



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
AGENDA**

THURSDAY, SEPTEMBER 18, 2014 7:00 PM

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes: September 4, 2014**
- 6. Special Presentations**
 - A. Recognition of Lake Mary being named one of America's "10 Best Towns for Families" - Sheila and Michael Kramer, Lake Mary Life Magazine**
 - B. Recognition of police personnel:**
 - a. Lifesaving Award - Officer Matt Schaefer**
 - C. Recognition of fire personnel:**

- a. **Star of Life - Driver Engineer Daniel Sanchez, Firefighter Christopher Long, Paramedic Brandon Zumbrum and Paramedic Brandon Lindeman**
- b. **Star of Life - Lt Tom O'Neil**
- c. **Technical Rescue - Lt. Larry Mason, Driver Engineer Shawn Anastasia and Firefighter Jay Gillon.**

7. Citizen Participation

8. Unfinished Business

- A. **Ordinance No. 1513 - Proposed FY 2014/2015 Millage Rate - Second Reading (Public Hearing) (Jackie Sova, City Manager) and Ordinance No. 1514 - Proposed FY 2014/2015 Budget - Second Reading (Public Hearing) (Jackie Sova, City Manager)**
- B. **Ordinance No. 1515 - Amending the Police Officers' Retirement System - Second Reading (Public Hearing) (Dianne Holloway, Finance Director)**
- C. **Ordinance No. 1516 - Amending the Firefighters' Retirement System - Second Reading (Public Hearing) (Dianne Holloway, Finance Director)**
- D. **Ordinance No. 1517 - Repealing Chapter 36 entitled Disposal of Surplus Property - Second Reading (Public Hearing) and Resolution No. 946 - Providing guidance for the overall management of tangible personal property (Dianne Holloway, Finance Director)**

9. New Business

- A. **Resolution No. 947 - Amending Emergency Medical Services (EMS) Transport Fees (Jackie Sova, City Manager)**

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

- a. **Approval of Building Inspection and Plan Review Services contract with PDCS, LLC**

B. Items for Information

- a. **Monthly department reports**

12. Mayor and Commissioners Report - (4)

13. City Attorney's Report

14. Adjournment

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.

UPCOMING MEETINGS

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held September 4,
2 2014, 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road,
3 Lake Mary, Florida.

4
5
6 1. Call to Order
7

8 The meeting was called to order by Mayor David Mealor at 7:03 P.M.
9

10 2. Moment of Silence
11

12 3. Pledge of Allegiance
13

14 4. Roll Call
15

16 Mayor David Mealor
17 Commissioner Gary Brender
18 Deputy Mayor George Duryea
19 Commissioner Thom Greene
20 Commissioner Jo Ann Lucarelli
21

Jackie Sova, City Manager
Dianne Holloway, Finance Director
John Omana, Community Dev. Dir.
Tom Tomerlin, Economic Development Mgr.
Wanda Broadway, Human Resources Mgr.
Joe Laundreville, Deputy Fire Chief
Steve Bracknell, Police Chief
Katie Reischmann, City Attorney
Mary Campbell, Deputy City Clerk
22
23
24
25

26 5. Approval of Minutes: August 21, 2014
27

28 **Motion was made by Commissioner Brender to approve the minutes of the**
29 **August 21, 2014, meeting, seconded by Commissioner Lucarelli and motion**
30 **carried unanimously.**
31

32 Mayor Mealor welcomed the liaisons from the Forest community. We appreciate their
33 interaction with the Commission and the feedback to the community.
34

35 Mayor Mealor recognized a student from the University of Central Florida on a class
36 assignment. Any student is welcome at any time. Any member of the Commission or
37 the City Manager stands ready to assist with those projects if needed.
38

39 6. Special Presentations
40

41 There were no special presentations at this time.
42

43 7. Citizen Participation
44

45 Tom Abraham, 1930 Hillside Avenue, Orange City, Florida, came forward. He stated he
46 was a Council member for District 3 in Orange City. He said his appreciation again is

1 about the budget. The last time I gave a holistic look on the budget and appreciate the
2 organization and transparency of the budget. After that I went more specific into the
3 Water and Sewer Funds. Again I am impressed by the water, sewer, stormwater, utility
4 billing sections where I see how they are managed and organized. Your water rate is
5 very low in my opinion and am very envious about it. Seventy-five cents per 1,000
6 gallons up to 3,000 gallons in Lake Mary I was surprised to see that. After that \$1.15 up
7 to 10,000 gallons. All these numbers and the transparency which I see in this budget is
8 great and I appreciate that. One thing more I want to mention is in your Water and
9 Sewer Fund sections I see a specific description called performance measure or
10 workload/output measures. This is very unique and very educational how many billions
11 of gallons of water treated in Lake Mary and the fluoride and chlorine used, samples
12 taken. This kind of information is very useful. I have a lot to tell my friends and others
13 about Lake Mary. Your Water and Sewer Funds are well managed and a lot of
14 restricted and unrestricted fund balance.

15

16 No one else came forward and citizen participation was closed.

17

18 8. Unfinished Business

19

20 There was no unfinished business to discuss at this time.

21

22 9. New Business

23

24 A. Ordinance No. 1513 – Proposed FY 2014/2015 Millage Rate – First Reading
25 (Public Hearing) (Jackie Sova, City Manager) and Ordinance No. 1514 –
26 Proposed FY 2014/2015 Budget – First Reading (Public Hearing) (Jackie
27 Sova, City Manager)

28

29 The City Attorney read Ordinance No. 1513 and Ordinance No. 1514 by titles only on
30 first readings.

31

32 Ms. Sova said tonight begins the formal process of adopting the Fiscal Year 2015
33 budget. To comply with the truth in millage section of Florida Statutes we must conduct
34 public hearings to discuss the tentative millage rate and the proposed budget. We
35 began with a workshop held July 17, 2014, and established the tentative millage rate at
36 that point and a total citywide budget of \$31,737,475. Of that the General Fund budget
37 is \$20,352,219. The only change that has been made since the Commission saw the
38 budget at the workshop is that she deleted the part-time Recreation Maintenance
39 Specialist, which was George Gibson's position, and we had discussed looking mid-
40 year at making another full-time job. She deleted the part-time job and added a full-time
41 job at this time. We were able to do that within the monies that were already dedicated
42 to the budget so there was no change to the bottom line.

43

44 Ms. Sova said a Capital Improvement Program totaling \$3.1 million is in the budget
45 including the Community Center parking lot, the first phase of Heritage Park, the
46 SunRail Station enhancements, a roundabout at Greenleaf and Palmetto, and a traffic

1 signal and beautification of Wilbur and Country Club Road. We have planned the
2 Emma Oaks Trail sidewalk funded by the Rinehart Trail Rehabilitation grant of \$75,000.
3 We've provided for a new roof for the gazebo and cemetery, two cardiac monitors, a
4 portable decontamination system, and a fire extinguisher trainer.

5
6 Ms. Sova said in the Stormwater Fund we will do cold mix paving, conduct a roadway
7 surface analysis and perform inspections, cleaning, and repair of our City-owned
8 drainage infrastructure as required by our NPDES permit.

9
10 Ms. Sova said the action required tonight is for the Commission to adopt the millage
11 rate at 3.5895 mills, which is 3.3% over the rolled back rate of 3.4747 mills, and by a
12 separate vote adopt the tentative Fiscal Year 2014/2015 budget.

13
14 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1513
15 and/or Ordinance No. 1514. No one came forward and the public hearings were closed.

16
17 **Motion was made by Deputy Mayor Duryea to approve Ordinance No. 1513 on**
18 **first reading, seconded by Commissioner Greene and motion carried by roll-call**
19 **vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes; Commissioner**
20 **Greene, Yes; Commissioner Lucarelli, Yes; Mayor Mealor, Yes.**

21
22 **Motion was made by Commissioner Brender to approve Ordinance No. 1514 on**
23 **first reading, seconded by Commissioner Lucarelli and motion carried by roll-call**
24 **vote: Deputy Mayor Duryea, Yes; Commissioner Greene, Yes; Commissioner**
25 **Lucarelli, Yes; Commissioner Brender, Yes; Mayor Mealor, Yes.**

26
27 Mayor Mealor thanked Ms. Sova for the work she and her team have done putting this
28 together. It is a job well done.

29
30 Commissioner Brender said we have to thank all the staff. This is not easy. These
31 guys have been working on this for months and it is a huge project. Because we do
32 maintain a five-year budget, the work that goes into it is monumental. He extended his
33 compliments to staff.

34
35 B. Ordinance No. 1515 – Amending the Police Officers' Retirement System –
36 First Reading (Public Hearing) (Dianne Holloway, Finance Director)

37
38 Mayor Mealor said we will read Items B and C together and vote separately.

39
40 The City Attorney read Ordinance No. 1515 and Ordinance No. 1516 by title only on first
41 readings.

42
43 Ms. Holloway said our Police and Fire have separate retirement systems that are
44 established by City ordinance. When they want to make proposed changes we have to
45 take it forward in the form of an ordinance. Both pension boards wish to amend their
46 respective ordinances to include Master Limited Partnerships (MLP) as an investment

1 facility and as recommended by their investment advisor. The formal impact statement
2 from the actuary is not required for either plan but they have attached letters from each
3 one of the actuaries to tell us there is no cost impact to the retirement systems.

4
5 Ms. Holloway said our investment advisor, Frank Wan from Burgess Chambers, is here
6 to discuss what the MLPs are and answer any questions.

7
8 Frank Wan with Burgess Chambers & Associates, located in downtown Orlando, came
9 forward. He said they have been around about 26 years. To make an introduction to
10 what we are trying to do with the pension systems is what everyone else is trying to do
11 and that is to lower our fixed income in the portfolio while at the same time reduce the
12 risk. Five years ago we had 55% of our portfolios in bonds and today we have roughly
13 25% to 30%. A structural change as everyone is doing and aiming for the actuarial
14 assumption.

15
16 Mr. Wan said the first step we took was to implement convertible bonds as a substitute
17 to traditional bonds. The second step we took was to implement private real estate.
18 These are A Class real estate with more than 90% occupancy. The third step is Master
19 Limited Partnerships. Master Limited Partnerships are very similar to stocks. They
20 trade on the New York Stock Exchange, daily liquidity, there're tickers. The only
21 difference between a MLP and a stock is simply by the code or by definition of their
22 corporation status. Master Limited Partnership is a tax exempt or a pass-through
23 vehicle so unlike a stock or a C-Corporation is subject to a 35% corporate tax. Master
24 Limited Partnerships are not subject to a corporate tax but instead it passes through the
25 net income to the ultimate investors. Us being the pension plan are tax exempt. In
26 essence we are getting a double free taxation and that produces a 6% to 7% yield and
27 growing at the same rate going forward. Compare that to a current yield in the core
28 bonds of 2% to 2-1/2% again you are offsetting or trading a much better yield in a space
29 that we think is going to be the next growth area for America and Master Limited
30 Partnerships being energy infrastructure related. We have a lot of confidence in this
31 particular space.

32
33 Commissioner Brender said as we move forward with this, he realized percentages
34 given are never guaranteed. When you're talking the difference between 2% or 3%
35 versus 6% on something like this which is a very long term project, all the forward
36 looking numbers are going to change dramatically. He asked if that was correct.

37
38 Mr. Wan answered negatively. We are recommending a very small exposure to Master
39 Limited Partnerships. Think about where we have been. We have taken a 5% to 10%
40 position with convertible bonds and then real estate. This will be something similar. We
41 will probably start off with a 5% exposure and ultimately cap it at 10% at the max.
42 Master Limited Partnerships in relevance is expected to produce much better than
43 bonds. It has a similar characteristic where risk characteristic of a stock. The reason
44 we like Master Limited Partnerships in a portfolio is because it doesn't correlate with the
45 other asset categories. When you consider stocks, bonds, real estate, convertibles,
46 Master Limited Partnerships, what you are doing is having five different asset classes

1 that are not strongly correlated to one another. By combining them all you are actually
2 lowering the risk for the total pension plan. In relevance five years ago our standard
3 deviation was 8.2 to 8.5. Today even though we have drastically reduced our fixed
4 income, the standard deviation with the risk is about the same.

5
6 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1515
7 and/or Ordinance No. 1516. No one came forward and the public hearings were closed.

8
9 **Motion was made by Commissioner Lucarelli to approve Ordinance No. 1515 on**
10 **first reading, seconded by Commissioner Greene and motion carried by roll-call**
11 **vote: Commissioner Greene, Yes; Commissioner Lucarelli, Yes; Commissioner**
12 **Brender, Yes; Deputy Mayor Duryea, Yes; Mayor Mealor, Yes.**

13
14 C. Ordinance No. 1516 – Amending the Firefighters’ Retirement System – First
15 Reading (Public Hearing) (Dianne Holloway, Finance Director)

16
17 Ordinance No. 1516 was read by title only on first reading, presented, and public
18 hearing held under Item 9-B.

19
20 **Motion was made by Commissioner Brender to approve Ordinance No. 1516 on**
21 **first reading, seconded by Commissioner Lucarelli and motion carried by roll-call**
22 **vote: Commissioner Lucarelli, Yes; Commissioner Brender, Yes; Deputy Mayor**
23 **Duryea, Yes; Commissioner Greene, Yes; Mayor Mealor, Yes.**

24
25 D. Ordinance No. 1517 – Repealing Chapter 36 entitled Surplus Ordinance –
26 First Reading (Public Hearing) (Dianne Holloway, Finance Director)

27
28 The City Attorney read Ordinance No. 1517 by title only on first reading.

29
30 Ms. Holloway said the last time we looked at the City’s disposal of surplus property
31 ordinance was 26 years ago. We recently reviewed it and determined the existing
32 ordinance is outdated. The original intent of the ordinance was to provide guidance on
33 tangible personal property. Currently in our ordinance is defined as tangible personal
34 property of a non-consumable nature, the normal expected life of which is one year or
35 more as determined by the custodian of the property as hereinafter provided which is
36 owned by the City. We are of the opinion that it is probably more appropriate for us to
37 manage tangible personal property and the disposal of such property in the form of a
38 City policy. We believe City policies can be adopted and governed by a resolution
39 similar to what we have done with our fund balance policy and investment policy. To
40 accomplish this task we must first repeal Chapter 36, Disposal of Surplus Property.
41 After second reading and adoption we will bring forward a resolution to adopt the policy
42 that will provide guidance for tangible personal property and the disposal of such
43 property.

1 Ms. Holloway said tonight we are recommending that the Commission adopt Ordinance
2 No. 1517 to repeal Chapter 36 and at the next meeting we will bring forth the new
3 resolution.

4
5 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1517. No
6 one came forward and the public hearing was closed.

7
8 **Motion was made by Commissioner Lucarelli to approve Ordinance No. 1517 on**
9 **first reading, seconded by Commissioner Brender and motion carried by roll-call**
10 **vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes; Commissioner**
11 **Greene, Yes; Commissioner Lucarelli, Yes; Mayor Mealor, Yes.**

12
13 10. Other Items for Commission Action

14
15 There were no items to discuss at this time.

16
17 11. City Manager's Report

18
19 1. Request for purchase of glow sticks from Law Enforcement Trust Fund

20
21 Ms. Sova said with fall approaching we are requesting the annual purchase of LED
22 safety glow sticks from the Law Enforcement Trust Fund. We use these with City and
23 community sponsored Halloween activities. They make things safer for the children
24 when they are out after dark. One thousand of these Life Gear LED glow sticks will cost
25 \$4,274.14.

26
27 Ms. Sova asked the Commission for authorization to purchase the glow sticks from the
28 Law Enforcement Trust Fund.

29
30 **Motion was made by Commissioner Greene to approve the expenditure from the**
31 **Law Enforcement Trust Fund in the amount not to exceed \$4,274.14 for purchase**
32 **of 1,000 Life Gear LED Glow Sticks from Inkhead Promotional Products,**
33 **seconded by Commissioner Lucarelli and motion carried unanimously.**

34
35 Ms. Sova said qualifying ended last Friday with only Mayor Mealor and Commissioner
36 Brender qualifying for their seats and Sid Miller qualifying for Seat 3 without opposition
37 for everyone.

38
39 Ms. Sova congratulated George Gibson on his retirement after 24 years of service with
40 the City. We had a nice party for him last Friday and he made us a nice and generous
41 gift. He is the hardest worker we have ever had and everyone will miss him.

42
43 Mayor Mealor said we talk about making a difference in the life of an individual and we
44 talk about quality of life, this City Commission is to be commended because of the
45 direction we gave the City Manager in terms of providing opportunities. We will miss
46 George.

1
2 12. Mayor and Commissioners' Reports (3)
3

4 Mayor Mealor had no report at this time.
5

6 Commissioner Greene congratulated Mayor Mealor for his reelection without opposition.
7 That is a very big compliment because that means the job you have done, not only the
8 last term but since 2008 and before that in the 1990's, has impressed our citizens to the
9 extent they are satisfied 100% with the job you've done. When Mayor Mealor took over
10 in 2008 the economy was not doing too well and things were starting to change and
11 through his leadership of the team, staff and employees he was able to go through that.
12 Now things are changing and in reading *Lake Mary Life* the accolades are starting to
13 come back again. The City is getting awards and being ranked as one of the best cities
14 in the country. He wanted him to feel good about that because he has done a great job
15 and we all appreciate it. Hopefully you will continue to do that for a long time in the
16 future.
17

18 Mayor Mealor thanked Commissioner Greene. He said he was smart enough to know
19 things don't happen in isolation. We have a remarkable commission and a great team
20 and was thankful to be able to serve with them. He thanked Commissioner Greene for
21 his kind words. For Commissioner Greene stepping out of a situation where he didn't
22 have to come back but was willing to come back and help us and his presence on this
23 Commission has made a difference. We are better off with him here.
24

25 Commissioner Greene complimented Commissioner Brender on his reelection. He has
26 been here a long time and still has the energy and enthusiasm to do this job. That is
27 something he should be commended for because a lot of people couldn't do this job for
28 that long—they just burn out—but he has been able to continue on and think out of the
29 box and make a great contribution to the City. Being reelected without opposition is the
30 ultimate compliment for an elected official. Take that compliment and enjoy it.
31

32 Commissioner Lucarelli extended congratulations to Mayor Mealor and Commissioner
33 Brender. She enjoyed serving with all of them and thought it was good we get to
34 continue it.
35

36 Commissioner Lucarelli said she attended a Purple Purse affair at the Millennia Mall for
37 Harbor House. Carol Wick, CEO of Harbor House, is one of our citizens. She has done
38 an amazing job with Harbor House which is a domestic violence shelter in Orange
39 County. She is happy and proud of Ms. Wick for her accomplishments and how well
40 she is doing with that. It was a great event and she was glad to be there to represent
41 Lake Mary.
42

43 Commissioner Lucarelli said she passed out some fliers of some Lake Mary Rotary
44 events. We have the barbecue in October and this Sunday is the Champion's Ride. If
45 you're not riding come out and cheer everyone on. It is another fundraiser to raise

1 scholarship money and things for students. We are trying to reach out more to the high
2 schools and get some interact clubs active.

3
4 Commissioner Lucarelli said October 25th and 26th is the Lake Mary/Heathrow Arts
5 Festival. We bumped it up a week this year because of the Halloween conflict with law
6 enforcement. It's at the same place.

7
8 Mayor Mealor thanked Commissioner Lucarelli for her report and also for her support of
9 Harbor House. He chaired the board of that group when we went with the name
10 change. The recognition she gave Carol Wick. Sometimes we lose sight. That is one
11 of the largest shelters in the nation and the responsibility that she has as a CEO is
12 remarkable. If there was ever any group that is deserving of support it is certainly hers.

13
14 Commissioner Brender said there was no CALNO last night. The County was unable to
15 host.

16
17 Commissioner Brender said he would attend the Leadership Seminole class tomorrow
18 and will be facilitating a couple of the classes. It is something he enjoys when they do
19 government day.

20
21 Deputy Mayor Duryea congratulated Mayor Mealor and Commissioner Brender on their
22 reelection.

23
24 13. City Attorney

25
26 Ms. Reischmann wished Mayor Mealor and Commissioner Brender congratulations.
27 She always says she wished a video of the meetings could be sent out to other cities
28 and counties and people can see how you can disagree and still laugh.

29
30 14. Adjournment

31
32 There being no further business, the meeting adjourned at 7:35 P.M.

33
34
35

36
37 _____
38 David J. Mealor, Mayor

36
37 _____
38 Mary Campbell, Deputy City Clerk

39
40
41 ATTEST:

42
43
44
45 _____
46 Carol A. Foster, City Clerk



MEMORANDUM

DATE: September 18, 2014

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: Ordinance No. 1513 - Proposed FY 2014/2015 Millage Rate - Second Reading (Public Hearing) (Jackie Sova, City Manager) and Ordinance No. 1514 - Proposed FY 2014/2015 Budget - Second Reading (Public Hearing) (Jackie Sova, City Manager)

Tonight we finish the formal process of adopting the Fiscal Year 2015 budget. To comply with the Truth-in-Millage Section 200.065, Florida Statutes, we must conduct public hearings to discuss the tentative millage rate and proposed budget. Tonight is the second and final public hearing.

The Florida Department of Revenue provides procedural guidance as to what substantive issues should be discussed at the public hearings to adopt a millage rate and budget. We must:

1. State that the proposed millage rate of 3.5895 mills is a tax increase of 3.30% over the rolled-back rate of 3.4747 mills.
2. Allow for public comments or questions about the tentative millage rate and proposed budget prior to adoption.
3. Adopt by **separate** vote Ordinance No. 1513 - the tentative millage rate **before** the tentative budget.
4. Adopt by **separate** vote Ordinance No. 1514 – the proposed budget.
5. Close the public hearing.

Discussion: The City Commission held a workshop on July 17, 2014 to discuss the tentative millage and proposed budget for FY 2014/2015. Following the workshop at a regular commission meeting, the tentative millage rate was established. The first public hearing was held on September 4, 2014. The proposed FY 2014/2015 city-wide budget is balanced at a total of \$31,737,475 and represents:

Establishing the ad valorem millage rate at 3.5895 mills, and the rolled-back (“forward”) rate that is estimated to yield approximately the same tax levy as FY 2014 is 3.4747 mills. The value of a mill in the city is calculated to be \$1,832,285 and ad valorem tax revenues are projected to be some \$6,327,960. The total General Fund budget is \$20,352,219. For the most part, operating expenditures are pretty much flat, taking into consideration some delayed maintenance of our facilities and equipment.

A Capital Improvement Program totaling \$3,103,608 will include approximately \$1,138,613 for projects related to our Downtown Redevelopment consisting of:

- Community Center Parking Lot.
- First phase of Heritage Park.
- SunRail Station Enhancements.
- Roundabout at Greenleaf & Palmetto.
- Signal and Beautification of Wilbur Avenue and Country Club Road.

Also planned are the Emma Oaks Trail sidewalk which was fully funded by Seminole County, the Rinehart Trail Rehabilitation of which \$75,000 will be funded by a grant, and the design of Central Park Improvements, improved lighting, and the popular holiday light display.

In addition, we have provided funding for a new roof at the gazebo and cemetery, two X series cardiac monitors, an Aero Clave portable decontamination system, and a fire extinguisher trainer.

In the Stormwater Fund, we will complete one more year of the Cold Mix Paving Program, conduct a roadway resurface analysis, and perform inspection, cleaning and repair of 10% of our City-owned drainage infrastructure as required by our NPDES permit.

The action required by the Commission tonight is to first adopt the millage rate at 3.5895 mills, the rolled back rate at 3.4747 mills, and by separate vote adopt the tentative fiscal year 2014/2015 budget.

ORDINANCE NO. 1513

AN ORDINANCE OF THE CITY OF LAKE MARY, FLORIDA, ESTABLISHING THE AD VALOREM RATE FOR THE CITY OF LAKE MARY, FLORIDA FOR THE FISCAL YEAR 2015; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the City of Lake Mary, Florida, is required by Chapter 200.065, Florida Statutes, to adopt an ad valorem tax millage rate pursuant to either a Resolution or an Ordinance; and

WHEREAS, said Resolution or Ordinance is required to state the percent, if any, by which the millage rate to be levied differs from the rolled-back rate, computed as the percentage change in the previous year's property tax revenue of the City.

IT IS HEREBY ENACTED BY THE CITY OF LAKE MARY, FLORIDA:

1. The City of Lake Mary, Florida, hereby adopts an Ad Valorem Rate to be levied for the Fiscal Year 2015 beginning October 1, 2014, equal to 3.5895 mills, which is a 3.30 percent increase from the rolled-back rate of 3.4747 as certified by the Seminole County Property Appraiser.

2. That all ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

3. If any section or portion of a section or subsection of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section, portion of a section, subsection, or part of this Ordinance.

4. This Ordinance shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED this 18th day of September, 2014.

FIRST READING: September 4, 2014

SECOND READING: September 18, 2014

CITY OF LAKE MARY, FLORIDA

MAYOR, DAVID J. MEALOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

ORDINANCE NO. 1514

AN ORDINANCE OF THE CITY OF LAKE MARY, FLORIDA, ESTABLISHING THE BUDGET FOR THE CITY OF LAKE MARY FLORIDA, FOR THE FISCAL YEAR 2015; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AMENDMENT BY RESOLUTION; PROVIDING FOR SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City of Lake Mary, Florida, must establish the Budget for the City of Lake Mary, Florida, for the ensuing Fiscal Year 2015, beginning October 1, 2014; and

WHEREAS, the City Commission of Lake Mary, Florida, has made a determination of the amounts of revenue available and the corresponding appropriations and expenditures for the Fiscal Year 2015.

IT IS HEREBY ENACTED BY THE CITY OF LAKE MARY, FLORIDA:

1. That the approved budget for Fiscal Year 2015, as attached hereto is hereby declared to be adopted as the City of Lake Mary's Budget for the Fiscal Year 2015.

2. That all ordinances or parts of ordinances in conflict herewith shall be and the same are hereby repealed.

3. This Ordinance may be amended by the City Commission from time to time by adoption of a Resolution to that effect.

4. If any section or portion of a section or subsection of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section, portion of a section, subsection, or part of this Ordinance.

5. This Ordinance shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED this 18th day of September, 2014.

FIRST READING: September 4, 2014

SECOND READING: September 18, 2014

CITY OF LAKE MARY, FLORIDA

MAYOR, DAVID J. MEALOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

CITY OF LAKE MARY



**Adopted Budget
Fiscal Year 2015**

Reflecting on the past...

...focused on the future.

2015

CITY OF LAKE MARY, FLORIDA

**FISCAL YEAR 2015 ADOPTED BUDGET
AND 5-YEAR PROJECTIONS**



**Mayor David J. Mealor
Deputy Mayor George F. Duryea
Commissioner Gary L. Brender
Commissioner Thomas C. Greene
Commissioner Jo Ann Lucarelli**

City Manager Jacqueline B. Sova

Prepared by Dianne Holloway, Finance Director

**City of Lake Mary, Florida
Fiscal Year 2015 Proposed Budget
With Five Year Projections**

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City Manager
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City of Lake Mary

Incorporated in 1973

July 17, 2014

BUDGET MESSAGE

Mayor and City Commission:

In accordance with State law and pursuant to the City Charter, I am pleased to present to you for your consideration the Proposed Annual Operating Budget for Fiscal Year (FY) 2014/2015, including the five-year plan through FY 2018/2019.

As the City and the country as a whole continue on the path of economic recovery, this budget proposal represents a commitment toward continued strategic financial planning to meet the City's goal of providing a high standard for quality of life and development opportunities. During the past few months we have had the completion of the Verizon building including the announcement that the total number of jobs will increase up to 1,100 at that location, the long-awaited commuter rail system, SunRail, has begun operations with Lake Mary being the busiest of the Seminole County stations, and an announcement from CareMed Pharmaceuticals planning to bring 250 jobs to the City.

The City has been chosen as one of the best towns for families for 2014 by Family Circle Magazine. The magazine cited our downtown Farmer's Market, WineArt Wednesdays with music and the food trucks, and the many other family events held by the City. Seminole County Schools with its high graduation rates and excellent SAT scores also helped in the ranking. Be a Trailblazer was cited as being Lake Mary's good deed group with their contributions to the historical museum, Rinehart Trail, and most recently the fund-raising efforts through the annual 5K.

Budget Document

The budget is designed to provide the reader with a comprehensive and informative document that includes the policy directives of the Commission. The budget is a plan that provides management with the necessary tools to analyze, diagnose, and evaluate how well appropriated funds are converted into the services desired by our citizens. A separate comprehensive Capital Improvement Program Summary is presented for enhanced understanding of significant projects and their financial impacts. The budget is also presented with a five-year plan encompassing all categories of revenue generation and expenditures including personnel, operating, and capital costs.

Budget Highlights

- The total proposed FY 2015 budget is 6.29% less than the FY 2014 budget at a total of \$31,737,475 for all funds combined which is \$2,129,821 less than last year.
- For FY 2015 we propose to hold the ad valorem millage rate at 3.5895, the same as last year. With combined property values reflecting a total increase of 4.1%, this will yield \$244,689 more in ad valorem tax collections than last year.

Development Activity

- The stability and economic recovery in Lake Mary can be shown from ongoing projects such as: The Verizon building consisting of just over 220,000 square feet. This facility should add more than \$60 million to the City's taxable valuations and much more to the local economy as a whole. Verizon is already more than halfway in meeting their 1,100 employee goal for their new Lake Mary Financial Center of Excellence. The Rinehart Place PUD has been purchased by Adventist Health Systems/Florida Hospital. Current plans are for a stand-alone emergency room as well as additional medical care facilities within very visible site located at the corner of Rinehart Road and 46-A. These new buildings can be expected to be of the same first-class quality as other facilities bearing the Florida Hospital name throughout the region.
- The much anticipated apartment project known as The Station House, that is located at E. Crystal Lake Avenue and Old Lake Mary Road, is well underway with occupancy expected early in the new fiscal year. When fully complete this development should add over \$20 million in valuation to the tax rolls. This development will usher in a new era in Lake Mary. The ability to live in a desirable rental community that is within walking distance to downtown Lake Mary with easy access to the greater metro area via rail is a new living

alternative for the City, and region. This development is the first of its kind completed along the SunRail route.

- Still moving through the planning process is the two-story 31,000 square foot Station Pointe project including opportunities for offices and retail to be adjacent to the rail platform and provide services for SunRail commuters.
- Pending results of an area-wide traffic study, plans are to provide a traffic signal at the intersection of Wilbur and Country Club along with beautification through landscaping and other types of hardscapes budgeted at \$300,000.
- Central Park at Heathrow will consist of three office buildings totaling approximately 13,829 square feet along with three retail buildings adding an additional 19,285 square feet. This new development will consist of professional office, including medical, along with retail and restaurant uses. A popular breakfast establishment has expressed interest in occupying one of the retail spaces. A new phase of this development is currently in discussions. The additional phase will be on the adjacent 5.23 acre property to the west, and will consist of 9 office buildings, adding just under 45,000 square feet of new office space.
- M/I Homes is currently constructing the Pine Tree Terrace subdivision, located at Pine Tree Road and Olivia Rose Court. Based on discussions with the developer, we anticipate these luxury homes to sell quickly and for construction closeout to occur at a brisk pace.
- Residential construction in Fountain Parke continues toward completion of the 500 planned units.

