

1 MINUTES OF THE LAKE MARY CITY COMMISSION WORK SESSION held June 21,
2 2012, 6:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road,
3 Lake Mary, Florida.

4
5
6 Mayor David Mealor Jackie Sova, City Manager
7 Deputy Mayor Gary Brender Carol Foster, City Clerk
8 Commissioner George Duryea Dianne Holloway, Finance Director
9 Commissioner Allan Plank John Omana, Community Dev. Dir.
10 Commissioner Jo Ann Lucarelli – Late Gary Schindler, City Planner
11 Steve Noto, Planner
12 Tom Connelly, City Engineer
13 Dave Dovan, Asst. Public Works Dir.
14 Bryan Nipe, Parks & Recreation Dir.
15 Steve Bracknell, Police Chief
16 Gary Glassman, Acting City Attorney
17 Mary Campbell, Deputy City Clerk
18

19 The work session was called to order by Mayor David Mealor at 6:03 P.M.

20

21 Items for Discussion:

22

23 I. CPH's Proposal on the Roundabouts

24

25 Ms. Sova said we contracted with CPH to present the potential of traffic circles at two
26 locations: Crystal Lake/Palmetto/Old Lake Mary Road and Palmetto/Greenleaf Lane.
27 She said Jeremiah Owens of CPH would give a presentation and noted David Gierach
28 of CPH was also present.

29

30 Jeremiah Owens of CPH Engineers came forward. He said they were tasked with
31 looking at a feasibility analysis for the traffic circles on two intersections: East Crystal
32 Lake and Palmetto and Palmetto and Greenleaf. We looked at the drivability of the
33 critical fire apparatus which is the largest fire truck we've got in the system in this area.
34 We looked at traffic movement for the general public and if they were going to get
35 confused when going through that area. The next item was the land area needed for
36 the improvements. A safety item we looked at was the amount of vehicle stacking we
37 have on the northern cul-de-sac for the vehicles before they get into a traffic circle.
38 Right now there is 24 feet and we want to try to maintain that.

39

40 Mr. Owens said we looked at a large traffic circle, a medium traffic circle, and an
41 intersection reconstruction. In the large traffic circle, the critical fire apparatus can do
42 circles, can drive all the way around it and can go any direction it wants once it gets in
43 that circle. The medium circle has a mountable curb on the interior of the island that a
44 fire apparatus could drive over. The center could be designed to where it could support
45 the weight of the fire truck, but it does not support traffic movement in all directions.

46

1 Mr. Owens said the final item we looked at was reconstructing/beautifying the existing
2 intersections. The first intersection we looked at was East Crystal Lake/Old Lake Mary
3 Road/Palmetto. He showed the proposed traffic circle on the overhead. We've got the
4 largest traffic circle that the fire trucks can operate on. We have maintained the 24 foot
5 of stacking from the tracks. There will be a yield condition from each direction. On the
6 northern end, the traffic circle itself and the sidewalk adjacent to the circle go beyond
7 the current right-of-way. To be able to build this traffic circle we would have to acquire
8 land on the north side of this intersection.

9
10 Deputy Mayor Brender asked how much land. Mr. Owens said about 44 feet.

11
12 Mr. Owens showed a scaled rendering of the plan. It kind of matches the original
13 design of the downtown master plan with a fountain feature in the middle. The curbs
14 are not fully mountable but it is fully operational. He showed the traffic circle with the
15 overlay indicating the impacts go all the way through the hallway and a minimum of five
16 units.

17
18 Commissioner Lucarelli arrived at this time (6:07 P.M.).

19
20 Mr. Owens said the next option they looked at for the same intersection was a medium
21 circle. There is a yield condition in all three directions, and approximately 18 feet of
22 additional right-of-way is needed on the north end. It will have a mountable center curb
23 that would allow fire trucks to drive over. We did truck turning templates and we can
24 drive the fire apparatus from East Crystal Lake onto Old Lake Mary Road, we can make
25 the turn onto Palmetto, but we cannot make a left hand turn from Palmetto onto East
26 Crystal Lake nor make a left hand turn from Old Lake Mary Road onto Palmetto without
27 going the opposite direction of traffic. The impact is about 18 feet of additional right-of-
28 way that's needed and there will be impacts to the parcels on the north.

29
30 Mr. Owens said the final option we looked at was beautification of the intersection. This
31 maintains the current stop condition on Palmetto and maintains an easement from East
32 Crystal Lake and Old Lake Mary Road. We don't change the traffic pattern that is here
33 today. Travelers are used to that and there won't be a change in conditions. If the fire
34 apparatus can make every turn today then they should be able to make every turn
35 tomorrow. He showed examples of intersection enhancements around Central Florida.

36
37 Mr. Owens said on the northern intersection, if we are going to try to stay within the
38 existing limits of the right-of-way, our recommendation would be to do an intersection
39 reconstruction and try to beautify that intersection to compliment the proposed
40 development on the north. Anything besides that will cause design modifications on
41 that northern parcel and exceed the right-of-way.

42
43 Mr. Owens said on the southern intersection we have some of the same constraints.
44 Greenleaf and Palmetto are historical roads and platted back in the '20's and '30's.
45 Previously you allowed it to go 18 feet outside the right-of-way of Greenleaf to the north.
46 The road itself is situated outside the right-of-way on the City's property side. This is a

1 larger traffic circle and fire apparatus will be able to go around it. If it is placed in this
2 intersection you will need additional right-of-way from FDOT and some additional room
3 from the City.
4

5 Mr. Owens said the next one they looked at was smaller with a six-foot sidewalk that
6 meets City Code and it encroaches into FDOT property. The opposite side also
7 encroaches outside the right-of-way of the park, and we are clear on the south. Fire
8 apparatus has constraints for maneuverability. If he is headed southbound on Palmetto
9 from the tracks, he is unable to make a left hand turn onto Greenleaf. He can still
10 mount the curb but will be hitting a few items. The same thing if he goes northbound on
11 through Palmetto.
12

13 Commissioner Duryea said conceivably the apparatus could not go around the outside
14 of the loop. Going the other way they would still be able to make the turn.
15

16 Mr. Owens said they could make the turn but it would be opposite the direction of traffic
17 flow.
18

19 Mr. Owens said the last thing was the reconstruction of the intersection. We worked
20 that as a three-way stop condition. There is one now. It would leave the traffic
21 movement as it is today.
22

