

**CITY OF LAKE MARY  
WAIVER OF SUBDIVISION REQUIREMENTS/LOT SPLIT/  
LOT RECOMBINATION  
APPLICATION**

---

NAME

ADDRESS

PHONE

APPLICANT: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_ FILE NUMBER: \_\_\_\_\_

DATE OF PRE-APPLICATION CONFERENCE: \_\_\_\_\_

PROJECT ADDRESS OR PARCEL ID NO.: \_\_\_\_\_

GENERAL LOCATION: \_\_\_\_\_

---

**THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS APPLICATION. ALL APPLICATIONS MUST BE COMPLETED BEFORE THE APPROVING AUTHORITY IS REQUIRED TO CONSIDER THE APPLICATION.**

- ALL APPLICABLE FEES PAID IN FULL (\$250 Application Fee)
- BOUNDARY SURVEY
- LEGAL DESCRIPTION
- THREE (3) COPIES OF THE DEVELOPMENT PLAN\*
- APPLICATION FOR CONCURRENCY REVIEW
- SUPPORTING DOCUMENTATION (e.g. Soils, Topography, Floodplain, Wetlands, Water bodies)
- LIST OF ADJACENT DEVELOPED LOTS BY LOT SIZE (within 200 feet)
- LIST OF PROPOSED LOTS TO BE CREATED BY SIZE
- LOT LAYOUT AND LOT WIDTH AT BUILDING LINE (ALL PARCELS)
- SIGNED LETTER OF AUTHORIZATION (if applicable)

The application must adhere to Section 155.14 of the City of Lake Mary Code of Ordinances and other applicable regulations. The application will not be accepted without a complete package. This waiver is intended to relieve the applicant from the subdivision plat review process, and does not provide any relief from the actual requirements of the Code. If the applicant is someone other than the property owner, a statement signed by the property owner, which authorizes the

applicant to apply for this specific purpose at this specific location, must be attached to the application.

I hereby certify to the best of my knowledge and belief that all information submitted with this application is true and accurate.

- Owner of record for the property described herein.
- Authorized Agent (authorization attached)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\*To include the following:

- a) Legend. Name and address of both applicant and owner, if not same, legal description of property, scale of development plan, total acreage, existing and proposed number of lots, current zoning and Future Land Use designation.
- b) Location map.
- c) Rights of way and easements.
- d) Existing and proposed lots (depict dimensions, location, area, existing structures and other notable features).