Economic Incentives

The City currently has five economic incentive program obligations. After proof of fulfillment of their obligations, Axiom Healthcare is eligible for a payment of up to \$3,000, Paylocity up to \$27,667, and Digital Risk may be eligible for \$150,000. Verizon's economic incentive payment will be \$112,500 in FY 2015 and CareMed Pharmaceuticals will be eligible for \$250,000. All of these payments are made to the County after verification that the incentive requirements have been met.

Debt Service

Total debt service funding for the year is \$623,580. Of that amount \$290,679 is the final payment amount for the Series 2007 bonds.

Capital Projects

Carry forward projects consist of the proposed development activities near the SunRail station including planning for a much improved Palmetto Street to consist of sidewalks, a roundabout at Greenleaf, a gateway feature and traffic signal at Lake Mary Boulevard along with traffic calming features, and enhancements to the intersection with Old Lake Mary Road. The Enhancement Agreement with FDOT will provide a portion of the funding for these projects planned at \$585,113. Also to be completed in the new fiscal year are the Emma Oaks Trail sidewalk project and the Rinehart Trail rehabilitation for a combined amount of \$260,000.

Other capital projects include:

- The Cold Mix paving program is budgeted at \$190,000 from the Stormwater Utility Fund. The asphalt resurfacing program is funded at \$35,000 for a roadway surface analysis with the costs of paving budgeted in FY 2016 to again take advantage of economies of scale through the bidding process as well as the increased funding available at that time from the recently passed One-Cent Infrastructure Surtax.
- Funding is provided for the Community Center Parking Lot at \$253,500, phase one of Heritage Park at \$185,000, \$137,500 to begin design for Central Park Improvements, and \$16,000 to improve lighting and the popular holiday light display. The gazebo at the cemetery is slated for a new roof at \$10,000.
- For the Fire Department two X series cardiac monitors are in need of replacing nine-year-old monitors at \$70,000, and a new Aero Clave portable decontamination system to provide better protection for our employees as well as patients \$20,000. For Fire Prevention a \$12,000 fire extinguisher trainer. This valuable tool is used on a regular basis in our fire safety education program.

Employee Benefits

After completing the second year of a self-funded health insurance benefit the City was able to hold the group health insurance costs to a .5% decrease at renewal. This compares to a market trend of at least 12%. The savings achieved by changing to a self-funded plan were utilized to open our Lake Mary Employee Wellness Clinic. After more than 20 months of operation, the clinic has maintained a utilization rate of 100+%, which has proven to have a positive impact on overall medical and prescription claims. More important than that is the value of improved health and care employees have realized by participating with the clinic.

Personnel

- The City's Information Systems Division has consisted of 2 employees for the past 11 years and I am recommending the addition of a Network Analyst to the staff. With rapid technology changes and the constant acquisition of additional equipment the current employees are constantly busy. Technology for the police department alone continues to grow at a rapid pace and much of that comes with continued requirements from FDLE and other government agencies regarding the protection of information.
- In the Police Department I am recommending the addition of a Training Sergeant. The intent is for this position to provide assistance in the Criminal Investigations section where he/she will be the immediate supervisor of Community Relations, Accreditation/Crime Analysis, and the Reserves/School Security program. Training is essential and assuring each officer is up-to-date on mandatory certification requirements along with new laws and procedures is essential to the mission of police work.
- In the Parks and Recreation Department there is funding for a Recreation Assistant for the Community Center. The cost of this position will be offset by fees collected.
- An internal Pay and Classification Study is planned in an effort to address any inequities that may be present within the current pay structure. Funding is set aside in the amount of \$150,000 to cover the salaries and associated benefits to resolve any pay issues that merit a correction. The individual departmental budgets allow for up to a 3% annual merit increase as pay for performance and calculated through the annual evaluation process. The individual merit pay amounts will be based on a point scale utilized consistently among the departments.

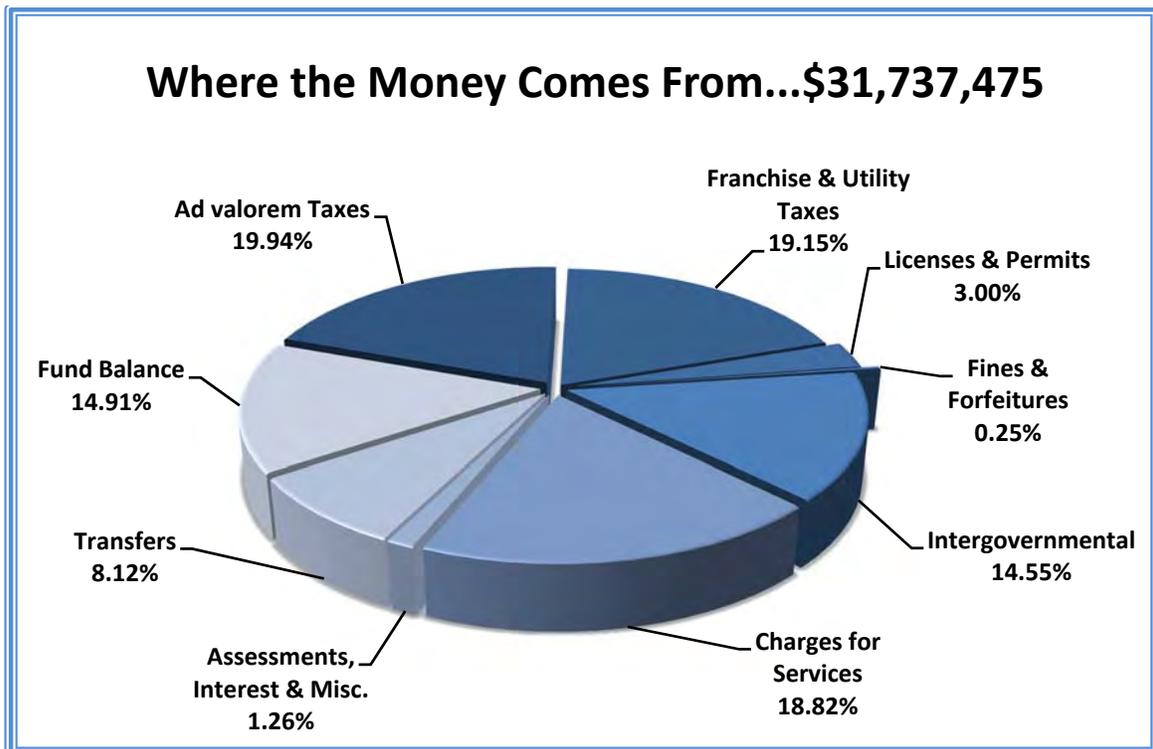
Vehicle Replacement Fund

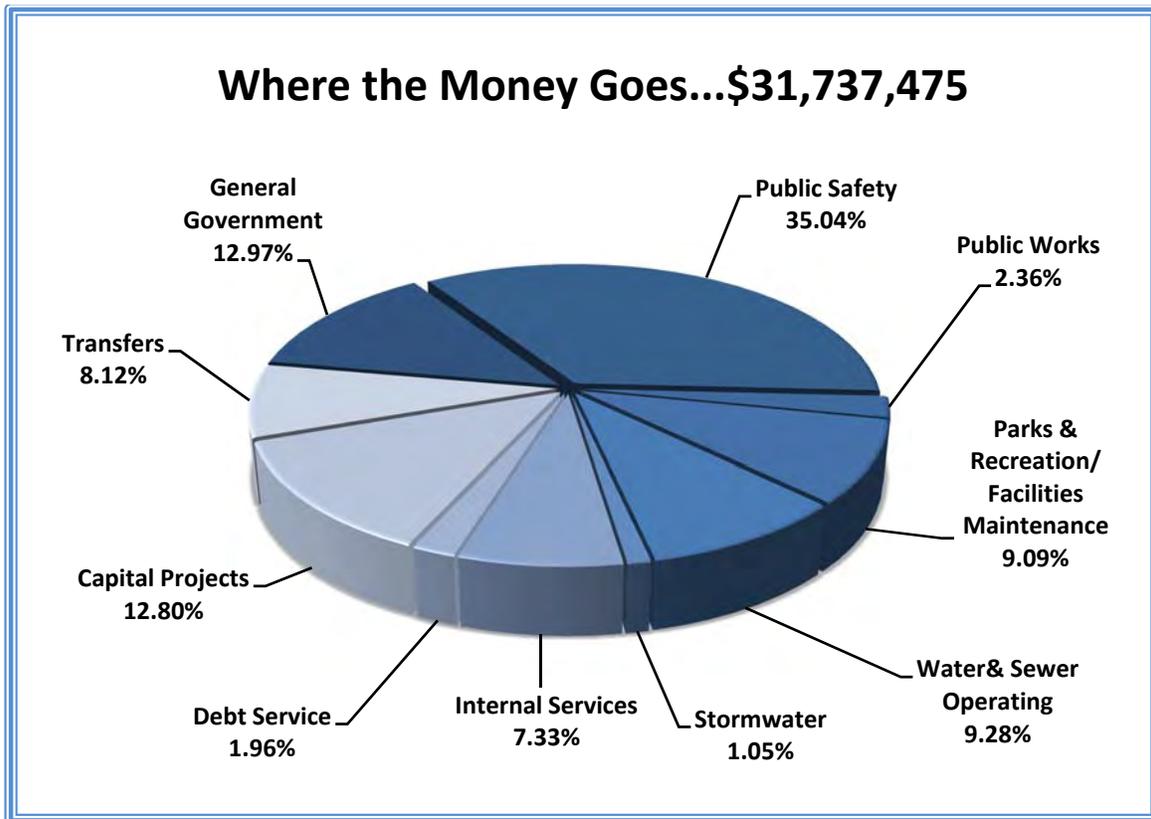
The current Vehicle Replacement Fund consists of 148 vehicles, of which eighteen are scheduled for replacement. These replacements include 1 trailer for the streets division, replacement of the high-reach lift, 4 pick-ups of various sizes and types, a 12 cubic yard dump truck replacing an 18-year-old model, replacement of the 2007 International rescue, 3 marked police units growing our fleet of Ford Explorer Interceptors, 2 utility carts and 4 mowers. Each year the fleet replacement schedule is carefully reviewed and each replacement is considered necessary not just by age or miles but overall condition and projected reliability.

Budget in Brief

The proposed total budget for FY 2015 is \$31,737,475, compared to the FY 2014 adopted budget of \$33,867,296, which represents an overall *decrease* of \$2,129,821 or 6.29%. The FY 2015 Proposed Budget has been prepared with the impacts of the following:

- Preserving the ad valorem millage rate at 3.5895, same as last year.
- Approved economic incentives totaling \$546,167.
- A Capital Improvement Plan totaling \$3,103,608 with \$1,138,613 of planned Downtown Improvement projects.
- A relatively flat operating budget taking into consideration some delayed maintenance of our facilities and equipment.
- The final payment of the Public Improvement Revenue Note Series 2007B due October 1, 2015.
- An up to 3% merit increase for employees. Keeping health benefit contributions flat with a decrease to employee contributions for dependent coverage by \$50 per employee per year.
- The continuation of the Employee Wellness Clinic that opened in November 2012. In FY 2014, we partnered with the City of Sanford as well as increased the City's operating hours by 2 hours per week.
- The One-Cent Infrastructure Sales Tax that was favorably voted upon and begins on January 1, 2015.

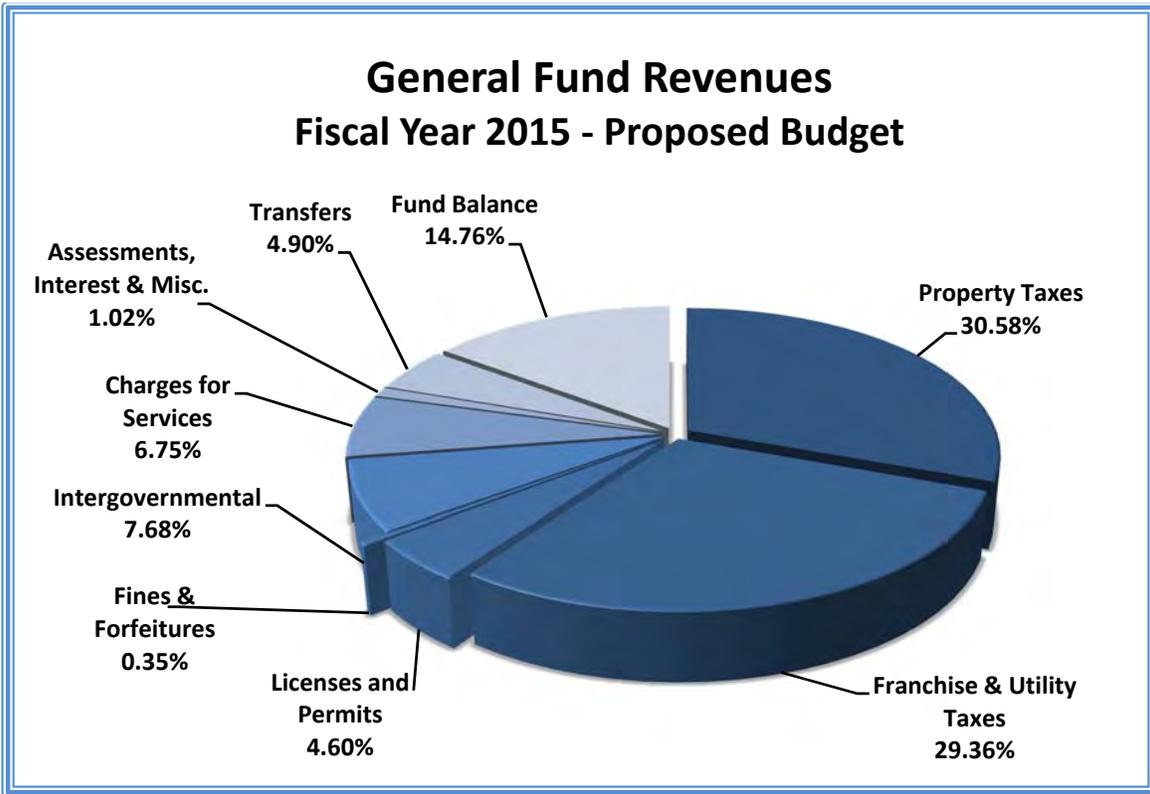




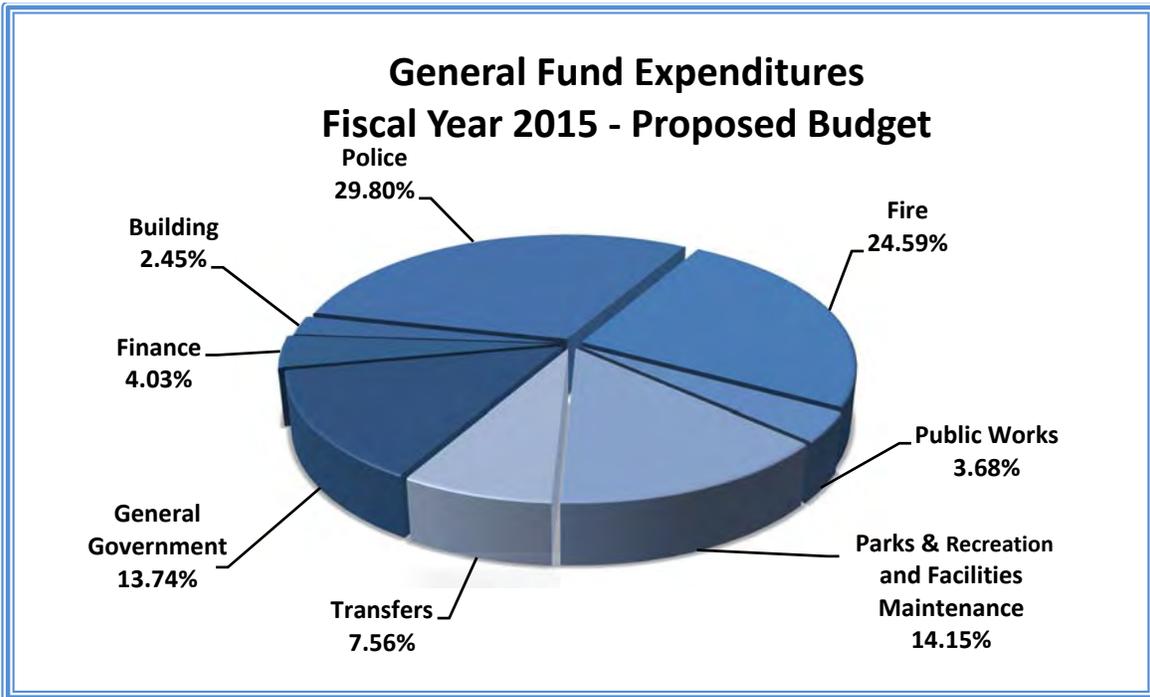
GENERAL FUND

The General Fund is the chief operating fund of the City. The Proposed Operating Budget for FY 2015 is \$20,352,219. When compared to the adopted operating FY 2014 budget of \$20,729,661, there is an overall *decrease* of \$377,442 or 1.82%. Highlights of the General Fund include:

- Funding of economic incentives for Axiom, Paylocity, Digital Risk, Verizon, CareMed and Project Wheat totaling \$546,167.
- The continuation of the Neighborhood Beautification Grant of \$25,000.
- An internal Pay and Classification Plan is planned with \$150,000 allocated for any necessary adjustments.
- The addition of a Network Analyst in the Information Systems Division of the Finance Department to meet the growing technology needs of the City.
- The addition of a Sergeant in the Police Department to be used for training purposes and assist in the Criminal Investigations section.
- A full year of funding for the Community Center, including a new part-time Recreation Assistant.
- The transfer of \$755,000 to fund the 2015 Capital Improvement Plan.



General Fund Revenues by Source:	FY 2015	FY 2014	Variance
	Proposed	Adopted	
Ad Valorem Taxes	\$ 6,327,960	\$ 6,083,271	\$ 244,689
Franchise & Utility Taxes	6,77,242	6,072,270	4,972
Licenses & Permits	951,755	1,117,077	(165,322)
Fines & Forfeitures	72,074	68,933	3,141
Intergovernmental	1,588,791	1,436,605	152,186
Charges for Services	1,397,350	1,276,650	120,700
Assessment, Interest & Misc.	212,000	287,000	(75,000)
Transfers	1,015,000	985,000	30,000
Fund Balance	2,710,047	3,402,855	(692,808)
Total	\$ 20,352,219	\$ 20,729,661	\$ (377,442)



General Fund Expenditures by Category:	FY 2015	FY 2014	Variance
	Proposed	Adopted	
Salaries	\$ 9,726,868	\$ 9,395,215	\$ 331,653
Benefits	4,168,098	4,128,902	39,196
Operating	4,191,878	3,792,102	339,776
Capital	75,225	78,579	(3,354)
Contributions	652,442	314,942	337,500
Transfers	1,537,708	3,019,921	(1,482,213)
Total	\$ 20,352,219	\$ 20,729,661	\$ (377,442)

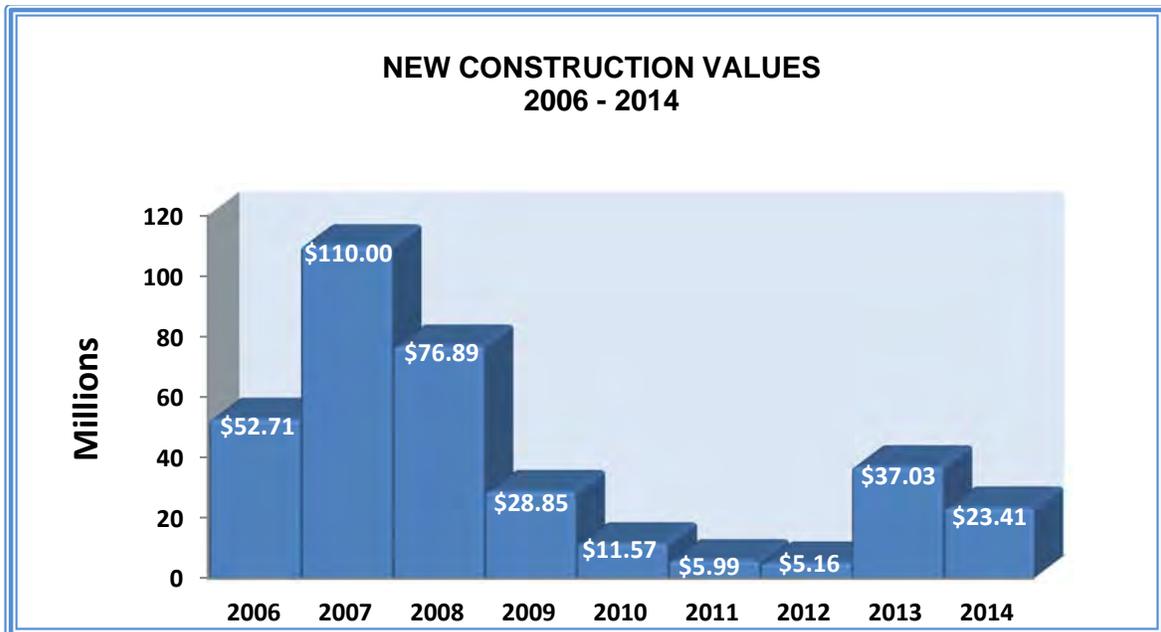
General Fund Expenditures by Type:	FY 2015	FY 2014	Variance
	Proposed	Adopted	
General Government	2,797,202	\$ 2,330,356	\$ 466,846
Finance	820,625	710,447	110,178
Building	499,153	488,410	10,743
Police	6,064,626	5,857,792	206,834
Fire	5,004,695	4,858,258	146,437
Public Works	749,064	732,458	16,606
Parks & Recreation/Facilities	2,879,146	2,732,019	147,127
Transfers	1,537,708	3,019,921	(1,482,213)
Total	\$ 20,352,219	\$ 20,729,661	\$ (337,442)

MAJOR GENERAL FUND REVENUE SOURCES

Ad Valorem Property Taxes - \$6,327,960

Ad valorem taxes are a major source of revenue for the General Fund operating budget. For FY 2015, property values have increased 4.10%. The current year new construction value within the City is \$23,408,448 as compared to last year of \$37,027,051 or a decrease of 36.8%.

City of Lake Mary – Change in Property Tax Values		
Budget Year	Taxable Value (\$ Millions)	% Change
2006	1,705	8.72%
2007	1,994	16.99%
2008	2,260	13.33%
2009	2,263	0.14%
2010	2,085	(7.88%)
2011	1,832	(12.12%)
2012	1,726	(5.79%)
2013	1,720	(0.31%)
2014	1,783	3.66%
2015	1,856	4.10%



Since the passage of “Property Tax Reform” by the Florida Legislature, the property tax growth is effectively capped or limited by the amount of tax levy (in total dollars) from the previous year. The levy cannot easily grow from one year to another except by majority or supermajority vote of the City Commission. Should the levy be reduced, the basis for the next year’s levy will be set back as well and the effect will be long-lasting for the City.

The rolled-back (“forward”) rate that is estimated to yield approximately the same tax levy as FY 2014 is 3.4747 mills. The levy is allowed to be adjusted with the rate of per capita income for Florida citizens. For 2014, per capita income grew at a rate of .315%. The City Commission is empowered to set a millage as high as 5.1864 which would yield \$9,181,494 in ad valorem taxes with a simple majority vote.

The FY 2015 proposed budget has been prepared with the recommendation of maintaining the adopted millage rate of 3.5895. Based on current taxable values, ad valorem tax revenue will be \$6,327,960 based on a 95% collection rate.

	FY 2015 – Proposed	Rollback	Majority Vote
Millage	3.5895	3.4747	5.2228
Revenues	\$ 6,661,010	\$ 6,447,976	\$ 9,691,913

Franchise Fees and Utility Taxes - \$6,077,242

These fees and taxes represent approximately 29.36% of the total revenue of the General Fund. Franchise Fees are assessed to businesses, usually public utilities, in return for the right to operate inside the City limits. The City currently receives franchise fees for electric, propane and solid waste. Utility Taxes are public service taxes assessed at 10% on sales of electricity and metered or bottled gas. Communication Services Tax (CST) is also included in this category. CST revenues are expected to decline. Based on current trends, wireless growth rates are expected to be negative.

Intergovernmental Revenue - \$1,588,791

Intergovernmental Revenue consists primarily of state-imposed fees or taxes shared with local governments such as Local Government Half-Cent Sales Tax, Local Option Fuel Taxes and Municipal Revenue Sharing. This category accounts for approximately 7.68% of the General Fund Revenues.

Charges for Services - \$1,397,350

Representing 6.75% of total General Fund Revenues, charges for services include fees charged for Rescue Transport, Events Center and Community Center rentals, various Parks and Recreation programs such as Sports Complex rentals, the Farmers Market, the Skate Park and Tennis Center fees, and Police Services.

CAPITAL IMPROVEMENT PROGRAM

The total proposed capital budget for FY 2015 combined for all funds is \$3,103,608. Approximately \$1,138,613 or 35.72% are projects related to our Downtown Redevelopment. These projects include the Community Center Parking Lot, the first phase of Heritage Park, SunRail Station Enhancements, the Roundabout at Greenleaf & Palmetto and the Signal and Beautification of Wilbur Avenue and Country Club Road. Additional projects to note include the Emma Oaks Trail sidewalk which was fully funded by Seminole County, the Rinehart Trail Rehabilitation of which \$75,000 will be funded by a grant and the design of Central Park Improvements.

Below is a summarization of the FY 2015 Capital Improvement Program by department by funding source. Details of each project can be found in the Capital Project, Water and Sewer, and Stormwater Sections of the proposed budget.

Funding Source	General Government	Police	Fire	Parks & Recreation	Public Works
General Fund	\$ 947,113	\$ 55,200	\$103,500	\$ 214,575	\$ 606,720
Other	-	-	-	10,000	-
3 rd Gen. Sales Tax	-	-	-	-	35,000
Impact Fees	-	17,000	32,000	189,500	-
Water & Sewer Fund	-	-	-	-	703,000
Stormwater Fund	-	-	-	-	190,000
Total - \$ 3,103,608	\$ 947,113	\$ 72,200	\$135,500	\$ 414,075	\$ 1,534,720
% of Total Projects by Department	30.52%	2.33%	4.37%	13.34%	49.44%
Downtown Redevelopment Projects - \$ 1,138,613	\$ 885,113	-	-	-	\$ 253,500
% of Downtown Projects to Total Projects	93.45%	-	-	-	16.52%

The City also looks at future needs through the development of a five-year Capital Improvement Plan detailed in the Projection Section of the proposed budget. The citywide five-year plan including FY 2015 totals \$13,038,842.

ENTERPRISE FUNDS

Enterprise Funds are the second largest source of revenue for the City. These funds include the Water and Sewer Fund and the Stormwater Utility Fund.

Water and Sewer Fund

The Water and Sewer Fund Proposed Budget for FY 2015 is \$4,688,148 which reflects a decrease of \$370,036. Revenue from water sales are trending slightly down. Operating expenditures remain stable. The decrease is attributable to capital project activity.

Water and Sewer Expenditures by Category:	FY 2015	FY 2014	
	Proposed	Adopted	Variance
Salaries	\$ 494,240	\$ 486,605	\$ 7,635
Benefits	196,504	194,575	1,929
Operating	2,254,904	2,225,004	29,900
Capital	703,000	1,125,000	(422,000)
Transfers	1,039,500	1,027,000	12,500
Total	\$ 4,688,148	\$ 5,058,184	\$ (370,036)

Water and Sewer Revenues by Category:	FY 2015	FY 2014	
	Proposed	Adopted	Variance
Water Sales	\$ 2,000,000	\$ 2,100,000	\$ (100,000)
Reclaimed Water Sales	205,000	200,000	5,000
Sewer Revenue	1,870,000	1,850,000	20,000
Impact Fees	60,000	57,800	2,200
Other	135,500	413,110	(277,610)
Total	\$ 4,270,500	\$ 4,620,910	\$ (350,410)

Stormwater Utility Fund

The Proposed FY 2015 Budget for the Stormwater Utility Fund is \$522,183, a decrease of \$525,206 when compared to the FY 2014 Adopted Budget. The

decrease is attributed to capital projects that were scheduled and completed in FY 2014. We will complete one more year of the Cold Mix Program with stormwater funds in FY 2015. The New NPDES 5-year permit requires that 10% of City-owned drainage infrastructure be inspected, cleaned and repaired annually. The cost is estimated at \$85,000 annually. The One-Cent Infrastructure Sales Tax that was passed effective January 1, 2015 will contribute towards funding future stormwater projects such as the Stair Step Park Development.

Stormwater Expenditures by Category:	FY 2015	FY 2014	
	Proposed	Adopted	Variance
Salaries	\$ 108,895	\$ 104,386	\$ 4,509
Benefits	39,419	38,422	997
Operating	183,869	97,081	86,788
Capital	190,000	807,500	(617,500)
Total	\$ 522,183	\$ 1,047,389	\$ (525,206)

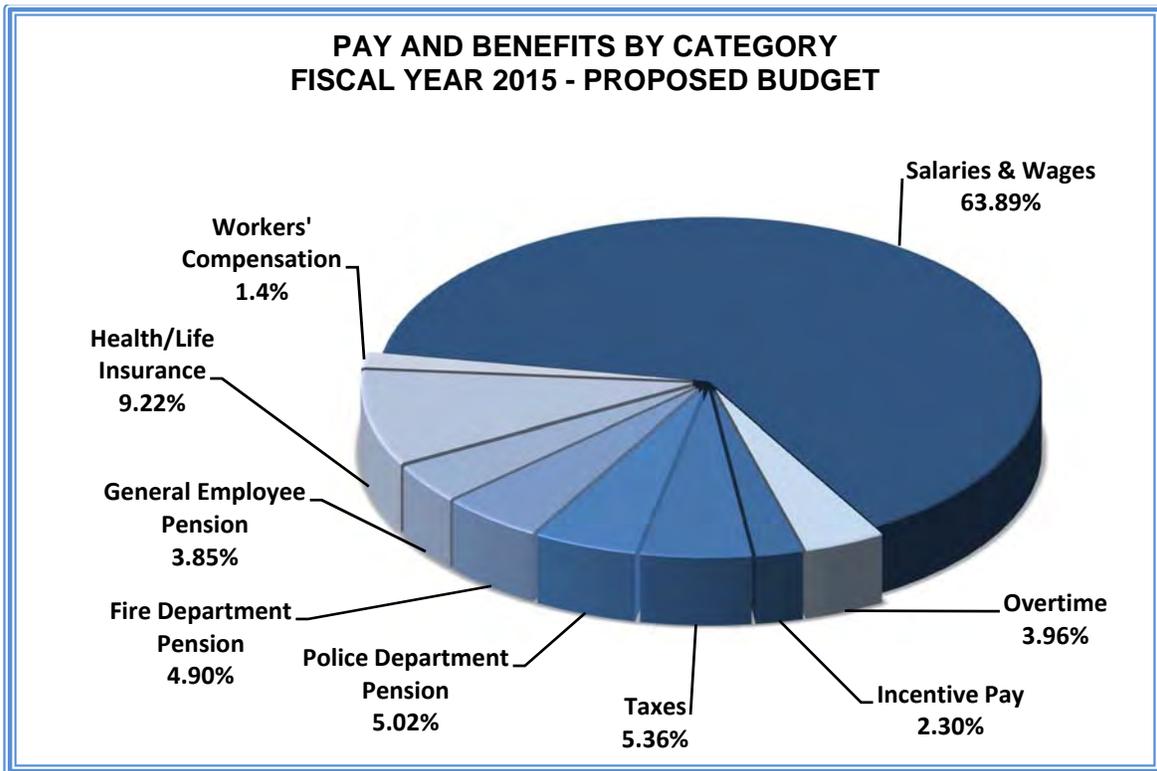
SUMMARY OF PERSONNEL, SALARY AND BENEFITS

Pay and Benefits

Salary and benefit expenditures include salary, overtime, incentive pay, taxes, pension, and insurance contributions made by the City on behalf of the employee and workers' compensation. For this category, the proposed FY 2015 budget expenditures total \$14,944,012 or 66.07% of the total operating budget.