23 Deputy Mayor Brender said to the west that is not going to be an entrance into the
24 parking lot for SunRail.
25

26 Mr. Owens said we looked at that entrance into SunRail and that is the bus entrance
27 and is an entrance only.
28

29 Mr. Owens said their recommendation to keep it in the existing right-of-way was to do
30 an intersection reconstruction. He noted the surveys, truck turning templates, and all
31 the exhibits were in the report.
32

33 Commissioner Plank said the placement of the circles was partly for aesthetic reasons
34 but also to provide a traffic calming device. He asked Mr. Owens if he had any other
35 suggestions on how we can slow down the Daytona 500 at that intersection.
36

37 Mr. Owens said we discussed some parking solutions with staff on some on-street
38 parking. We discussed doing some raised crosswalks before you get to the
39 intersection. We've got to do some pedestrian tiles across Old Lake Mary Road to the
40 Epoch development so we can line those up with key elements in there and do the
41 raised crosswalk which has a tendency to slow traffic down. They are working great for
42 a number of developments as well as for the City of Sanford.
43

44 Deputy Mayor Brender said ruling out the northern circle but doing the one on the south
45 on Palmetto and Greenleaf, he asked how much property would be needed into FDOT

1 and is there any way to relocate Palmetto over enough so we don't need to go into
2 FDOT.

3
4 Mr. Owens said there is some room and you could shift it to the south and change the
5 alignment of the road. We are only 2-1/2 feet into DOT on the western side where the
6 sidewalk is. There will be a travel lane, a curb, a six-foot sidewalk. The minimum he
7 would look at would be the six feet and is why he pointed out the 2.3-foot encroachment
8 on that side. For the larger one we are looking at a minimum of 19.6 feet.

9
10 Deputy Mayor Brender said if we moved it south we would still be going onto DOT. Mr.
11 Owens answered affirmatively.

12
13 Ms. Sova said we could try to talk to DOT but to this point they have been very firm
14 regarding anything near or around that parking lot. We had Dick Harkey and Tawny in
15 and they relayed there is no flexibility at all.

16
17 Deputy Mayor Brender said he could understand them protecting the property line but
18 this is aiding the access to the SunRail station. The whole reason he would do that
19 large traffic circle is keeping in mind it is directly going to impact SunRail and is the only
20 reason we are doing it.

21
22 Ms. Sova said they (FDOT) have their perception of what that is.

23
24 Mayor Meador said CPH presented three scenarios but let's go to Old Lake Mary Road
25 and East Crystal Lake and Palmetto. All of the renderings that we showed the
26 community had this kind of amenity with the fountain feature and roundabout. He asked
27 Mr. Owens the specific purpose that he has been tasked and why is this being
28 presented.

29
30 Mr. Owens said he didn't know if he could speak to the exact purpose but the task itself
31 was to see if it would fit in the right-of-way that's there today.

32
33 Mayor Meador said and still meet the requirements of public safety. Mr. Owens
34 answered affirmatively.

35
36 Mayor Meador said Mr. Owens recommended the intersection enhancement. He asked
37 Mr. Owens if it was his opinion that the traffic generated by Epoch would choose to use
38 East Crystal Lake/Palmetto as the ingress/egress. He asked how they moved people
39 from that site to where the amenities and activities are and at this time they have to be
40 on the very site where we are meeting (Central Park).

41
42 Mr. Owens said he wasn't a traffic engineer looking at numbers and the analysis of
43 where A is going to drive to B or C. He said if it was him driving it, he would come down
44 Country Club, take a right on Wilbur and then go into the development. Most of the
45 parking is in the garage which is off of Wilbur.

46

1 Mayor Mealor said we have six scenarios presented on two separate sites and the
2 recommendation is for intersection enhancements. He asked how they wanted to direct
3 staff.
4
5 Commissioner Duryea said if we don't do something significant, he wouldn't consider
6 spending money on a road enhancement that people are going to ride over just as they
7 do now. He didn't think that was going to enhance the area whatsoever.
8
9 Deputy Mayor Brender said he couldn't see any way we can fit a traffic circle on the
10 north. Even the smaller one would end up taking two or three units from Epoch and
11 didn't think Epoch would be in favor of that. He said he was still considering the lower
12 circle on Palmetto and Greenleaf. He wouldn't mind talking to DOT and just see. That
13 particular road is going to be a major thoroughfare. He said he was inclined to think
14 they should explore that lower larger traffic circle.
15
16 Mayor Mealor said in terms of Greenleaf/Palmetto Commissioner Brender was looking
17 at Option B, the medium circle.
18
19 Commissioner Brender said either medium or large because all we are doing is going
20 into our own property.
21
22 Mayor Mealor asked Commissioner Duryea if he had a preference relating to the
23 Greenleaf area.
24
25 Commissioner Duryea said he didn't think that was necessary at all. We could do
26 something on the other side of the tracks.
27
28 Commissioner Plank said whatever we do should be focused on calming the traffic flow
29 and if that is the circle then that is fine. He agreed with Commissioner Duryea and
30 didn't see any advantage to putting pavers in the intersections. It's ornamental but it
31 doesn't do anything to control the traffic.
32
33 Commissioner Lucarelli said she would agree to do the smaller or larger southern circle.
34 She didn't want to touch the northern one. If it comes down to having no choice but to
35 do an enhancement and we do the raised pedestrian crossing because pedestrian
36 safety is a big issue, she asked if that would incorporate some of the flashing pedestrian
37 signs and lights.
38
39 Mr. Owens said that could be looked at and incorporated.
40
41 Mayor Mealor said not just the train site but maybe an access to Heritage Park also.
42
43 Commissioner Duryea said we don't necessarily have to have something on the ground.
44 If we used a smaller circle we could have some sort of pavilion or gazebo-type thing
45 where pedestrians go under it and not around it. It could be smaller and not so intrusive
46 to the traffic.

1
2 Commissioner Plank asked how the raised pedestrian sidewalk compared with a
3 gradual speed bump.

4
5 Mr. Owens said it is not as abrupt. You end up doing a longer transition before it. We
6 are only talking raising the crosswalk six inches and we usually go out about 20 feet. It
7 slows you down and it has a visual effect as you drive it. You've got striping in place
8 before it. As you drive up you see it, you slow down, come up on five foot of flat and
9 then transition down.

