>430,762</u>
<b><u>Police</u></b>					
Operations	4,827,997	5,118,507	5,153,207	5,184,279	5,131,582
Support Services	859,475	946,119	946,119	962,183	957,233
Total Police	<u>5,687,472</u>	<u>6,064,626</u>	<u>6,099,326</u>	<u>6,146,462</u>	<u>6,088,815</u>
<b><u>Fire</u></b>					
Fire	4,353,004	4,629,920	4,629,920	4,791,507	4,784,977
Fire Prevention	318,001	374,775	374,775	394,401	394,401
Total Fire	<u>4,671,005</u>	<u>5,004,695</u>	<u>5,004,695</u>	<u>5,185,908</u>	<u>5,179,378</u>
<b><u>Public Works</u></b>					
Administration	220,049	246,365	246,365	235,232	235,232
Streets/Sidewalks	470,165	502,699	502,699	565,389	565,389
Total Public Works	<u>690,214</u>	<u>749,064</u>	<u>749,064</u>	<u>800,621</u>	<u>800,621</u>
<b><u>Parks and Recreation</u></b>					
	1,589,050	1,766,449	1,766,449	1,802,622	1,798,322
Facilities Maintenance	324,651	390,739	390,739	393,233	392,583
Lake Mary Events Center	358,148	443,838	443,838	468,596	465,396
Community Center	74,933	124,242	124,242	186,889	186,889
Senior Center	99,052	103,697	103,697	105,797	105,797
Tennis Center	50,657	50,181	50,181	60,118	57,618
Total Parks and Rec	<u>2,496,491</u>	<u>2,879,146</u>	<u>2,879,146</u>	<u>3,017,255</u>	<u>3,006,605</u>
<b><u>Transfers out</u></b>					
Debt Service Fund	631,921	632,208	632,208	336,928	336,928
Health Insurance Fund	258,000	150,500	150,500	301,000	301,000
Capital Projects Fund	2,130,000	755,000	755,000	760,000	760,000
Total Transfers out	<u>3,019,921</u>	<u>1,537,708</u>	<u>1,537,708</u>	<u>1,397,928</u>	<u>1,397,928</u>
<b>Total General Fund</b>	<b><u>\$ 19,795,169</u></b>	<b><u>\$ 20,352,219</u></b>	<b><u>\$ 20,386,919</u></b>	<b><u>\$ 20,258,199</u></b>	<b><u>\$ 20,183,942</u></b>

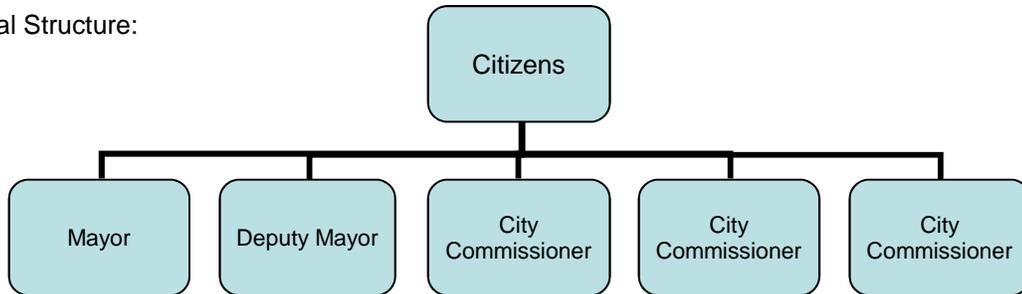
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0111-411**

**DEPARTMENT:** General Government

**PROGRAM TITLE:** City Commission

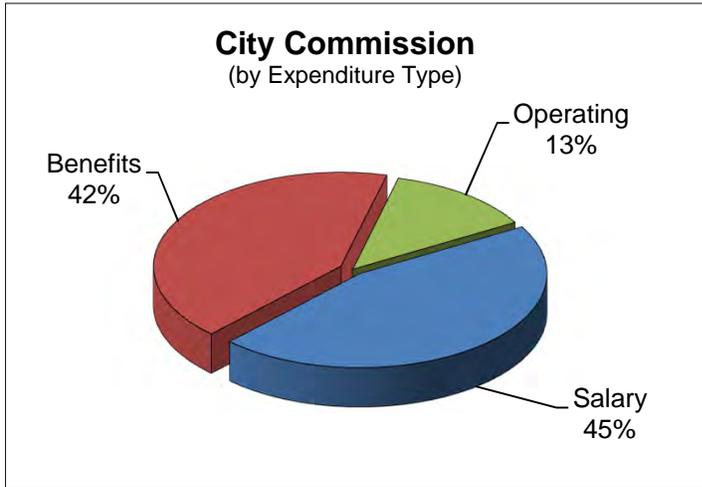
Organizational Structure:



<b><u>PROGRAM DESCRIPTION</u></b>
To represent the citizens of Lake Mary in governing the City.
<b><u>OBJECTIVES (Present Level of Service)</u></b>
1. To establish policies compatible with Federal and State requirements and to make land development decisions consistent with the City of Lake Mary's Comprehensive Plan.
2. To be responsive and understanding to the problems and needs of Lake Mary citizens.
3. To represent the City before the State, County and other units of government in an effort to protect Lake Mary's interests.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Regular meetings held	20	19	20	20
Special meetings held	2	1	2	2
Public hearings held	63	53	40	40
Representation on other boards	14	14	14	14
Work Sessions held	6	8	7	7



<u>City Commission</u>	
Salary	\$ 45,300
Benefits	41,595
Operating	12,709
<b>Total Budget</b>	<b><u>\$ 99,604</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**City Commission**  
**001-0111-411**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016
						City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 44,938	\$ 45,300	\$ 45,300	\$ 45,300	45,300
21-00	FICA	3,537	3,795	3,795	3,795	3,795
22-00	Pension	4,820	5,400	5,400	5,400	5,400
23-00	Health/Life Insurance	23,037	29,600	29,600	32,400	32,400
	Total Personal Services	<u>76,332</u>	<u>84,095</u>	<u>84,095</u>	<u>86,895</u>	<u>86,895</u>
<b>OPERATING EXPENDITURES:</b>						
40-10	Travel & Training	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	2,500
40-20	Travel Allowance	5,950	6,000	6,000	6,000	6,000
41-10	Telephone/Fax	217	300	300	300	300
42-00	Postage & Freight	2	50	50	50	50
45-50	Insurance Costs	2,534	2,767	2,767	2,939	2,939
47-30	Photocopies	193	400	400	400	400
52-10	Gen. Operating Supplies	43	450	450	200	200
54-10	Memberships/Periodicals	271	320	320	320	320
	Total Operating	<u>9,210</u>	<u>12,787</u>	<u>12,787</u>	<u>12,709</u>	<u>12,709</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	City Commission	<u>\$ 85,542</u>	<u>\$ 96,882</u>	<u>\$ 96,882</u>	<u>\$ 99,604</u>	<u>99,604</u>



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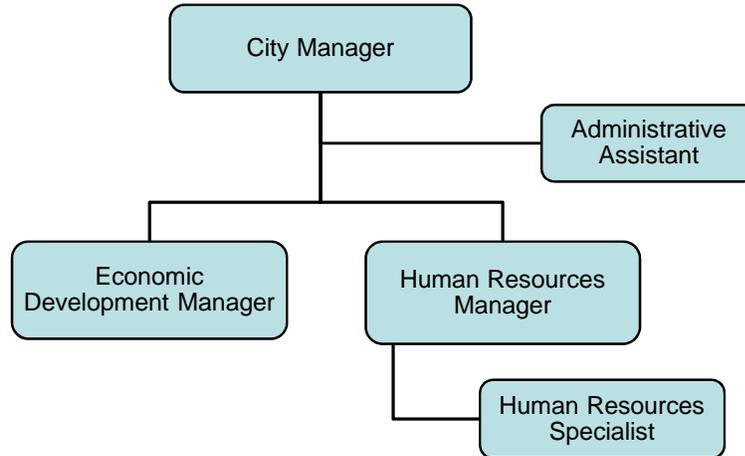
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0112-412**

**DEPARTMENT:** General Government

**PROGRAM TITLE:** City Manager

Organizational Structure:



**PROGRAM DESCRIPTION**

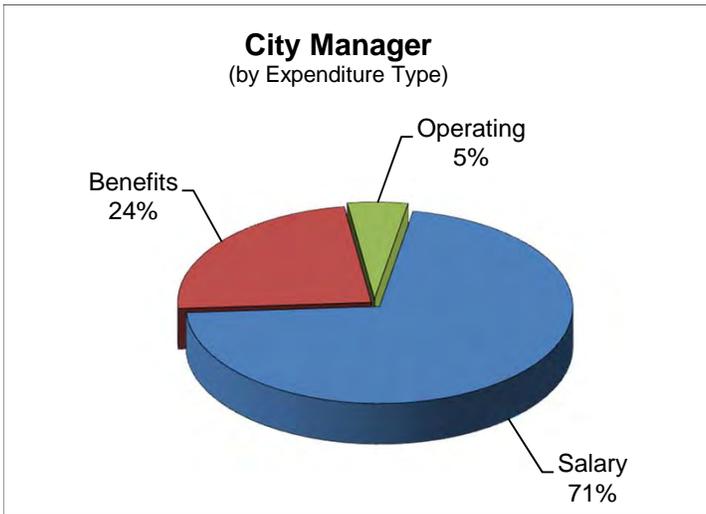
To provide professional administration of policies and programs established by the City Commission and to demonstrate leadership and innovations in the supervision of the daily affairs of city government. Also, to provide Human Resource support and Risk Management Services to all departments.

**OBJECTIVES (Present Level of Service)**

1. To ensure that the citizens, employees, and applicants of Lake Mary are treated in a fair, courteous, and professional manner.
2. To ensure that the City's Annual Budget is prepared and administered in a manner compatible with accepted governmental accounting procedures and the wishes of the Commission.
3. To provide the Commission with appropriate information and backup material which helps them make policy decisions that are in the best interests of the City.
4. To keep the Commission informed of all matters relative to the City's finances.
5. To ensure compliance with all State, Federal and local laws pertaining to equal employment opportunity, Family Medical Leave Act (FMLA), Risk Management, Americans with Disabilities Act, Worker's Compensation, safety and other related programs.
6. To advance economic prosperity for the City of Lake Mary by helping to achieve balanced growth through job creation, business assistance, workforce and neighborhood development programs.

**WORKLOAD/OUTPUT MEASURES**

ACTIVITY	2013	2014	2015 EST	2016 EST
Surveys/reports completed	32	96	70	70
Employment applications received	719	542	700	700
Evaluations processed	185	201	190	190
Personnel actions processed	345	348	400	400
W/C, Accident, Liability, Loss/Damage Reports processed	43	54	60	60
New Hire Orientations	34	24	30	30
Employee Verifications	57	54	70	70
Commission agenda items prepared	240	240	238	238
<b>Economic Development:</b> (Note: These metrics are based on incentivized projects and best available information at the time of preparation. These metrics consider variables such as current projects in the development pipeline, availability of real estate and expected economic conditions. Actual results depend upon many variables outside the control of City Government.)				
Jobs Created	n/a	1,000	500	300
Capital Investment	n/a	\$10,800,000	\$ 5,000,000	\$ 3,000,000
Total Payroll	n/a	\$60,250,000	\$10,000,000	\$ 10,000,000
Average Wage	n/a	\$ 60,250	\$ 46,000	\$ 40,763
Square Feet (built/absorbed)	n/a	130,000	50,000	50,000



<u>City Manager</u>	
Salary	\$ 468,062
Benefits	156,241
Operating	33,024
<b>Total Budget</b>	<b>\$ 657,327</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**City Manager**  
**001-0112-412**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 391,058	\$ 458,961	\$ 458,961	\$ 467,812	\$ 467,812
14-00	Overtime	110	250	250	250	250
21-00	FICA	27,099	35,130	35,130	35,807	35,807
22-00	Pension	39,010	57,401	57,401	58,508	58,508
22-10	ICMA Contribution	14,243	15,000	15,000	15,000	15,000
23-00	Health/Life Insurance	34,287	42,257	42,257	45,544	45,544
24-00	Workers Compensation	1,140	1,382	1,382	1,382	1,382
	Total Personal Services	<u>\$ 506,947</u>	<u>\$ 610,381</u>	<u>\$ 610,381</u>	<u>\$ 624,303</u>	<u>\$ 624,303</u>

**Position Roster:**

City Manager	1	1	1	1	1
Administrative Assistant to City Manager	1	1	1	1	1
HR Manager	1	1	1	1	1
HR Specialist	1	1	1	1	1
Economic Development Mgr.	1	1	1	1	1
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**City Manager**  
**001-0112-412**

Code	Description	2014	2015	2015	2016	2016
		Actual	Original Budget	Adjusted Budget	Department Request	City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
40-10	Travel & Training	\$ 1,100	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
40-20	Car Allowance	7,200	4,800	4,800	8,400	8,400
41-10	Telephone/Fax	1,989	2,720	2,720	3,000	3,000
42-00	Postage & Freight	121	500	500	500	500
45-50	Insurance Costs	1,550	1,586	1,586	1,674	1,674
46-40	Repair & Maint. Equipment	-	500	500	500	500
47-10	Printing & Binding	139	400	400	400	400
47-30	Photocopies	519	950	950	950	950
48-10	Promotional Activity	-	100	100	100	100
49-10	Legal Advertising	-	500	500	500	500
51-20	Office Equip. Under \$1000	657	750	750	750	750
51-30	Office Supplies	1,757	2,450	2,450	2,450	2,450
54-10	Memberships/Periodicals	1,961	2,500	2,500	2,500	2,500
54-30	Employee Development	-	300	300	300	300
	Total Operating	<u>16,993</u>	<u>24,056</u>	<u>24,056</u>	<u>28,024</u>	<u>28,024</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	City Manager	<u>\$ 523,940</u>	<u>\$ 634,437</u>	<u>\$ 634,437</u>	<u>\$ 652,327</u>	<u>\$ 652,327</u>

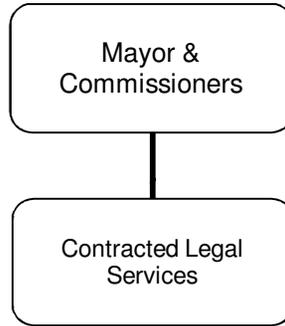
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0114-414**

**DEPARTMENT:** General Government

**PROGRAM TITLE:** Legal Services

Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
To ensure the City Commission, City Manager and staff are fully aware of the legal constraints and ramifications of policy and administrative decisions. Also, to protect the City's interest in and through the judicial system.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"> <li>1. To provide legal opinions when requested by the City Commission or City Manager.</li> <li>2. To draft and/or review ordinances and resolutions to ensure that the Commission's intent is both properly and legally stated.</li> <li>3. To attend all regular meetings of the City Commission and other meetings as required.</li> <li>4. To provide outside counsel as needed for specialized areas of law such as labor, telecommunications and construction litigation.</li> </ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Ordinances prepared	1	2	2	2
Ordinances reviewed	24	25	25	25
Resolutions prepared	1	0	1	1
Resolutions reviewed	19	19	20	20
Outside counsel utilized	2	3	3	3

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Legal Services**  
**001-0114-414**

<u>Code</u>	<u>Description</u>	<u>2014</u> <u>Actual</u>	<u>2015</u> <u>Original</u> <u>Budget</u>	<u>2015</u> <u>Adjusted</u> <u>Budget</u>	<u>2016</u> <u>Department</u> <u>Request</u>	<u>2016</u> <u>City</u> <u>Manager</u> <u>Recommend</u>
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>OPERATING EXPENDITURES:</b>						
31-00	City Attorney	50,092	65,000	65,000	75,000	75,000
31-10	Other Legal Services	<u>27,044</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	Total Operating	<u>77,136</u>	<u>95,000</u>	<u>95,000</u>	<u>105,000</u>	<u>105,000</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Legal Services	<u>\$ 77,136</u>	<u>\$ 95,000</u>	<u>\$ 95,000</u>	<u>\$ 105,000</u>	<u>\$ 105,000</u>

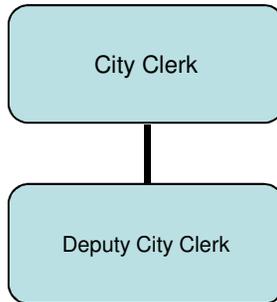
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0117-417**

**DEPARTMENT:** General Government

**PROGRAM TITLE:** City Clerk

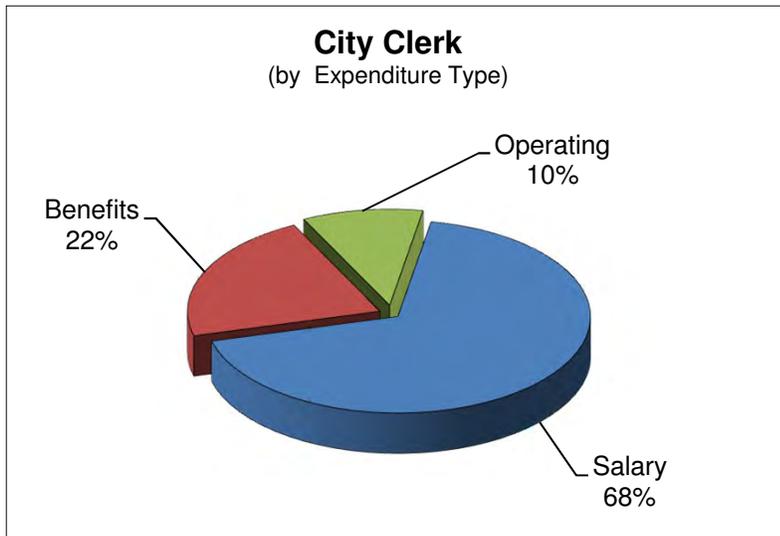
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program is responsible for maintaining and indexing all City records including minutes, ordinances, resolutions and proclamations. Also to prepare minutes of Commission meetings and publish all legal notices, qualify candidates, distribute sample ballots, certify petitions, maintain election records and issues Business Tax Receipts.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"><li>1. To index minutes, ordinances and resolutions.</li><li>2. To scan all permanent records for the purposes of retention.</li><li>3. To prepare and supervise records retention schedules for all City departments.</li><li>4. To conduct City elections in accordance with the City Charter.</li><li>5. To record and transcribe minutes of all City Commission meetings including workshops.</li></ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Ordinances executed	24	25	25	25
Resolutions executed	19	19	20	20
Business Tax Receipts issued	1,571	1,785	1,800	1,800
Candidates qualified	2	3	2	3
Minutes recorded	20	19	20	20
Pages transcribed	477	421	500	500



<u>City Clerk</u>	
Salary	\$ 164,650
Benefits	52,613
Operating	24,515
<b>Total Budget</b>	<b><u>\$ 241,778</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**City Clerk**  
**001-0117-417**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 152,487	\$ 157,750	\$ 157,750	\$ 162,150	\$ 162,150
14-00	Overtime	1,241	2,500	2,500	2,500	2,500
21-00	FICA	11,213	12,068	12,068	12,596	12,596
22-00	Pension	17,663	20,031	20,031	20,582	20,582
23-00	Health/Life Insurance	17,215	17,738	17,738	19,344	19,344
24-00	Workers Compensation	78	91	91	91	91
	Total Personal Services	<u>\$ 199,897</u>	<u>\$ 210,178</u>	<u>\$ 210,178</u>	<u>\$ 217,263</u>	<u>\$ 217,263</u>

**Position Roster:**

City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**City Clerk**  
**001-0117-417**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016
						City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 4,830	\$ 6,690	\$ 6,690	\$ 6,850	\$ 6,850
40-10	Travel & Training	-	200	200	200	200
41-10	Telephone/Fax	217	380	380	380	380
42-00	Postage & Freight	1,769	3,800	3,800	4,000	4,000
45-50	Insurance Costs	702	750	750	818	818
47-10	Printing & Binding	500	3,642	3,642	3,742	3,742
47-30	Photocopies	148	300	300	300	300
49-10	Legal Advertising	4,342	4,900	4,900	4,900	4,900
51-20	Office Equip. Under \$1000	188	200	200	1,200	1,200
51-30	Office Supplies	294	615	615	615	615
52-10	General Operating Supplies	1,459	1,200	1,200	1,200	1,200
54-10	Memberships/Books	467	300	300	310	310
	Total Operating	<u>14,916</u>	<u>22,977</u>	<u>22,977</u>	<u>24,515</u>	<u>24,515</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	City Clerk	<u>\$ 214,813</u>	<u>\$ 233,155</u>	<u>\$ 233,155</u>	<u>\$ 241,778</u>	<u>\$ 241,778</u>

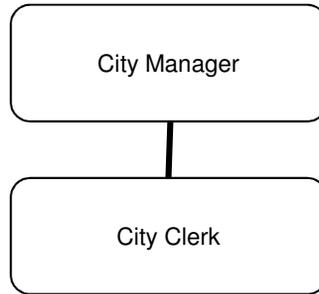
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0119-419**

**DEPARTMENT:** General Government

**PROGRAM TITLE:** General Administrative

Organizational Structure:



<b>PROGRAM DESCRIPTION</b>	
To provide the funding for general services including audit, special engineering, planning and other expenditures which are not reasonably allocable to other operating programs. Also includes costs associated with citywide memberships and economic incentives.	
<b>OBJECTIVES (Present Level of Service)</b>	
1.	To provide specialized professional services in assisting staff and the Commission on various projects, to include downtown development.
2.	To recognize citizens, organizations and employees from time to time through public acknowledgment.
3.	To take advantage of the benefits provided by the City's memberships in various organizations which represent local government.
4.	To support the City's various advisory boards and special events.
5.	To provide funding for the day-to-day operations and maintenance of City Hall.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Special consultant contracts funded	2	2	2	2
Memberships in outside organizations	7	7	7	7
Special recognition (persons)	12	12	12	12
Special events held	10	15	15	20

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**General Administrative**  
**001-0119-419**

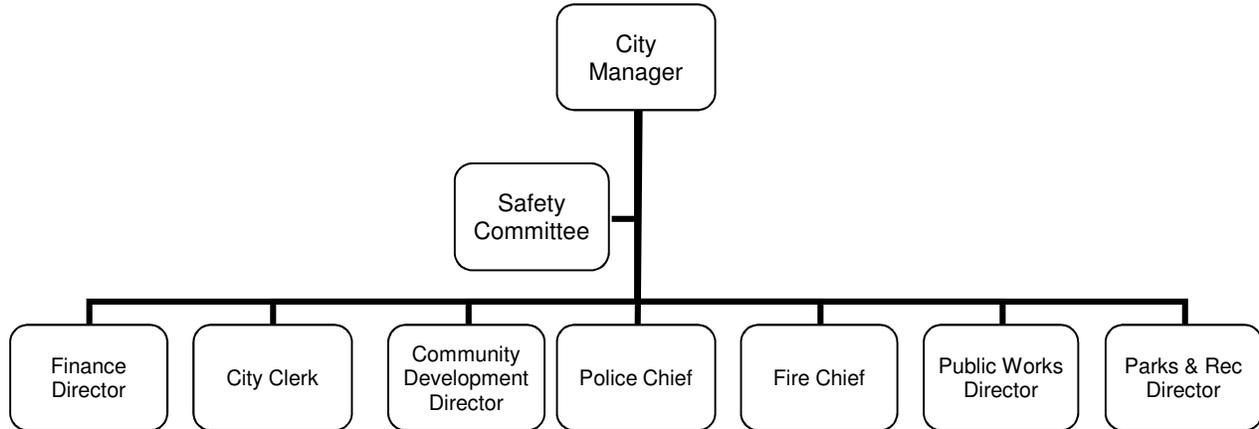
Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
15-00	Special Pay - Boards	\$ 580	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
25-00	Unemployment Comp.	1,467	7,000	7,000	7,000	7,000
	Total Personal Services	<u>2,047</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
<b>OPERATING EXPENDITURES:</b>						
31-40	Professional Services	75,552	95,000	95,000	95,000	95,000
32-00	Accounting & Auditing	10,750	13,000	13,000	17,000	17,000
34-40	Contractual Services	29,606	29,657	29,657	38,150	38,150
41-10	Telephone/Fax	1,770	2,500	2,500	2,200	2,200
42-00	Postage & Freight	2,994	2,000	2,000	950	950
43-10	Water/Sewer	1,115	1,300	1,300	1,300	1,300
43-50	Electricity	34,050	34,000	34,000	45,000	45,000
43-70	Natural Gas	447	500	500	500	500
44-30	Equipment Rental	2,700	3,000	3,000	3,000	3,000
44-60	Vehicle Rental	1,643	3,887	3,887	-	-
45-50	Insurance Costs	9,504	10,408	10,408	11,123	11,123
46-40	Repair & Maint. Equipment	724	5,000	5,000	5,000	5,000
46-50	Vehicle Maintenance	1,712	1,000	1,000	-	-
46-60	Vehicle Maintenance Contract	-	50	50	-	-
47-10	Printing & Binding	6,061	7,000	7,000	7,000	7,000
47-30	Photocopier	5,765	6,500	6,500	6,500	6,500
48-10	Promotional Activities	16,079	20,725	20,725	14,725	14,725
48-20	Employee Recognition	6,680	7,500	7,500	7,500	7,500
52-10	General Operating Supplies	4,465	750	750	750	750
52-20	Fuel	535	200	200	-	-
54-10	Memberships/Periodicals	6,578	9,534	9,534	13,200	13,200
58-10	Pay Plan/Health Ins Adj.	-	150,000	150,000	-	-
58-20	Discretionary Fund	15,540	20,000	20,000	20,000	20,000
	Total Operating	<u>234,270</u>	<u>423,511</u>	<u>423,511</u>	<u>288,898</u>	<u>288,898</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	72,256	15,000	15,000	-	-
	Total Capital Outlay	<u>72,256</u>	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>
<b>CONTRIBUTIONS:</b>						
82-00	17-92 CRA Payment	61,837	76,275	76,275	76,275	76,275
82-00	SIG - Transportation Assistance	5,000	5,000	5,000	5,000	5,000
82-00	Neighborhood Beautification Grant	21,840	25,000	25,000	25,000	25,000
82-00	Economic Incentives: Axium	3,000	6,000	6,000	6,000	6,000
82-00	Economic Incentives: Paylocity	27,667	27,667	27,667	-	-
82-00	Economic Incentives: Digital Risk	150,000	150,000	150,000	-	-
82-00	Economic Incentives: Verizon	-	112,500	112,500	168,750	168,750
82-00	Economic Incentives: Deloitte	-	250,000	250,000	170,000	170,000
82-00	Economic Incentives: FARO	-	-	-	2,250	2,250
82-00	Economic Incentives: Dixon	-	-	-	1,250	1,250
82-00	Museum/Historical Society	25,000	-	-	-	-
	Total Contributions	<u>294,344</u>	<u>652,442</u>	<u>652,442</u>	<u>454,525</u>	<u>454,525</u>
Total	General Administrative	<u>\$ 602,917</u>	<u>\$ 1,098,953</u>	<u>\$ 1,098,953</u>	<u>\$ 751,423</u>	<u>\$ 751,423</u>

**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0120-420**

**DEPARTMENT:** General Government

**PROGRAM TITLE:** Risk Management



**PROGRAM DESCRIPTION**

This program provides for the operation of the City's Safety Program as mandated by law. The Safety Committee acts as the review board for incidents involving vehicle collisions, damage to City equipment, and job related injuries with a goal of prevention. This program also provides the funding for hepatitis immunizations, pre-employment examinations, FDLE background checks, and the Safety Incentive Program.

**OBJECTIVES (Present Level of Service)**

1. To reduce the number of accidents and injuries incurred by City employees through education, training and incentive programs.
2. Provides entry level physicals (Police and Fire) and background checks for all new employees.
3. Increases accident prevention and awareness programs via mandatory safety meetings/training and reading materials.
4. Provides representation on the PRM Executive Board and Board of Directors.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Safety Committee Meetings	12	12	12	12
Departmental Safety Meetings	48	48	48	48
Accidents & Injuries Reviewed	42	54	49	50
In-house safety inspections	35	36	40	42

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Risk Management**  
**001-0120-420**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
14-00	Overtime	-	-	-	-	-
21-00	FICA	-	-	-	-	-
22-00	Pension	-	-	-	-	-
23-00	Health/Life Insurance	-	-	-	-	-
24-00	Workers Compensation	-	-	-	-	-
	Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>OPERATING EXPENSES:</b>						
31-30	Medical Services	1,253	2,950	2,950	2,950	2,950
34-40	Contractual Services	1,880	1,000	1,000	1,000	1,000
40-10	Travel & Training	193	1,000	1,000	1,000	1,000
48-10	Safety Awards	10,100	11,000	11,000	12,000	12,000
52-10	Gen. Operating Supplies	-	50	50	50	50
	Total Operating	<u>13,426</u>	<u>16,000</u>	<u>16,000</u>	<u>17,000</u>	<u>17,000</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Risk Management	<u>\$ 13,426</u>	<u>\$ 16,000</u>	<u>\$ 16,000</u>	<u>\$ 17,000</u>	<u>\$ 17,000</u>

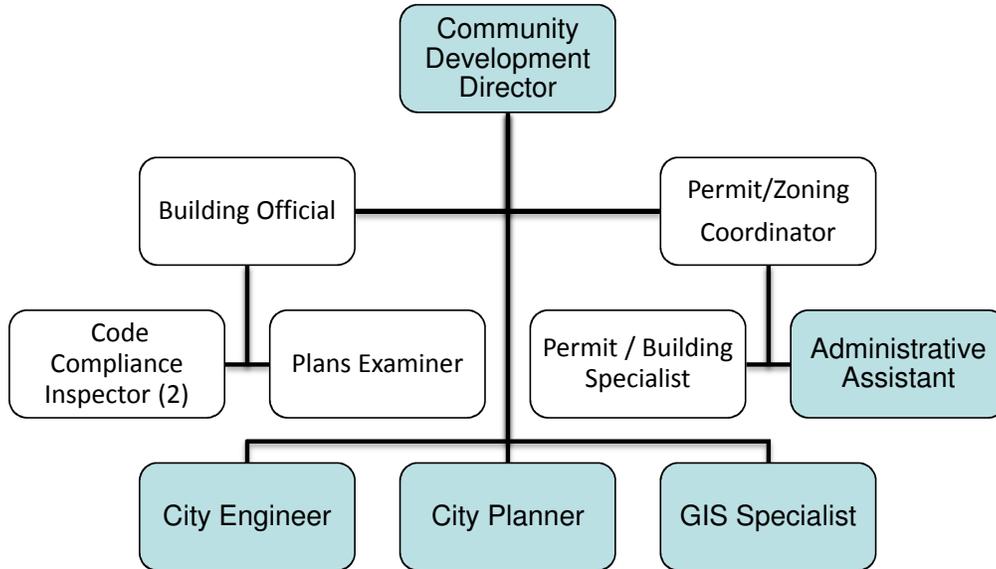
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0115-415**

**DEPARTMENT:** Community Development

**PROGRAM TITLE:** Planning, Zoning & Engineering Divisions

Organizational Structure:



\*Blue box indicates Planning, Zoning, & Engineering Division Employees. Administrative Assistant reports to Permit/Zoning Coordinator, but works for both Divisions.

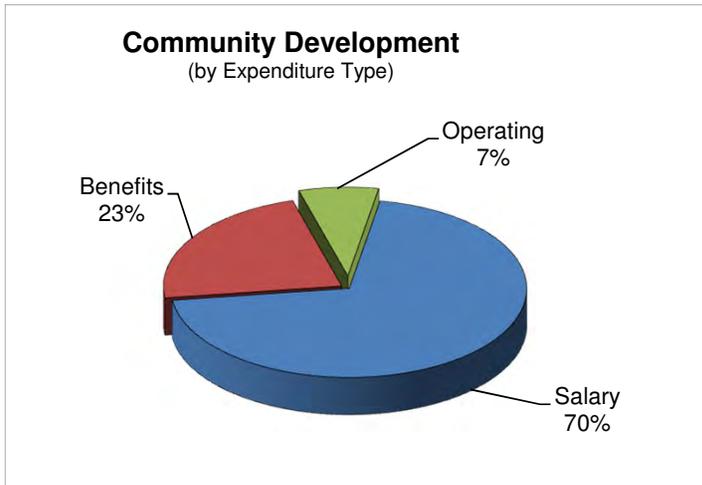
<b>PROGRAM DESCRIPTION</b>
<p>This program critiques and processes all applications for new buildings and building renovations relating to zoning and arbor matters, zoning text and map changes, conditional uses, annexations, variances, subdivisions, and site plans. Also, coordinates the implementation of the City's Comprehensive Plan and amendments thereto as well as supporting the City's Geographic Information System. This function also includes the City engineer who, among other duties, is responsible for site inspections to ensure that all subdivision and site construction comply with the City's Code of Ordinances and any applicable Development Orders.</p>
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"> <li><b>DEVELOPMENT REVIEW:</b> To ensure timely advertisement, notification, review and staff critique of all zoning amendments, conditional use requests, annexations, subdivision and site plan submittals in accordance with the City of Lake Mary Code of Ordinances and the Comprehensive Plan. Also, implements concurrency management requirements including intergovernmental coordination review.</li> <li><b>SPECIAL PROJECTS:</b> To respond to requests for special reports, studies, ordinances, resolutions, and to represent the City on intergovernmental committees such as 17-92 Redevelopment Planning Agency, Sanford Airport Noise Abatement Committee, and MetroPlan.</li> </ol>

**OBJECTIVES (continued)**

3. CITY BOARDS/CITY COMMISSION: To act as liaison with city-appointed advisory boards to include the Planning and Zoning and the Arbor Board.

**WORKLOAD/OUTPUT MEASURES**

ACTIVITY	2013	2014	2015 EST	2016 EST
Land Use Amendments	1	2	1	2
Rezoning	5	7	3	6
Conditional Use	6	2	4	3
Subdivisions	2	6	2	4
Site Plans	8	9	6	6
Variances	1	1	0	1
Vacates	0	1	1	1
DRI Development Agreements & Amendments	0	1	1	1
PUD Development Agreements & Amendments	1	0	1	2
Development Agreements, New	1	0	1	2
DRC Reviews	10	6	6	10
Home Occupation Review	47	49	38	45
Business License Review	320	201	313	300
Permit Reviews	115	401	390	285
Engineering Right-of-Way Utilization Permits	40	30	23	31



<u>Community Development</u>	
Salary	\$ 401,450
Benefits	130,033
Operating	41,369
Total Budget	<u>\$ 572,852</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Community Development**  
**001-0115-415**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 425,121	\$ 437,615	\$ 437,615	\$ 400,850	\$ 400,850
14-00	Overtime	173	600	600	600	600
21-00	FICA	30,776	33,523	33,523	30,711	30,711
22-00	Pension	49,707	54,777	54,777	50,182	50,182
23-00	Health/Life Insurance	45,545	46,968	46,968	44,100	44,100
24-00	Workers Compensation	4,943	6,040	6,040	5,040	5,040
	Total Personal Services	<u>\$ 556,265</u>	<u>\$ 579,523</u>	<u>\$ 579,523</u>	<u>\$ 531,483</u>	<u>\$ 531,483</u>

**Position Roster:**

Community Development					
Director	1	1	1	1	1
City Planner	1	1	1	1	1
Deputy City Planner	-	-	1	-	-
Senior Planner	1	1	-	-	-
City Engineer	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
GIS Specialist	1	1	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>	<u>5</u>	<u>5</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Community Development**  
**001-0115-415**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
31-60	Professional Services	\$ 2,450	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
34-40	Contracted Services	3,376	5,658	5,658	5,016	5,016
40-10	Travel & Training	425	500	500	500	500
40-20	Car Allowance	1,205	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	977	1,600	1,600	1,100	1,100
42-00	Postage & Freight	1,384	2,000	2,000	2,000	2,000
43-10	Water & Sewer	810	800	800	800	800
43-50	Electricity	5,414	6,100	6,100	6,400	6,400
44-60	Vehicle Rental	1,804	1,643	1,643	1,655	1,655
45-50	Insurance Costs	4,829	5,270	5,270	5,617	5,617
46-40	Repair & Maint. Equip.	-	1,300	1,300	1,300	1,300
46-50	Vehicle Maintenance	1,154	2,000	2,000	1,800	1,800
46-60	Veh. Maint. Contract	-	150	150	150	150
47-10	Printing & Binding	176	400	400	400	400
47-30	Photocopies	2,103	2,600	2,600	2,600	2,600
51-30	Office Supplies	1,757	3,594	3,594	3,594	3,594
52-20	Fuel	759	2,000	2,000	800	800
52-70	Uniforms	-	87	87	87	87
54-10	Memberships/Books	675	850	850	850	850
54-30	Employee Development	349	500	500	500	500
	Total Operating	<u>29,647</u>	<u>43,252</u>	<u>43,252</u>	<u>41,369</u>	<u>41,369</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Community Development	<u>\$ 585,912</u>	<u>\$ 622,775</u>	<u>\$ 622,775</u>	<u>\$ 572,852</u>	<u>\$ 572,852</u>

**ADDITIONAL FUNDING SOURCES:**

Capital Projects Fund \$ 458,565

**Total Community Development including all funding sources:** \$ 1,031,417

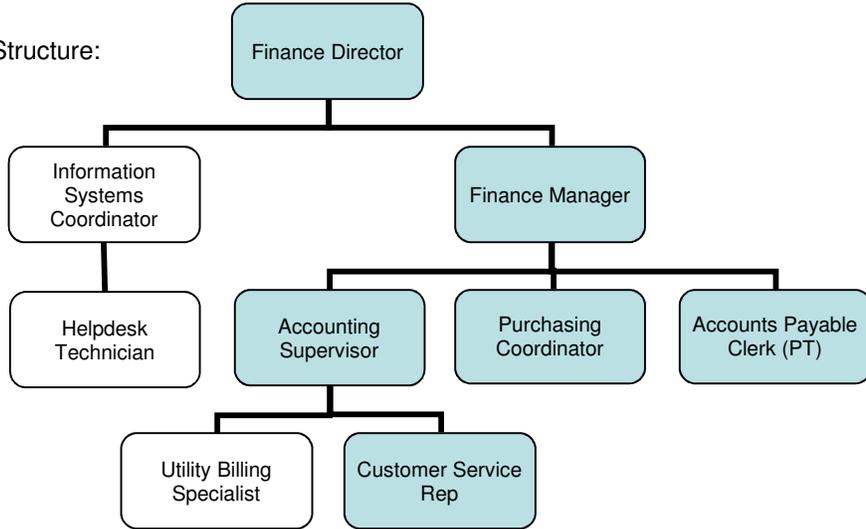
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0213-413**

**DEPARTMENT:** Finance

**PROGRAM TITLE:** Finance

Organizational Structure:



**PROGRAM DESCRIPTION**

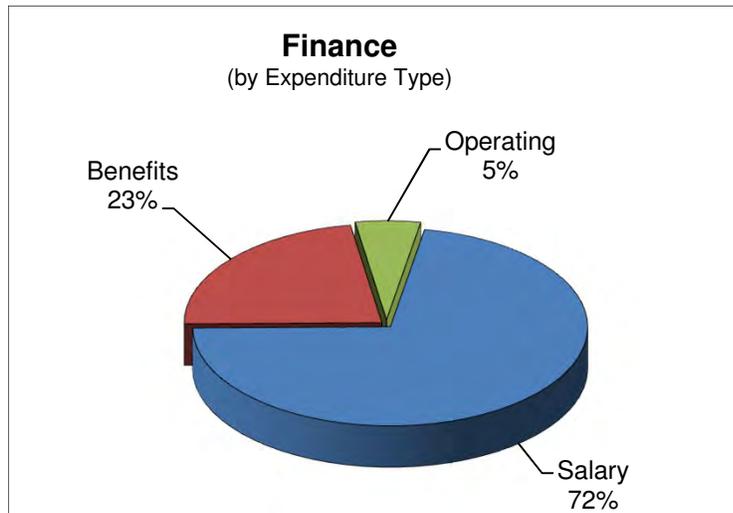
This program provides for the fiscal well-being of the City through accounting, asset and budget management services to City Departments and by issuing financial reports for the use of the City Manager, City Commission, municipal credit rating agencies, superior governments and regulatory agencies. Also performs purchasing duties to include monitoring of charge card expenditures including fuel.