Salaries were projected using 3% as the basis for merit increases. We continue to reward employees based on performance and not give across-the-board increases. Healthcare Reform fees have also been incorporated. Benefit projections are flat as renewals were favorably negotiated. We also reduced the annual employee dependent care contributions by \$50 per participant.

Personnel changes include the addition of a Network Analyst in the Information Systems Division of the Finance Department, a Sergeant in the Police Department and a Recreation Assistant in Parks and Recreation. Additionally, the part-time Fire Inspector was increased to a full-time Fire Inspector.



Historical City Contributions to Employee Pension Plans			
	Police Officers	Firefighters	General Employees*
2015	27.4%	25.68%	10%
2014	31.9%	24.28%	10%
2013	32.2%	23.94%	10%
2012	27.6%	22.88%	10%
2011	25.4%	18.5%	10%
2010	20.9%	22.1%	10%

*The City makes employee contributions of 10% with an available match of up to an additional 2.5%.

City of Lake Mary, Florida Comparative Schedule of Changes to Department Staffing				
	Adopted FY 2014		Proposed FY 2015	
	FT	PT	FT	PT
General Government				
City Commission	-	5	-	5
City Manager	5	-	5	-
City Clerk	2	-	2	-
Community Development	6	-	6	-
Finance				
Finance	5	1	5	1
Information Systems	2	-	3	-
Utility Billing	2	-	2	-
Building				
Building	6	-	6	-
Police				
Operations	44	3	45	3
Support Services	13	6	13	6
Fire				
Fire	40	1	40	1
Fire Prevention	3	1	4	-
Public Works				
Administration	2	-	2	-
Streets/Sidewalks	1	-	1	-
Water Treatment	2	1	2	1
Water Distribution/Wastewater Collection	7	-	7	-
Stormwater	2	-	2	-
Vehicle Maintenance	3	-	3	-
Parks & Recreation/Facilities Maintenance				
Parks & Recreation	18	12	18	11
Facilities Maintenance	4	-	4	-
Lake Mary Events Center	4	2	5	2
Community Center	1	-	1	1
Senior Center	1	1	1	1
Total	173	33	176	33

This budget document is presented in a conservative manner while providing a steadfast commitment to deliver a high level of quality services to the community. Our employees are dedicated to providing sensible, cost-effective, efficient, innovative solutions and delivery systems. They are beyond a doubt second-to-none and I truly appreciate their efforts throughout this budget process and for the hard work they do every single day.

We have scheduled our budget work session for July 17th beginning at 5:00 PM to go over in detail the proposed budget. As always, we will review each of the various operating programs during our work session but other than what I have already mentioned, they are again pretty much flat. We can also change or have other meetings should that be necessary to accommodate schedules.

In accordance with Florida Statutes, the action required by you tonight is to establish a proposed millage rate for FY 2015 which I recommend at 3.5895 mills and is the same as the current fiscal year, set the rolled-back rate at 3.4747 mills, and schedule the first public hearing for September 4, 2014, at 7:00 PM in the Commission Chambers.

Sincerely,



Jackie Sova
City Manager



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GENERAL FUND

The General Fund is the general operating fund of the City. Accounted for in the General Fund are all resources and transactions except those required to be accounted for in another fund.

City of Lake Mary, Florida
Fiscal Year 2015
Operating Budget
General Fund
Summary of Revenues and Expenditures

Description	2013 Actual	2014	2014	2015	2015	2015
		Original Budget	Adjusted Budget	Department Request	City Manager Recommend	2015 Approved Budget
Revenue and Other Sources:						
Millage Rate	3.6355	3.5895	3.5895	3.5895	3.5895	3.5895
Ad valorem taxes	\$ 6,029,358	\$ 6,083,271	\$ 6,083,271	\$ 6,327,960	\$ 6,327,960	\$ 6,327,960
Franchise and utility taxes	6,169,211	6,072,270	6,072,270	6,077,242	6,077,242	6,077,242
Licenses and permits	1,772,092	1,117,077	1,117,077	951,755	951,755	951,755
Fines and forfeitures	107,394	68,933	68,933	72,074	72,074	72,074
Intergovernmental	1,408,071	1,436,605	1,436,605	1,588,791	1,588,791	1,588,791
Charges for services	1,323,475	1,276,650	1,276,650	1,397,350	1,397,350	1,397,350
Other	158,734	287,000	287,000	212,000	212,000	212,000
Operating transfers in	900,000	985,000	985,000	1,015,000	1,015,000	1,015,000
Cash Balance Forward	-	-	-	-	-	-
Total Revenues	17,868,335	17,326,806	17,326,806	17,642,172	17,642,172	\$ 17,642,172
Fund Balance Beginning of Year	16,369,093	17,541,260	17,541,260	14,138,405	14,138,405	14,138,405
Total Revenues & Balances	\$ 34,237,428	\$ 34,868,066	\$ 34,868,066	\$ 31,780,577	\$ 31,780,577	\$ 31,780,577
Expenditures and Other Uses:						
General Government	\$ 1,746,402	\$ 2,146,689	\$ 2,146,689	\$ 2,251,035	\$ 2,251,035	2,251,035
Finance	540,238	710,447	710,447	820,625	820,625	820,625
Building	425,415	488,410	488,410	499,153	499,153	499,153
Police	5,546,272	5,857,792	5,857,792	6,080,716	6,064,626	6,064,626
Fire	4,494,978	4,858,258	4,858,258	5,020,395	5,004,695	5,004,695
Public Works	651,386	732,458	732,458	755,064	749,064	749,064
Parks & Recreation and Facilities						
Maintenance	2,378,480	2,732,019	2,732,019	2,934,796	2,879,146	2,879,146
Economic Incentives	30,667	183,667	183,667	546,167	546,167	546,167
Transfers Out:						
Debt Service Fund	574,515	631,921	631,921	632,208	632,208	632,208
Health Insurance Fund	307,815	258,000	258,000	150,500	150,500	150,500
Capital Projects Fund	-	2,130,000	2,130,000	755,000	755,000	755,000
Total Transfers Out	882,330	3,019,921	3,019,921	1,537,708	1,537,708	1,537,708
Total General Government	16,696,168	20,729,661	20,729,661	20,445,659	20,352,219	20,352,219
Increase (Decrease) in Fund Balance	1,172,167	(3,402,855)	(3,402,855)	(2,803,487)	(2,710,047)	(2,710,047)
Fund Balance End of Year	\$ 17,541,260	\$ 14,138,405	\$ 14,138,405	\$ 11,334,918	\$ 11,428,358	\$ 11,428,358

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
General Fund
Summary of Revenues

Account Code	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
	Millage Rate	3.6355	3.6355	3.6355	3.5895	3.5895
311-10	Ad valorem tax	\$ 6,470,685	\$ 6,072,711	\$ 6,029,358	\$ 6,083,271	\$ 6,327,960
	Franchise & Utility:					
313-10	Duke Energy - Franchise	1,283,358	1,224,950	1,128,047	1,150,078	1,134,190
313-11	FP&L - Franchise	586,291	545,433	535,600	525,181	568,537
313-40	Propane - Franchise	7,090	10,010	5,864	8,240	8,585
313-70	Solid Waste - Franchise	402,902	419,745	428,368	428,033	442,491
	Total Franchise	<u>2,279,641</u>	<u>2,200,138</u>	<u>2,097,879</u>	<u>2,111,532</u>	<u>2,153,803</u>
314-10	Duke Energy - Utility	1,348,464	1,249,357	1,288,610	1,273,877	1,297,751
314-11	FP&L - Utility	607,667	601,224	648,297	618,847	717,878
314-20	Telecommunications	2,025,484	2,011,704	2,093,587	2,030,020	1,857,389
314-80	Propane Gas - Utility	45,535	47,512	40,838	37,994	50,421
	Total Utility	<u>4,027,150</u>	<u>3,909,797</u>	<u>4,071,332</u>	<u>3,960,738</u>	<u>3,923,439</u>
	Total Franchise & Utility	<u>6,306,791</u>	<u>6,109,935</u>	<u>6,169,211</u>	<u>6,072,270</u>	<u>6,077,242</u>
	Licenses and Permits:					
321-60	Business Tax Receipts	119,026	115,373	118,964	119,500	118,110
322-10	Building Permits	501,449	851,192	1,543,828	915,000	720,524
322-20	Electrical Permits	31,702	63,819	45,976	37,017	48,118
322-30	Plumbing Permits	12,861	43,687	30,639	20,069	33,687
322-40	Mechanical Permits	23,054	25,243	32,685	25,491	31,316
	Total Licenses & Permits	<u>688,092</u>	<u>1,099,314</u>	<u>1,772,092</u>	<u>1,117,077</u>	<u>951,755</u>
	Fines & Forfeitures:					
351-10	Court Fines	66,172	59,132	69,858	51,083	56,474
351-30	False Alarm Fees	1,850	4,225	3,950	2,850	600
351-50	Violation of Local Ordin.	12,901	7,810	33,586	15,000	15,000
	Total Fines & Forfeitures	<u>80,923</u>	<u>71,167</u>	<u>107,394</u>	<u>68,933</u>	<u>72,074</u>
	Intergovernmental:					
312-41	Local Option Gas Tax	204,746	224,965	249,978	241,466	258,107
334-00	Grants	18,575	3,241	2,096	-	-
335-12	State Rev. Share/Gas Tax	268,887	275,591	293,595	301,344	336,458
335-14	Mobile Home License	35	108	114	80	60
335-15	Alcoholic Beverage Lic.	20,566	9,829	5,572	13,000	12,000
335-18	1/2 Cent Sales Tax	795,364	800,439	834,140	857,575	957,126
335-20	Firefighter Supplement	10,580	11,200	11,740	11,640	14,040
341-80	County Business License	12,665	10,715	10,836	11,500	11,000
	Total Intergovernmental	<u>1,331,418</u>	<u>1,336,088</u>	<u>1,408,071</u>	<u>1,436,605</u>	<u>1,588,791</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
General Fund
Summary of Revenues

Account Code	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
Charges for Services:						
341-21	Zoning Fees	25,615	21,798	22,074	19,000	17,000
341-22	Site Plan Fees	6,400	3,200	10,200	8,000	8,000
341-22	Developer Bonus	-	-	-	-	-
342-10	Police Services	71,190	63,085	57,744	53,000	45,000
342-60	Rescue Transport Fees	657,144	609,044	597,065	495,000	590,000
347-10	Events Center Rental	499,973	513,448	489,532	500,000	520,000
347-15	Community Center	-	-	-	15,000	50,000
347-20	Summer Camp Fees	-	-	-	55,000	45,000
347-30	Farmers Market	36,838	31,379	29,719	31,000	25,000
347-40	Skate Park Fees	16,296	8,819	4,221	4,000	4,000
347-45	Splash Park Fees	23,504	24,274	22,811	25,000	24,000
347-50	Park Rentals	675	630	1,082	850	850
347-60	Sports Complex Rentals	24,658	27,330	29,288	27,500	30,000
347-70	Softball Leagues	16,875	13,930	16,575	17,500	15,000
347-80	Concession Revenues	5,444	679	2,435	1,800	7,500
347-90	Tennis Center Revenues	52,204	50,231	40,729	24,000	16,000
	Total Charges for Services	<u>1,436,816</u>	<u>1,367,847</u>	<u>1,323,475</u>	<u>1,276,650</u>	<u>1,397,350</u>
Other:						
361-10	Interest	229,730	192,570	(1,038)	135,000	120,000
363-10	Streetlighting	32,802	32,780	32,484	32,000	32,000
364-00	Sale of Capital Assets	15,815	51,917	388	-	-
369-00	Other Miscellaneous Rev.	113,923	160,060	126,900	120,000	60,000
	Total Other Revenue	<u>392,270</u>	<u>437,327</u>	<u>158,734</u>	<u>287,000</u>	<u>212,000</u>
Transfers In:						
381-00	Transfers from W&S	850,000	850,000	900,000	985,000	1,015,000
381-00	Transfers from Cemetery Fund	-	125,000	-	-	-
	Total Transfers In	<u>850,000</u>	<u>975,000</u>	<u>900,000</u>	<u>985,000</u>	<u>1,015,000</u>
	Total General Fund Revenue	<u>17,556,995</u>	<u>17,469,389</u>	<u>17,868,335</u>	<u>17,326,806</u>	<u>17,642,172</u>
	Carry-forward Fund Balance	<u>15,066,183</u>	<u>16,369,093</u>	<u>16,369,093</u>	<u>17,541,260</u>	<u>14,138,405</u>
	Total Available	<u>\$ 32,623,178</u>	<u>\$ 33,838,482</u>	<u>\$ 34,237,428</u>	<u>\$ 34,868,066</u>	<u>\$ 31,780,577</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
General Fund
Summary of Expenditures

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
					City Manager Recommend	2015 Approved Budget
General Government						
City Commission	\$ 86,210	\$ 96,147	\$ 96,147	\$ 96,882	\$ 96,882	\$ 96,882
City Manager	434,708	586,465	586,465	634,437	634,437	634,437
Legal Services	73,509	95,000	95,000	95,000	95,000	95,000
City Clerk	210,709	226,596	226,596	233,155	233,155	233,155
General Administration	371,242	698,269	698,269	1,098,953	1,098,953	1,098,953
Risk Management	13,127	15,550	15,550	16,000	16,000	16,000
Community Development	587,564	612,329	612,329	622,775	622,775	622,775
Total General Government	<u>1,777,069</u>	<u>2,330,356</u>	<u>2,330,356</u>	<u>2,797,202</u>	<u>2,797,202</u>	<u>2,797,202</u>
Finance						
Finance	540,238	496,993	496,993	514,731	514,731	514,731
Information Systems	-	213,454	213,454	305,894	305,894	305,894
Total Finance	<u>540,238</u>	<u>710,447</u>	<u>710,447</u>	<u>820,625</u>	<u>820,625</u>	<u>820,625</u>
Building	<u>425,415</u>	<u>488,410</u>	<u>488,410</u>	<u>499,153</u>	<u>499,153</u>	<u>499,153</u>
Police						
Operations	4,698,066	4,906,162	4,906,162	5,128,897	5,118,507	5,118,507
Support Services	848,206	951,630	951,630	951,819	946,119	946,119
Total Police	<u>5,546,272</u>	<u>5,857,792</u>	<u>5,857,792</u>	<u>6,080,716</u>	<u>6,064,626</u>	<u>6,064,626</u>
Fire						
Fire	4,188,400	4,516,235	4,516,235	4,645,620	4,629,920	4,629,920
Fire Prevention	306,578	342,023	342,023	374,775	374,775	374,775
Total Fire	<u>4,494,978</u>	<u>4,858,258</u>	<u>4,858,258</u>	<u>5,020,395</u>	<u>5,004,695</u>	<u>5,004,695</u>
Public Works						
Administration	214,021	226,636	226,636	246,365	246,365	246,365
Streets/Sidewalks	437,365	505,822	505,822	508,699	502,699	502,699
Total Public Works	<u>651,386</u>	<u>732,458</u>	<u>732,458</u>	<u>755,064</u>	<u>749,064</u>	<u>749,064</u>
Parks and Recreation						
Facilities Maintenance	348,009	369,481	369,481	390,739	390,739	390,739
Lake Mary Events Center	332,447	373,035	373,035	443,838	443,838	443,838
Community Center	-	100,431	100,431	125,242	124,242	124,242
Senior Center	106,071	114,354	114,354	103,697	103,697	103,697
Tennis Center	59,821	49,166	49,166	50,181	50,181	50,181
Total Parks and Rec	<u>2,378,480</u>	<u>2,732,019</u>	<u>2,732,019</u>	<u>2,934,796</u>	<u>2,879,146</u>	<u>2,879,146</u>
Transfers out						
Debt Service Fund	574,515	631,921	631,921	632,208	632,208	632,208
Health Insurance Fund	307,815	258,000	258,000	150,500	150,500	150,500
Capital Projects Fund	-	2,130,000	2,130,000	755,000	755,000	755,000
Total Transfers out	<u>882,330</u>	<u>3,019,921</u>	<u>3,019,921</u>	<u>1,537,708</u>	<u>1,537,708</u>	<u>1,537,708</u>
Total General Fund	<u>\$ 16,696,168</u>	<u>\$ 20,729,661</u>	<u>\$ 20,729,661</u>	<u>\$ 20,445,659</u>	<u>\$ 20,352,219</u>	<u>\$ 20,352,219</u>

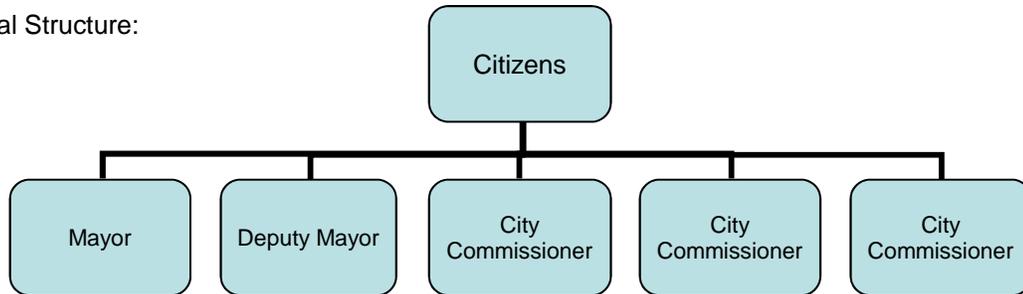
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0111-411

DEPARTMENT: General Government

PROGRAM TITLE: City Commission

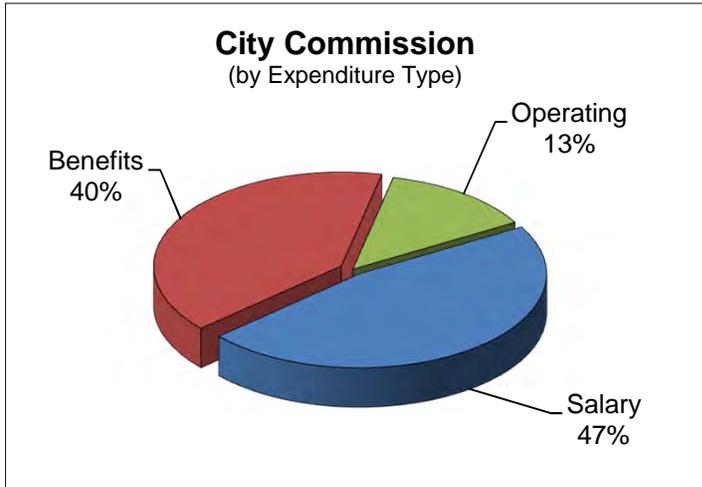
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
To represent the citizens of Lake Mary in governing the City.
<u>OBJECTIVES (Present Level of Service)</u>
1. To establish policies compatible with Federal and State requirements and to make land development decisions consistent with the City of Lake Mary's Comprehensive Plan.
2. To be responsive and understanding to the problems and needs of Lake Mary citizens.
3. To represent the City before the State, County and other units of government in an effort to protect Lake Mary's interests.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Regular meetings held	20	19	20	20
Special meetings held	2	2	4	4
Public hearings held	70	63	65	65
Representation on other boards	14	14	14	14
Work Sessions held	10	6	7	7



<u>City Commission</u>	
Salary	\$ 45,300
Benefits	38,795
Operating	12,787
Total Budget	<u>\$ 96,882</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
City Commission
001-0111-411

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015 Approved Budget
						City Manager Recommend	
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 45,300	\$ 45,300	\$ 45,300	\$ 45,300	\$ 45,300	\$ 45,300
21-00	FICA	3,786	3,795	3,795	3,795	3,795	3,795
22-00	Pension	5,183	5,400	5,400	5,400	5,400	5,400
23-00	Health/Life Insurance	20,981	28,900	28,900	29,600	29,600	29,600
	Total Personal Services	<u>75,250</u>	<u>83,395</u>	<u>83,395</u>	<u>84,095</u>	<u>84,095</u>	<u>84,095</u>
OPERATING EXPENDITURES:							
40-10	Travel & Training	\$ 2,147	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40-20	Travel Allowance	6,000	6,000	6,000	6,000	6,000	6,000
41-10	Telephone/Fax	247	340	340	300	300	300
42-00	Postage & Freight	13	50	50	50	50	50
45-50	Insurance Costs	1,952	2,592	2,592	2,767	2,767	2,767
47-30	Photocopies	253	400	400	400	400	400
51-10	Stationery/Paper Products	-	150	150	150	150	150
52-10	Gen. Operating Supplies	78	400	400	300	300	300
54-10	Memberships/Periodicals	270	320	320	320	320	320
	Total Operating	<u>10,960</u>	<u>12,752</u>	<u>12,752</u>	<u>12,787</u>	<u>12,787</u>	<u>12,787</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	City Commission	<u>\$ 86,210</u>	<u>\$ 96,147</u>	<u>\$ 96,147</u>	<u>\$ 96,882</u>	<u>\$ 96,882</u>	<u>\$ 96,882</u>



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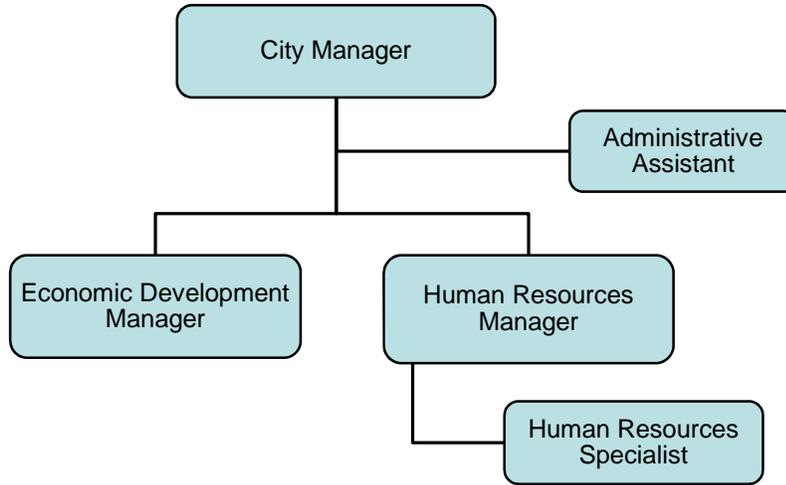
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0112-412

DEPARTMENT: General Government

PROGRAM TITLE: City Manager

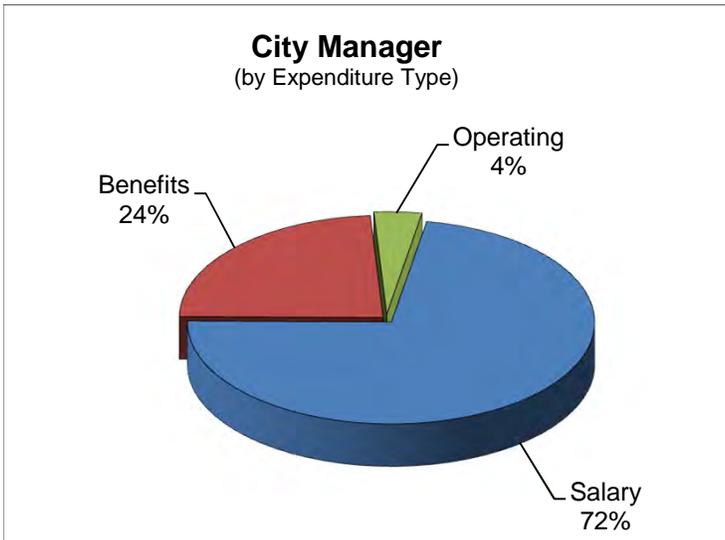
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>	
To provide professional administration of policies and programs established by the City Commission and to demonstrate leadership and innovations in the supervision of the daily affairs of city government. Also, to provide Human Resource support and Risk Management Services to all departments.	
<u>OBJECTIVES (Present Level of Service)</u>	
1.	To ensure that the citizens, employees, and applicants of Lake Mary are treated in a fair, courteous, and professional manner.
2.	To ensure that the City's Annual Budget is prepared and administered in a manner compatible with accepted governmental accounting procedures and the wishes of the Commission.
3.	To provide the Commission with appropriate information and backup material which helps them make policy decisions that are in the best interests of the City.
4.	To keep the Commission informed of all matters relative to the City's finances.
5.	To ensure compliance with all State, Federal and local laws pertaining to equal employment opportunity, Family Medical Leave Act (FMLA), Risk Management, Americans with Disabilities Act, Worker's Compensation, safety and other related programs.
6.	To advance economic prosperity for the City of Lake Mary by helping to achieve balanced growth through job creation, business assistance, workforce and neighborhood development programs.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Surveys/reports completed	87	32	73	70
Employment applications received	1,031	719	460	700
Evaluations processed	163	185	190	190
Personnel actions processed	510	345	370	400
W/C, Accident, Liability, Loss/Damage Reports processed	66	43	50	60
New Hire Orientations	27	34	27	30
Employee Verifications	78	57	62	70
Commission agenda items prepared	235	240	230	238
Economic Development: (Note: These metrics are based on incentivized projects. Actual results depend upon many variables outside the control City Government.)				
Jobs Created	n/a	n/a	1,000	500
Capital Investment	n/a	n/a	\$20,000,000	\$ 5,000,000
Total Payroll	n/a	n/a	\$50,000,000	\$ 10,000,000
Average Wage	n/a	n/a	\$ 50,000	\$ 46,000
Square Feet (built/absorbed)	n/a	n/a	100,000	50,000



City Manager

Salary	\$ 459,211
Benefits	151,170
Operating	24,056
Total Budget	\$ 634,437

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
City Manager
001-0112-412

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
						City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 331,255	\$ 419,350	\$ 419,350	\$ 458,961	\$ 458,961	\$ 458,961
14-00	Overtime	129	250	250	250	250	250
21-00	FICA	22,251	32,100	32,100	35,130	35,130	35,130
22-00	Pension	19,053	52,450	52,450	57,401	57,401	57,401
22-10	ICMA Contribution	14,572	15,000	15,000	15,000	15,000	15,000
23-00	Health/Life Insurance	31,677	41,934	41,934	42,257	42,257	42,257
24-00	Workers Compensation	807	1,325	1,325	1,382	1,382	1,382
	Total Personal Services	<u>\$ 419,744</u>	<u>\$ 562,409</u>	<u>\$ 562,409</u>	<u>\$ 610,381</u>	<u>\$ 610,381</u>	<u>\$ 610,381</u>

Position Roster:

City Manager	1	1	1	1	1	1
Administrative Assistant to City Manager	1	1	1	1	1	1
HR Manager	1	1	1	1	1	1
HR Specialist	1	1	1	1	1	1
Economic Development Mgr.	-	1	1	1	1	1
	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
City Manager
001-0112-412

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
						City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
40-10	Travel & Training	\$ 3,541	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
40-20	Car Allowance	4,819	4,800	4,800	4,800	4,800	4,800
41-10	Telephone/Fax	1,781	2,720	2,720	2,720	2,720	2,720
42-00	Postage & Freight	165	500	500	500	500	500
45-50	Insurance Costs	1,318	1,586	1,586	1,586	1,586	1,586
46-40	Repair & Maint. Equipment	-	500	500	500	500	500
47-10	Printing & Binding	-	400	400	400	400	400
47-30	Photocopies	613	950	950	950	950	950
48-10	Promotional Activity	-	100	100	100	100	100
49-10	Legal Advertising	-	500	500	500	500	500
51-20	Office Equip. Under \$1000	467	750	750	750	750	750
51-30	Office Supplies	678	2,450	2,450	2,450	2,450	2,450
54-10	Memberships/Periodicals	1,582	2,500	2,500	2,500	2,500	2,500
54-30	Employee Development	-	300	300	300	300	300
	Total Operating	<u>14,964</u>	<u>24,056</u>	<u>24,056</u>	<u>24,056</u>	<u>24,056</u>	<u>24,056</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	City Manager	<u>\$ 434,708</u>	<u>\$ 586,465</u>	<u>\$ 586,465</u>	<u>\$ 634,437</u>	<u>\$ 634,437</u>	<u>\$ 634,437</u>

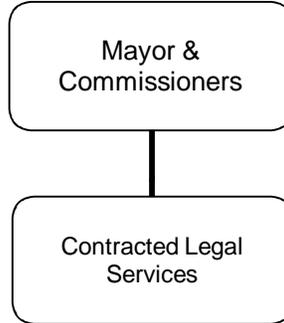
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0114-414

DEPARTMENT: General Government

PROGRAM TITLE: Legal Services

Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
To ensure the City Commission, City Manager and staff are fully aware of the legal constraints and ramifications of policy and administrative decisions. Also, to protect the City's interest in and through the judicial system.
<u>OBJECTIVES (Present Level of Service)</u>
1. To provide legal opinions when requested by the City Commission or City Manager. 2. To draft and/or review ordinances and resolutions to ensure that the Commission's intent is both properly and legally stated. 3. To attend all regular meetings of the City Commission and other meetings as required. 4. To provide outside counsel as needed for specialized areas of law such as labor, telecommunications and construction litigation.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Ordinances prepared	1	1	1	1
Ordinances reviewed	31	24	25	25
Resolutions prepared	0	1	1	1
Resolutions reviewed	24	19	20	20
Outside counsel utilized	2	2	2	2

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Legal Services
001-0114-414

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
						City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Personal Services	-	-	-	-	-	-
OPERATING EXPENDITURES:							
31-00	City Attorney	50,725	65,000	65,000	65,000	65,000	65,000
31-10	Other Legal Services	22,784	30,000	30,000	30,000	30,000	30,000
31-30	Court Reporter Services	-	-	-	-	-	-
40-10	Travel & Training	-	-	-	-	-	-
41-10	Telephone/Fax	-	-	-	-	-	-
42-00	Postage & Freight	-	-	-	-	-	-
47-30	Photocopies	-	-	-	-	-	-
	Total Operating	73,509	95,000	95,000	95,000	95,000	95,000
CAPITAL OUTLAY:							
64-50	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
Total	Legal Services	\$ 73,509	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000

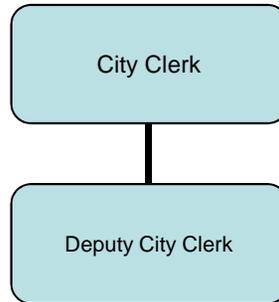
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0117-417

DEPARTMENT: General Government

PROGRAM TITLE: City Clerk

Organizational Structure:



PROGRAM DESCRIPTION

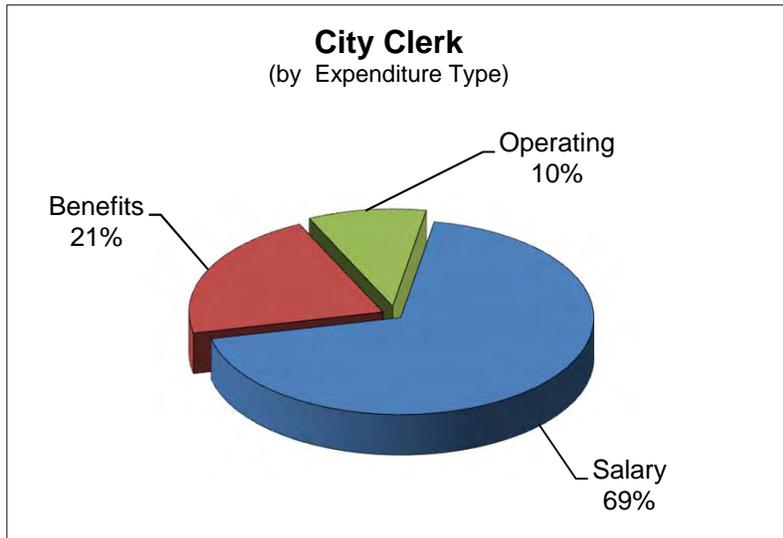
This program is responsible for maintaining and indexing all City records including minutes, ordinances, resolutions and proclamations. Also to prepare minutes of Commission meetings and publish all legal notices, qualify candidates, distribute sample ballots, certify petitions, maintain election records and issues Business Tax Receipts.