10
11 Deputy Mayor Brender said pavers are traffic calming. We enhance the intersection by
12 putting in pavers. Pavers tend to slow down traffic.

13
14 Commissioner Plank asked Deputy Mayor Brender if he had stood at the entrance to
15 Timacuan and watched them fly over those pavers. It has no effect.

16
17 Mayor Mealor said in terms of next steps, we are going to have budget hearings soon.
18 He suggested setting time aside for discussion related to this item.

19
20 Mr. Owens pointed out that on-street parking gives a little traffic calming. People tend
21 to slow down when they see on-street parking.

22
23 Deputy Mayor Brender said we want them slower but we want them through because
24 there is going to be 1,000 more cars going through that intersection in the next year and
25 a half.

26
27 Mayor Mealor said regarding the comment that they are coming up Country Club and
28 hanging a right on Wilbur, he asked what we are doing in our long-range plan to
29 address that issue.

30
31 Ms. Sova said one of the first things we are doing is taking over Country Club Road and
32 dealing with that intersection because we know Wilbur is going to become very busy.

33 34 II. Update on Downtown Parking

35
36 Ms. Sova said the Commission asked staff to look at a parking garage solution. We
37 looked at a parking garage solution and with land costs and parking costs a two-level
38 structure was going to cost about \$3.2 million. We couldn't come up with a site that we
39 felt would work. We thought it was too soon in the growth process to understand where
40 the best site would be.

41
42 Ms. Sova said what we came away with was an opportunity to partner with Epoch on
43 the garage they are already building. We talked about leveled parking because at that
44 time we thought that's what it would be and their garage has taken the form of angled
45 ramped parking. We had further discussions with them about partnering in their garage.
46 We are gaining 143 parking spaces but not all of them in the garage. We would adopt a

1 Downtown Economic Policy Initiative that would allow us to participate in this parking.
2 The general terms are the City would get 69 spaces on the bottom floor of the garage.
3 That in turn frees up 74 on-street parking spaces around the Epoch project. It helps
4 them maintain their 1:5 ratio they need to have for their development. Based on
5 \$10,000 per space, the City would contribute \$1,430,000 to the garage but that still
6 comes up \$1.8 million cheaper than trying to build our own and still not knowing if we
7 put it in the right place.

8
9 Ms. Sova said the bottom floor would be gated at a certain point that would allow the
10 residents to go on up into their development's garage space. Overall the total height of
11 the garage would be 3-1/2 levels.

12
13 Ms. Sova said Epoch has agreed to this in concept. We recommend that this proposal
14 amend the contract for sale and purchase in Ordinance No. 1456 to memorialize the
15 agreement and a development agreement be recorded at closing to address the
16 responsibilities of each party. If this is the direction the Commission would like to go,
17 we would like to proceed with having the attorneys get to work on the legalities of an
18 agreement like this.

19
20 Commissioner Lucarelli said she was good with the public/private partnership and
21 thought it was a good plan.

22
23 Commissioner Duryea said we have a parking garage that is fairly close to the station.
24 He said if he was going over there he would park in the covered garage rather than park
25 in the sun.

26
27 Ms. Sova said it will be public parking and some people may want to do that but a lot of
28 people are going to take the shortest route possible. There is going to be a lot of trees
29 at the SunRail parking. The walk from Wilbur to Crystal Lake and across to the station
30 is probably going to deter some of what Commissioner Duryea is talking about. People
31 just like to park close. She said she didn't know when the trees will be grown enough to
32 provide ample shade but there will be plenty of landscaping within the SunRail parking
33 lot.

34
35 Deputy Mayor Brender said he was good with the public/private partnership at this time
36 because he had leveled that concern before about building a \$3 million parking garage
37 and then finding out it's not in the right spot. He thought they should go ahead with the
38 legalities of putting that together. We need to spend more time on where everything is
39 going to get parked in that immediate area. We are going to open up 74 spaces but we
40 are still being pushed to open up parts of the parking lot behind the police station. We
41 need to address parking in that area. We need to look at properties.

42
43 Commissioner Plank said we need to keep in mind that the entrance is on Wilbur and
44 not on East Crystal Lake so there is not going to be a lot of knowledge. He said he
45 talked to Ms. Sova earlier and one of the possibilities we should consider is encouraging
46 the employees of the stores or offices that develop along East Crystal or Wilbur to use

1 that facility for their parking to free up the parking on the street. Several meetings ago
2 we talked about how we were going to control the parking in front of the train station to
3 prevent people from pulling in and staying all day and blocking what was intended to be
4 retail parking. That is one of the issues we need to address but a possible alternative is
5 to put employees in there. He said if he was going to rent an apartment and there was
6 a sign that said "Public Parking" he would not be as enthused about renting as he would
7 if he had his own garage space.

8
9 Mayor Meador recognized Mr. Gary Glassman who was sitting in for the City Attorney.

10
11 Mayor Meador said he thought the public/private partnership was the way to go. That is
12 a commitment we made back when we were presenting this concept. Deputy Mayor
13 Brender and Commissioner Plank talked about some of the concerns and how we can
14 work through that. It might be we need a work session with staff and the Commission.
15 One thing he wanted them to keep in mind in this planning, particularly as we take over
16 Country Club, we talk about traffic calming and traffic flow improvements. He asked
17 how to get our residents who are going to use that facility to this site safely. He said in
18 Savannah he made a point when using parking garages to observe how far people went
19 out and it went a lot further than it is from there to here. He thought it was a system that
20 can work and was looking forward to it.

21
22 There being no further business, the work session adjourned at 6:40 P.M.

23
24

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held June 21, 2012,
2 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road, Lake
3 Mary, Florida.

4
5 I. Call to Order

6
7 The meeting was called to order by Mayor David Mealor at 7:10 P.M.