**OBJECTIVES (Present Level of Service)**

1. To prepare and distribute monthly financial reports to the City Commission, City Manager, and Department Heads.
2. To prepare budget documents, financial projections and various analyses related to the budget.
3. To prepare financial statements prior to initiation of audit fieldwork and issue a Comprehensive Annual Financial Report in a format consistent with the recommendations of Government Finance Officers Association (GFOA).
4. To monitor and assure that the City's financial investments are earning a high yield within acceptable risk constraints.
- 5 To coordinate the Franchise Agreement for exclusive City-wide garbage pickup.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Journal entries made	457	491	495	462
Checks deposited	36,036	33,065	33,500	33,000
Electronic Payments	12,280	13,490	14,000	14,500
Credit Card Payments	4,467	5,761	5,500	5,500
Employees Paid	5,109	5,040	5,120	5,120
Checks issued to vendors	2,649	2,660	2,670	2,650
Utility refund checks	301	244	350	300
Purchase orders encumbered	376	467	390	400
Express purchase orders	110	134	130	130
Purchasing Card purchases	2,800	3,501	3,100	3,500
Bids/RFP's Processed	12	6	12	10



<u>Finance</u>	
Salary	\$ 384,500
Benefits	120,913
Operating	28,423
Total Budget	<u><u>\$ 533,836</u></u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Finance**  
**001-0213-413**

Code	Description	2014 Actual	2015		2016 Department Request	2016
			Original Budget	Adjusted Budget		City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 359,276	\$ 370,210	\$ 370,210	\$ 384,350	\$ 384,350
14-00	Overtime	-	150	150	150	150
21-00	FICA	26,207	28,333	28,333	29,415	29,415
22-00	Pension	40,448	46,295	46,295	48,063	48,063
23-00	Health/Life Insurance	38,836	40,179	40,179	42,900	42,900
24-00	Workers Compensation	434	535	535	535	535
	Total Personal Services	<u>\$ 465,201</u>	<u>\$ 485,702</u>	<u>\$ 485,702</u>	<u>\$ 505,413</u>	<u>\$ 505,413</u>

**Position Roster:**

Finance Director	1	1	1	1	1
Finance Manager	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1
Accounts Payable Clerk (PT)	1	1	1	1	1
Customer Service Rep	1	1	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Finance**  
**001-0213-413**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016
						City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 9,378	\$ 10,031	\$ 10,031	\$ 10,200	\$ 10,200
40-10	Travel & Training	1,001	3,000	3,000	3,800	3,000
40-20	Car Allowance	1,205	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	543	1,440	1,440	1,400	1,400
42-00	Postage & Freight	1,160	1,500	1,500	1,500	1,500
45-50	Insurance Costs	1,789	1,943	1,943	2,083	2,083
46-40	Repair & Maint. Equip.	-	800	800	800	800
47-10	Printing & Binding	849	750	750	750	750
47-30	Photocopies	709	200	200	225	225
51-20	Office Equip. Under \$1000	-	2,000	2,000	1,200	1,200
51-30	Office Supplies	1,872	3,000	3,000	3,000	3,000
54-10	Memberships/Books	681	1,465	1,465	1,465	1,465
54-30	Employee Development	-	200	200	400	400
	Total Operating	<u>19,187</u>	<u>27,529</u>	<u>27,529</u>	<u>28,023</u>	<u>27,223</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	1,500	1,500	1,200	1,200
	Total Capital Outlay	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,200</u>	<u>1,200</u>
Total	Finance	<u>\$ 484,388</u>	<u>\$ 514,731</u>	<u>\$ 514,731</u>	<u>\$ 534,636</u>	<u>\$ 533,836</u>

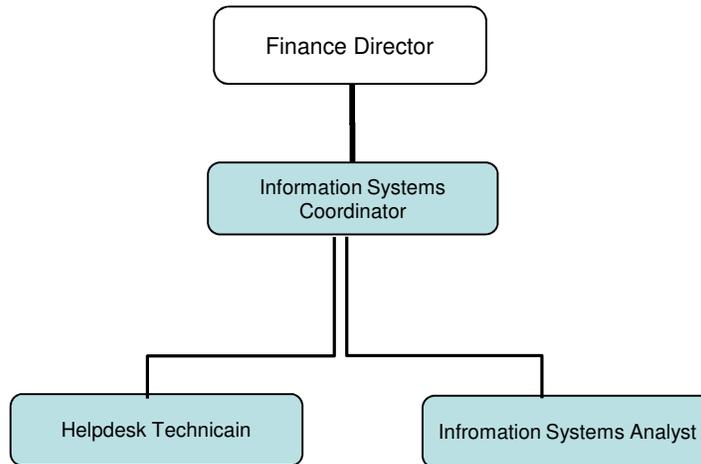
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0215-413**

**DEPARTMENT:** Finance

**PROGRAM TITLE:** Information Systems

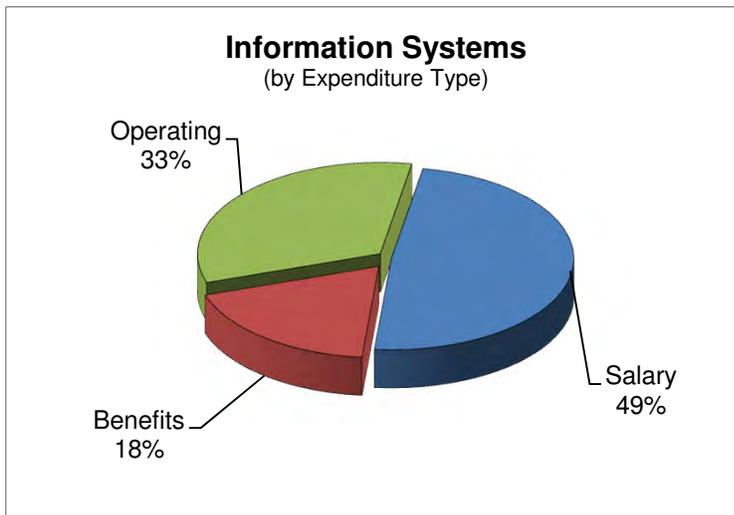
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
Information Technology provides technical support for all computers, laptops and networking equipment for the City government. Also, maintain a quality infrastructure, and deliver quality, prompt, and reliable technology services to the City employee's.
<b>OBJECTIVES (Present Level of Service)</b>
1. To provide technical support for all City information systems and computer hardware related network systems and operations, as well as provide an informative presence on the World Wide Web.
2. To suggest new technology strategies that meet the goals and needs of the city, develop policies and procedures relating to technology and train employees on it use.
3. To implement, develop, and enforce technology standards for all City departments.
4. To provide quality service through teamwork, partnership and individual strengths to City employees.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Intranet/Website Updates	155	145	145	145
Network Connected desktops maintained	122	154	164	164
Network Connected laptops maintained	77	54	55	55
Network Servers maintained	34	35	37	37
Routers/Switches maintained	24	26	26	26
Cell phones maintained	88	79	79	79
Helpdesk Tickets Opened	1,556	1,611	1,700	1,800
Average length tickets in days	2	2	2	2



<u>Finance</u>	
Salary	\$ 149,000
Benefits	56,418
Operating	100,595
Total Budget	<u><u>\$ 306,013</u></u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Information Systems**  
**001-0215-413**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 94,278	\$ 150,500	\$ 150,500	\$ 147,150	\$ 147,150
14-00	Overtime	-	1,850	1,850	1,850	1,850
21-00	FICA	7,168	11,655	11,655	11,399	11,399
22-00	Pension	11,355	19,044	19,044	18,625	18,625
23-00	Health/Life Insurance	14,695	22,716	22,716	25,900	25,900
24-00	Workers Compensation	268	494	494	494	494
	Total Personal Services	<u>\$ 127,764</u>	<u>\$ 206,259</u>	<u>\$ 206,259</u>	<u>\$ 205,418</u>	<u>\$ 205,418</u>

**Position Roster:**

* Information Systems Coordinator	1	1	1	1	1
Network Analyst	-	1	1	1	1
** Helpdesk Technician	1	1	1	1	1
	<u>2</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

\* Transferred from Finance FY2014

\*\* Transferred from Utility Billing FY2014

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Information Systems**  
**001-0215-413**

Code	Description	2016				
		2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-10	Professional Services	\$ 19,512	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
40-10	Travel & Training	-	1,400	1,400	1,400	1,400
41-10	Telephone/Fax	2,500	4,450	4,450	4,450	4,450
42-00	Postage & Freight	83	200	200	200	200
44-60	Vehicle Rental	-	3,887	3,887	1,953	1,953
45-50	Insurance Costs	580	626	626	670	670
46-10	Maintenance Contracts	41,109	79,436	79,436	83,536	83,536
46-40	Repair & Maint. Equip.	74	400	400	400	400
46-50	Vehicle Maintenance	-	500	500	500	500
46-60	Vehicle Maintenance - Contract	-	100	100	100	100
51-30	Office Supplies	373	650	650	650	650
52-20	Fuel Charges	-	500	500	400	400
52-70	Uniforms	128	261	261	261	261
52-90	Equipment Under \$1000	43	225	225	225	225
54-10	Memberships/Periodicals	175	350	350	400	400
54-30	Employee Development	-	450	450	450	450
	Total Operating	<u>64,577</u>	<u>98,435</u>	<u>98,435</u>	<u>100,595</u>	<u>100,595</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	<u>6,079</u>	<u>1,200</u>	<u>1,200</u>	<u>-</u>	<u>-</u>
	Total Capital Outlay	<u>6,079</u>	<u>1,200</u>	<u>1,200</u>	<u>-</u>	<u>-</u>
Total	Information Systems	<u>\$ 198,420</u>	<u>\$ 305,894</u>	<u>\$ 305,894</u>	<u>\$ 306,013</u>	<u>\$ 306,013</u>
<b>ADDITIONAL FUNDING SOURCES:</b>						
	Capital Projects Fund					<u>\$ 44,700</u>
	<b>Total Information Systems including all funding sources:</b>					<u>\$ 350,713</u>

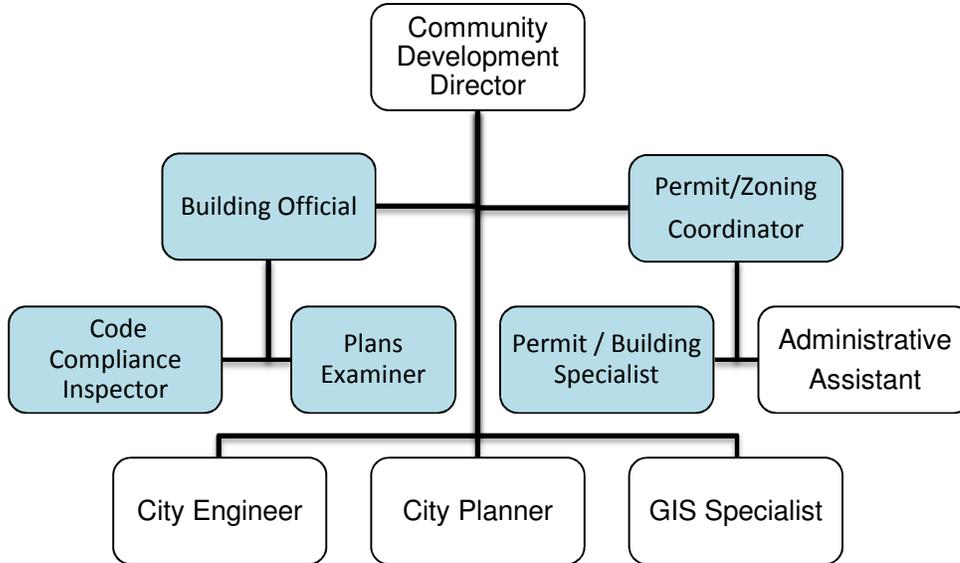
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0124-424**

**DEPARTMENT:** Community Development

**PROGRAM TITLE:** Building Division

Organizational Structure:

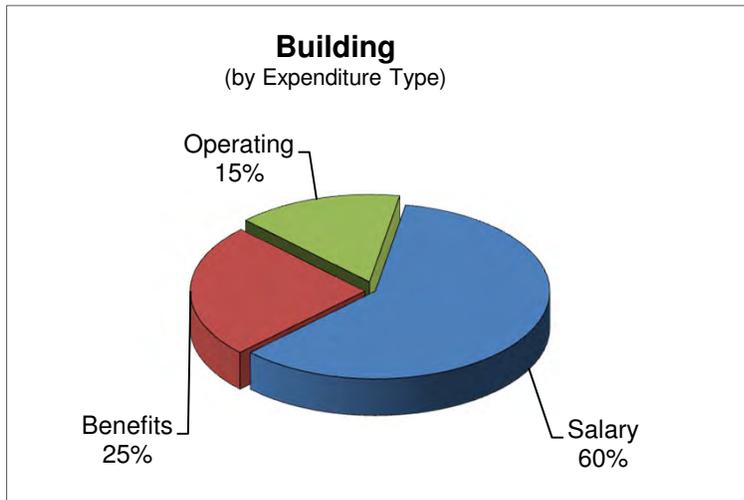


\*Blue box indicates Building Division Employees. Administrative Secretary reports to the Permit/Zoning Coordinator Specialist, but works for both Divisions.

<b>PROGRAM DESCRIPTION</b>
This program is responsible for review, critique, and processing all applications and plans for new construction, additions, and alterations to structures located within the City of Lake Mary. Also, to inspect or cause to be inspected the structural, electrical, plumbing, mechanical, gas, life safety, and fire detection systems at various stages of construction in the above listed structures. This function also provides inspection and enforcement of City ordinances.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"> <li>1. Provide permit applications and information to interested parties.</li> <li>2. Receive, process and coordinate all permit applications and plans associated with the applications.</li> <li>3. Review all plans for compliance with the State mandated minimum building codes.</li> <li>4. Provide construction inspections to verify compliance with the State mandated minimum building codes.</li> <li>5. Maintain records of permitting activity, fees collected, plans reviewed and inspections performed utilizing the best methods available.</li> </ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Commercial - New/Renovation	138	131	100	120
Residential - New/Renovation	120	192	100	160
Miscellaneous Permits	874	1,244	830	950
Total Permits Issued	1,390	1,567	1,230	1,250
Construction Value in Millions	28.00	33	30.00	31.00
Construction Inspections	4,928	5,628	4,000	4,500
Construction Plan Reviews	625	556	610	600



<u>Building</u>	
Salary	\$ 257,950
Benefits	106,791
Operating	66,021
Total Budget	<u><u>\$ 430,762</u></u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Building**  
**001-0124-424**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 265,588	\$ 277,595	\$ 277,595	\$ 246,700	\$ 246,700
14-00	Overtime	238	1,250	1,250	1,250	1,250
17-00	Certification Incentives	14,643	20,500	20,500	10,000	10,000
21-00	FICA	20,777	22,900	22,900	18,969	18,969
22-00	Pension	29,420	37,418	37,418	30,994	30,994
23-00	Health/Life Insurance	44,737	46,880	46,880	42,300	42,300
24-00	Workers Compensation	14,274	17,428	17,428	14,528	14,528
	Total Personal Services	<u>\$ 389,677</u>	<u>\$ 423,971</u>	<u>\$ 423,971</u>	<u>\$ 364,741</u>	<u>\$ 364,741</u>

**Position Roster:**

Building Official	1	1	1	1	1
Plans Examiner	1	1	1	1	1
Code Compliance Inspector	2	2	2	1	1
Permit/Zoning Coordinator	1	1	1	1	1
Permit/Building Specialist	1	1	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>	<u>5</u>	<u>5</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Building**  
**001-0124-424**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contracted Services	\$ 3,374	\$ 5,860	\$ 5,860	\$ 5,460	\$ 7,500
40-20	Car Allowance	-	3,000	3,000	-	-
41-10	Telephone/Fax	3,906	5,485	5,485	5,000	5,000
42-00	Postage & Freight	52	350	350	350	100
43-10	Water/Sewer	1,215	1,130	1,130	1,130	1,130
43-50	Electricity	8,121	11,580	11,580	9,600	9,600
44-30	Equipment Rental	708	1,200	1,200	1,200	1,200
44-60	Vehicle Rental	6,298	4,979	4,979	1,781	1,781
45.-50	Insurance Costs	6,924	7,575	7,575	8,073	8,073
46-10	Maintenance Contracts	13,089	13,649	13,649	14,338	14,338
46-40	Repair & Maint. Equip.	-	350	350	350	350
46-50	Vehicle Maintenance	2,636	4,320	4,320	4,320	3,900
46-60	Veh. Maint. Contract	293	250	250	1,000	1,000
47-10	Printing & Binding	-	200	200	200	200
47-30	Photocopies	1,296	1,500	1,500	2,000	2,000
51-20	Office Equip. under \$1000	-	375	375	375	375
51-30	Office Supplies	1,410	4,000	4,000	3,700	3,700
52-20	Fuel	3,535	3,900	3,900	2,900	2,900
52-70	Uniforms	20	904	904	649	649
52-90	Equip. Under \$1000	-	275	275	275	275
54-10	Memberships/Books	1,018	2,800	2,800	700	700
54-30	Employee Development	-	1,500	1,500	1,250	1,250
	Total Operating	<u>53,895</u>	<u>75,182</u>	<u>75,182</u>	<u>64,651</u>	<u>66,021</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Building	<u>\$ 443,572</u>	<u>\$ 499,153</u>	<u>\$ 499,153</u>	<u>\$ 429,392</u>	<u>\$ 430,762</u>

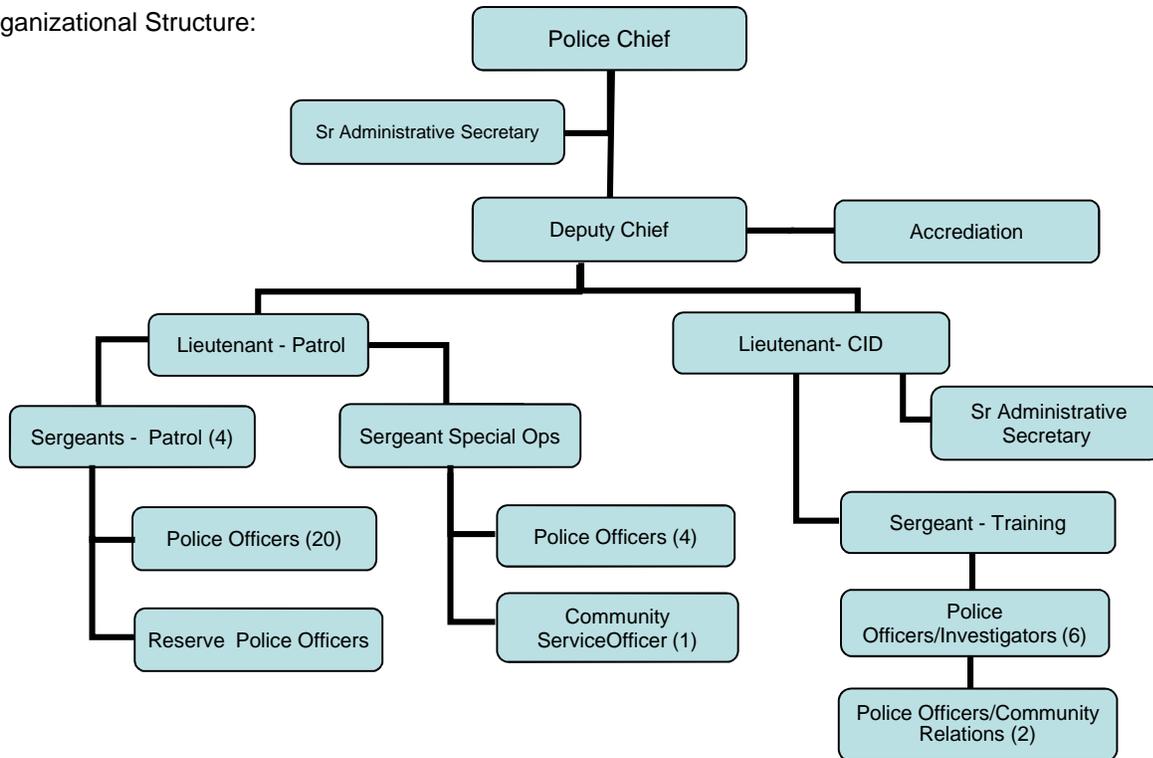
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0321-421**

**DEPARTMENT:** Police

**PROGRAM TITLE:** Police Operations

Organizational Structure:

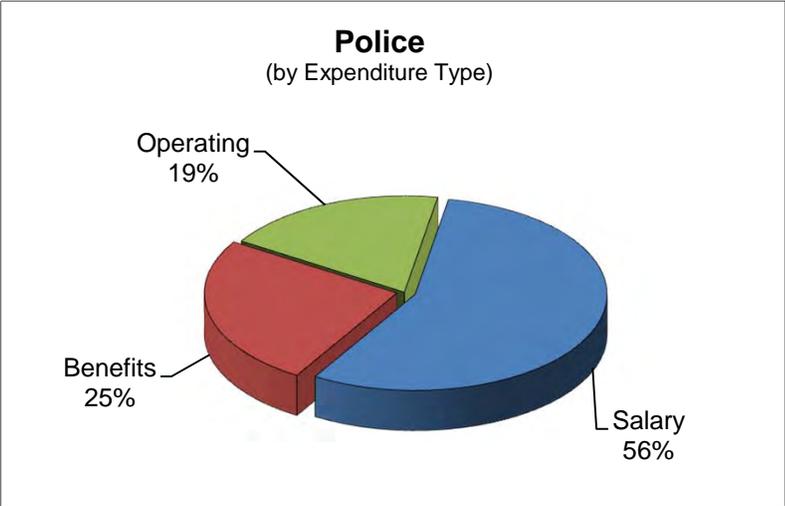


<b>PROGRAM DESCRIPTION</b>
This program is responsible for all police services/operations including law enforcement, investigations, traffic enforcement, crime prevention and public education.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"> <li>1. Law Enforcement Operations – To provide citizens with quick response to emergency calls for service (5-8 minutes) and provide proactive preventative patrol and traffic enforcement in residential and commercial areas of the City. Also, to enhance community based policing by getting citizens involved.</li> <li>2. Investigative Operations - To provide fully certified and trained investigators to conduct proactive and follow-up investigations on crimes that occur within the City. Also, to perform crime scene processing and work closely with other law enforcement agencies on joint investigations.</li> </ol>

<b>OBJECTIVES (continued)</b>	
3.	Crime Prevention/Public Education Programs – To provide our residential and corporate citizens with crime prevention and public education programs at home, school, or work and while on the roadway.
4.	Provide classes at Lake Mary Elementary School, Crystal Lake Elementary School and Lake Mary Preparatory School with Drug Abuse Resistance Education (D.A.R.E.) and other child safety programs.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
<b>Uniform Crime Report Index</b>				
Murders	0	0	0	0
Sex Offenses, Forcible	2	5	6	8
Robbery	3	5	11	13
Assault/Battery	10	21	23	26
Burglary	66	80	82	86
Theft, all other	212	207	215	225
Motor Vehicle Theft	12	8	9	10
Theft of Motor Vehicle Parts	14	16	20	25
Arson	0	0	0	0
<b>Drug Related Incidents</b>				
Total Possession of Drugs/Paraphernalia Cases	-	-	127	127
Total Driving While Intoxicated Arrests	28	34	40	48
<b>Total Physical Arrests made during the Year</b>				
Adults	432	465	480	485
Juveniles	31	32	41	43
<b>Traffic Related Calls</b>				
Total Vehicular Crashes worked	625	635	650	670
Criminal Citations Issued	170	176	185	195
Grand Total UTC Citations Issued	4,385	3,759	4,000	4,800
Total City Parking Citations issued	100	108	116	120
Total K9 Searches (this includes outside agency requests)	128	133	135	138
Outside Jurisdiction Agency Assist (which include K-9 requests)	750	766	775	785
<b>Alarms</b>				
Total Alarms (home, auto & business)	612	596	761	775
Number of Alarms which were False	569	544	701	705
Number of Alarms which were Valid	43	52	60	70
<b>Total Responses to City Ordinance Violations</b>	<b>310</b>	<b>335</b>	<b>350</b>	<b>360</b>
<b>Investigative Bureau</b>				
New Cases Assigned to Investigators	219	195	210	220
Cases Closed/Inactivated by Investigators	231	259	270	285
Total Amount of Property Lost/Stolen	\$739,656	\$542,595	\$550,000	\$555,000
Total Amount of Property Recovered	\$47,868	\$51,263	\$54,000	\$57,000



<u>Police</u>	
Salary	\$ 2,868,720
Benefits	1,295,079
Operating	967,783
Total Budget	<u><u>\$ 5,131,582</u></u>



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**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Police**  
**001-0321-421**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 2,400,146	\$ 2,477,369	\$ 2,492,631	\$ 2,586,000	\$ 2,586,000
14-00	Overtime	188,681	189,700	189,700	197,288	197,288
15-10	Incentive Pay	53,978	69,330	69,954	85,432	85,432
21-00	FICA	192,219	209,334	210,549	219,458	219,458
22-00	Pension	779,343	749,773	754,130	628,250	628,250
23-00	Health/Life Insurance	325,276	350,455	353,415	377,364	377,364
24-00	Workers Compensation	56,491	70,007	70,449	70,007	70,007
	Total Personal Services	<u>\$ 3,996,134</u>	<u>\$ 4,115,968</u>	<u>\$ 4,140,828</u>	<u>\$ 4,163,799</u>	<u>\$ 4,163,799</u>

**Position Roster:**

Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
Sr. Administrative Assistant	2	2	2	2	2
Lieutenant	2	2	2	2	2
Sergeant	5	6	6	6	6
Police Officer 1, II, 1st Class	31	31	31	31	31
*OCDETF Officer	-	-	1	1	1
Accreditation Coordinator	1	1	1	1	1
Community Service Officer	1	1	1	1	1
Reserve Police Officer	3	3	3	3	3
	<u>47</u>	<u>48</u>	<u>49</u>	<u>49</u>	<u>49</u>

\*Replacement Officer is funded in the Federal Law Enforcement Trust Fund.

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Police**  
**001-0321-421**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
31-30	Medical Services	\$ -	\$ 3,025	\$ 3,025	\$ 3,025	\$ 3,025
34-40	Contractual Services	11,484	15,378	15,378	12,320	12,320
40-10	Travel & Training	3,119	16,300	16,700	16,300	13,000
41-10	Telephone & Fax	32,443	38,976	38,976	42,000	40,000
43-10	Water/Sewer	2,401	5,184	5,184	5,000	3,500
43-50	Electricity	52,528	50,400	50,400	59,000	56,000
44-60	Vehicle Rental	268,604	313,715	313,715	318,974	318,974
45-50	Insurance Costs	62,845	68,804	68,804	73,403	73,403
46-10	Maintenance Contracts	11,369	25,655	25,655	22,281	22,281
46-40	Repair & Maint. Equip.	10,303	13,150	13,150	19,169	13,150
46-50	Vehicle Maintenance	108,790	114,950	114,950	114,950	114,950
46-60	Veh. Maint. Contract	10,506	20,000	21,200	20,000	15,000
47-10	Printing & Binding	1,114	2,200	2,360	2,200	1,600
48-10	Promotional Activity	639	1,900	1,900	1,900	1,000
49-30	Investigative Fees	2,399	2,600	2,600	2,600	2,600
52-10	Gen. Operating Supplies	12,853	19,800	21,300	21,636	19,800
52-20	Fuel	141,491	171,420	172,900	140,000	140,000
52-70	Uniforms	27,214	38,700	41,500	38,700	33,700
52-90	Equip. Under \$1000	28,417	19,408	21,708	12,897	12,897
54-10	Memberships/Periodicals	2,901	1,925	1,925	3,645	3,645
54-30	Employee Development	15,957	27,174	27,174	31,472	29,772
	Total Operating	<u>807,377</u>	<u>970,664</u>	<u>980,504</u>	<u>961,472</u>	<u>930,617</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	24,486	31,875	31,875	59,008	37,166
	Total Capital Outlay	<u>24,486</u>	<u>31,875</u>	<u>31,875</u>	<u>59,008</u>	<u>37,166</u>
	Total Police	<u>\$ 4,827,997</u>	<u>\$ 5,118,507</u>	<u>\$ 5,153,207</u>	<u>\$ 5,184,279</u>	<u>\$ 5,131,582</u>
<b>ADDITIONAL FUNDING SOURCES:</b>						
	Law Enforcement Trust Funds - Federal and State				\$ 67,000	
	Police Education Fund				23,000	
	Police Impact Fee Fund				12,500	
	Capital Projects Fund				<u>28,000</u>	
	<b>Total Police including all funding sources:</b>				<u>\$ 5,262,082</u>	

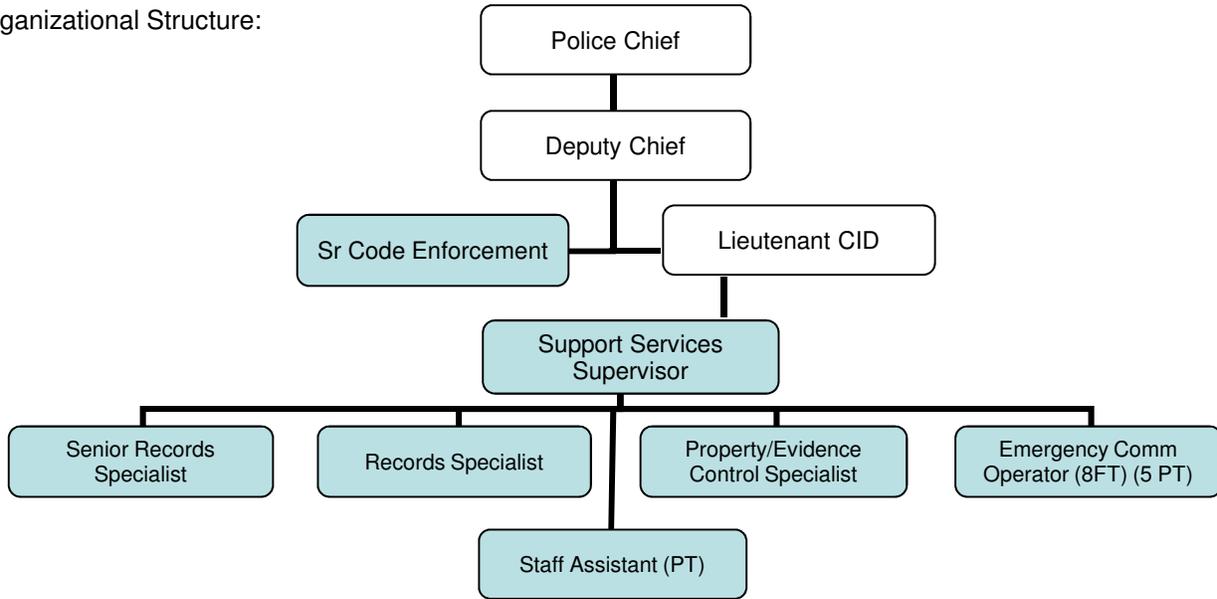
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0323-423**

**DEPARTMENT:** Police

**PROGRAM TITLE:** Support Services

Organizational Structure:



**PROGRAM DESCRIPTION**

This program provides communications, records, property and evidence support for the Police Department and other essential City programs as well as code enforcement support for the city.

**OBJECTIVES (Present Level of Service)**

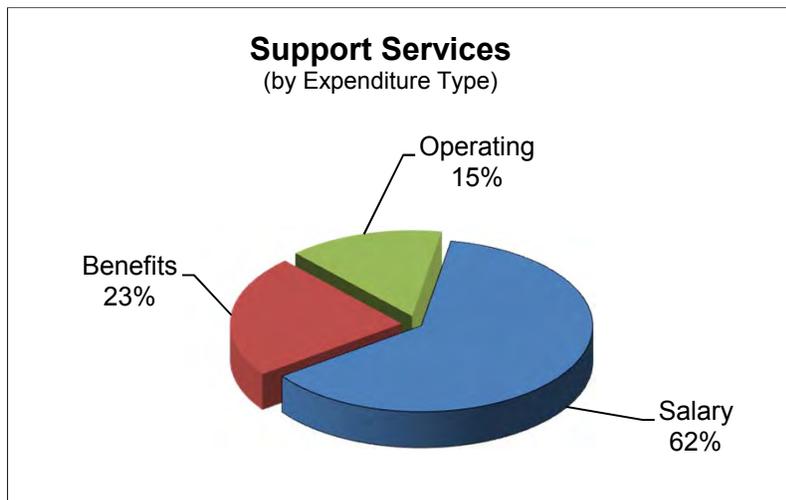
1. To answer 9-1-1 and business phone calls coming into the police department.
2. To dispatch police calls for service, monitor and transfer medical/fire calls for service, and dispatch public works/water department personnel after normal business hours on an as needed basis.
3. To support the police personnel by making phone calls, running FCIC/NCIC queries and entering stolen items, obtaining support from other agencies/departments, documenting information, and monitoring officers' statuses.
4. To support the City by monitoring Lake Mary Sun Rail Station Platform and 6 Seminole County Traffic Cameras Lake Mary jurisdiction.
5. To process and store agency reports, including arrests, criminal reports, radar calibrations, special operations, etc, in accordance with Florida Records Retention Laws.

**OBJECTIVES (continued)**

- 6 To facilitate access to the public reports and other police department records in accordance with the Florida Public Records statutes.
- 7 To compile reports for State and National government (i.e. UCR, Hate Crime, etc.) and as needed for other police department business.
- 8 To process requests for uniforms, equipment, and other operating items for the police department.
- 9 To maintain chain of custody and storage of evidence as required by law. To properly identify, preserve, collect, handle, secure, maintain a continuous change of custody and account for control; submit for custodial care and lab analysis, process and transfer custody and dispose or destroy all property & evidence in a lawful, efficient manner.
- 10 Receive, investigate, and process complaints as they relate to reported violations of the City's Code of Ordinances; also initiate same.

**WORKLOAD/OUTPUT MEASURES**

ACTIVITY	2013	2014	2015 EST	2016 EST
Police Calls Dispatched	57,005	57,489	61,466	63,310
9-1-1 Calls Received	5,287	4,279	4,493	4,718
Fingerprinting Services Revenue	\$7,166	\$4,780	\$4,556	\$4,693
Report, COI, Parking Citations Rev	n/a	n/a	\$15,600	\$16,068
Evidence Processed (pieces)	1,914	2,117	2,181	2,246
Code Enforcement Activity	256	335	345	355
Code Enforcement Citations Issued	8	8	8	9



Support Services

Salary	\$ 595,940
Benefits	220,792
Operating	140,501
<b>Total Budget</b>	<b><u><u>\$ 957,233</u></u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Support Services**  
**001-0323-423**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 502,088	\$ 547,381	\$ 547,381	\$ 552,150	\$ 552,150
14-00	Overtime	44,085	40,800	40,800	43,790	43,790
21-00	FICA	40,218	44,996	44,996	45,590	45,590
22-00	Pension	57,816	57,000	57,000	58,000	58,000
23-00	Health/Life Insurance	96,090	100,547	100,547	108,600	108,600
24-00	Workers Compensation	7,047	8,602	8,602	8,602	8,602
	Total Personal Services	<u>\$ 747,344</u>	<u>\$ 799,326</u>	<u>\$ 799,326</u>	<u>\$ 816,732</u>	<u>\$ 816,732</u>

**Position Roster:**

Support Services Supervisor	1	1	1	1	1
Property/Evidence Control	1	1	1	1	1
Sr Records Specialist	1	1	1	1	1
Records Specialist	1	1	1	1	1
Emergency Comm. Operator	8	8	8	8	8
Emergency Comm. Op. (P/T)	5	5	5	5	5
Staff Assistant (P/T)	1	1	1	1	1
Sr. Code Enforcement Officer	1	1	1	1	1
	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Support Services**  
**001-0323-423**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 24,270	\$ 28,543	\$ 28,543	\$ 24,517	\$ 24,517
40-10	Travel & Training	1,879	3,000	3,000	3,000	3,000
41-10	Telephone/Fax	2,760	4,616	4,616	4,000	4,000
41-30	Radio Maintenance	1,895	2,400	2,400	2,600	2,600
42-00	Postage/Freight	1,768	3,000	3,000	3,000	1,500
43-10	Water/Wastewater	1,601	2,000	2,000	2,000	2,000
43-50	Electricity	13,132	12,600	12,600	16,000	16,000
44-60	Vehicle Rental	768	4,927	4,927	3,916	3,916
45-50	Insurance Costs	8,969	9,173	9,173	9,784	9,784
46-10	Maintenance Contracts	25,729	37,639	37,639	35,539	35,539
46-40	Repair & Maint. Equip.	908	1,000	1,000	2,700	1,700
46-50	Vehicle Maintenance	1,555	1,500	1,500	1,500	1,500
46-60	Vehicle Maint. Contract	145	500	500	500	500
47-10	Printing & Binding	162	450	450	450	450
47-30	Photocopies	5,855	7,000	7,000	7,000	7,000
48-10	Promotional Activity	194	300	300	300	300
52-10	Gen. Operating Supplies	7,835	12,000	12,000	12,000	12,000
52-20	Fuel Charges	2,407	3,000	3,000	2,500	2,500
52-70	Uniforms	1,856	1,895	1,895	1,895	1,895
52-90	Equipment Under \$1000	2,314	8,300	8,300	9,300	7,300
54-10	Memberships/Books	204	850	850	850	400
54-30	Employee Development	1,062	2,100	2,100	2,100	2,100
	Total Operating	<u>107,268</u>	<u>146,793</u>	<u>146,793</u>	<u>145,451</u>	<u>140,501</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	4,863	-	-	-	-
	Total Capital Outlay	<u>4,863</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total</b>	<b>Support Services</b>	<u>\$ 859,475</u>	<u>\$ 946,119</u>	<u>\$ 946,119</u>	<u>\$ 962,183</u>	<u>\$ 957,233</u>

**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0322-422**

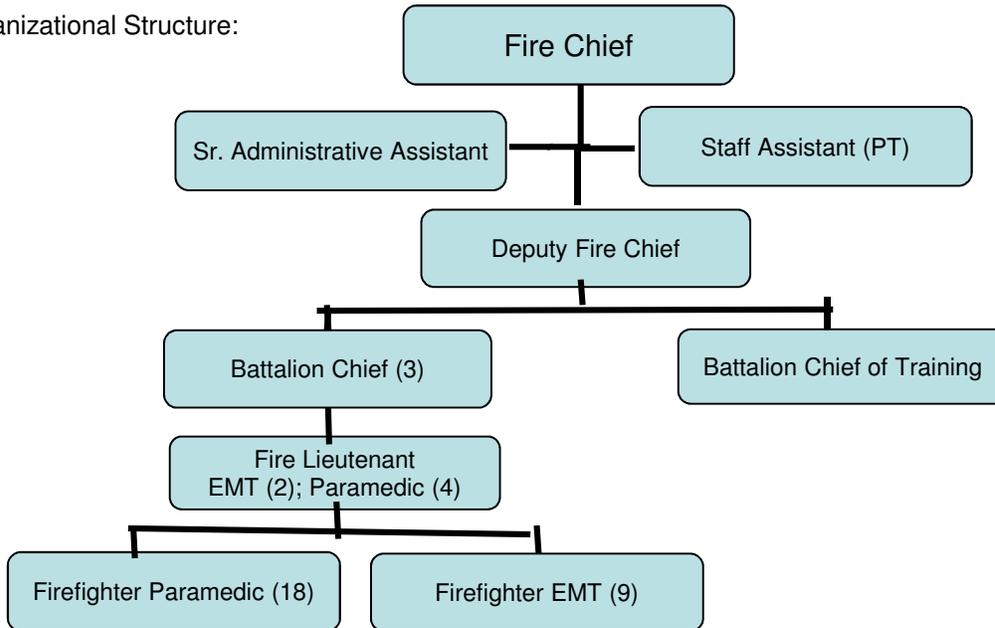
**DEPARTMENT:**

Fire

**PROGRAM TITLE:**

**Emergency Operations**

Organizational Structure:



**PROGRAM DESCRIPTION**

This program provides the personnel and logistical support to provide a career fire department which performs public safety services to include fire suppression, basic and advanced life support, medical transport, public education & training, and incident command & control. This function operates out of two (2) stations, #37 on Wallace Court on the west side and #33 on East Crystal Lake Drive in the downtown area. Both stations house an ALS Rescue/Transport unit and an ALS Engine Company.

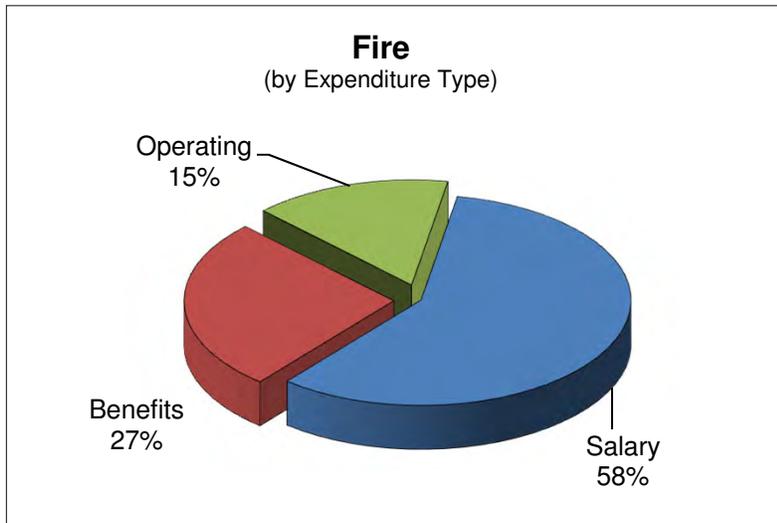
The Fire Department is a partner in the Seminole County First Response System.

**OBJECTIVES (Present Level of Service)**

1. To provide an average 5-minute response 80% of the time, within the city.
2. To increase public awareness with public education programs, reaching out to the children of the community, free smoke detector program, SHARPS, CPR, first aid and newborn baby drop-off programs.
3. To participate as a partner in the Seminole County First Response Fire Rescue System.
4. To provide ALS medical transport throughout the City and First Response area.
5. To provide command and control for emergencies in the City, 24 hours a day, 7 days a week.

**WORKLOAD/OUTPUT MEASURES**

ACTIVITY	2013	2014	2015 EST	2016 EST
Emergency Responses (Total)	3,851	3,893	4,000	4,120
Rescue Alarms (A/A & EMS)	2,862	2,517	2,770	2,900
Fire Alarms (Fires & Fire Alarms)	581	550	580	600
Other calls for non-emergency service	408	376	403	410
Medical Transports	1,772	1,816	1,812	1,850



Fire	
Salary	\$ 2,786,340
Benefits	1,267,497
Operating	731,140
Total Budget	<u><u>\$ 4,784,977</u></u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Fire**  
**001-0322-422**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 2,171,757	\$ 2,169,075	\$ 2,169,075	\$ 2,243,700	\$ 2,243,700
14-00	Overtime	286,481	315,000	315,000	315,000	315,000
15-10	Educational Incentive	22,594	11,040	11,040	13,440	13,440
16-00	Paramedic/Engineer Incentive	186,642	215,045	215,045	214,200	214,200
21-00	FICA	194,330	207,327	207,327	213,156	213,156
22-00	Pension	535,079	695,969	695,969	669,279	669,279
23-00	Health/Life Insurance	287,155	301,522	301,522	320,700	320,700
24-00	Workers Compensation	52,732	64,362	64,362	64,362	64,362
	Total Personal Services	<u>\$ 3,736,770</u>	<u>\$ 3,979,340</u>	<u>\$ 3,979,340</u>	<u>\$ 4,053,837</u>	<u>\$ 4,053,837</u>

**Position Roster:**

Fire Chief	1	1	1	1	1
Sr. Administrative Assistant	1	1	1	1	1
Staff Assistant (P/T)	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Battalion Chief of Training	1	1	1	1	1
Battalion Chief	3	3	3	3	3
Fire Lieutenant	2	2	2	2	2
Fire Lieutenant/Paramedic	4	4	4	4	4
Firefighter/Paramedic	15	18	18	18	18
Firefighter/EMT	12	9	9	9	9
	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Fire**  
**001-0322-422**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 61,402	\$ 62,546	\$ 62,546	\$ 73,546	\$ 73,546
40-10	Travel & Training	-	1,500	1,500	3,000	3,000
41-10	Telephone/Fax	8,764	11,514	11,514	11,000	10,000
41-30	Radio Maintenance	462	300	300	300	300
42-00	Postage/Freight	565	750	750	750	750
43-10	Water/Sewer	4,946	5,400	5,400	5,400	5,400
43-50	Electricity	31,818	32,800	32,800	38,000	38,000
43-70	Utility - Gas	4,735	5,643	5,643	5,600	5,600
44-50	Other Rentals	802	1,000	1,000	1,000	1,000
44-60	Vehicle Rental	120,894	128,517	128,517	180,291	180,291
45-50	Insurance Costs	44,454	48,647	48,647	51,933	51,933
46-40	Repair & Maint. Equip.	11,691	13,245	13,245	12,995	12,995
46-50	Vehicle Maintenance	40,387	21,125	21,125	21,125	21,125
46-60	Veh. Maint. Contract	63,481	65,020	65,020	80,000	80,000
47-10	Printing & Binding	998	600	600	1,000	1,000
47-30	Photocopies	3,667	3,850	3,850	3,850	3,850
52-10	Gen. Operating Supplies	75,743	89,600	89,600	96,250	96,250
52-20	Fuel	63,373	70,593	70,593	70,000	70,000
52-50	Licensing /Other Fees	1,525	3,600	3,600	3,600	3,600
52-70	Uniforms	40,599	38,500	38,500	38,500	38,500
54-10	Memberships/Books	1,789	1,600	1,600	2,000	2,000
54-30	Employee Development	23,056	28,030	28,030	27,530	24,000
	Total Operating	<u>605,151</u>	<u>634,380</u>	<u>634,380</u>	<u>727,670</u>	<u>723,140</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	11,083	16,200	16,200	10,000	8,000
	Total Capital Outlay	<u>11,083</u>	<u>16,200</u>	<u>16,200</u>	<u>10,000</u>	<u>8,000</u>
Total	Fire	<u>\$ 4,353,004</u>	<u>\$ 4,629,920</u>	<u>\$ 4,629,920</u>	<u>\$ 4,791,507</u>	<u>\$ 4,784,977</u>

**ADDITIONAL FUNDING SOURCES:**

Capital Projects Fund \$ 230,335

**Total Fire including all funding sources:** \$ 5,015,312

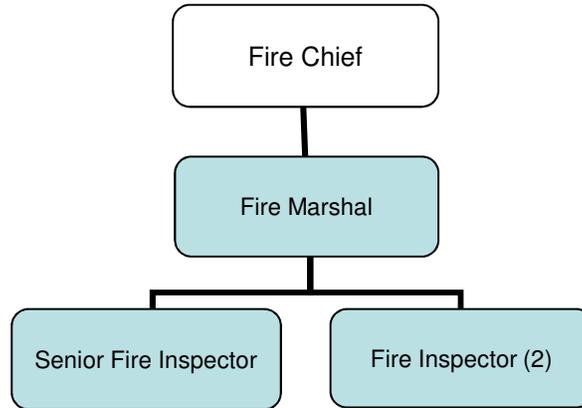
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0324-422**

**DEPARTMENT:** Fire

**PROGRAM TITLE:** Fire Prevention

Organizational Structure:



**PROGRAM DESCRIPTION**

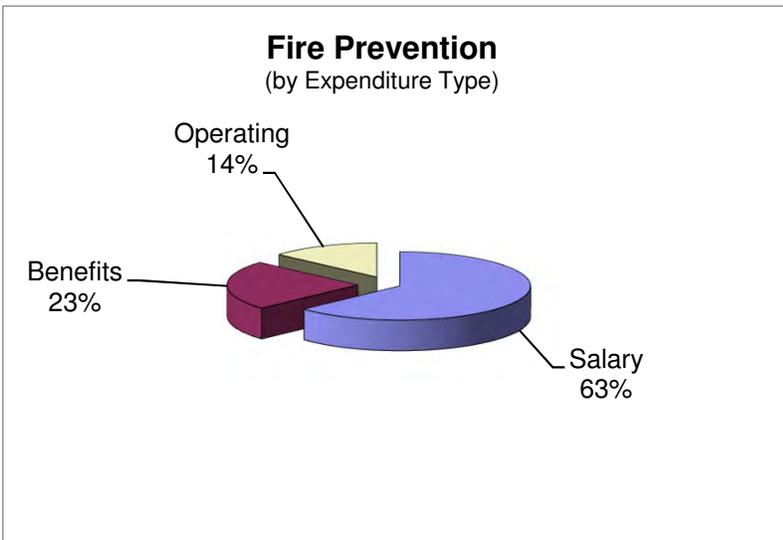
Fire Prevention provides a comprehensive fire and life safety compliance and education program for the entire Lake Mary community through inspections, plans review and public education. Annual fire safety inspections on all commercial, educational and multi-family structures in the City are conducted to ensure the minimum, state-mandated life safety requirements and City ordinances are satisfied. Public education is provided to both the business and residential communities and covers a wide variety of programs such as fire and life safety, emergency planning and evacuation, station tours and CPR/First Responder. This program also investigates all fires within the City limits for cause and determination, reviews and processes all applications and plans for site development, new construction, additions, and alterations to structures located within the City of Lake Mary. In addition this program inspects, or causes to be inspected, the site, water supply, structural, electrical, mechanical, gas, life safety, fire detection and suppression systems at various stages of construction.

