

Note: Due to the City of Longwood's audio system malfunctioning, there was no audio recording of the Joint Work Session.

1 LONGWOOD CITY COMMISSION
2 Longwood City Commission Chambers
3 175 West Warren Avenue
4 Longwood, Florida
5

6 JOINT WORK SESSION WITH THE
7 CITY OF LAKE MARY CITY COMMISSION
8

9 MINUTES
10 JUNE 12, 2012
11 5:30 p.m.
12

13 Present: City of Longwood
14 Deputy Mayor H.G. "Butch" Bundy
15 Commissioner John C. Maingot
16 Commissioner Joe Durso
17 Commissioner Bob Cortes
18 Jon C. Williams, City Administrator
19 Pam Barclay, Director of Financial Services
20 Wanda Broadway, Human Resources Manager
21 Nan Winterstein, Recording Secretary
22

23 City of Lake Mary
24 Mayor David Mealor
25 Commissioner Gary L. Brender
26 Commissioner George F. Duryea
27 Commissioner Jo Ann Lucarelli
28 Commissioner Allan F. Plank
29 Jackie Sova, City Manager
30

31 Care Here!
32 Brian Branham, Vice President
33 John Watson, Director of Strategic Development
34 Jason Sandberg, Account Manager
35

36 Brown & Brown of Florida, Inc. –Daytona Beach
37 Jessica Scott, Vice President
38

39 Absent: Mayor Brian Sackett (Excused)
40 Sarah M. Mirus, City Clerk (Excused)
41

42
43 **1. CALL TO ORDER.** The meeting was called to order by Deputy Mayor Bundy
44 at 5:30 p.m.
45

1 **2. DISCUSSION ON ESTABLISHING AN EMPLOYEE HEALTH CLINIC.**

2
3 Deputy Mayor Bundy welcomed the officials from the City of Lake Mary and
4 thanked them for agreeing to attend a joint work session with the City of
5 Longwood to discuss an Employee Health Center Program.

6
7 Mayor Meador said he welcomed the opportunity to meet tonight and thanked
8 the City of Longwood for hosting.

9
10 Mr. Williams introduced the attendees from *CareHere!* and gave a brief
11 overview of the purpose of the joint work session.

12
13 Ms. Sova spoke and presented a brief update on the City of Lake Mary's
14 position regarding an Employee Health Center Program.

15
16 Mr. Sandberg, Account Manager with *CareHere!* introduced himself and his
17 Associates, Mr. Brian Branham, Vice President with *CareHere!* and Mr. John
18 Watson, Director of Strategic Development with *CareHere!*. Mr. Sandberg
19 presented a PowerPoint presentation entitled "Employee Health Center
20 Program Overview".

21
22 Commissioner Maingot noted that the City of Oviedo's set-up cost was
23 \$200,000.

24
25 Mr. Sandberg said the average set-up cost could be anywhere from \$25,000
26 on up. He recommended having two separate facilities and to stagger
27 schedules at each facility having one facility available at all times.

28
29 Commissioner Durso asked Ms. Sova if they had done a bid for an Employee
30 Health Center Program.

31
32 Ms. Sova responded in the negative.

33
34 Deputy Mayor Bundy asked if they had looked at Longwood's former Fire
35 Administration building as a location.

36
37 Mr. Williams responded in the affirmative.

38
39 Commissioner Maingot stated that it made sense to consolidate to one
40 location instead of two facilities.

41
42 Mr. Sandberg responded that *CareHere!* would do a GeoMap by the
43 employees' zip codes to determine the best location.

44
45 Commissioner Durso left the meeting at 6:16 p.m. and returned at 6:18 p.m.
46

1 Commissioner Maingot asked if they could enter into an Interlocal Agreement
2 with other cities where CareHere! had facilities.

3
4 Mr. Sandberg stated that may be an option.

5
6 Commissioner Maingot said he wanted a detailed listing of what type of
7 physicals the City provides to the City's Fire and Police personnel.

8
9 Ms. Sova said they do not provide physicals for their Fire and Police
10 personnel.

11
12 Ms. Broadway asked how much the initial cost would be to set-up a medical
13 prescription inventory.

14
15 Ms. Sandberg stated it would be \$6,000.

16
17 Commissioner Cortes asked who pays for the medical malpractice insurance.

18
19 Mr. Sandberg said the City would not be liable; the doctors would carry their
20 own malpractice insurance.

21
22 Commissioner Cortes asked if they would stock controlled substances.

23
24 Mr. Sandberg responded in the negative. He stated that employees at the
25 medical facility could be contracted employees and not city employees. He
26 said the lab did all the blood draws on-site and they have a deal with
27 Laboratory Corporation of America (LabCorp) who does the results.

28
29 Commissioner Lucarelli inquired how the doctors were recruited.

30
31 Mr. Sandberg responded they were hired according to their experience and
32 qualifications. He noted they do background checks on all their hires.

33
34 Commissioner Plank asked where the savings were if the employees use this
35 program.

36
37 Mr. Sandberg stated in the lab and prescription costs.

38
39 Commissioner Durso asked if the program replaces their regular insurance
40 plan.

41
42 Mr. Sandberg responded in the negative and stated the program was a
43 supplement.

44
45 Commissioner Cortes asked if the program was mandatory.
46

1 Mr. Sandberg responded they would not recommend it to be mandatory, and
2 participation should be voluntary.

3
4 Commissioner Cortes stated they would pay \$23 per employee whether they
5 participate or not.

6
7 Deputy Mayor Bundy stated there were incentives to participate and noted
8 they could tweak the benefits if they participate versus non-participate.

9
10 Commissioner Maingot stated in-house visits bring the costs down.

11
12 Deputy Mayor Bundy stated that the City Administrator, Mr. Williams, was
13 looking for a consensus from the Commission.

14
15 Ms. Sova said she had a Request for Proposal (RFP) from the City of
16 Leesburg.

17
18 Mayor Mealar noted their next Commission meeting was on June 21, 2012,
19 and they needed to move forward.

20
21 Deputy Mayor Bundy said for Mr. Williams to go forward with working with the
22 City of Lake Mary and piggyback using *CareHere!*

23
24 **3. ADJOURN.** Deputy Mayor Bundy adjourned the meeting at 7:13 p.m.
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26
27
28

29 _____
30 David J. Mealar, Mayor
31 City of Lake Mary
32
33

34 ATTEST:
35
36
37

38 _____
39 Carol A. Foster, City Clerk
City of Lake Mary