8
9 II. Moment of Silence

10
11 III. Pledge of Allegiance

12
13 IV. Roll Call

14		
15	Mayor David Mealor	Jackie Sova, City Manager
16	Deputy Mayor Gary Brender	Carol Foster, City Clerk
17	Commissioner George Duryea	Dianne Holloway, Finance Director
18	Commissioner Allan Plank	John Omana, Community Dev. Dir.
19	Commissioner Jo Ann Lucarelli	Gary Schindler, City Planner
20		Steve Noto, Planner
21		Dave Dovan, Asst. Public Works Dir.
22		Bryan Nipe, Parks & Recreation Dir.
23		Kathy Gehr, Asst. Parks & Rec. Dir.
24		Steve Bracknell, Police Chief
25		Gary Glassman, Acting City Attorney
26		Mary Campbell, Deputy City Clerk
27		

28 V. Approval of Minutes: June 7, 2012
29 June 12, 2012 – Joint Work Session
30

31 **Motion was made by Commissioner Plank to approve the minutes of the June 7,**
32 **2012, meeting, seconded by Commissioner Lucarelli and motion carried**
33 **unanimously.**

34
35 Mayor Mealor said the minutes of the June 12th Joint Work Session with the City of
36 Longwood were not available and will be presented at the next meeting.

37
38 VI. Special Presentations

39
40 A. Florida League of Cities' Upcoming Advocacy Projects – Kathy Till, Kathy Till
41 & Associates, Inc.

42
43 Mayor Mealor said we are fortunate to have with us Kathy Till. He said Kathy is
44 president of Kathy Till & Associates, Inc. and is also a recent Commissioner from the
45 City of Apopka.

46

1 Kathy Till of Kathy Till & Associates, Inc., 1208 Errol Parkway, Apopka, Florida 32712,
2 came forward. She said she was always impressed when she came to your beautiful
3 city and the progress you have made. She said she didn't get here as much as she
4 should so hopefully she will have plenty of opportunities to come back more often.
5

6 Ms. Till said she was present on behalf of the Florida League of Cities. She was a
7 former Commissioner in the City of Apopka for two terms and decided not to run for
8 reelection and decided to go to work with the Florida League of Cities focusing on
9 advocacy. She is meeting with city councils throughout the Central Florida region
10 talking about advocacy and how state and local officials can work together more
11 efficiently and effectively.
12

13 Ms. Till said she wanted to share some thoughts about advocacy. She distributed a
14 packet to the Commission that gives some advocacy tips. This is only the tip of the
15 iceberg of the strategies you can initiate as it relates to advocacy. It is only limited by
16 your own imagination. She hoped the Commission would get involved in advocacy if
17 they weren't already and if they already are to think about taking that up to the next
18 level. One of her roles with the League of Cities is to work with each member of the
19 Commission individually as well as collectively as a group to talk about how we can
20 develop an advocacy plan that is most effective for each member of the Commission as
21 well as the City.
22

23 Ms. Till said advocacy was so important right now because we have just completed
24 redistricting in the state and it is also an election year. There is going to be a lot going
25 on in Central Florida as well as the State of Florida. Seminole County has some
26 interesting races going on at both the Senate and House levels. It is a great opportunity
27 to extend an invitation to the candidates running for these offices. She encouraged the
28 Commission to invite them to a commission meeting, particularly when talking about the
29 budget. It is important that state legislators and candidates hear some of the challenges
30 your city is facing as it relates to your budgets and some of the ideas and projects you
31 have to meet those challenges. The SunRail station is going to be a big boon for the
32 community so it is very important that these legislators and candidates hear what is
33 planned around that station. One of the best things you can do as it relates to advocacy
34 is to extend an invitation for them to come and hear those conversations and learn what
35 you are doing to create job opportunities in your community. As we heard them talk
36 extensively in the last legislative session--and it's sure to be a priority in the upcoming
37 session--it's all about jobs and about getting Florida's economy back on track. It is
38 important for those legislators to understand where those job opportunities are being
39 created and that is right here in Florida cities.
40

41 Mr. Till said if you doing any unique projects in your city take the legislators and
42 candidates on a tour of some of these projects. It is important they understand how
43 their decisions will impact your ability to move forward or start some of these projects,
44 particularly as it relates to unfunded mandates.
45

1 Ms. Till said at the last legislative session we dealt with some key legislative issues that
2 would have affected our municipalities. One of the biggest was the local business tax
3 receipts. There was an attempt to repeal that stream of revenue for cities statewide and
4 it would have cost all of our cities considerable amounts of money, some of them multi-
5 million dollars of revenue. It is not a revenue stream that cities can afford to lose. One
6 of the other things I would encourage you to do with the local business tax,
7 communications services tax, and what you are doing in your CRAs is to ask staff to
8 take some time and put together some information about what you are doing with those
9 different forms of revenue. Local business tax receipts--is it a dedicated source of
10 revenue and if so how are you using that. It is important for your legislator as well as
11 your lobbying team at the Florida League of Cities to understand how you are using that
12 revenue so everyone has full information and can make an informed decision if they
13 decide to move forward with repealing that revenue. We were successful in stopping
14 that appeal this session. We won the battle but haven't won the war. There was only
15 one special interest group that was successful in exempting themselves from the local
16 business tax receipts but there were a lot of other groups that were paying close
17 attention to that. They will be back in 2013 asking for that same exemption so we need
18 to be diligent on that issue.

19
20 Ms. Till said some of the other things the League is working on as it relates to advocacy
21 is the Florida League is partnering with our Regional Leagues to present candidate
22 events throughout the state. The Tri-County League of Cities has decided to do
23 candidate forums and there will be one in each of the counties after the August primary.
24 The event in Seminole County is October 11th. We will be sending out all the details.
25 We have already sent letters to all the qualified candidates in Seminole County for
26 House and Senate seats and asked them to participate in that forum. It will be a great
27 opportunity for you to hear them speak publicly about their position on a lot of municipal-
28 related issues. She hoped the Commission would make plans to attend that forum.

29
30 Ms. Till said another thing we are working on is our upcoming conference August 23rd to
31 August 25th in Hollywood. She hoped everyone was making plans to attend. We are
32 going to have a one-hour advocacy workshop and look at some of the common
33 objections our local officials have about why they don't get involved in advocacy. We
34 will talk about how we overcome those objections as well as give you a number of
35 effective advocacy strategies. To accompany that workshop we are putting together an
36 advocacy guide that you can take back to your city. It will be a great hands-on tool you
37 can use throughout the year to get more engaged in advocacy.

38
39 Ms. Till said she was available to do a training session with council and staff about
40 advocacy. We will have our annual Legislative Conference in Orlando in November.
41 She hoped everyone would consider joining one of the policy committees because that
42 is the groups that drive the legislative agenda for the Florida League of Cities. They
43 should be getting some information about the different policy committees and the
44 opportunity to sign up to be a part of that.