**OBJECTIVES (Present Level of Service)**

1. Maintain a professional and comprehensive fire inspection program that enhances the level of life safety throughout the City.
2. Provide effective public safety educational programs focused on fire and life safety, senior programs and disaster preparedness.
3. Review all plans for compliance with the State mandated minimum fire safety codes.
4. Provide construction inspections to verify compliance with the State mandated minimum fire safety codes.
5. Maintain records of plans reviewed, inspections performed, educational programs provided, false fire alarms and investigations conducted utilizing the best methods available.
6. Receive, investigate, and process complaints as they relate to reported violations of the City's Code of Ordinances. Also initiates same.
7. Performs professional fire investigation services for all fire incidents, as requested, to determine if accidental or suspicious.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Fire Construction Plans Review	596	658	403	490
Fire - New Construction Inspections	1,608	2,134	1,200	1,408
Annual Fire Safety Inspections& Reinspections	904	842	1,263	1,453
Public Education Programs Provided	68	66	125	225
Public Education - # of people	9,885	5,978	11,827	14,825



Fire Prevention

Salary	\$ 248,850
Benefits	92,315
Operating	53,236
<b>Total Budget</b>	<b><u><u>\$ 394,401</u></u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Fire Prevention**  
**001-0324-422**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 209,645	\$ 231,495	\$ 231,495	\$ 244,750	\$ 244,750
14-00	Overtime	808	4,542	4,542	3,500	3,500
15-10	Educational Incentives	595	600	600	600	600
21-00	FICA	15,876	18,102	18,102	19,038	19,038
22-00	Pension	30,542	35,788	35,788	35,185	35,185
23-00	Health/Life Insurance	23,099	30,725	30,725	34,200	34,200
24-00	Workers Compensation	3,050	3,892	3,892	3,892	3,892
	Total Personal Services	<u>\$ 283,615</u>	<u>\$ 325,144</u>	<u>\$ 325,144</u>	<u>\$ 341,165</u>	<u>\$ 341,165</u>

**Position Roster:**

Fire Marshal	1	1	1	1	1
Sr. Fire Inspector	1	1	1	1	1
Fire Inspector	1	2	2	2	2
Fire Inspector (P/T)	1	-	-	-	-
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Fire Prevention**  
**001-0324-422**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contracted Services	\$ 1,269	\$ 3,681	\$ 3,681	\$ 1,373	\$ 1,373
40-10	Travel & Training	202	850	850	1,350	1,350
41-10	Telephone/Fax	3,141	3,560	3,560	3,700	3,700
42-00	Postage & Freight	173	200	200	200	200
43-10	Water/Sewer	405	400	400	400	400
43-50	Electricity	2,707	3,300	3,300	3,500	3,500
44-60	Vehicle Rental	6,890	11,946	11,946	14,704	14,704
45-50	Insurance Costs	5,120	5,599	5,599	5,989	5,989
46-40	Repair & Maint. Equip.	-	450	450	450	450
46-50	Vehicle Maintenance	4,246	4,000	4,000	4,000	4,000
46-60	Veh. Maint. Contract	335	500	500	500	500
47-10	Printing & Binding	315	400	400	400	400
47-30	Photocopies	387	550	550	550	550
48-10	Promotional Activities	2,802	2,750	2,750	3,500	3,500
51-20	Office Equip. under \$1000	17	250	250	250	250
51-30	Office Supplies	1,055	1,750	1,750	1,750	1,750
52-20	Fuel	2,854	4,000	4,000	2,500	2,500
52-70	Uniforms	1,416	2,440	2,440	2,440	2,440
52-90	Equip. Under \$1000	67	1,000	1,000	300	300
54-10	Memberships/Books	305	1,405	1,405	705	705
54-30	Employee Development	680	600	600	1,175	1,175
	Total Operating	<u>34,386</u>	<u>49,631</u>	<u>49,631</u>	<u>49,736</u>	<u>49,736</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	3,500	3,500
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,500</u>	<u>3,500</u>
Total	Fire Prevention	<u>\$ 318,001</u>	<u>\$ 374,775</u>	<u>\$ 374,775</u>	<u>\$ 394,401</u>	<u>\$ 394,401</u>

**ADDITIONAL FUNDING SOURCES:**

Capital Projects Fund	\$ <u>17,545</u>
<b>Total Fire Prevention including all funding sources:</b>	<b>\$ <u>411,946</u></b>

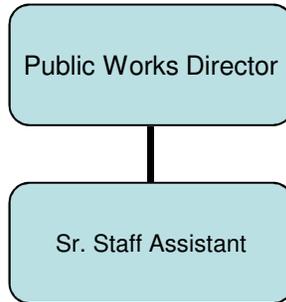
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0431-431**

**DEPARTMENT:** Public Works

**PROGRAM TITLE:** Administration

Organizational Structure:



**PROGRAM DESCRIPTION**

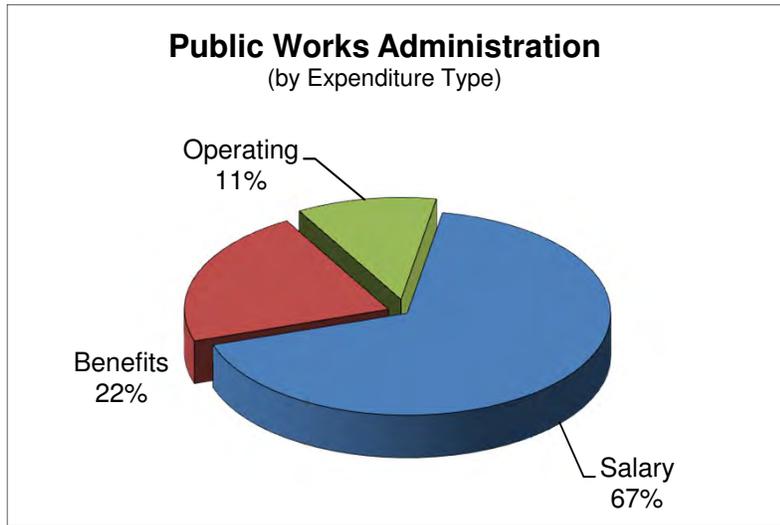
This program ensures that all work done by Public Works personnel is performed in an efficient, safe and timely manner. Activities include coordinating the daily work effort of each function including streets, sidewalks, storm sewers, rights-of-way maintenance, fleet management, potable water treatment and distribution, wastewater collection, reclaimed water distribution, and surface water quality.

**OBJECTIVES (Present Level of Service)**

1. To provide administration of resources, capital and personnel in all public works services to the community.
2. To assist in coordinating the bid process and job completion for capital projects and contracted services in accordance with established policy.
3. To review, make recommendations and assist in the negotiations of utility agreements, development orders and other similarly related documents prior to final approval.
4. To complete development plan reviews within the established time frame.
5. To respond to citizen complaints and/or concerns related to public works.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Work Orders Completed	363	351	322	345
Purchase Orders Processed	64	95	90	83
Land Development Plans/Specs. Reviewed	6	5	7	6
Citizen Questions/Complaints Investigated	327	315	295	312
Permit Applications Reviewed	6	5	7	6
Bid Documents Prepared by Public Works/Consultants	5	6	3	3



Public Works Administration

Salary	\$ 158,050
Benefits	51,098
Operating	26,084
<b>Total Budget</b>	<b><u><u>\$ 235,232</u></u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Public Works Administration**  
**001-0431-431**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 151,421	\$ 154,525	\$ 154,525	\$ 157,970	\$ 157,970
14-00	Overtime	-	80	80	80	80
21-00	FICA	11,327	11,827	11,827	12,091	12,091
22-00	Pension	16,964	19,326	19,326	19,757	19,757
23-00	Health/Life Insurance	15,298	16,124	16,124	17,400	17,400
24-00	Workers Compensation	1,523	1,850	1,850	1,850	1,850
	Total Personal Services	<u>\$ 196,533</u>	<u>\$ 203,732</u>	<u>\$ 203,732</u>	<u>\$ 209,148</u>	<u>\$ 209,148</u>

**Position Roster:**

Public Works Director	1	1	1	1	1
Senior Staff Assistant	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Public Works Administration**  
**001-0431-431**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
31-00	Professional Services	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -
34-40	Contractual Services	1,899	2,207	2,207	2,075	2,075
40-10	Travel & Training	-	500	500	500	500
40-20	Car Allowance	1,204	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	1,215	1,390	1,390	1,390	1,390
42-00	Postage & Freight	286	350	350	350	350
43-10	Water & Sewer	810	850	850	850	850
43-50	Electricity	5,414	6,000	6,000	6,500	6,500
44-60	Vehicle Rental	3,546	3,546	3,546	1,773	1,773
45-50	Insurance Costs	3,634	3,985	3,985	4,241	4,241
46-40	Repair & Maint. Equip.	-	180	180	180	180
46-50	Vehicle Maintenance	1,413	1,500	1,500	1,500	1,500
46-60	Veh. Maint. Contract	-	300	300	300	300
47-10	Printing & Binding	-	80	80	80	80
47-30	Photocopies	2,659	3,000	3,000	3,000	3,000
51-20	Office Equip. Under \$1000	1	300	300	300	300
51.30	Office Supplies	360	550	550	550	550
52-20	Fuel	755	1,000	1,000	600	600
52-70	Uniforms/Clothing Allowance	130	145	145	145	145
54-10	Memberships/Books	86	350	350	350	350
54-30	Employee Development	104	200	200	200	200
	Total Operating	<u>23,516</u>	<u>42,633</u>	<u>42,633</u>	<u>26,084</u>	<u>26,084</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	P/W Administration	<u>\$ 220,049</u>	<u>\$ 246,365</u>	<u>\$ 246,365</u>	<u>\$ 235,232</u>	<u>\$ 235,232</u>

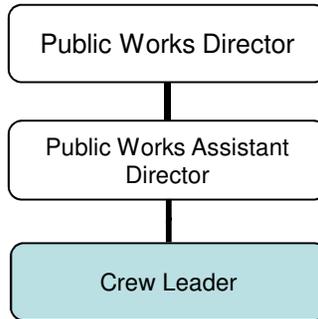
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0432-432**

**DEPARTMENT:** Public Works

**PROGRAM TITLE:** Streets/Sidewalks

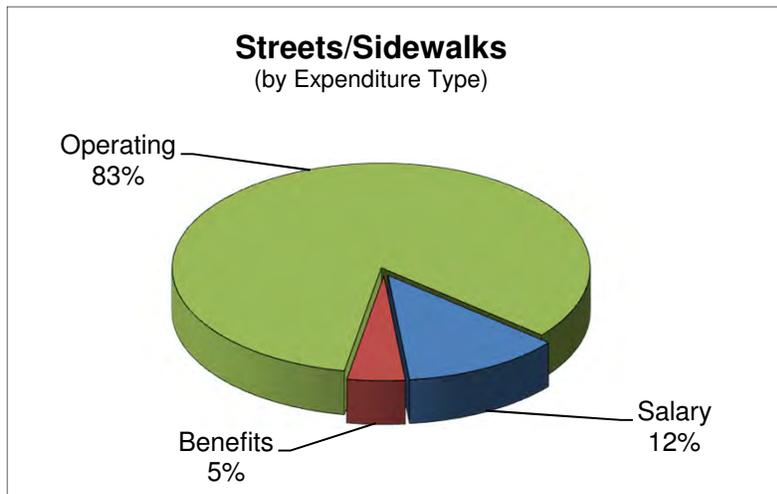
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program is responsible for establishing a systematic maintenance schedule for all paved streets within the City. Also, to maintain all sidewalks, signs, rights-of-way and stormwater drainage systems.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"><li>1. To make the City street system safe and convenient to use via a comprehensive maintenance system to include pavement repair and resurfacing, pavement restriping, and street sign maintenance.</li><li>2. To provide and maintain a functional network of sidewalks throughout the City.</li><li>3. To enhance proper stormwater drainage through the construction and maintenance of inlets, culverts, manholes, curbs, piping, and swales.</li><li>4. To help maintain the aesthetics of the community by proper maintenance of public rights-of-way, including tree trimming and removal.</li></ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Paved Streets Maintained (tons/asphalt)	62	40	32	44
Streets Resurfaced (miles)	5.3	5.1	1.0	6.5
Street Signs Fabricated/Installed	147	150	125	140
Traffic Control Signs Installed/Replaced	77	73	55	70
Sidewalks Repaired (feet)	699	1,960	520	1,060
Drainage Pipe Installed (feet)	260	55	150	150



Streets/Sidewalks

Salary	\$ 69,300
Benefits	25,201
Operating	470,888
<b>Total Budget</b>	<b><u>\$ 565,389</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Public Works Streets/Sidewalks**  
**001-0432-432**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 58,202	\$ 60,575	\$ 60,575	\$ 62,740	\$ 62,740
14-00	Overtime	5,130	5,000	5,000	5,000	5,000
17-00	Educational Incentives	-	520	520	1,560	1,560
21-00	FICA	4,177	5,056	5,056	5,302	5,302
22-00	Pension	5,839	8,262	8,262	9,131	9,131
23-00	Health/Life Insurance	9,378	9,490	9,490	10,144	10,144
24-00	Workers Compensation	514	624	624	624	624
	<b>Total Personal Services</b>	<u>\$ 83,240</u>	<u>\$ 89,527</u>	<u>\$ 89,527</u>	<u>\$ 94,501</u>	<u>\$ 94,501</u>

**Position Roster:**

Public Works Crew Leader	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Public Works Streets/Sidewalks**  
**001-0432-432**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 96,737	\$ 101,100	\$ 101,100	\$ 138,000	\$ 138,000
40-10	Travel & Training	-	950	950	950	950
41-10	Telephone/Fax	287	384	384	400	400
43-30	Electricity - Street Lights	213,000	215,000	215,000	230,000	230,000
43-60	Electric Traffic Signals	5,446	5,800	5,800	5,800	5,800
44-30	Equipment Rental	-	2,500	2,500	2,500	2,500
44-60	Vehicle Rental	21,971	34,932	34,932	31,999	31,999
45-50	Insurance Costs	4,446	4,875	4,875	5,208	5,208
46-40	Repair & Maint. Equip.	583	1,500	1,500	1,500	1,500
46-50	Vehicle Maintenance	17,032	17,000	17,000	25,000	25,000
46-60	Veh. Maint. Contract	4,988	2,000	2,000	5,000	5,000
47-10	Printing & Binding	-	50	50	50	50
51-30	Office Supplies	-	100	100	100	100
52-10	Gen. Operating Supplies	7,550	8,500	8,500	8,500	8,500
52-20	Fuel	6,222	4,200	4,200	7,000	7,000
52-40	Chemicals	-	800	800	400	400
52-70	Uniforms	206	231	231	231	231
52-90	Equipment Under \$1000	895	1,000	1,000	1,000	1,000
53-40	Road Materials	7,555	12,000	12,000	7,000	7,000
54-30	Employee Development	7	250	250	250	250
	Total Operating	<u>386,925</u>	<u>413,172</u>	<u>413,172</u>	<u>470,888</u>	<u>470,888</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	P/W Streets/Sidewalks	<u>\$ 470,165</u>	<u>\$ 502,699</u>	<u>\$ 502,699</u>	<u>\$ 565,389</u>	<u>\$ 565,389</u>
<b>ADDITIONAL FUNDING SOURCES:</b>						
	Capital Projects Fund					<u>805,000</u>
	<b>Total Street &amp; Sidewalks including all funding sources:</b>					<u>\$ 1,370,389</u>

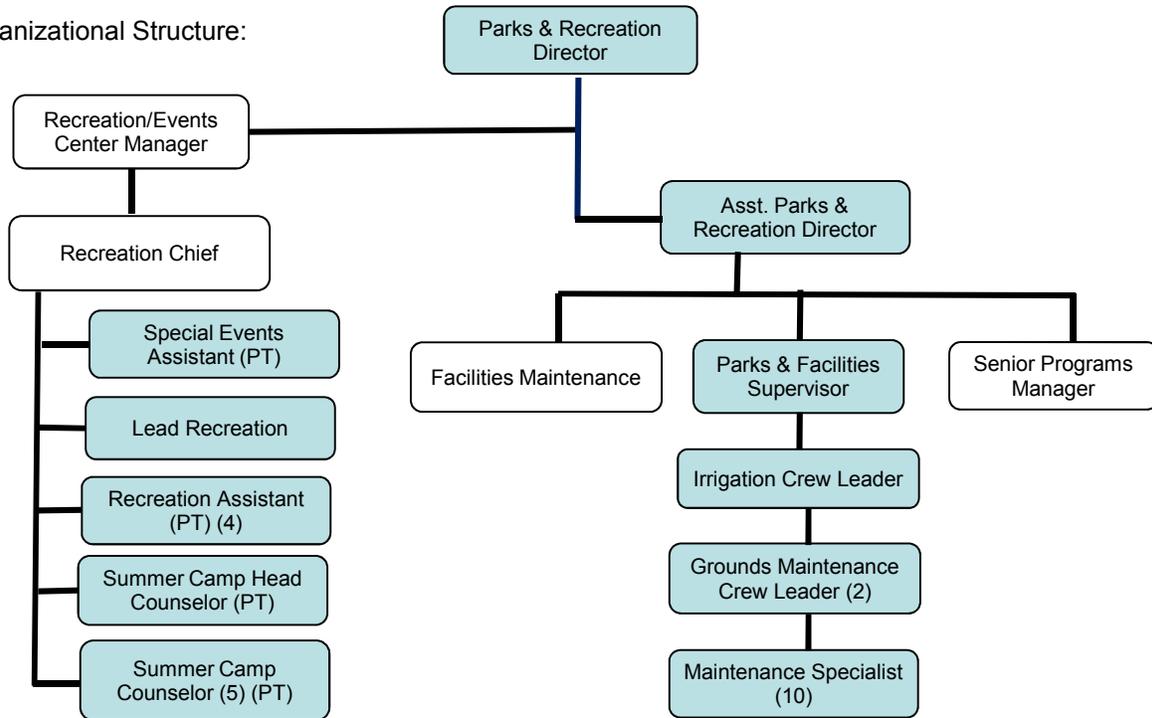
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0572-452**

**DEPARTMENT:** Parks & Recreation

**PROGRAM TITLE:** Parks & Recreation

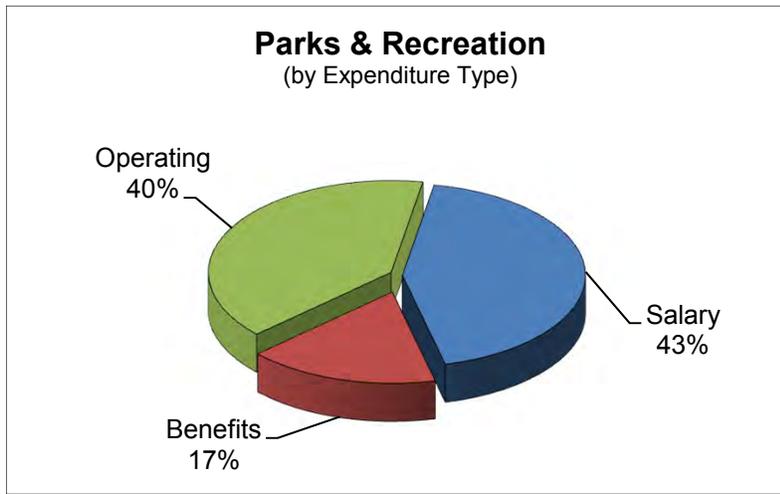
Organizational Structure:



<b><u>PROGRAM DESCRIPTION</u></b>	
To provide and maintain parks and recreational property for the enjoyment of the citizenry while coordinating development and programming to meet the growing recreation needs of City residents in accordance with the City's Comprehensive Plan.	
<b><u>OBJECTIVES (Present Level of Service)</u></b>	
1.	To develop recreational programming and planning that provides activities for existing and future park facilities.
2.	To update recreational programming in order to provide residents and organizations with the best possible use of the Events Center, Central Park, Frank Evans Center, Splash Park, Skate Park, Tennis Facility and Sports Complex.
3.	To provide for the care, development, and improvements to the landscaping, irrigation and the overall appearance of Lake Mary Boulevard, Rinehart Road, City facilities, parks and the Sports Complex. To oversee the contractual maintenance of Lake Mary Boulevard, Rinehart Rd., Rinehart Trail and the Municipal complex.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Sports Complex Field Rentals	\$29,288	\$30,620	\$30,000	\$32,000
Sports Complex Leagues	\$16,575	\$14,050	\$15,113	\$15,000
Central Park Rental	\$1,082	\$782	\$1,927	\$2,500
Splash Park Revenue	\$22,811	\$25,760	\$25,000	\$25,000
Farmers Market Revenue	\$29,719	\$23,107	\$22,300	\$23,000
Summer Camp Revenue	n/a	\$51,475	\$74,775	\$70,000
Skate Park Revenue	\$4,221	\$3,198	\$4,000	\$4,000
Concession	\$2,435	\$7,326	\$10,100	\$10,000
Other Self Support Sponsorship Events	\$6,910	\$12,180	\$12,780	\$15,500
<b>Total</b>	<b>\$113,041</b>	<b>\$168,499</b>	<b>\$195,995</b>	<b>\$197,000</b>



<u>Parks &amp; Recreation</u>	
Salary	\$ 781,390
Benefits	304,174
Operating	\$ 712,758
<b>Total Budget</b>	<b><u>\$ 1,798,322</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Parks and Recreation**  
**001-0572-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 768,219	\$ 778,670	\$ 778,670	\$ 770,500	\$ 770,500
14-00	Overtime	6,812	7,250	7,250	7,250	7,250
17-00	Certification Incentives	2,008	13,000	13,000	3,640	3,640
21-00	FICA	58,687	61,117	61,117	59,777	59,777
22-00	Pension	72,547	81,864	81,864	80,125	80,125
23-00	Health/Life Insurance	119,478	120,247	120,247	142,150	142,150
24-00	Workers Compensation	18,184	22,197	22,197	22,122	22,122
	Total Personal Services	<u>\$ 1,045,935</u>	<u>\$ 1,084,345</u>	<u>\$ 1,084,345</u>	<u>\$ 1,085,564</u>	<u>\$ 1,085,564</u>

**Position Roster:**

Parks & Recreation Director	1	1	1	1	1
Asst. Parks & Rec. Director	1	1	1	1	1
**Parks & Events Center Coordinator	1	-	-	-	-
Parks & Facilities Supervisor	1	1	1	1	1
Grounds Maint. Crew Leader	2	2	2	2	2
Maintenance Specialist	9	10	10	10	10
Maintenance Assistant (P/T)	1	-	-	-	-
Irrigation Crew Leader	1	1	1	1	1
Special Events Assistant (P/T)	1	1	1	1	1
Recreation Specialist	1	1	-	-	-
**Customer Service Representative	-	-	1	-	-
Recreation Assistant (P/T)	4	4	4	4	4
Lead Recreation Assistant	1	1	1	1	1
Summer Camp Head Counselor (P/T)	1	1	1	1	1
Summer Camp Counselor (P/T)	5	5	5	5	5
	<u>30</u>	<u>29</u>	<u>29</u>	<u>28</u>	<u>28</u>

\*\*Parks & Events Center Coordinator moved to Events Center FY15. Customer Service Representative moved to Community Center FY16.

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Parks and Recreation**  
**001-0572-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 10,919	\$ 39,197	\$ 39,197	\$ 42,887	\$ 42,887
40-10	Travel & Training	629	4,700	4,700	3,000	3,000
40-20	Car Allowance	3,614	3,600	3,600	3,600	3,600
41-10	Telephone/Fax	6,247	9,145	9,145	8,500	8,500
42-00	Postage & Freight	60	150	150	1,500	1,500
43-10	Water	30,048	41,000	41,000	38,000	38,000
43-50	Electricity	49,954	51,500	51,500	55,000	55,000
44-30	Equipment Rental	474	1,200	1,200	1,200	1,200
44-60	Vehicle Rental	46,833	60,023	60,023	57,194	57,194
45-50	Insurance Costs	17,453	19,103	19,103	20,386	20,386
46-10	Maintenance Contracts	120,953	169,806	169,806	169,806	169,806
46-30	Grounds Maintenance	20,751	25,400	25,400	27,400	27,400
46-40	Repair & Maint. Equip.	6,397	8,800	8,800	8,800	8,800
46-50	Vehicle Maintenance	30,704	38,000	38,000	38,000	38,000
46-60	Veh. Maint. Contract	2,568	2,500	2,500	2,500	2,500
47-10	Printing & Binding	234	600	600	600	600
47-30	Photocopies	1,604	1,700	1,700	1,600	1,600
48-10	Promotional Activities	3,285	500	500	600	600
48-40	Historical Commission	8	100	100	-	-
48-50	Farmer's Market Expenses	7,353	9,000	9,000	10,100	10,100
48-60	Summer Camp	30,643	22,484	22,484	27,000	27,000
51-30	Office Supplies	1,662	2,000	2,000	1,000	1,000
51-70	Grounds Maint. - Spts Complex	33,928	34,200	34,200	38,500	38,500
51-80	Irrigation - LMB	24,231	21,000	21,000	24,000	24,000
51-90	Grounds Maint - LMB	11,025	15,000	15,000	15,000	15,000
52-10	Gen. Operating Supplies	26,338	30,000	30,000	36,200	36,200
52-20	Fuel	19,892	22,200	22,200	20,000	20,000
52-70	Uniforms	4,005	4,245	4,245	4,950	4,950
52-90	Equipment Under \$1000	7,609	7,900	7,900	7,900	7,900
54-10	Memberships/Periodicals	1,629	2,200	2,200	1,600	1,600
54-30	Employee Development	400	2,000	2,000	4,000	4,000
55-60	Recreational Activities	13,175	26,901	26,901	22,800	22,800
	Total Operating	<u>534,625</u>	<u>676,154</u>	<u>676,154</u>	<u>693,623</u>	<u>693,623</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	<u>8,490</u>	<u>5,950</u>	<u>5,950</u>	<u>23,435</u>	<u>19,135</u>
	Total Capital Outlay	<u>8,490</u>	<u>5,950</u>	<u>5,950</u>	<u>23,435</u>	<u>19,135</u>
Total	Parks & Recreation	<u>\$ 1,589,050</u>	<u>\$ 1,766,449</u>	<u>\$ 1,766,449</u>	<u>\$ 1,802,622</u>	<u>\$ 1,798,322</u>
<b>ADDITIONAL FUNDING SOURCES:</b>						
	Capital Projects Find				\$	185,750
	Cemetery Fund					28,100
	Recreation Impact Fees					<u>191,000</u>
	<b>Total Parks &amp; Recreation including all funding sources:</b>				\$	<u>2,203,172</u>

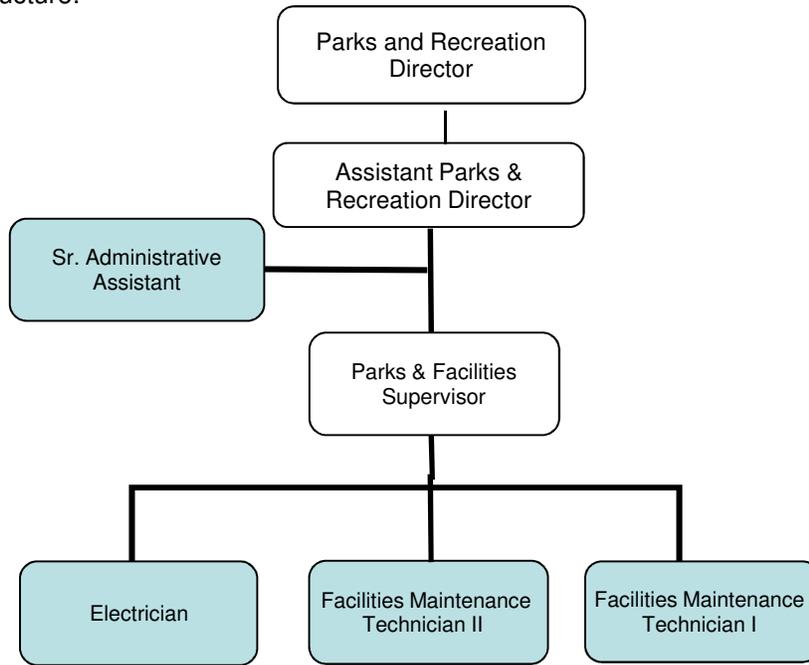
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0519-419**

**DEPARTMENT:** Parks & Recreation

**PROGRAM TITLE:** Facilities Maintenance

Organizational Structure:



**PROGRAM DESCRIPTION**

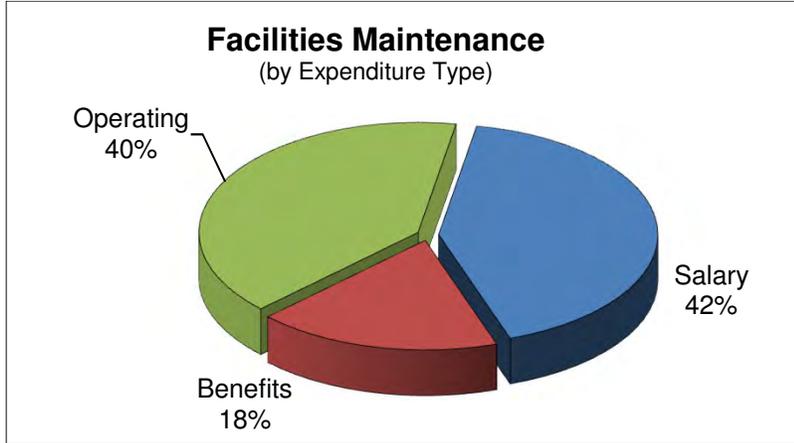
Facilities Maintenance helps prevent the deterioration of the physical condition of City buildings and facilities while ensuring a safe work environment for employees and the general public. This is accomplished through the performance of routine preventive maintenance and remedial repairs, in an efficient and cost effective manner, utilizing a combination of City staff and outside contractors. Also monitors various maintenance contracts and building related warranties.

**OBJECTIVES (Present Level of Service)**

1. Maintain the physical integrity of City buildings and facilities.
2. Ensure a safe environment inside City buildings and facilities.
3. Perform/Coordinate routine and/or emergency repairs as needed.
4. Manage outside building and maintenance contracts and contractors.
5. Provide recordkeeping and reporting, monitor efficiency, and establish long range planning.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Preventive Maintenance Inspections Completed	164	135	150	150
Work Orders completed	654	826	750	750
% of Work Performed by Outside Contractors	53%	35%	32%	35%



<u>Facilities Maintenance</u>	
Salary	\$ 164,660
Benefits	70,702
Operating	157,221
<b>Total Budget</b>	<b><u>\$ 392,583</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Facilities Maintenance**  
**001-0519-419**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 125,794	\$ 161,645	\$ 161,645	\$ 158,600	\$ 158,600
14-00	Overtime	6,066	4,500	4,500	4,500	4,500
17-00	Incentive	-	6,500	6,500	1,560	1,560
21-00	FICA	9,640	12,710	12,710	12,597	12,597
22-00	Pension	8,543	21,581	21,581	20,583	20,583
23-00	Health/Life Insurance	26,007	30,107	30,107	33,600	33,600
24-00	Workers Compensation	3,213	3,922	3,922	3,922	3,922
	Total Personal Services	<u>\$ 179,263</u>	<u>\$ 240,965</u>	<u>\$ 240,965</u>	<u>\$ 235,362</u>	<u>\$ 235,362</u>

**Position Roster:**

Sr. Administrative Assistant	1	1	1	1	1
Electrician	1	1	1	1	1
Facilities Maintenance Tech II	1	1	1	1	1
Facilities Maintenance Tech I	1	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Facilities Maintenance**  
**001-0519-419**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 548	\$ 9,585	\$ 9,585	\$ 9,301	\$ 551
41-10	Telephone/Fax	1,586	3,400	3,400	2,800	2,800
42-00	Postage & Freight	29	100	100	100	100
43-10	Water & Sewer	243	200	200	200	200
43-50	Electricity	1,624	1,650	1,650	2,000	2,000
44-30	Equipment Rental	-	1,500	1,500	1,500	1,500
44-60	Vehicle Rental	7,251	12,888	12,888	9,184	9,184
45-50	Insurance Costs	3,277	3,590	3,590	4,000	4,000
46-20	Repair & Maint. Buildings	58,133	39,500	39,500	47,900	65,000
46-40	Repair & Maint. Equip.	-	1,150	1,150	1,150	1,150
46-50	Vehicle Maintenance	4,141	4,000	4,000	5,750	5,750
46-60	Veh. Maint. Contract	2,725	2,250	2,250	2,250	1,200
47-10	Printing & Binding	100	100	100	100	100
47-30	Photocopies	179	250	250	250	250
51-30	Office Supplies	-	600	600	600	-
52-10	Gen. Operating Supplies	47,390	35,000	35,000	37,000	37,000
52-20	Fuel	5,865	6,500	6,500	5,500	5,500
52-70	Uniforms	658	911	911	986	986
52-90	Equip. Under \$1000	2,081	2,500	2,500	3,200	1,200
54-10	Memberships/Periodicals/Books	-	850	850	850	500
54-30	Employee Development	195	3,250	3,250	3,250	3,250
58-10	City Manager Discretionary	9,363	20,000	20,000	20,000	15,000
	Total Operating	<u>145,388</u>	<u>149,774</u>	<u>149,774</u>	<u>157,871</u>	<u>157,221</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Facilities Maintenance	<u>\$ 324,651</u>	<u>\$ 390,739</u>	<u>\$ 390,739</u>	<u>\$ 393,233</u>	<u>\$ 392,583</u>
<b>ADDITIONAL FUNDING SOURCES:</b>						
	Capital Projects				<u>\$ 124,000</u>	
	<b>Total Facilities Maintenance including all funding sources:</b>				<u>\$ 516,583</u>	

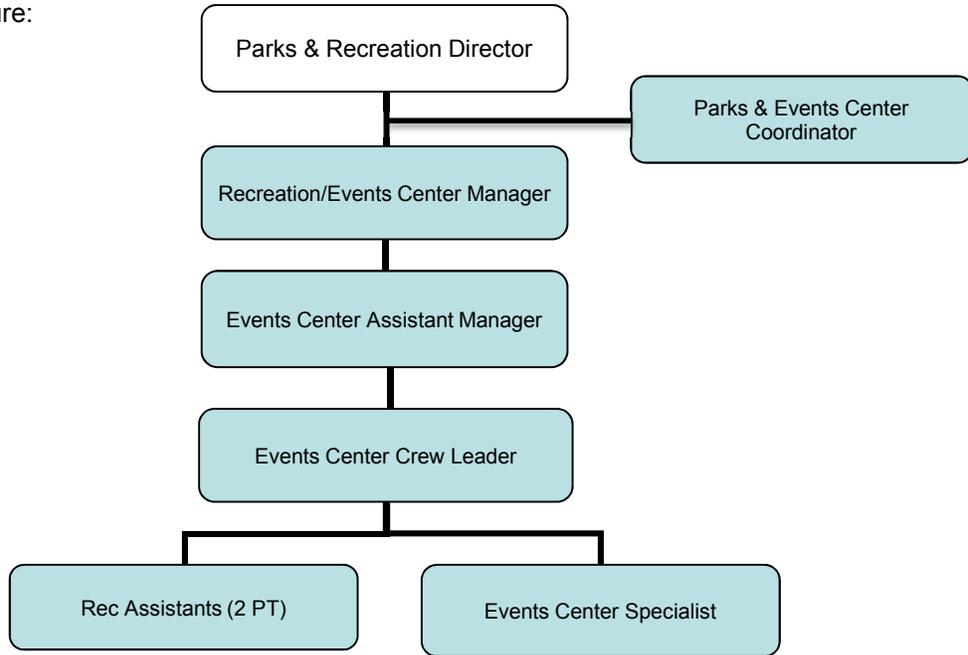
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0587-452**

**DEPARTMENT:** Parks & Recreation

**PROGRAM TITLE:** Lake Mary Events Center

Organizational Structure:



**PROGRAM DESCRIPTION**

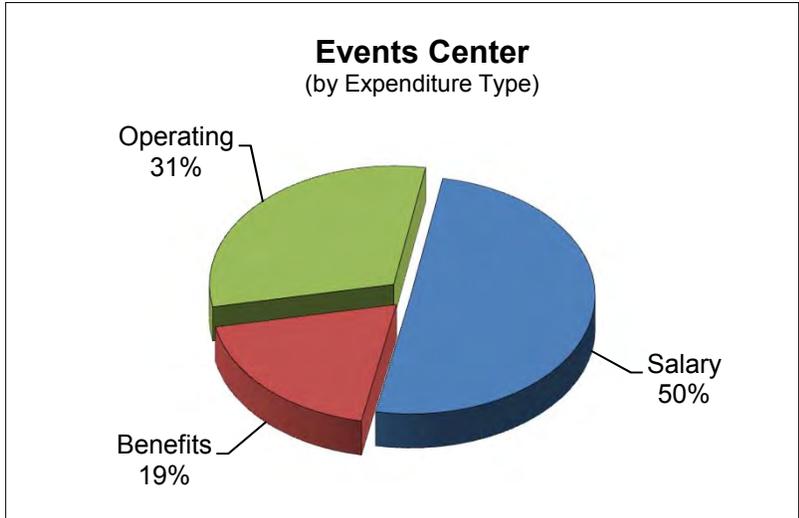
The Lake Mary Events Center is the premier event venue in the heart of the City's downtown. This state of the art facility, located on the shores of West Crystal Lake, provides an ideal location for business meetings, conferences, weddings, receptions, banquets, ceremonies, parties and retreats for the citizens of Lake Mary and surrounding areas. The Center also includes an events lawn for outdoor activities.

**OBJECTIVES**

1. To offer an inviting facility to meet the growing needs of our community for special events including weddings, receptions, parties, and other social gatherings.
2. To provide a state of the art facility to host meetings, conferences and retreats for local businesses.
3. To offer a venue to host City-sponsored events.
4. To house the day-to-day recreation offices, providing a location for client inquiries and registration, as well as for coordination of City-sponsored programs and events.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Event Center Rentals	270	295	350	360
Non-revenue meetings and events	130	75	20	20
Revenue	\$ 489,532	533,740	591,878	590,000



<u>Events Center</u>	
Salary	\$ 233,950
Benefits	88,058
Operating	143,388
<b>Total Budget</b>	<b><u><u>\$ 465,396</u></u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Lake Mary Events Center**  
**001-0587-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 179,135	\$ 225,258	\$ 225,258	\$ 232,950	\$ 232,950
14-00	Overtime	675	1,700	1,700	1,700	1,000
21-00	FICA	13,210	17,362	17,362	17,951	17,951
22-00	Pension	19,358	28,370	28,370	29,332	29,332
23-00	Health/Life Insurance	22,687	30,826	30,826	34,000	34,000
24-00	Workers Compensation	5,548	6,775	6,775	6,775	6,775
	Total Personal Services	<u>\$ 240,613</u>	<u>\$ 310,291</u>	<u>\$ 310,291</u>	<u>\$ 322,708</u>	<u>\$ 322,008</u>

**Position Roster:**

Recreation/Events Center Mgr	1	1	1	1	1
Events Center Asst. Mgr.	1	1	1	1	1
*Parks & Events Center Coordinator	-	1	1	1	1
Events Center Crew Leader	1	1	1	1	1
Events Center Specialist	1	1	1	1	1
Recreation Assistant(P/T)	2	2	2	2	2
	<u>6</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

\*Parks & Events Center Coordinator moved from Parks & Recreation FY15

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Lake Mary Events Center**  
**001-0587-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34.40	Contractual Services	\$ 22,082	\$ 27,142	\$ 27,142	\$ 24,647	\$ 24,647
40-10	Travel & Training	259	750	750	750	750
40-20	Car Allowance	1,205	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	1,176	1,300	1,300	1,500	1,500
42-00	Postage	-	50	50	50	50
43-10	Water/Wastewater	6,123	9,000	9,000	8,000	8,000
43-50	Electricity	39,860	34,000	34,000	43,000	43,000
45-50	Insurance Costs	33,643	36,823	36,823	39,284	39,284
46-20	Repair & Maint. Building	1,157	750	750	750	750
46-30	Grounds Maintenance	1,646	3,000	3,000	3,000	2,000
46-40	Repair & Maint. Equip.	2,449	1,500	1,500	1,500	1,500
47-10	Printing & Binding	-	250	250	250	250
47-30	Photocopies	1,459	1,700	1,700	3,000	3,000
48-10	Promotional Activities	250	5,150	5,150	5,150	5,150
51-20	Office Equip. Under \$1,000	-	500	500	500	-
51-30	Office Supplies	599	1,200	1,200	1,200	1,000
52-10	Gen. Operating Supplies	3,411	3,500	3,500	3,500	3,500
52-70	Uniforms	116	232	232	1,907	1,907
52-90	Equipment Under \$1000	1,834	2,500	2,500	500	500
54-30	Employee Development	266	500	500	1,300	500
	Total Operating	<u>117,535</u>	<u>131,047</u>	<u>131,047</u>	<u>140,988</u>	<u>138,488</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	2,500	2,500	4,900	4,900
	Total Capital Outlay	<u>-</u>	<u>2,500</u>	<u>2,500</u>	<u>4,900</u>	<u>4,900</u>
Total	Events Center	<u>\$ 358,148</u>	<u>\$ 443,838</u>	<u>\$ 443,838</u>	<u>\$ 468,596</u>	<u>\$ 465,396</u>

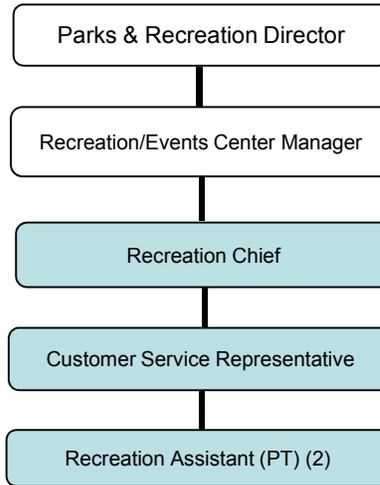
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0575-452**

**DEPARTMENT:** Parks & Recreation

**PROGRAM TITLE:** Lake Mary Community Center

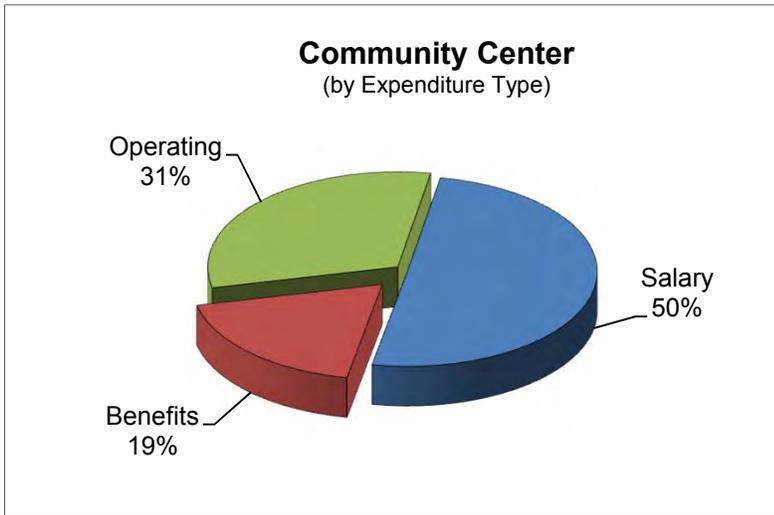
Organizational Structure:



<b><u>PROGRAM DESCRIPTION</u></b>
The Lake Mary Community Center located in the downtown redevelopment area provides an ideal location for affordable small community gatherings and recreational classes. This venue also provides space for a youth summer camp that has been missing since the closing of the old Community Building in 2007.
<b><u>OBJECTIVES</u></b>
<ol style="list-style-type: none"><li>1. Provide affordable space for smaller community gatherings and meetings.</li><li>2. To offer venue to host City sponsored Summer Camp.</li><li>3. To offer venue to increase recreational class opportunities for Lake Mary citizens.</li><li>4. To house Recreation Chief, providing location for recreation registration and inquiries.</li></ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Rentals	n/a	57	254	260
Recreational Programs	n/a	194	680	700
Non-revenue meeting use	n/a	54	111	120
Revenue	n/a	\$ 21,147	\$ 79,700	\$ 85,000



Community Center

Salary	\$ 93,816
Benefits	34,564
Operating	58,509
<b>Total Budget</b>	<b><u>\$ 186,889</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Lake Mary Community Center**  
**001-0575-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 Additional Staffing Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>							
11-00	Salaries & Wages	\$ 35,584	\$ 49,137	\$ 49,137	\$ 83,250	\$ 10,566	\$ 93,816
21-00	FICA	2,733	3,759	3,759	6,369	808	7,177
22-00	Pension	4,221	4,834	4,834	8,475	-	8,475
23-00	Health/Life Insurance	7,429	7,628	7,628	16,800	-	16,800
24-00	Workers Compensation	1,101	1,687	1,687	1,762	350	2,112
	<b>Total Personal Services</b>	<b>\$ 51,068</b>	<b>\$ 67,045</b>	<b>\$ 67,045</b>	<b>\$ 116,656</b>	<b>\$ 11,724</b>	<b>\$ 128,380</b>

**Position Roster:**

Recreation Chief	1	1	1	1	-	1
*Customer Service Representative	-	-	-	1	-	1
Recreation Assistant (P/T)	-	1	1	1	1	2
	<u>1</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>1</u>	<u>4</u>

\*Moved from Parks & Recreation FY16

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Lake Mary Community Center**  
**001-0575-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 Additional Staffing Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>							
34-40	Contractual Services	\$ 3,138	\$ 12,673	\$ 12,673	\$ 12,244	\$ -	\$ 12,244
40-10	Travel & Training	-	400	400	400	-	400
41-10	Telephone/Fax	266	640	640	640	-	640
42-00	Postage	-	250	250	250	-	250
43-10	Water/Wastewater	2,573	4,000	4,000	6,100	-	6,100
43-50	Electricity	5,194	10,000	10,000	8,700	-	8,700
45-50	Insurance Costs	-	20,000	20,000	21,353	-	21,353
46-20	Repair & Maint. Building	2,692	1,000	1,000	1,000	-	1,000
46-30	Grounds Maintenance	-	2,000	2,000	2,000	-	2,000
46-40	Repair & Maint. Equip.	-	250	250	250	-	250
47-10	Printing & Binding	-	100	100	100	-	100
47-30	Photocopies	400	840	840	840	-	840
48-10	Promotional Activities	279	1,500	1,500	1,000	-	1,000
51-20	Office Equip. Under \$1,000	365	250	250	250	-	250
52-10	Gen. Operating Supplies	1,560	3,000	3,000	3,000	-	3,000
52-70	Uniforms	58	94	94	146	36	182
54-30	Employee Development	-	200	200	200	-	200
	Total Operating	<u>16,525</u>	<u>57,197</u>	<u>57,197</u>	<u>58,473</u>	<u>36</u>	<u>58,509</u>
<b>CAPITAL OUTLAY:</b>							
65-10	Capital Outlay	7,340	-	-	-	-	-
	Total Capital Outlay	<u>7,340</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Community Center	<u>\$ 74,933</u>	<u>\$ 124,242</u>	<u>\$ 124,242</u>	<u>\$ 175,129</u>	<u>\$ 11,760</u>	<u>\$ 186,889</u>





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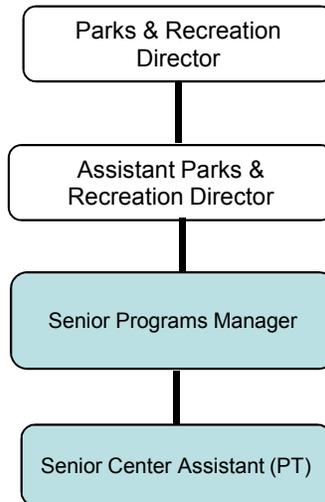
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0591-452**

**DEPARTMENT:** Parks & Recreation

**PROGRAM TITLE:** Senior Center

Organizational Structure:



**PROGRAM DESCRIPTION**

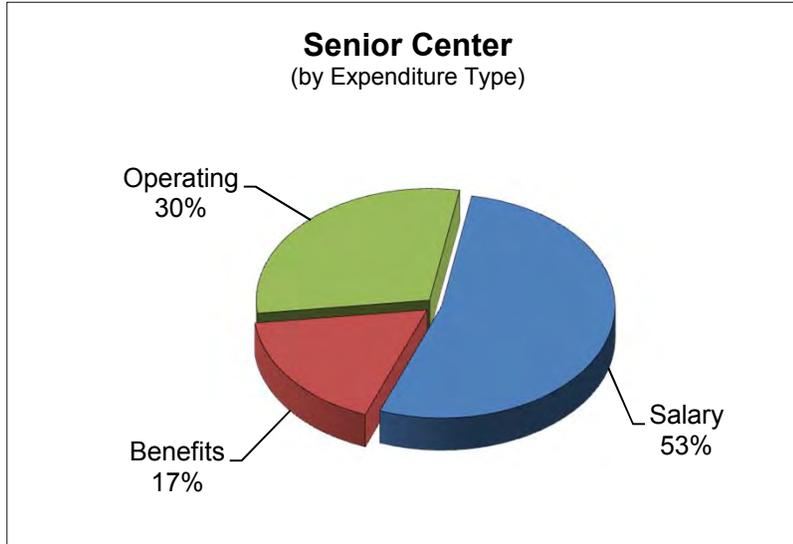
To provide a dedicated facility for local seniors to meet and enjoy planned programs.

