

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held December 4,  
2 2014, 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road,  
3 Lake Mary, Florida.

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6 1. Call to Order

7

8 The meeting was called to order by Mayor David Mealor at 7:04 P.M.

9

10 2. Moment of Silence

11

12 3. Pledge of Allegiance

13

14 4. Roll Call

15

16 Mayor David Mealor  
17 Commissioner Gary Brender  
18 Deputy Mayor George Duryea  
19 Commissioner Sidney Miller  
20 Commissioner Jo Ann Lucarelli

Jackie Sova, City Manager  
Dianne Holloway, Finance Director  
John Omana, Community Development Dir.  
Steve Noto, Senior Planner  
Wanda Broadway, HR Manager  
Bruce Paster, Public Works Director  
Bryan Nipe, Parks & Recreation Director  
Joe Landreville, Deputy Fire Chief  
Mike Biles, Police Lieutenant  
Katie Reischmann, City Attorney  
Mary Campbell, Deputy City Clerk

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28 5. Approval of Minutes: November 20, 2014

29

30 **Motion was made by Commissioner Brender to approve the minutes of the**  
31 **November 20, 2014, meeting, seconded by Commissioner Miller and motion**  
32 **carried unanimously.**

33

34 6. Special Presentations

35

36 Mayor Mealor said we are very fortunate to have Ms. Jane Kenovich with us. Ms.  
37 Kenovich is the curator of the Lake Mary Museum and is here on behalf of the Lake  
38 Mary Historical Society.

39

40 Ms. Sova said Jane has a book regarding the City's history she would like to present  
41 and discuss.

42

43 Jane Kenovich came forward. She said they started on this book in February and  
44 pulled pictures from our archives and did research. She introduced their youngest  
45 volunteer, Jacob Vasivago, who is her grandson and introduced her daughter Jennifer.  
46 She said Ellen McLaughlin was their oldest volunteer and takes great pride in that.

1 Jacob assisted in distributing books to the Commission. She said the books chronicle  
2 Lake Mary from the mid-1800's through 1980. The books will be for sale at the museum  
3 from now on. She thought the City Commission should have the first copies.

4  
5 Mayor Meador said that was very gracious and they appreciate the work she does at the  
6 museum. We are getting great compliments from the community and from those that  
7 take part in group activities there.

8  
9 Ms. Kenovich said they are having their annual Christmas lunch this coming Sunday  
10 from 2:00 P.M. to 4:00 P.M. should anyone want to attend. She thanked the  
11 Commission for keeping our history as great as it is.

12  
13 7. Citizen Participation

14  
15 No one came forward at this time and citizen participation was closed.

16  
17 Mayor Meador recognized representatives from the Forest community: officers of the  
18 homeowners's association and our two liaisons. The liaisons do a remarkable job and  
19 keep us informed and are incredible representatives of their community.

20  
21 8. Unfinished Business

- 22  
23 A. Ordinance No. 1521 – Amending Chapter 150, Building Code and Chapter  
24 152, Floodplain Management – Second Reading (Public Hearing) (Bruce  
25 Paster, Public Works Director)

26  
27 The City Attorney read Ordinance No. 1521 by title only on second reading.

28  
29 Mr. Paster stated staff had no additional comments.

30  
31 Deputy Mayor Duryea said nothing has changed since last time.

32  
33 Mr. Paster said that was correct.

34  
35 Mayor Meador asked if anyone wanted to speak in reference to Ordinance No. 1521. No  
36 one came forward and the public hearing was closed.

37  
38 **Motion was made by Deputy Mayor Duryea to approve Ordinance No. 1521 on**  
39 **second reading, seconded by Commissioner Lucarelli and motion carried by roll-**  
40 **call vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes;**  
41 **Commissioner Miller, Yes; Commissioner Lucarelli, Yes; Mayor Meador, Yes.**

42  
43 9. New Business

44  
45 There was no new business to discuss at this time.

1 10. Other Items for Commission Action

2

3 There were no other items to discuss at this time.

4

5 11. City Manager's Report

6

7 A. Items for Approval

8

9 1. Final Design Plan for SunRail Entry Feature Sign

10

11 Ms. Sova said this is a request for approval of final design for the SunRail entry feature.  
12 We had provided a picture of the sign at Trailhead Park and Mr. Noto will present a  
13 further update of this project.