45

1 Ms. Till said she assumed everyone was receiving some of this literature being
2 distributed as it relates to Amendment 4. The League is in the process of putting
3 together some information to distribute to our cities to make sure you can communicate
4 with your citizens the other side of that story.

5
6 **SIDE 1B**
7

8 Ms. Till thanked the Commission for their time and attention and would be glad to
9 address any questions.

10
11 Mayor Meador thanked Ms. Till for the presentation and for the offer to be of assistance.

12
13 Mayor Meador recognized that the City Attorney this evening was Gary Glassman. He
14 said Ms. Reischmann had another commitment. He said he and Mr. Glassman have
15 worked together in the past and he is with the same law firm as Ms. Reischmann.

16
17 Mayor Meador asked to move to Item C at this time. There were no objections from the
18 Board.

19
20 C. Proclamation – Parks and Recreation Month

21
22 Bryan Nipe and his team came forward. The Acting City Attorney read a proclamation
23 proclaiming July 2012 as “Parks and Recreation Month”.

24
25 Mayor Meador presented the proclamation to Bryan Nipe.

26
27 Mr. Nipe said this is a proclamation about parks and recreation nationwide. He wanted
28 to bring a representative bunch of his Parks & Recreation staff to discuss what they do
29 on a daily basis and recognize them individually because it is because of them that our
30 facilities are at such a high level and we provide such a high level of service.

31
32 Mr. Nipe introduced the representative from the Facilities staff, Matt Burleson. He has
33 been with the City for a number of years and he and his staff go through our buildings,
34 city hall, and Events Center and provide a level of service to keep these structures
35 looking great. They are a big part of our city.

36
37 Mr. Nipe said the Maintenance staff is represented by Joe Flannagin and Gary Wood.
38 Under the leadership of Kathy Gehr they provide functional and aesthetic services to all
39 of our grounds and parks throughout the City and provide that level of excellence and
40 service that people have grown to know here.

41
42 Mr. Nipe said the representatives of the Recreation Assistants are Radley Williams and
43 Travis Fuller. For events and programs these guys provide a level of customer service
44 to our residents on a daily basis that is above and beyond what you would typically find.

45
46 Mr. Nipe said he appreciated it and thanked them.

1
2 Mayor Mealor said anyone that has seen City Hall Central Park during the month of
3 December knows what a gift it is to our community and that team helps put it together.
4

5 Deputy Mayor Brender said the jobs that you guys and your teams do to maintain
6 everything that we have in this city is amazing work. You look good and you make us
7 look good and let us know if there is anything we can do to help you do it better.
8

9 Commissioner Duryea said sometimes staff doesn't realize that we notice but we do.
10 We notice that Lake Mary Boulevard is green when nowhere else in the City is green
11 and that requires a lot of work and care. People have to be out there making sure that
12 things get done. Our ball fields are in the best shape they have ever been in as well as
13 Liberty Park. He said he could go on and on because they take care of everything. We
14 appreciate that and thanked them.
15

16 Commissioner Plank said to summarize the importance of parks and recreation is
17 people need to realize that in many ways it's the face of the City, whether somebody is
18 driving down the road and sees a well maintained median or whether they attend an
19 event in Central Park. All of these people work behind the scenes to make this happen
20 and make it happen so smoothly that you don't even realize they are there. My
21 compliments and thanks to you all.
22

23 Commissioner Lucarelli said she would ditto that but one thing she has noticed with you
24 guys on Family Fun Day and other things is you are a family and she felt she was part
25 of their family. When we worked on Fun Day it was a riot. Joe and the guys had a blast
26 throwing the kids up on the sticky wall. They all have fun with the families. She said
27 that meant a lot to her and warmed her heart to see that they really care and it is a very
28 good family atmosphere.
29

30 Mayor Mealor said keeping up these grounds is a very difficult task and the equipment
31 is heavy. He said he watched an employee in the middle of his task when a senior
32 citizen had a moment of difficulty. The person set down the piece of equipment and
33 dealt with that individual. What he realized then is they realize their job was not the task
34 at hand but was to assist our citizens and they do it in a beautiful way. He thanked
35 them.
36

37 The Commission returned to the regular order of the agenda at this time.
38

39 B. Presentation and Acceptance of the 17/92 CRA Master Plan (Steve Noto,
40 Planner & David Buchheit, Seminole County 17/92 CRA Program
41 Manager)
42

43 Mr. Noto announced that Mr. Buchheit of Seminole County would not be present this
44 evening. Sadly he has been dealing with a string of unfortunate deaths in his family and
45 we have been keeping him and his family in our thoughts.
46

1 Mr. Noto showed on the overhead the portion of the 17/92 CRA that encompasses Lake
2 Mary. He noted Lake Mary was the yellow portion with the red borders. We have a
3 small portion in the CRA. He said Mr. Buchheit was hired by the County earlier this
4 year and one of the first things he did was go around to all the municipalities that have a
5 portion of their city in the CRA to reach out to see what we needed, what our goals
6 were, what they could do to help, etc. One of the things Mr. Buchheit wanted to do was
7 to have the new master plan accepted by those municipalities.

8
9 Mr. Noto said the staff report has a couple of pages attached that is Lake Mary's portion
10 of the master plan. The actual master plan is four or five pages and didn't want to
11 burden the Commission with too much information.

12
13 Mr. Noto said the boundaries of the CRA have not changed for the most part since Mr.
14 Buchheit has come on board but he wanted this to be accepted to show the county
15 leaders that we are all behind the master plan. Staff has looked at the master plan in its
16 entirety and we are on board with what they have provided. We request that the
17 Commission accept it.

18
19 Mayor Mealor said Commissioner Lucarelli has been the City liaison to this CRA project.

20
21 Commissioner Lucarelli said she is the 2012 chair of the committee and we have been
22 working really hard. She said David (Buchheit) and some of the new people that the
23 County has hired have been tremendous assets and are doing a great job to revitalize
24 the whole CRA promotion with advertising and making sure the word gets out. There
25 are a lot of businesses and people who don't know that we have this grant program
26 available.