OBJECTIVES (Present Level of Service)

1. To index minutes, ordinances and resolutions.
2. To scan all permanent records for the purposes of retention.
3. To prepare and supervise records retention schedules for all City departments.
4. To conduct City elections in accordance with the City Charter.
5. To record and transcribe minutes of all City Commission meetings including workshops.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Legal notices published	59	63	65	65
Ordinances executed	31	24	25	25
Resolutions executed	24	19	20	20
Business Tax Receipts issued	1,849	1,571	1,700	1,700
Candidates qualified	3	2	4	4
Minutes recorded	23	20	22	22
Pages transcribed	544	477	500	500



<u>City Clerk</u>	
Salary	\$ 160,250
Benefits	49,928
Operating	22,977
Total Budget	<u>\$ 233,155</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
City Clerk
001-0117-417

Code	Description	2013 Actual	2014		2015 Department Request	2015	
			Original Budget	Adjusted Budget		City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 149,172	\$ 152,650	\$ 152,650	\$ 157,750	\$ 157,750	\$ 157,750
14-00	Overtime	1,197	2,500	2,500	2,500	2,500	2,500
21-00	FICA	10,984	11,678	11,678	12,068	12,068	12,068
22-00	Pension	18,141	19,394	19,394	20,031	20,031	20,031
23-00	Health/Life Insurance	16,817	17,738	17,738	17,738	17,738	17,738
24-00	Workers Compensation	70	91	91	91	91	91
	Total Personal Services	\$ <u>196,381</u>	\$ <u>204,051</u>	\$ <u>204,051</u>	\$ <u>210,178</u>	\$ <u>210,178</u>	\$ <u>210,178</u>

Position Roster:

City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
City Clerk
001-0117-417

Code	Description	2013 Actual	2014	2014	2015	2015	2015
			Original Budget	Adjusted Budget	Department Request	City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 4,775	\$ 6,690	\$ 6,690	\$ 6,690	\$ 6,690	\$ 6,690
40-10	Travel & Training	50	200	200	200	200	200
41-10	Telephone/Fax	247	380	380	380	380	380
42-00	Postage & Freight	1,777	3,800	3,800	3,800	3,800	3,800
45-50	Insurance Costs	623	718	718	750	750	750
47-10	Printing & Binding	500	3,642	3,642	3,642	3,642	3,642
47-30	Photocopies	174	300	300	300	300	300
49-10	Legal Advertising	4,947	4,500	4,500	4,900	4,900	4,900
51-20	Office Equip. Under \$1000	-	200	200	200	200	200
51-30	Office Supplies	46	615	615	615	615	615
52-10	General Operating Supplies	929	1,200	1,200	1,200	1,200	1,200
54-10	Memberships/Books	260	300	300	300	300	300
	Total Operating	<u>14,328</u>	<u>22,545</u>	<u>22,545</u>	<u>22,977</u>	<u>22,977</u>	<u>22,977</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	City Clerk	<u>\$ 210,709</u>	<u>\$ 226,596</u>	<u>\$ 226,596</u>	<u>\$ 233,155</u>	<u>\$ 233,155</u>	<u>\$ 233,155</u>

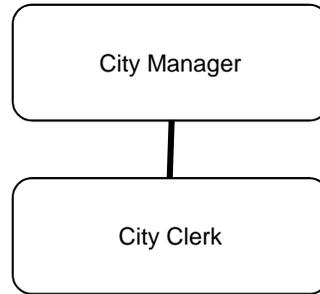
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0119-419

DEPARTMENT: General Government

PROGRAM TITLE: General Administrative

Organizational Structure:



<u>PROGRAM DESCRIPTION</u>	
To provide the funding for general services including audit, special engineering, planning and other expenditures which are not reasonably allocable to other operating programs. Also includes costs associated with citywide memberships and economic incentives.	
<u>OBJECTIVES (Present Level of Service)</u>	
1.	To provide specialized professional services in assisting staff and the Commission on various projects, to include downtown development.
2.	To recognize citizens, organizations and employees from time to time through public acknowledgment.
3.	To take advantage of the benefits provided by the City's memberships in various organizations which represent local government.
4.	To support the City's various advisory boards and special events.
5.	To provide funding for the day-to-day operations and maintenance of City Hall.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Special consultant contracts funded	2	2	2	2
Memberships in outside organizations	7	7	7	7
Special recognition (persons)	12	12	12	12
Special events held	10	14	15	20

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
General Administrative
001-0119-419

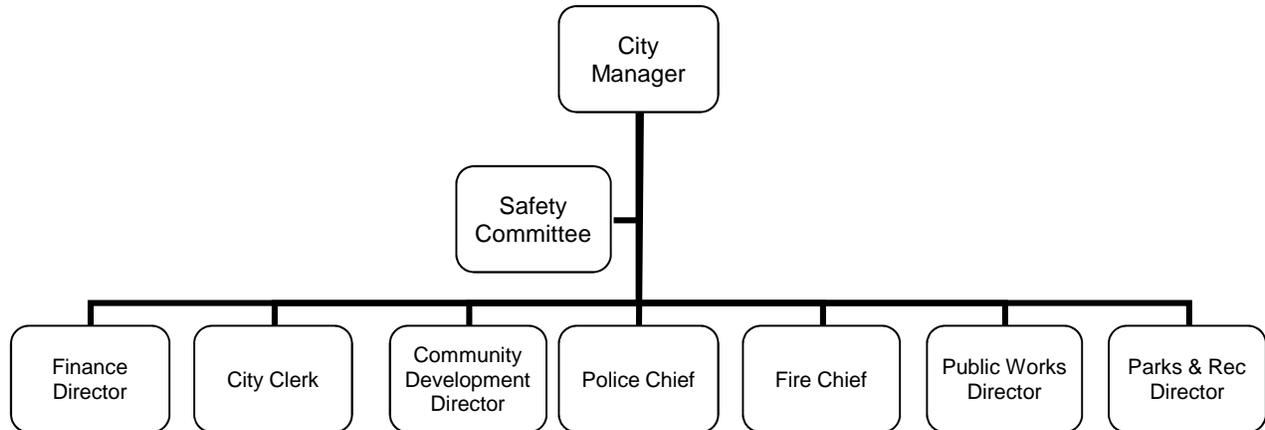
Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
15-00	Special Pay - Boards	\$ 560	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
25-00	Unemployment Comp.	4,639	7,000	7,000	7,000	7,000	7,000
	Total Personal Services	<u>5,199</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
OPERATING EXPENDITURES:							
31-40	Professional Services	71,347	175,000	175,000	95,000	95,000	95,000
32-00	Accounting & Auditing	10,150	10,375	10,375	13,000	13,000	13,000
34-40	Contractual Services	34,092	33,810	33,810	29,657	29,657	29,657
41-10	Telephone/Fax	2,326	2,500	2,500	2,500	2,500	2,500
42-00	Postage & Freight	944	2,000	2,000	2,000	2,000	2,000
43-10	Water/Sewer	1,050	1,300	1,300	1,300	1,300	1,300
43-50	Electricity	30,938	38,000	38,000	34,000	34,000	34,000
43-70	Natural Gas	450	500	500	500	500	500
44-30	Equipment Rental	2,700	3,720	3,720	3,000	3,000	3,000
44-60	Vehicle Rental	1,643	1,643	1,643	3,887	3,887	3,887
45-50	Insurance Costs	8,425	9,720	9,720	10,408	10,408	10,408
46-10	Maintenance Contracts	13,806	-	-	-	-	-
46-40	Repair & Maint. Equipment	5,478	5,000	5,000	5,000	5,000	5,000
46-50	Vehicle Maintenance	877	1,000	1,000	1,000	1,000	1,000
46-60	Vehicle Maintenance Contract	-	50	50	50	50	50
47-10	Printing & Binding	5,953	7,000	7,000	7,000	7,000	7,000
47-30	Photocopier	6,080	6,000	6,000	6,500	6,500	6,500
48-10	Promotional Activities	16,772	14,725	14,725	20,725	20,725	20,725
48-20	Employee Recognition	8,661	7,500	7,500	7,500	7,500	7,500
52-10	General Operating Supplies	2,581	750	750	750	750	750
52-20	Fuel	256	200	200	200	200	200
54-10	Memberships/Periodicals	7,002	9,534	9,534	9,534	9,534	9,534
58-10	Pay Plan/Health Ins Adj.	-	10,000	10,000	150,000	150,000	150,000
58-20	Discretionary Fund	16,771	20,000	20,000	20,000	20,000	20,000
	Total Operating	<u>248,302</u>	<u>360,327</u>	<u>360,327</u>	<u>423,511</u>	<u>423,511</u>	<u>423,511</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	10,468	15,000	15,000	15,000	15,000	15,000
	Total Capital Outlay	<u>10,468</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
CONTRIBUTIONS:							
82-00	17-92 CRA Payment	60,784	76,275	76,275	76,275	76,275	76,275
82-00	SIG - Transportation Assistance	-	5,000	5,000	5,000	5,000	5,000
82-00	Neighborhood Beautification Grant	15,722	25,000	25,000	25,000	25,000	25,000
82-00	Economic Incentives: Axiom	3,000	6,000	6,000	6,000	6,000	6,000
82-00	Economic Incentives: Paylocity	27,667	27,667	27,667	27,667	27,667	27,667
82-00	Economic Incentives: Digital Risk	-	150,000	150,000	150,000	150,000	150,000
82-00	Economic Incentives: Verizon	-	-	-	112,500	112,500	112,500
82-00	Economic Incentives: Wheat	-	-	-	-	-	-
82-00	Economic Incentives: CareMed	-	-	-	250,000	250,000	250,000
82-00	Museum/Historical Society	-	25,000	25,000	-	-	-
	Total Contributions	<u>107,173</u>	<u>314,942</u>	<u>314,942</u>	<u>652,442</u>	<u>652,442</u>	<u>652,442</u>
Total	General Administrative	<u>\$ 371,142</u>	<u>\$ 698,269</u>	<u>\$ 698,269</u>	<u>\$ 1,098,953</u>	<u>\$ 1,098,953</u>	<u>\$ 1,098,953</u>

CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0120-420

DEPARTMENT: General Government

PROGRAM TITLE: Risk Management



PROGRAM DESCRIPTION

This program provides for the operation of the City's Safety Program as mandated by law. The Safety Committee acts as the review board for incidents involving vehicle collisions, damage to City equipment, and job related injuries with a goal of prevention. This program also provides the funding for hepatitis immunizations, pre-employment examinations, FDLE background checks, and the Safety Incentive Program.

OBJECTIVES (Present Level of Service)

1. To reduce the number of accidents and injuries incurred by City employees through education, training and incentive programs.
2. Provides entry level physicals (Police and Fire) and background checks for all new employees.
3. Increases accident prevention and awareness programs via mandatory safety meetings/training and reading materials.
4. Provides representation on the PRM Executive Board and Board of Directors.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Safety Committee Meetings	12	12	12	12
Departmental Safety Meetings	26	26	28	28
Accidents & Injuries Reviewed	59	42	36	36
In-house safety inspections	35	35	40	40

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Risk Management
001-0120-420

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-
14-00	Overtime	-	-	-	-	-	-
21-00	FICA	-	-	-	-	-	-
22-00	Pension	-	-	-	-	-	-
23-00	Health/Life Insurance	-	-	-	-	-	-
24-00	Workers Compensation	-	-	-	-	-	-
	Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING EXPENSES:							
31-30	Medical Services	2,168	4,000	4,000	2,950	2,950	2,950
34-40	Contractual Services	884	1,000	1,000	1,000	1,000	1,000
40-10	Travel & Training		1,000	1,000	1,000	1,000	1,000
48-10	Promotional Activities	10,075	9,500	9,500	11,000	11,000	11,000
52-10	Gen. Operating Supplies	-	50	50	50	50	50
	Total Operating	<u>13,127</u>	<u>15,550</u>	<u>15,550</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Risk Management	<u>\$ 13,127</u>	<u>\$ 15,550</u>	<u>\$ 15,550</u>	<u>\$ 16,000</u>	<u>\$ 16,000</u>	<u>\$ 16,000</u>

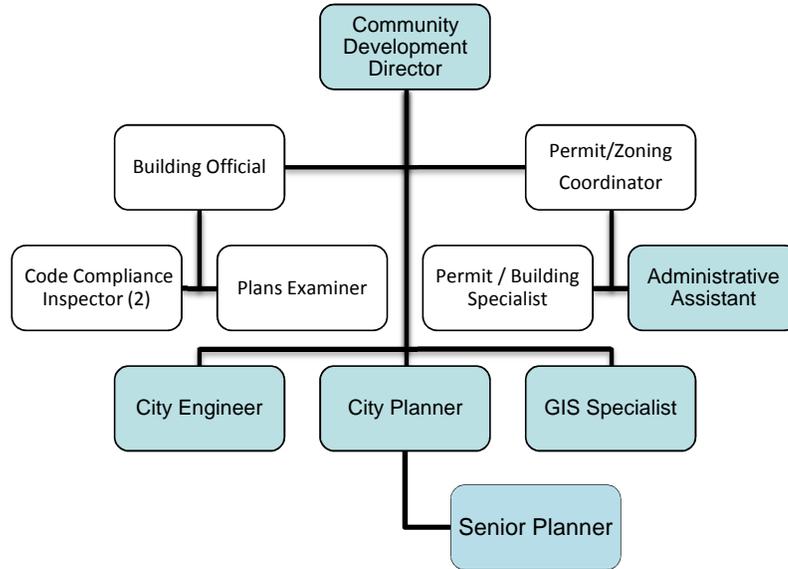
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0115-415

DEPARTMENT: Community Development

PROGRAM TITLE: Planning, Zoning & Engineering Divisions

Organizational Structure:



*Blue box indicates Planning, Zoning, & Engineering Division Employees. Administrative Assistant reports to Permit/Zoning Coordinator, but works for both Divisions.

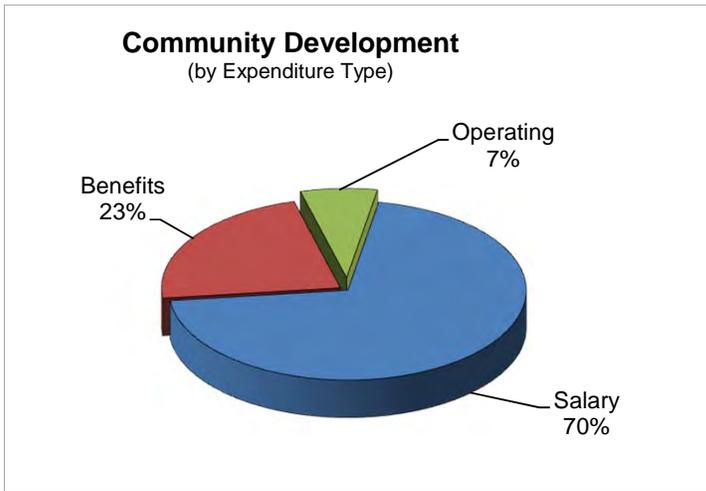
<u>PROGRAM DESCRIPTION</u>
<p>This program critiques and processes all applications for new buildings and building renovations relating to zoning and arbor matters, zoning text and map changes, conditional uses, annexations, variances, subdivisions, and site plans. Also, coordinates the implementation of the City's Comprehensive Plan and amendments thereto as well as supporting the City's Geographic Information System. This function also includes the City engineer who, among other duties, is responsible for site inspections to ensure that all subdivision and site construction comply with the City's Code of Ordinances and any applicable Development Orders.</p>
<u>OBJECTIVES (Present Level of Service)</u>
<ol style="list-style-type: none"> DEVELOPMENT REVIEW: To ensure timely advertisement, notification, review and staff critique of all zoning amendments, conditional use requests, annexations, subdivision and site plan submittals in accordance with the City of Lake Mary Code of Ordinances and the Comprehensive Plan. Also, implements concurrency management requirements including intergovernmental coordination review. SPECIAL PROJECTS: To respond to requests for special reports, studies, ordinances, resolutions, and to represent the City on intergovernmental committees such as 17-92 Redevelopment Planning Agency, Sanford Airport Noise Abatement Committee, and MetroPlan.

OBJECTIVES (continued)

3. CITY BOARDS/CITY COMMISSION: To act as liaison with city-appointed advisory boards to include the Planning and Zoning and the Arbor Board.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Land Use Amendments	4	1	1	1
Rezoning	3	5	6	5
Conditional Use	8	6	4	5
Subdivisions	4	2	6	4
Site Plans	3	8	7	8
Variances	0	1	1	0
Vacates	2	0	0	1
Annexations	0	0	0	0
DRI Development Agreements & Amendments	1	0	0	1
PUD Development Agreements & Amendments	6	1	1	1
Development Agreements, New	0	1	1	1
DRC Reviews	8	10	7	8
Home Occupation Review	46	47	45	40
Business License Review	316	320	300	313
Permit Reviews	106	115	384	390
Engineering Right-of-Way Utilization Permits	45	40	20	23
Documents Imaged, pages scanned	122	300	100	250



Community Development

Salary	\$ 438,215
Benefits	141,308
Operating	43,252
Total Budget	\$ 622,775

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Community Development
001-0115-415

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 422,913	\$ 426,448	\$ 426,448	\$ 437,615	\$ 437,615	\$ 437,615
14-00	Overtime	370	600	600	600	600	600
21-00	FICA	30,719	32,669	32,669	33,523	33,523	33,523
22-00	Pension	51,637	53,381	53,381	54,777	54,777	54,777
23-00	Health/Life Insurance	45,904	48,404	48,404	46,968	46,968	46,968
24-00	Workers Compensation	5,060	5,745	5,745	6,040	6,040	6,040
	Total Personal Services	<u>\$ 556,603</u>	<u>\$ 567,247</u>	<u>\$ 567,247</u>	<u>\$ 579,523</u>	<u>\$ 579,523</u>	<u>\$ 579,523</u>

Position Roster:

Community Development

Director	1	1	1	1	1	1
City Planner	1	1	1	1	1	1
Planner	1	-	-	-	-	-
Senior Planner	-	1	1	1	1	1
City Engineer	1	1	1	1	1	1
Engineering Inspector	1	-	-	-	-	-
Administrative Assistant	1	1	1	1	1	1
GIS Specialist	1	1	1	1	1	1
	<u>7</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Community Development
001-0115-415

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
						City Manager Recommend	Approved Budget
OPERATING EXPENDITURES:							
31-60	Professional Services	\$ 444	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
34-40	Contracted Services	2,890	5,658	5,658	5,658	5,658	5,658
40-10	Travel & Training	-	500	500	500	500	500
40-20	Car Allowance	1,205	1,200	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	1,253	1,600	1,600	1,600	1,600	1,600
42-00	Postage & Freight	1,391	2,000	2,000	2,000	2,000	2,000
43-10	Water & Sewer	669	800	800	800	800	800
43-50	Electricity	5,453	6,100	6,100	6,100	6,100	6,100
44-60	Vehicle Rental	3,144	1,804	1,804	1,643	1,643	1,643
45-50	Insurance Costs	4,281	4,939	4,939	5,270	5,270	5,270
46-40	Repair & Maint. Equip.	721	1,300	1,300	1,300	1,300	1,300
46-50	Vehicle Maintenance	1,911	4,000	4,000	2,000	2,000	2,000
46-60	Veh. Maint. Contract	-	150	150	150	150	150
47-10	Printing & Binding	176	400	400	400	400	400
47-30	Photocopies	2,100	2,600	2,600	2,600	2,600	2,600
51-30	Office Supplies	2,488	3,594	3,594	3,594	3,594	3,594
52-20	Fuel	1,363	2,000	2,000	2,000	2,000	2,000
52-70	Uniforms	70	87	87	87	87	87
54-10	Memberships/Books	962	850	850	850	850	850
54-30	Employee Development	440	500	500	500	500	500
	Total Operating	<u>30,961</u>	<u>45,082</u>	<u>45,082</u>	<u>43,252</u>	<u>43,252</u>	<u>\$ 43,252</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Community Development	<u>\$ 587,564</u>	<u>\$ 612,329</u>	<u>\$ 612,329</u>	<u>\$ 622,775</u>	<u>\$ 622,775</u>	<u>\$ 622,775</u>
ADDITIONAL FUNDING SOURCES:							
	Capital Projects Fund					<u>\$ 885,113</u>	<u>\$ 885,113</u>
	Total Community Development including all funding sources:					<u>\$ 1,507,888</u>	<u>\$ 1,507,888</u>

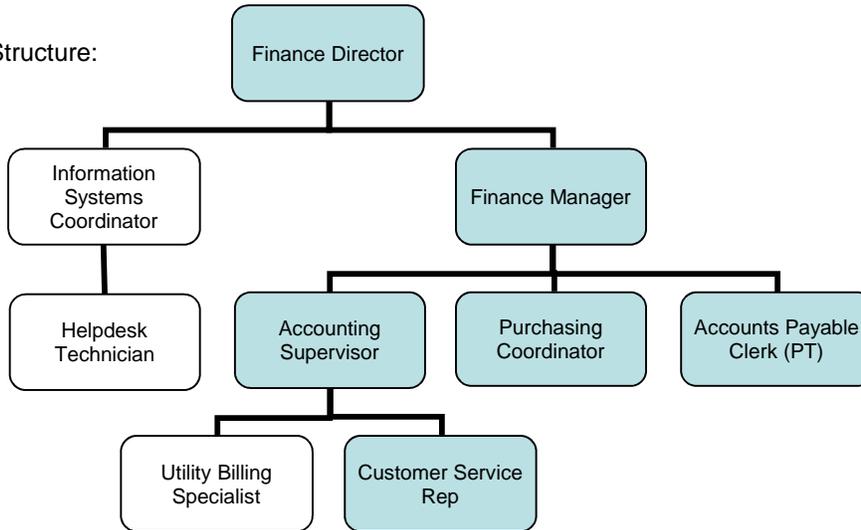
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0213-413

DEPARTMENT: Finance

PROGRAM TITLE: Finance

Organizational Structure:



PROGRAM DESCRIPTION

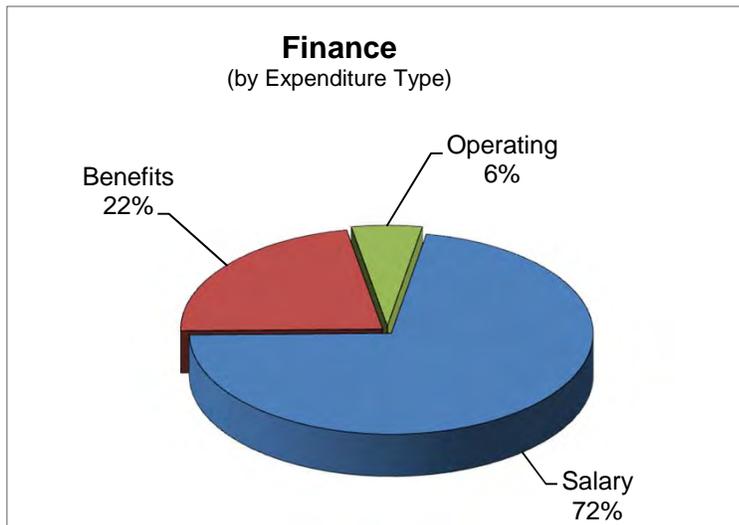
This program provides for the fiscal well-being of the City through accounting, asset and budget management services to City Departments and by issuing financial reports for the use of the City Manager, City Commission, municipal credit rating agencies, superior governments and regulatory agencies. Also performs purchasing duties to include monitoring of charge card expenditures including fuel.

OBJECTIVES (Present Level of Service)

1. To prepare and distribute monthly financial reports to the City Commission, City Manager, and Department Heads.
2. To prepare budget documents, financial projections and various analyses related to the budget.
3. To prepare financial statements prior to initiation of audit fieldwork and issue a Comprehensive Annual Financial Report in a format consistent with the recommendations of Government Finance Officers Association (GFOA).
4. To monitor and assure that the City's financial investments are earning a high yield within acceptable risk constraints.
- 5 To coordinate the Franchise Agreement for exclusive City-wide garbage pickup.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Journal entries made	500	457	495	495
Checks deposited	38,285	36,036	34,000	33,500
Electronic Payments	11,735	12,280	13,200	14,000
Credit Card Payments	4,053	4,467	5,000	5,500
Employees Paid	5,082	5,109	5,115	5,120
Checks issued to vendors	2,377	2,649	2,660	2,670
Utility refund checks	203	301	320	350
Purchase orders encumbered	354	376	380	390
Express purchase orders	112	110	130	130
Purchasing Card purchases	2,700	2,800	3,000	3,100
Bids/RFP's Processed	8	12	12	12



<u>Finance</u>	
Salary	\$ 370,360
Benefits	115,342
Operating	29,029
Total Budget	<u><u>\$ 514,731</u></u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Finance
001-0213-413

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
						City Manager Recommend	Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 380,879	\$ 358,730	\$ 358,730	\$ 370,210	\$ 370,210	\$ 370,210
14-00	Overtime	-	150	150	150	150	150
21-00	FICA	27,872	27,454	27,454	28,333	28,333	28,333
22-00	Pension	61,401	44,860	44,860	46,295	46,295	46,295
23-00	Health/Life Insurance	41,799	40,065	40,065	40,179	40,179	40,179
24-00	Workers Compensation	424	504	504	535	535	535
	Total Personal Services	<u>\$ 512,375</u>	<u>\$ 471,763</u>	<u>\$ 471,763</u>	<u>\$ 485,702</u>	<u>\$ 485,702</u>	<u>\$ 485,702</u>

Position Roster:

Finance Director	1	1	1	1	1	1
Finance Manager	1	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1	1
* Information Systems Coordinator	1	-	-	-	-	-
Accounts Payable Clerk (PT)	1	1	1	1	1	1
Customer Service Rep	1	1	1	1	1	1
	<u>7</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

* Information Systems Division created with FY2014 budget.

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Finance
001-0213-413

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
						City Manager Recommend	Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 12,583	\$ 9,575	\$ 9,575	\$ 10,031	\$ 10,031	\$ 10,031
40-10	Travel & Training	2,269	2,200	2,200	3,000	3,000	3,000
40-20	Car Allowance	1,205	1,200	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	1,639	1,440	1,440	1,440	1,440	1,440
42-00	Postage & Freight	1,132	1,500	1,500	1,500	1,500	1,500
45-50	Insurance Costs	1,912	1,830	1,830	1,943	1,943	1,943
46-40	Repair & Maint. Equip.	-	800	800	800	800	800
47-10	Printing & Binding	631	1,000	1,000	750	750	750
47-30	Photocopies	143	200	200	200	200	200
51-20	Office Equip. Under \$1000	10	100	100	2,000	2,000	2,000
51-30	Office Supplies	2,168	3,800	3,800	3,000	3,000	3,000
54-10	Memberships/Books	1,174	1,385	1,385	1,465	1,465	1,465
54-30	Employee Development	-	200	200	200	200	200
	Total Operating	<u>24,866</u>	<u>25,230</u>	<u>25,230</u>	<u>27,529</u>	<u>27,529</u>	<u>27,529</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	<u>2,997</u>	<u>-</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	Total Capital Outlay	<u>2,997</u>	<u>-</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total	Finance	<u>\$ 540,238</u>	<u>\$ 496,993</u>	<u>\$ 496,993</u>	<u>\$ 514,731</u>	<u>\$ 514,731</u>	<u>\$ 514,731</u>

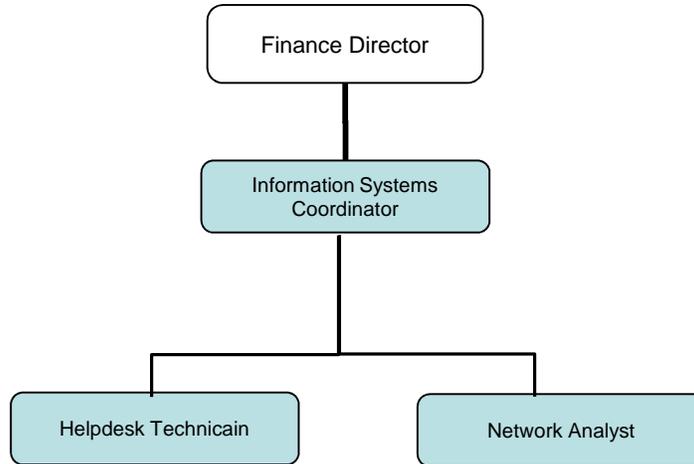
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0215-413

DEPARTMENT: Finance

PROGRAM TITLE: Information Systems

Organizational Structure:



PROGRAM DESCRIPTION

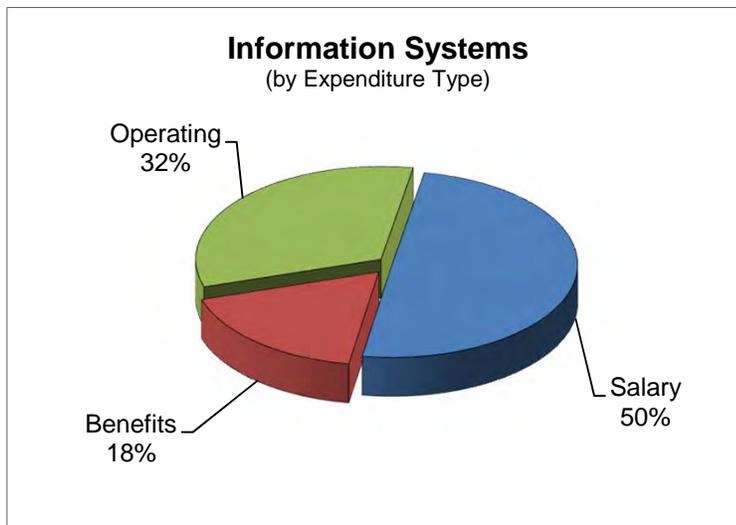
Information Technology provides technical support for all computers, laptops and networking equipment for the City government. Also, maintain a quality infrastructure, and deliver quality, prompt, and reliable technology services to the City employee's.