14

15 Mr. Noto said the Commission has a photo of the Trailhead Park sign. Based on  
16 direction we received at the last meeting, we went back and talked with our contact at  
17 FastSigns to see how we could better meet the direction of having the proposed sign  
18 meet some of the design standards that are outlined on the Trailhead Park sign. Our  
19 proposal is broken down into three different areas based upon that direction. The first is  
20 the metal structure itself, the city seal underneath it, and then the base at the bottom.  
21 Having that breakdown assisted us in describing to our contact at FastSigns on how to  
22 go about redesigning some things. He said he had three options to present based on  
23 that direction. He emphasized that time is still sensitive. We don't have that deadline  
24 from FDOT but the one thing we can move on the quickest is the structure where it will  
25 say Lake Mary, Downtown and things of that nature. We can at least get going on that.  
26 If there are issues with the base or the pillars, as we move forward we can continue to  
27 work on that through coordination with the City Commission and City Manager.

28

29 Mr. Noto said one of the items talked about was one of the initial designs had the City  
30 seal built into the base structure itself with stones going around it. The info we received  
31 was to have the seal back like the Trailhead sign. He showed a picture and the seal will  
32 be behind the plants. There will be plants and such in between the two pillars and the  
33 seal will be placed in a way where it would be above the plantings similar to Trailhead  
34 Park. The metal structure is the same as it was originally.

35

36 Mr. Noto said moving to the second proposal one of the comments was to have more  
37 curves to the design. The only difference in this proposal is that the metal bar has been  
38 removed and kind of accentuates the curve under Lake Mary.

39

40 Mr. Noto said the closest design to the metal structure at Trailhead we asked them to  
41 put Downtown below Lake Mary. This is the closest design aspect to the Trailhead Park  
42 portion.

43

44 Mr. Noto asked the Commission to direct them on what option they would like for the  
45 metal portion. If you look at the Trailhead sign, since it says City of Lakes underneath  
46 Lake Mary, there is more curving happening above where it says City of Lakes. We can

1 add more of that type of design feature in this type of design since there is such a gap  
2 below Lake Mary. We could work with FastSigns to add a second layer of curved metal  
3 and things of that nature.  
4  
5 Mayor Mealor said if we may expedite this process let's deal with the metal only and go  
6 through the three designs predicated on what we just said in looking at Trailhead Park.  
7  
8 Commissioner Lucarelli asked Mr. Noto to put the one up where it says Downtown.  
9  
10 Deputy Mayor Duryea asked if they could put City of Lakes there.  
11  
12 Mr. Noto said it would be up to the Commission. If they would like to see it say City of  
13 Lakes exactly like the Trailhead sign we can do that. What we were looking at with this  
14 was to further identify that you're entering the Downtown area.  
15  
16 Commissioner Lucarelli said she preferred Downtown.  
17  
18 Commissioner Brender said he thought he liked that one but the question he might have  
19 whether it is City of Lakes or Downtown is we are trying to sell Downtown but more than  
20 Downtown we are trying to sell Fourth Street.  
21  
22 Mayor Mealor said we have already done something for Fourth Street. We have a  
23 proposal coming for that. This is a different area.  
24  
25 Commissioner Brender said not that we are going to say Fourth Street but do we want  
26 to recognize the SunRail Station as the Downtown or do we want to recognize it as the  
27 City of Lakes. He asked if we want to be an entry feature for the town or an entry  
28 feature for Downtown.  
29  
30 Mr. Noto said the sign would go at the northwest corner of Palmetto Street and Lake  
31 Mary Boulevard.  
32  
33 Deputy Mayor Duryea preferred City of Lakes.  
34  
35 Commissioner Lucarelli preferred Downtown.  
36  
37 Commissioner Brender preferred Downtown.  
38  
39 Mayor Mealor preferred Downtown. He thought this was consistent with the Trailhead  
40 Park and what we were looking for is continuity. He said to arch it, use Downtown, and  
41 give it more of an open feel. Open the arch visually.  
42  
43 Mr. Noto said the biggest difference is we are using the stone. The pillars on the  
44 Trailhead Park sign are much different. We are proposing to go stone all the way with  
45 the base and the columns. We will have plants in between the columns. He asked the  
46 Commission if they preferred another design on the columns.