27
28 Deputy Mayor Brender said by 2017 this will be a 20-year long project. He said he had
29 expressed concerns prior to this that considering the size of Lake Mary relative to the
30 entire strip there is not a lot that Lake Mary can do but we do provide a fair amount of
31 money into the process. He asked Mr. Noto to summarize what the "out" is in 2017 or
32 does he know.

33
34 Mr. Noto said at this point he would coordinate with Mr. Buchheit on that. Regarding
35 our input into the program, we were trying early this year and late last year to do some
36 major landscape improvements along 17/92. Unfortunately while we were planning that
37 with Parks & Rec. staff and Commissioner Lucarelli is when DOT decided to alter some
38 of their improvement schedule for 17/92. We had this great plan that was getting
39 segmented in a lot of bad ways because of the widening of 17/92. In order to save tax
40 dollars and not double dip, we had to push that aside. One thing Mr. Buchheit wanted
41 to do with us was to identify target sites along the CRA boundaries. One of his target
42 sites was the shops at Victoria Square. They could use some landscape assistance at
43 the very least and we have an item coming forward to the Commission in the near future
44 where we think we can tag along some items with the grant programs that the CRA
45 offers to finally get some bang for our buck along our portion of the corridor.

1 Deputy Mayor Brender said he would support the master plan as it stands now but
2 didn't know where he would be in 2017. Personally he could not see the City remaining
3 in the CRA after 2017.

4
5 Commissioner Lucarelli said she was talking with DOT and Seminole County to put
6 pressure on DOT. They are having a TIP Amendment meeting coming up. One of her
7 hot buttons is the fact that they keep pushing 17/92 improvements out further and
8 further. It is negatively affecting the CRA corridor, specifically Lake Mary's section.
9 That is an item she is going to be working on. If we intend to exit the program, we need
10 to at least have some sort of agreement that we have put in all these years and got
11 nothing out. We want a commitment that when DOT does those improvements that we
12 will get our improvements. We still need to get our fair share.

13
14 **Motion was made by Commissioner Lucarelli to accept the 17/92 CRA Master**
15 **Plan, seconded by Deputy Mayor Brender and motion carried unanimously.**

16
17 VII. Unfinished Business

- 18
19 A. Ordinance No. 1466 – Final PUD for Sand Hill Cove, 142 Linda Lane, Chris
20 Mahnken, applicant – Second Reading (Public Hearing) (quasi-judicial)
21 (Steve Noto, Planner)
22 1. Request for Preliminary Subdivision for Sand Hill Cove
23

24 The Acting City Attorney read Ordinance No. 1466 by title only on second reading.

25
26 Mr. Noto said this is second reading of the ordinance and is also action for the
27 Preliminary Subdivision Plan (PSP). The subject matter for the PSP is the same as the
28 Final PUD and the site layout remains the same as for first reading and is shown on the
29 overhead.

30
31 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1466. No
32 one came forward and the public hearing was closed.

33
34 **Motion was made by Commissioner Lucarelli to approve Ordinance No. 1466 on**
35 **second reading, seconded by Commissioner Plank and motion carried by roll-call**
36 **vote: Deputy Mayor Brender, Yes; Commissioner Duryea, Yes; Commissioner**
37 **Plank, Yes; Commissioner Lucarelli, Yes; Mayor Mealor, Yes.**

38
39 Action for the Preliminary Subdivision Plan was taken under New Business, Item 8-B.
40 See Page 16, Line 5.

41
42 VIII. New Business

- 43
44 A. Resolution No. 901 – Amend Fiscal Year 2012 budget for additional police
45 officer and infrastructure improvements
46

1 The Acting City Attorney read Resolution No. 901 by title only.

2
3 Mr. Noto interjected they needed action on the PSP for Sand Hill Cove.

4
5 **Motion was made by Deputy Mayor Brender to approve the Preliminary**
6 **Subdivision Plan for Sand Hill Cove, seconded by Commissioner Lucarelli and**
7 **motion carried by roll-call vote: Commissioner Duryea, Yes; Commissioner**
8 **Plank, Yes; Commissioner Lucarelli, Yes; Deputy Mayor Brender, Yes; Mayor**
9 **Mealor, Yes.**

10
11 Ms. Sova said on June 7th the Commission approved the bid award for the Downtown
12 Infrastructure Improvements and the additional mid-year hire of a police officer. That
13 requires an additional appropriation of \$385,613 from the Second Generation Sales Tax
14 Fund; \$28,949 for the police officer from the General Fund; \$36,000 from the Police
15 Impact Fee Fund, which \$32,000 of that money came from the Colonial Properties
16 donation to the City.

17
18 **Motion was made by Commissioner Lucarelli to approve Resolution No. 901,**
19 **seconded by Deputy Mayor Brender and motion carried unanimously.**

20
21 IX. Other Items for Commission Action

22
23 A. Approval of Seminole County and City of Lake Mary Interlocal Disaster Debris
24 Site Agreement (Bruce Paster, Public Works Director)

25
26 Ms. Sova said in accordance with FEMA guidelines, the City is preparing for disaster
27 response and recovery activities in the event of a hurricane or other natural disaster that
28 would create a great amount of debris. We need a storage site and it has to be
29 approved and in place in advance. The County has allowed us to use a debris
30 management site on East Lake Mary Boulevard north of Moore's Station Road. She
31 noted there was a diagram in the packet. It is currently an undeveloped parcel. Also
32 attached is the Seminole County/City of Lake Mary Interlocal Disaster Debris Site
33 Agreement for a period of five years which can be renewed for two-year periods after
34 that.

35
36 Ms. Sova said this week the department heads and upper staff finished five weeks (one
37 day a week) of FEMA training, Incident Command Level 300 and Level 400, and we had
38 a desktop drill on Tuesday preparing for a storm.