OBJECTIVES (Present Level of Service)

1. To provide technical support for all City information systems and computer hardware related network systems and operations, as well as provide an informative presence on the World Wide Web.
2. To suggest new technology strategies that meet the goals and needs of the city, develop policies and procedures relating to technology and train employees on it use.
3. To implement, develop, and enforce technology standards for all City departments.
4. To provide quality service through teamwork, partnership and individual strengths to City employees.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Intranet/Website Updates	225	155	100	100
Network Connected desktops maintained	160	122	121	121
Network Connected laptops maintained	76	77	54	54
Network Servers maintained	29	34	36	37
Routers/Switches maintained	24	24	24	24
Cell phones maintained	53	88	90	90
Helpdesk Tickets Opened	1455	1,556	1,600	1,600
Average length tickets in days	10	2	2	2



<u>Finance</u>	
Salary	\$ 152,350
Benefits	53,909
Operating	99,635
Total Budget	<u><u>\$ 305,894</u></u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Information Systems
001-0215-413

Code	Description	2013 Actual	2014	2014	2015	2015	2015	2015
			Original Budget	Adjusted Budget	Department Request	Additional Staffing Request	City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:								
11-00	Salaries & Wages	\$ -	\$ 90,522	\$ 90,522	\$ 100,500	\$ 50,000	\$ 150,500	\$ 150,500
14-00	Overtime	-	250	250	1,750	100	1,850	1,850
21-00	FICA	-	6,944	6,944	7,822	3,833	11,655	11,655
22-00	Pension	-	11,347	11,347	12,781	6,263	19,044	19,044
23-00	Health/Life Insurance	-	15,344	15,344	15,316	7,400	22,716	22,716
24-00	Workers Compensation	-	311	311	334	160	494	494
	Total Personal Services	\$ -	\$ 124,718	\$ 124,718	\$ 138,503	\$ 67,756	\$ 206,259	\$ 206,259

Position Roster:

* Information Systems Coordinator	-	1	1	1	-	1	1
Network Analyst	-	-	-	-	1	1	1
** Helpdesk Technician	-	1	1	1	-	1	1
	<u>-</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>	<u>3</u>	<u>3</u>

* Transferred from Finance FY2014

** Transferred from Utility Billing FY2014

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Information Systems
001-0215-413

Code	Description	2013 Actual	2014	2014	2015	2015	2015	2015
			Original Budget	Adjusted Budget	Department Request	Additional Staffing Request	City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:								
34-10	Professional Services	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
40-10	Travel & Training	-	1,000	1,000	1,000	400	1,400	1,400
41-10	Telephone/Fax	-	3,132	3,132	3,290	1,160	4,450	4,450
42-00	Postage & Freight	-	200	200	200	-	200	200
44-60	Vehicle Rental	-	-	-	3,887	-	3,887	3,887
45-50	Insurance Costs	-	593	593	626	-	626	626
46-10	Maintenance Contracts	-	76,570	76,570	79,436	-	79,436	79,436
46-40	Repair & Maint. Equip.	-	400	400	400	-	400	400
46-50	Vehicle Maintenance	-	-	-	500	-	500	500
46-60	Vehicle Maintenance - Contract	-	-	-	100	-	100	100
51-30	Office Supplies	-	600	600	600	50	650	650
52-20	Fuel Charges	-	-	-	500	-	500	500
52-70	Uniforms	-	116	116	174	87	261	261
52-90	Equipment Under \$1000	-	150	150	150	75	225	225
54-10	Memberships/Periodicals	-	675	675	175	175	350	350
54-30	Employee Development	-	300	300	300	150	450	450
	Total Operating	-	<u>88,736</u>	<u>88,736</u>	<u>96,338</u>	<u>2,097</u>	<u>98,435</u>	<u>98,435</u>
CAPITAL OUTLAY:								
65-10	Capital Outlay	-	-	-	-	1,200	1,200	1,200
	Total Capital Outlay	-	-	-	-	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Total	Information Systems	\$ -	\$ <u>213,454</u>	\$ <u>213,454</u>	\$ <u>234,841</u>	\$ <u>71,053</u>	\$ <u>305,894</u>	\$ <u>305,894</u>
ADDITIONAL FUNDING SOURCES:								
	Capital Projects Fund					\$ <u>62,000</u>	\$ <u>62,000</u>	
	Total Information Systems including all funding sources:					\$ <u><u>367,894</u></u>	\$ <u><u>367,894</u></u>	

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Finance	Network Analyst

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The increase in technology throughout the City has increased the demand on Information Systems. This position will allow the Information System division to maintain the current end-user service levels and perform network maintenance. This position will monitor the amount of traffic on the network and the load on critical servers making adjustments as needed. This position will also be responsible for reliable backups and assisting the IS Coordinator to ensure maintenance is performed and maintained on all back-end systems. Additional duties will include operation and maintenance of the Ethernet backbone and fiber links within and between City facilities, configuring and maintaining the City telephone and voicemail systems, serving as a backup on the AS/400, assist with resolving helpdesk tickets and on call rotation

Characteristics:

Classification: Add Pay Grade: 31 Scheduled Hours: 2080
 Requested Effective Date: FY 15

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	50,000		50,000
13-00	Part-time Wages			0
14-00	Overtime	100		100
15-10	Incentive Pay			0
21-00	FICA	3,833		3,833
22-00	Pension	6,263		6,263
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	160		160
Total Impact on Personnel Costs		\$ 67,756	\$ 0	\$ 67,756

Impact on other Costs:

41-10 Telephone/Fax	1,160	1,160
51-30 Office Supplies	50	50
52-70 Uniforms/Clothing Allowance	87	87
52-90 Equipment Under \$1,000	75	75
54-10 Memberships/Periodicals	175	175
54-30 Employee Development	150	150
40-10 Travel & Training	400	400
64-50 Machinery & Equipment	1,200	1,200
		0
		0
		0
Total Other Costs	\$ 3,297	\$ 0
Total New Personnel Cost	\$ 71,053	\$ 71,053

City Manager Recommended FY 15



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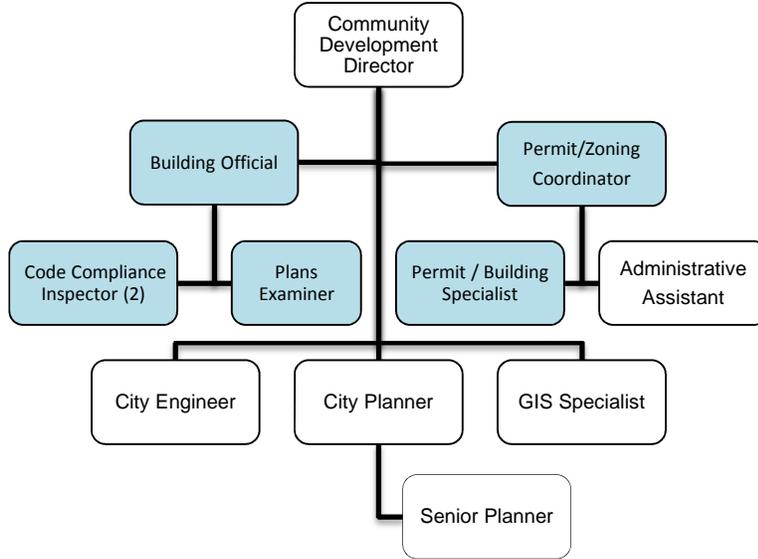
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0124-424

DEPARTMENT: Community Development

PROGRAM TITLE: Building Division

Organizational Structure:

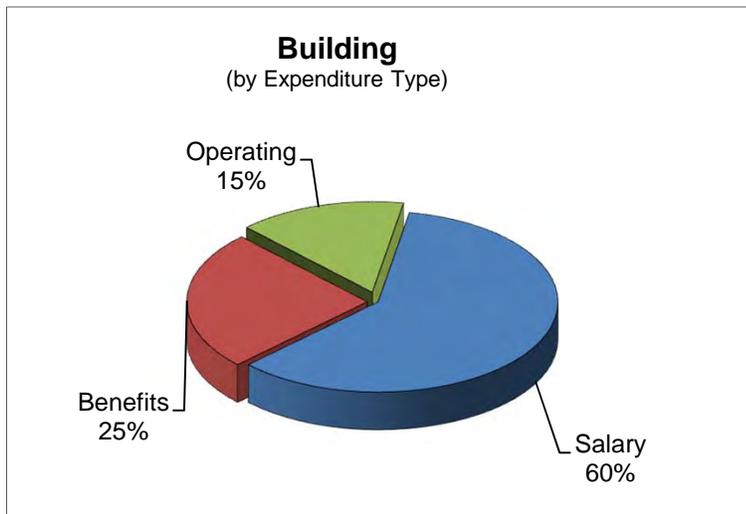


*Blue box indicates Building Division Employees. Administrative Secretary reports to the Permit/Zoning Coordinator Specialist, but works for both Divisions.

PROGRAM DESCRIPTION
This program is responsible for review, critique, and processing all applications and plans for new construction, additions, and alterations to structures located within the City of Lake Mary. Also, to inspect or cause to be inspected the structural, electrical, plumbing, mechanical, gas, life safety, and fire detection systems at various stages of construction in the above listed structures. This function also provides inspection and enforcement of City ordinances.
OBJECTIVES (Present Level of Service)
<ol style="list-style-type: none"> 1. Provide permit applications and information to interested parties. 2. Receive, process and coordinate all permit applications and plans associated with the applications. 3. Review all plans for compliance with the State mandated minimum building codes. 4. Provide construction inspections to verify compliance with the State mandated minimum building codes. 5. Maintain records of permitting activity, fees collected, plans reviewed and inspections performed utilizing the best methods available.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Commercial - New/Renovation	137	138	130	100
Residential - New/Renovation	212	120	100	100
Miscellaneous Permits	1,172	874	950	830
Total Permits Issued	1,926	1,390	1,250	1,230
Construction Value in Millions	56.00	28	30.00	30.00
Construction Inspections	4,788	4,928	4,100	4,000
Construction Plan Reviews	580	625	535	610
Documents imaged, pages scanned	54,512	42,000	52,000	50,000



<u>Building</u>	
Salary	\$ 299,345
Benefits	124,626
Operating	75,182
Total Budget	<u><u>\$ 499,153</u></u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Building
001-0124-424

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 256,364	\$ 269,390	\$ 269,390	\$ 277,595	\$ 277,595	\$ 277,595
14-00	Overtime	152	1,250	1,250	1,250	1,250	1,250
17-00	Certification Incentives	16,101	20,500	20,500	20,500	20,500	20,500
21-00	FICA	20,032	22,272	22,272	22,900	22,900	22,900
22-00	Pension	26,765	36,393	36,393	37,418	37,418	37,418
23-00	Health/Life Insurance	40,801	46,919	46,919	46,880	46,880	46,880
24-00	Workers Compensation	12,624	16,590	16,590	17,428	17,428	17,428
	Total Personal Services	<u>\$ 372,839</u>	<u>\$ 413,314</u>	<u>\$ 413,314</u>	<u>\$ 423,971</u>	<u>\$ 423,971</u>	<u>\$ 423,971</u>

Position Roster:

Building Official	1	1	1	1	1	1
Plans Examiner	1	1	1	1	1	1
Code Compliance Inspector	2	2	2	2	2	2
Permit/Zoning Coordinator	1	1	1	1	1	1
Permit/Building Specialist	1	1	1	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Building
001-0124-424

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015 Approved Budget
						City Manager Recommend	
OPERATING EXPENDITURES:							
31-00	Professional Services	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
34-40	Contracted Services	2,939	4,362	4,362	3,860	3,860	3,860
40-20	Car Allowance	-	3,000	3,000	3,000	3,000	3,000
41-10	Telephone/Fax	4,709	5,500	5,500	5,485	5,485	5,485
42-00	Postage & Freight	103	350	350	350	350	350
43-10	Water/Sewer	1,003	960	960	1,130	1,130	1,130
43-50	Electricity	8,179	11,580	11,580	11,580	11,580	11,580
44-30	Equipment Rental	949	1,200	1,200	1,200	1,200	1,200
44-60	Vehicle Rental	6,298	6,298	6,298	4,979	4,979	4,979
45.-50	Insurance Costs	6,139	7,082	7,082	7,575	7,575	7,575
46-10	Maintenance Contracts	12,555	13,090	13,090	13,649	13,649	13,649
46-40	Repair & Maint. Equip.	139	350	350	350	350	350
46-50	Vehicle Maintenance	2,680	4,320	4,320	4,320	4,320	4,320
46-60	Veh. Maint. Contract	-	250	250	250	250	250
47-10	Printing & Binding	464	1,100	1,100	200	200	200
47-30	Photocopies	1,318	1,500	1,500	1,500	1,500	1,500
51-20	Office Equip. under \$1000	-	750	750	375	375	375
51-30	Office Supplies	970	4,200	4,200	4,000	4,000	4,000
52-20	Fuel	2,958	3,200	3,200	3,900	3,900	3,900
52-70	Uniforms	360	904	904	904	904	904
52-90	Equip. Under \$1000	52	300	300	275	275	275
54-10	Memberships/Books	496	1,300	1,300	2,800	2,800	2,800
54-30	Employee Development	265	1,500	1,500	1,500	1,500	1,500
	Total Operating	<u>52,576</u>	<u>75,096</u>	<u>75,096</u>	<u>75,182</u>	<u>75,182</u>	<u>75,182</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Building	<u>\$ 425,415</u>	<u>\$ 488,410</u>	<u>\$ 488,410</u>	<u>\$ 499,153</u>	<u>\$ 499,153</u>	<u>\$ 499,153</u>

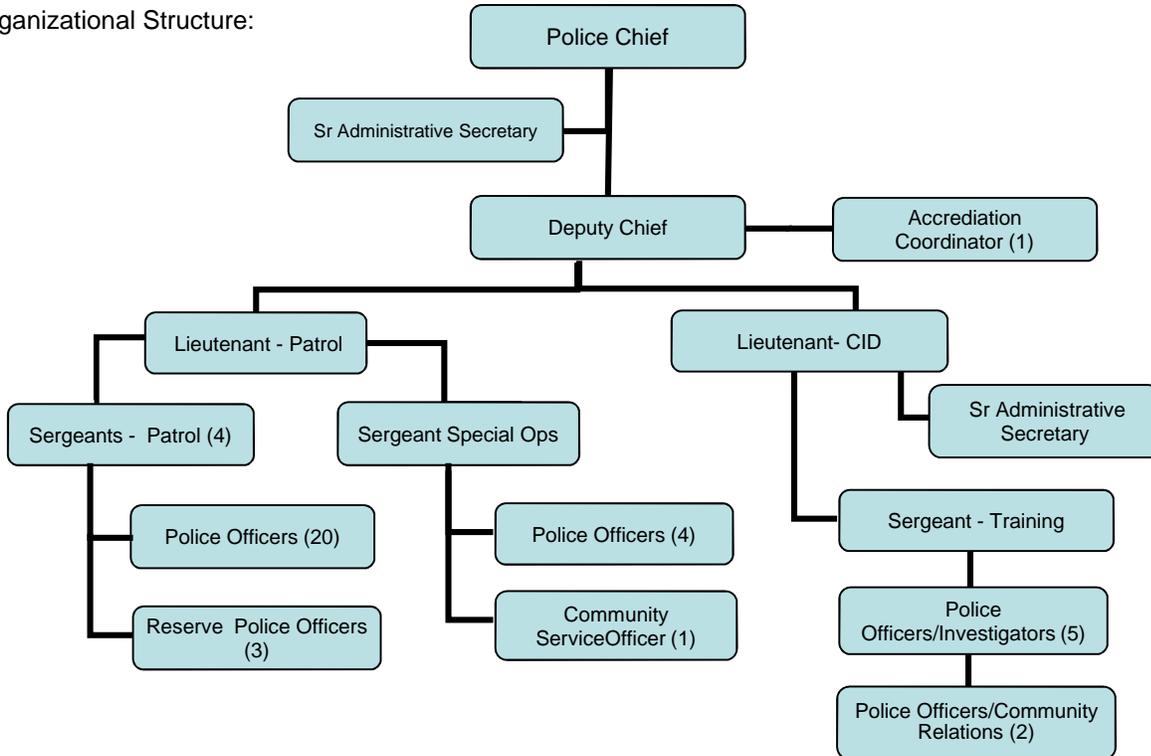
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0321-421

DEPARTMENT: Police

PROGRAM TITLE: Police Operations

Organizational Structure:

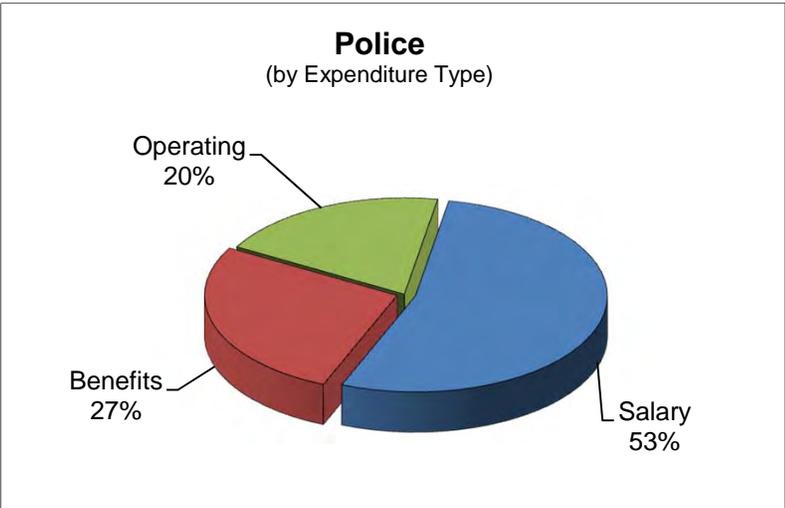


PROGRAM DESCRIPTION
This program is responsible for all police services/operations including law enforcement, investigations, traffic enforcement, crime prevention and public education.
OBJECTIVES (Present Level of Service)
<ol style="list-style-type: none"> 1. Law Enforcement Operations – To provide citizens with quick response to emergency calls for service (5-8 minutes) and provide proactive preventative patrol and traffic enforcement in residential and commercial areas of the City. Also, to enhance community based policing by getting citizens involved. 2. Investigative Operations - To provide fully certified and trained investigators to conduct proactive and follow-up investigations on crimes that occur within the City. Also, to perform crime scene processing and work closely with other law enforcement agencies on joint investigations.

OBJECTIVES (continued)	
3.	Crime Prevention/Public Education Programs – To provide our residential and corporate citizens with crime prevention and public education programs at home, school, or work and while on the roadway.
4.	Provide classes at Lake Mary Elementary School, Crystal Lake Elementary School and Lake Mary Preparatory School with Drug Abuse Resistance Education (D.A.R.E.) and other child safety programs.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Uniform Crime Report Index				
Murders	0	0	0	0
Sex Offenses, Forcible	2	0	5	6
Robbery	9	0	10	11
Assault/Battery	88	0	97	107
Burglary	57	0	63	70
Theft, all other	269	0	296	320
Motor Vehicle Theft	21	0	24	26
Theft of Motor Vehicle Parts	21	0	24	26
Arson	0	0	0	0
Drug Related Incidents				
Total Possession of Drugs/Paraphernalia Cases	106	0	116	127
Total Driving While Intoxicated Arrests	62	0	68	75
Total Physical Arrests made during the Year				
Adults	503	0	553	608
Juveniles	34	0	37	41
Traffic Related Calls				
Total Vehicular Crashes worked	564	0	620	680
Criminal Citations Issued	184	0	202	222
Grand Total UTC Citations Issued	4,708	0	5,179	5,697
Total City Parking Citations issued	97	0	105	116
Total K9 Searches (this includes outside agency requests)	49	0	54	59
Outside Jurisdiction Agency Assist (which include K-9 requests)	748	0	823	905
Alarms				
		0		
Total Alarms (home, auto & business)	630	0	693	763
Number of Alarms which were False	616	0	678	746
Number of Alarms which were Valid	14	0	15	16
Total Responses to City Ordinance Violations				
	440	0	484	532
Crime Prevention				
Community Activities/Function hours worked	2792	0	3071	3378
Investigative Bureau				
New Cases Assigned to Investigators	231	0	254	276
Cases Closed/Inactivated by Investigators	242	0	266	293
Total Amount of Property Lost/Stolen	\$380,125	\$0	\$418,138	\$459,976
Total Amount of Property Recovered	\$84,112	\$0	\$92,523	\$110,775



<u>Police</u>	
Salary	\$ 2,736,399
Benefits	1,379,569
Operating	1,002,539
Total Budget	<u><u>\$ 5,118,507</u></u>



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City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Police
001-0321-421

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2014 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:								
11-00	Salaries & Wages	\$ 2,342,717	\$ 2,370,400	\$ 2,370,400	\$ 2,428,600	\$ 48,769	\$ 2,477,369	\$ 2,477,369
14-00	Overtime	168,142	183,750	183,750	187,500	2,200	189,700	189,700
15-10	Incentive Pay	41,924	41,970	41,970	67,770	1,560	69,330	69,330
21-00	FICA	185,525	198,603	198,603	205,316	4,018	209,334	209,334
22-00	Pension	802,253	820,187	820,187	735,380	14,393	749,773	749,773
23-00	Health/Life Insurance	314,189	342,628	342,628	343,055	7,400	350,455	350,455
24-00	Workers Compensation	48,920	65,659	65,659	68,593	1,414	70,007	70,007
	Total Personal Services	<u>\$ 3,903,670</u>	<u>\$ 4,023,197</u>	<u>\$ 4,023,197</u>	<u>\$ 4,036,214</u>	<u>79,754</u>	<u>\$ 4,115,968</u>	<u>\$ 4,115,968</u>

Position Roster:

Police Chief	1	1	1	1	-	1	1
Deputy Police Chief	1	1	1	1	-	1	1
Sr. Administrative Assistant	2	2	2	2	-	2	2
Lieutenant	2	2	2	2	-	2	2
Sergeant	5	5	5	5	1	6	6
Police Officer 1, II, 1st Class	30	31	31	31	-	31	31
Accreditation Coordinator	1	1	1	1	-	1	1
Community Service Officer	1	1	1	1	-	1	1
Reserve Police Officer	3	3	3	3	-	3	3
	<u>46</u>	<u>47</u>	<u>47</u>	<u>47</u>	<u>1</u>	<u>48</u>	<u>48</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Police
001-0321-421

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2014 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:								
31-30	Medical Services	\$ 1,020	\$ 2,040	\$ 870	\$ 2,750	275	\$ 3,025	\$ 3,025
34-40	Contractual Services	3,438	15,446	16,616	15,278	100	15,378	15,378
40-10	Travel & Training	4,795	10,500	10,500	15,500	800	16,300	16,300
41-10	Telephone & Fax	36,276	37,209	37,209	37,080	1,896	38,976	38,976
43-10	Water/Sewer	3,068	3,800	3,800	5,184	-	5,184	5,184
43-50	Electricity	50,979	55,000	55,000	50,400	-	50,400	50,400
44-60	Vehicle Rental	249,035	268,604	268,604	313,715	-	313,715	313,715
45-50	Insurance Costs	55,661	64,277	64,277	68,804	-	68,804	68,804
46-10	Maintenance Contracts	15,518	12,424	12,424	25,460	195	25,655	25,655
46-40	Repair & Maint. Equip.	7,617	10,385	10,385	12,980	170	13,150	13,150
46-50	Vehicle Maintenance	97,035	108,000	108,000	112,400	2,550	114,950	114,950
46-60	Veh. Maint. Contract	22,319	20,000	20,000	20,000	-	20,000	20,000
47-10	Printing & Binding	887	1,575	1,575	1,800	400	2,200	2,200
48-10	Promotional Activity	798	1,000	1,000	1,800	100	1,900	1,900
49-30	Investigative Fees	983	2,500	2,500	2,500	100	2,600	2,600
52-10	Gen. Operating Supplies	14,637	16,800	16,800	18,800	1,000	19,800	19,800
52-20	Fuel	145,415	161,460	161,460	168,300	3,120	171,420	171,420
52-70	Uniforms	23,987	31,250	31,250	36,000	2,800	38,700	38,700
52-90	Equip. Under \$1000	30,670	17,510	17,510	19,408	-	19,408	19,408
54-10	Memberships/Periodicals	1,489	3,425	3,425	1,825	100	1,925	1,925
54-30	Employee Development	10,527	17,950	17,950	26,600	574	27,174	27,174
	Total Operating	<u>776,154</u>	<u>861,155</u>	<u>861,155</u>	<u>956,584</u>	<u>14,180</u>	<u>970,664</u>	<u>970,664</u>
CAPITAL OUTLAY:								
64-50	Machinery & Equipment	18,242	21,810	21,810	42,165	-	31,875	31,875
	Total Capital Outlay	<u>18,242</u>	<u>21,810</u>	<u>21,810</u>	<u>42,165</u>	<u>-</u>	<u>31,875</u>	<u>31,875</u>
	Total Police	<u>\$ 4,698,066</u>	<u>\$ 4,906,162</u>	<u>\$ 4,906,162</u>	<u>\$ 5,034,963</u>	<u>93,934</u>	<u>\$ 5,118,507</u>	<u>\$ 5,118,507</u>
ADDITIONAL FUNDING SOURCES:								
	Law Enforcement Trust Fund						\$ 36,500	\$ 36,500
	Police Education Fund						23,000	23,000
	Police Impact Fee Fund						76,910	76,910
	Capital Projects Fund						55,200	55,200
	Total Police including all funding sources:						<u>\$ 5,310,117</u>	<u>\$ 5,310,117</u>

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Sergeant

Justification:

This Sergeant is to be used for Training Purposes along with other daily supervision duties as assigned. This position will also assist in the Criminal Investigations section where he/she will be the immediate supervisor of Community Relations/Dare, Accreditation/Crime Analysis, and Reserves/School Security. Currently we are without a training officer who is in charge of assuring the required training is conducted. Training consists of the required High Liability training EVOC/PIT, First Responder Medical, Defensive Tactics, and Firearms. Training is essential to the mission and assuring each officer is up to date on mandatory certification training along with normal updated training for new laws and procedures. Currently we are taking Sergeants from the normal road duties to conduct this training and issues may fall between the cracks. This Sergeant will also assist within Criminal Investigations when personnel are deployed outside normal operation hours for Supervision of stakeouts or special operations where supervision is required and needed to enhance patrol operations. This Sergeant will also be used to assist when Supervision is needed in patrol due to long leave request, schools, or special events.

Characteristics:

Classification: Add	Pay Grade: 33	Scheduled Hours: 2184
Requested Effective Date: FY 15		

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	48,769		48,769
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	4,018		4,018
22-00	Pension	14,393		14,393
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,414		1,414
Total Impact on Personnel Costs		\$ 79,754	\$ 0	\$ 79,754

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,896		1,896
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
Miscellaneous		1,040		1,040
				0
Police Impact Fee	Equipment	16,310		16,310
Police Impact Fee	Vehicle	43,600		43,600
Total Other Costs		\$ 73,990	\$ 0	\$ 73,990
Total New Personnel Cost		\$ 153,744	\$ 0	\$ 153,744

City Manager Recommended



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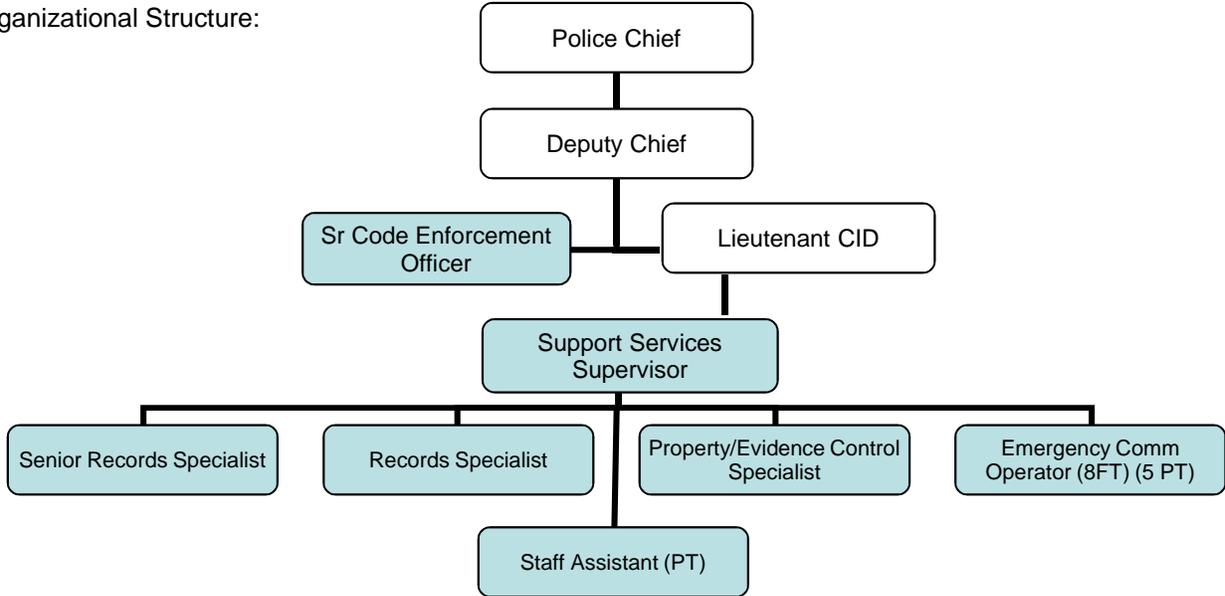
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0323-423

DEPARTMENT: Police

PROGRAM TITLE: Support Services

Organizational Structure:



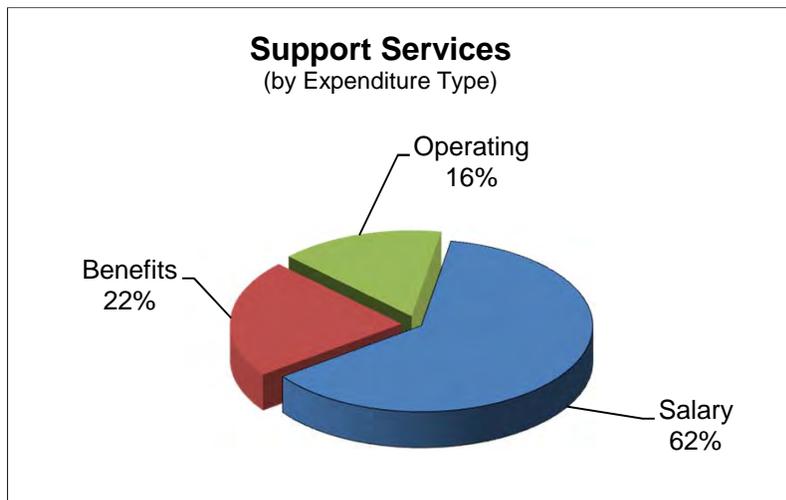
<u>PROGRAM DESCRIPTION</u>
This program provides communications, records, property and evidence support for the Police Department and other essential City programs as well as code enforcement support for the city.
<u>OBJECTIVES (Present Level of Service)</u>
<ol style="list-style-type: none"> 1. To answer 9-1-1 and business phone calls coming into the police department. 2. To dispatch police calls for service, monitor and transfer medical/fire calls for service, and dispatch public works/water department personnel after normal business hours on an as needed basis. 3. To support the police personnel by making phone calls, running FCIC/NCIC queries and entering stolen items, obtaining support from other agencies/departments, documenting information, and monitoring officers' statuses. 4. To support the City by monitoring Lake Mary Sun Rail Station Platform and 6 Seminole County Traffic Cameras Lake Mary jurisdiction. 5. To process and store agency reports, including arrests, criminal reports, radar calibrations, special operations, etc, in accordance with Florida Records Retention Laws.

