

**CITY OF LAKE MARY
PARKS & RECREATION ADVISORY BOARD**

Monday, March 7th, 2016

**Lake Mary City Hall
100 North Country Club Road
6:00 P.M.**

AGENDA

- I. Call to Order
- II. Roll Call/Determination of a Quorum (4)
- III. Approval of Minutes- January 11th, 2016
- IV. Citizen Participation
- V. Chairman's Report
- VI. Director's Update
 - A. New Assistant Manager - Events Center
 - B. Senior Center Expansion - Elder Affairs contribution to project
 - C. Recent event recap/Upcoming events
 - D. Lake Mary Arts Fest move
 - E. Summer Camp
 - F. Central Park update/Heritage Park update
 - G. Volunteer Board Appreciation Dinner
 - H. RFP for catering and tennis
 - I. New batting cage machines and batting tunnels
- VII. Old Business
- VIII. New Business
- IX. Member Reports and Announcements
- X. Adjournment

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, FLORIDA STATUTES 286.0105.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407)585-1424.

1 MINUTES OF THE CITY OF LAKE MARY PARKS & RECREATION ADVISORY BOARD
2 held March 7th, 2016, 6:00 P.M., Lake Mary City Commission Chambers, 100 North
3 Country Club Road.
4

5 I. Call to Order
6

7 Danny Williamson called the meeting to order at 6:05 p.m.
8

9 II. Roll Call/Determination of a Quorum (not less than 4)
10

11 Members Present

12 Lynette Swinski

13 Nicholas Carlin

14 Robert Boardman

15 James Buck- Absent

16 Danny Williamson- Absent

17 Christopher Mullins
18

19 Also in attendance were Bryan Nipe, Director of Parks and Recreation; Gunnar Smith,
20 Recreation Supervisor/Events Center Manager; Kathy Gehr, Assistant Director of Parks &
21 Recreation
22

23 III. Approval of Minutes

24 **Motion was made by Robert Boardman and seconded by Christopher Mullins to**
25 **approve the minutes of March 7th, 2016, as written. Motion carried unanimously.**
26

27 IV. Citizen Participation
28

29 No one came forward at this time.
30

31 V. Chairman's Report

- 32 • Lynette Swinski said she enjoyed Lake Mary Little League opening day and the fields
33 and the area overall looked great.
34

35 VI. Director's Update
36

37 A. Open Positions at Events Center

- 38 • Bryan Nipe reported the new Assistant Manager for the Events Center has come on
39 board and is doing well so far. Also the Parks & Events Center Coordinator position is
40 being filled.
41

42 B. Arbor Day

- 43 • Bryan Nipe confirmed the Arbor Day celebration will take place on April 30th coinciding
44 with a farmer's market day so that more people will already be out and about in the
45 park. Le Fleur Nursery is to be there donating trees to help promote Arbor Day. Also if
46 any board members would like to volunteer they can come out and help.
47 • Bob Boardman and Nick Carlin both said they would come out to help.
48

1 C. Senior Center Expansion

- 2 • Bryan Nipe reported the City is planning to redesign some unused storage/office spaces
3 at the Senior Center to have more classes able to take place.
4 • Trailblazers group is willing to raise and donate funds to put towards the expansion.
5 • The department is currently in the process of getting a proposal for design.
6

7 D. Event Recap/Upcoming Events

- 8 • Gunnar Smith reported Little League opening day was a big success and a lot of people
9 came out to celebrate.
10 • Also the Car Show series has started again. This is a recurring event on select Sundays
11 throughout spring and summer time. It helps fill the void of no football on Sundays and
12 the local shops and restaurants really enjoy the extra business.
13 • Family Fun Day is coming up on April 2nd from 9am-2pm. Also taking place in April will
14 be the Trailblazers 5K on the 23rd, to help fund Heritage Park.
15

16 E. Summer Camp

- 17 • Gunnar Smith Reported the Summer Camp will be running again this year June 6th –
18 July 29th. It is a Monday-Friday camp with field trips and a lot of activities for the kids.
19 • Chris Mullins said the first week of August is teacher planning week and when he will go
20 to work he will have nowhere to put his kids since camp is not taking place.
21 • Gunnar Smith replied that it was a staffing issue for the camp to run that that week, as
22 most of the counselor are still in college or also teachers so they will not be available.
23 • Lynette Swinski said she thought the camp was a great success.
24