39
40 **Motion was made by Commissioner Plank to approve the Seminole County and**
41 **City of Lake Mary Interlocal Disaster Debris Site Agreement and authorize the**
42 **Mayor to execute, seconded by Commissioner Lucarelli and motion carried**
43 **unanimously.**

1 B. Approval of Interlocal Agreement with Seminole County for the transfer of a
2 portion of Country Club Road (John Omana, Community Development
3 Director)
4

5 Mr. Schindler said per Commission direction, staff has been working with Seminole
6 County staff regarding the transfer of a portion of Country Club Road to the City. The
7 County would transfer ownership of the section of Country Club Road that would start at
8 Lake Mary Boulevard, run north and then east ending at the westerly boundary line of
9 Springhurst Park extended northerly. Originally we had it just east of the intersection of
10 Country Club where it makes the turn but by going to the boundary line it made it a
11 much more definable boundary. For police working accidents it was going to be easier
12 if we had that definite boundary.
13

14 Mr. Schindler said the City would assume maintenance responsibility, including but not
15 limited to stormwater and drainage facilities, traffic control, and road base. We get the
16 privilege of owning it and we get the responsibility of maintaining it.
17

18 Mr. Schindler said the posted speed limit is now 35 MPH. Per this agreement it cannot
19 go lower than 30 MPH and it must operate as a collector roadway. Even though we
20 have the 30 MPH minimum speed limit and collector roadway, that does not prevent us
21 from putting in traffic calming devices such as pedestrian bump outs, raised pedestrian
22 crossings, or roundabouts. He discussed this with Brett Blackadar, County Engineer,
23 and he concurred that construction of these items in the future would not negate the
24 collector status. He said he would be happy to address any questions.
25

26 Deputy Mayor Brender expressed concern on the 30 MPH deal. This is going to be a
27 downtown corridor. If we build a traffic circle that limits speed to 15 MPH, you are just
28 saying as long as it is posted 30.
29

30 Mr. Schindler said there is posted speed and functional speed. As long as it is posted a
31 minimum of 30 MPH, if the operating speed of that section is less than that then we
32 have complied with the agreement.
33

34 Deputy Mayor Brender said he wanted to make sure we are not going to be limiting
35 ourselves to what can happen on Country Club Road because of the speed problem.
36

37 Mr. Schindler said we questioned them extensively and this is an area in which they
38 would not budge. We did verify that it was posted speed and not operational speed.
39

40 Commissioner Duryea said he could see some idiot flying down at 30 MPH and coming
41 to a roundabout and getting into an accident and he says it was posted at 30 MPH and
42 all of a sudden it becomes our responsibility.
43

44 Gary Glassman, Acting City Attorney, said you are anticipating a vehicle accident and
45 someone would turn around and say this is what it was posted at so I'm allowed to do
46 that. There is always an obligation of any driver of any vehicle. If it starts to rain heavily

1 and the road is posted at 45 MPH, any driver is supposed to understand that they don't
2 go 45 MPH where they can't do it if it's raining too heavily and the conditions don't
3 permit. He said he didn't think the City would be in the position of responsibility in terms
4 of liability if there is some type of car accident. He didn't think that was a problem
5 based on what he was hearing. He couldn't see the City being involved in a lawsuit
6 because somebody decided to go too fast down the road. It won't happen.

7
8 Commissioner Lucarelli said as far as engineering there is a design speed and then a
9 posted speed. That's on any road whether it be highway or collector/local road.

10
11 Mr. Glassman said if it was a question of liability, that's not an issue. As long as the
12 City has posted what it's supposed to post and somebody gets into an accident the City
13 is not responsible.

14
15 Commissioner Plank asked if the County considered the road being designed for no
16 less than 30 MPH or as long as we post it for 30 MPH because there would be a
17 difference if we put in a traffic circle which would slow people down even if they gave it
18 their best attempt.

19
20 Mr. Schindler said unless you have a road with controlled access, on a two-lane road
21 and a vehicle wants to turn left and has to stop because of oncoming traffic then there is
22 the expectation and the understanding that there will be certain circumstances in which
23 the traffic will not move at the posted speed limit. In some circumstances it wouldn't be
24 moving at the design speed limit. It is truly a posted speed limit. Staff worked with Ms.
25 Reischmann to make sure that was clearly understood.

26
27 Commissioner Plank questioned if we alter the design by inserting one or more traffic
28 circles.

29
30 Mr. Schindler said it would still be 30 MPH.

31
32 **Motion was made by Deputy Mayor Brender to approve the Interlocal Agreement**
33 **with Seminole County for the transfer of a portion of Country Club Road,**
34 **seconded by Commissioner Plank and motion carried unanimously.**

35
36 X. Citizen Participation

37
38 Joanne Counelis, 136 East Alma Avenue, came forward. She asked what they were
39 just showing on the overhead.

40
41 Mayor Meador said it was Country Club Road and a portion was going to be the City's
42 road.

43
44 Ms. Counelis asked if there would be a bus on there.

45
46 Mayor Meador said he didn't know about the bus.

1
2 Ms. Counelis said she was excited about the SunRail. She asked the Commission to
3 not forget the bus on weekends, holidays and nighttime.

4
5 Mayor Mealor said we have Deputy Mayor Brender and Commissioner Lucarelli working
6 on those items.

7
8 No one else came forward at this time and citizen participation was closed.

9
10 XI. Reports:

11
12 A. City Manager

13
14 1. Proposed acquisition of a section of Old Lake Mary Road from First Street to
15 Wilbur Avenue from Seminole County

16
17 Ms. Sova said as we work the Epoch apartments at Old Lake Mary Road and East
18 Crystal Lake, we continue to look at parking solutions and parking problems. We had
19 planned for using some space on Old Lake Mary Road and found out it is actually a
20 County road. We have asked the County to transfer this section of the road so we can
21 provide additional parking and additional solutions, part of which was presented earlier
22 this evening.

23
24 Ms. Sova recommended that she be allowed to transmit the letter (in the packets) to the
25 County Manager asking for the transfer of ownership of Old Lake Mary Road from First
26 Street to Wilbur Avenue to the City of Lake Mary.

27
28 **Motion was made by Commissioner Lucarelli to allow the City Manager to**
29 **transmit the letter to the County Manager asking for the transfer of ownership of**
30 **Old Lake Mary Road from First Street to Wilbur Avenue to the City of Lake Mary,**
31 **seconded by Deputy Mayor Brender and motion carried unanimously.**

32
33 2. Participation in Seminole County's Countywide Parks, Trails and National Lands
34 Master Plan

35
36 Ms. Sova said the next item is Commission direction on participating in Seminole
37 County's Countywide Parks, Trails and Natural Lands Master Plan. She asked Mr.
38 Nipe to present this item.