OBJECTIVES (continued)

- 6 To facilitate access to the public reports and other police department records in accordance with the Florida Public Records statutes.
- 7 To compile reports for State and National government (i.e. UCR, Hate Crime, etc.) and as needed for other police department business.
- 8 To process requests for uniforms, equipment, and other operating items for the police department.
- 9 To maintain chain of custody and storage of evidence as required by law. To properly identify, preserve, collect, handle, secure, maintain a continuous change of custody and account for control; submit for custodial care and lab analysis, process and transfer custody and dispose or destroy all property & evidence in a lawful, efficient manner.
- 10 Receive, investigate, and process complaints as they relate to reported violations of the City's Code of Ordinances; also initiate same.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Police Calls Dispatched	55,887	0	57,562	59,289
9-1-1 Calls Received	4,924	0	5,072	5,224
Fingerprinting Services Revenue	\$7,566	\$0	\$7,793	\$8,027
Report Requests Revenue	\$765	\$0	\$788	\$812
Evidence Processed (pieces)	1,529	0	1,575	1,622
Code Enforcement Activity	514	0	529	545
Code Enforcement Citations Issued	8	0	8	8



Support Services

Salary	\$ 588,181
Benefits	211,145
Operating	146,793
Total Budget	<u><u>\$ 946,119</u></u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Support Services
001-0323-423

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 506,934	\$ 567,365	\$ 567,365	\$ 547,381	\$ 547,381	\$ 547,381
14-00	Overtime	44,055	40,800	40,800	40,800	40,800	40,800
21-00	FICA	40,560	46,525	46,525	44,996	44,996	44,996
22-00	Pension	52,418	53,750	53,750	57,000	57,000	57,000
23-00	Health/Life Insurance	89,659	100,623	100,623	100,547	100,547	100,547
24-00	Workers Compensation	6,233	8,191	8,191	8,602	8,602	8,602
	Total Personal Services	\$ <u>739,859</u>	\$ <u>817,254</u>	\$ <u>817,254</u>	\$ <u>799,326</u>	\$ <u>799,326</u>	\$ <u>799,326</u>

Position Roster:

Support Services Supervisor	1	1	1	1	1	1
Property/Evidence Control	1	1	1	1	1	1
Sr Records Specialist	1	1	1	1	1	1
Records Specialist	1	1	1	1	1	1
Emergency Comm. Operator	8	8	8	8	8	8
Emergency Comm. Op. (P/T)	6	6	5	5	5	5
Staff Assistant (P/T)	-	-	1	1	1	1
Sr. Code Enforcement Officer	1	1	1	1	1	1
	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Support Services
001-0323-423

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
						City Manager Recommend	Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 19,288	\$ 31,743	\$ 31,743	\$ 28,543	\$ 28,543	\$ 28,543
40-10	Travel & Training	1,852	1,750	1,750	3,000	3,000	3,000
41-10	Telephone/Fax	2,899	3,236	3,236	4,616	4,616	4,616
41-30	Radio Maintenance	1,164	1,000	1,000	2,400	2,400	2,400
42-00	Postage/Freight	2,199	3,000	3,000	3,000	3,000	3,000
43-10	Water/Wastewater	2,045	2,000	2,000	2,000	2,000	2,000
43-50	Electricity	12,745	14,500	14,500	12,600	12,600	12,600
44-60	Vehicle Rental	768	768	768	4,927	4,927	4,927
45-50	Insurance Costs	7,952	9,173	9,173	9,173	9,173	9,173
46-10	Maintenance Contracts	31,422	36,140	36,140	37,639	37,639	37,639
46-40	Repair & Maint. Equip.	514	1,000	1,000	1,000	1,000	1,000
46-50	Vehicle Maintenance	1,844	1,500	1,500	1,500	1,500	1,500
46-60	Vehicle Maint. Contract	148	500	500	500	500	500
47-10	Printing & Binding	319	400	400	450	450	450
47-30	Photocopies	4,893	6,500	6,500	7,000	7,000	7,000
48-10	Promotional Activity	160	200	200	300	300	300
52-10	Gen. Operating Supplies	7,301	7,300	7,300	15,900	12,000	12,000
52-20	Fuel Charges	3,105	3,321	3,321	3,000	3,000	3,000
52-70	Uniforms	944	1,895	1,895	1,895	1,895	1,895
52-90	Equipment Under \$1000	4,764	3,200	3,200	10,100	8,300	8,300
54-10	Memberships/Books	591	750	750	850	850	850
54-30	Employee Development	1,430	1,000	1,000	2,100	2,100	2,100
	Total Operating	<u>108,347</u>	<u>130,876</u>	<u>130,876</u>	<u>152,493</u>	<u>146,793</u>	<u>146,793</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	3,500	3,500	-	-	-
	Total Capital Outlay	<u>-</u>	<u>3,500</u>	<u>3,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Support Services	<u>\$ 848,206</u>	<u>\$ 951,630</u>	<u>\$ 951,630</u>	<u>\$ 951,819</u>	<u>\$ 946,119</u>	<u>\$ 946,119</u>

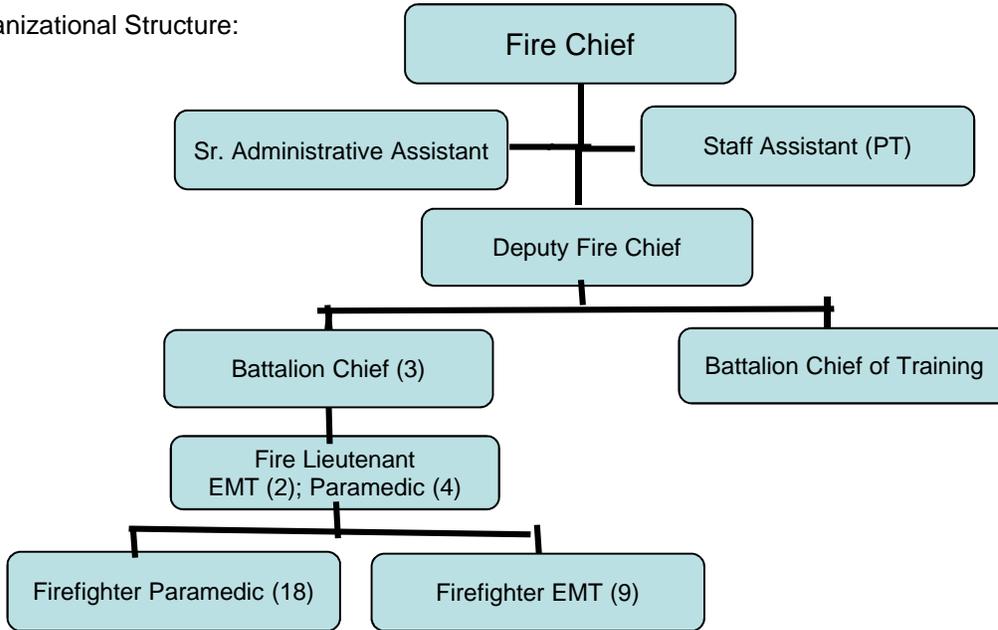
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0322-422

DEPARTMENT: Fire

PROGRAM TITLE: Emergency Operations

Organizational Structure:



PROGRAM DESCRIPTION

This program provides the personnel and logistical support to provide a career fire department which performs public safety services to include fire suppression, basic and advanced life support, medical transport, public education & training, and incident command & control. This function operates out of two (2) stations, #37 on Wallace Court on the west side and #33 on East Crystal Lake Drive in the downtown area. Both stations house an ALS Rescue/Transport unit and an ALS Engine Company.

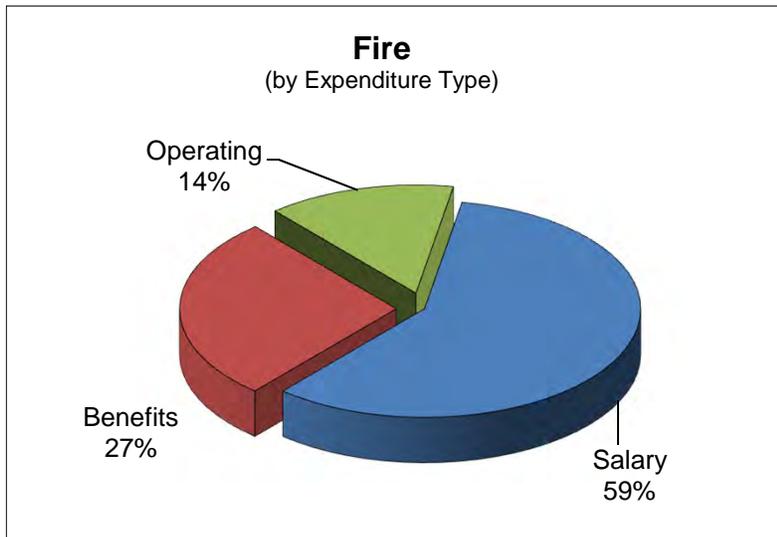
The Fire Department is a partner in the Seminole County First Response System.

OBJECTIVES (Present Level of Service)

1. To provide an average 5-minute response 80% of the time, within the city.
2. To increase public awareness with public education programs, reaching out to the children of the community, free smoke detector program, SHARPS, CPR, first aid and newborn baby drop-off programs.
3. To participate as a partner in the Seminole County First Response Fire Rescue System.
4. To provide ALS medical transport throughout the City and First Response area.
5. To provide command and control for emergencies in the City, 24 hours a day, 7 days a week.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Emergency Responses (Total)	3,683	3,851	4,050	4,455
Rescue Alarms (A/A & EMS)	2,640	2,862	2,904	3,194
Fire Alarms (Fires & Fire Alarms)	611	581	672	739
Other calls for non-emergency service	432	408	475	522
Medical Transports	1,639	1,772	1,802	1,982
Documents Imaged, pages scanned	14,455	4,581	15,900	17,490



<u>Fire</u>	
Salary	\$ 2,710,160
Benefits	1,269,180
Operating	650,580
Total Budget	<u>\$ 4,629,920</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Fire
001-0322-422

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 2,073,281	\$ 2,143,676	\$ 2,143,676	\$ 2,169,075	\$ 2,169,075	\$ 2,169,075
14-00	Overtime	315,033	315,000	315,000	315,000	315,000	315,000
15-10	Educational Incentive	20,306	11,040	11,040	11,040	11,040	11,040
16-00	Paramedic/Engineer Incentive	176,571	209,511	209,511	215,045	215,045	215,045
21-00	FICA	187,571	204,961	204,961	207,327	207,327	207,327
22-00	Pension	539,531	650,516	650,516	695,969	695,969	695,969
23-00	Health/Life Insurance	271,779	301,767	301,767	301,522	301,522	301,522
24-00	Workers Compensation	46,637	61,290	61,290	64,362	64,362	64,362
	Total Personal Services	\$ 3,630,709	\$ 3,897,761	\$ 3,897,761	\$ 3,979,340	\$ 3,979,340	\$ 3,979,340

Position Roster:

Fire Chief	1	1	1	1	1	1
Sr. Administrative Assistant	1	1	1	1	1	1
Staff Assistant (P/T)	1	1	1	1	1	1
* Training Officer (P/T)	1	1	-	-	-	-
Battalion Chief of Training	-	-	1	1	1	1
** Division Chief	1	1	-	-	-	-
** Deputy Chief	-	-	1	1	1	1
Battalion Chief	3	3	3	3	3	3
Fire Lieutenant	2	2	2	2	2	2
Fire Lieutenant/Paramedic	4	4	4	4	4	4
Firefighter/Paramedic	16	15	15	18	18	18
Firefighter/EMT	11	12	12	9	9	9
	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>

* Training Officer reclassified to Full-Time Training/Safety Chief FY2013

** Division Chief reclassified to Deputy Chief FY2013

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Fire
001-0322-422

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 62,105	\$ 62,019	\$ 62,019	\$ 62,546	\$ 62,546	\$ 62,546
40-10	Travel & Training	999	1,500	1,500	1,500	1,500	1,500
41-10	Telephone/Fax	9,727	11,059	11,059	11,514	11,514	11,514
41-30	Radio Maintenance	-	300	300	300	300	300
42-00	Postage/Freight	464	750	750	750	750	750
43-10	Water/Sewer	4,445	5,400	5,400	5,400	5,400	5,400
43-50	Electricity	31,080	32,800	32,800	32,800	32,800	32,800
43-70	Utility - Gas	4,023	5,643	5,643	5,643	5,643	5,643
44-50	Other Rentals	907	1,000	1,000	1,000	1,000	1,000
44-60	Vehicle Rental	110,764	120,894	120,894	128,517	128,517	128,517
45-50	Insurance Costs	39,356	45,467	45,467	48,647	48,647	48,647
46-40	Repair & Maint. Equip.	12,996	11,545	11,545	13,245	13,245	13,245
46-50	Vehicle Maintenance	15,288	14,500	14,500	18,625	21,125	21,125
46-60	Veh. Maint. Contract	60,854	70,000	70,000	83,220	65,020	65,020
47-10	Printing & Binding	656	500	500	600	600	600
47-30	Photocopies	3,697	3,650	3,650	3,850	3,850	3,850
52-10	Gen. Operating Supplies	72,293	82,000	82,000	89,600	89,600	89,600
52-20	Fuel	59,735	70,593	70,593	70,593	70,593	70,593
52-50	Licensing /Other Fees	1,690	1,525	1,525	3,600	3,600	3,600
52-70	Uniforms	33,115	36,630	36,630	38,500	38,500	38,500
54-10	Memberships/Books	1,562	1,600	1,600	1,600	1,600	1,600
54-30	Employee Development	13,049	23,330	23,330	28,030	28,030	28,030
	Total Operating	<u>538,805</u>	<u>602,705</u>	<u>602,705</u>	<u>650,080</u>	<u>634,380</u>	<u>634,380</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	18,886	15,769	15,769	16,200	16,200	16,200
	Total Capital Outlay	<u>18,886</u>	<u>15,769</u>	<u>15,769</u>	<u>16,200</u>	<u>16,200</u>	<u>16,200</u>
Total	Fire	<u>\$ 4,188,400</u>	<u>\$ 4,516,235</u>	<u>\$ 4,516,235</u>	<u>\$ 4,645,620</u>	<u>\$ 4,629,920</u>	<u>\$ 4,629,920</u>

ADDITIONAL FUNDING SOURCES:

Fire Impact Fee Fund	\$ 20,000	\$ 20,000
Capital Projects Fund	93,500	93,500

Total Fire including all funding sources: \$ 4,743,420 \$ 4,743,420

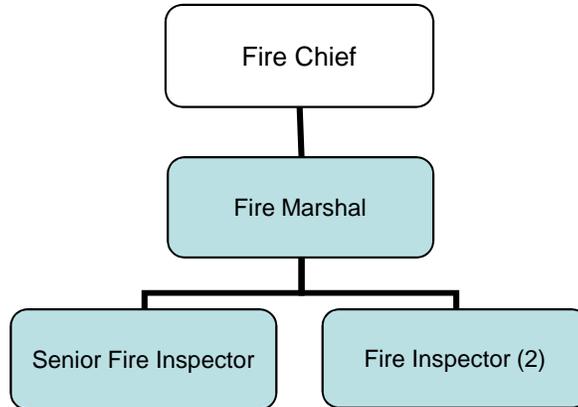
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0324-422

DEPARTMENT: Fire

PROGRAM TITLE: Fire Prevention

Organizational Structure:



PROGRAM DESCRIPTION

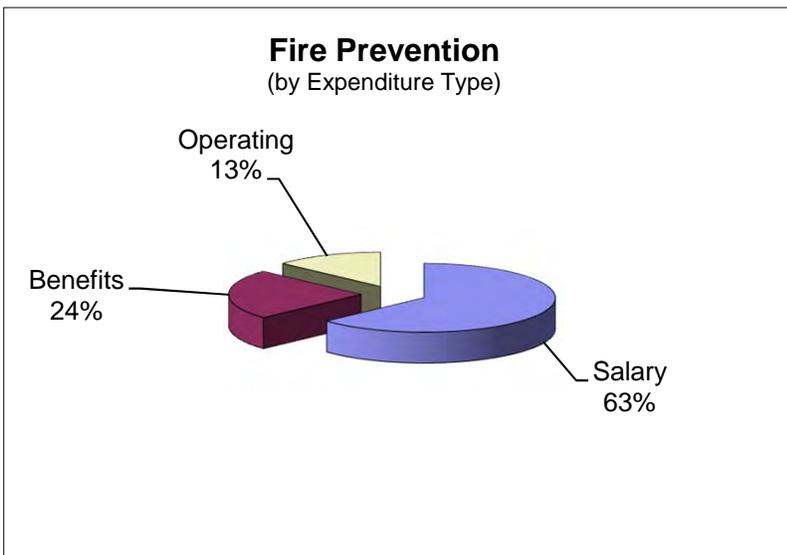
Fire Prevention provides a comprehensive fire and life safety compliance and education program for the entire Lake Mary community through inspections, plans review and public education. This program also investigates all fires within the City limits, reviews and processes all applications and plans for site development, new construction, additions, and alterations to structures located within the City of Lake Mary and inspects, or causes to be inspected, the site, water supply, structural, electrical, mechanical, gas, life safety, fire detection and suppression systems at various stages of construction. In addition, this program conducts annual fire safety inspections on all commercial, educational and multi-family structures in the City to ensure minimum, state-mandated life safety requirements and City ordinances are satisfied.

OBJECTIVES (Present Level of Service)

1. Maintain a professional and comprehensive fire inspection program that enhances the level of life safety throughout the City.
2. Provide effective public safety educational programs focused on fire and life safety and disaster preparedness.
3. Review all plans for compliance with the State mandated minimum fire safety codes.
4. Provide construction inspections to verify compliance with the State mandated minimum fire safety codes.
5. Maintain records of plans reviewed, inspections performed, educational programs provided, false fire alarms and investigations conducted utilizing the best methods available.
6. Receive, investigate, and process complaints as they relate to reported violations of the City's Code of Ordinances. Also initiates same.
7. Performs professional fire investigation services for all fire incidents, as requested, to determine if accidental or suspicious.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2013	2014	2015 EST	2016 EST
Fire Construction Plans Review	596	658	625	605
Fire - New Construction Inspections	1,608	2,134	2,027	2,000
Annual Fire Safety Inspections& Reinspections	904	842	1,263	1,326
Public Education Programs Provided	68	66	82	85
Public Education - # of people	9,885	5,978	7,771	8,082
Documents Imaged, pages scanned				



Fire Prevention

Salary	\$ 236,637
Benefits	88,507
Operating	49,631
Total Budget	<u>\$ 374,775</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Fire Prevention
001-0324-422

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:								
11-00	Salaries & Wages	\$ 205,346	\$ 217,340	\$ 217,340	\$ 221,400	\$ 10,095	\$ 231,495	\$ 231,495
14-00	Overtime	1,509	4,542	4,542	4,542	-	4,542	4,542
15-10	Educational Incentives	605	600	600	600	-	600	600
21-00	FICA	15,521	17,020	17,020	17,330	772	18,102	18,102
22-00	Pension	31,497	32,240	32,240	34,525	1,263	35,788	35,788
23-00	Health/Life Insurance	17,434	24,005	24,005	23,325	7,400	30,725	30,725
24-00	Workers Compensation	2,698	3,545	3,545	3,722	170	3,892	3,892
	Total Personal Services	\$ 274,610	\$ 299,292	\$ 299,292	\$ 305,444	\$ 19,700	\$ 325,144	\$ 325,144

Position Roster:

Fire Marshal	1	1	1	1		1	1
Sr. Fire Inspector	1	1	1	1		1	1
Fire Inspector	1	1	1	1	1	2	2
Fire Inspector (P/T)	1	1	1	1	(1)	-	-
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>-</u>	<u>4</u>	<u>4</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Fire Prevention
001-0324-422

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:								
34-40	Contracted Services	\$ 1,188	\$ 3,681	\$ 3,681	\$ 3,681	\$ -	\$ 3,681	\$ 3,681
40-10	Travel & Training	343	750	750	850	-	850	850
41-10	Telephone/Fax	1,914	3,575	3,575	3,560	-	3,560	3,560
42-00	Postage & Freight	32	200	200	200	-	200	200
43-10	Water/Sewer	334	400	400	400	-	400	400
43-50	Electricity	2,726	3,300	3,300	3,300	-	3,300	3,300
44-60	Vehicle Rental	5,136	6,890	6,890	11,946	-	11,946	11,946
45-50	Insurance Costs	4,540	5,237	5,237	5,599	-	5,599	5,599
46-40	Repair & Maint. Equip.	-	450	450	450	-	450	450
46-50	Vehicle Maintenance	4,578	5,000	5,000	4,000	-	4,000	4,000
46-60	Veh. Maint. Contract	564	575	575	500	-	500	500
47-10	Printing & Binding	237	350	350	400	-	400	400
47-30	Photocopies	390	550	550	550	-	550	550
48-10	Promotional Activities	2,638	2,878	2,878	2,750	-	2,750	2,750
51-20	Office Equip. under \$1000	-	250	250	250	-	250	250
51-30	Office Supplies	1,223	1,750	1,750	1,750	-	1,750	1,750
52-20	Fuel	2,880	4,000	4,000	4,000	-	4,000	4,000
52-70	Uniforms	2,574	1,440	1,440	1,940	500	2,440	2,440
52-90	Equip. Under \$1000	-	200	200	1,000	-	1,000	1,000
54-10	Memberships/Books	521	655	655	1,405	-	1,405	1,405
54-30	Employee Development	150	600	600	600	-	600	600
	Total Operating	<u>31,968</u>	<u>42,731</u>	<u>42,731</u>	<u>49,131</u>	<u>500</u>	<u>49,631</u>	<u>49,631</u>
CAPITAL OUTLAY:								
65-10	Capital Outlay	-	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Fire Prevention	<u>\$ 306,578</u>	<u>\$ 342,023</u>	<u>\$ 342,023</u>	<u>\$ 354,575</u>	<u>\$ 20,200</u>	<u>\$ 374,775</u>	<u>\$ 374,775</u>
ADDITIONAL FUNDING SOURCES:								
	Fire Impact Fee Find					\$ 12,000	\$ 12,000	
	Capital Projects Fund					<u>10,000</u>	<u>10,000</u>	
	Total Fire Prevention including all funding sources:					<u>\$ 396,775</u>	<u>\$ 396,775</u>	

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
324	Fire Prevention	Increase P/T Fire Inspector to F/T

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The Fire Prevention Division is responsible for providing many services to our community and with each new development comes additional demands not only in plans review and new construction inspections but also in Business Tax inspections, annual maintenance inspections, requested fire safety training and all the associated administrative work. Since the downgrade of this position in 2011, the number of annual fire inspections and public education presentations has (cont'd)

Characteristics:

Classification: Upgrade ▼ Pay Grade: 30 ▼ Scheduled Hours: 2080 ▼
 Requested Effective Date: FY 15 ▼

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<u>New Cost (if Applicable)</u>	<u>Previous Cost (if Applicable)</u>	<u>Net Impact (New less Previous)</u>
11-00	Salaries and Wages	38,678		38,678
13-00	Part-time Wages		28,583	-28,583
14-00	Overtime			0
15-10	Incentive Pay	0	0	0
21-00	FICA	2,959	2,187	772
22-00	Pension	4,836	3,573	1,263
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	650	480	170
Total Impact on Personnel Costs		\$ 54,523	\$ 34,823	\$ 19,700

Impact on other Costs:

52-70 Uniforms/Clothing Allowance	500	500
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
Total Other Costs	\$ 500	\$ 0
Total New Personnel Cost	\$ 55,023	\$ 34,823

City Manager Recommended FY 15 ▼



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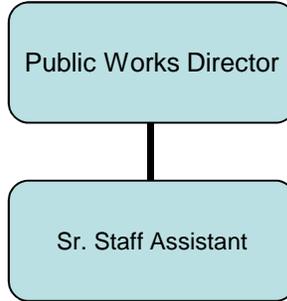
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0431-431

DEPARTMENT: Public Works

PROGRAM TITLE: Administration

Organizational Structure:



PROGRAM DESCRIPTION

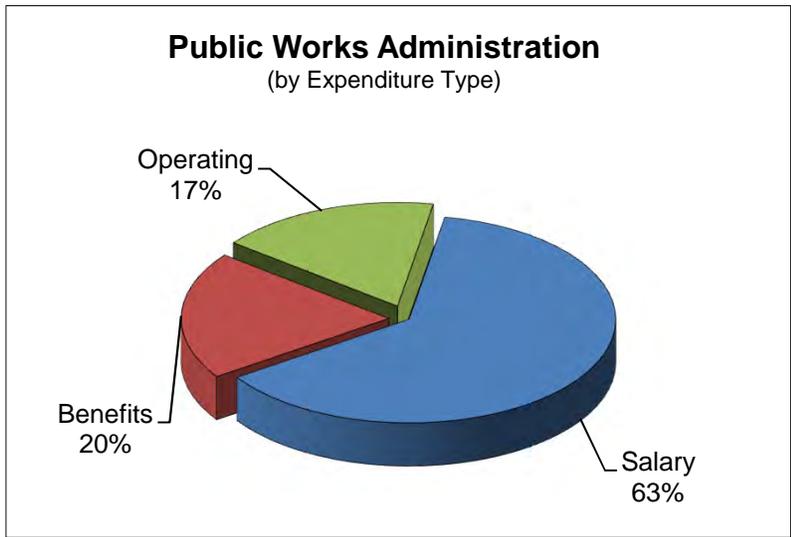
This program ensures that all work done by Public Works personnel is performed in an efficient, safe and timely manner. Activities include coordinating the daily work effort of each function including streets, sidewalks, storm sewers, rights-of-way maintenance, fleet management, potable water treatment and distribution, wastewater collection, reclaimed water distribution, and surface water quality.

OBJECTIVES (Present Level of Service)

1. To provide administration of resources, capital and personnel in all public works services to the community.
2. To assist in coordinating the bid process and job completion for capital projects and contracted services in accordance with established policy.
3. To review, make recommendations and assist in the negotiations of utility agreements, development orders and other similarly related documents prior to final approval.
4. To complete development plan reviews within the established time frame.
5. To respond to citizen complaints and/or concerns related to public works.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Work Orders Completed	379	363	318	350
Purchase Orders Processed	73	64	94	80
Land Development Plans/Specs. Reviewed	4	6	8	10
Citizen Questions/Complaints Investigated	238	327	348	300
Permit Applications Reviewed	4	6	8	10
Bid Documents Prepared by Public Works/Consultants	2	5	10	8



Public Works Administration

Salary	\$ 154,605
Benefits	49,127
Operating	42,633
Total Budget	<u>\$ 246,365</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Public Works Administration
001-0431-431

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 147,615	\$ 150,860	\$ 150,860	\$ 154,525	\$ 154,525	\$ 154,525
14-00	Overtime	-	80	80	80	80	80
21-00	FICA	10,619	11,547	11,547	11,827	11,827	11,827
22-00	Pension	17,339	18,868	18,868	19,326	19,326	19,326
23-00	Health/Life Insurance	14,834	16,133	16,133	16,124	16,124	16,124
24-00	Workers Compensation	1,347	1,770	1,770	1,850	1,850	1,850
	Total Personal Services	<u>\$ 191,754</u>	<u>\$ 199,258</u>	<u>\$ 199,258</u>	<u>\$ 203,732</u>	<u>\$ 203,732</u>	<u>\$ 203,732</u>

Position Roster:

Public Works Director	1	1	1	1	1	1
Senior Staff Assistant	1	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Public Works Administration
001-0431-431

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
31-00	Professional Services	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
34-40	Contractual Services	1,603	2,252	2,252	2,207	2,207	2,207
40-10	Travel & Training	-	500	500	500	500	500
40-20	Car Allowance	1,020	1,200	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	1,274	1,408	1,408	1,390	1,390	1,390
42-00	Postage & Freight	262	400	400	350	350	350
43-10	Water & Sewer	669	850	850	850	850	850
43-50	Electricity	5,453	6,000	6,000	6,000	6,000	6,000
44-60	Vehicle Rental	3,546	3,546	3,546	3,546	3,546	3,546
45-50	Insurance Costs	3,222	3,717	3,717	3,985	3,985	3,985
46-40	Repair & Maint. Equip.	-	180	180	180	180	180
46-50	Vehicle Maintenance	883	1,500	1,500	1,500	1,500	1,500
46-60	Veh. Maint. Contract	-	300	300	300	300	300
47-10	Printing & Binding	-	80	80	80	80	80
47-30	Photocopies	2,912	3,000	3,000	3,000	3,000	3,000
51-20	Office Equip. Under \$1000	145	300	300	300	300	300
51.30	Office Supplies	82	450	450	550	550	550
52-20	Fuel	865	1,000	1,000	1,000	1,000	1,000
52-70	Uniforms/Clothing Allowance	117	145	145	145	145	145
54-10	Memberships/Books	214	350	350	350	350	350
54-30	Employee Development	-	200	200	200	200	200
	Total Operating	<u>22,267</u>	<u>27,378</u>	<u>27,378</u>	<u>42,633</u>	<u>42,633</u>	<u>42,633</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	P/W Administration	<u>\$ 214,021</u>	<u>\$ 226,636</u>	<u>\$ 226,636</u>	<u>\$ 246,365</u>	<u>\$ 246,365</u>	<u>\$ 246,365</u>

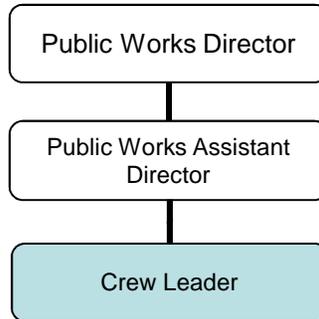
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0432-432

DEPARTMENT: Public Works

PROGRAM TITLE: Streets/Sidewalks

Organizational Structure:



PROGRAM DESCRIPTION

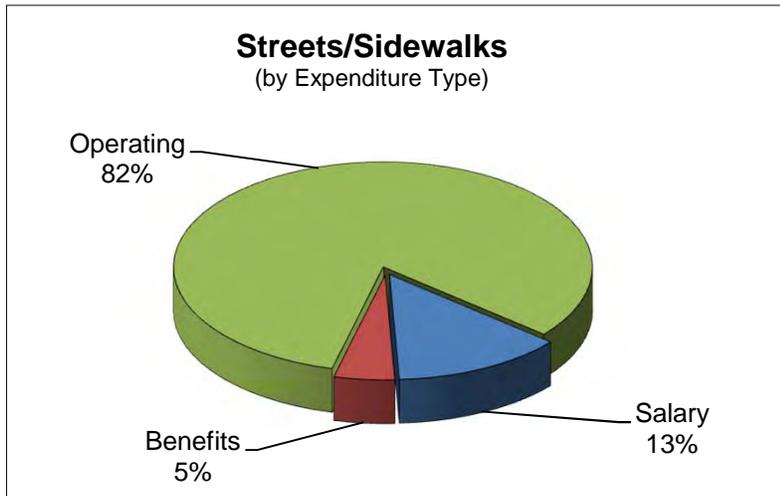
This program is responsible for establishing a systematic maintenance schedule for all paved streets within the City. Also, to maintain all sidewalks, signs, rights-of-way and stormwater drainage systems.