**OBJECTIVES**

To make the facility available 5 days a week offering a social gathering place for seniors, including educational and recreational classes/activities.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Program Participants	21,289	25,925	27,700	28,000
Programs Offered	1,377	1,438	1,420	1,420
Revenue	\$ 20,362	\$ 22,936	\$ 28,967	\$ 18,000



<u>Senior Center</u>	
Salary	\$ 56,100
Benefits	18,326
Operating	31,371
Total Budget	<u>\$ 105,797</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Senior Center**  
**001-0591-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Personal Services:</b>						
11-00	Salaries & Wages	\$ 51,796	\$ 54,100	\$ 54,100	\$ 56,100	\$ 56,100
21-00	FICA	3,948	4,139	4,139	4,292	4,292
22-00	Pension	3,837	5,145	5,145	5,400	5,400
23-00	Health/Life Insurance	7,456	7,656	7,656	8,500	8,500
24-00	Workers Compensation	115	134	134	134	134
	Total Personal Services	<u>\$ 67,152</u>	<u>\$ 71,174</u>	<u>\$ 71,174</u>	<u>\$ 74,426</u>	<u>\$ 74,426</u>

**Position Roster:**

Senior Programs Manager	1	1	1	1	1
Senior Center Assistant P/T	1	1	1	1	1
Front Desk Volunteer	3	3	3	3	3
Volunteer Instructor	2	2	2	2	2
Set-Up Volunteer	1	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Senior Center**  
**001-0591-452**

						2016
Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 3,487	\$ 4,501	\$ 4,501	\$ 3,559	\$ 3,559
40-10	Travel & Training	235	600	600	600	600
41-10	Telephone/Fax	326	500	500	500	500
42-00	Postage & Freight	6	100	100	100	100
43-10	Water/Sewer	1,215	1,200	1,200	1,200	1,200
43-50	Electricity	8,121	10,000	10,000	9,500	9,500
45-50	Insurance Costs	3,877	4,249	4,249	4,539	4,539
47-10	Printing & Binding	40	500	500	500	500
47-30	Photocopies	933	1,800	1,800	1,800	1,800
48-10	Promotional Activities	21	200	200	200	200
49-91	Instructor Fees	11,002	5,590	5,590	5,590	5,590
51-20	Office Equip. under \$1000	126	500	500	500	200
51-30	Office Supplies	476	1,000	1,000	1,000	1,000
52-10	Gen. Operating Supplies	1,838	1,600	1,600	1,600	1,900
52-70	Uniforms	37	58	58	58	58
54-10	Memberships/Periodicals	160	125	125	125	125
	Total Operating	<u>31,900</u>	<u>32,523</u>	<u>32,523</u>	<u>31,371</u>	<u>31,371</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Senior Center	<u>\$ 99,052</u>	<u>\$ 103,697</u>	<u>\$ 103,697</u>	<u>\$ 105,797</u>	<u>\$ 105,797</u>

**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 001-0595-452**

**DEPARTMENT:** Parks & Recreation

**PROGRAM TITLE:** Tennis Center

Organizational Structure:



**PROGRAM DESCRIPTION**

To provide a state-of-the-art tennis facility for the enjoyment of the residents by coordinating development and programming to meet the growing recreational needs of citizens in accordance with the City's Comprehensive Plan. The Tennis Center is managed by contract.

**OBJECTIVES (Present Level of Service)**

1. To develop tennis programs and provide tennis lessons for all ages.
2. To provide a home base for local adult tennis teams.
3. To provide up to 3 free youth tennis memberships per year to needy children.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Tennis Memberships	147	152	158	160
Revenue	40,729	23,364	22,000	18,000

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Tennis Center**  
**001-0595-452**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 2,942	\$ 3,768	\$ 3,768	\$ 6,943	\$ 6,943
41-10	Telephone/Fax	469	500	500	500	500
42-00	Postage & Freight	6	-	-	-	-
43-10	Water	4,117	4,100	4,100	4,100	4,100
43-50	Electricity	16,251	16,100	16,100	17,300	17,300
45-50	Insurance Costs	4,046	4,413	4,413	4,725	4,725
46-10	Maintenance Contracts	12,000	12,000	12,000	8,600	8,600
46-30	Grounds Maintenance	423	500	500	500	500
46-40	Repair & Maint. Equip.	4,065	4,000	4,000	13,000	10,500
48-10	Promotional Activities	-	300	300	300	300
52-10	Gen. Operating Supplies	6,338	3,500	3,500	4,150	4,150
	Total Operating	<u>50,657</u>	<u>49,181</u>	<u>49,181</u>	<u>60,118</u>	<u>57,618</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	-	1,000	1,000	-	-
	Total Capital Outlay	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>-</u>
Total	Tennis Center	<u>\$ 50,657</u>	<u>\$ 50,181</u>	<u>\$ 50,181</u>	<u>\$ 60,118</u>	<u>\$ 57,618</u>



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## **SPECIAL REVENUE FUNDS**

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted for specified purposes.

**POLICE EDUCATION FUND** - This fund accounts for the \$2.00 assessment on each traffic citation restricted to criminal justice education and training in accordance with Chapter 938.15, Florida Statutes.

**IMPACT FEE FUNDS** - These funds account for impact fees levied on new development and are restricted to fund capital facilities and equipment directly related to new growth.

**LAW ENFORCEMENT TRUST FUNDS** - These funds account for State and Federal forfeiture funds used for School Resource Officers, crime prevention, drug education programs or other law enforcement purposes in accordance with Chapter 932.705, Florida Statutes.

**LAKE MARY CEMETERY FUND** - This fund accounts for the operations of the cemetery including plot sales and maintenance.



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**City of Lake Mary, Florida**  
**Fiscal Year 2016**  
**Operating Budget**  
**All Special Revenue Funds**  
**Summary**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Operating Revenue	\$ 66,035	\$ 39,650	\$ 42,950	\$ 39,700	\$ 39,700
Interest/Other	8,271	4,200	5,100	5,400	5,400
Carryforward Fund Balance	-	185,000	-	185,000	185,000
<b>Total Revenue</b>	<u>74,306</u>	<u>228,850</u>	<u>48,050</u>	<u>230,100</u>	<u>230,100</u>
<u>Operating Expenditures</u>					
Operating Expenditures	61,153	53,225	44,030	103,100	103,100
Capital Outlays	169,515	321,910	335,910	218,500	218,500
<b>Total Expenditures</b>	<u>230,668</u>	<u>375,135</u>	<u>379,940</u>	<u>321,600</u>	<u>321,600</u>
Increase (Decrease) in Fund Balance	(156,362)	(146,285)	(331,890)	(91,500)	(91,500)
Fund Balance Beginning of Year	<u>1,004,102</u>	<u>847,740</u>	<u>847,740</u>	<u>515,850</u>	<u>515,850</u>
<b>Fund Balance End of Year</b>	<u>\$ 847,740</u>	<u>\$ 701,455</u>	<u>\$ 515,850</u>	<u>\$ 424,350</u>	<u>\$ 424,350</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Police 2nd Dollar Education and Training Fund**  
**101-0321-421**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Police Education Revenue	\$ 8,477	\$ 7,250	\$ 7,250	\$ 7,000	\$ 7,000
Interest Income	<u>1,006</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total Revenue	<u>9,483</u>	<u>7,750</u>	<u>7,750</u>	<u>7,500</u>	<u>7,500</u>
<u>Operating Expenditures</u>					
Training Expenditures	<u>16,018</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>
Total Expenditures	<u>16,018</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>
Increase (Decrease) in Fund Balance	(6,535)	(15,250)	(15,250)	(15,500)	(15,500)
Fund Balance Beginning of Year	<u>117,562</u>	<u>111,027</u>	<u>111,027</u>	<u>95,777</u>	<u>95,777</u>
Fund Balance End of Year	<u>\$ 111,027</u>	<u>\$ 95,777</u>	<u>\$ 95,777</u>	<u>\$ 80,277</u>	<u>\$ 80,277</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Law Enforcement Trust Fund - State**  
**102-0321-421**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Forfeitures	\$ 9,314	\$ -	\$ 3,300	\$ -	-
Interest Income	400	300	300	300	300
Total Revenue	<u>9,714</u>	<u>300</u>	<u>3,600</u>	<u>300</u>	<u>300</u>
<u>Operating Expenditures</u>					
DARE/FOCUS Program	10,891	-	-	5,000	5,000
Capital	-	10,000	12,000	-	-
Donations	14,100	13,500	4,500	-	-
Total Expenditures	<u>24,991</u>	<u>23,500</u>	<u>16,500</u>	<u>5,000</u>	<u>5,000</u>
Increase (Decrease) in Fund Balance	(15,277)	(23,200)	(12,900)	(4,700)	(4,700)
Fund Balance Beginning of Year	<u>52,921</u>	<u>37,644</u>	<u>37,644</u>	<u>24,744</u>	<u>24,744</u>
Fund Balance End of Year	<u>\$ 37,644</u>	<u>\$ 14,444</u>	<u>\$ 24,744</u>	<u>\$ 20,044</u>	<u>\$ 20,044</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Law Enforcement Trust Fund - Federal**  
**106-0321-421**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue</b>					
Forfeitures	\$ 187	\$ -	\$ -	\$ -	-
Interest Income	822	500	500	250	250
<b>Total Revenue</b>	<b>1,009</b>	<b>500</b>	<b>500</b>	<b>250</b>	<b>250</b>
<b>Operating Expenditures</b>					
DARE/FOCUS Program	7,559	10,000	1,000	-	-
Operating Expenditures **	9,873	3,000	6,000	62,000	62,000
<b>Total Expenditures</b>	<b>17,432</b>	<b>13,000</b>	<b>7,000</b>	<b>62,000</b>	<b>62,000</b>
Increase (Decrease) in Fund Balance	(16,423)	(12,500)	(6,500)	(61,750)	(61,750)
Fund Balance Beginning of Year	94,013	77,590	77,590	71,090	71,090
<b>Fund Balance End of Year</b>	<b>\$ 77,590</b>	<b>\$ 65,090</b>	<b>\$ 71,090</b>	<b>\$ 9,340</b>	<b>\$ 9,340</b>

**\*\* OCDETF Replacement Officer**

<b>Personal Services:</b>						
11-00	Salaries & Wages	\$ -	\$ -	\$ -	\$ 38,800	\$ 38,800
14-00	Overtime	-	-	-	300	300
15-10	Incentive Pay	-	-	-	1,560	1,560
21-00	FICA	-	-	-	3,110	3,110
22-00	Pension	-	-	-	8,905	8,905
23-00	Health/Life Insurance	-	-	-	8,200	8,200
24-00	Workers Compensation	-	-	-	1,125	1,125
	<b>Total Personal Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,000</b>	<b>\$ 62,000</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Police Impact Fees Fund**  
**110-0321-421**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Impact Fees	\$ 11,637	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Interest	2,676	1,450	1,450	1,500	1,500
Total Revenue	<u>14,313</u>	<u>9,450</u>	<u>9,450</u>	<u>9,500</u>	<u>9,500</u>
<u>Operating Expenditures</u>					
Capital Expenditures	76,802	76,910	102,410	12,500	12,500
Total Expenditures	<u>76,802</u>	<u>76,910</u>	<u>102,410</u>	<u>12,500</u>	<u>12,500</u>
Increase (Decrease) in Fund Balance	(62,489)	(67,460)	(92,960)	(3,000)	(3,000)
Fund Balance Beginning of Year	<u>315,242</u>	<u>252,753</u>	<u>252,753</u>	<u>159,793</u>	<u>159,793</u>
Fund Balance End of Year	<u>\$ 252,753</u>	<u>\$ 185,293</u>	<u>\$ 159,793</u>	<u>\$ 156,793</u>	<u>\$ 156,793</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	AED for New Officer

**Justification/Description/Location:**  
 Purchase of one Automated External Defibrillator (AED) as required for assignment to new uniformed officer working regular patrol duties.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Higher Demand	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		12,500				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 12,500	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

Police Impact Fee	▼	12,500										
	▼											
	▼											
<b>Total Funding Source</b>	\$	0	\$	12,500	\$	0	\$	0	\$	0	\$	0
		In Balance										

**Annual Operating Costs:**

	▼									
	▼									
	▼									
	\$	0	\$	0	\$	0	\$	0	\$	0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Fire Impact Fees Fund**  
**111-0322-422**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Impact Fees	\$ 11,019	\$ 11,300	\$ 11,300	\$ 9,800	\$ 9,800
Interest	1,391	1,000	1,000	1,500	1,500
Total Revenue	<u>12,410</u>	<u>12,300</u>	<u>12,300</u>	<u>11,300</u>	<u>11,300</u>
<u>Operating Expenditures</u>					
Vehicle & Equipment	<u>61,515</u>	<u>32,000</u>	<u>32,000</u>	-	-
Total Expenditures	<u>61,515</u>	<u>32,000</u>	<u>32,000</u>	-	-
Increase (Decrease) in Fund Balance	(49,105)	(19,700)	(19,700)	11,300	11,300
Fund Balance Beginning of Year	<u>188,399</u>	<u>139,294</u>	<u>139,294</u>	<u>119,594</u>	<u>119,594</u>
Fund Balance End of Year	<u>\$ 139,294</u>	<u>\$ 119,594</u>	<u>\$ 119,594</u>	<u>\$ 130,894</u>	<u>\$ 130,894</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Public Works Impact Fees Fund**  
**112-0431-431**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Impact Fees	\$ 2,133	\$ 1,500	\$ 1,500	\$ 1,400	\$ 1,400
Interest	262	300	300	300	300
Total Revenue	<u>2,395</u>	<u>1,800</u>	<u>1,800</u>	<u>1,700</u>	<u>1,700</u>
<u>Operating Expenditures</u>					
Vibratory Asphalt Roller	19,800	-	-	-	-
Total Expenditures	<u>19,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Fund Balance	(17,405)	1,800	1,800	1,700	1,700
Fund Balance Beginning of Year	<u>33,971</u>	<u>16,566</u>	<u>16,566</u>	<u>18,366</u>	<u>18,366</u>
Fund Balance End of Year	<u>\$ 16,566</u>	<u>\$ 18,366</u>	<u>\$ 18,366</u>	<u>\$ 20,066</u>	<u>\$ 20,066</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Recreation Impact Fees Fund**  
**113-0572-452**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Impact Fees - Residential	\$ 14,668	\$ 7,600	\$ 7,600	\$ 9,500	\$ 9,500
Interest	1,597	100	1,000	1,000	1,000
Carryforward Fund Balance	-	185,000	-	185,000	185,000
<b>Total Revenue</b>	<b>16,265</b>	<b>192,700</b>	<b>8,600</b>	<b>195,500</b>	<b>195,500</b>
<u>Capital Outlay</u>					
Scheduling software	306	4,500	4,500	-	-
Landscape Dump Trailer	-	-	-	6,000	6,000
Heritage Park	11,092	185,000	185,000	185,000	185,000
<b>Total Expenditures</b>	<b>11,398</b>	<b>189,500</b>	<b>189,500</b>	<b>191,000</b>	<b>191,000</b>
Increase (Decrease) in Fund Balance	4,867	3,200	(180,900)	4,500	4,500
Fund Balance Beginning of Year	176,739	181,606	181,606	706	706
<b>Fund Balance End of Year</b>	<b>\$ 181,606</b>	<b>\$ 184,806</b>	<b>\$ 706</b>	<b>\$ 5,206</b>	<b>\$ 5,206</b>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks & Recreation	Landscape Dump Trailer

**Justification/Description/Location:**

Parks is requesting additional equipment - a landscape dump trailer. The equipment will make the loading and unloading of materials easier and more cost efficient needing less manpower and personnel would be required per load. In addition, this will make for a safer offload of heavy material typically lifted by hand. It is recommended for FY2016.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		6,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 6,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

Parks Impact Fee	▼	6,000				
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 6,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Heritage Park

**Justification/Description/Location:**  
 Projected development costs for Heritage Park as developed by the Heritage Park working group. 2016-Construction costs for sidewalks, benches, landscape and other infrastructure phase I. 2019 - Construction costs for Fountain and other associated infrastructure.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	Higher Demand	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design		185,000				285,000	
Construction							
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ 185,000	\$ 0	\$ 0	\$ 0	\$ 285,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

Parks Impact Fee	▼	185,000		0	0	285,000	0
	▼						
	▼						
<b>Total Funding Source</b>		\$ 185,000	\$ 0	\$ 0	\$ 0	\$ 285,000	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Lake Mary Cemetery Fund**  
**118-0572-452**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenue</u>					
Cemetery Sales	\$ 8,600	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Interest / Other	117	50	50	50	50
<b>Total Revenue</b>	<b>8,717</b>	<b>4,050</b>	<b>4,050</b>	<b>4,050</b>	<b>4,050</b>
<u>Operating Expenditures</u>					
Postage & Freight	-	100	100	100	100
Water	2,712	4,200	4,200	4,500	4,500
Electricity	-	-	-	-	-
Grounds Maintenance	-	1,500	1,500	4,000	4,000
General Operating Supplies	-	1,425	1,425	4,500	4,500
Capital Outlay	-	10,000	2,305	20,000	15,000
<b>Total Expenditures</b>	<b>2,712</b>	<b>17,225</b>	<b>9,530</b>	<b>33,100</b>	<b>28,100</b>
Increase (Decrease) in Fund Balance	6,005	(13,175)	(5,480)	(29,050)	(24,050)
Fund Balance Beginning of Year	25,255	31,260	31,260	25,780	25,780
<b>Fund Balance End of Year</b>	<b>\$ 31,260</b>	<b>\$ 18,085</b>	<b>\$ 25,780</b>	<b>\$ (3,270)</b>	<b>\$ 1,730</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks & Recreation	Cemetery Entrance Arches

**Justification/Description/Location:**

Two arches for the two driveways into the Cemetery to serve as identification/entry features to match the exiting black fencing. This will also complement and match similar features at the proposed Heritage Park.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		15,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

Cemetery Fund	▼	15,000				
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 15,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼				
	▼				
	▼				
		\$ 0	\$ 0	\$ 0	\$ 0



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## **DEBT SERVICE FUND**

Debt Service Funds are used to account for the accumulation of resources to pay principal, interest and related costs of general long-term debt.

PIRRN SERIES 2012 accumulates funds for the retirement of debt related to the \$4,250,000 Public Improvement Refunding Notes, Series 2012.

PIRRN SERIES 2007B accumulates funds for the retirement of debt related to the \$2,105,000 Public Improvement Refunding Notes, Series 2007B.



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**City of Lake Mary, Florida**  
**Fiscal Year 2016**  
**Operating Budget**  
**Debt Service**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Request	2016 Department Request	2016 City Manager Recommend
<b>Revenue</b>					
Transfers in - General Fund	\$ 631,921	\$ 632,208	\$ 632,208	\$ 336,928	\$ 336,928
<b>Total Revenue</b>	<u>631,921</u>	<u>632,208</u>	<u>632,208</u>	<u>336,928</u>	<u>336,928</u>
<b>Operating Expenditures</b>					
Series 2012 Refunding Notes					
Principal	233,000	240,000	240,000	247,000	247,000
Interest	97,472	91,773	91,773	85,904	85,904
Series 2007 - B Refunding Bonds					
Principal	260,000	275,000	275,000	285,000	285,000
Interest	27,438	16,807	16,807	5,679	5,679
<b>Total Expenditures</b>	<u>617,910</u>	<u>623,580</u>	<u>623,580</u>	<u>623,583</u>	<u>623,583</u>
Increase (Decrease) in Fund Balance	14,011	8,628	8,628	(286,655)	(286,655)
Fund Balance Beginning of Year	<u>559,482</u>	<u>573,493</u>	<u>573,493</u>	<u>582,121</u>	<u>582,121</u>
<b>Fund Balance End of Year</b>	<u>\$ 573,493</u>	<u>\$ 582,121</u>	<u>\$ 582,121</u>	<u>\$ 295,466</u>	<u>\$ 295,466</u>
<b>Debt service payment due 10/1/2016</b>					
	Series 2012	Series 2007B	Total		
Principal	\$ 254,000	\$ -	\$ 254,000		
Interest	41,464	-	41,464		
	<u>\$ 295,464</u>	<u>\$ -</u>	<u>\$ 295,464</u>		



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## **CAPITAL PROJECTS FUNDS**

The Capital Projects Fund accounts for the acquisition or construction of capital facilities, equipment purchases, and general capital improvements, estimated to cost in excess of \$5,000, funded from General Fund transfers.

The One-Cent Infrastructure Sales Tax Fund accounts for City road construction projects funded by the use of the extra one cent sales tax approved by voter referendum. The 3rd Generation begins January 1, 2015 for a period of ten (10) years.

**City of Lake Mary, Florida**  
**Fiscal Year 2016**  
**Operating Budget**  
**All Capital Projects Funds**  
**Summary**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend	2016 Approved Budget
<b>Revenue</b>						
Intergovernmental Revenue	\$ 180,600	\$ 434,000	\$ 614,250	\$ 843,570	\$ 843,570	\$ 843,570
Grants		-	414,170	78,312	78,312	78,312
Interest/Other	5,513	1,000	1,000	6,000	6,000	6,000
Donations	313,034	-	-	-	-	-
Transfers In:			-			
From General Fund	2,130,000	755,000	755,000	760,000	760,000	760,000
Carryforward Fund Balance	-	155,395	-	931,065	931,065	931,065
<b>Total Sources</b>	<b>2,629,147</b>	<b>1,345,395</b>	<b>1,784,420</b>	<b>2,618,947</b>	<b>2,618,947</b>	<b>2,618,947</b>
<b>Expenditures</b>						
Capital Outlays	2,409,923	1,962,108	2,073,852	2,978,895	2,978,895	2,978,895
<b>Total Expenditures</b>	<b>2,409,923</b>	<b>1,962,108</b>	<b>2,073,852</b>	<b>2,978,895</b>	<b>2,978,895</b>	<b>2,978,895</b>
Increase (Decrease) in Fund Balance	219,224	(616,713)	(289,432)	(359,948)	(359,948)	(359,948)
Fund Balance Beginning of Year	801,493	1,020,717	1,020,717	731,285	731,285	731,285
<b>Fund Balance End of Year</b>	<b>\$ 1,020,717</b>	<b>\$ 404,004</b>	<b>\$ 731,285</b>	<b>\$ 371,337</b>	<b>\$ 371,337</b>	<b>\$ 371,337</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Capital Projects Fund**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue and Other Sources:</b>					
Donations	\$ 313,034	\$ -	\$ -	\$ -	-
Grants	-	-	414,170	78,312	78,312
Intergovernmental Revenue	180,600	-	-	-	-
Transfers in:					
From General Fund	2,130,000	755,000	755,000	760,000	760,000
Carryforward Fund Balance	49,551	1,176,112	1,020,717	1,061,100	1,061,100
<b>Total Sources</b>	<u>2,673,185</u>	<u>1,931,112</u>	<u>2,189,887</u>	<u>1,899,412</u>	<u>1,899,412</u>
<b>Expenditures and Other Uses:</b>					
Capital Projects	<u>1,652,468</u>	<u>1,927,108</u>	<u>2,059,852</u>	<u>1,693,895</u>	<u>1,693,895</u>
<b>Total Expenditures</b>	<u>1,652,468</u>	<u>1,927,108</u>	<u>2,059,852</u>	<u>1,693,895</u>	<u>1,693,895</u>
<b>Fund Balance at End of Year</b>	<u>\$ 1,020,717</u>	<u>\$ 4,004</u>	<u>\$ 130,035</u>	<u>\$ 205,517</u>	<u>\$ 205,517</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Capital Projects Fund**  
**FY 2016 Projects**

	<u>2015 Carry forward</u>	<u>2016</u>	<u>FY 2016 Total Available Budget</u>
<b>General Government</b>			
Crystal Lake Avenue Beautification	\$ 107,975	\$ -	\$ 107,975
Sunrail Enhancements	107,407	-	107,407
Signal and Beautification at Wilbur & Country Club	243,183	-	243,183
Computer Replacement	-	20,000	20,000
Network Upgrade & Development	-	24,700	24,700
subtotal	<u>458,565</u>	<u>44,700</u>	<u>503,265</u>
<b>Police</b>			
Laptop Computer Replacement	-	20,800	20,800
Radio Replacement	-	7,200	7,200
subtotal	<u>-</u>	<u>28,000</u>	<u>28,000</u>
<b>Fire</b>			
Grant Matching	-	13,000	13,000
Hose and Appliance Replacement	-	25,000	25,000
Records Management System (RMS)	-	18,735	18,735
Wireless Routers for Emergency Response Vehicles	-	12,600	12,600
Thermal Imaging Camera	-	11,000	11,000
SCBA Replacements	-	150,000	150,000
Mobile Eyes Inspection Software	-	17,545	17,545
subtotal	<u>-</u>	<u>247,880</u>	<u>247,880</u>
<b>PW: Streets &amp; Sidewalks</b>			
Street Resurfacing	-	180,000	180,000
Parking Lot Rehabilitation	-	20,000	20,000
Community Center Parking Lot	50,000	-	50,000
Emma Oaks Trail Sidewalk	100,000	-	100,000
LMB Sewer/Palmetto Turn Lane	171,000	-	171,000
Sidewalk/Curb Replacement	-	50,000	50,000
Street Lighting Additions	14,000	20,000	34,000
subtotal	<u>335,000</u>	<u>270,000</u>	<u>605,000</u>
<b>Parks &amp; Recreation and Facilities Maintenance</b>			
Municipal Center Complex HVAC	-	36,000	36,000
Police Department HVAC	-	38,000	38,000
Sports Complex Capital Maintenance	-	48,250	48,250
Station #33 Roof	-	50,000	50,000
Central Park Design	137,500	-	137,500
subtotal	<u>137,500</u>	<u>172,250</u>	<u>309,750</u>
<b>Total Capital Projects Fund</b>	<u>\$ 931,065</u>	<u>\$ 762,830</u>	<u>\$ 1,693,895</u>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	Crystal Lake Avenue Beautification

**Justification/Description/Location:**

These funds are for lighting and landscaping along Crystal Lake Avenue.. This is a proposed 6 foot wide (4 inch thick) sidewalk at 950 feet in length and covers an area of approximately 633 SY. It will connect the Station House Apartments with Country Club Road and afford additional access to the west side of the downtown area.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	CIE/Comp. Plan	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction		107,975					
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ <u>107,975</u>	\$ <u>0</u>				

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	107,975					
	▼						
	▼						
<b>Total Funding Source</b>		\$ <u>107,975</u>	\$ <u>0</u>				
		In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
		\$ <u>0</u>				

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	SunRail Enhancements

**Justification/Description/Location:**

FTA/FDOT approved the City's request for Phase II Enhancements to the SunRail Station for a total project cost of \$369,238. The Enhancements program operates on an 80/20 split, with the City providing 20% of the total project cost. The City is required to provide \$92,310 to have access to FDOT's 80% match of \$276,928. The breakdown of project costs are as follows (by order of cost): 1) Palmetto St. Traffic Signal, \$200,000 **(completed)**; 2) Palmetto St. Sidewalk **(not completed)**; PD/Lakeview Ave. Sidewalk, and Country Club Rd. Pedestrian Improvements **(completed)**, \$144,238; and 3) SunRail Entry Feature Sign, \$25,000 **(not completed)**. The City has received a contract extension from FTA/FDOT thru 12/31/15.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	Higher Demand	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land	107,407					
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ <u>107,407</u>	\$ <u>0</u>				

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	29,095				
Grant	▼	78,312				
<b>Total Funding Source</b>	▼	\$ <u>107,407</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ <u>0</u>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	Signal & Beautification at Wilbur & Country Club

**Justification/Description/Location:**

The City plans to install a traffic signal at the intersection of Wilbur and Country Club. The City has initiated the traffic warrant study in addition to an overall downtown traffic study given the surrounding TOD development activity. It is estimated that the signal will cost \$200,000. Additional funding will provide landscaping and hardscapes.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	CIE/Comp. Plan	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction		243,183					
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ 243,183	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	243,183					
	▼						
	▼						
<b>Total Funding Source</b>		\$ 243,183	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

▼						
▼						
▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Computer Replacement

**Justification/Description/Location:**

Funding to replace computers as needed by various departments. The IT staff will determine along with each department when there is a need to purchase a replacement computer. Approximately 20 desktop computers are replaced annually. Currently, we have 15 computers which are at end of life and need to be replaced. IS staff will replace approximately 20 monitors this year. The new monitors will be larger to help with the growing amount of programs open at one time and assist City staff to work more effectively.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		20,000	21,500	23,000	24,500	26,000
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 20,000	\$ 21,500	\$ 23,000	\$ 24,500	\$ 26,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	20,000	21,500	23,000	24,500	26,000	
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 20,000	\$ 21,500	\$ 23,000	\$ 24,500	\$ 26,000
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Network Upgrade & Development

**Justification/Description/Location:**

The email server will be reaching end of life in FY 2016. It is imperative to keep support on the email server to ensure limited down time. The IS staff is going to replace the email server in FY 2016 and upgrade the email software from Exchange 2010 to Exchange 2016.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Mach. & Equip	▼	.....		▼	.....		▼
<b>Priority Group:</b>	Service Maint.	▼	.....	Productivity	▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		24,700	15,000	15,000	15,000	15,000
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ <u>0</u>	\$ <u>24,700</u>	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	24,700	15,000	15,000	15,000	15,000
	▼					
	▼					
<b>Total Funding Source</b>		\$ <u>0</u>	\$ <u>24,700</u>	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ <u>0</u>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Laptop Computer Replacement

**Justification/Description/Location:**

Replace twelve (12) laptop Computers which will replace the oldest or unusable units. Two of the laptops being replaced are the motorcycle cop's laptops. These laptops are going to be replaced with ruggedized laptops. The officers use the computers for report writing and traffic crash reporting. Additionally the computers will be used to conduct record checks on vehicles, persons, articles, and criminal histories while in the field. Officers are now dispatched on their computers and watch information as it unfolds on other jurisdiction cases that may affect our response. The replacement plan will keep laptops at optimal working performance and was coordinated with the Information Systems Department.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		20,800	21,450	22,100	22,425	23,025
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 20,800	\$ 21,450	\$ 22,100	\$ 22,425	\$ 23,025

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	20,800	21,450	22,100	22,425	23,025	
	▼						
	▼						
<b>Total Funding Source</b>	\$	\$ 0	\$ 20,800	\$ 21,450	\$ 22,100	\$ 22,425	\$ 23,025
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Radio Replacement

**Justification/Description/Location:**

Replace one (1) in FY16 and three (3) mobile radios in FY17 and FY19 due to the age of radios. Older radios decline due to age, heat, and normal wear and tear. The mobile radio is the lifeline for patrol officers during patrol duties. Radios cost \$3,600 each, plus installation.

Replace one (1) in FY16 and three (3) portable radios in FY17 and FY19 due to age of radios. Older radios may be used by reserve units or other established needs until no longer operational. Radios cost \$3,600 each. Annual Cost for County maintenance per radio per year is \$60 dollars.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		7,200	22,200		23,400	
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 7,200	\$ 22,200	\$ 0	\$ 23,400	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	7,200	22,200	23,400		
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 7,200	\$ 22,200	\$ 0	\$ 23,400
		In Balance				

**Annual Operating Costs:**

34-40 Contractual Services	▼	300	900	0	900	0
	▼					
	▼					
		\$ 300	\$ 900	\$ 0	\$ 900	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
322/324	Fire/Fire Prevention	Grant Matching

**Justification/Description/Location:**

Florida State EMS - a 25% match to secure 75% from the State. This is an annual reoccurring expense as we expect to request Grant money each year.

Federal Fire-Act - a 5% match to secure 95% from the Federal Government. This is an annual recurring expense as we expect to request Grant money each year.

Federal FIRE ACT Grant Funding - a 5% match to secure 95% funding from the Federal Government. The proposed grant is to purchase smoke detectors and batteries for the Smoke Detector Program that provides these life safety devices for low income, hearing and visually impaired residents as well as replacements for our senior citizen and special needs community.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

Category	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment	0	13,000	13,500	13,000	13,000	13,000
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	<b>\$ 0</b>	<b>\$ 13,000</b>	<b>\$ 13,500</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	13,000	13,500	13,000	13,000	13,000
	▼					
	▼					
<b>Total Funding Source</b>	<b>\$</b>	<b>0</b>	<b>\$ 13,000</b>	<b>\$ 13,500</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		<b>\$ 0</b>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Hose and Appliance Replacement

**Justification/Description/Location:**

Request funding for replacement of fire hose and appliances (nozzles etc). We have several thousand feet of fire hose as well as appliances on all of our fire apparatus that are in need of replacement. The hose and additional appliances have exceeded there service life. According to the National Fire Protection Agency (NFPA) 1962, 1963 and 1964 , it is recommended that the front line life of fire hose and appliances is 10 years. Request is to replace existing hose and remove old hose from service to ensure compliance with nationally recognized standards, ensure safety to firefighting personnel and enhance fire protection.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Productivity	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		25,000	25,000			
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	25,000	25,000			
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Records Management System (RMS)

**Justification/Description/Location:**  
 Request to replace our current record management system (RMS) to a new provider (ImageTrend). This upgrade would improve documentation on Fire and EMS incidents. This RMS is cloud based requiring no additional servers and minimal IT support. Additionally, the RMS would allow us to create reports without the need of an inhouse systems programmer. The new RMS will enhance our ability to manage additional information such as medical reports, improve our quality assurance process, and manage internal inventories (medical supplies). ImageTrend is currently utilized by SCFD and several of the municipalities within the County. This system will seamlessly interface with our current EMS billing system to ensure expedited billing. First year initial setup fee is \$7,180 with a \$3,680 maintenance fee every year after. Computer tablets (5) will be needed to be used in conjunction with new software to collect and receive information while at primarily medical incidents. These tablets would enhance service delivery on EMS calls and potentially improve EMS billing via wireless capabilities. The tablets will be replaced every three years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous		18,735			12,100	
Contingency						
<b>Total</b>	\$ 0	\$ 18,735	\$ 0	\$ 0	\$ 12,100	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	18,735			12,100		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 18,735	\$ 0	\$ 0	\$ 12,100	\$ 0
		In Balance					

**Annual Operating Costs:**

46-10 Maintenance Contracts	▼		3,680	3,680	3,680	3,680
	▼					
	▼					
		\$ 0	\$ 3,680	\$ 3,680	\$ 3,680	\$ 3,680

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Wireless Routers for Emergency Response Vehicles

**Justification/Description/Location:**

Request funding for seven wireless routers, with software and antennas, for emergency response vehicles. These routers would replace Mifi's currently being utilized in the vehicles. The use of these routers would improve our current capabilities of receiving critical data during emergency responses and would enhance our service delivery. This equipment is necessary for receiving and the transmission of critical information via our mobile data terminals to Seminole County's CAD and communications system.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....		▼	.....		▼
Priority Group:	Productivity	▼	.....		▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		12,600				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 12,600	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	12,600					
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 12,600	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Thermal Imaging Camera

**Justification/Description/Location:**

Request to replace outdated equipment. We currently have T.I.C's that have met thier life expectancy for these high-tech "Life Saving" pieces of equipment. Due to T.I.C's being exposed to extreme heat, hazardous environments and due to technological advances in the industry, the Fire Department adopted a ten year "Service Life" replacement program. The Department will have a total of five T.I.C's, one on each front line Apparatus and one on the Command vehicle at the end of the initial program purchase in 2016. The 10 year service life program will restart in 2022 and continue for five years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Productivity	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		11,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 11,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	11,000	0			
	▼					
	▼					
<b>Total Funding Source</b>	\$	0	11,000	0	0	0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼		0	0	0	
	▼					
	\$	0	0	0	0	0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	SCBA Replacement

**Justification/Description/Location:**

Request funding for replacement of outdated equipment. We have 21 SCBAs which are NFPA 2002 compliant. New compliance standards were released in 2013. SCBAs are a critical component of our life safety protective equipment which are exposed to extreme heat and hazardous environments. These units will be 14 years old and in need of replacement due to their age, cost of repair and availability of parts which are becoming increasingly more difficult to locate. Recommended replacement is normally 10 years due to technology upgrades and improvements. Replacing all SCBAs at once ensures that our personnel are familiar with the equipment regardless of which apparatus they are assigned to and ensures interoperability amongst all the LMFD units including countywide first response units.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		150,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	150,000				
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
324	Fire Prevention	Mobile Eyes Inspection Software

**Justification/Description/Location:**  
 The purchase of this software will allow the fire prevention division to go paperless with annual inspections. Used in conjunction with the requested hardware, the inspectors will be able to use the tablets to enter the information as they conduct the inspection in the field. Reports can be emailed to the businesses, eliminating the need for paper reports. This program will allow for better reporting and tracking capabilities along with improved productivity and follow up. The program also has an easy to use pre-fire plan drawing program and a component that allows Emergency Operations to have up-to-date information for all the buildings. All this information is available to them through their computers and will assist for them in pre-fire planning as well as on-scene. The hardware/tablets will be used in conjunction with the Mobile Eyes Inspection Software and will be used for both the annual maintenance/fire safety field inspections of commercial structures within the City and also as the desktop computers. Two devices will replace existing/outdated hardware and two devices will be new. The purchase of these tablets will fully equip all members of the Fire Prevention Division and will also serve to replace current desktop devices.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Mach. & Equip	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Productivity	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		17,545				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 17,545	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	17,545				
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ 0	\$ 17,545	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

34-40 Contractual Services	▼		4,714	4,714	4,714	4,714
	▼					
	▼					
	\$	\$ 0	\$ 4,714	\$ 4,714	\$ 4,714	\$ 4,714

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Street Resurfacing

**Justification/Description/Location:**

Reconstruction, milling and resurfacing of asphalt streets to insure that they are maintained in a safe and structurally sound condition. FY 2016: Eagle Creek, Bush Hill Ct, Cardinal Oaks Ph 2, Main Rd, Hills of Lake Mary, Mohegan Blvd, a portion of Timacuan Blvd, 7th, 8th, 9th, Park Pl., and Seminole Ave. Paving is performed every other year as we have found there to be a significant cost savings when bidding a larger scope of work. Pavement network inspections by a consulting engineer are scheduled every four years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	<b>Projected Carry Forward</b>					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		1,665,000	200,000	1,500,000	200,000	1,550,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000

**Funding Source (note: total should equal capital cost above):**

Stormwater Fee	▼	200,000	200,000	200,000	100,000	100,000
One-Cent Sales Tax	▼	1,285,000				850,000
General Fund	▼	180,000		1,300,000	100,000	600,000
<b>Total Funding Source</b>	\$	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Parking Lot Rehabilitation

**Justification/Description/Location:**

Parking lot rehabilitation consisting of seal coating and restriping of asphalt parking areas at City Facilities. This ongoing rehabilitation will help extend the life of the asphalt through preventive maintenance. The appearance of our City facilities will be safer, cleaner and more appealing to the public.

FY 2016 - Community Center, Events Center  
 FY 2017 - City Hall, Liberty Park, Public Works/Wtp,  
 FY 2018 Seminole Ave, Lakeview Ave., Trail Head  
 FY 2019 - Historical Museum, Police Dept., FD #33,  
 FY 2020 - Parks/Tennis, Wallace Ct

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Buildings	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction			20,000	20,000	20,000	20,000	20,000
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼		20,000	20,000	20,000	20,000	20,000
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Community Center Parking Lot

**Justification/Description/Location:**

The new Community Center on Wilbur Avenue includes only 21 on-site parking spaces. A new 42 space parking lot was designed for the undeveloped parcel adjacent to the Community Building. Construction has begun. Expected substantial completion is 9/29/2015. A portion of this project will be carryforward into FY 2016.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Higher Demand	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	50,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	50,000					
<b>Total Funding Source</b>	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

**Annual Operating Costs:**

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Emma Oaks Trail Sidewalk

**Justification/Description/Location:**

As part of the 2014 Seminole County agreement for the jurisdictional transfer of Emma Oaks Trail to the City of Lake Mary the City is to construct a sidewalk along Emma Oaks Trail. The project was delayed in 2014 and 2015 do to Duke Energy transmission construction work in the vicinity of the proposed sidewalk. This sidewalk work was fully funded by Seminole County.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	100,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	100,000					
	▼						
	▼						
<b>Total Funding Source</b>		\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432/435	Water/Wastewater	LMB Sewer & Palmetto Turn Lane

**Justification/Description/Location:**

In order to provide sanitary sewer service to the area just east of the new SunRail commuter station and also to provide safer transportation to and from the station the subject project was designed. The project includes the construction of 2,900 linear feet of 8" sanitary sewer main along Lake Mary Boulevard from Palmetto Street to High Street and 550 linear feet of 4" force main along Palmetto Street. The project also includes a new duplex lift station to be located at the northwest corner of Palmetto and **Lake Mary Boulevard adjacent to a new right-hand turn lane to be constructed on Palmetto.**

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	958,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	<b>\$ 958,000</b>	<b>\$ 0</b>				

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	171,000					
W & S Revenue	▼	677,000					
Sewer Impact Fee	▼	110,000					
<b>Total Funding Source</b>	<b>\$</b>	<b>958,000</b>	<b>\$ 0</b>				
		In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		<b>\$ 0</b>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Sidewalk/Curb Replacement

**Justification/Description/Location:**  
 Replacement of existing sidewalks, concrete aprons, and concrete curbing damaged from tree growth and water and sewer line repairs. The budget is for 2,000 linear feet of concrete sidewalk per year (\$40,000) plus apron and curbing work (\$10,000). Sidewalks are evaluated for pedestrian safety on a continual basis.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	50,000	50,000	50,000	50,000	50,000
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Street Lighting Additions

**Justification/Description/Location:**  
 Street lighting additions as required to meet public safety requests and needs, and as verified by the Police Department.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	14,000	20,000	10,000	10,000	10,000	10,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ <u>14,000</u>	\$ <u>20,000</u>	\$ <u>10,000</u>	\$ <u>10,000</u>	\$ <u>10,000</u>	\$ <u>10,000</u>

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	14,000	20,000	10,000	10,000	10,000	10,000
	▼						
	▼						
<b>Total Funding Source</b>		\$ <u>14,000</u>	\$ <u>20,000</u>	\$ <u>10,000</u>	\$ <u>10,000</u>	\$ <u>10,000</u>	\$ <u>10,000</u>
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ <u>0</u>					

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Municipal Complex Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2016 - HVAC 25 ton unit \$36,000;  
 2017 - Exterior Paint \$30,000  
 2018 - Carpet \$50,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	▼	.....	▼	.....	▼
Priority Group:	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction							
Furniture							
Equipment			36,000				
Vehicle							
Miscellaneous				30,000	50,000		
Contingency							
<b>Total</b>		\$ 0	\$ 36,000	\$ 30,000	\$ 50,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼		36,000	30,000	50,000		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 36,000	\$ 30,000	\$ 50,000	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Police Department Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2016 - HVAC Chiller Components \$38,000;  
 2017 - Carpet \$48,000; Interior Paint \$30,000  
 2018 - Exterior Paint \$15,000  
 2019 - Roofing \$100,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction					100,000	
Furniture						
Equipment		38,000				
Vehicle						
Miscellaneous			78,000	15,000		
Contingency						
<b>Total</b>	\$ 0	\$ 38,000	\$ 78,000	\$ 15,000	\$ 100,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	38,000	78,000	15,000	100,000	
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 38,000	\$ 78,000	\$ 15,000	\$ 100,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Sports Complex Capital Maintenance Plan

**Justification/Description/Location:**

Budget considerations for the next five (5) years:  
 2016 – Batting cage netting \$28,000; Soccer Field Fence \$20,250  
 2017 – Scoreboard replacement \$8,000; Sun shelter replacement \$25,000;  
 2018 – Replacement and LED light upgrade \$5,000; Basketball Court Fence \$13,500; Skate Park Fencing \$10,000; Soccer Field Sun Shelter \$5,000  
 2019 - Concession HVAC Replacement \$5,000 and Roof Replacement \$7,000; Sports Complex Parking Lot Lighting \$20,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....		▼	.....		▼
Priority Group:	Service Maint.	▼	.....		▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous		48,250	33,000	33,500	32,000	
Contingency						
<b>Total</b>	\$ 0	\$ 48,250	\$ 33,000	\$ 33,500	\$ 32,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	48,250	33,000	33,500	32,000		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 48,250	\$ 33,000	\$ 33,500	\$ 32,000	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Station #33 Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2016 - Roofing \$50,000  
 2016 - Exterior Paint \$7,000;  
 2019 - Carpet \$15,000;

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous			7,000		15,000	
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 7,000	\$ 0	\$ 15,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	50,000	7,000	15,000		
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 50,000	\$ 7,000	\$ 0	\$ 15,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Central Park Improvements

**Justification/Description/Location:**

Project at Central Park to beautify the clock tower area and waterfront with a paver promenade and implement erosion control measures around the pond.