25 E. Lake Mary Arts Fest Moving

- 26 • Bryan Nipe reported the Lake Mary/ Heathrow Arts Festival will be changing the time of
27 year they hold the festival. This is due to so many surrounding areas having festivals on
28 the same date. They hope to receive more attendance by moving it to spring 2017.
29

30 G. Central Park/ Heritage Park Update

- 31 • Bryan Nipe reported there is a project to add a paver area in Central Park for extra
32 walking space around the tree. Also this will help staff to decorate the tree as they can
33 pull the tractor on the pavers and not ruin the sod every time. Also an entry feature for
34 the park is being designed by a landscape architect. This is just one piece of the overall
35 Central Park project to start with.
36 • Heritage Park will include a veteran's memorial in the center circle for anyone who was
37 associated with or lived in Lake Mary and is a veteran. The edits to the design are
38 almost done and the plan is to hopefully break ground on the project this year.
39 • Trailblazers are working on soliciting sponsorships for the park.
40

41 H. Volunteer Board Dinner

- 42 • Bryan Nipe reported there will be another volunteer board dinner for all members of the
43 City volunteer boards. It is planned to be at the Events Center and invites will go out to
44 everyone with more information.
45

46 I. RFP for Catering/Tennis

- 47 • Gunnar Smith reported the catering proposals for the Events Center were submitted
48 and scored. This will be for a new 3 year contract for the Events Center catering list.

- 1 • Nick Carlin asked if it is an exclusive list, which Gunnar replied yes.
2 • The tennis contractor RFP is also open right now. Steve Huber is doing a great job but
3 the contract is expired so it is open for bids now. Christopher Mullins commented that
4 he only hears good things about Steve Huber at the tennis center. The tennis center
5 might be receiving the Copeland Meeting which is a very big deal in the tennis world.
6

7 J. Batting Cage/Tunnels

- 8 • Kathy Gehr commented that staff has done a lot of in house upgrades on the batting
9 cage area, and now has bought 3 new machines. The time and days the facility is open
10 has been expanded so we are seeing more use on them.
11 • Gunnar Smith reported the batting tunnels are being installed, which is a partnership
12 deal with Little League so 6 months of field rentals will be waived for them to contribute
13 the funds for the tunnels.
14 • Bob Boardman asked how long they should last, which Gunnar replied somewhere
15 between 5-10 years based on weather and wear & tear.
16

17 VII. Old Business

- 18 • Bob Boardman asked about the County sports complex. Bryan Nipe said it's due to
19 open in May. Christopher Mullins commented about fees to go, but it is mostly going to
20 be used for tournaments. Bryan Nipe also reported a scientist came out to review the
21 turf and found no evidence that it would cause any issues.
22

23 VIII. New Business

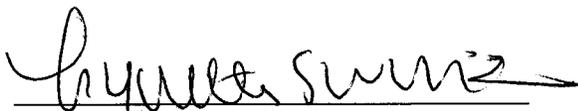
- 24 • Christopher Mullins commented that he wished the City had more sports activities as his
25 kids have to go to other locations to play their sports. Bryan Nipe replied that we have
26 activities including a huge Lake Mary Little League participation, soccer shots program,
27 fields available for rental, and summer camp now for summer time.
28 • Christopher replied he would like for more activities for kids as they grow older, Little
29 League is only meant for up to age 13. Bryan Nipe replied the little league does not
30 have the demand for older kids to play in it. That is mostly why they go to surrounding
31 locations that offer the next age group of play for the sport. There was some back and
32 forth discussion as Christopher didn't agree and thought the City needed to try harder to
33 have more programs for older kids. Bryan concluded the discussion and told
34 Christopher to bring any ideas he had on how to do this to him and it would be
35 reviewed.
36

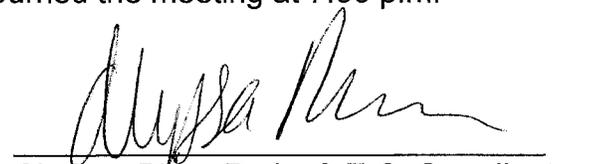
37 IX. Member Reports and Announcements

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39 X. Adjournment

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41 **Motion to adjourn was made by Robert Boardman and seconded by Christopher**
42 **Mullins. Motion carried unanimously.**
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44 There being no further business, Lynette Swinski adjourned the meeting at 7:30 p.m.
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49 _____
Lynette Swinski, Chairman

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49 _____
Chelsey Bjow, Parks & E.C. Coordinator

50 PARKS & RECREATION ADVISORY BOARD

51 March 7-16-03