OBJECTIVES (Present Level of Service)

1. To make the City street system safe and convenient to use via a comprehensive maintenance system to include pavement repair and resurfacing, pavement restriping, and street sign maintenance.
2. To provide and maintain a functional network of sidewalks throughout the City.
3. To enhance proper stormwater drainage through the construction and maintenance of inlets, culverts, manholes, curbs, piping, and swales.
4. To help maintain the aesthetics of the community by proper maintenance of public rights-of-way, including tree trimming and removal.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Paved Streets Maintained (tons/asphalt)	27	62	39	45
Streets Resurfaced (miles)	0.0	5.3	3.0	5.0
Street Signs Fabricated/Installed	52	147	166	120
Traffic Control Signs Installed/Replaced	144	77	60	95
Sidewalks Repaired (feet)	1,122	699	3,720	1,850
Drainage Pipe Installed (feet)	7,020	260	110	300



Streets/Sidewalks

Salary	\$ 66,095
Benefits	23,432
Operating	413,172
Total Budget	<u>\$ 502,699</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Public Works Streets/Sidewalks
001-0432-432

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 57,574	\$ 56,940	\$ 56,940	\$ 60,575	\$ 60,575	\$ 60,575
14-00	Overtime	3,930	3,500	3,500	5,000	5,000	5,000
17-00	Educational Incentives	-	520	520	520	520	520
21-00	FICA	4,051	4,663	4,663	5,056	5,056	5,056
22-00	Pension	5,923	7,620	7,620	8,262	8,262	8,262
23-00	Health/Life Insurance	9,187	9,490	9,490	9,490	9,490	9,490
24-00	Workers Compensation	455	598	598	624	624	624
	Total Personal Services	<u>\$ 81,120</u>	<u>\$ 83,331</u>	<u>\$ 83,331</u>	<u>\$ 89,527</u>	<u>\$ 89,527</u>	<u>\$ 89,527</u>

Position Roster:

Public Works Crew Leader	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Public Works Streets/Sidewalks
001-0432-432

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
						City Manager Recommend	Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 75,621	\$ 120,600	\$ 120,600	\$ 101,100	\$ 101,100	\$ 101,100
40-10	Travel & Training	-	950	950	950	950	950
41-10	Telephone/Fax	371	384	384	384	384	384
43-30	Electricity - Street Lights	210,187	208,000	208,000	212,000	215,000	215,000
43-60	Electric Traffic Signals	5,637	6,000	6,000	5,800	5,800	5,800
44-30	Equipment Rental	-	2,500	2,500	2,500	2,500	2,500
44-60	Vehicle Rental	21,534	21,971	21,971	34,932	34,932	34,932
45-50	Insurance Costs	3,942	4,547	4,547	4,875	4,875	4,875
46-40	Repair & Maint. Equip.	1,272	1,500	1,500	1,500	1,500	1,500
46-50	Vehicle Maintenance	17,915	25,000	25,000	25,000	17,000	17,000
46-60	Veh. Maint. Contract	1,961	3,000	3,000	3,000	2,000	2,000
47-10	Printing & Binding	8	50	50	50	50	50
51-30	Office Supplies	30	100	100	100	100	100
52-10	Gen. Operating Supplies	2,344	8,500	8,500	8,500	8,500	8,500
52-20	Fuel	4,102	5,108	5,108	4,200	4,200	4,200
52-40	Chemicals	-	800	800	800	800	800
52-70	Uniforms	166	231	231	231	231	231
52-90	Equipment Under \$1000	505	1,000	1,000	1,000	1,000	1,000
53-40	Road Materials	8,910	12,000	12,000	12,000	12,000	12,000
54-30	Employee Development	125	250	250	250	250	250
	Total Operating	<u>354,630</u>	<u>422,491</u>	<u>422,491</u>	<u>419,172</u>	<u>413,172</u>	<u>413,172</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	1,615	-	-	-	-	-
	Total Capital Outlay	<u>1,615</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	P/W Streets/Sidewalks	<u>\$ 437,365</u>	<u>\$ 505,822</u>	<u>\$ 505,822</u>	<u>\$ 508,699</u>	<u>\$ 502,699</u>	<u>\$ 502,699</u>
ADDITIONAL FUNDING SOURCES:							
	Capital Projects Fund					<u>606,720</u>	<u>606,720</u>
Total Street & Sidewalks including all funding sources:						<u>\$ 1,109,419</u>	<u>\$ 1,109,419</u>

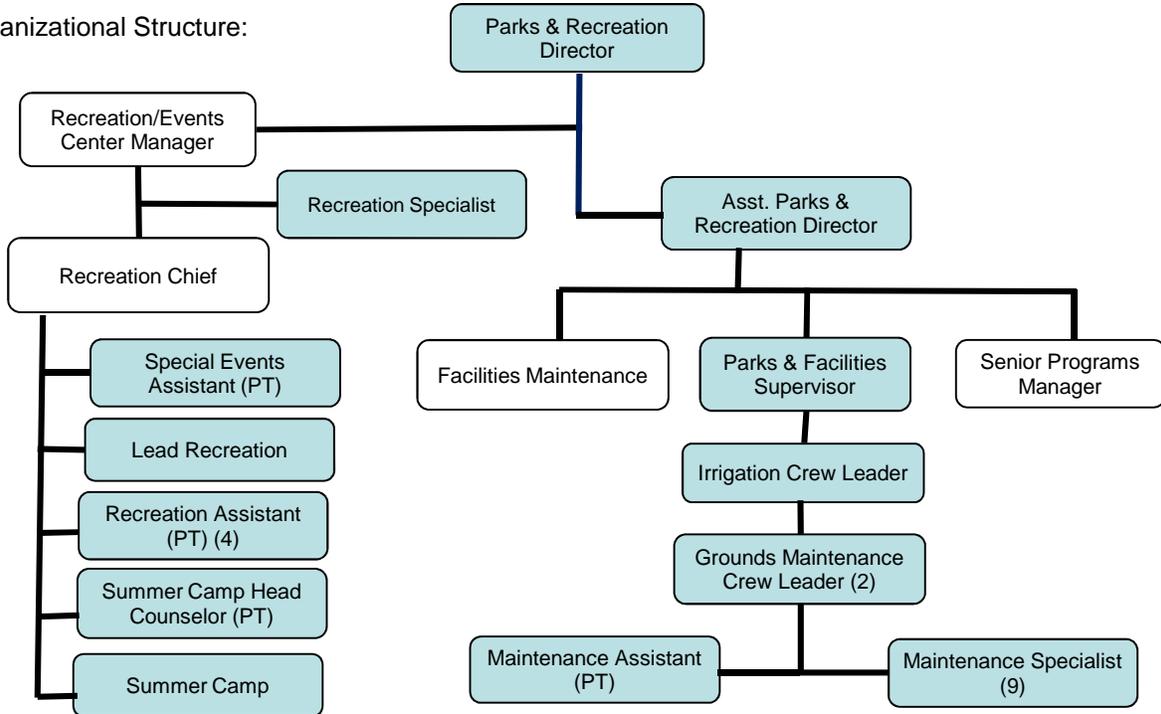
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0572-452

DEPARTMENT: Parks & Recreation

PROGRAM TITLE: Parks & Recreation

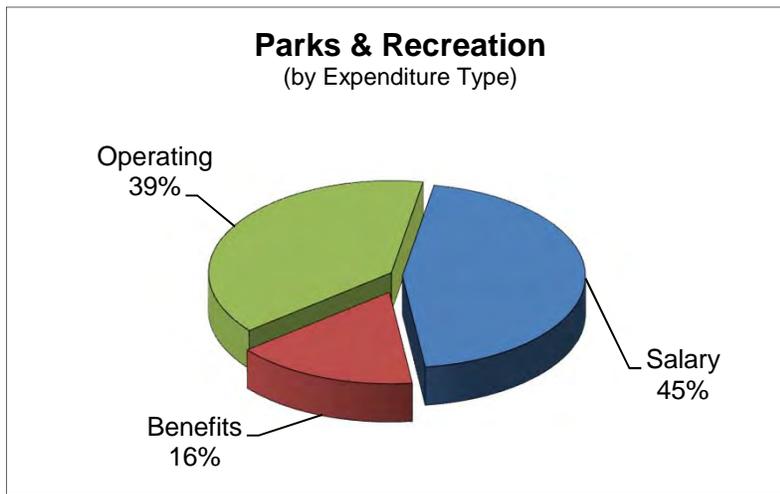
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>	
To provide and maintain parks and recreational property for the enjoyment of the citizenry while coordinating development and programming to meet the growing recreation needs of City residents in accordance with the City's Comprehensive Plan.	
<u>OBJECTIVES (Present Level of Service)</u>	
1.	To develop recreational programming and planning that provides activities for existing and future park facilities.
2.	To update recreational programming in order to provide residents and organizations with the best possible use of the Events Center, Central Park, Frank Evans Center, Splash Park, Skate Park, Tennis Facility and Sports Complex.
3.	To provide for the care, development, and improvements to the landscaping, irrigation and the overall appearance of Lake Mary Boulevard, Rinehart Road, City facilities, parks and the Sports Complex. To oversee the contractual maintenance of Lake Mary Boulevard, Rinehart Rd., Rinehart Trail and the Municipal complex.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Ball Games - Sports Complex	562	645	650	650
Sports Complex Field Rentals	1,102	1,444	1,450	1,450
Park Acreage Maintained	235	235	235	235
Crew Mowing Days	230	230	230	230
Splash Park Revenue	\$25,716	\$22,811	\$25,000	\$25,000
Skate Park Revenue	\$9,375	\$4,216	\$4,000	\$4,000
Hours spent on holiday decorations	600	700	720	720



Parks & Recreation

Salary	\$ 798,920
Benefits	285,425
Operating	\$ 682,104
Total Budget	<u>\$ 1,766,449</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Parks and Recreation
001-0572-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:								
11-00	Salaries & Wages	\$ 759,092	\$ 806,199	\$ 806,199	\$ 778,670	\$ 24,107	\$ 778,670	\$ 778,670
14-00	Overtime	7,706	7,250	7,250	7,250	350	7,250	7,250
17-00	Certification Incentives	2,008	2,006	2,006	13,000	-	13,000	13,000
21-00	FICA	57,301	59,652	59,652	61,117	1,871	61,117	61,117
22-00	Pension	81,346	89,987	89,987	81,864	3,057	81,864	81,864
23-00	Health/Life Insurance	118,922	134,672	134,672	120,247	7,400	120,247	120,247
24-00	Workers Compensation	15,450	21,135	21,135	22,197	800	22,197	22,197
	Total Personal Services	\$ 1,041,825	\$ 1,120,901	\$ 1,120,901	\$ 1,084,345	\$ 37,585	\$ 1,084,345	\$ 1,084,345

Position Roster:

Parks & Recreation Director	1	1	1	1	-	1	1
Asst. Parks & Rec. Director	1	1	1	1	-	1	1
*Administrative Assistant	1	1	-	-	-	-	-
**Parks & Events Center Coordinator	1	1	1	-	-	-	-
Parks & Facilities Supervisor	1	1	1	1	-	1	1
Grounds Maint. Crew Leader	2	2	2	2	-	2	2
***Recreation Chief	1	-	-	-	-	-	-
Maintenance Specialist	9	9	9	9	1	10	10
Maintenance Assistant (P/T)	1	1	1	1	-	-	-
Irrigation Crew Leader	1	1	1	1	-	1	1
Special Events Assistant (P/T)	1	1	1	1	-	1	1
Recreation Specialist	-	-	1	1	-	1	1
Recreation Assistant (P/T)	4	4	4	4	-	4	4
Lead Recreation Assistant	-	1	1	1	-	1	1
Summer Camp Head Counselor (P/T)	-	1	1	1	-	1	1
Summer Camp Counselor (P/T)	-	5	5	5	-	5	5
	<u>24</u>	<u>30</u>	<u>30</u>	<u>29</u>	<u>1</u>	<u>29</u>	<u>29</u>

* Administrative Assistant reclassified to Recreation Specialist FY14

**Parks & Events Center Coordinator moved to Events Center FY15

**Recreation Chief moved to Community Center FY2014

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Parks and Recreation
001-0572-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:								
34-40	Contractual Services	\$ 15,951	\$ 16,015	\$ 16,015	\$ 39,197	\$ -	\$ 39,197	\$ 39,197
40-10	Travel & Training	715	750	750	4,700	-	4,700	4,700
40-20	Car Allowance	3,614	3,600	3,600	3,600	-	3,600	3,600
41-10	Telephone/Fax	3,376	9,144	9,144	9,145	240	9,145	9,145
42-00	Postage & Freight	70	150	150	150	-	150	150
43-10	Water	36,900	40,000	40,000	41,000	-	41,000	41,000
43-50	Electricity	45,359	51,500	51,500	51,500	-	51,500	51,500
44-30	Equipment Rental	1,940	1,000	1,000	1,200	-	1,200	1,200
44-60	Vehicle Rental	55,035	46,833	46,833	60,023	-	60,023	60,023
45-50	Insurance Costs	15,474	17,851	17,851	19,103	-	19,103	19,103
46-10	Maintenance Contracts	116,396	147,380	147,380	169,806	-	169,806	169,806
46-30	Grounds Maintenance	9,478	21,900	21,900	25,400	-	25,400	25,400
46-40	Repair & Maint. Equip.	8,294	8,700	8,700	8,800	-	8,800	8,800
46-50	Vehicle Maintenance	42,554	40,000	40,000	40,000	-	38,000	38,000
46-60	Veh. Maint. Contract	1,365	2,500	2,500	2,500	-	2,500	2,500
47-10	Printing & Binding	391	300	300	600	-	600	600
47-30	Photocopies	1,629	1,700	1,700	1,700	-	1,700	1,700
48-10	Promotional Activities	561	500	500	500	-	500	500
48-40	Historical Commission	45	100	100	100	-	100	100
48-50	Farmer's Market Expenses	5,374	6,900	6,900	9,000	-	9,000	9,000
48-60	Summer Camp	-	22,484	22,484	22,484	-	22,484	22,484
51-30	Office Supplies	1,097	2,000	2,000	2,000	-	2,000	2,000
51-70	Grounds Maint. - Spts Complex	31,332	31,000	31,000	34,200	-	34,200	34,200
51-80	Irrigation - LMB	13,640	21,000	21,000	21,000	-	21,000	21,000
51-90	Grounds Maint - LMB	10,550	16,300	16,300	25,000	-	15,000	15,000
52-10	Gen. Operating Supplies	23,629	27,000	27,000	30,000	-	30,000	30,000
52-20	Fuel	20,384	22,200	22,200	22,200	-	22,200	22,200
52-70	Uniforms	2,696	4,543	4,543	4,245	275	4,245	4,245
52-90	Equipment Under \$1000	3,640	7,500	7,500	7,900	-	7,900	7,900
54-10	Memberships/Periodicals	1,647	1,500	1,500	2,200	-	2,200	2,200
54-30	Employee Development	1,005	1,000	1,000	2,000	300	2,000	2,000
55-60	Recreational Activities	16,166	20,901	20,901	26,901	-	26,901	26,901
	Total Operating	<u>490,307</u>	<u>594,251</u>	<u>594,251</u>	<u>688,154</u>	<u>815</u>	<u>676,154</u>	<u>676,154</u>
CAPITAL OUTLAY:								
64-50	Machinery & Equipment	-	10,400	10,400	10,200	-	5,950	5,950
	Total Capital Outlay	<u>-</u>	<u>10,400</u>	<u>10,400</u>	<u>10,200</u>	<u>-</u>	<u>5,950</u>	<u>5,950</u>
Total	Parks & Recreation	<u>\$ 1,532,132</u>	<u>\$ 1,725,552</u>	<u>\$ 1,725,552</u>	<u>\$ 1,782,699</u>	<u>\$ 38,400</u>	<u>\$ 1,766,449</u>	<u>\$ 1,766,449</u>
ADDITIONAL FUNDING SOURCES:								
	Capital Projects Find						\$ 170,425	\$ 170,425
	Cemetery Fund						17,225	17,225
	Recreation Impact Fees						<u>189,500</u>	<u>189,500</u>
	Total Parks & Recreation including all funding sources:						<u>\$ 2,143,599</u>	<u>\$ 2,143,599</u>



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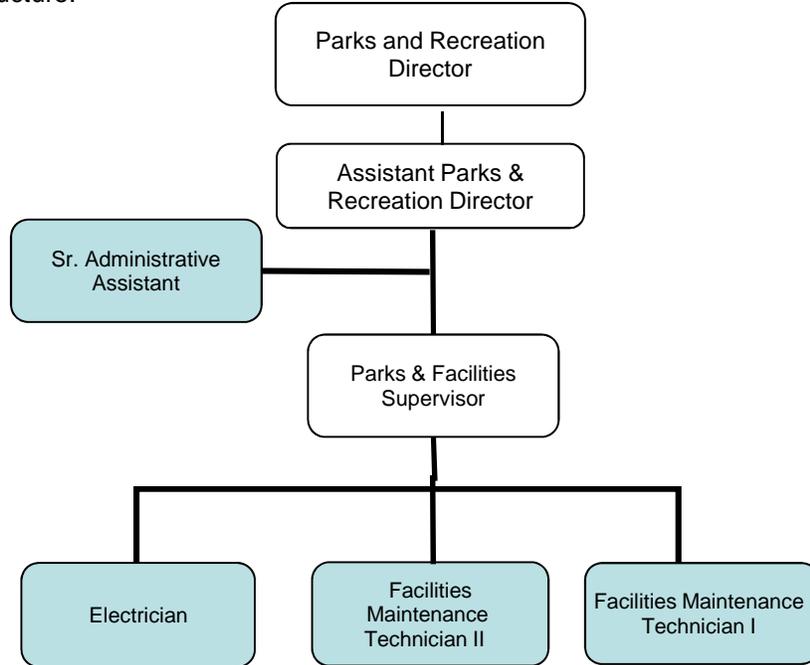
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0519-419

DEPARTMENT: Parks & Recreation

PROGRAM TITLE: Facilities Maintenance

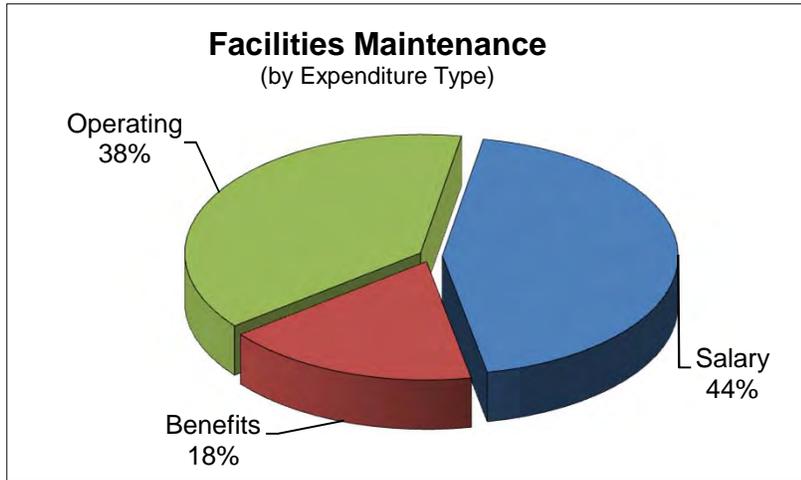
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
Facilities Maintenance helps prevent the deterioration of the physical condition of City buildings and facilities while ensuring a safe work environment for employees and the general public. This is accomplished through the performance of routine preventive maintenance and remedial repairs, in an efficient and cost effective manner, utilizing a combination of City staff and outside contractors. Also monitors various maintenance contracts and building related warranties.
<u>OBJECTIVES (Present Level of Service)</u>
<ol style="list-style-type: none"> 1. Maintain the physical integrity of City buildings and facilities. 2. Ensure a safe environment inside City buildings and facilities. 3. Perform/Coordinate routine and/or emergency repairs as needed. 4. Manage outside building and maintenance contracts and contractors. 5. Provide recordkeeping and reporting, monitor efficiency, and establish long range planning.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Preventive Maintenance Inspections Completed	175	164	150	150
Work Orders completed	734	654	742	750
High Priority/Emergency Repairs Completed	38	44	40	45
% of Work Performed by Outside Contractors	43%	53%	45%	50%
Capital Projects Completed	2	0	1	2



<u>Facilities Maintenance</u>	
Salary	\$ 172,645
Benefits	68,320
Operating	149,774
Total Budget	<u>\$ 390,739</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Facilities Maintenance
001-0519-419

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 177,509	\$ 185,739	\$ 185,739	\$ 161,645	\$ 161,645	\$ 161,645
14-00	Overtime	40	1,250	1,250	4,500	4,500	4,500
	Incentive	-	-	-	6,500	6,500	6,500
21-00	FICA	12,938	14,304	14,304	12,710	12,710	12,710
22-00	Pension	17,749	23,374	23,374	21,581	21,581	21,581
23-00	Health/Life Insurance	28,761	38,486	38,486	30,107	30,107	30,107
24-00	Workers Compensation	2,288	3,734	3,734	3,922	3,922	3,922
	Total Personal Services	<u>\$ 239,285</u>	<u>\$ 266,887</u>	<u>\$ 266,887</u>	<u>\$ 240,965</u>	<u>\$ 240,965</u>	<u>\$ 240,965</u>

Position Roster:

Bldg & Facilities Maint Mgr*	0.75	-	-	-	-	-
Sr. Administrative Assistant*	0.75	1	1	1	1	1
Electrician	1	1	1	1	1	1
Facilities Maintenance Tech II	-	-	1	1	1	1
Facilities Maintenance Tech I	1	1	1	1	1	1
Trades Helper	1	1	-	-	-	-
	<u>4.5</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

*moved 100% to Facilities Maintenance Department reporting to Parks and Recreation in FY2013

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Facilities Maintenance
001-0519-419

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 560	\$ 846	\$ 846	\$ 9,585	\$ 9,585	\$ 9,585
41-10	Telephone/Fax	2,397	2,200	2,200	3,400	3,400	3,400
42-00	Postage & Freight	43	100	100	100	100	100
43-10	Water & Sewer	201	200	200	200	200	200
43-50	Electricity	1,636	1,650	1,650	1,650	1,650	1,650
44-30	Equipment Rental	340	500	500	1,500	1,500	1,500
44-60	Vehicle Rental	8,587	7,251	7,251	12,888	12,888	12,888
45-50	Insurance Costs	2,905	3,352	3,352	3,590	3,590	3,590
46-20	Repair & Maint. Buildings	47,949	23,800	23,800	39,500	39,500	39,500
46-40	Repair & Maint. Equip.	206	350	350	1,150	1,150	1,150
46-50	Vehicle Maintenance	2,779	8,000	8,000	4,000	4,000	4,000
46-60	Veh. Maint. Contract	200	4,500	4,500	2,250	2,250	2,250
47-10	Printing & Binding	-	100	100	100	100	100
47-30	Photocopies	181	250	250	250	250	250
51-30	Office Supplies	-	-	-	600	600	600
52-10	Gen. Operating Supplies	23,179	18,000	18,000	35,000	35,000	35,000
52-20	Fuel	5,119	5,400	5,400	6,500	6,500	6,500
52-70	Uniforms	591	1,125	1,125	911	911	911
52-90	Equip. Under \$1000	1,771	1,750	1,750	2,500	2,500	2,500
54-10	Memberships/Periodicals/Books	-	750	750	850	850	850
54-30	Employee Development	495	2,470	2,470	3,250	3,250	3,250
58-10	City Manager Discretionary	9,585	20,000	20,000	20,000	20,000	20,000
	Total Operating	<u>108,724</u>	<u>102,594</u>	<u>102,594</u>	<u>149,774</u>	<u>149,774</u>	<u>149,774</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Facilities Maintenance	<u>\$ 348,009</u>	<u>\$ 369,481</u>	<u>\$ 369,481</u>	<u>\$ 390,739</u>	<u>\$ 390,739</u>	<u>\$ 390,739</u>
ADDITIONAL FUNDING SOURCES:							
	Capital Projects				\$ 30,500	\$ 30,500	
	Total Facilities Maintenance including all funding sources:				<u>\$ 421,239</u>	<u>\$ 421,239</u>	

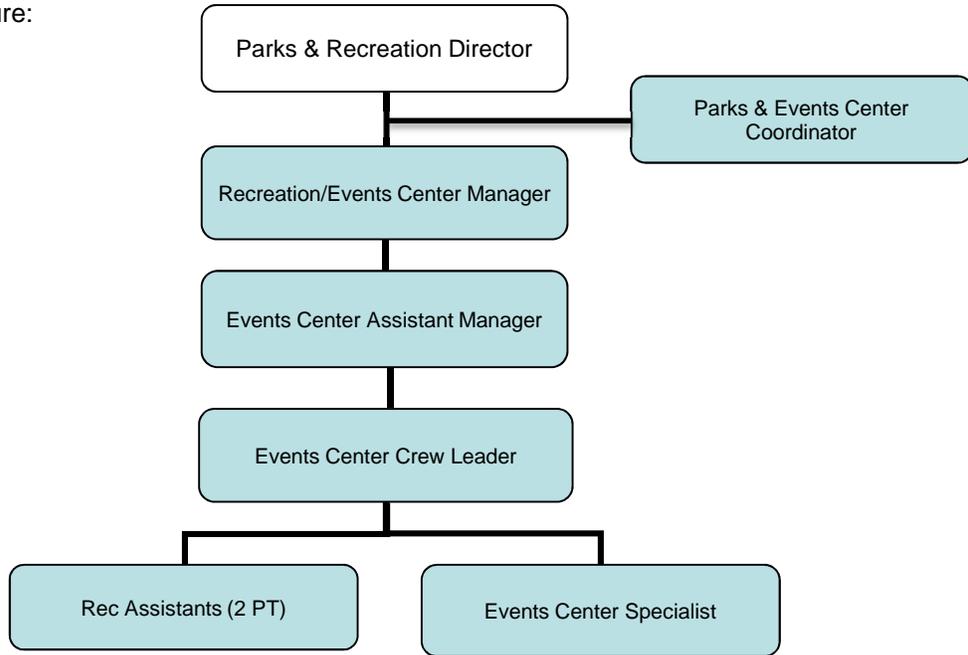
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0587-452

DEPARTMENT: Parks & Recreation

PROGRAM TITLE: Lake Mary Events Center

Organizational Structure:



PROGRAM DESCRIPTION

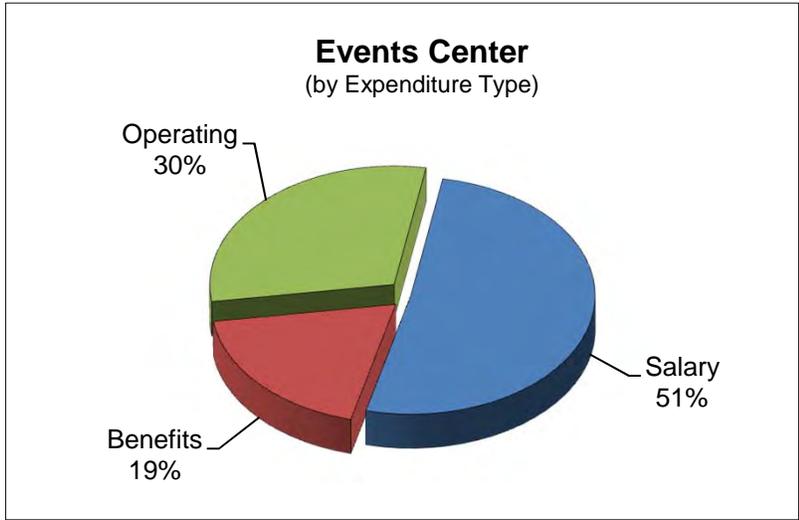
The Lake Mary Events Center is the crown jewel of the City's downtown redevelopment area. This state of the art facility, located on the shores of West Crystal Lake, provides an ideal location for business meetings, conferences, weddings, receptions, banquets, ceremonies, parties and retreats for the citizens of Lake Mary and surrounding areas. The Center also includes an events lawn for outdoor activities.