1  
2 **It was the consensus of the Commission to go with the design presented by staff.**

3  
4 2. Vehicle and Equipment Replacements for FY 2015 and New Vehicle for  
5 New Police Sergeant  
6

7 Ms. Sova said this is vehicle and equipment purchases and replacements for Fiscal  
8 Year 2015. It is for 16 vehicles and a new vehicle for the new police sergeant. This  
9 includes three public works trucks, two public works mowers, one public works  
10 equipment trailer, one Parks & Rec truck, four Parks & Recreation mowers/work carts,  
11 two fire prevention trucks and three police Explorers for a total of \$546,464.14 for the  
12 replacements out of a budget of \$574,400.00. The additional police vehicle is  
13 \$30,585.25. She asked the Commission to authorize the purchase of these new  
14 vehicles and to surplus the attached list.

15  
16 Commissioner Brender asked if the total included the vehicle for the new police  
17 sergeant.

18  
19 Ms. Sova said it was additional. It is \$546,464.14 out of the \$574,400.00 budget and  
20 out of the Police Impact Fee Fund the \$30,585.00

21  
22 Deputy Mayor Duryea asked if they give these away when they are surplus.

23  
24 Ms. Sova said we have tried several things. We have used the online auctioning, have  
25 used an auctioneer located near Zellwood and we have gone back to that auctioneer.  
26 We have gotten much better prices. The Sheriff's Office is using them. They do a lot of  
27 public funds auctioning. She expected most of the equipment to go there.

28  
29 **Motion was made by Commissioner Lucarelli to authorize the purchase of the**  
30 **vehicles and equipment listed in the staff report, the vehicle for new Police**  
31 **Sergeant out of the Police Impact Fee Fund, declare vehicles and equipment**  
32 **listed in the staff report surplus and authorize the City Manager to dispose of,**  
33 **seconded by Commissioner Brender and motion carried unanimously.**

34  
35 3. Computer Purchase and Surplus  
36

37 Ms. Sova said this is the annual computer purchases. It is for desktops and laptops.  
38 We have 33 desktops operating on Windows XP and are no longer supported and 14  
39 laptops that are no longer functioning well. That is because they operate out of police  
40 vehicles and with all the heat and wear and tear they take they need to be replaced  
41 frequently. The total cost is not to exceed \$48,345.00. These will be Dell computers  
42 through a Dell seller. We get a better price than buying them directly from Dell. She  
43 also asked the Commission to declare 47 computers as listed in staff report surplus and  
44 authorize her to dispose of.

45  
46 Deputy Mayor Duryea asked if this included certain limited warranties.

1  
2 Ms. Sova said they come with a standard warranty. We have not been buying the  
3 extended warranty.  
4  
5 Commissioner Brender asked about server capacity and if the AS-400 was doing all  
6 right.  
7  
8 Ms. Sova said we are getting along. We would like to buy a Microsoft Enterprise  
9 license so that when software changes and gets updated we do all our computers at  
10 once. It is expensive and we haven't been able to get there so we all use a little bit  
11 different versions of Microsoft Office so we can get along.  
12  
13 Commissioner Brender said if it saves time and effort.  
14  
15 Ms. Sova said it is big bucks.  
16  
17 Deputy Mayor Duryea said that was in the five-year budget.  
18  
19 Ms. Sova answered affirmatively. We looked at it hard for this year and had to prioritize.  
20  
21 **Motion was made by Commissioner Miller to authorize the purchase of 33 Dell**  
22 **desktop computers and 12 Dell laptop computers in an amount not to exceed**  
23 **\$48,345.00 and declare the 47 asset tag numbers listed in the staff report surplus**  
24 **and authorize the City Manager to dispose of. Seconded by Commissioner**  
25 **Lucarelli and motion carried unanimously.**  
26  
27 Ms. Sova congratulated Sean Anastasia of the Fire Department. He was recently  
28 promoted to lieutenant. He takes over for Terry Salsbury who retires tomorrow.  
29  
30 Ms. Sova said the Employee Benefits Fair is tomorrow at the Events Center from 10:30  
31 A.M. to 1:00 P.M. Lunch will be served between noon and 1:00. We are closing non-  
32 emergency buildings from 11:15 A.M. to 1:15 P.M. so all of our employees can attend.  
33  
34 Ms. Sova reminded everyone that Holiday in the Park is tomorrow evening from 6:00  
35 P.M. to 8:00 P.M. The tree lighting is at 6:30 followed by the arrival of Mr. and Mrs.  
36 Claus at 6:45. Everyone should come out and see our new and expanded music and  
37 light show.  
38  
39 Ms. Sova said on the next two Saturdays Santa and Mrs. Claus will be visiting various  
40 neighborhoods on the fire engine as they do each year escorted by our Police  
41 Department. Although they can't visit every street they stop in the neighborhoods and  
42 wave. Most people are familiar with where the stops are. The tours begin both days at  
43 8:30 A.M. and continue until 5:00 P.M. If you have additional questions contact  
44 Battalion Chief Robert Howington at 407-585-1477.  
45  
46 12. Mayor and Commissioners' Reports – (1)

1  
2 Mayor Mealor thanked the men and women of the Public Safety Department in Lake  
3 Mary. We put together a team that did a funeral service that honored Chief Haun, his  
4 family and the City. It was remarkable. His wife is the daughter of a Navy admiral and  
5 attended voluntary funerals and she said rarely had she seen anything as impressive as  
6 what our team, Chief Leanne Mims and her team of Seminole County, and others.