2016- Anticipated costs for design  
 2018- Anticipated construction costs.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design	137,500					
Construction				1,100,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 137,500	\$ 0	\$ 0	\$ 1,100,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund ▼	137,500					
Grant ▼				1,100,000		
▼						
<b>Total Funding Source</b>	\$ 137,500	\$ 0	\$ 0	\$ 1,100,000	\$ 0	\$ 0
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**One-Cent Infrastructure Sales Tax Fund**  
**307-0432-432**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenues</u>					
Intergovernmental Revenue	\$ -	\$ 434,000	\$ 614,250	\$ 843,570	\$ 843,570
Interest	5,513	1,000	1,000	6,000	6,000
<b>Total Revenue</b>	<b>5,513</b>	<b>435,000</b>	<b>615,250</b>	<b>849,570</b>	<b>849,570</b>
<u>Capital Outlay</u>					
Downtown R-O-W Upgrades	302,140	-	-	-	-
Street Resurfacing	157,988	35,000	14,000	1,285,000	1,285,000
Cold Mix Paving	297,327	-	-	-	-
<b>Total Expenditures</b>	<b>757,455</b>	<b>35,000</b>	<b>14,000</b>	<b>1,285,000</b>	<b>1,285,000</b>
Increase (Decrease) in Fund Balance	(751,942)	400,000	601,250	(435,430)	(435,430)
Fund Balance Beginning of Year	751,942	-	-	601,250	601,250
<b>Fund Balance End of Year</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 601,250</b>	<b>\$ 165,820</b>	<b>\$ 165,820</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016**  
**One-Cent Infrastructure Sales Tax Fund**  
**FY 2016 Projects**

	<u>Carry Forward</u>	<u>FY 2016</u>	<u>FY 2016 Total Available Budget</u>
<b>PW: Streets &amp; Sidewalks</b>			
Street Resurfacing	\$ -	\$ 1,285,000	\$ 1,285,000
<b>Total 3rd Generation Sales Tax Fund</b>	<u>\$ -</u>	<u>\$ 1,285,000</u>	<u>\$ 1,285,000</u>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Street Resurfacing

**Justification/Description/Location:**

Reconstruction, milling and resurfacing of asphalt streets to insure that they are maintained in a safe and structurally sound condition. FY 2016: Eagle Creek, Bush Hill Ct, Cardinal Oaks Ph 2, Main Rd, Hills of Lake Mary, Mohegan Blvd, a portion of Timacuan Blvd, 7th, 8th, 9th, Park Pl., and Seminole Ave. Paving is performed every other year as we have found there to be a significant cost savings when bidding a larger scope of work. Pavement network inspections by a consulting engineer are scheduled every four years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction			1,665,000	200,000	1,500,000	200,000	1,550,000
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>	\$	0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000

**Funding Source (note: total should equal capital cost above):**

Stormwater Fee	▼		200,000	200,000	200,000	100,000	100,000
One-Cent Sales Tax	▼		1,285,000				850,000
General Fund	▼		180,000		1,300,000	100,000	600,000
<b>Total Funding Source</b>	\$	0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000
		In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼							
▼							
▼							
	\$	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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## **WATER AND SEWER FUND**

The Water and Sewer Fund accounts for all financial activity associated with the operation of the City's water and sewer system. Designed to be self-supporting, all costs of providing services to the users of the system, including depreciation, are funded primarily through Charges for Services and Investment Income.



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**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water & Sewer Fund**  
**401 Summary**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue:</b>					
Water Sales	\$ 1,963,168	\$ 2,000,000	\$ 2,000,000	\$ 1,950,000	\$ 1,950,000
New Installations	9,070	8,500	8,500	8,500	8,500
Turn-ons	7,210	6,000	6,000	6,500	6,500
Turn-offs	6,865	6,000	6,000	6,000	6,000
Penalty Income	69,666	65,000	65,000	65,000	65,000
Sewer Income	1,983,048	1,870,000	1,870,000	1,935,000	1,935,000
Reclaimed Water	225,614	205,000	205,000	200,000	200,000
Interest Earnings	102,428	45,000	45,000	92,000	92,000
Water Impact Fees	39,658	50,000	50,000	50,000	50,000
Sewer Impact Fees	2,065	10,000	10,000	5,000	5,000
Misc Revenues	75,021	5,000	5,000	5,000	5,000
Cash Balance Forward	-	-	-	787,000	787,000
<b>Total Revenue</b>	<u>4,483,813</u>	<u>4,270,500</u>	<u>4,270,500</u>	<u>5,110,000</u>	<u>5,110,000</u>
<b>Amount Restricted for</b>					
Capital Projects	719,049	1,050,173	940,173	940,173	940,173
<b>Unrestricted Net Assets</b>					
Beginning of Year	<u>13,980,865</u>	<u>13,860,913</u>	<u>13,860,913</u>	<u>12,656,265</u>	<u>12,656,265</u>
<b>Total Revenues and Balances</b>	<u>\$ 19,183,727</u>	<u>\$ 19,181,586</u>	<u>\$ 19,071,586</u>	<u>\$ 18,706,438</u>	<u>\$ 18,706,438</u>
<b>Operating Expenses:</b>					
Water Treatment	\$ 522,702	\$ 565,859	\$ 565,859	\$ 633,441	\$ 633,441
Water Dist. / WW Collection	769,210	850,727	850,727	895,478	895,478
Utility Billing	158,145	196,062	196,062	209,657	209,657
Capital Projects	452,092	703,000	1,490,000	1,267,000	1,267,000
Wholesale Reclaimed Water	49,330	43,000	43,000	45,000	45,000
Wholesale Sewer Treatment	1,294,162	1,290,000	1,290,000	1,300,000	1,300,000
<b>Transfers out:</b>					
To General Fund	985,000	1,015,000	1,015,000	1,100,000	1,100,000
To Health Insurance Fund	42,000	24,500	24,500	49,000	49,000
<b>Total W &amp; S Expenses</b>	<u>4,272,641</u>	<u>4,688,148</u>	<u>5,475,148</u>	<u>5,499,576</u>	<u>5,499,576</u>
<b>Increase (Decrease) in Balance</b>	<u>211,172</u>	<u>(417,648)</u>	<u>(1,204,648)</u>	<u>(389,576)</u>	<u>(389,576)</u>
<b>Amt Restricted for Capital Projects</b>	1,050,173	1,050,173	940,173	940,173	940,173
<b>Unrestricted Net Assets End of Year</b>	<u>\$ 13,860,913</u>	<u>\$ 13,443,265</u>	<u>\$ 12,656,265</u>	<u>\$ 12,266,689</u>	<u>\$ 12,266,689</u>

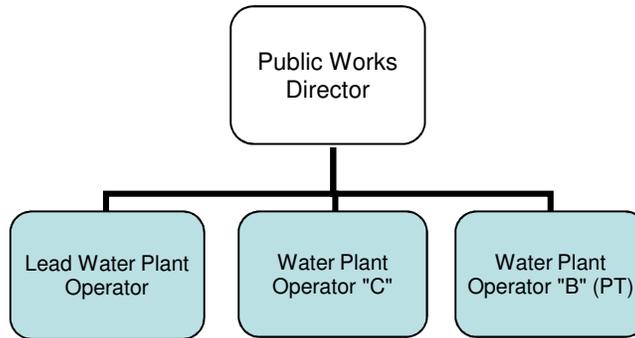
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 401-434-434**

**DEPARTMENT:** Public Works

**PROGRAM TITLE:** Water Treatment

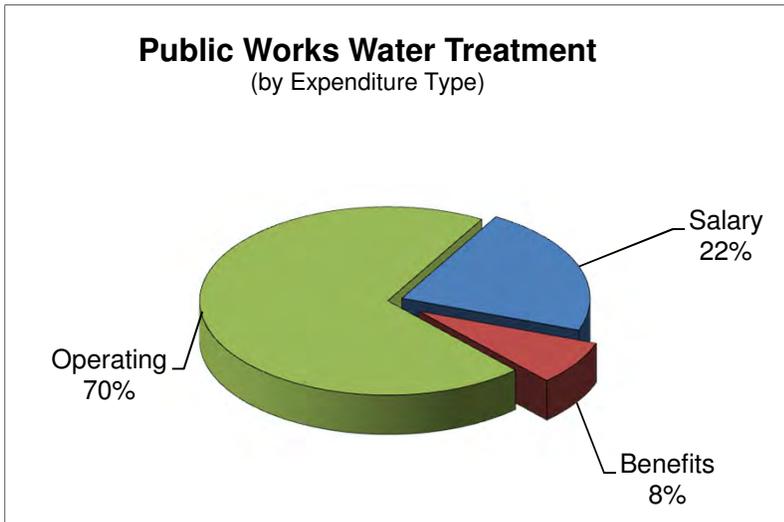
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program provides the operational and technical control over all aspects of potable water treatment including compliance with standards set by the Florida Department of Environmental Protection, Federal Environmental Protection Agency, St Johns River Water Management District, and the Occupational Safety & Health Administration
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"><li>1. To minimize service interruptions to our customers.</li><li>2. To achieve a degree of treatment that will promote the health of the community by maintaining the highest level of water quality in accordance with the standards set by regulatory agencies and the Clean Water Act.</li><li>3. To perform testing of water quality within the established parameters required by law.</li><li>4. To ensure compliance with all health and safety requirements as prescribed by regulatory agencies.</li><li>5. To ensure the treatment plant and wells are properly maintained to minimize the chances of service interruptions.</li></ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Billions of gallons of water treated	1,098	1,077	1,219	1,234
Fluoride used (pounds)	31,783	32,849	36,570	37,020
Chlorine used (gallons)	23,122	32,121	30,475	30,850
System bacterial samples taken	264	336	336	336
Plant inspections conducted	365	52	52	52
Generator exercised (times)	12	16	16	16
Complaints received (water quality/pressure)	3	2	2	2



**Public Works Water Treatment**

Salary	\$ 140,500
Benefits	48,360
Operating	444,581
<b>Total Budget</b>	<b><u>\$ 633,441</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water Sewer - Water Treatment**  
**401-0434-434**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 106,185	\$ 104,690	\$ 104,690	\$ 134,500	\$ 134,500
14-00	Overtime	6,534	6,000	6,000	6,000	6,000
21-00	FICA	8,642	8,468	8,468	10,749	10,749
22-00	Pension	9,244	13,836	13,836	17,563	17,563
23-00	Health/Life Insurance	14,479	15,567	15,567	16,950	16,950
24-00	Workers Compensation	2,546	3,098	3,098	3,098	3,098
	<b>Total Personal Services</b>	<u>\$ 147,630</u>	<u>\$ 151,659</u>	<u>\$ 151,659</u>	<u>\$ 188,860</u>	<u>\$ 188,860</u>

**Position Roster:**

Lead Water Plant Operator	1	1	1	1	1
Water Plant Operator "C"	1	1	1	1	1
Water Plant Operator/Trainee	-	-	1	1	1
Water Plant Operator "B" P/T	1	1	1	1	1
	<u>3</u>	<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water Sewer - Water Treatment**  
**401-0434-434**

Code	Description	2014	2015	2015	2016	2016
		Actual	Original Budget	Adjusted Budget	Department Request	City Manager Recommend
<b>OPERATING EXPENSES:</b>						
31-00	Professional Services	\$ -	\$ 3,000	\$ 3,000	\$ 18,000	\$ 18,000
34-40	Contractual Services	36,397	46,154	46,154	53,245	53,245
40-10	Travel & Training	227	500	500	500	500
41-10	Telephone/Fax	2,136	2,160	2,160	3,012	3,012
42-00	Postage & Freight	-	100	100	100	100
43-10	Water	424	500	500	500	500
43-50	Electricity	203,316	200,000	200,000	210,000	210,000
44-60	Vehicle Rental	5,158	5,060	5,060	4,015	4,015
45-50	Insurance Costs	48,429	52,994	52,994	56,546	56,546
46-30	Rep. & Maint. Plant & Pump	256,642	45,000	45,000	35,000	35,000
46-40	Repair & Maint. Equip.	552	1,000	1,000	5,000	5,000
46-50	Vehicle Maintenance	1,224	3,000	3,000	3,469	3,469
46-60	Veh. Maint. Contract	-	400	400	747	747
48-10	Promotional	405	1,500	1,500	1,500	1,500
51-30	Office Supplies	103	300	300	300	300
52-10	Gen. Operating Supplies	2,739	3,500	3,500	3,500	3,500
52-20	Fuel	1,986	2,300	2,300	2,000	2,000
52-40	Chemicals	41,569	40,000	40,000	40,000	40,000
52-50	Licensing/Other Fees	4,000	4,375	4,375	4,450	4,450
52-70	Uniforms	755	729	729	1,069	1,069
52-90	Equipment Under \$1000	-	1,000	1,000	1,000	1,000
54-10	Memberships/Books	146	328	328	328	328
54-30	Employee Development	190	300	300	300	300
	Total Operating	<u>606,398</u>	<u>414,200</u>	<u>414,200</u>	<u>444,581</u>	<u>444,581</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Water Treatment	<u>\$ 754,028</u>	<u>\$ 565,859</u>	<u>\$ 565,859</u>	<u>\$ 633,441</u>	<u>\$ 633,441</u>

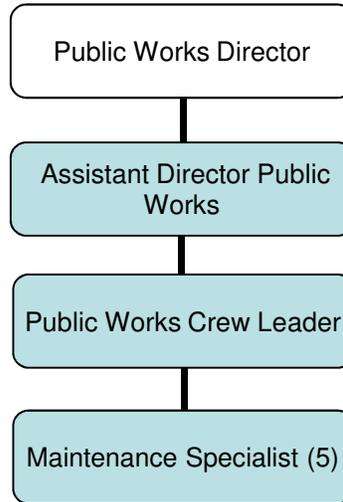
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 401-435-435**

**DEPARTMENT:** Public Works

**PROGRAM TITLE:** Water Distribution/Wastewater Collection

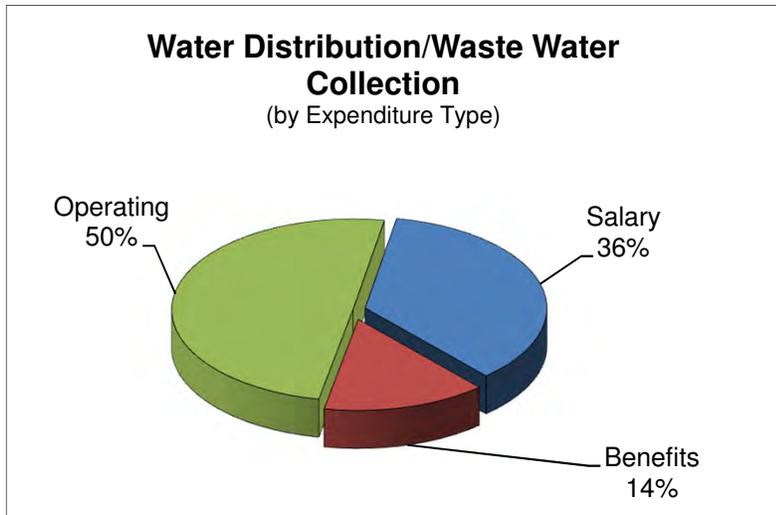
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program is responsible for the total operational support of the water distribution, wastewater collection and transmission and reclaimed water distribution systems including lift station operations and maintenance.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"> <li>1. To ensure efficient distribution of potable water for domestic and commercial use.</li> <li>2. To ensure the integrity of the fire hydrant system and adequate water supply and pressures for fire flow purposes.</li> <li>3. To provide an effective preventative maintenance program for the wastewater collection and transmission system including lift stations.</li> <li>4. To perform daily operational checks to minimize service interruptions.</li> <li>5. To provide normal/emergency maintenance and repairs as required.</li> <li>6. To maintain the reclaimed water distribution system and related appurtenances.</li> </ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Complaints received/investigated	48	42	40	43
New meters installed	39	35	37	37
Meter replacements	451	393	498	498
Meter relocations	5	1	1	2
Meter box replacement	181	220	200	200
Fire hydrants serviced	34	30	25	25
Line locations provided	1,114	1,303	1,200	1,200
Lift station inspections performed	1,664	1,664	1,664	1,664
Water line breaks repaired	179	230	200	200
Water lines installed (feet)	0	230	120	120



Water Distrib/Waste Water Collection

Salary	\$ 318,990
Benefits	130,862
Operating	445,626
<b>Total Budget</b>	<b><u>\$ 895,478</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water Sewer - Water Distribution/WW Collection**  
**401-0435-435**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 297,907	\$ 306,425	\$ 306,425	\$ 307,370	\$ 307,370
14-00	Overtime	7,446	8,500	8,500	8,500	8,500
17-00	Educational Incentives	-	3,120	3,120	3,120	3,120
21-00	FICA	22,113	24,330	24,330	24,403	24,403
22-00	Pension	32,644	39,756	39,756	39,874	39,874
23-00	Health/Life Insurance	53,910	56,073	56,073	60,144	60,144
24-00	Workers Compensation	5,274	6,441	6,441	6,441	6,441
	Total Personal Services	<u>\$ 419,294</u>	<u>\$ 444,645</u>	<u>\$ 444,645</u>	<u>\$ 449,852</u>	<u>\$ 449,852</u>

**Position Roster:**

Asst Director Public Works	1	1	1	1	1
Public Works Crew Leader	1	1	1	1	1
PW Maintenance Specialist	5	5	5	5	5
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water Sewer - Water Distribution/WW Collection**  
**401-0435-435**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016
						City Manager Recommend
<b>OPERATING EXPENSES:</b>						
34-40	Contractual Services	\$ 19,413	\$ 13,848	\$ 13,848	\$ 36,130	\$ 36,130
40-10	Travel & Training	388	3,250	3,250	3,520	3,520
41-10	Telephone/Fax	3,949	9,180	9,180	9,156	9,156
43-10	Water/Sewer	2,810	3,105	3,105	3,105	3,105
43-50	Electricity	18,413	17,000	17,000	19,400	19,400
43-70	Gas	1,110	1,600	1,600	2,280	2,280
44-30	Equipment Rentals	-	500	500	1,000	1,000
44-60	Vehicle Rental	44,408	75,201	75,201	84,865	84,865
45-50	Insurance Costs	23,647	25,888	25,888	27,640	27,640
46-30	R & M Water/Sewer System	431,838	145,000	145,000	155,000	155,000
46-40	Repair & Maint. Equip.	650	5,000	5,000	5,000	5,000
46-50	Vehicle Maintenance	23,542	40,000	40,000	33,220	33,220
46-60	Veh. Maint. Contract	7,071	6,500	6,500	6,500	6,500
52-10	Gen. Operating Supplies	29,969	25,000	25,000	25,000	25,000
52-20	Fuel	20,137	24,000	24,000	20,000	20,000
52-50	Permit Fees	25	1,200	1,200	1,200	1,200
52-70	Uniforms	1,506	1,610	1,610	1,610	1,610
52-90	Equipment Under \$1000	-	1,000	1,000	1,000	1,000
54-30	Employee Development	511	700	700	1,000	1,000
	Total Operating	<u>629,387</u>	<u>399,582</u>	<u>399,582</u>	<u>436,626</u>	<u>436,626</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	-	6,500	6,500	9,000	9,000
	Total Capital Outlay	<u>-</u>	<u>6,500</u>	<u>6,500</u>	<u>9,000</u>	<u>9,000</u>
Total	Water Dist./WW Collection	<u>\$ 1,048,681</u>	<u>\$ 850,727</u>	<u>\$ 850,727</u>	<u>\$ 895,478</u>	<u>\$ 895,478</u>

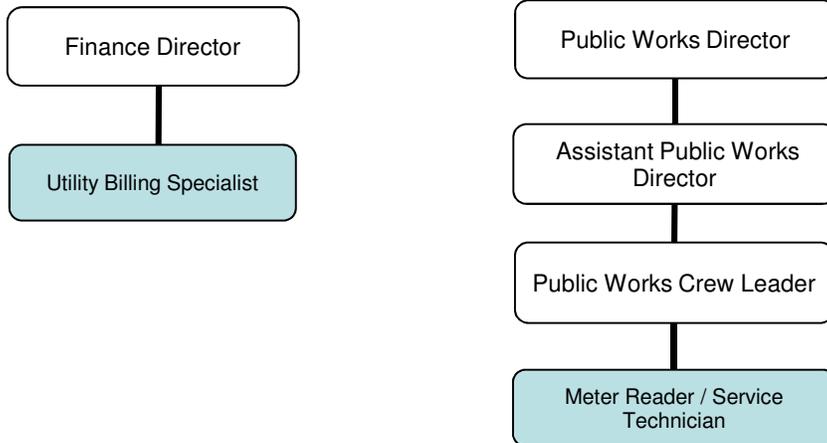
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 401-436-436**

**DEPARTMENT:** Finance

**PROGRAM TITLE:** Utility Billing

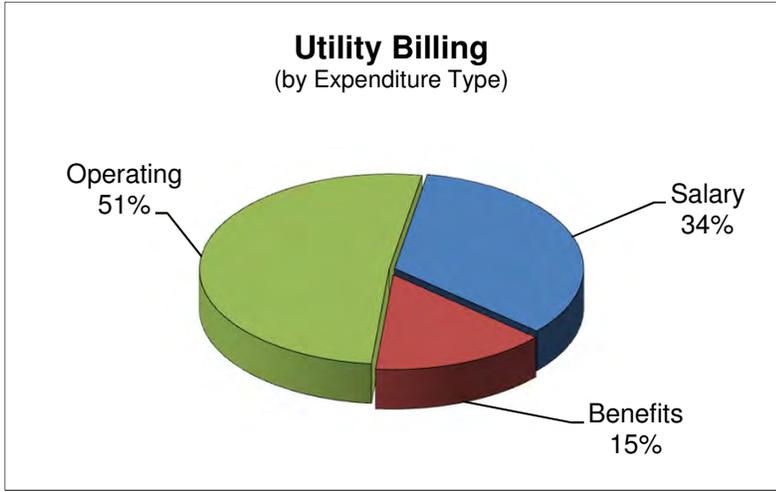
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program records all consumptive use data and collects charges from customers using the City's utility systems. Also, account and service inquiries regarding water, sewer, stormwater, garbage and recycling are handled in an effective and efficient manner.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"><li>1. To maintain good community relations through courteous customer service.</li><li>2. To issue accurate and timely utility bills to all customers of the City system on a monthly basis.</li><li>3. To administer the in-house meter reading and assure accurate reading and recording of consumption for each water meter in the City system on a monthly basis.</li></ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Meter readings	72,383	71,796	72,000	72,000
Auto-Draft Payments Processed	12,452	13,215	13,811	14,400
Turn-on/turn-off	1,664	1,617	1,500	1,500
Cut-offs for non-payment	233	219	275	280
Re-reads per customer request	70	54	62	60
Door Hangers for Non-pay prepared	1,446	1,616	1,650	1,650



<u>Utility Billing</u>	
Salary	\$ 70,700
Benefits	31,431
Operating	107,526
<b>Total Budget</b>	<b><u>\$ 209,657</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water Sewer - Utility Billing**  
**401-0436-436**

						2016
		2015		2015		2016
		Original		Adjusted		Department
Code	Description	2014	Budget	Budget	Request	City
		Actual			Manager	
		<u>Recommend</u>				
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 63,620	\$ 64,805	\$ 64,805	\$ 70,000	\$ 70,000
14-00	Overtime	349	700	700	700	700
21-00	FICA	4,863	5,011	5,011	5,409	5,409
22-00	Pension	7,337	8,188	8,188	8,838	8,838
23-00	Health/Life Insurance	14,791	15,402	15,402	16,850	16,850
24-00	Workers Compensation	274	334	334	334	334
	Total Personal Services	<u>\$ 91,234</u>	<u>\$ 94,440</u>	<u>\$ 94,440</u>	<u>\$ 102,131</u>	<u>\$ 102,131</u>

**Position Roster:**

Utility Billing Specialist	1	1	1	1	1
Meter Reader/Service Tech	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water Sewer - Utility Billing**  
**401-0436-436**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016
						City Manager Recommend
<b>OPERATING EXPENSES:</b>						
32-00	Accounting & Auditing	\$ 10,750	\$ 14,000	\$ 14,000	\$ 17,000	\$ 17,000
34-00	Contractual Services	1,018	5,600	5,600	5,700	5,700
30	Travel & Training	-	200	200	400	400
41-10	Telephone/Fax	287	480	480	500	500
42-00	Postage & Freight	23,082	30,000	30,000	30,000	30,000
44-60	Vehicle Rental	2,029	3,602	3,602	4,498	4,498
45-50	Insurance Costs	545	593	593	632	632
46-10	Maintenance Contracts	13,680	19,845	19,845	20,185	20,185
46-50	Vehicle Maintenance	1,323	1,000	1,000	1,149	1,149
46-60	Veh. Maint. Contract	-	400	400	500	500
46-70	Other Repair & Maintenance	-	200	200	200	200
47-10	Printing & Binding	12,059	14,000	14,000	14,500	14,500
47-30	Photocopies	99	150	150	300	300
51-30	Office Supplies	322	1,000	1,000	1,000	1,000
52-20	Fuel	1,542	2,000	2,000	2,300	2,300
52-70	Uniforms	155	202	202	312	312
52-90	Equipment Under \$1000	10	150	150	150	150
54-30	Employee Development	10	200	200	200	200
	Total Operating	<u>66,911</u>	<u>93,622</u>	<u>93,622</u>	<u>99,526</u>	<u>99,526</u>
<b>CAPITAL OUTLAY:</b>						
64-50	Machinery & Equipment	-	8,000	8,000	8,000	8,000
	Total Capital Outlay	<u>-</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total	Utility Billing	<u>\$ 158,145</u>	<u>\$ 196,062</u>	<u>\$ 196,062</u>	<u>\$ 209,657</u>	<u>\$ 209,657</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Water and Sewer Fund**  
**FY 2016 Projects**

<b>Project Description</b>	<b>2015</b>		<b>2016</b>	<b>Total Available</b>
	<b>Carry-forward</b>			<b>Budget</b>
High Service Pump Variable Frequency Drive	\$ -	\$	80,000	\$ 80,000
LMB Sewer & Palmetto Turn Lane	787,000		-	787,000
WTP Control/Component Upgrades	-		50,000	50,000
Commercial Meter Testing and Repair	-		50,000	50,000
Lift Station Pump Maintenance & Replacement	-		40,000	40,000
Sewer and Reuse Implementation	-		250,000	250,000
Water Main Decommissioning	-		10,000	10,000
<b>Total Water &amp; Sewer Fund Projects</b>	<b>\$ 787,000</b>	<b>\$</b>	<b>480,000</b>	<b>\$ 1,267,000</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
434	Water Treatment	High Service Pump Variable Frequency Drive

**Justification/Description/Location:**

The Water Treatment Plant provides distribution system pressure via seven high service pumps (HSP). During low water system demand periods only HSP #1 is required to maintain pressure. Since our HSPs are all direct drive pumps there are times when low demand causes HSP #1 to cycle on and off continuously lowering the motors life expectancy. This budget item is to design and install a variable frequency drive unit to HSP #1's motor to allow it to run continuously and adjust as needed to meet system demand.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		80,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

W & S Revenue	▼	80,000				
	▼					
	▼					
<b>Total Funding Source</b>	\$	0	\$ 80,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432/435	Water/Wastewater	LMB Sewer & Palmetto Turn Lane

**Justification/Description/Location:**

In order to provide sanitary sewer service to the area just east of the new SunRail commuter station and also to provide safer transportation to and from the station the subject project was designed. The project includes the construction of 2,900 linear feet of 8" sanitary sewer main along Lake Mary Boulevard from Palmetto Street to High Street and 550 linear feet of 4" force main along Palmetto Street. The project also includes a new duplex lift station to be located at the northwest corner of Palmetto and **Lake Mary Boulevard adjacent to a new right-hand turn lane to be constructed on Palmetto.**

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	958,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	<b>\$ 958,000</b>	<b>\$ 0</b>				

**Funding Source (note: total should equal capital cost above):**

General Fund ▼	171,000					
W & S Revenue ▼	677,000					
Sewer Impact Fee ▼	110,000					
<b>Total Funding Source</b>	<b>\$ 958,000</b>	<b>\$ 0</b>				
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
	<b>\$ 0</b>					

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
434	Water Treatment	WTP Control/Component Upgrades

**Justification/Description/Location:**

Water treatment facilities are controlled through an array of advanced electronic control devices and computer software. Over time as the technology evolves, older control components become obsolete and unserviceable. This is to fund WTP control upgrades as well as mechanical upgrades as they become necessary.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....		▼	.....		▼
Priority Group:	Service Maint.	▼	.....		▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

**Funding Source (note: total should equal capital cost above):**

W & S Revenue	▼	50,000	50,000	50,000	50,000	50,000
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Commercial Meter Testing and Repair

**Justification/Description/Location:**

The St. Johns River Water Management District requires all water providers to have a meter replacement program in place to ensure proper accounting of water use by the periodic testing and repair or replacement of meters. This budget item is to test and repair the City's large (3" - 12") meters and to replace 2" commercial meters. This program also ensures that water revenue is properly accounted for.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Legal Mandate ▼	.....	.....	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Lift Station Pump Maintenance & Replacement

**Justification/Description/Location:**

The City owns and maintains 16 wastewater lift stations. Each station is equipped with two submersible centrifugal wastewater pumps and a level control system; some are equipped with mixing devices and flow meters. These components require regular maintenance and periodic replacement. This item is to fund end of life replacement and technology upgrades to pumps, mixers, level detectors, etc.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Service Maint. ▼	.....	.....	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		40,000	40,000	40,000	40,000	40,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

**Funding Source (note: total should equal capital cost above):**

W & S Revenue ▼		40,000	40,000	40,000	40,000	40,000
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Sewer and Reuse Implementation

**Justification/Description/Location:**

Currently approximately 50% of the parcels in the City are connected to central sewer. To address environmental concerns related to septic systems and to improve the quality of life for all residents specific areas will be upgraded to central sewer. In conjunction with providing central sewer, reclaimed water will also be provided in areas where new sewer service is constructed.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		250,000	250,000	250,000	250,000	250,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

**Funding Source (note: total should equal capital cost above):**

W & S Revenue ▼		250,000	250,000	250,000	250,000	250,000
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Water Main Decommissioning

**Justification/Description/Location:**

The original downtown water distribution system was constructed in the 1950's. The system is located in the alleyways behind properties and consists of small diameter galvanized and asbestos-cement pipe. Newer 6" and 8" pvc water mains have since been installed in road r-o-w's and all service meters have been relocated to the new mains. The older mains are prone to water leaks and can cause water quality issues. This item is to pay for the cost of decommissioning the old mains and will pay for water stops, fittings, and appurtenances. This is the third year of a three year project.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Service Maint. ▼	.....	.....	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		10,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source** (note: total should equal capital cost above):

W & S Revenue ▼	10,000					
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

**Annual Operating Costs:**

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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## **STORMWATER UTILITY FUND**

The Stormwater Utility Fund accounts for the operation and maintenance of the City's stormwater system.



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**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Stormwater Utility Fund**  
**402-0437-437**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
Revenue:					
Stormwater Fee	\$ 399,629	\$ 385,924	\$ 385,924	\$ 396,000	\$ 396,000
Interest	8,168	3,000	3,000	3,000	3,000
Total Revenue	<u>407,797</u>	<u>388,924</u>	<u>388,924</u>	<u>399,000</u>	<u>399,000</u>
Unrestricted Net Assets					
Beginning of Year	<u>929,878</u>	<u>556,544</u>	<u>556,544</u>	<u>423,285</u>	<u>423,285</u>
Total Revenues and Balances	<u>\$ 1,337,675</u>	<u>\$ 945,468</u>	<u>\$ 945,468</u>	<u>\$ 822,285</u>	<u>\$ 822,285</u>
Expenses:					
Operating Expenses	\$ 223,537	\$ 332,183	\$ 332,183	\$ 304,930	\$ 304,930
Cold Mix/Resurfacing	<u>557,594</u>	<u>190,000</u>	<u>190,000</u>	<u>200,000</u>	<u>200,000</u>
Total Expenses	<u>781,131</u>	<u>522,183</u>	<u>522,183</u>	<u>504,930</u>	<u>504,930</u>
Increase (Decrease) in Fund Balance	<u>(373,334)</u>	<u>(133,259)</u>	<u>(133,259)</u>	<u>(105,930)</u>	<u>(105,930)</u>
Unrestricted Net Assets					
End of Year	<u>\$ 556,544</u>	<u>\$ 423,285</u>	<u>\$ 423,285</u>	<u>\$ 317,355</u>	<u>\$ 317,355</u>

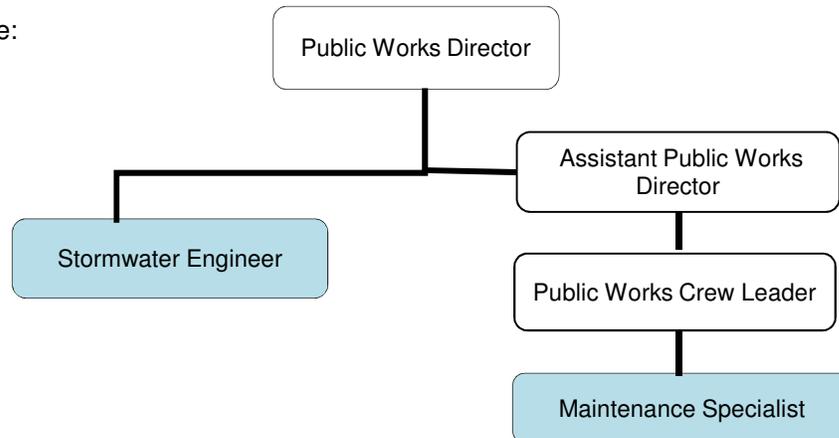
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 402-0437-437**

**DEPARTMENT:** Public Works

**PROGRAM TITLE:** Stormwater

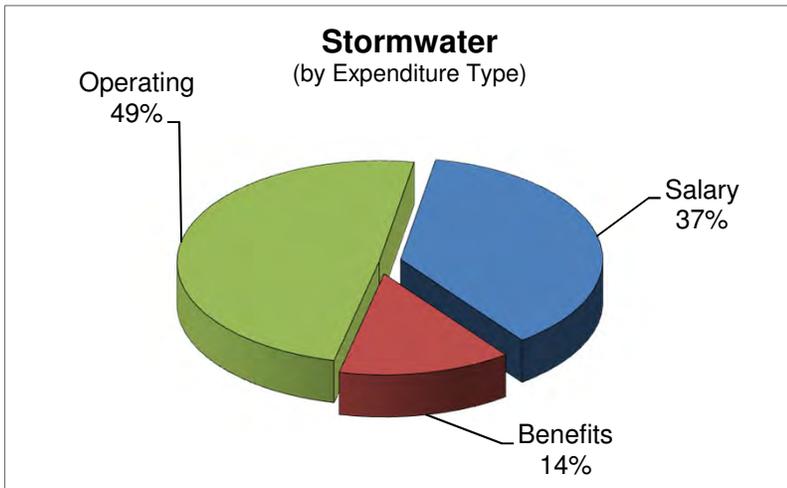
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program is responsible for implementing National Pollutant Discharge Elimination System (NPDES) mandatory requirements for protecting surface water quality and flooding due to any storm event, creating and maintaining GIS stormwater mapbooks, Community Rating System recertification, and providing stormwater construction site inspections.
<b>OBJECTIVES (Present Level of Service)</b>
<ol style="list-style-type: none"> <li>1. To operate and maintain all Stormwater (SW) collection systems and structural controls.</li> <li>2. To control SW discharges from new development and construction activities.</li> <li>3. To keep public streets and roadways clean in order to minimize pollutant migration in SW collection system.</li> <li>4. To control pollutants from application of pesticides, herbicides, and fertilizer.</li> <li>5. To inspect high risk industries, investigate illicit connections/illicit discharges (ICID), etc. in order to prevent SW pollution.</li> <li>6. To provide training for spill prevention, ICID, erosion and sediment control, public education and awareness to prevent SW pollution.</li> <li>7. To ensure compliance with National Pollution Discharge Elimination System (NPDES) requirements.</li> </ol>

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
Inventory of Stormwater (SW) Structures, inspection and Maintenance (Numbers)	136	74	200	200
Number of Miles of roadways/streets swept	247	370	370	370
Number of Miles of streets paved (cold-mix)	2.7	0	0	0
Number of Outfalls cleaned and monitored	10	10	10	10
Number of ICID investigated and corrected	5	0	5	5
Number of training sessions on spill prevention, ICID and Public Education held.	5	0	3	2
Number of Construction sites inspected	164	279	150	150



<u>Stormwater</u>	
Salary	\$ 112,780
Benefits	42,099
Operating	150,051
Total Budget	<u><u>\$ 304,930</u></u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Stormwater Utility Fund**  
**402-0437-437**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries and Wages	\$ 102,634	\$ 104,775	\$ 104,775	\$ 109,700	\$ 109,700
14-00	Overtime	645	1,000	1,000	1,000	1,000
17-00	Educational Incentives	-	3,120	3,120	2,080	2,080
21-00	FICA	7,815	8,330	8,330	8,628	8,628
22-00	Pension	11,241	13,097	13,097	14,098	14,098
23-00	Health Insurance	15011	15,719	15,719	17,100	17,100
24-00	Workers' Compensation	1,867	2,273	2,273	2,273	2,273
	<b>Total Personal Services</b>	<b>\$ 139,213</b>	<b>\$ 148,314</b>	<b>\$ 148,314</b>	<b>\$ 154,879</b>	<b>\$ 154,879</b>

**Position Roster:**

Stormwater/Prof Engineer	1	1	1	1	1
Maintenance Specialist	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Stormwater Utility Fund**  
**402-0437-437**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
31-21	NPDES Permitting	\$ 18,704	\$ 17,300	\$ 17,300	\$ 17,300	\$ 17,300
31-22	Streetsweeping/Cleaning	14,762	20,500	20,500	20,500	20,500
31-24	Drainage Maintenance	22,468	115,000	115,000	80,000	80,000
31-25	TMDL Monitoring	8,553	10,900	10,900	8,000	8,000
34-40	Contractual Services	4,400	400	400	400	400
40-10	Travel & Training	269	700	700	750	750
41-10	Telephone & Fax	287	380	380	800	800
44-60	Vehicle Rental	5,532	5,440	5,440	5,252	5,252
45-50	Insurance Costs	486	527	527	558	558
46-50	Vehicle Maintenance	4,172	5,000	5,000	9,289	9,289
46-60	Vehicle Maint Contract	-	400	400	400	400
48-10	Promotional Items	-	1,500	1,500	1,500	1,500
52-10	Operating Supplies	174	250	250	250	250
52-20	Fuel	3,522	4,100	4,100	3,400	3,400
52-50	Licensing and Fees	6	355	355	355	355
52-70	Uniforms	290	457	457	457	457
54-10	Memberships	699	660	660	840	840
	Total Operating Expenses	<u>84,324</u>	<u>183,869</u>	<u>183,869</u>	<u>150,051</u>	<u>150,051</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Machinery & Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Stormwater Fund	<u>\$ 223,537</u>	<u>\$ 332,183</u>	<u>\$ 332,183</u>	<u>\$ 304,930</u>	<u>\$ 304,930</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Stormwater Utility Fund**  
**FY 2016 Projects**

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<b>Project Description</b>	<b>Carry-forward</b>	<b>2016</b>	<b>Total Available Budget</b>
Street Resurfacing/Cold Mix	-	200,000	200,000
<b>Total Stormwater Fund Projects</b>	\$ -	\$ 200,000	\$ 200,000

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Street Resurfacing

**Justification/Description/Location:**

Reconstruction, milling and resurfacing of asphalt streets to insure that they are maintained in a safe and structurally sound condition. FY 2016: Eagle Creek, Bush Hill Ct, Cardinal Oaks Ph 2, Main Rd, Hills of Lake Mary, Mohegan Blvd, a portion of Timacuan Blvd, 7th, 8th, 9th, Park Pl., and Seminole Ave. Paving is performed every other year as we have found there to be a significant cost savings when bidding a larger scope of work. Pavement network inspections by a consulting engineer are scheduled every four years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	<b>Projected Carry Forward</b>					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		1,665,000	200,000	1,500,000	200,000	1,550,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000

**Funding Source (note: total should equal capital cost above):**

Stormwater Fee	▼	200,000	200,000	200,000	100,000	100,000
One-Cent Sales Tax	▼	1,285,000				850,000
General Fund	▼	180,000		1,300,000	100,000	600,000
<b>Total Funding Source</b>	\$	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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## **INTERNAL SERVICE FUNDS**

The Vehicle Maintenance Fund is used to account for the services provided by Fleet Maintenance and to accumulate funds for the replacement of the City's fleet.

The Health Insurance Fund is used to account for the self-funded group health insurance program provided to City employees. Included in this fund are the operations of the Employee Health Clinic.