39
40 Mr. Nipe said Seminole County Leisure Services has reached out to all seven cities and
41 the School Board looking for our assistance to be part of a steering committee as part of
42 a countywide comprehensive master plan for parks, trails and natural lands. Staff thinks
43 this is a good opportunity to be able to participate and bring forth the opinions of our
44 residents and Commission on what we feel is right for the area, both regionally and
45 within our city. Seminole County is paying for that portion of the master plan in the
46 amount of \$100,000, and what they are looking for is our participation. He said Steve

1 Noto from Community Development has volunteered to assist in the project. The
2 County has asked for a director or other management from Parks & Recreation, a
3 representative from Planning, and somebody from each city's Parks & Recreation
4 Advisory Board.

5
6 Mr. Nipe said the one area the County is not going to cover is a specific survey to our
7 citizens in our zip coded/geographic area. Each city has been asked to contribute
8 \$5,000 (\$35,000 total divided by seven) and each city will get a portion of survey
9 specific to their area. We would contribute \$5,000 to get a valid, statistical survey
10 showing our demographics, needs assessment, what our residents are looking for, how
11 things have changed over time, will allow us to contribute valuable information to our
12 ongoing master plan for downtown and also for the City, and give it more of an element
13 specific to parks and recreation.

14
15 Mr. Nipe said staff's recommendation is to ask for the Commission's support and to
16 allow staff to work with the County and recommend the Commission allow the City
17 Manager to authorize funding in the amount of \$5,000 for the survey.

18
19 Mayor Meador said prior to Mr. Nipe coming from the County, the County has been very
20 generous and gracious with the City of Lake Mary in terms of some of our trails, parks,
21 and recreation activities. This appears to be a fair and reasonable request from his
22 perspective but could not speak for the rest of the Commission.

23
24 Deputy Mayor Brender said he agreed and if we can get some legitimate survey data
25 out of it he thought it would be very helpful.

26
27 **Motion was made by Commissioner Plank to approve the City's participation in**
28 **Seminole County's Countywide Parks, Trails and Natural Lands Master Plan and**
29 **authorize the \$5,000 expenditure for a needs assessment survey, seconded by**
30 **Deputy Mayor Brender and motion carried unanimously.**

31
32 3. Surplus refrigerator at Events Center

33
34 Ms. Sova said this is a request to surplus the Events Center refrigerator. The double
35 door TRUE refrigerator was bought in 1999 and was in the old Community Center. We
36 can't get any more life out of it. We have already purchased a new refrigerator but
37 needed to surplus the TRUE refrigerator, Tag #10192, according to the City's Code.

38
39 **Motion was made by Deputy Mayor Brender to declare the TRUE refrigerator, Tag**
40 **#10192, surplus and authorize the City Manager to dispose of, seconded by**
41 **Commissioner Lucarelli and motion carried unanimously.**

42
43 4. Surplus icemaker at Station 37

44
45 Ms. Sova said this is a request to surplus an icemaker from Station 37. It is 19 years
46 old and we need to declare that surplus. It is Tag #10043.

1
2 **Motion was made by Commissioner Lucarelli to declare the icemaker at Station**
3 **37, Tag #10043, surplus and authorize the City Manager to dispose of, seconded**
4 **by Deputy Mayor Brender and motion carried unanimously.**
5

6 Ms. Sova said the monthly activity reports were in the packets. She had those
7 expanded the past several months with more written information status of what's going
8 on in each department.
9

10 Ms. Sova announced Rock this Town will perform favorite songs from the '50's to today
11 at our "Red, Rock and Blue" on Saturday, June 30th, from 6:00 P.M. to 9:00 P.M. at
12 Central Park. Bring your blankets and chairs for this free concert. Food and beverages
13 from local vendors will be available for purchase.
14

15 Ms. Sova announced the food trucks would be back at Central Park on June 24th from
16 1:00 P.M. to 4:00 P.M.
17

18 Ms. Sova announced all non-essential City offices will be closed on Wednesday, July
19 4th, in observance of Independence Day. Waste Management will not collect that day
20 but will have a make-up day the preceding Saturday, June 30th, for those customers
21 with a Wednesday pickup.
22

23 Ms. Sova reminded the Commission they have canceled the July 5th meeting so the
24 next regular meeting will be July 19th.
25

26 B. Mayor
27

28 Mayor Mealor had no report at this time.
29

30 C. Commissioners (3)
31

32 Commissioner Plank said he had occasion earlier this month to attend the Private
33 Business Association of Seminole meeting. There are a number of amendments on the
34 November ballot this year. Five of them deal with adjustments to the homestead
35 exemptions. That's good news for the homeowners affected by the changes but could
36 potentially be bad news for the cities because that will lower the revenue coming in that
37 we use to provide the benefits and services. He asked everyone to read the
38 amendments carefully when the sample ballots come out.
39

40 Commissioner Plank reminded everyone that the model train exhibit is still at the
41 museum. The museum is open on Thursday evenings from 6:30 P.M. to 8:30 P.M. and
42 on Saturday from 10:00 A.M. to 2:00 P.M.
43

44 Commissioner Lucarelli said she attended Metroplan and was sure they all got the
45 notice about the TIP Amendment. She thought it would be good to attend and have
46 input. Her frustration is that they keep putting back roadways and things she felt was

1 important to our area. She understood the money thing but at some point we need to
2 refocus and prioritize based on need rather than making knee-jerk reactions.

3
4 Commissioner Lucarelli said she attended the hob-nob tonight. John Mica and Lee
5 Constantine were the speakers.

6
7 Deputy Mayor Brender said the Orlando-Orange County Expressway Authority in
8 association with the state has posted a website for the Wekiva Parkway which is
9 www.wekivaparkway.org. It gives upcoming meetings that affect the parkway as well as
10 some detailed maps of where the parkway is going, the tentative plan for how and
11 where construction will begin, and when the construction planning documents for each
12 section will go.

13
14 Commissioner Duryea had no report at this time.

15
16 D. City Attorney

17
18 Mr. Glassman said he had no report but wanted to say thank you to the Commission for
19 letting him join them this evening. He said he had rarely seen as well a conducted
20 meeting and a group of people who work hard and as civilly as you do. He has seen
21 many commission and council meetings and you are first rate.

22
23 XII. Adjournment

24
25 There being no further business, the meeting adjourned at 8:05 P.M.

26
27
28
29
30 _____
31 David J. Meador, Mayor

30 _____
31 Mary Campbell, Deputy City Clerk

32
33
34 ATTEST:

35
36
37
38 _____
39 Carol A. Foster, City Clerk