7  
8 Mayor Mealor said on Tuesday he had the honor of representing the City at the  
9 groundbreaking at the Fallen Heroes Memorial in front of the County Courthouse on  
10 Bush Boulevard. It was a very moving ceremony and thought the County Commission  
11 did a great job. He said to keep in mind that men of our Police Department served as  
12 part of the honor guard that day. When you watch them do something beyond their  
13 normal duties it gives you pause to thank the men and women of our public safety  
14 department.

15  
16 Commissioner Brender complimented the Fire Department for putting together a moving  
17 program to honor a great firefighter and great man. It was a personal and professional  
18 loss for all of us.

19  
20 Commissioner Brender said he attended Terry's retirement party at the fire station.  
21 Terry has been with us 28 years and was originally a volunteer firefighter when we had  
22 only a volunteer force. We wish him a lot of luck.

23  
24 Deputy Mayor Duryea said the Parks Department overwhelmed him. Through the  
25 efforts of this commission, prior commissions, and staff that works diligently to make this  
26 one of the best cities in the country. It is such a great place to live. Who would gladly  
27 spend their weekend riding around in a fire truck, sometimes very cold or rainy, just to  
28 bring a little seasonal cheer to the children of Lake Mary. It's a great place and was  
29 proud to be living here.

30  
31 Mayor Mealor said since Deputy Mayor Duryea is now the longest serving elected  
32 official in Central Florida, a lot of the credit goes to him.

33  
34 Commissioner Miller added his compliments on the funeral service for Fire Chief Haun.  
35 In an unusual move they invited the City Manager of Lake Mary to speak at the funeral  
36 which is almost never done. Our City Manager did us proud.

37  
38 Commissioner Miller said he did not attend the Metroplan Municipal Advisory  
39 Committee meeting due to an illness in his family.

40  
41 Mayor Mealor said our City Manager was put in a difficult position because Chief Haun  
42 served at her pleasure yet her comments honored him and his family in a way that very  
43 few people could do. It was well done.

44  
45 Commissioner Lucarelli said it was an honor and privilege to honor such a good man.  
46

1 Commissioner Lucarelli said she attended the Tri-County League of Cities Second  
2 Annual Work Gala where we were able to honor Mayor Land. We were able to rename  
3 the lifetime achievement award in his honor. We did this within hours of his passing.  
4 We were glad we were able to honor him while he was still alive.

5  
6 Commissioner Lucarelli said we got to honor Bryan (Nipe). He was one of the  
7 nominees for Executive of the Year.

8  
9 Commissioner Lucarelli said the Lake Mary/Heathrow Arts Festival had their wrap-up  
10 meeting and we are changing the date again. We changed it last year because it fell on  
11 Halloween and there were complications with law enforcement because they provide  
12 security overnight the entire weekend of the event. The board voted to do it November  
13 14<sup>th</sup> and 15<sup>th</sup> of next year. We will keep you updated as we move forward. We are  
14 planning some changes to refresh it and make it more earnest and craft friendly. We  
15 are not having the children's area anymore but will try to add some other things.

16  
17 13. City Attorney

18  
19 Ms. Reischmann had no report at this time.

20  
21 Commissioner Brender said the Rabbi Moshe of Orlando asked him to mention that on  
22 December 16<sup>th</sup> at 5:45 P.M. there will be a menorah lighting in Central Park.

23  
24 Mayor Mealor said Rabbi Majeski and his wife and family did a remarkable job with that  
25 activity. It is very impressive.

26  
27 Mayor Mealor said tomorrow evening we will gather at the stage around 6:15 P.M. for  
28 the tree lighting ceremony.

29  
30 14. Adjournment

31  
32 There being no further business the meeting adjourned at 7:35 P.M.

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38 David J. Mealor, Mayor

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46 Mary Campbell, Deputy City Clerk

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