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**All Internal Service Funds**  
**Summary**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue</b>					
Charges for Services:					
Vehicle Maintenance	\$ 711,774	\$ 1,025,103	\$ 1,025,103	\$ 1,112,740	\$ 1,112,740
Health Insurance Contributions	1,535,610	1,568,802	1,568,802	1,786,101	1,786,101
Interest/Other	218,138	70,000	70,000	70,000	70,000
Transfers	300,000	175,000	175,000	350,000	350,000
<b>Total Revenue</b>	<b><u>2,765,522</u></b>	<b><u>2,838,905</u></b>	<b><u>2,838,905</u></b>	<b><u>3,318,841</u></b>	<b><u>3,318,841</u></b>
 Net Assets Beginning of Year	 3,679,157	 3,022,352	 3,022,352	 2,647,155	 2,647,155
 Total Revenues and Balances	 <b><u>\$ 6,444,679</u></b>	 <b><u>\$ 5,861,257</u></b>	 <b><u>\$ 5,861,257</u></b>	 <b><u>\$ 5,965,996</u></b>	 <b><u>\$ 5,965,996</u></b>
<b>Operating Expenditures</b>					
Vehicle Maintenance	\$ 261,018	\$ 282,006	\$ 282,006	\$ 289,708	\$ 289,708
Health Insurance / Clinic	2,045,731	2,043,596	2,043,596	2,204,852	2,204,852
Vehicle Replacements	1,110,908	874,400	874,400	1,154,000	1,154,000
Machinery & Equipment	4,670	14,100	14,100	22,500	22,500
<b>Total Expenditures</b>	<b><u>3,422,327</u></b>	<b><u>3,214,102</u></b>	<b><u>3,214,102</u></b>	<b><u>3,671,060</u></b>	<b><u>3,671,060</u></b>
 Increase (Decrease) in					
Fund Balance	(656,805)	(375,197)	(375,197)	(352,219)	(352,219)
 Net Assets Reserved for Vehicle					
Replacements End of Year	<b><u>\$ 3,022,352</u></b>	<b><u>\$ 2,647,155</u></b>	<b><u>\$ 2,647,155</u></b>	<b><u>\$ 2,294,936</u></b>	<b><u>\$ 2,294,936</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Vehicle Maintenance Fund**  
**501-0490-490**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue</b>					
Vehicle Rental Income	\$ 545,235	\$ 676,138	\$ 676,138	\$ 728,591	\$ 728,591
Vehicle Maintenance Fees	143,298	249,945	249,945	269,552	269,552
Contracted Maintenance	23,241	99,020	99,020	114,597	114,597
Interest	26,640	15,000	15,000	15,000	15,000
Sale of Assets	154,677	50,000	50,000	50,000	50,000
Misc and Interfund Acquisitions	30,176	-	-	-	-
<b>Total Revenue</b>	<b><u>923,267</u></b>	<b><u>1,090,103</u></b>	<b><u>1,090,103</u></b>	<b><u>1,177,740</u></b>	<b><u>1,177,740</u></b>
 Net Assets Reserved for Vehicle Replacements Beginning of Year	 3,088,908	 2,635,579	 2,635,579	 2,555,176	 2,555,176
 <b>Total Revenues and Balances</b>	 <b><u>\$ 4,012,175</u></b>	 <b><u>\$ 3,725,682</u></b>	 <b><u>\$ 3,725,682</u></b>	 <b><u>\$ 3,732,916</u></b>	 <b><u>\$ 3,732,916</u></b>
<b>Operating Expenditures</b>					
Maintenance Operations	\$ 228,473	\$ 246,386	\$ 246,386	\$ 254,054	\$ 254,054
Contracted Maintenance	32,545	35,620	35,620	35,654	35,654
Vehicle Replacements	1,110,908	874,400	874,400	1,154,000	1,154,000
Machinery & Equip for Operations	4,670	14,100	14,100	22,500	22,500
<b>Total Expenditures</b>	<b><u>1,376,596</u></b>	<b><u>1,170,506</u></b>	<b><u>1,170,506</u></b>	<b><u>1,466,208</u></b>	<b><u>1,466,208</u></b>
 Increase (Decrease) in Fund Balance	 (453,329)	 (80,403)	 (80,403)	 (288,468)	 (288,468)
 Net Assets Reserved for Vehicle Replacements End of Year	 <b><u>\$ 2,635,579</u></b>	 <b><u>\$ 2,555,176</u></b>	 <b><u>\$ 2,555,176</u></b>	 <b><u>\$ 2,266,708</u></b>	 <b><u>\$ 2,266,708</u></b>

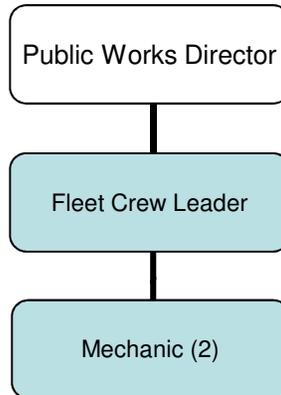
**CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2016**

**PROGRAM 501-490-490**

**DEPARTMENT:** Public Works

**PROGRAM TITLE:** Vehicle Maintenance

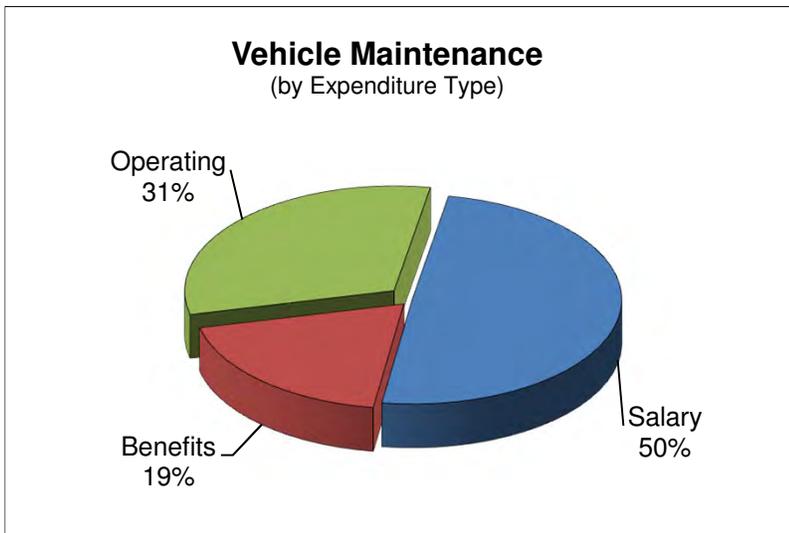
Organizational Structure:



<b>PROGRAM DESCRIPTION</b>
This program provides both preventative and unscheduled maintenance to all City vehicles and most equipment including automobiles, trucks, heavy and light mechanized equipment.
<b>OBJECTIVES (Present Level of Service)</b>
1. To ensure all City owned vehicles and equipment are maintained in a safe and efficient manner.
2. To provide accountability for all expenditures of man-hours, inventory and other items used in maintaining the City's mechanized assets.
3. To schedule and ensure all vehicles/equipment receive preventive maintenance and service.
4. To perform emergency unscheduled repairs/maintenance on a priority basis.

**WORKLOAD/OUTPUT MEASURES**

<b>ACTIVITY</b>	<b>2013</b>	<b>2014</b>	<b>2015 EST</b>	<b>2016 EST</b>
P.M. inspections performed	570	584	500	551
Sublet repairs	72	74	70	70
Vehicles & equipment serviced	1066	1027	1050	150
Unscheduled repairs made	343	280	300	300
Oil changes performed	325	329	335	335
Brake jobs	61	72	75	75
Tires changed/balanced	205	220	225	225
Transmission services performed	35	42	40	40



Vehicle Maintenance

Salary	\$ 154,700
Benefits	59,379
Operating	98,129
<b>Total Budget</b>	<b><u>\$ 312,208</u></b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Vehicle Maintenance**  
**501-0490-491**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>PERSONAL SERVICES:</b>						
11-00	Salaries & Wages	\$ 149,591	\$ 151,375	\$ 151,375	\$ 151,350	\$ 151,350
14-00	Overtime	165	750	750	750	750
17-00	Educational Incentives	1,044	1,040	1,040	2,600	2,600
21-00	FICA	10,514	11,717	11,717	11,835	11,835
22-00	Pension	15,650	19,146	19,146	19,415	19,415
23-00	Health/Life Insurance	23,218	23,531	23,531	25,700	25,700
24-00	Workers Compensation	1,998	2,429	2,429	2,429	2,429
	Total Personal Services	<u>\$ 202,180</u>	<u>\$ 209,988</u>	<u>\$ 209,988</u>	<u>\$ 214,079</u>	<u>\$ 214,079</u>

**Position Roster:**

Fleet Crew Leader	1	1	1	1	1
Mechanic	2	2	2	2	2
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Vehicle Maintenance**  
**501-0490-491**

Code	Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>OPERATING EXPENDITURES:</b>						
34-40	Contractual Services	\$ 32,545	\$ 35,620	\$ 35,620	\$ 35,654	\$ 35,654
40-10	Travel & Per Diem	-	750	750	750	750
41-10	Telephone/Fax	753	1,008	1,008	1,000	1,000
43-10	Water/Sewer	305	360	360	450	450
43-50	Electric	4,450	5,000	5,000	4,500	4,500
43-70	Gas	1,075	1,600	1,600	2,280	2,280
44-60	Vehicle Rental	1,945	1,945	1,945	6,537	6,537
45-50	Insurance Costs	3,762	4,117	4,117	4,390	4,390
46-10	Maintenance Contracts	2,200	4,400	4,400	4,400	4,400
46-50	Vehicle Maintenance	2,769	4,000	4,000	4,000	4,000
46-60	Veh Maint Contract	-	200	200	200	200
51-30	Office Supplies	88	250	250	200	200
52-10	Operating Supplies	6,279	6,000	6,000	6,000	6,000
52-20	Fuel	867	2,400	2,400	1,400	1,400
52-70	Uniforms	595	618	618	618	618
52-90	Equip Under \$1000	1,205	3,000	3,000	2,500	2,500
54-30	Employee Development	-	750	750	750	750
	Total Operating	<u>58,838</u>	<u>72,018</u>	<u>72,018</u>	<u>75,629</u>	<u>75,629</u>
<b>CAPITAL OUTLAY:</b>						
65-10	Capital Outlay	4,670	14,100	14,100	22,500	22,500
	Total Capital Outlay	<u>4,670</u>	<u>14,100</u>	<u>14,100</u>	<u>22,500</u>	<u>22,500</u>
Total	Fleet Maintenance	<u>\$ 265,688</u>	<u>\$ 296,106</u>	<u>\$ 296,106</u>	<u>\$ 312,208</u>	<u>\$ 312,208</u>

**CITY OF LAKE MARY  
VEHICLE REPLACEMENT SCHEDULE  
FY2016**

VEH	DESCRIPTION	IN SERVICE	DIV	DEPARTMENT	2016	2017	2018	2019	2020
79	11 Ford Escape	3/29/2011	431	Pw Admin			\$23,200		
42	97 Mobark Chipper	1/1/1997	432	Streets	\$50,000				
62	04 Cat Skid Steer Loader	2/1/2004	432	Streets		\$60,000			
69	05 Kubota Tractor	1/31/2005	432	Streets			\$32,500		
70	05 Kubota Tractor	1/31/2005	432	Streets			\$52,500		
81	12 Ford F-350 4x4 Diesel	6/21/2012	432	Streets					\$53,200
134	95 Caterpillar Loader	1/1/1995	432	Streets		\$200,000			
57a	07 Wanco Arrow Sign Board	2/21/2007	432	Streets			\$15,000		
87	13 Rhino Bush Hog Mower	3/7/2013	432	Streets					
88	14 Sign Board	3/10/2014	432	Streets				\$22,900	
89	14 Sign Board	3/10/2014	432	Streets				\$22,900	
93	14 Ford F-250 (Gas)	4/9/2014	432	Streets				\$36,400	
94	11 Cat Asphalt Roller	4/15/2014	433	Streets					
98	15 Custom Built Trailer (Lawn Equip)	1/19/2015	432	Streets					
99	15 Toro 5000 Series Z Master Mower	1/6/2015	432	Streets					\$12,500
100	15 Toro 5000 Series Z Master Mower	1/6/2015	432	Streets					\$12,500
85	13 Ford F-150 Pick-Up (Gas)	5/8/2013	434	Water Plant				\$32,200	
86	13 Toro Workman Md Carb	2/13/2013	434	Water Plant			\$10,200		
47	99 Crosley Trailer (Probe Trailer)	3/11/1999	435	Water Dist		\$21,000			
48	99 Bush Hog Mower	9/28/1999	435	Water Dist				\$8,000	
61	04 Crosley Trailer (Skid-steer, Mini-hoe)	1/28/2003	435	Water Dist			\$18,000		
73	07 Caterpillar Backhoe	2/21/2007	435	Water Dist		\$120,000			
74	08 Ford Ranger Ext Cab	5/27/2008	435	Water Dist		\$29,200			
76	08 Dove Tail Trailer (Parks Lift)	7/7/2008	435	Water Dist			\$28,000		
78	10 Ford F-250 Pick-Up Diesel	3/12/2010	435	Water Dist			\$36,500		
80	11 Ford F-350 Pick-Up Diesel	5/13/2011	435	Water Dist				\$38,300	
83	12 Caterpillar Mini Track-Hoe	8/14/2012	435	Water Dist					
90	14 Ford F-550 Mini Dump Truck Diesel	6/26/2014	435	Water Dist					
91	14 Ford F-250 Pick-Up Gas	5/20/2014	435	Water Dist					\$36,400
95	14 Freight Linner Vac-Con	6/30/2014	435	Water Dist					
96	15 Ford F-450 Crain Truck 4x4	Not In Yet	435	Water Dist					\$92,900
97	15 Cat Dump Truck	Not In Yet	435	Water Dist					
92	14 Ford F-150 Pick-Up Gas	4/9/2014	436	Utility Billing					\$33,800
72	06 Ford Ranger Extend Cab	4/25/2006	437	Stormwater			\$29,200		
82	12 Ford F-250 4x2 Diesel	5/1/2012	437	Stormwater					\$40,200
71	06 Ford Escape	5/20/2006	490	Fleet		\$29,200			
101	15 Ford F-250 4x4 Gas	Not In Yet	490	Fleet					\$53,200
400	11 Ford E-250 Cargo Van Sd	3/18/2011	519	Facilities				\$32,200	
401	14 Ford F-150 4x2	3/27/2014	519	Facilities				\$33,800	
402	14 Ford F-250 4x2 Gas	4/29/2014	519	Facilities				\$36,200	
13	05 Nissan Altima	9/22/2009	115	Com Dev			\$23,200		
14	2014 Ford Escape	3/26/2014	119	Gen Admin					
15	2014 Ford Escape	9/11/2014	215	I.T. Dept.					
626	07 Ford Ranger Extend Cab	5/4/2007	124	Building	\$29,200				
627	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$30,700		
629	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$30,700		

**CITY OF LAKE MARY  
VEHICLE REPLACEMENT SCHEDULE  
FY2016**

VEH	DESCRIPTION	IN SERVICE	DIV	DEPARTMENT	2016	2017	2018	2019	2020
12	06 Ford Escape	7/12/2005	572	Facilities				\$23,200	
75	08 Ford Ranger Extend Cab	3/11/2008	452	Parks & Rec			\$30,700		
531	05 Toro Grounds Master 3500d	4/29/2005	452	Parks & Rec					
534	05 Toro Sand Pro	5/13/2005	452	Parks & Rec					
542	07 Ford Escape Suv	4/5/2007	452	Parks & Rec				\$23,200	
544	07 Ford F-250 4x4 Diesel	1/2/2007	452	Parks & Rec			\$43,800		
546	08 Kubota Tractor	1/15/2008	452	Parks & Rec		\$36,600			
547	08 Ford F-250 W/Utility Bed	5/7/2008	452	Parks & Rec	\$30,900				
553	09 Toro Workman	3/19/2010	452	Parks & Rec	\$53,100				
554	11 Custom Tandum Trailer	3/30/2011	452	Parks & Rec					
555	11 Toro Workman Hdx	2/11/2011	452	Parks & Rec	\$22,800				
556	11 Toro Workman Md Carb	2/16/2011	452	Parks & Rec	\$9,200				
557	11 Toro Z-Master Mower 60" Cut	2/9/2011	452	Parks & Rec	\$9,300				
560	13 Custom Built Lawn Trailer	1/23/2013	452	Parks & Rec					
561	13 Brutis Roller	1/29/2013	452	Parks & Rec			\$10,700		
562	13 Toro Workman Md Carb	2/13/2013	452	Parks & Rec			\$10,200		
563	13 Toro Mower Gm 3500d	2/13/2013	452	Parks & Rec			\$42,500		
564	13 Toro Mower Gm 328d	2/13/2013	452	Parks & Rec			\$27,000		
565	13 Toro Sand Pro Groomer	2/13/2013	452	Parks & Rec			\$25,400		
566	14 Ford F-150 Pick-Up 4x2	4/9/2014	452	Parks & Rec				\$33,800	
567	14 Ford F-450 Flat-Bed Diesel	4/16/2014	452	Parks & Rec					
568	15 Ford F-150 4x4 Crew Cab	Not In Yet	452	Parks & Rec					\$41,100
569	15 Toro Workman Hdx Carb	Not In Yet	452	Parks & Rec					\$48,000
570	15 Toro Workman Md Carb	Not In Yet	452	Parks & Rec					\$11,200
571	15 Toro Z-Master Mower Command 52	1/6/2015	452	Parks & Rec					\$10,700
572	15 Toro Z-Master Mower Command 60	1/6/2015	452	Parks & Rec					\$11,300
573	15 High Rich Lift	Not In Yet	452	Parks & Rec					
337	94 E-1 Pumper (Spare)	12/28/1993	322	Emerg Ops					
340	05 International Rescue (Spare)	3/4/2005	322	Emerg Ops					
353	05 Pierce Pumper (E33)	12/2/2005	322	Emerg Ops	\$550,000				
357	09 Pierce Pumper (E37)	10/15/2009	322	Emerg Ops				\$675,000	
358	12 Ford F-450 Rescue (R37)	6/14/2012	322	Emerg Ops		\$251,000			
359	12 Ford F-150 4x4 Gas	10/2/2012	322	Emerg Ops			\$46,200		
360	12 Triple Crown Trailer	10/18/2012	322	Emerg Ops					
361	13 Toro Workman Md Carb	2/12/2013	322	Emerg Ops			\$13,500		
363	13 Chevy Tahoe 4x4 Gas	5/14/2013	322	Emerg Ops			\$58,200		
364	14 Ford F-150 4x4 Gas	6/6/2014	322	Emerg Ops				\$48,500	
365	14 Ford F-150 4x4 Gas	6/6/2014	322	Emerg Ops				\$48,500	
368	15 Ford F-450 Rescue (R-33)	Not In Yet	322	Emerg Ops					\$275,000
362	13 Ford Escape	5/1/2013	324	Fire Prev				\$30,500	
366	14 Ford Escape	4/29/2014	324	Fire Prev					\$32,000
367	14 Diamond Cargo Trailer	5/20/2014	324	Fire Prev					
369	15 Ford F-150 4x2	Not In Yet	324	Fire Prev					\$33,100
370	15 Ford F-150 4x2	Not In Yet	324	Fire Prev					\$33,100
200	14 Ford F-150 4x2 Gas	5/21/2014	323	Support Svc				\$28,100	
2237	08 Chevy Impala Unmarked	7/23/2008	323	Support Svc					
7	99 Light Trailer	12/22/1999	321	Police					\$12,900
533	05 Ford F-250 4x4 Diesel (Unmarked)	6/9/2005	321	Police	\$50,000				
2213	06 Chevy Impala Unmarked (Det)	6/1/2006	321	Police					
2224	06 Kawasaki Mule Marked	10/26/2006	321	Police		\$15,000			
2227	06 Pace Enclosed Trailer	10/1/2006	321	Police			\$17,500		
2229	07 Ford Crownvic Marked (Sch Resource)	5/10/2007	321	Police					
2232	08 Chevy Impala Unmarked	2/27/2007	321	Police					
2238	08 Chevy Impala Marked	7/23/2008	321	Police	\$45,300				
2240	08 Chevy Impala Marked	7/23/2008	321	Police	\$45,300				
2245	08 Chevy Impala Marked (Sch Resource)	9/2/2008	321	Police					

**CITY OF LAKE MARY  
VEHICLE REPLACEMENT SCHEDULE  
FY2016**

VEH	DESCRIPTION	IN SERVICE	DIV	DEPARTMENT	2016	2017	2018	2019	2020
2254	10 Ford Crownvic Marked K-9	5/25/2010	321	Police					
2255	11 Ford Escape (C.S.O.) Marked	3/22/2011	321	Police	\$32,400				
2256	11 Chevy Impala Admin Unmarked	2/22/2011	321	Police			\$27,600		
2257	11 Chevy Impala Marked	6/6/2011	321	Police	\$45,300				
2258	11 Chevy Impala Marked	5/23/2011	321	Police	\$45,300				
2259	11 Chevy Impala Marked	5/23/2011	321	Police	\$45,300				
2260	11 Chevy Impala Marked	6/3/2011	321	Police	\$45,300				
2261	11 Chevy Impala Marked	6/23/2011	321	Police	\$45,300				
2262	11 Chevy Impala Admin Unmarked	5/23/2011	321	Police		\$27,600			
2263	11 Custom Built Traffic Trailer	11/24/2011	321	Police					
2264	12 Ford Escape Marked (C.R.) Marked	5/1/2012	321	Police		\$32,700			
2265	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police		\$31,800			
2266	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police		\$31,800			
2267	12 Ford Escape Marked (Dare) Marked	5/1/2012	321	Police		\$32,700			
2268	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2269	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2271	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2272	12 Chevy Tahoe Marked K-9	5/8/2012	321	Police		\$58,200			
2273	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2274	12 Mph Speed Trailer	7/16/2012	321	Police			\$24,400		
2275	13 Ford Taurus Interceptor Marked	6/11/2013	321	Police			\$50,000		
2276	13 T-3 Segway	1/4/2013	321	Police			\$16,000		
2277	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police			\$50,000		
2278	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police			\$50,000		
2279	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police			\$50,000		
2280	13 Ford Taurus Interceptor Marked	4/17/2013	321	Police			\$50,000		
2281	13 Ford Taurus Interceptor Marked	4/11/2013	321	Police			\$50,000		
2282	13 Ford Taurus Interceptor Marked	4/12/2013	321	Police			\$50,000		
2283	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police			\$50,000		
2284	13 Ford Taurus Interceptor Marked	4/16/2013	321	Police			\$50,000		
2285	13 Ford Taurus Interceptor Marked	5/1/2013	321	Police			\$50,000		
2286	13 Ford Explorer Police Suv Unmarked	4/2/2013	321	Police			\$34,300		
2287	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police			\$35,700		
2288	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police			\$35,700		
2289	13 Ford Taurus Interceptor Marked	5/7/2013	321	Police			\$50,000		
2290	13 Ford Exploer Police Suv	8/15/2013	321	Police				\$52,500	
2291	14 Mph Speed Trailer	2/11/2014	321	Police				\$25,000	
2292	14 Bmw Motorcycle Police	2/21/2014	321	Police				\$27,700	
2293	14 Ford Fusion Unmarked (Det)	5/19/2014	321	Police				\$35,100	
2294	14 Ford Fusion Unmarked (Det)	5/19/2014	321	Police				\$35,100	
2295	14 Ford Explorer Police Suv Marked	6/24/2014	321	Police				\$52,500	
2296	14 Ford Explorer Police Suv Marked	6/18/2014	321	Police				\$52,500	
2297	14 Bmw Motorcycle Police	2/21/2014	321	Police				\$27,700	
2298	14 Ford Explorer Police Suv Marked	7/2/2014	321	Police				\$52,500	
2299	14 Ford Explorer Police Suv Marked	7/2/2014	321	Police				\$52,500	
2300	14 Ford Explorer Police Suv Marked	7/3/2014	321	Police				\$52,500	
2301	15 Ford Explorer Police Suv Marked	Not In Yet	321	Police					\$55,100
2302	15 Ford Explorer Police Suv Marked	Not In Yet	321	Police					\$55,100
2303	15 Ford Explorer Police Suv Marked K-9	Not In Yet	321	Police					\$67,400
2304	15 Ford F-150 Crew Cab 4x2 Unmarked	Not In Yet	321	Police					\$29,500
2305	15 Diamond Cargo Trailer Unmarked	Not In Yet	321	Police					
# of vehicles 153					\$1,154,000	\$1,167,200	\$1,379,100	\$1,639,300	\$1,050,200

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**Health Insurance Fund**  
**510-0562-462**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<b>Revenue</b>					
Charges for Services:					
Employer Contributions	\$ 1,166,950	\$ 1,192,325	\$ 1,192,325	\$ 1,332,100	\$ 1,332,100
Employee Contributions	342,744	348,192	348,192	406,600	406,600
Cobra Contributions	1,827	-	-	8,226	8,226
Retiree Contributions	24,089	28,285	28,285	39,175	39,175
Interest/Other	6,645	5,000	5,000	5,000	5,000
Transfers	300,000	175,000	175,000	350,000	350,000
<b>Total Revenue</b>	<b>1,842,255</b>	<b>1,748,802</b>	<b>1,748,802</b>	<b>2,141,101</b>	<b>2,141,101</b>
Net Assets Beginning of Year	590,249	386,773	386,773	91,979	91,979
<b>Total Revenues and Balances</b>	<b>\$ 2,432,504</b>	<b>\$ 2,135,575</b>	<b>\$ 2,135,575</b>	<b>\$ 2,233,080</b>	<b>\$ 2,233,080</b>
<b>Operating Expenditures</b>					
Administration Fees	\$ 129,141	\$ 153,200	\$ 153,200	\$ 201,100	\$ 201,100
Stop Loss Premiums	201,254	242,245	242,245	255,000	255,000
Claims	1,450,187	1,350,000	1,350,000	1,450,000	1,450,000
Health Clinic	265,149	298,151	298,151	298,752	298,752
<b>Total Expenditures</b>	<b>2,045,731</b>	<b>2,043,596</b>	<b>2,043,596</b>	<b>2,204,852</b>	<b>2,204,852</b>
Increase (Decrease) in Fund Balance	(203,476)	(294,794)	(294,794)	(63,751)	(63,751)
<b>Net Assets Reserved for Health Insurance End of Year</b>	<b>\$ 386,773</b>	<b>\$ 91,979</b>	<b>\$ 91,979</b>	<b>\$ 28,228</b>	<b>\$ 28,228</b>



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**FIVE YEAR PROJECTIONS - GENERAL FUND**



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**City of Lake Mary, Florida**  
**Five Year Projections**  
**General Fund**  
**Summary - Adjusting Millage to Balance**

Description	2016	2017	2018	2019	2020
<b>Revenue and Other Sources:</b>					
Millage Rate	3.5895	4.1157	4.5352	4.0450	3.9597
Ad Valorem Taxes	\$ 6,760,607	\$ 8,526,840	\$ 9,865,751	\$ 9,239,284	\$ 9,523,874
Franchise and utility taxes	6,194,184	6,318,087	6,444,469	6,573,352	6,704,922
Licenses and permits	555,043	499,539	449,585	404,627	364,164
Fines and forfeitures	73,500	74,235	74,977	75,727	76,484
Intergovernmental	1,675,523	1,709,033	1,743,214	1,778,078	1,813,640
Charges for services	1,547,700	1,625,085	1,706,339	1,791,656	1,881,239
Other	227,000	233,810	240,824	248,049	255,490
Operating transfers in	1,100,000	1,000,000	1,000,000	1,000,000	1,000,000
Carryforward Fund Balance	2,050,385	532,050	570,025	487,175	262,925
<b>Total Sources</b>	<b>\$ 20,183,942</b>	<b>\$ 20,518,679</b>	<b>\$ 22,095,184</b>	<b>\$ 21,597,948</b>	<b>\$ 21,882,738</b>
<b>Expenditures and Other Uses:</b>					
<b>General Government</b>					
City Commission	\$ 99,604	\$ 100,727	\$ 101,864	\$ 103,014	\$ 104,179
City Manager	652,327	671,616	691,479	711,932	732,993
Legal Services	105,000	105,000	105,000	105,000	105,000
City Clerk	241,778	254,886	262,221	276,071	283,966
General Government	751,423	945,534	915,017	841,362	626,583
Risk Management	17,000	17,000	17,500	17,500	18,000
Community Development	572,852	589,623	601,415	613,444	625,713
<b>Total General Government</b>	<b>2,439,984</b>	<b>2,684,386</b>	<b>2,694,496</b>	<b>2,668,323</b>	<b>2,496,434</b>
<b>Finance</b>	<b>533,836</b>	<b>548,342</b>	<b>564,514</b>	<b>581,166</b>	<b>598,312</b>
Information Systems	306,013	314,188	322,587	331,218	340,087
<b>Total Finance</b>	<b>839,849</b>	<b>862,530</b>	<b>887,101</b>	<b>912,384</b>	<b>938,399</b>
<b>Building</b>	<b>430,762</b>	<b>443,024</b>	<b>455,641</b>	<b>468,624</b>	<b>481,982</b>
<b>Police</b>	<b>5,131,582</b>	<b>5,247,942</b>	<b>5,395,588</b>	<b>5,547,473</b>	<b>5,703,722</b>
Operations	5,131,582	5,247,942	5,395,588	5,547,473	5,703,722
Support Services	957,233	984,545	1,012,648	1,041,566	1,071,322
<b>Total Police</b>	<b>6,088,815</b>	<b>6,232,487</b>	<b>6,408,236</b>	<b>6,589,039</b>	<b>6,775,044</b>
<b>Fire</b>	<b>4,784,977</b>	<b>4,923,055</b>	<b>5,063,071</b>	<b>5,207,139</b>	<b>5,355,379</b>
Fire	4,784,977	4,923,055	5,063,071	5,207,139	5,355,379
Fire Prevention	394,401	402,131	413,688	425,581	437,821
<b>Total Fire</b>	<b>5,179,378</b>	<b>5,325,186</b>	<b>5,476,759</b>	<b>5,632,720</b>	<b>5,793,200</b>
<b>Public Works</b>	<b>235,232</b>	<b>242,028</b>	<b>249,023</b>	<b>256,223</b>	<b>263,633</b>
Admin/Engineering	235,232	242,028	249,023	256,223	263,633
Streets/Sidewalks	565,389	577,642	590,168	602,974	616,066
<b>Total Public Works</b>	<b>800,621</b>	<b>819,670</b>	<b>839,191</b>	<b>859,197</b>	<b>879,699</b>
<b>Parks &amp; Recreation</b>	<b>1,798,322</b>	<b>1,825,626</b>	<b>1,883,320</b>	<b>1,922,303</b>	<b>1,982,612</b>
Facilities Maintenance	392,583	402,788	413,268	424,030	435,083
Events Center	465,396	472,926	485,701	498,832	512,327
Community Center	186,889	194,410	197,071	204,874	207,825
Senior Center	105,797	108,657	111,597	114,619	117,725
Tennis Center	57,618	58,770	59,945	61,144	62,367
<b>Total Parks &amp; Rec</b>	<b>3,006,605</b>	<b>3,063,177</b>	<b>3,150,902</b>	<b>3,225,802</b>	<b>3,317,939</b>
<b>Transfers-out</b>	<b>336,928</b>	<b>335,807</b>	<b>335,565</b>	<b>335,177</b>	<b>334,648</b>
Debt Service Fund	336,928	335,807	335,565	335,177	334,648
Health Insurance Fund	301,000	266,600	264,880	270,900	273,480
Capital Projects Fund	760,000	800,000	1,905,000	967,000	932,000
<b>Total Transfers-out</b>	<b>1,397,928</b>	<b>1,402,407</b>	<b>2,505,445</b>	<b>1,573,077</b>	<b>1,540,128</b>
<b>Total Uses</b>	<b>\$ 20,183,942</b>	<b>\$ 20,518,679</b>	<b>\$ 22,095,184</b>	<b>\$ 21,597,948</b>	<b>\$ 21,882,738</b>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**City Commission**  
**001-0111-411**

<u>Position Roster:</u>	2015	2016	2017	2018	2019	2020
Mayor & Commission	5	5	5	5	5	5
Total Personnel	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

<u>Costs attributable to additional personnel:</u>	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	2016	2017	2018	2019	2020
Personal Services	\$ 86,895	\$ 87,764	\$ 88,642	\$ 89,528	\$ 90,423
Operating Expenditures	12,709	12,963	13,222	13,486	13,756
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 99,604</u>	<u>\$ 100,727</u>	<u>\$ 101,864</u>	<u>\$ 103,014</u>	<u>\$ 104,179</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**City Manager**  
**001-0112-412**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
City Manager	1	1	1	1	1	1
Administrative Assistant to the City Manager	1	1	1	1	1	1
HR Manager	1	1	1	1	1	1
HR Specialist	1	1	1	1	1	1
Economic Development Manager	1	1	1	1	1	1
Total Personnel	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 624,303	\$ 643,032	\$ 662,323	\$ 682,193	\$ 702,659
Operating Expenditures	28,024	28,584	29,156	29,739	30,334
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 652,327</u>	<u>\$ 671,616</u>	<u>\$ 691,479</u>	<u>\$ 711,932</u>	<u>\$ 732,993</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Legal Services**  
**001-0114-414**

<u>Position Roster:</u>	2015	2016	2017	2018	2019	2020
Full Time Employees	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-

<u>Costs attributable to additional personnel:</u>	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Projected Expenditures:</u>	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	105,000	105,000	105,000	105,000	105,000
Operating Capital	-	-	-	-	-
Total Expenditures	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**City Clerk**  
**001-0117-417**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 217,263	\$ 223,781	\$ 230,494	\$ 237,409	244,531
Operating Expenditures	24,515	31,105	31,727	38,662	39,435
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 241,778</u>	<u>\$ 254,886</u>	<u>\$ 262,221</u>	<u>\$ 276,071</u>	<u>\$ 283,966</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**General Government**  
**001-0119-419**

Position Roster:	2015	2016	2017	2018	2019	2020
Full-Time Employees	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-

Costs attributable to additional personnel:	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

Projected Expenditures:	2016	2017	2018	2019	2020
Personal Services	\$ 8,000	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
Operating Expenditures	288,898	297,565	306,492	315,687	325,158
Economic Incentives	348,250	532,050	570,025	487,175	262,925
CRA Contribution	76,275	77,419	-	-	-
Contributions	30,000	30,000	30,000	30,000	30,000
Total Expenditures	\$ 751,423	\$ 945,534	\$ 915,017	\$ 841,362	\$ 626,583

**Summary of Economic Incentives**

	2015	2016	2017	2018	2019	2020
Axium	6,000	6,000	3,000	-	-	-
Paylocity	27,667	-	-	-	-	-
Verizon	112,500	168,750	281,250	281,250	168,750	112,500
FARO	-	2,250	4,800	7,650	7,650	5,400
Dixon Ticonderoga	-	1,250	1,875	2,500	2,500	1,250
Burbank	-	-	2,000	4,750	8,750	14,250
Project SPRING (pending)	-	-	1,125	1,875	2,025	2,025
Project MOMENTUM (pending)	-	-	-	-	127,500	127,500
Digital Risk	150,000	-	-	-	-	-
Deloitte	-	170,000	238,000	272,000	170,000	-
CareMed	250,000	-	-	-	-	-
	\$ 546,167	\$ 348,250	\$ 532,050	\$ 570,025	\$ 487,175	\$ 262,925

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Risk Management**  
**001-0120-420**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Full Time Employees	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	17,000	17,000	17,500	17,500	18,000
Operating Capital	-	-	-	-	-
Total Expenditures	\$ 17,000	\$ 17,000	\$ 17,500	\$ 17,500	\$ 18,000

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Community Development**  
**001-0115-415**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Community Development Director	1	1	1	1	1	1
City Planner	1	1	1	1	1	1
Deputy City Planner	1	-	-	-	-	-
City Engineer	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
GIS Specialist	1	1	1	1	1	1
Total Personnel	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 531,483	\$ 547,427	\$ 563,850	\$ 580,766	\$ 598,189
Operating Expenditures	41,369	42,196	43,040	43,901	44,779
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 572,852</u>	<u>\$ 589,623</u>	<u>\$ 601,415</u>	<u>\$ 613,444</u>	<u>\$ 625,713</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Finance**  
**001-0213-413**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Finance Director	1	1	1	1	1	1
Finance Manager	1	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1	1
Accounts Payable Clerk (P/T)	1	1	1	1	1	1
Customer Service Representative	1	1	1	1	1	1
Total Personnel	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 505,413	\$ 520,575	\$ 536,192	\$ 552,278	\$ 568,846
Operating Expenditures	27,223	27,767	28,322	28,888	29,466
Operating Capital	1,200	-	-	-	-
Total Expenditures	<u>\$ 533,836</u>	<u>\$ 548,342</u>	<u>\$ 564,514</u>	<u>\$ 581,166</u>	<u>\$ 598,312</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Information Systems**  
**001-0215-413**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Information Systems Coordinator	1	1	1	1	1	1
Network Analyst	1	1	1	1	1	1
Helpdesk Technician	1	1	1	1	1	1
Total Personnel	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 205,418	\$ 211,581	\$ 217,928	\$ 224,466	\$ 231,200
Operating Expenditures	100,595	102,607	104,659	106,752	108,887
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 306,013</u>	<u>\$ 314,188</u>	<u>\$ 322,587</u>	<u>\$ 331,218</u>	<u>\$ 340,087</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Building**  
**001-0124-424**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Building Official	1	1	1	1	1	1
Plans Examiner	1	1	1	1	1	1
Code Compliance Inspector	2	1	1	1	1	1
Permit/Zoning Coordinator	1	1	1	1	1	1
Permit/Building Specialist	1	1	1	1	1	1
Total Personnel	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 364,741	\$ 375,683	\$ 386,953	\$ 398,562	\$ 410,519
Operating Expenditures	66,021	67,341	68,688	70,062	71,463
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 430,762</u>	<u>\$ 443,024</u>	<u>\$ 455,641</u>	<u>\$ 468,624</u>	<u>\$ 481,982</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Police Operations**  
**001-0321-421**

Position Roster:	2015	2016	2017	2018	2019	2020
Police Chief	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Sr. Administrative Secretary	2	2	2	2	2	2
Lieutenant	2	2	2	2	2	2
Sergeant	6	6	6	6	6	6
Police Officer1, II, 1st Class	31	31	31	31	31	31
*OCDETF Officer	1	1	1	1	1	1
Accreditation Coordinator	1	1	1	1	1	1
Community Service Officer	1	1	1	1	1	1
Reserve Police Officer	3	3	3	3	3	3
<b>Total Personnel</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>49</b>

\*Replacement Officer is funded in the Federal Law Enforcement Trust Fund.

<u>Costs attributable to additional personnel:</u>	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
<b>Total Cost</b>	<b>\$ -</b>				

<u>Projected Expenditures:</u>	2016	2017	2018	2019	2020
Personal Services	\$ 4,163,799	\$ 4,288,713	\$ 4,417,374	\$ 4,549,895	\$ 4,686,392
Operating Expenditures	930,617	949,229	968,214	987,578	1,007,330
Operating Capital	37,166	10,000	10,000	10,000	10,000
<b>Total Expenditures</b>	<b>\$ 5,131,582</b>	<b>\$ 5,247,942</b>	<b>\$ 5,395,588</b>	<b>\$ 5,547,473</b>	<b>\$ 5,703,722</b>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Police - Support Services**  
**001-0323-423**

Position Roster:	2015	2016	2017	2018	2019	2020
Support Services Supervisor	1	1	1	1	1	1
Property/Evidence Control	1	1	1	1	1	1
Sr Records Specialist	1	1	1	1	1	1
Records Specialist	1	1	1	1	1	1
Emergency Comm. Operator	8	8	8	8	8	8
Emergency Comm. Op. (P/T)	5	5	5	5	5	5
Staff Assistant (P/T)	1	1	1	1	1	1
Sr Code Enforcement Officer	1	1	1	1	1	1
<b>Total Personnel</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

Costs attributable to additional personnel:	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
<b>Total Cost</b>	<b>\$ -</b>				

Projected Expenditures:	2016	2017	2018	2019	2020
Personal Services	\$ 816,732	\$ 841,234	\$ 866,471	\$ 892,465	\$ 919,239
Operating Expenditures	140,501	143,311	146,177	149,101	152,083
Operating Capital	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 957,233</b>	<b>\$ 984,545</b>	<b>\$ 1,012,648</b>	<b>\$ 1,041,566</b>	<b>\$ 1,071,322</b>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Fire**  
**001-0322-422**

Position Roster:	2015	2016	2017	2018	2019	2020
Fire Chief	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Staff Assistant (P/T)	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Battalion Chief	3	3	3	3	3	3
Battalion Chief of Training	1	1	1	1	1	1
Fire Lieutenant	2	2	2	2	2	2
Fire Lieutenant/Paramedic	4	4	4	4	4	4
Firefighter/Paramedic	18	18	18	18	18	18
Firefighter/EMT	9	9	9	9	9	9
Total Personnel	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>

Costs attributable to additional personnel:	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

Projected Expenditures:	2016	2017	2018	2019	2020
Personal Services	\$ 4,053,837	\$ 4,175,452	\$ 4,300,716	\$ 4,429,737	\$ 4,562,629
Operating Expenditures	723,140	737,603	752,355	767,402	782,750
Operating Capital	8,000	10,000	10,000	10,000	10,000
Total Expenditures	<u>\$ 4,784,977</u>	<u>\$ 4,923,055</u>	<u>\$ 5,063,071</u>	<u>\$ 5,207,139</u>	<u>\$ 5,355,379</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Fire Prevention**  
**001-0324-424**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Fire Marshal	1	1	1	1	1	1
Sr. Fire Inspector	1	1	1	1	1	1
Fire Inspector	2	2	2	2	2	2
Fire Inspector (P/T)	-	-	-	-	-	-
Total Personnel	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 341,165	\$ 351,400	\$ 361,942	\$ 372,800	\$ 383,984
Operating Expenditures	49,736	50,731	51,746	52,781	53,837
Operating Capital	3,500	-	-	-	-
Total Expenditures	<u>\$ 394,401</u>	<u>\$ 402,131</u>	<u>\$ 413,688</u>	<u>\$ 425,581</u>	<u>\$ 437,821</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Public Works Administration**  
**001-0431-431**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Public Works Director	1	1	1	1	1	1
Senior Staff Assitant	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 209,148	\$ 215,422	\$ 221,885	\$ 228,542	\$ 235,398
Operating Expenditures	26,084	26,606	27,138	27,681	28,235
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 235,232</u>	<u>\$ 242,028</u>	<u>\$ 249,023</u>	<u>\$ 256,223</u>	<u>\$ 263,633</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Public Works - Streets/Sidewalks**  
**001-0432-432**

<u>Position Roster:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Public Works Crew Leader	1	1	1	1	1	1
Total Personnel	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

<u>Costs attributable to additional personnel:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal Services	\$ 94,501	\$ 97,336	\$ 100,256	\$ 103,264	\$ 106,362
Operating Expenditures	470,888	480,306	489,912	499,710	509,704
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 565,389</u>	<u>\$ 577,642</u>	<u>\$ 590,168</u>	<u>\$ 602,974</u>	<u>\$ 616,066</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Parks and Recreation**  
**001-0572-452**

Position Roster:	2015	2016	2017	2018	2019	2020
Parks & Recreation Director	1	1	1	1	1	1
Asst. Parks & Rec. Director	1	1	1	1	1	1
Parks & Facilities Supervisor	1	1	1	1	1	1
Grounds Maint. Crew Leader	2	2	2	2	2	2
Maintenance Specialist	9	10	10	10	10	10
Maintenance Assistant (P/T)	1	-	-	-	-	-
Irrigation Crew Leader	1	1	1	1	1	1
Special Events Assistant (P/T)	1	1	1	1	1	1
Recreation Specialist	1	-	-	-	-	-
Recreation Assistant (P/T)	4	4	4	4	4	4
Lead Recreation Assistant	1	1	1	1	1	1
Summer Camp Head Counselor (P/T)	1	1	1	1	1	1
Summer Camp Counselor (P/T)	5	5	5	5	5	5
Total	29	28	28	28	28	28

Costs attributable to additional personnel:	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

Projected Expenditures:	2016	2017	2018	2019	2020
Personal Services	\$ 1,085,564	\$ 1,118,131	\$ 1,151,675	\$ 1,186,225	\$ 1,221,812
Operating Expenditures	693,623	707,495	721,645	736,078	750,800
Operating Capital	19,135	-	10,000	-	10,000
Total Expenditures	\$ 1,798,322	\$ 1,825,626	\$ 1,883,320	\$ 1,922,303	\$ 1,982,612

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Facilities Maintenance**  
**001-0519-419**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Sr. Admin Assistant	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Facilities Maintenance Tech II	1	1	1	1	1	1
Facilities Maintenance Tech I	1	1	1	1	1	1
Total Personnel	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 235,362	\$ 242,423	\$ 249,696	\$ 257,187	\$ 264,903
Operating Expenditures	157,221	160,365	163,572	166,843	170,180
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 392,583</u>	<u>\$ 402,788</u>	<u>\$ 413,268</u>	<u>\$ 424,030</u>	<u>\$ 435,083</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Lake Mary Events Center**  
**001-0587-452**

Position Roster:	2015	2016	2017	2018	2019	2020
Recreation / Events Center Manager	1	1	1	1	1	1
Events Center Asst. Manager	1	1	1	1	1	1
Parks & Events Center Coordinator	1	1	1	1	1	1
Events Center Crew Leader	1	1	1	1	1	1
Events Center Specialist	1	1	1	1	1	1
Recreation Assistant (P/T)	2	2	2	2	2	2
Total	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

Costs attributable to additional personnel:	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

Projected Expenditures:	2016	2017	2018	2019	2020
Personal Services	\$ 322,008	\$ 331,668	\$ 341,618	\$ 351,867	\$ 362,423
Operating Expenditures	138,488	141,258	144,083	146,965	149,904
Operating Capital	4,900	-	-	-	-
Total Expenditures	<u>\$ 465,396</u>	<u>\$ 472,926</u>	<u>\$ 485,701</u>	<u>\$ 498,832</u>	<u>\$ 512,327</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Lake Mary Community Center**  
**001-0575-452**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Recreation Chief	1	1	1	1	1	1
Customer Service Representative	-	1	1	1	1	1
Recreation Assistant (P/T)	1	2	2	2	2	2
Total	<u>2</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 11,724	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	36	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ 11,760</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 128,380	\$ 132,231	\$ 136,198	\$ 140,284	\$ 144,493
Operating Expenditures	58,509	59,679	60,873	62,090	63,332
Operating Capital	-	2,500	-	2,500	-
Total Expenditures	<u>\$ 186,889</u>	<u>\$ 194,410</u>	<u>\$ 197,071</u>	<u>\$ 204,874</u>	<u>\$ 207,825</u>



**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Senior Center**  
**001-0591-452**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Sr. Programs Manager	1	1	1	1	1	1
Senior Center Assistant (P/T)	1	1	1	1	1	1
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 74,426	\$ 76,659	\$ 78,959	\$ 81,328	\$ 83,768
Operating Expenditures	31,371	31,998	32,638	33,291	33,957
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 105,797</u>	<u>\$ 108,657</u>	<u>\$ 111,597</u>	<u>\$ 114,619</u>	<u>\$ 117,725</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Tennis Center**  
**001-0595-452**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Full Time Employees	-	-	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	57,618	58,770	59,945	61,144	62,367
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 57,618</u>	<u>\$ 58,770</u>	<u>\$ 59,945</u>	<u>\$ 61,144</u>	<u>\$ 62,367</u>

**FIVE YEAR PROJECTIONS - SPECIAL REVENUE FUNDS**



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**City of Lake Mary, Florida**  
**Five Year Projections**  
**All Special Revenue Funds**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Operating Revenue	\$ 39,700	\$ 29,100	\$ 22,075	\$ 18,088	\$ 16,045
Interest	5,400	4,525	2,925	1,925	1,530
Carryforward Fund Balance	185,000	-	-	-	-
<b>Total Revenue</b>	<b>230,100</b>	<b>33,625</b>	<b>25,000</b>	<b>20,013</b>	<b>17,575</b>
<u>Operating Expenditures</u>					
Training Expenditures	23,000	15,000	15,000	15,000	15,000
DARE Program	5,000	7,000	3,250		
Operating Expenditures	75,100	13,362	13,629	13,902	14,180
Capital Outlays	218,500	69,010		295,000	
Donations					
<b>Total Expenditures</b>	<b>321,600</b>	<b>104,372</b>	<b>31,879</b>	<b>323,902</b>	<b>29,180</b>
Increase (Decrease) in Fund Balance	(91,500)	(70,747)	(6,879)	(303,889)	(11,605)
Fund Balance Beginning Of Year	515,850	424,350	353,603	346,724	42,835
<b>Fund Balance End of Year</b>	<b>\$ 424,350</b>	<b>\$ 353,603</b>	<b>\$ 346,724</b>	<b>\$ 42,835</b>	<b>\$ 31,230</b>

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Police 2nd Dollar Education and Training Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Police Education Revenue	\$ 7,000	\$ 7,750	\$ 7,900	\$ 8,000	\$ 8,000
Interest	500	870	800	740	740
Total Revenue	<u>7,500</u>	<u>8,620</u>	<u>8,700</u>	<u>8,740</u>	<u>8,740</u>
<u>Operating Expenditures</u>					
Training Expenditures	23,000	15,000	15,000	15,000	15,000
Total Expenditures	<u>23,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Increase (Decrease) in Fund Balance	(15,500)	(6,380)	(6,300)	(6,260)	(6,260)
Fund Balance Beginning Of Year	<u>95,777</u>	<u>80,277</u>	<u>73,897</u>	<u>67,597</u>	<u>61,337</u>
Fund Balance End of Year	<u>\$ 80,277</u>	<u>\$ 73,897</u>	<u>\$ 67,597</u>	<u>\$ 61,337</u>	<u>\$ 55,077</u>

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Law Enforcement Trust Fund - State**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Forfeitures	\$ -	\$ -	\$ -	\$ -	-
Interest	300	200	50	5	5
Total Revenue	300	200	50	5	5
<u>Operating Expenditures</u>					
DARE/FOCUS Program	5,000	7,000	3,250		
Capital	-	10,000	-	-	-
Total Expenditures	5,000	17,000	3,250	-	-
Increase (Decrease) in Fund Balance	(4,700)	(16,800)	(3,200)	5	5
Fund Balance Beginning Of Year	24,744	20,044	3,244	44	49
Fund Balance End of Year	\$ <u>20,044</u>	\$ <u>3,244</u>	\$ <u>44</u>	\$ <u>49</u>	\$ <u>54</u>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	K-9 Replacement

**Justification/Description/Location:**

Each K-9 has an expected service ability for about 7 years, although the K-9's are evaluated on a yearly basis for duty fitness. Our five year plan, we purchased one in 2013. Our oldest K-9 will need to be replaced in 2017.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	<input type="text"/>	.....	<input type="text"/>	.....	<input type="text"/>
Priority Group:	Service Maint.	<input type="text"/>	.....	<input type="text"/>	<input type="text"/>

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment			10,000			
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

LETF	<input type="text"/>	10,000				
	<input type="text"/>					
	<input type="text"/>					
<b>Total Funding Source</b>	\$ 0	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

34-40 Contractual Services	<input type="text"/>	3,000	3,000	3,200	3,200
52-10 Gen. Operating Supplies	<input type="text"/>	2,000	2,000	2,000	2,000
	<input type="text"/>				
		\$ 0	\$ 5,000	\$ 5,200	\$ 5,200

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Law Enforcement Trust Fund - Federal**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Forfeitures	\$ -	\$ -	\$ -	\$ -	-
Interest	250	70	75	80	85
Total Revenue	250	70	75	80	85
<u>Operating Expenditures</u>					
Operating Expenditures	62,000	-	-	-	-
Total Expenditures	62,000	-	-	-	-
Increase (Decrease) in Fund Balance	(61,750)	70	75	80	85
Fund Balance Beginning Of Year	71,090	9,340	9,410	9,485	9,565
Fund Balance End of Year	\$ <u>9,340</u>	\$ <u>9,410</u>	\$ <u>9,485</u>	\$ <u>9,565</u>	\$ <u>9,650</u>

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Police Impact Fees Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Impact Fees	\$ 8,000	\$ 6,000	\$ 3,000	\$ 1,500	\$ 750
Interest	1,500	1,550	100	100	100
Total Revenue	<u>9,500</u>	<u>7,550</u>	<u>3,100</u>	<u>1,600</u>	<u>850</u>
<u>Operating Expenditures</u>					
Capital Expenditures	12,500	-	-	-	-
Total Expenditures	<u>12,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Fund Balance	(3,000)	7,550	3,100	1,600	850
Fund Balance Beginning Of Year	<u>159,793</u>	<u>156,793</u>	<u>164,343</u>	<u>167,443</u>	<u>169,043</u>
Fund Balance End of Year	<u>\$ 156,793</u>	<u>\$ 164,343</u>	<u>\$ 167,443</u>	<u>\$ 169,043</u>	<u>\$ 169,893</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	AED for New Officer

**Justification/Description/Location:**  
 Purchase of one Automated External Defibrillator (AED) as required for assignment to new uniformed officer working regular patrol duties.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Higher Demand	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		12,500				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 12,500	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

Police Impact Fee	▼	12,500										
	▼											
	▼											
<b>Total Funding Source</b>	\$	0	\$	12,500	\$	0	\$	0	\$	0	\$	0
		In Balance										

**Annual Operating Costs:**

	▼									
	▼									
	▼									
	\$	0	\$	0	\$	0	\$	0	\$	0

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Fire Impact Fee Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Impact Fees	\$ 9,800	\$ 4,900	\$ 2,450	\$ 1,225	\$ 613
Interest	1,500	1,550	1,600	800	400
Total Revenue	11,300	6,450	4,050	2,025	1,013
<u>Capital Expenditures</u>					
Fire Prevention Robot	-	-	-	10,000	-
Total Expenditures	-	-	-	10,000	-
Increase (Decrease) in Fund Balance	11,300	6,450	4,050	(7,975)	1,013
Fund Balance Beginning Of Year	119,594	130,894	137,344	141,394	133,419
Fund Balance End of Year	\$ <u>130,894</u>	\$ <u>137,344</u>	\$ <u>141,394</u>	\$ <u>133,419</u>	\$ <u>134,432</u>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
324	Fire Prevention	Fire Prevention Educational Robot

**Justification/Description/Location:**

To provide an interactive learning tool for all ages that can be used at any public event such as Family Fun Day as well as the smaller or private ones at schools and daycares. The robot is able to provide fire/life safety education in a different and fun manner than our standard programs.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Mach. & Equip	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Higher Demand	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction							
Furniture							
Equipment						10,000	
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

Fire Impact Fee	▼					10,000	
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 0
		In Balance					

**Annual Operating Costs:**

52-90 Equipment Under \$1,000	▼					500	
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 500	\$ 0

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Public Works Impact Fees Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Impact Fees	\$ 1,400	\$ 700	\$ 350	\$ 175	\$ 88
Interest	300	200	200	200	200
Total Revenue	1,700	900	550	375	288
<u>Operating Expenditures</u>					
Capital Purchases	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Increase (Decrease) in Fund Balance	1,700	900	550	375	288
Fund Balance Beginning Of Year	18,366	20,066	20,966	21,516	21,891
Fund Balance End of Year	\$ 20,066	\$ 20,966	\$ 21,516	\$ 21,891	\$ 22,179

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Recreation Impact Fees Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Impact Fees	\$ 9,500	\$ 4,750	\$ 2,375	\$ 1,188	\$ 594
Interest	1,000	50	100	-	-
Carryforward Fund Balance	185,000	-	-	-	-
<b>Total Revenue</b>	<b>195,500</b>	<b>4,800</b>	<b>2,475</b>	<b>1,188</b>	<b>594</b>
<u>Capital Expenditures</u>					
Landscape Dump Trailer	6,000	-	-	-	-
Heritage Park	185,000	-	-	285,000	-
<b>Total Expenditures</b>	<b>191,000</b>	<b>-</b>	<b>-</b>	<b>285,000</b>	<b>-</b>
Increase (Decrease) in Fund Balance	4,500	4,800	2,475	(283,812)	594
Fund Balance Beginning Of Year	706	5,206	10,006	12,481	(271,331)
<b>Fund Balance End of Year</b>	<b>\$ 5,206</b>	<b>\$ 10,006</b>	<b>\$ 12,481</b>	<b>\$ (271,331)</b>	<b>\$ (270,737)</b>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks & Recreation	Landscape Dump Trailer

**Justification/Description/Location:**

Parks is requesting additional equipment - a landscape dump trailer. The equipment will make the loading and unloading of materials easier and more cost efficient needing less manpower and personnel would be required per load. In addition, this will make for a safer offload of heavy material typically lifted by hand. It is recommended for FY2016.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		6,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 6,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

Parks Impact Fee	▼	6,000				
	▼					
	▼					
<b>Total Funding Source</b>	\$	0	\$ 6,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼				
	▼				
	▼				
	\$	0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
572	Parks and Recreation	Heritage Park

**Justification/Description/Location:**

Projected development costs for Heritage Park as developed by the Heritage Park working group. 2016-Construction costs for sidewalks, benches, landscape and other infrastructure phase I. 2019 - Construction costs for Fountain and other associated infrastructure.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Higher Demand	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design	185,000				285,000	
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 185,000	\$ 0	\$ 0	\$ 0	\$ 285,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

Parks Impact Fee	▼	185,000		0	0	285,000	0
	▼						
	▼						
<b>Total Funding Source</b>		\$ 185,000	\$ 0	\$ 0	\$ 0	\$ 285,000	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Lake Mary Cemetery Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Cemetery Sales	\$ 4,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000
Interest	50	35	-	-	-
Total Revenue	<u>4,050</u>	<u>5,035</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
<u>Operating Expenditures</u>					
Cemetery Operations	13,100	13,362	13,629	13,902	14,180
Capital Outlay	15,000	-	-	-	-
Total Expenditures	<u>28,100</u>	<u>13,362</u>	<u>13,629</u>	<u>13,902</u>	<u>14,180</u>
Increase (Decrease) in Fund Balance	(24,050)	(8,327)	(7,629)	(7,902)	(8,180)
Fund Balance Beginning Of Year	<u>25,780</u>	<u>1,730</u>	<u>(6,597)</u>	<u>(14,226)</u>	<u>(22,128)</u>
Fund Balance End of Year	<u>\$ 1,730</u>	<u>\$ (6,597)</u>	<u>\$ (14,226)</u>	<u>\$ (22,128)</u>	<u>\$ (30,308)</u>

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks & Recreation	Cemetery Entrance Arches

**Justification/Description/Location:**

Two arches for the two driveways into the Cemetery to serve as identification/entry features to match the exiting black fencing. This will also complement and match similar features at the proposed Heritage Park.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		15,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

Cemetery Fund	▼	15,000				
	▼					
	▼					
<b>Total Funding Source</b>	\$	0	\$ 15,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼				
	▼				
	▼				
	\$	0	\$ 0	\$ 0	\$ 0



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**FIVE YEAR PROJECTIONS - DEBT SERVICE FUND**



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**City of Lake Mary, Florida**  
**Five Year Projections**  
**Debt Service Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Transfers in - General Fund	\$ 336,928	\$ 335,807	\$ 335,565	\$ 335,177	334,648
<b>Total Revenue</b>	<b>336,928</b>	<b>335,807</b>	<b>335,565</b>	<b>335,177</b>	<b>334,648</b>
<u>Operating Expenditures</u>					
Principal					
PIRRN Series 2012	247,000	254,000	259,000	265,000	271,000
PIRB Refunding Series 2007 B	285,000	-	-	-	
Interest					
PIRRN Series 2012	85,904	79,867	73,686	67,372	60,913
PIRB Refunding Series 2007 B	5,679	-	-	-	
<b>Total Expenditures</b>	<b>623,583</b>	<b>333,867</b>	<b>332,686</b>	<b>332,372</b>	<b>331,913</b>
Increase (Decrease) in					
Fund Balance	(286,655)	1,940	2,879	2,805	2,735
Fund Balance Beginning					
Of Year	582,121	295,466	297,405	300,284	303,089
<b>Fund Balance End of Year</b>	<b>\$ 295,466</b>	<b>\$ 297,405</b>	<b>\$ 300,284</b>	<b>\$ 303,089</b>	<b>\$ 305,824</b>
Debt Service Payments Due:	10/1/2016	10/1/2017	10/1/2018	10/1/2019	10/1/2020
Series 2012 Principal	\$ 254,000	\$ 259,000	265,000	271,000	277,000
Series 2007 B Principal	-	-	-	-	
Series 2012 Interest	41,464	38,403	35,282	32,089	28,824
Series 2007 B Interest	-	-	-	-	
	<b>\$ 295,464</b>	<b>\$ 297,403</b>	<b>\$ 300,282</b>	<b>\$ 303,089</b>	<b>\$ 305,824</b>

Series 2012 - Refunding Events Center Notes mature 10/1/2027

Series 2007 B - Refunding 1996 Public Improvement Bonds mature 10/1/2015



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**FIVE YEAR PROJECTIONS - CAPITAL PROJECT FUNDS**

**City of Lake Mary, Florida**  
**Five Year Projections**  
**All Capital Projects Funds**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue and Other Sources:</u>					
Interest Revenues	\$ 6,000	\$ 1,000	\$ 5,000	\$ 2,000	\$ 500
Grants	78,312	-	1,100,000	-	-
Intergovernmental Revenue	843,570	868,877	3,544,943	921,792	949,446
Transfers In	760,000	800,000	1,905,000	967,000	932,000
Carry Forward Balance	931,065	-	-	-	-
<b>Total Sources</b>	<u>2,618,947</u>	<u>1,669,877</u>	<u>6,554,943</u>	<u>1,890,792</u>	<u>1,881,946</u>
<u>Expenditures</u>					
Capital Projects	<u>2,978,895</u>	<u>1,299,650</u>	<u>6,701,450</u>	<u>2,105,425</u>	<u>2,082,370</u>
<b>Total Expenditures</b>	<u>2,978,895</u>	<u>1,299,650</u>	<u>6,701,450</u>	<u>2,105,425</u>	<u>2,082,370</u>
Increase (Decrease) in					
Fund Balance	(359,948)	370,227	(146,507)	(214,633)	(200,424)
Fund Balance Beginning of Year	<u>731,285</u>	<u>371,337</u>	<u>741,564</u>	<u>595,057</u>	<u>380,424</u>
Fund Balance End of Year	<u>\$ 371,337</u>	<u>\$ 741,564</u>	<u>\$ 595,057</u>	<u>\$ 380,424</u>	<u>\$ 180,000</u>

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Capital Projects Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue and Other Sources:</u>					
Grants	\$ 78,312	\$ -	\$ 1,100,000	\$ -	\$ -
Transfers In	760,000	800,000	1,905,000	967,000	932,000
Carry Forward Balance	931,065	-	-	-	-
Total Sources	<u>1,769,377</u>	<u>800,000</u>	<u>3,005,000</u>	<u>967,000</u>	<u>932,000</u>
<u>Expenditures</u>					
Capital Projects	<u>1,693,895</u>	<u>799,650</u>	<u>3,051,450</u>	<u>955,425</u>	<u>932,370</u>
Total Expenditures	<u>1,693,895</u>	<u>799,650</u>	<u>3,051,450</u>	<u>955,425</u>	<u>932,370</u>
Increase (Decrease) in					
Fund Balance	75,482	350	(46,450)	11,575	(370)
Fund Balance Beginning of Year	<u>130,035</u>	<u>205,517</u>	<u>205,867</u>	<u>159,417</u>	<u>170,992</u>
Fund Balance End of Year	<u>\$ 205,517</u>	<u>\$ 205,867</u>	<u>\$ 159,417</u>	<u>\$ 170,992</u>	<u>\$ 170,622</u>

**City of Lake Mary, Florida**  
**5 Year Projections**  
**Capital Projects Summary**

	<b>2015 Carry forward</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>General Government</b>						
Crystal Lake Avenue Beautification	\$ 107,975	\$ -	\$ -	\$ -	\$ -	\$ -
Sunrail Enhancements	107,407	-	-	-	-	-
Signal and Beautification at Wilbur & Country Club	243,183	-	-	-	-	-
ERP Software Upgrade	-	-	-	134,000	-	-
Computer Replacement	-	20,000	21,500	23,000	24,500	26,000
Microsoft Enterprise Agreement	-	-	57,000	57,000	57,000	32,345
Network Upgrade & Development	-	24,700	15,000	15,000	15,000	15,000
subtotal	<u>458,565</u>	<u>44,700</u>	<u>93,500</u>	<u>229,000</u>	<u>96,500</u>	<u>73,345</u>
<b>Police</b>						
Laptop Computer Replacement	-	20,800	21,450	22,100	22,425	23,025
Radio Replacement	-	7,200	22,200	-	23,400	-
In-Car Camera Replacement	-	-	10,000	10,500	10,500	-
subtotal	<u>-</u>	<u>28,000</u>	<u>53,650</u>	<u>32,600</u>	<u>56,325</u>	<u>23,025</u>
<b>Fire</b>						
Grant Matching	-	13,000	13,500	13,000	13,000	13,000
Hose and Appliance Replacement	-	25,000	25,000	-	-	-
Records Management System (RMS)	-	18,735	-	-	12,100	-
Wireless Routers for Emergency Response Vehicles	-	12,600	-	-	-	-
Thermal Imaging Camera	-	11,000	-	-	-	-
SCBA Replacements	-	150,000	-	-	-	-
Grill Roofs	-	-	-	7,350	-	-
MDT Replacement	-	-	-	12,000	12,000	-
Personal Protection Equipment Replacement	-	-	-	-	120,000	-
Mobile Eyes Inspection Software	-	17,545	-	-	-	-
subtotal	<u>-</u>	<u>247,880</u>	<u>38,500</u>	<u>32,350</u>	<u>157,100</u>	<u>13,000</u>
<b>PW: Streets &amp; Sidewalks</b>						
Street Resurfacing	-	180,000	-	1,300,000	100,000	600,000
Parking Lot Rehabilitation	-	20,000	20,000	20,000	20,000	20,000
City Hall Parking Lot Concrete Replacement	-	-	175,000	-	-	-
Community Center Parking Lot	50,000	-	-	-	-	-
Forestry Bucket Truck	-	-	165,000	-	-	-
Emma Oaks Trail Sidewalk	100,000	-	-	-	-	-
LMB Sewer/Palmetto Turn Lane	171,000	-	-	-	-	-
Sidewalk/Curb Replacement	-	50,000	50,000	50,000	50,000	50,000
Street Lighting Additions	14,000	20,000	10,000	10,000	10,000	10,000
subtotal	<u>335,000</u>	<u>270,000</u>	<u>420,000</u>	<u>1,380,000</u>	<u>180,000</u>	<u>680,000</u>

**City of Lake Mary, Florida**  
**5 Year Projections**  
**Capital Projects Summary**

	<u>2015 Carry forward</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<b>Parks &amp; Recreation and Facilities Maintenance</b>						
City Hall Capital Maintenance	-	-	-	85,000	-	100,000
Events Center Capital Maintenance	-	-	8,000	60,000	160,000	21,000
Employee Wellness Center Capital Maintenance	-	-	-	10,500	-	-
Frank Evans Museum Capital Maintenance	-	-	28,000	-	10,000	10,000
Community Center Capital Maintenance	-	-	-	-	60,000	-
Municipal Center Complex Capital Maintenance	-	36,000	30,000	50,000	-	-
Parks Maintenance Building Capital Maintenance	-	-	-	6,500	15,000	-
Police Department Capital Maintenance	-	38,000	78,000	15,000	100,000	-
Sports Complex Capital Maintenance	-	48,250	33,000	33,500	32,000	-
Station #33 Capital Maintenance	-	50,000	7,000	-	15,000	-
Tennis Center Capital Maintenance	-	-	-	11,000	73,500	12,000
Miscellaneous Parks Capital Maintenance	-	-	10,000	6,000	-	-
Central Park Improvements	137,500	-	-	1,100,000	-	-
subtotal	<u>137,500</u>	<u>172,250</u>	<u>194,000</u>	<u>1,377,500</u>	<u>465,500</u>	<u>143,000</u>
<b>Total Capital Projects Fund</b>	<b>\$ <u>931,065</u></b>	<b>\$ <u>762,830</u></b>	<b>\$ <u>799,650</u></b>	<b>\$ <u>3,051,450</u></b>	<b>\$ <u>955,425</u></b>	<b>\$ <u>932,370</u></b>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	Crystal Lake Avenue Beautification

**Justification/Description/Location:**

These funds are for lighting and landscaping along Crystal Lake Avenue.. This is a proposed 6 foot wide (4 inch thick) sidewalk at 950 feet in length and covers an area of approximately 633 SY. It will connect the Station House Apartments with Country Club Road and afford additional access to the west side of the downtown area.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	CIE/Comp. Plan	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction		107,975					
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ 107,975	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	107,975					
	▼						
	▼						
<b>Total Funding Source</b>		\$ 107,975	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$	0	\$ 0	\$ 0	\$ 0
		In Balance	In Balance	In Balance	In Balance

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	SunRail Enhancements

**Justification/Description/Location:**

FTA/FDOT approved the City's request for Phase II Enhancements to the SunRail Station for a total project cost of \$369,238. The Enhancements program operates on an 80/20 split, with the City providing 20% of the total project cost. The City is required to provide \$92,310 to have access to FDOT's 80% match of \$276,928. The breakdown of project costs are as follows (by order of cost): 1) Palmetto St. Traffic Signal, \$200,000 **(completed)**; 2) Palmetto St. Sidewalk **(not completed)**; PD/Lakeview Ave. Sidewalk, and Country Club Rd. Pedestrian Improvements **(completed)**, \$144,238; and 3) SunRail Entry Feature Sign, \$25,000 **(not completed)**. The City has received a contract extension from FTA/FDOT thru 12/31/15.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	Higher Demand	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land	107,407					
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ <u>107,407</u>	\$ <u>0</u>				

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	29,095				
Grant	▼	78,312				
	▼					
<b>Total Funding Source</b>	\$	\$ <u>107,407</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼					
▼					
▼					
\$	\$ <u>0</u>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	Signal & Beautification at Wilbur & Country Club

**Justification/Description/Location:**

The City plans to install a traffic signal at the intersection of Wilbur and Country Club. The City has initiated the traffic warrant study in addition to an overall downtown traffic study given the surrounding TOD development activity. It is estimated that the signal will cost \$200,000. Additional funding will provide landscaping and hardscapes.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	CIE/Comp. Plan	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction		243,183					
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>		\$ 243,183	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	243,183					
	▼						
	▼						
<b>Total Funding Source</b>		\$ 243,183	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

▼						
▼						
▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance				

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
213	Finance	ERP Software Upgrade/Replacement

**Justification/Description/Location:**

Since 1992 the City has been utilizing the same software for major operating purposes including, Utility Billing, Accounting, Payroll, Business Licenses, and Building Permits. While there are annual updates and the software is still functional the vendor is moving toward a web based platform and will not support the older version indefinitely. A newer software version is more user friendly, windows and web compatible.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....	Productivity	.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous				320,000		
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 320,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼			134,000		
W & S Revenue	▼			186,000		
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 320,000	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Computer Replacement

**Justification/Description/Location:**

Funding to replace computers as needed by various departments. The IT staff will determine along with each department when there is a need to purchase a replacement computer. Approximately 20 desktop computers are replaced annually. Currently, we have 15 computers which are at end of life and need to be replaced. IS staff will replace approximately 20 monitors this year. The new monitors will be larger to help with the growing amount of programs open at one time and assist City staff to work more effectively.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		20,000	21,500	23,000	24,500	26,000
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 20,000	\$ 21,500	\$ 23,000	\$ 24,500	\$ 26,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	20,000	21,500	23,000	24,500	26,000	
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 20,000	\$ 21,500	\$ 23,000	\$ 24,500	\$ 26,000
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Microsoft Enterprise Agreement

**Justification/Description/Location:**

Currently, the City is running multiple versions of operating systems and office products. The new agreement would entitle the City to access all upgrades so that the City may standardize all Microsoft products to a single level through the organization. The City needs approximately 183 license to update our software needs. The Software Assurance Benefits of an Enterprise Agreement include simplified license and compliance tracking, flexibility to upgrade to newer versions of products, simplified budgetary planning, and unlimited web support for all servers. The agreement will also give end-users access to training for Windows 8.1 and new versions of Microsoft Office. With the agreement we will be able to upgrade older computers with newer software. This will benefit the City in not having to purchase additional computers out of the normal purchase plan.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Service Maint. ▼	.....	Productivity ▼	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			57,000	57,000	57,000	32,345
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 57,000	\$ 57,000	\$ 57,000	\$ 32,345

**Funding Source (note: total should equal capital cost above):**

General Fund ▼		57,000	57,000	57,000	32,345	
▼						
▼						
<b>Total Funding Source</b>	\$ 0	\$ 0	\$ 57,000	\$ 57,000	\$ 57,000	\$ 32,345
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Network Upgrade & Development

**Justification/Description/Location:**

The email server will be reaching end of life in FY 2016. It is imperative to keep support on the email server to ensure limited down time. The IS staff is going to replace the email server in FY 2016 and upgrade the email software from Exchange 2010 to Exchange 2016.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Mach. & Equip	▼	.....		▼	.....		▼
<b>Priority Group:</b>	Service Maint.	▼	.....	Productivity	▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		24,700	15,000	15,000	15,000	15,000
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ <u>0</u>	\$ <u>24,700</u>	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	24,700	15,000	15,000	15,000	15,000
	▼					
	▼					
<b>Total Funding Source</b>		\$ <u>0</u>	\$ <u>24,700</u>	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ <u>0</u>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Laptop Computer Replacement

**Justification/Description/Location:**

Replace twelve (12) laptop Computers which will replace the oldest or unusable units. Two of the laptops being replaced are the motorcycle cop's laptops. These laptops are going to be replaced with ruggedized laptops. The officers use the computers for report writing and traffic crash reporting. Additionally the computers will be used to conduct record checks on vehicles, persons, articles, and criminal histories while in the field. Officers are now dispatched on their computers and watch information as it unfolds on other jurisdiction cases that may affect our response. The replacement plan will keep laptops at optimal working performance and was coordinated with the Information Systems Department.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		20,800	21,450	22,100	22,425	23,025
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 20,800	\$ 21,450	\$ 22,100	\$ 22,425	\$ 23,025

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	20,800	21,450	22,100	22,425	23,025	
	▼						
	▼						
<b>Total Funding Source</b>	\$	\$ 0	\$ 20,800	\$ 21,450	\$ 22,100	\$ 22,425	\$ 23,025
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Radio Replacement

**Justification/Description/Location:**

Replace one (1) in FY16 and three (3) mobile radios in FY17 and FY19 due to the age of radios. Older radios decline due to age, heat, and normal wear and tear. The mobile radio is the lifeline for patrol officers during patrol duties. Radios cost \$3,600 each, plus installation.

Replace one (1) in FY16 and three (3) portable radios in FY17 and FY19 due to age of radios. Older radios may be used by reserve units or other established needs until no longer operational. Radios cost \$3,600 each. Annual Cost for County maintenance per radio per year is \$60 dollars.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		7,200	22,200		23,400	
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 7,200	\$ 22,200	\$ 0	\$ 23,400	\$ 0

**Funding Source** (note: total should equal capital cost above):

General Fund	▼	7,200	22,200	23,400		
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 7,200	\$ 22,200	\$ 0	\$ 23,400
		In Balance				

**Annual Operating Costs:**

34-40 Contractual Services	▼	300	900	0	900	0
	▼					
	▼					
		\$ 300	\$ 900	\$ 0	\$ 900	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	In-Car Camera Replacement

**Justification/Description/Location:**

Two (2) cameras each fiscal year until FY 2019. These cameras will replace the older cameras in the marked vehicles, especially pushed vehicles (vehicles being kept longer than expected), or vehicles in which the camera can no longer be repaired. The cameras are used in DUI enforcement, vehicle stops, and contact with the public. The courts look favorably on the use of the video for trial. This replacement plan will keep cameras in good working order and prevent lack of video due to repair problems. This will also allow for a phase out of different brands of cameras which are no longer being supported by the contracted companies.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment			10,000	10,500	10,500	
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 10,000	\$ 10,500	\$ 10,500	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	0	10,000	10,500	10,500	0
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 10,000	\$ 10,500	\$ 10,500	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322/324	Fire/Fire Prevention	Grant Matching

**Justification/Description/Location:**

Florida State EMS - a 25% match to secure 75% from the State. This is an annual reoccurring expense as we expect to request Grant money each year.

Federal Fire-Act - a 5% match to secure 95% from the Federal Government. This is an annual recurring expense as we expect to request Grant money each year.

Federal FIRE ACT Grant Funding - a 5% match to secure 95% funding from the Federal Government. The proposed grant is to purchase smoke detectors and batteries for the Smoke Detector Program that provides these life safety devices for low income, hearing and visually impaired residents as well as replacements for our senior citizen and special needs community.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment	0	13,000	13,500	13,000	13,000	13,000
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	<b>\$ 0</b>	<b>\$ 13,000</b>	<b>\$ 13,500</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	13,000	13,500	13,000	13,000	13,000
	▼					
	▼					
<b>Total Funding Source</b>	<b>\$</b>	<b>0</b>	<b>\$ 13,000</b>	<b>\$ 13,500</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		<b>\$ 0</b>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Hose and Appliance Replacement

**Justification/Description/Location:**

Request funding for replacement of fire hose and appliances (nozzles etc). We have several thousand feet of fire hose as well as appliances on all of our fire apparatus that are in need of replacement. The hose and additional appliances have exceeded there service life. According to the National Fire Protection Agency (NFPA) 1962, 1963 and 1964 , it is recommended that the front line life of fire hose and appliances is 10 years. Request is to replace existing hose and remove old hose from service to ensure compliance with nationally recognized standards, ensure safety to firefighting personnel and enhance fire protection.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Productivity	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		25,000	25,000			
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	25,000	25,000			
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Records Management System (RMS)

**Justification/Description/Location:**  
 Request to replace our current record management system (RMS) to a new provider (ImageTrend). This upgrade would improve documentation on Fire and EMS incidents. This RMS is cloud based requiring no additional servers and minimal IT support. Additionally, the RMS would allow us to create reports without the need of an inhouse systems programmer. The new RMS will enhance our ability to manage additional information such as medical reports, improve our quality assurance process, and manage internal inventories (medical supplies). ImageTrend is currently utilized by SCFD and several of the municipalities within the County. This system will seamlessly interface with our current EMS billing system to ensure expedited billing. First year initial setup fee is \$7,180 with a \$3,680 maintenance fee every year after. Computer tablets (5) will be needed to be used in conjunction with new software to collect and receive information while at primarily medical incidents. These tablets would enhance service delivery on EMS calls and potentially improve EMS billing via wireless capabilities. The tablets will be replaced every three years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous		18,735			12,100	
Contingency						
<b>Total</b>	\$ <u>0</u>	\$ <u>18,735</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>12,100</u>	\$ <u>0</u>

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	18,735			12,100	
	▼					
	▼					
<b>Total Funding Source</b>		\$ <u>0</u>	\$ <u>18,735</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>12,100</u>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

46-10 Maintenance Contracts	▼		3,680	3,680	3,680	3,680
	▼					
	▼					
		\$ <u>0</u>	\$ <u>3,680</u>	\$ <u>3,680</u>	\$ <u>3,680</u>	\$ <u>3,680</u>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Wireless Routers for Emergency Response Vehicles

**Justification/Description/Location:**

Request funding for seven wireless routers, with software and antennas, for emergency response vehicles. These routers would replace Mifi's currently being utilized in the vehicles. The use of these routers would improve our current capabilities of receiving critical data during emergency responses and would enhance our service delivery. This equipment is necessary for receiving and the transmission of critical information via our mobile data terminals to Seminole County's CAD and communications system.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....		▼	.....		▼
Priority Group:	Productivity	▼	.....		▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		12,600				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 12,600	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	12,600					
	▼						
	▼						
<b>Total Funding Source</b>	\$	0	\$ 12,600	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
	\$	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Thermal Imaging Camera

**Justification/Description/Location:**

Request to replace outdated equipment. We currently have T.I.C's that have met thier life expectancy for these high-tech "Life Saving" pieces of equipment. Due to T.I.C's being exposed to extreme heat, hazardous environments and due to technological advances in the industry, the Fire Department adopted a ten year "Service Life" replacement program. The Department will have a total of five T.I.C's, one on each front line Apparatus and one on the Command vehicle at the end of the initial program purchase in 2016. The 10 year service life program will restart in 2022 and continue for five years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		11,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 11,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	11,000	0			
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 11,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼		0	0	0	
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	SCBA Replacement

**Justification/Description/Location:**

Request funding for replacement of outdated equipment. We have 21 SCBAs which are NFPA 2002 compliant. New compliance standards were released in 2013. SCBAs are a critical component of our life safety protective equipment which are exposed to extreme heat and hazardous environments. These units will be 14 years old and in need of replacement due to their age, cost of repair and availability of parts which are becoming increasingly more difficult to locate. Recommended replacement is normally 10 years due to technology upgrades and improvements. Replacing all SCBAs at once ensures that our personnel are familiar with the equipment regardless of which apparatus they are assigned to and ensures interoperability amongst all the LMF units including countywide first response units.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		150,000				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	150,000				
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼				
	▼				
	▼				
		\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Grill Roofs

**Justification/Description/Location:**

Currently the outdoor grilling areas at both Stations 33 and 37 are exposed to the weather. We propose covering the areas with metal roofing. This will protect the metal surfaces of the grills while providing shelter for our personnel.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	<input type="text"/>	.....	<input type="text"/>	.....	<input type="text"/>
Priority Group:	<input type="text"/>	.....	<input type="text"/>	.....	<input type="text"/>

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction				7,350		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 7,350	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	<input type="text"/>	7,350				
	<input type="text"/>					
	<input type="text"/>					
<b>Total Funding Source</b>	\$ 0	\$ 0	\$ 0	\$ 7,350	\$ 0	\$ 0
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	<input type="text"/>					
	<input type="text"/>					
	<input type="text"/>					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	MDT Replacement

**Justification/Description/Location:**

Mobile Data Terminals (MDTs) are used in the Apparatus and Units to receive Dispatch information and alarm updates while enroute to calls. These units are to replace units that are 5 years old. We are scheduling the replacements over a 2 year period with 3 units purchased each year.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Productivity	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment				12,000	12,000	
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 12,000	\$ 12,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼		12,000	12,000		
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 0	\$ 12,000	\$ 12,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	Personal Protection Equipment Replacement

**Justification/Description/Location:**

Request funding for replacement of personal protection equipment (PPE). In agreement with NFPA 1851, we are in need of replacing 40 sets of firefighting ensembles (Helmet, boots, coat, pants, suspenders and hood) by 2019. The current gear has approached the recommended replacement age and will be put in reserve status once the new gear is purchased. This request is for full-funding of gear to provide LMFD firefighters with best personal protection and ensure we are in compliance with most up to date safety standards.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Productivity	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment					120,000	
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 120,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼				120,000		
	▼						
	▼						
<b>Total Funding Source</b>	\$	0	\$ 0	\$ 0	\$ 0	\$ 120,000	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
324	Fire Prevention	Mobile Eyes Inspection Software

**Justification/Description/Location:**  
 The purchase of this software will allow the fire prevention division to go paperless with annual inspections. Used in conjunction with the requested hardware, the inspectors will be able to use the tablets to enter the information as they conduct the inspection in the field. Reports can be emailed to the businesses, eliminating the need for paper reports. This program will allow for better reporting and tracking capabilities along with improved productivity and follow up. The program also has an easy to use pre-fire plan drawing program and a component that allows Emergency Operations to have up-to-date information for all the buildings. All this information is available to them through their computers and will assist for them in pre-fire planning as well as on-scene. The hardware/tablets will be used in conjunction with the Mobile Eyes Inspection Software and will be used for both the annual maintenance/fire safety field inspections of commercial structures within the City and also as the desktop computers. Two devices will replace existing/outdated hardware and two devices will be new. The purchase of these tablets will fully equip all members of the Fire Prevention Division and will also serve to replace current desktop devices.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Mach. & Equip	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Productivity	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment		17,545				
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 17,545	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	17,545				
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ 0	\$ 17,545	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

34-40 Contractual Services	▼		4,714	4,714	4,714	4,714
	▼					
	▼					
	\$	\$ 0	\$ 4,714	\$ 4,714	\$ 4,714	\$ 4,714

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Street Resurfacing

**Justification/Description/Location:**

Reconstruction, milling and resurfacing of asphalt streets to insure that they are maintained in a safe and structurally sound condition. FY 2016: Eagle Creek, Bush Hill Ct, Cardinal Oaks Ph 2, Main Rd, Hills of Lake Mary, Mohegan Blvd, a portion of Timacuan Blvd, 7th, 8th, 9th, Park Pl., and Seminole Ave. Paving is performed every other year as we have found there to be a significant cost savings when bidding a larger scope of work. Pavement network inspections by a consulting engineer are scheduled every four years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction			1,665,000	200,000	1,500,000	200,000	1,550,000
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>	\$	0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000

**Funding Source (note: total should equal capital cost above):**

Stormwater Fee	▼		200,000	200,000	200,000	100,000	100,000
One-Cent Sales Tax	▼		1,285,000				850,000
General Fund	▼		180,000		1,300,000	100,000	600,000
<b>Total Funding Source</b>	\$	0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000
		In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼							
▼							
▼							
	\$	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Parking Lot Rehabilitation

**Justification/Description/Location:**

Parking lot rehabilitation consisting of seal coating and restriping of asphalt parking areas at City Facilities. This ongoing rehabilitation will help extend the life of the asphalt through preventive maintenance. The appearance of our City facilities will be safer, cleaner and more appealing to the public.

FY 2016 - Community Center, Events Center  
 FY 2017 - City Hall, Liberty Park, Public Works/Wtp,  
 FY 2018 Seminole Ave, Lakeview Ave., Trail Head  
 FY 2019 - Historical Museum, Police Dept., FD #33,  
 FY 2020 - Parks/Tennis, Wallace Ct

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Buildings	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
	Land						
Design							
Construction			20,000	20,000	20,000	20,000	20,000
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
<b>Total</b>	\$	0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼		20,000	20,000	20,000	20,000	20,000
	▼						
	▼						
<b>Total Funding Source</b>	\$	0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$	0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	City Hall Parking Lot Concrete Replacement

**Justification/Description/Location:**  
 Remove and replace approximately 25,700 square yards of concrete parking lot and restripe parking spaces. This will bring the parking lot back to a smooth and safe condition.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction			175,000			
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 175,000	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	175,000				
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 175,000	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Community Center Parking Lot

**Justification/Description/Location:**

The new Community Center on Wilbur Avenue includes only 21 on-site parking spaces. A new 42 space parking lot was designed for the undeveloped parcel adjacent to the Community Building. Construction has begun. Expected substantial completion is 9/29/2015. A portion of this project will be carryforward into FY 2016.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	50,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund ▼	50,000					
▼						
▼						
<b>Total Funding Source</b>	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Forestry Bucket Truck

**Justification/Description/Location:**

This truck would be used to safely and properly trim trees around light poles and raise the canopy along city roads. The truck will also be used to remove dead or diseased trees from city right-of-ways. This truck is specifically built for tree trimming and removal and has a working height of 60 ft. and a reach of 44 ft. The truck bed is used for storage of chipped foliage and has a tipping mechanism. The truck will also tow the city's wood chipper to the job site. The City is currently contracting out tree removal services at approximately \$30,000/year. This vehicle should last at least 10 years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Vehicle			
Priority Group:	Service Maint.			

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle			165,000			
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 165,000	\$ 0	\$ 0	\$ 0

**Funding Source** (note: total should equal capital cost above):

General Fund	165,000
<b>Total Funding Source</b>	\$ 165,000
	In Balance

**Annual Operating Costs:**

	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Emma Oaks Trail Sidewalk

**Justification/Description/Location:**

As part of the 2014 Seminole County agreement for the jurisdictional transfer of Emma Oaks Trail to the City of Lake Mary the City is to construct a sidewalk along Emma Oaks Trail. The project was delayed in 2014 and 2015 do to Duke Energy transmission construction work in the vicinity of the proposed sidewalk. This sidewalk work was fully funded by Seminole County.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	100,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	100,000					
	▼						
	▼						
<b>Total Funding Source</b>		\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432/435	Water/Wastewater	LMB Sewer & Palmetto Turn Lane

**Justification/Description/Location:**

In order to provide sanitary sewer service to the area just east of the new SunRail commuter station and also to provide safer transportation to and from the station the subject project was designed. The project includes the construction of 2,900 linear feet of 8" sanitary sewer main along Lake Mary Boulevard from Palmetto Street to High Street and 550 linear feet of 4" force main along Palmetto Street. The project also includes a new duplex lift station to be located at the northwest corner of Palmetto and **Lake Mary Boulevard adjacent to a new right-hand turn lane to be constructed on Palmetto.**

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

Category	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	958,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	<b>\$ 958,000</b>	<b>\$ 0</b>				

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	171,000					
W & S Revenue	▼	677,000					
Sewer Impact Fee	▼	110,000					
<b>Total Funding Source</b>	<b>\$</b>	<b>958,000</b>	<b>\$ 0</b>				
		In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		<b>\$ 0</b>				

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Sidewalk/Curb Replacement

**Justification/Description/Location:**

Replacement of existing sidewalks, concrete aprons, and concrete curbing damaged from tree growth and water and sewer line repairs. The budget is for 2,000 linear feet of concrete sidewalk per year (\$40,000) plus apron and curbing work (\$10,000). Sidewalks are evaluated for pedestrian safety on a continual basis.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....	.....
Priority Group:	Service Maint. ▼	.....	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

**Funding Source (note: total should equal capital cost above):**

General Fund ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
<b>Total Funding Source</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Street Lighting Additions

**Justification/Description/Location:**  
 Street lighting additions as required to meet public safety requests and needs, and as verified by the Police Department.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	14,000	20,000	10,000	10,000	10,000	10,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 14,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	14,000	20,000	10,000	10,000	10,000	10,000
	▼						
	▼						
<b>Total Funding Source</b>		\$ 14,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	City Hall Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2018 - Carpet \$35,000; Interior Paint \$15,000; Wallcovering \$35,000  
2020 - Roofing \$100,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						100,000
Furniture						
Equipment						
Vehicle						
Miscellaneous				85,000		
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 85,000	\$ 0	\$ 100,000

**Funding Source** (note: total should equal capital cost above):

General Fund	▼					
	▼			85,000		100,000
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 0	\$ 85,000	\$ 100,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
587	Events Center	Events Center Capital Maintenance Plan

**Justification/Description/Location:**

Budget consideration for the next five (5) years:  
 2017 – Upgrade to LED lighting \$8,000  
 2018 – Replace Interior Wall Coverings \$30,000; Replace Trellis \$30,000  
 2019 - Replace Carpet \$35,000; Interior Paint \$10,000; Exterior Paint \$15,000; Roof Replacement \$100,000  
 2020 – Replace banquet chairs - \$21,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	▼	.....	▼	.....	▼	.....
Priority Group:		▼	.....	▼	.....	▼	.....

**Capital Costs:**

Category	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment			8,000			21,000
Vehicle						
Miscellaneous				60,000	160,000	
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 8,000	\$ 60,000	\$ 160,000	\$ 21,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼		8,000	60,000	160,000	21,000
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 8,000	\$ 60,000	\$ 160,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Employee Wellness Center Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

1. 2018 - HVAC \$4,500; Roof Replacement \$6,000

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**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction				6,000		
Furniture						
Equipment				4,500		
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 10,500	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼					
	▼			10,500		
	▼					
<b>Total Funding Source</b>	\$	0	0	0	10,500	0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	0	0	0	0	0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Frank Evans Museum Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2017 - Const./Ext. Paint \$23,000; Interior Paint \$5,000  
 2019 - Flooring \$10,000  
 2020 - Roof Paint \$10,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			28,000		10,000	10,000
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 28,000	\$ 0	\$ 10,000	\$ 10,000

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	28,000		10,000	10,000		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 28,000	\$ 0	\$ 10,000	\$ 10,000
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
575	Community Center	Community Center Capital Maintenance Plan

**Justification/Description/Location:**

The Community Center was built in 2001 and was renovated in 2014. The roofing is original and the average life of this type of asphalt shingle roofing is approximately 20 years with proper maintenance. It is recommended it be assessed for replacement in 2019.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous					60,000	
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	
	▼	60,000
	▼	
<b>Total Funding Source</b>	\$	\$ 60,000
	In Balance	In Balance

**Annual Operating Costs:**

	▼	
	▼	
	▼	
	\$	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Municipal Complex Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2016 - HVAC 25 ton unit \$36,000;  
 2017 - Exterior Paint \$30,000  
 2018 - Carpet \$50,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	▼	.....	▼	.....	▼	.....
Priority Group:	Service Maint.	▼	.....	▼	.....	▼	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction							
Furniture							
Equipment			36,000				
Vehicle							
Miscellaneous				30,000	50,000		
Contingency							
<b>Total</b>		\$ 0	\$ 36,000	\$ 30,000	\$ 50,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼		36,000	30,000	50,000		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 36,000	\$ 30,000	\$ 50,000	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Parks Maintenance Facility Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2018 - Flooring \$6,500  
2019 - Exterior Paint \$5,000; Roof Paint \$10,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:		.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous				6,500	15,000	
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 6,500	\$ 15,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼			6,500	15,000	
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 6,500	\$ 15,000	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Police Department Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2016 - HVAC Chiller Components \$38,000;  
 2017 - Carpet \$48,000; Interior Paint \$30,000  
 2018 - Exterior Paint \$15,000  
 2019 - Roofing \$100,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction					100,000	
Furniture						
Equipment		38,000				
Vehicle						
Miscellaneous			78,000	15,000		
Contingency						
<b>Total</b>	\$ 0	\$ 38,000	\$ 78,000	\$ 15,000	\$ 100,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	38,000	78,000	15,000	100,000	
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 38,000	\$ 78,000	\$ 15,000	\$ 100,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Sports Complex Capital Maintenance Plan

**Justification/Description/Location:**

Budget considerations for the next five (5) years:  
 2016 – Batting cage netting \$28,000; Soccer Field Fence \$20,250  
 2017 – Scoreboard replacement \$8,000; Sun shelter replacement \$25,000;  
 2018 – Replacement and LED light upgrade \$5,000; Basketball Court Fence \$13,500; Skate Park Fencing \$10,000; Soccer Field Sun Shelter \$5,000  
 2019 - Concession HVAC Replacement \$5,000 and Roof Replacement \$7,000; Sports Complex Parking Lot Lighting \$20,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	▼	.....	▼	.....	▼
Priority Group:	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous		48,250	33,000	33,500	32,000	
Contingency						
<b>Total</b>	\$ 0	\$ 48,250	\$ 33,000	\$ 33,500	\$ 32,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	48,250	33,000	33,500	32,000		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 48,250	\$ 33,000	\$ 33,500	\$ 32,000	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Station #33 Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2016 - Roofing \$50,000  
 2016 - Exterior Paint \$7,000;  
 2019 - Carpet \$15,000;

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous			7,000		15,000	
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 7,000	\$ 0	\$ 15,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	50,000	7,000	15,000		
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 50,000	\$ 7,000	\$ 0	\$ 15,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
595	Tennis Center	Tennis Center Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2018 – Interior Paint \$5,000; HVAC Replacement \$6,000  
 2019 – Hard Floor Replacement \$6,000; Fencing replacement \$67,500  
 2020 – Laser level 3 courts \$12,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Buildings	.....		.....	
Priority Group:		.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment				6,000		
Vehicle						
Miscellaneous				5,000	73,500	
Contingency						12,000
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 11,000	\$ 73,500	\$ 12,000

**Funding Source** (note: total should equal capital cost above):

General Fund	▼			11,000	73,500	12,000
	▼					
	▼					
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 0	\$ 11,000	\$ 73,500
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
572	Parks & Recreation	Miscellaneous Parks Capital Maintenance Plan

**Justification/Description/Location:**

Budget Considerations for the next five (5) years:

2017 - Liberty Park Roof Painting \$10,000  
2018 – Kiddie Park Fence \$6,000

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼	.....
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward	2015	2016	2017	2018	2019	2020
Land							
Design							
Construction							
Furniture							
Equipment							
Vehicle							
Miscellaneous				10,000	6,000		
Contingency							
<b>Total</b>		\$ 0	\$ 0	\$ 10,000	\$ 6,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼			10,000	6,000		
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 10,000	\$ 6,000	\$ 0	\$ 0
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Central Park Improvements

**Justification/Description/Location:**

Project at Central Park to beautify the clock tower area and waterfront with a paver promenade and implement erosion control measures around the pond.

2016- Anticipated costs for design  
 2018- Anticipated construction costs.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	.....		.....	
Priority Group:	Higher Demand	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design	137,500					
Construction				1,100,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 137,500	\$ 0	\$ 0	\$ 1,100,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund	▼	137,500				
Grant	▼			1,100,000		
	▼					
<b>Total Funding Source</b>		\$ 137,500	\$ 0	\$ 0	\$ 1,100,000	\$ 0
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 Operating Budget**  
**One-Cent Infrastructure Sales Tax Fund**  
**307-0432-432**

Description	2014 Actual	2015 Original Budget	2015 Adjusted Budget	2016 Department Request	2016 City Manager Recommend
<u>Revenues</u>					
Intergovernmental Revenue	\$ -	\$ 434,000	\$ 614,250	\$ 843,570	\$ 843,570
Interest	5,513	1,000	1,000	6,000	6,000
<b>Total Revenue</b>	<b>5,513</b>	<b>435,000</b>	<b>615,250</b>	<b>849,570</b>	<b>849,570</b>
<u>Capital Outlay</u>					
Downtown R-O-W Upgrades	302,140	-	-	-	-
Cold Mix/Street Resurfacing	455,315	35,000	14,000	1,285,000	1,285,000
<b>Total Expenditures</b>	<b>757,455</b>	<b>35,000</b>	<b>14,000</b>	<b>1,285,000</b>	<b>1,285,000</b>
Increase (Decrease) in Fund Balance	(751,942)	400,000	601,250	(435,430)	(435,430)
Fund Balance Beginning of Year	751,942	-	-	601,250	601,250
<b>Fund Balance End of Year</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 601,250</b>	<b>\$ 165,820</b>	<b>\$ 165,820</b>

**City of Lake Mary, Florida**  
**5 Year Projections**  
**One-Cent Infrastructure Sales Tax**  
**Capital Projects Summary**

	2015 Carry forward	2016	2017	2018	2019	2020
<b>PW: Streets &amp; Sidewalks</b>						
Street Resurfacing	-	1,285,000	-	-	-	850,000
Stair Step Park Development	-	-	-	-	-	300,000
Rinehart Road Widening Project	-	-	500,000	3,650,000	1,150,000	-
<b>Total 3rd Generation Sales Tax Fund</b>	\$ -	\$ 1,285,000	500,000	3,650,000	1,150,000	1,150,000

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Street Resurfacing

**Justification/Description/Location:**

Reconstruction, milling and resurfacing of asphalt streets to insure that they are maintained in a safe and structurally sound condition. FY 2016: Eagle Creek, Bush Hill Ct, Cardinal Oaks Ph 2, Main Rd, Hills of Lake Mary, Mohegan Blvd, a portion of Timacuan Blvd, 7th, 8th, 9th, Park Pl., and Seminole Ave. Paving is performed every other year as we have found there to be a significant cost savings when bidding a larger scope of work. Pavement network inspections by a consulting engineer are scheduled every four years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

<b>Classification:</b>	Infrastructure	▼	.....	▼	.....	▼
<b>Priority Group:</b>	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

<b>Category</b>	<b>Projected Carry Forward</b>					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		1,665,000	200,000	1,500,000	200,000	1,550,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000

**Funding Source (note: total should equal capital cost above):**

Stormwater Fee	▼	200,000	200,000	200,000	100,000	100,000
One-Cent Sales Tax	▼	1,285,000				850,000
General Fund	▼	180,000		1,300,000	100,000	600,000
<b>Total Funding Source</b>	\$	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Rinehart Road Widening Project

**Justification/Description/Location:**

Rinehart Road has met or is close to meeting its level of service capacity and needs to be widened to its originally planned six lanes. This project is being jointly funded by the City and Seminole County through the County Charter 1-cent sales tax revenues. Design is scheduled to begin in 2017 and project completion in 2019.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design			500,000			
Construction				3,650,000	1,150,000	
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 500,000	\$ 3,650,000	\$ 1,150,000	\$ 0

**Funding Source (note: total should equal capital cost above):**

2nd Gen. Sales Tax ▼			500,000	1,000,000	1,150,000	
Seminole County ▼				2,650,000		
<b>Total Funding Source</b>	\$ 0	\$ 0	\$ 500,000	\$ 3,650,000	\$ 1,150,000	\$ 0
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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**FIVE YEAR PROJECTIONS - WATER AND SEWER FUND**

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Water Sewer Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue:</u>					
Water Sales	\$ 1,950,000	\$ 2,005,000	\$ 2,010,000	\$ 2,020,000	\$ 2,035,000
New Installations	8,500	8,500	8,500	8,500	8,500
Turn-ons	6,500	6,500	6,500	6,500	6,500
Turn-offs	6,000	6,000	6,000	6,000	6,000
Penalty Income	65,000	65,975	66,965	67,969	68,989
Sewer Income	1,935,000	1,964,025	1,993,485	2,023,387	2,053,738
Sale of Reclaimed Water	200,000	203,000	206,045	209,136	212,273
Interest Earnings	92,000	92,920	94,314	95,729	97,165
Water Impact Fees	50,000	15,150	11,110	8,080	8,080
Sewer Impact Fees	5,000	4,350	2,610	1,740	1,740
Misc Revenues	5,000	5,000	5,000	5,000	5,000
Cash Balance Forward	787,000	-	-	-	-
<b>Total Revenue</b>	<b>5,110,000</b>	<b>4,376,420</b>	<b>4,410,529</b>	<b>4,452,041</b>	<b>4,502,985</b>
Amount Restricted for					
Capital Projects	940,173	940,173	940,173	940,173	940,173
Unrestricted Net Assets					
Beginning of Year	12,656,265	12,266,689	11,882,616	11,255,669	10,722,932
<b>Total Revenues and Balances</b>	<b>\$ 18,706,438</b>	<b>\$ 17,583,282</b>	<b>\$ 17,233,318</b>	<b>\$ 16,647,883</b>	<b>\$ 16,166,090</b>
<u>Operating Expenses</u>					
Water Treatment	\$ 633,441	\$ 647,999	\$ 662,904	\$ 678,166	\$ 693,793
Water Dist / WW Collection	895,478	913,707	936,514	959,916	983,930
Utility Billing	209,657	206,712	211,898	217,220	222,680
Capital Projects	1,267,000	425,000	576,000	390,000	990,000
Wholesale Reclaimed Water	45,000	45,675	46,360	47,055	47,761
Wholesale Sewer Treatment	1,300,000	1,378,000	1,460,680	1,548,321	1,641,220
Transfers Out					
To General Fund	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
To Health Insurance Fund	49,000	43,400	43,120	44,100	44,520
<b>Total W &amp; S Expenses</b>	<b>5,499,576</b>	<b>4,760,493</b>	<b>5,037,476</b>	<b>4,984,778</b>	<b>5,723,904</b>
Increase (Decrease) in Fund Balance	(389,576)	(384,073)	(626,947)	(532,737)	(1,220,919)
Amount Restricted for Capital Projects	940,173	940,173	940,173	940,173	940,173
<b>Unrestricted Net Assets End of Year</b>	<b>\$ 12,266,689</b>	<b>\$ 11,882,616</b>	<b>\$ 11,255,669</b>	<b>\$ 10,722,932</b>	<b>\$ 9,502,013</b>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Public Works - Water Treatment**  
**401-0434-434**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Lead Water Plant Operator	1	1	1	1	1	1
Water Plant Operator "C"	1	1	1	1	1	1
Water Plant Operator/Trainee	1	1	1	1	1	1
Water Plant Operator "B" (P/T)	1	1	1	1	1	1
Total Personnel	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 188,860	\$ 194,526	\$ 200,362	\$ 206,373	\$ 212,564
Operating Expenditures	444,581	453,473	462,542	471,793	481,229
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 633,441</u>	<u>\$ 647,999</u>	<u>\$ 662,904</u>	<u>\$ 678,166</u>	<u>\$ 693,793</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Public Works - Water Distribution/WW Collection**  
**401-0435-435**

<u>Position Roster:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Asst Director Public Works	1	1	1	1	1	1
Public Works Crew Leader	1	1	1	1	1	1
Maintenance Specialist	5	5	5	5	5	5
Total Personnel	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

<u>Costs attributable to additional personnel:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal Services	\$ 449,852	\$ 463,348	\$ 477,248	\$ 491,565	\$ 506,312
Operating Expenditures	436,626	445,359	454,266	463,351	472,618
Operating Capital	9,000	5,000	5,000	5,000	5,000
Total Expenditures	<u>\$ 895,478</u>	<u>\$ 913,707</u>	<u>\$ 936,514</u>	<u>\$ 959,916</u>	<u>\$ 983,930</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Utility Billing**  
**401-0436-436**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Utility Billing Specialist	1	1	1	1	1	1
Helpdesk Technician	-	-	-	-	-	-
Meter Reader/Service Technician	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 102,131	\$ 105,195	\$ 108,351	\$ 111,602	\$ 114,950
Operating Expenditures	99,526	101,517	103,547	105,618	107,730
Operating Capital	8,000	-	-	-	-
Total Expenditures	<u>\$ 209,657</u>	<u>\$ 206,712</u>	<u>\$ 211,898</u>	<u>\$ 217,220</u>	<u>\$ 222,680</u>

**City of Lake Mary, Florida**  
**Water and Sewer Fund**  
**5 Year Capital Summary**

<b>Project Description</b>	<b>2015 Carry forward</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
High Service Pump Variable Frequency Drive	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -
LMB Sewer & Palmetto Turn Lane	787,000	-	-	-	-	-
WTP Control/Component Upgrades	-	50,000	50,000	50,000	50,000	50,000
Commercial Meter Testing and Repair	-	50,000	50,000	50,000	50,000	50,000
Lift Station Pump Maintenance & Replacement	-	40,000	40,000	40,000	40,000	40,000
Sewer and Reuse Implementation	-	250,000	250,000	250,000	250,000	250,000
Water Main Decommissioning	-	10,000	-	-	-	-
ERP Software Upgrade	-	-	-	186,000	-	-
WTP Sodium Hypochlorite Tank Replacement	-	-	35,000	-	-	-
Water Meter Technology Upgrades	-	-	-	-	-	350,000
Well #3R Pump and Appurtenances	-	-	-	-	-	250,000
<b>Total Water &amp; Sewer Fund Projects</b>	<b>\$ 787,000</b>	<b>\$ 480,000</b>	<b>\$ 425,000</b>	<b>\$ 576,000</b>	<b>\$ 390,000</b>	<b>\$ 990,000</b>

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
434	Water Treatment	High Service Pump Variable Frequency Drive

**Justification/Description/Location:**

The Water Treatment Plant provides distribution system pressure via seven high service pumps (HSP). During low water system demand periods only HSP #1 is required to maintain pressure. Since our HSPs are all direct drive pumps there are times when low demand causes HSP #1 to cycle on and off continuously lowering the motors life expectancy. This budget item is to design and install a variable frequency drive unit to HSP #1's motor to allow it to run continuously and adjust as needed to meet system demand.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip	.....		.....	
Priority Group:	Service Maint.	.....		.....	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		80,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

W & S Revenue	▼	80,000				
	▼					
	▼					
<b>Total Funding Source</b>	\$	0	\$ 80,000	\$ 0	\$ 0	\$ 0
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432/435	Water/Wastewater	LMB Sewer & Palmetto Turn Lane

**Justification/Description/Location:**

In order to provide sanitary sewer service to the area just east of the new SunRail commuter station and also to provide safer transportation to and from the station the subject project was designed. The project includes the construction of 2,900 linear feet of 8" sanitary sewer main along Lake Mary Boulevard from Palmetto Street to High Street and 550 linear feet of 4" force main along Palmetto Street. The project also includes a new duplex lift station to be located at the northwest corner of Palmetto and **Lake Mary Boulevard adjacent to a new right-hand turn lane to be constructed on Palmetto.**

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction	958,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	<b>\$ 958,000</b>	<b>\$ 0</b>				

**Funding Source (note: total should equal capital cost above):**

General Fund ▼	171,000					
W & S Revenue ▼	677,000					
Sewer Impact Fee ▼	110,000					
<b>Total Funding Source</b>	<b>\$ 958,000</b>	<b>\$ 0</b>				
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼					
▼					
▼					
	<b>\$ 0</b>				

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
434	Water Treatment	WTP Control/Component Upgrades

**Justification/Description/Location:**

Water treatment facilities are controlled through an array of advanced electronic control devices and computer software. Over time as the technology evolves, older control components become obsolete and unserviceable. This is to fund WTP control upgrades as well as mechanical upgrades as they become necessary.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....		▼	.....		▼
Priority Group:	Service Maint.	▼	.....		▼	.....		▼

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue	▼	50,000	50,000	50,000	50,000	50,000
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Commercial Meter Testing and Repair

**Justification/Description/Location:**

The St. Johns River Water Management District requires all water providers to have a meter replacement program in place to ensure proper accounting of water use by the periodic testing and repair or replacement of meters. This budget item is to test and repair the City's large (3" - 12") meters and to replace 2" commercial meters. This program also ensures that water revenue is properly accounted for.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Legal Mandate ▼	.....	.....	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Lift Station Pump Maintenance & Replacement

**Justification/Description/Location:**

The City owns and maintains 16 wastewater lift stations. Each station is equipped with two submersible centrifugal wastewater pumps and a level control system; some are equipped with mixing devices and flow meters. These components require regular maintenance and periodic replacement. This item is to fund end of life replacement and technology upgrades to pumps, mixers, level detectors, etc.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....		▼	.....		▼
Priority Group:	Service Maint.	▼	.....		▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		40,000	40,000	40,000	40,000	40,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue	▼	40,000	40,000	40,000	40,000	40,000
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
		In Balance				

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Sewer and Reuse Implementation

**Justification/Description/Location:**

Currently approximately 50% of the parcels in the City are connected to central sewer. To address environmental concerns related to septic systems and to improve the quality of life for all residents specific areas will be upgraded to central sewer. In conjunction with providing central sewer, reclaimed water will also be provided in areas where new sewer service is constructed.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		250,000	250,000	250,000	250,000	250,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue ▼		250,000	250,000	250,000	250,000	250,000
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Water Main Decommissioning

**Justification/Description/Location:**

The original downtown water distribution system was constructed in the 1950's. The system is located in the alleyways behind properties and consists of small diameter galvanized and asbestos-cement pipe. Newer 6" and 8" pvc water mains have since been installed in road r-o-w's and all service meters have been relocated to the new mains. The older mains are prone to water leaks and can cause water quality issues. This item is to pay for the cost of decommissioning the old mains and will pay for water stops, fittings, and appurtenances. This is the third year of a three year project.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....		▼	.....		▼
Priority Group:	Service Maint.	▼	.....		▼	.....		▼

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		10,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

**Funding Source** (note: total should equal capital cost above):

W & S Revenue	▼	10,000				
	▼					
	▼					
<b>Total Funding Source</b>	\$	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

	▼					
	▼					
	▼					
	\$	\$ <u>0</u>				

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
213	Finance	ERP Software Upgrade/Replacement

**Justification/Description/Location:**

Since 1992 the City has been utilizing the same software for major operating purposes including, Utility Billing, Accounting, Payroll, Business Licenses, and Building Permits. While there are annual updates and the software is still functional the vendor is moving toward a web based platform and will not support the older version indefinitely. A newer software version is more user friendly, windows and web compatible.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Mach. & Equip		
Priority Group:	Service Maint.	Productivity	

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous				320,000		
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 320,000	\$ 0	\$ 0

**Funding Source (note: total should equal capital cost above):**

General Fund		134,000
W & S Revenue		186,000
<b>Total Funding Source</b>	\$ 0	\$ 320,000
	In Balance	In Balance

**Annual Operating Costs:**

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida**  
**Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
434	Water Treatment	WTP Sodium Hypochlorite Tank Replacement

**Justification/Description/Location:**

The two existing 1,500 gallon double-walled high density polyethylene (HDPE) sodium hypochlorite (NaClO) storage tanks have been in service since 2011. The typical service life is 6-8 years due to the corrosiveness of the chemical. This budget item is to fund the replacement of both tanks including all piping, valves, and site gauges.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Service Maint. ▼	.....	.....	.....

**Capital Costs:**

<i>Category</i>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction			35,000			
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 35,000	\$ 0	\$ 0	\$ 0

**Funding Source** (note: total should equal capital cost above):

W & S Revenue ▼		35,000				
▼						
▼						
<b>Total Funding Source</b> \$	\$ 0	\$ 0	\$ 35,000	\$ 0	\$ 0	\$ 0
	In Balance					

**Annual Operating Costs:**

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
435	Water/Wastewater	Water Meter Technology Upgrades

**Justification/Description/Location:**

Every year new technologies are being developed in the field of water metering. Radio frequency reading systems, leak and high usage detection, new meter materials and designs are being offered by various meter vendors. The City's current meter reading system is still the most economical. This budget item is to fund a new metering system when it becomes prudent to do so. Any change will be implemented over a multi-year period.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Productivity ▼	.....	.....	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						350,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue	▼						350,000
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
434	Water Treatment	Well #3 Pump and Appurtenances

**Justification/Description/Location:**

Well #3 located on Crystal Lake Elementary School property has been drilled and is ready to be equipped with a vertical turbine pump, appurtenances and raw water line to the WTP. With the expected future growth of the City it is estimated that well #3 will be needed in 2020.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure ▼	.....	.....	.....
Priority Group:	Higher Demand ▼	.....	.....	.....

**Capital Costs:**

<b>Category</b>	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction						250,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000

**Funding Source** (note: total should equal capital cost above):

W & S Revenue	▼						250,000
	▼						
	▼						
<b>Total Funding Source</b>		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
		In Balance					

**Annual Operating Costs:**

	▼						
	▼						
	▼						
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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**FIVE YEAR PROJECTIONS - STORMWATER UTILITY FUND**



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**City of Lake Mary, Florida**  
**Five Year Projections**  
**Stormwater Utility Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Stormwater Fee	\$ 396,000	\$ 399,960	\$ 403,960	\$ 408,000	\$ 412,080
Interest	3,000	3,500	1,000	1,000	1,000
	<u>399,000</u>	<u>403,460</u>	<u>404,960</u>	<u>409,000</u>	<u>413,080</u>
Unrestricted Net Assets					
Beginning of Year	423,285	317,355	208,238	92,774	73,299
Total Revenues and Balances	<u>\$ 822,285</u>	<u>\$ 720,815</u>	<u>\$ 613,198</u>	<u>\$ 501,774</u>	<u>\$ 486,379</u>
<u>Expenses:</u>					
Operating Expenses	\$ 304,930	\$ 312,577	\$ 320,424	\$ 328,475	\$ 336,737
Capital Projects	200,000	200,000	200,000	100,000	100,000
Total Expenses	<u>504,930</u>	<u>512,577</u>	<u>520,424</u>	<u>428,475</u>	<u>436,737</u>
Increase (Decrease) in Fund Balance	(105,930)	(109,117)	(115,464)	(19,475)	(23,657)
Unrestricted Net Assets					
End of Year	<u>\$ 317,355</u>	<u>\$ 208,238</u>	<u>\$ 92,774</u>	<u>\$ 73,299</u>	<u>\$ 49,642</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Stormwater**  
**402-0437-437**

Position Roster:	2015	2016	2017	2018	2019	2020
Stormwater /						
Professional Engineer	1	1	1	1	1	1
Maintenance Specialist	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	2016	2017	2018	2019	2020
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	2016	2017	2018	2019	2020
Personal Services	\$ 154,879	\$ 159,525	\$ 164,311	\$ 169,240	\$ 174,317
Operating Expenditures	150,051	153,052	156,113	159,235	162,420
Operating Capital	-	-	-	-	300,000
Total Expenditures	<u>\$ 304,930</u>	<u>\$ 312,577</u>	<u>\$ 320,424</u>	<u>\$ 328,475</u>	<u>\$ 636,737</u>

**City of Lake Mary, Florida**  
**Stormwater Fund**  
**5 Year Capital Summary**

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<b>Project Description</b>	<b>2015 Carry- forward</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Street Resurfacing/Cold Mix	-	200,000	200,000	200,000	100,000	100,000
<b>Total Stormwater Fund Projects</b>	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000

**City of Lake Mary, Florida  
Fiscal Year 2016 - Capital Budget Proposal**

<b>Program #</b>	<b>Program Name</b>	<b>Project Title</b>
432	Streets / Sidewalks	Street Resurfacing

**Justification/Description/Location:**

Reconstruction, milling and resurfacing of asphalt streets to insure that they are maintained in a safe and structurally sound condition. FY 2016: Eagle Creek, Bush Hill Ct, Cardinal Oaks Ph 2, Main Rd, Hills of Lake Mary, Mohegan Blvd, a portion of Timacuan Blvd, 7th, 8th, 9th, Park Pl., and Seminole Ave. Paving is performed every other year as we have found there to be a significant cost savings when bidding a larger scope of work. Pavement network inspections by a consulting engineer are scheduled every four years.

**If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)**

**Characteristics:**

Classification:	Infrastructure	▼	.....	▼	.....	▼
Priority Group:	Service Maint.	▼	.....	▼	.....	▼

**Capital Costs:**

Category	Projected Carry Forward					
	2015	2016	2017	2018	2019	2020
Land						
Design						
Construction		1,665,000	200,000	1,500,000	200,000	1,550,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
<b>Total</b>	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000	\$ 1,550,000

**Funding Source (note: total should equal capital cost above):**

Stormwater Fee	▼	200,000	200,000	200,000	100,000	100,000
One-Cent Sales Tax	▼	1,285,000				850,000
General Fund	▼	180,000		1,300,000	100,000	600,000
<b>Total Funding Source</b>	\$	\$ 0	\$ 1,665,000	\$ 200,000	\$ 1,500,000	\$ 200,000
		In Balance	In Balance	In Balance	In Balance	In Balance

**Annual Operating Costs:**

▼						
▼						
▼						
	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**FIVE YEAR PROJECTIONS - INTERNAL SERVICE FUNDS**

**City of Lake Mary, Florida**  
**Five Year Projections**  
**All Internal Service Funds**  
**Summary**

Description	2016	2017	2018	2019	2020
<b>Revenue</b>					
Charges for Services:					
Vehicle Maintenance	\$ 1,112,740	\$ 1,146,123	\$ 1,180,506	\$ 1,215,921	\$ 1,252,399
Health Insurance Contributions	1,786,101	1,911,128	1,949,350	2,007,831	2,027,910
Interest/Other	70,000	67,000	70,000	70,000	70,000
Transfers	350,000	310,000	308,000	315,000	318,000
<b>Total Revenue</b>	<b>3,318,841</b>	<b>3,434,251</b>	<b>3,507,856</b>	<b>3,608,752</b>	<b>3,668,309</b>
Net Assets Beginning of Year	2,647,155	2,294,936	2,068,395	1,668,840	1,075,526
<b>Total Revenues and Balances</b>	<b>\$ 5,965,996</b>	<b>\$ 5,729,187</b>	<b>\$ 5,576,251</b>	<b>\$ 5,277,592</b>	<b>\$ 4,743,835</b>
<b>Operating Expenditures</b>					
Vehicle Maintenance	\$ 289,708	\$ 297,643	\$ 305,801	\$ 314,188	\$ 322,811
Health Insurance/Clinic	2,204,852	2,190,949	2,217,510	2,243,578	2,270,854
Vehicle Replacements	1,154,000	1,167,200	1,379,100	1,639,300	1,050,200
Machinery & Equipment	22,500	5,000	5,000	5,000	5,000
<b>Total Expenditures</b>	<b>3,671,060</b>	<b>3,660,792</b>	<b>3,907,411</b>	<b>4,202,066</b>	<b>3,648,865</b>
Increase (Decrease) in					
Fund Balance	(352,219)	(226,541)	(399,555)	(593,314)	19,444
Net Assets Reserved					
End of Year	\$ 2,294,936	\$ 2,068,395	\$ 1,668,840	\$ 1,075,526	\$ 1,094,970

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Vehicle Maintenance Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Vehicle Rental Income	\$ 728,591	\$ 750,449	\$ 772,962	\$ 796,151	\$ 820,036
Vehicle Maintenance	269,552	277,639	285,968	294,547	303,383
Contract Maintenance	114,597	118,035	121,576	125,223	128,980
Interest	15,000	15,000	15,000	15,000	15,000
Sale of Assets	50,000	50,000	50,000	50,000	50,000
Total Revenue	<u>1,177,740</u>	<u>1,211,123</u>	<u>1,245,506</u>	<u>1,280,921</u>	<u>1,317,399</u>
Net Assets Reserved for Vehicle Replacements					
Beginning of year	2,555,176	2,266,708	2,007,988	1,563,593	886,026
Total Revenues and Balances	<u>\$ 3,732,916</u>	<u>\$ 3,477,831</u>	<u>\$ 3,253,494</u>	<u>\$ 2,844,514</u>	<u>\$ 2,203,425</u>
<u>Operating Expenditures</u>					
Maintenance Operations	254,054	258,424	262,660	266,733	270,610
Contracted Maintenance	35,654	39,219	43,141	47,455	52,201
Vehicle Replacements	1,154,000	1,167,200	1,379,100	1,639,300	1,050,200
Machinery & Equip for Operations	22,500	5,000	5,000	5,000	5,000
Total Expenditures	<u>1,466,208</u>	<u>1,469,843</u>	<u>1,689,901</u>	<u>1,958,488</u>	<u>1,378,011</u>
Increase (Decrease) in					
Fund Balance	(288,468)	(258,720)	(444,395)	(677,567)	(60,612)
Net Assets Reserved for Vehicle Replacements					
End of Year	<u>\$ 2,266,708</u>	<u>\$ 2,007,988</u>	<u>\$ 1,563,593</u>	<u>\$ 886,026</u>	<u>\$ 825,414</u>

**City of Lake Mary, Florida**  
**Five Year Operating Projections**  
**Vehicle Maintenance**  
**501-0490-490**

<u>Position Roster:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Fleet Crew Leader	1	1	1	1	1	1
Mechanic	2	2	2	2	2	2
Total Personnel	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

<u>Costs attributable to additional personnel:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal Services	\$ 214,079	\$ 220,501	\$ 227,116	\$ 233,929	\$ 240,947
Operating Expenditures	75,629	77,142	78,685	80,259	81,864
Operating Capital	22,500	5,000	5,000	5,000	5,000
Total Expenditures	<u>\$ 312,208</u>	<u>\$ 302,643</u>	<u>\$ 310,801</u>	<u>\$ 319,188</u>	<u>\$ 327,811</u>

**CITY OF LAKE MARY  
VEHICLE REPLACEMENT SCHEDULE  
FY2016**

VEH	DESCRIPTION	IN SERVICE	DIV	DEPARTMENT	2016	2017	2018	2019	2020
79	11 Ford Escape	3/29/2011	431	Pw Admin			\$23,200		
42	97 Mobark Chipper	1/1/1997	432	Streets	\$50,000				
62	04 Cat Skid Steer Loader	2/1/2004	432	Streets		\$60,000			
69	05 Kubota Tractor	1/31/2005	432	Streets			\$32,500		
70	05 Kubota Tractor	1/31/2005	432	Streets			\$52,500		
81	12 Ford F-350 4x4 Diesel	6/21/2012	432	Streets					\$53,200
134	95 Caterpillar Loader	1/1/1995	432	Streets		\$200,000			
57a	07 Wanco Arrow Sign Board	2/21/2007	432	Streets			\$15,000		
87	13 Rhino Bush Hog Mower	3/7/2013	432	Streets					
88	14 Sign Board	3/10/2014	432	Streets				\$22,900	
89	14 Sign Board	3/10/2014	432	Streets				\$22,900	
93	14 Ford F-250 (Gas)	4/9/2014	432	Streets				\$36,400	
94	11 Cat Asphalt Roller	4/15/2014	433	Streets					
98	15 Custom Built Trailer (Lawn Equip)	1/19/2015	432	Streets					
99	15 Toro 5000 Series Z Master Mower	1/6/2015	432	Streets					\$12,500
100	15 Toro 5000 Series Z Master Mower	1/6/2015	432	Streets					\$12,500
85	13 Ford F-150 Pick-Up (Gas)	5/8/2013	434	Water Plant				\$32,200	
86	13 Toro Workman Md Carb	2/13/2013	434	Water Plant			\$10,200		
47	99 Crosley Trailer (Probe Trailer)	3/11/1999	435	Water Dist		\$21,000			
48	99 Bush Hog Mower	9/28/1999	435	Water Dist				\$8,000	
61	04 Crosley Trailer (Skid-steer, Mini-hoe)	1/28/2003	435	Water Dist			\$18,000		
73	07 Caterpillar Backhoe	2/21/2007	435	Water Dist		\$120,000			
74	08 Ford Ranger Ext Cab	5/27/2008	435	Water Dist		\$29,200			
76	08 Dove Tail Trailer (Parks Lift)	7/7/2008	435	Water Dist			\$28,000		
78	10 Ford F-250 Pick-Up Diesel	3/12/2010	435	Water Dist			\$36,500		
80	11 Ford F-350 Pick-Up Diesel	5/13/2011	435	Water Dist				\$38,300	
83	12 Caterpillar Mini Track-Hoe	8/14/2012	435	Water Dist					
90	14 Ford F-550 Mini Dump Truck Diesel	6/26/2014	435	Water Dist					
91	14 Ford F-250 Pick-Up Gas	5/20/2014	435	Water Dist					\$36,400
95	14 Freight Linner Vac-Con	6/30/2014	435	Water Dist					
96	15 Ford F-450 Crain Truck 4x4	Not In Yet	435	Water Dist					\$92,900
97	15 Cat Dump Truck	Not In Yet	435	Water Dist					
92	14 Ford F-150 Pick-Up Gas	4/9/2014	436	Utility Billing					\$33,800
72	06 Ford Ranger Extend Cab	4/25/2006	437	Stormwater			\$29,200		
82	12 Ford F-250 4x2 Diesel	5/1/2012	437	Stormwater					\$40,200
71	06 Ford Escape	5/20/2006	490	Fleet		\$29,200			
101	15 Ford F-250 4x4 Gas	Not In Yet	490	Fleet					\$53,200
400	11 Ford E-250 Cargo Van Sd	3/18/2011	519	Facilities				\$32,200	
401	14 Ford F-150 4x2	3/27/2014	519	Facilities				\$33,800	
402	14 Ford F-250 4x2 Gas	4/29/2014	519	Facilities				\$36,200	
13	05 Nissan Altima	9/22/2009	115	Com Dev			\$23,200		
14	2014 Ford Escape	3/26/2014	119	Gen Admin					
15	2014 Ford Escape	9/11/2014	215	I.T. Dept.					
626	07 Ford Ranger Extend Cab	5/4/2007	124	Building	\$29,200				
627	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$30,700		
629	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$30,700		

**CITY OF LAKE MARY  
VEHICLE REPLACEMENT SCHEDULE  
FY2016**

VEH	DESCRIPTION	IN SERVICE	DIV	DEPARTMENT	2016	2017	2018	2019	2020
12	06 Ford Escape	7/12/2005	572	Facilities				\$23,200	
75	08 Ford Ranger Extend Cab	3/11/2008	452	Parks & Rec			\$30,700		
531	05 Toro Grounds Master 3500d	4/29/2005	452	Parks & Rec					
534	05 Toro Sand Pro	5/13/2005	452	Parks & Rec					
542	07 Ford Escape Suv	4/5/2007	452	Parks & Rec				\$23,200	
544	07 Ford F-250 4x4 Diesel	1/2/2007	452	Parks & Rec			\$43,800		
546	08 Kubota Tractor	1/15/2008	452	Parks & Rec		\$36,600			
547	08 Ford F-250 W/Utility Bed	5/7/2008	452	Parks & Rec	\$30,900				
553	09 Toro Workman	3/19/2010	452	Parks & Rec	\$53,100				
554	11 Custom Tandum Trailer	3/30/2011	452	Parks & Rec					
555	11 Toro Workman Hdx	2/11/2011	452	Parks & Rec	\$22,800				
556	11 Toro Workman Md Carb	2/16/2011	452	Parks & Rec	\$9,200				
557	11 Toro Z-Master Mower 60" Cut	2/9/2011	452	Parks & Rec	\$9,300				
560	13 Custom Built Lawn Trailer	1/23/2013	452	Parks & Rec					
561	13 Brutis Roller	1/29/2013	452	Parks & Rec			\$10,700		
562	13 Toro Workman Md Carb	2/13/2013	452	Parks & Rec			\$10,200		
563	13 Toro Mower Gm 3500d	2/13/2013	452	Parks & Rec			\$42,500		
564	13 Toro Mower Gm 328d	2/13/2013	452	Parks & Rec			\$27,000		
565	13 Toro Sand Pro Groomer	2/13/2013	452	Parks & Rec			\$25,400		
566	14 Ford F-150 Pick-Up 4x2	4/9/2014	452	Parks & Rec				\$33,800	
567	14 Ford F-450 Flat-Bed Diesel	4/16/2014	452	Parks & Rec					
568	15 Ford F-150 4x4 Crew Cab	Not In Yet	452	Parks & Rec					\$41,100
569	15 Toro Workman Hdx Carb	Not In Yet	452	Parks & Rec					\$48,000
570	15 Toro Workman Md Carb	Not In Yet	452	Parks & Rec					\$11,200
571	15 Toro Z-Master Mower Command 52	1/6/2015	452	Parks & Rec					\$10,700
572	15 Toro Z-Master Mower Command 60	1/6/2015	452	Parks & Rec					\$11,300
573	15 High Rich Lift	Not In Yet	452	Parks & Rec					
337	94 E-1 Pumper (Spare)	12/28/1993	322	Emerg Ops					
340	05 International Rescue (Spare)	3/4/2005	322	Emerg Ops					
353	05 Pierce Pumper (E33)	12/2/2005	322	Emerg Ops	\$550,000				
357	09 Pierce Pumper (E37)	10/15/2009	322	Emerg Ops				\$675,000	
358	12 Ford F-450 Rescue (R37)	6/14/2012	322	Emerg Ops		\$251,000			
359	12 Ford F-150 4x4 Gas	10/2/2012	322	Emerg Ops			\$46,200		
360	12 Triple Crown Trailer	10/18/2012	322	Emerg Ops					
361	13 Toro Workman Md Carb	2/12/2013	322	Emerg Ops			\$13,500		
363	13 Chevy Tahoe 4x4 Gas	5/14/2013	322	Emerg Ops			\$58,200		
364	14 Ford F-150 4x4 Gas	6/6/2014	322	Emerg Ops				\$48,500	
365	14 Ford F-150 4x4 Gas	6/6/2014	322	Emerg Ops				\$48,500	
368	15 Ford F-450 Rescue (R-33)	Not In Yet	322	Emerg Ops					\$275,000
362	13 Ford Escape	5/1/2013	324	Fire Prev				\$30,500	
366	14 Ford Escape	4/29/2014	324	Fire Prev					\$32,000
367	14 Diamond Cargo Trailer	5/20/2014	324	Fire Prev					
369	15 Ford F-150 4x2	Not In Yet	324	Fire Prev					\$33,100
370	15 Ford F-150 4x2	Not In Yet	324	Fire Prev					\$33,100
200	14 Ford F-150 4x2 Gas	5/21/2014	323	Support Svc				\$28,100	
2237	08 Chevy Impala Unmarked	7/23/2008	323	Support Svc					
7	99 Light Trailer	12/22/1999	321	Police					\$12,900
533	05 Ford F-250 4x4 Diesel (Unmarked)	6/9/2005	321	Police	\$50,000				
2213	06 Chevy Impala Unmarked (Det)	6/1/2006	321	Police					
2224	06 Kawasaki Mule Marked	10/26/2006	321	Police		\$15,000			
2227	06 Pace Enclosed Trailer	10/1/2006	321	Police			\$17,500		
2229	07 Ford Crownvic Marked (Sch Resource)	5/10/2007	321	Police					
2232	08 Chevy Impala Unmarked	2/27/2007	321	Police					
2238	08 Chevy Impala Marked	7/23/2008	321	Police	\$45,300				
2240	08 Chevy Impala Marked	7/23/2008	321	Police	\$45,300				
2245	08 Chevy Impala Marked (Sch Resource)	9/2/2008	321	Police					

**CITY OF LAKE MARY  
VEHICLE REPLACEMENT SCHEDULE  
FY2016**

VEH	DESCRIPTION	IN SERVICE	DIV	DEPARTMENT	2016	2017	2018	2019	2020
2254	10 Ford Crownvic Marked K-9	5/25/2010	321	Police					
2255	11 Ford Escape (C.S.O.) Marked	3/22/2011	321	Police	\$32,400				
2256	11 Chevy Impala Admin Unmarked	2/22/2011	321	Police			\$27,600		
2257	11 Chevy Impala Marked	6/6/2011	321	Police	\$45,300				
2258	11 Chevy Impala Marked	5/23/2011	321	Police	\$45,300				
2259	11 Chevy Impala Marked	5/23/2011	321	Police	\$45,300				
2260	11 Chevy Impala Marked	6/3/2011	321	Police	\$45,300				
2261	11 Chevy Impala Marked	6/23/2011	321	Police	\$45,300				
2262	11 Chevy Impala Admin Unmarked	5/23/2011	321	Police		\$27,600			
2263	11 Custom Built Traffic Trailer	11/24/2011	321	Police					
2264	12 Ford Escape Marked (C.R.) Marked	5/1/2012	321	Police		\$32,700			
2265	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police		\$31,800			
2266	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police		\$31,800			
2267	12 Ford Escape Marked (Dare) Marked	5/1/2012	321	Police		\$32,700			
2268	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2269	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2271	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2272	12 Chevy Tahoe Marked K-9	5/8/2012	321	Police		\$58,200			
2273	12 Chevy Impala Marked	5/1/2012	321	Police		\$47,600			
2274	12 Mph Speed Trailer	7/16/2012	321	Police			\$24,400		
2275	13 Ford Taurus Interceptor Marked	6/11/2013	321	Police			\$50,000		
2276	13 T-3 Segway	1/4/2013	321	Police			\$16,000		
2277	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police			\$50,000		
2278	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police			\$50,000		
2279	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police			\$50,000		
2280	13 Ford Taurus Interceptor Marked	4/17/2013	321	Police			\$50,000		
2281	13 Ford Taurus Interceptor Marked	4/11/2013	321	Police			\$50,000		
2282	13 Ford Taurus Interceptor Marked	4/12/2013	321	Police			\$50,000		
2283	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police			\$50,000		
2284	13 Ford Taurus Interceptor Marked	4/16/2013	321	Police			\$50,000		
2285	13 Ford Taurus Interceptor Marked	5/1/2013	321	Police			\$50,000		
2286	13 Ford Explorer Police Suv Unmarked	4/2/2013	321	Police			\$34,300		
2287	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police			\$35,700		
2288	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police			\$35,700		
2289	13 Ford Taurus Interceptor Marked	5/7/2013	321	Police			\$50,000		
2290	13 Ford Exploer Police Suv	8/15/2013	321	Police				\$52,500	
2291	14 Mph Speed Trailer	2/11/2014	321	Police				\$25,000	
2292	14 Bmw Motorcycle Police	2/21/2014	321	Police				\$27,700	
2293	14 Ford Fusion Unmarked (Det)	5/19/2014	321	Police				\$35,100	
2294	14 Ford Fusion Unmarked (Det)	5/19/2014	321	Police				\$35,100	
2295	14 Ford Explorer Police Suv Marked	6/24/2014	321	Police				\$52,500	
2296	14 Ford Explorer Police Suv Marked	6/18/2014	321	Police				\$52,500	
2297	14 Bmw Motorcycle Police	2/21/2014	321	Police				\$27,700	
2298	14 Ford Explorer Police Suv Marked	7/2/2014	321	Police				\$52,500	
2299	14 Ford Explorer Police Suv Marked	7/2/2014	321	Police				\$52,500	
2300	14 Ford Explorer Police Suv Marked	7/3/2014	321	Police				\$52,500	
2301	15 Ford Explorer Police Suv Marked	Not In Yet	321	Police					\$55,100
2302	15 Ford Explorer Police Suv Marked	Not In Yet	321	Police					\$55,100
2303	15 Ford Explorer Police Suv Marked K-9	Not In Yet	321	Police					\$67,400
2304	15 Ford F-150 Crew Cab 4x2 Unmarked	Not In Yet	321	Police					\$29,500
2305	15 Diamond Cargo Trailer Unmarked	Not In Yet	321	Police					
# of vehicles 153					\$1,154,000	\$1,167,200	\$1,379,100	\$1,639,300	\$1,050,200

**City of Lake Mary, Florida**  
**Five Year Projections**  
**Health Insurance Fund**  
**Summary**

Description	2016	2017	2018	2019	2020
<u>Revenue</u>					
Charges for Services:					
Employer Contributions	\$ 1,332,100	\$ 1,425,347	\$ 1,453,854	\$ 1,497,470	\$ 1,512,445
Employee Contributions	406,600	435,062	443,763	457,076	461,647
Retiree Contributions	47,401	50,719	51,733	53,285	53,818
Interest/Other	5,000	2,000	5,000	5,000	5,000
Transfers	350,000	310,000	308,000	315,000	318,000
Total Revenue	<u>2,141,101</u>	<u>2,223,128</u>	<u>2,262,350</u>	<u>2,327,831</u>	<u>2,350,910</u>
Net Assets Beginning of Year	91,979	28,228	60,407	105,247	189,500
Total Revenues and Balances	\$ 2,233,080	\$ 2,251,356	\$ 2,322,757	\$ 2,433,078	\$ 2,540,410
<u>Operating Expenditures</u>					
Administration Fees	201,100	205,122	209,224	213,408	217,676
Stop Loss Premiums	255,000	260,100	265,302	270,608	276,020
Claims	1,450,000	1,421,000	1,435,210	1,449,562	1,464,058
Health Clinic	298,752	304,727	307,774	310,000	313,100
Total Expenditures	<u>2,204,852</u>	<u>2,190,949</u>	<u>2,217,510</u>	<u>2,243,578</u>	<u>2,270,854</u>
Increase (Decrease) in Fund Balance	(63,751)	32,179	44,840	84,253	80,056
Net Assets Reserved for Health Insurance					
End of Year	\$ <u>28,228</u>	\$ <u>60,407</u>	\$ <u>105,247</u>	\$ <u>189,500</u>	\$ <u>269,556</u>