OBJECTIVES

1. To offer an inviting facility to meet the growing needs of our community for special events including weddings, receptions, parties, and other social gatherings.
2. To provide a state of the art facility to host meetings, conferences and retreats for local businesses.
3. To offer a venue to host City-sponsored events.
4. To house the day-to-day recreation offices, providing a location for client inquiries and registration, as well as for coordination of City-sponsored programs and events.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Center Rental Events	298	270	280	290
Center non-rental events	11	30	30	30
Rental Revenue	\$512,473	\$485,188	\$500,000	\$520,000
Complimentary HOA uses	96	106	55	0



<u>Events Center</u>	
Salary	\$ 226,958
Benefits	83,333
Operating	133,547
Total Budget	<u>\$ 443,838</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Lake Mary Events Center
001-0587-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 174,722	\$ 187,942	\$ 187,942	\$ 225,258	\$ 225,258	\$ 225,258
14-00	Overtime	1,628	1,700	1,700	1,700	1,700	1,700
21-00	FICA	12,973	14,508	14,508	17,362	17,362	17,362
22-00	Pension	17,205	23,705	23,705	28,370	28,370	28,370
23-00	Health/Life Insurance	24,009	24,088	24,088	30,826	30,826	30,826
24-00	Workers Compensation	5,204	6,449	6,449	6,775	6,775	6,775
	Total Personal Services	<u>\$ 235,741</u>	<u>\$ 258,392</u>	<u>\$ 258,392</u>	<u>\$ 310,291</u>	<u>\$ 310,291</u>	<u>\$ 310,291</u>

Position Roster:

Recreation/Events Center Mgr	1	1	1	1	1	1
Events Center Asst. Mgr.	1	1	1	1	1	1
*Parks & Events Center Coordinator	-	-	-	1	1	1
Events Center Crew Leader	1	1	1	1	1	1
Events Center Specialist	1	1	1	1	1	1
Recreation Assistant(P/T)	2	2	2	2	2	2
	<u>6</u>	<u>6</u>	<u>6</u>	<u>7</u>	<u>7</u>	<u>7</u>

*Parks & Events Center Coordinator moved from Parks & Recreation FY15

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Lake Mary Events Center
001-0587-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34.40	Contractual Services	\$ 18,310	\$ 22,561	\$ 22,561	\$ 27,142	\$ 27,142	\$ 27,142
40-10	Travel & Training	289	300	300	750	750	750
40-20	Car Allowance	1,205	1,200	1,200	1,200	1,200	1,200
41-10	Telephone/Fax	1,244	1,590	1,590	1,300	1,300	1,300
42-00	Postage	5	50	50	50	50	50
43-10	Water/Wastewater	5,210	9,500	9,500	9,000	9,000	9,000
43-50	Electricity	29,150	30,000	30,000	34,000	34,000	34,000
45-50	Insurance Costs	29,828	34,410	34,410	36,823	36,823	36,823
46-20	Repair & Maint. Building	188	200	200	750	750	750
46-30	Grounds Maintenance	309	2,000	2,000	3,000	3,000	3,000
46-40	Repair & Maint. Equip.	1,625	1,500	1,500	1,500	1,500	1,500
47-10	Printing & Binding	11	250	250	250	250	250
47-30	Photocopies	1,506	1,700	1,700	1,700	1,700	1,700
48-10	Promotional Activities	25	250	250	5,150	5,150	5,150
51-20	Office Equip. Under \$1,000	180	500	500	500	500	500
51-30	Office Supplies	1,254	1,200	1,200	1,200	1,200	1,200
52-10	Gen. Operating Supplies	3,621	3,500	3,500	3,500	3,500	3,500
52-70	Uniforms	348	232	232	232	232	232
52-90	Equipment Under \$1000	1,922	1,000	1,000	2,500	2,500	2,500
54-30	Employee Development	476	200	200	500	500	500
	Total Operating	<u>96,706</u>	<u>112,143</u>	<u>112,143</u>	<u>131,047</u>	<u>131,047</u>	<u>131,047</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	2,500	2,500	2,500	2,500	2,500
	Total Capital Outlay	<u>-</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total	Events Center	<u>\$ 332,447</u>	<u>\$ 373,035</u>	<u>\$ 373,035</u>	<u>\$ 443,838</u>	<u>\$ 443,838</u>	<u>\$ 443,838</u>

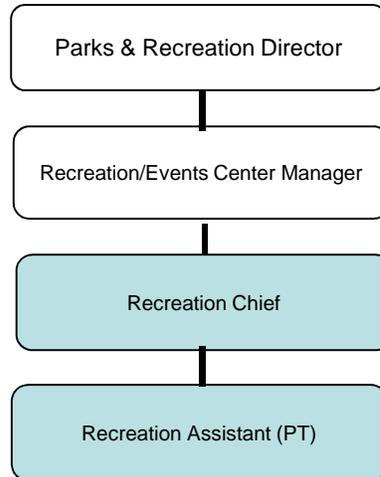
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0575-452

DEPARTMENT: Parks & Recreation

PROGRAM TITLE: Lake Mary Community Center

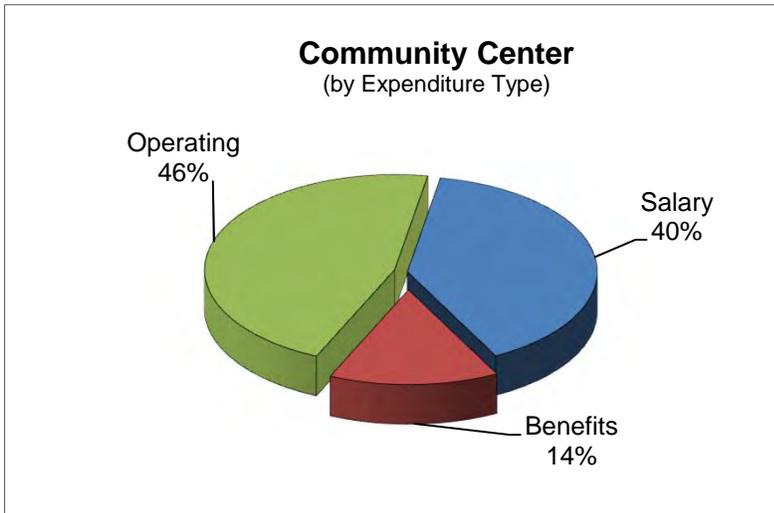
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
The New Lake Mary Community Center located in the downtown redevelopment area provides an ideal location for affordable small community gatherings and recreational classes. This venue also provides space for a youth summer camp that has been missing since the closing of the old Community Building in 2007.
<u>OBJECTIVES</u>
1. Provide affordable space for smaller community gatherings and meetings. 2. To offer venue to host City sponsored Summer Camp. 3. To offer venue to increase recreational class opportunities for Lake Mary citizens. 4. To house Recreation Chief, providing location for recreation registration and inquiries.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Center Rental Events	n/a	n/a	15	75
Rental Revenue	n/a	n/a	\$15,000	\$50,000
Summer Camp Revenue	n/a	n/a	\$50,000	\$45,000



<u>Events Center</u>	
Salary	\$ 49,137
Benefits	17,908
Operating	57,197
Total Budget	<u><u>\$ 124,242</u></u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Lake Mary Community Center
001-0575-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:								
11-00	Salaries & Wages	\$ -	\$ 35,690	\$ 35,690	\$ 38,675	\$ 10,462	\$ 49,137	\$ 49,137
21-00	FICA	-	2,730	2,730	2,959	800	3,759	3,759
22-00	Pension	-	4,461	4,461	4,834	-	4,834	4,834
23-00	Health/Life Insurance	-	7,739	7,739	7,628	-	7,628	7,628
24-00	Workers Compensation	-	1,280	1,280	1,337	350	1,687	1,687
	Total Personal Services	\$ -	\$ 51,900	\$ 51,900	\$ 55,433	\$ 11,612	\$ 67,045	\$ 67,045

Position Roster:

*Recreation Chief	-	1	1	1	-	1	1
Recreation Assistant (P/T)	-	-	-	-	1	1	1
	-	1	1	1	1	2	2

*Moved from Parks & Recreation FY2014

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Lake Mary Community Center
001-0575-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:								
34-40	Contractual Services	\$ -	\$ 13,423	\$ 13,423	\$ 12,673	\$ -	\$ 12,673	\$ 12,673
40-10	Travel & Training	-	300	300	400	-	400	400
41-10	Telephone/Fax	-	900	900	640	-	640	640
42-00	Postage	-	250	250	250	-	250	250
43-10	Water/Wastewater	-	4,000	4,000	4,000	-	4,000	4,000
43-50	Electricity	-	11,000	11,000	11,000	-	10,000	10,000
46-50	Insurance Costs	-	-	-	20,000	-	20,000	20,000
46-20	Repair & Maint. Building	-	1,000	1,000	1,000	-	1,000	1,000
46-30	Grounds Maintenance	-	5,000	5,000	2,000	-	2,000	2,000
46-40	Repair & Maint. Equip.	-	250	250	250	-	250	250
47-10	Printing & Binding	-	100	100	100	-	100	100
47-30	Photocopies	-	1,000	1,000	840	-	840	840
48-10	Promotional Activities	-	300	300	1,500	-	1,500	1,500
51-20	Office Equip. Under \$1,000	-	2,500	2,500	250	-	250	250
52-10	Gen. Operating Supplies	-	2,250	2,250	3,000	-	3,000	3,000
52-70	Uniforms	-	58	58	58	36	94	94
54-30	Employee Development	-	200	200	200	-	200	200
	Total Operating	-	42,531	42,531	58,161	36	57,197	57,197
CAPITAL OUTLAY:								
65-10	Capital Outlay	-	6,000	6,000	-	-	-	-
	Total Capital Outlay	-	6,000	6,000	-	-	-	-
Total	Community Center	\$ -	\$ 100,431	\$ 100,431	\$ 113,594	\$ 11,648	\$ 124,242	\$ 124,242



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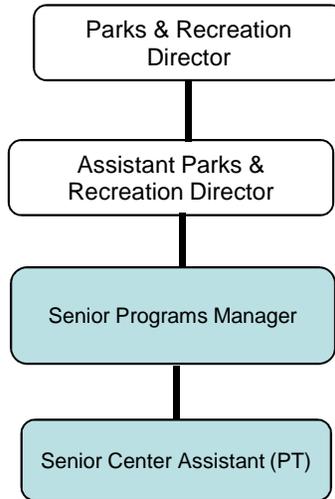
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0591-452

DEPARTMENT: Parks & Recreation

PROGRAM TITLE: Senior Center

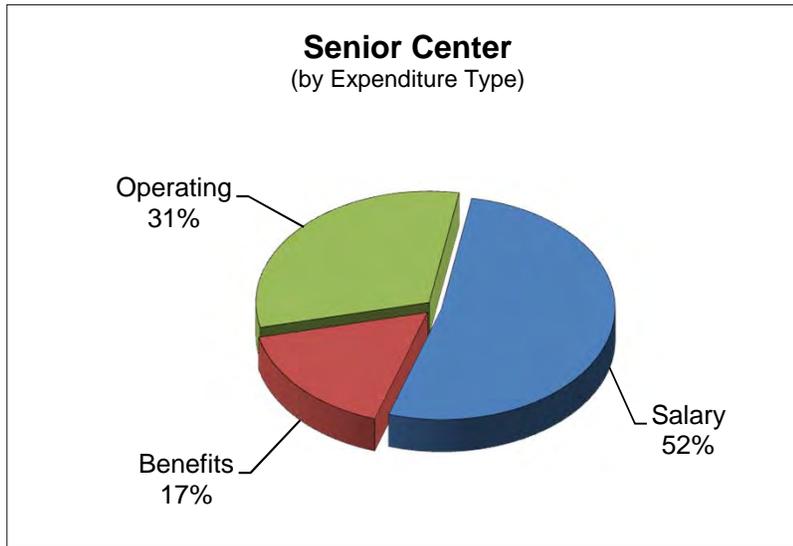
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
To provide a dedicated facility for local seniors to meet and enjoy planned programs.
<u>OBJECTIVES</u>
1. To make the facility available 5 days a week offering a social gathering place for seniors, including educational and recreational classes/activities.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Senior Center Attendance	25,000	48,000	30,000	33,000
Average Members			1,500	1,800
Monthly Senior Center Programs Offered	39	36	41	43
Shredthon Donations	\$7,606	\$8,000	\$8,500	\$8,500
HOA Meetings	15	15	15	0
Other rentals	20	20	20	0



<u>Senior Center</u>	
Salary	\$ 54,100
Benefits	17,074
Operating	32,523
Total Budget	<u>\$ 103,697</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Senior Center
001-0591-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
						City Manager Recommend	2015 Approved Budget
Personal Services:							
11-00	Salaries & Wages	\$ 52,501	\$ 53,655	\$ 53,655	\$ 54,100	\$ 54,100	\$ 54,100
21-00	FICA	3,703	4,105	4,105	4,139	4,139	4,139
22-00	Pension	3,384	5,366	5,366	5,145	5,145	5,145
23-00	Health/Life Insurance	6,411	7,788	7,788	7,656	7,656	7,656
24-00	Workers Compensation	101	133	133	134	134	134
	Total Personal Services	<u>\$ 66,100</u>	<u>\$ 71,047</u>	<u>\$ 71,047</u>	<u>\$ 71,174</u>	<u>\$ 71,174</u>	<u>\$ 71,174</u>
Position Roster:							
	Senior Programs Manager	1	1	1	1	1	1
	Senior Center Assistant P/T	1	1	1	1	1	1
	Front Desk Volunteer	-	-	3	3	3	3
	Volunteer Instructor	-	-	2	2	2	2
	Set-Up Volunteer	-	-	1	1	1	1
		<u>2</u>	<u>2</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Senior Center
001-0591-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
						City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 2,876	\$ 4,289	\$ 4,289	\$ 4,501	\$ 4,501	\$ 4,501
40-10	Travel & Training	-	600	600	600	600	600
40-20	Car Allowance	831	1,200	1,200	-	-	-
41-10	Telephone/Fax	371	500	500	500	500	500
42-00	Postage & Freight	24	250	250	100	100	100
43-10	Water/Sewer	1,003	1,200	1,200	1,200	1,200	1,200
43-50	Electricity	8,179	10,000	10,000	10,000	10,000	10,000
45-50	Insurance Costs	3,438	3,965	3,965	4,249	4,249	4,249
47-10	Printing & Binding	-	1,000	1,000	500	500	500
47-30	Photocopies	892	1,500	1,500	1,800	1,800	1,800
48-10	Promotional Activities	505	400	400	200	200	200
49-91	Senior Donation Expenditures	18,063	15,220	15,220	5,590	5,590	5,590
51-20	Office Equip. under \$1000	-	500	500	500	500	500
51-30	Office Supplies	718	1,000	1,000	1,000	1,000	1,000
52-10	Gen. Operating Supplies	2,585	1,500	1,500	1,600	1,600	1,600
52-70	Uniforms	58	58	58	58	58	58
54-10	Memberships/Periodicals	198	125	125	125	125	125
54-30	Employee Development	230	-	-	-	-	-
	Total Operating	<u>39,971</u>	<u>43,307</u>	<u>43,307</u>	<u>32,523</u>	<u>32,523</u>	<u>32,523</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-	-
Total	Senior Center	<u>\$ 106,071</u>	<u>\$ 114,354</u>	<u>\$ 114,354</u>	<u>\$ 103,697</u>	<u>\$ 103,697</u>	<u>\$ 103,697</u>

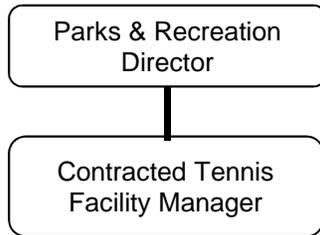
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 001-0595-452

DEPARTMENT: Parks & Recreation

PROGRAM TITLE: Tennis Center

Organizational Structure:



<u>PROGRAM DESCRIPTION</u>	
To provide a state-of-the-art tennis facility for the enjoyment of the residents by coordinating development and programming to meet the growing recreational needs of citizens in accordance with the City's Comprehensive Plan.	
<u>OBJECTIVES (Present Level of Service)</u>	
1. To develop tennis programs and provide tennis lessons for all ages.	
2. To provide a home base for local adult tennis teams.	
3. To offer an after hour rental facility for individual or corporate functions.	
4. To provide up to 3 free youth tennis memberships per year to needy children.	

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Tennis Revenue	\$51,175	\$38,435	\$22,000	\$24,000
Tennis Lessons	1,500	1,500	1,500	1,500
Tennis Tournaments	7	8	8	8
Tennis Membership	114	141	150	155

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Tennis Center
001-0595-452

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 22,035	\$ 4,088	\$ 4,088	\$ 3,768	\$ 3,768	\$ 3,768
41-10	Telephone/Fax	574	540	540	500	500	500
42-00	Postage & Freight	55	-	-	-	-	-
43-10	Water	3,711	4,000	4,000	4,100	4,100	4,100
43-50	Electricity	13,677	13,000	13,000	16,100	16,100	16,100
45-50	Insurance Costs	3,587	4,138	4,138	4,413	4,413	4,413
46-10	Maintenance Contracts	12,000	12,000	12,000	12,000	12,000	12,000
46-30	Grounds Maintenance	261	500	500	500	500	500
46-40	Repair & Maint. Equip.	830	3,500	3,500	4,000	4,000	4,000
48-10	Promotional Activities	330	300	300	300	300	300
52-10	Gen. Operating Supplies	2,761	3,500	3,500	3,500	3,500	3,500
	Total Operating	<u>59,821</u>	<u>45,566</u>	<u>45,566</u>	<u>49,181</u>	<u>49,181</u>	<u>49,181</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	3,600	3,600	1,000	1,000	1,000
	Total Capital Outlay	<u>-</u>	<u>3,600</u>	<u>3,600</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total	Tennis Center	<u>\$ 59,821</u>	<u>\$ 49,166</u>	<u>\$ 49,166</u>	<u>\$ 50,181</u>	<u>\$ 50,181</u>	<u>\$ 50,181</u>
ADDITIONAL FUNDING SOURCES:							
	Capital Projects Fund					<u>\$ 11,400</u>	<u>\$ 11,400</u>
	Total Tennis Center including all funding sources:					<u>\$ 61,581</u>	<u>\$ 61,581</u>



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SPECIAL REVENUE FUNDS

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted for specified purposes.

POLICE EDUCATION FUND - This fund accounts for the \$2.00 assessment on each traffic citation restricted to criminal justice education and training in accordance with Chapter 938.15, Florida Statutes.

IMPACT FEE FUNDS - These funds account for impact fees levied on new development and are restricted to fund capital facilities and equipment directly related to new growth.

LAW ENFORCEMENT TRUST FUND - This fund accounts for forfeiture funds used for School Resource Officers, crime prevention, drug education programs or other law enforcement purposes in accordance with Chapter 932.705, Florida Statutes.

LAKE MARY CEMETERY FUND - This fund accounts for the operations of the cemetery including plot sales and maintenance.



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City of Lake Mary, Florida
Fiscal Year 2015
Operating Budget
All Special Revenue Funds
Summary

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue						
Operating Revenue	\$ 305,999	\$ 51,810	\$ 51,810	\$ 39,650	\$ 39,650	\$ 39,650
Interest/Other	(496)	5,650	5,650	4,200	4,200	4,200
Carryforward Fund Balance	-	11,205	11,205	185,000	185,000	185,000
Total Revenue	305,503	68,665	68,665	228,850	228,850	228,850
Operating Expenditures						
Operating Expenditures	45,011	63,880	63,880	56,725	56,725	56,725
Capital Outlays	227,183	505,800	472,600	318,410	318,410	318,410
Total Expenditures	272,194	569,680	536,480	375,135	375,135	375,135
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Increase (Decrease) in Fund Balance	33,309	(501,015)	(467,815)	(146,285)	(146,285)	(146,285)
Fund Balance Beginning of Year	970,793	1,004,102	1,004,102	536,287	536,287	536,287
Fund Balance End of Year	\$ 1,004,102	\$ 503,087	\$ 536,287	\$ 390,002	\$ 390,002	\$ 390,002

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Police 2nd Dollar Education and Training Fund
101-0321-421

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue						
Police Education Revenue	\$ 9,305	\$ 7,000	\$ 7,000	\$ 7,250	\$ 7,250	\$ 7,250
Interest Income	(27)	500	500	500	500	500
Miscellaneous Income	54	-	-	-	-	-
Total Revenue	9,332	7,500	7,500	7,750	7,750	7,750
Operating Expenditures						
Training Expenditures	19,215	18,000	18,000	23,000	23,000	23,000
Total Expenditures	19,215	18,000	18,000	23,000	23,000	23,000
Increase (Decrease) in Fund Balance	(9,883)	(10,500)	(10,500)	(15,250)	(15,250)	(15,250)
Fund Balance Beginning of Year	127,445	117,562	117,562	107,062	107,062	107,062
Fund Balance End of Year	\$ 117,562	\$ 107,062	\$ 107,062	\$ 91,812	\$ 91,812	\$ 91,812

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Police Impact Fees Fund
110-0321-421

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 Additional Staffing Request	2015 City Manager Recommend	2015 Approved Budget
Revenue							
Impact Fees	\$ 70,576	\$ 9,060	\$ 9,060	\$ 8,000	-	\$ 8,000	\$ 8,000
Interest	85	2,000	2,000	1,450	-	1,450	1,450
Total Revenue	70,661	11,060	11,060	9,450	-	9,450	9,450
Operating Expenditures							
Capital Expenditures	143,810	180,800	180,800	17,000	59,910	76,910	76,910
Total Expenditures	143,810	180,800	180,800	17,000	59,910	76,910	76,910
Increase (Decrease) in Fund Balance	(73,149)	(169,740)	(169,740)	(7,550)	(59,910)	(67,460)	(67,460)
Fund Balance Beginning of Year	388,391	315,242	315,242	145,502	137,952	145,502	145,502
Fund Balance End of Year	\$ 315,242	\$ 145,502	\$ 145,502	\$ 137,952	\$ 78,042	\$ 78,042	\$ 78,042

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Sergeant

Justification:

This Sergeant is to be used for Training Purposes along with other daily supervision duties as assigned. This position will also assist in the Criminal Investigations section where he/she will be the immediate supervisor of Community Relations/Dare, Accreditation/Crime Analysis, and Reserves/School Security. Currently we are without a training officer who is in charge of assuring the required training is conducted. Training consists of the required High Liability training EVOC/PIT, First Responder Medical, Defensive Tactics, and Firearms. Training is essential to the mission and assuring each officer is up to date on mandatory certification training along with normal updated training for new laws and procedures. Currently we are taking Sergeants from the normal road duties to conduct this training and issues may fall between the cracks. This Sergeant will also assist within Criminal Investigations when personnel are deployed outside normal operation hours for Supervision of stakeouts or special operations where supervision is required and needed to enhance patrol operations. This Sergeant will also be used to assist when Supervision is needed in patrol due to long leave request, schools, or special events.

Characteristics:

Classification: Add	Pay Grade: 33	Scheduled Hours: 2184
Requested Effective Date: FY 15		

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	48,769		48,769
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	4,018		4,018
22-00	Pension	14,393		14,393
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,414		1,414
Total Impact on Personnel Costs		\$ 79,754	\$ 0	\$ 79,754

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,896		1,896
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
Miscellaneous		1,040		1,040
				0
Police Impact Fee	Equipment	16,310		16,310
Police Impact Fee	Vehicle	43,600		43,600
Total Other Costs		\$ 73,990	\$ 0	\$ 73,990
Total New Personnel Cost		\$ 153,744	\$ 0	\$ 153,744

City Manager Recommended

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Video Server

Justification/Description/Location:

Video recording has become a vital component of police operations. We currently utilize in-car and body camera systems. With the increasing amount of devices and the amount of video needed to be retained, it is necessary to increase our storage capacity. Upgrading our current 2 TB video server to a new 6 TB server will allow us to move into the future with the ability to add additional video devices and adapt to new systems and technology. This purchase will include a 5 year Pro Support 4HR 7X24 Onsite warranty. The Information Systems Coordinator has been consulted on this project.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		12,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Police Impact Fee	0	12,000	0	0	0	0
Total Funding Source	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Enclosed Range Trailer

Justification/Description/Location:

Enclosed Cargo Trailer to be utilized to store and transport all equipment needed for training activities facilitated at the Geneva Gun Range and other off site training locations. Trailer is 7ft x 14ft, with side doors, a rear ramp, and brakes. The trailer's smaller dimensions allow for other Police vehicles to tow it. Current trailer can only be towed by the F250 truck due to its size . The trailer will function as the primary method for transporting steel targets, paper targets, ammunition, coolers, and all other equipment needed for firearm and other training as needed.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		5,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>0</u>	\$ <u>5,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

Funding Source (note: total should equal capital cost above):

Police Impact Fee	5,000					
Total Funding Source	\$ <u>0</u>	\$ <u>5,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

44-30 Equipment Rental	200	200	300	300	300
	\$ <u>200</u>	\$ <u>200</u>	\$ <u>300</u>	\$ <u>300</u>	\$ <u>300</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Fire Impact Fees Fund
111-0322-422

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue						
Impact Fees	\$ 101,487	\$ 10,870	\$ 10,870	\$ 11,300	\$ 11,300	\$ 11,300
Interest	(600)	1,000	1,000	1,000	1,000	1,000
Total Revenue	100,887	11,870	11,870	12,300	12,300	12,300
Operating Expenditures						
Vehicle & Equipment	12,970	62,000	62,000	32,000	32,000	32,000
Total Expenditures	12,970	62,000	62,000	32,000	32,000	32,000
Increase (Decrease) in Fund Balance	87,917	(50,130)	(50,130)	(19,700)	(19,700)	(19,700)
Fund Balance Beginning of Year	100,482	188,399	188,399	138,269	138,269	138,269
Fund Balance End of Year	\$ 188,399	\$ 138,269	\$ 138,269	\$ 118,569	\$ 118,569	\$ 118,569

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Aero Clave

Justification/Description/Location:

Lake Mary Fire department is in need of a RDS 3110 Portable decontamination system. Due to the increased amount of EMS calls and exposures to our employees and patients, this system allows us to better decontaminate our units, stations. This includes offices, dorm rooms, and equipment. This is a portable unit and would be available to other departments within the city such as City Hall, LMPD, and others that are experiencing issues due to allergies, Flu like symptoms or just a regular decontamination process as will become a practice of the LMFD. This can help reduce the number of sick call off's by improving the environment that we work in.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		20,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Fire Impact Fee	20,000					
Total Funding Source	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
324	Fire Prevention	Fire Extinguisher Trainer

Justification/Description/Location:

The fire extinguisher trainer is a vital tool in our Fire Safety Education Program and is utilized on a regular basis. Newer technology is available that will provide for a trainer that is lighter, easier to use, environmentally friendly and allow the option for indoor and/or outdoor training.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		12,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Fire Impact Fee	12,000					
Total Funding Source	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Public Works Impact Fees Fund
112-0431-431

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
<u>Revenue</u>						
Impact Fees	\$ 14,141	\$ 1,550	\$ 1,550	\$ 1,500	\$ 1,500	\$ 1,500
Interest	(17)	300	300	300	300	300
Total Revenue	<u>14,124</u>	<u>1,850</u>	<u>1,850</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
<u>Operating Expenditures</u>						
Vibratory Asphalt Roller	-	18,000	19,800	-	-	-
Total Expenditures	<u>-</u>	<u>18,000</u>	<u>19,800</u>	<u>-</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Fund Balance	14,124	(16,150)	(17,950)	1,800	1,800	1,800
Fund Balance Beginning of Year	<u>19,847</u>	<u>33,971</u>	<u>33,971</u>	<u>16,021</u>	<u>16,021</u>	<u>16,021</u>
Fund Balance End of Year	<u>\$ 33,971</u>	<u>\$ 17,821</u>	<u>\$ 16,021</u>	<u>\$ 17,821</u>	<u>\$ 17,821</u>	<u>\$ 17,821</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Law Enforcement Trust Fund
102-0321-421

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue						
Forfeitures	\$ 6,830	\$ 5,000	\$ 5,000	\$ -	\$ -	-
Interest Income	(15)	800	800	800	800	800
Total Revenue	6,815	5,800	5,800	800	800	800
Operating Expenditures						
DARE Program	7,108	7,500	7,500	10,000	10,000	10,000
Operating Expenditures	1,950	5,000	5,000	3,000	3,000	3,000
Capital	48,903	25,000	25,000	10,000	10,000	10,000
Donations	12,750	13,000	13,000	13,500	13,500	13,500
Total Expenditures	70,711	50,500	50,500	36,500	36,500	36,500
Increase (Decrease) in Fund Balance	(63,896)	(44,700)	(44,700)	(35,700)	(35,700)	(35,700)
Fund Balance Beginning of Year	210,830	146,934	146,934	102,234	102,234	102,234
Fund Balance End of Year	\$ 146,934	\$ 102,234	102,234	\$ 66,534	\$ 66,534	\$ 66,534

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Recreation Impact Fees Fund
113-0572-452

Description	2013 Actual	2014	2014	2015	2015	2015
		Original Budget	Adjusted Budget	Department Request	City Manager Recommend	2015 Approved Budget
<u>Revenue</u>						
Impact Fees - Residential	\$ 101,660	\$ 14,330	\$ 14,330	\$ 7,600	\$ 7,600	\$ 7,600
Interest	(33)	1,000	1,000	100	100	100
Carryforward Fund Balance	-	11,205	11,205	185,000	185,000	185,000
Total Revenue	101,627	26,535	26,535	192,700	192,700	192,700
<u>Capital Outlay</u>						
Scheduling software	-	11,205	11,205	4,500	4,500	4,500
Heritage Park	21,500	220,000	185,000	185,000	185,000	185,000
Total Expenditures	21,500	231,205	196,205	189,500	189,500	189,500
Increase (Decrease) in Fund Balance	80,127	(204,670)	(169,670)	3,200	3,200	3,200
Fund Balance Beginning of Year	96,612	176,739	176,739	7,069	7,069	7,069
Fund Balance End of Year	\$ 176,739	\$ (27,931)	\$ 7,069	\$ 10,269	\$ 10,269	\$ 10,269

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
572	Parks and Recreation	Automation Software -Activity Scheduling

Justification/Description/Location:

Purchasing the Vermont Systems Activity Registration Software to add to the existing Facility Scheduling Software will allow further automation of our recreation processes. This Activity Scheduling Software will allow all programs and field scheduling to be automated.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Productivity		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous		4,500				
Contingency						
Total	\$ 0	\$ 4,500	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Parks Impact Fee		4,500				
Total Funding Source	\$ 0	\$ 4,500	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

46-10 Maintenance Contracts		588	588	588	588
	\$	\$ 588	\$ 588	\$ 588	\$ 588

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Heritage Park

Justification/Description/Location:
 Projected development costs for Heritage Park as developed by the Heritage Park working group.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure		
Priority Group:	Higher Demand		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	185,000					285,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>185,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>285,000</u>

Funding Source (note: total should equal capital cost above):

Parks Impact Fee	185,000					285,000
Total Funding Source	\$ <u>185,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>285,000</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ <u>0</u>					

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Lake Mary Cemetery Fund
118-0572-452

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
<u>Revenue</u>						
Cemetery Sales	\$ 2,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Interest / Other	57	50	50	50	50	50
Total Revenue	2,057	4,050	4,050	4,050	4,050	4,050
<u>Operating Expenditures</u>						
Postage & Freight	-	100	100	100	100	100
Water	3,988	4,000	4,000	4,200	4,200	4,200
Electricity	-	2,000	2,000	2,000	-	-
Grounds Maintenance	-	1,500	1,500	3,500	1,500	1,500
General Operating Supplies	-	1,575	1,575	1,425	1,425	1,425
Capital Outlay	-	-	-	10,000	10,000	10,000
Total Expenditures	3,988	9,175	9,175	21,225	17,225	17,225
Increase (Decrease) in Fund Balance	(1,931)	(5,125)	(5,125)	(17,175)	(13,175)	(13,175)
Fund Balance Beginning of Year	27,186	25,255	25,255	20,130	20,130	20,130
Fund Balance End of Year	\$ 25,255	\$ 20,130	\$ 20,130	\$ 2,955	\$ 6,955	\$ 6,955

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Cemetery Gazebo Roof Replacement

Justification/Description/Location:

The Gazebo Roof at the Cemetery is routinely patched, but the structure is deteriorating quickly and needs replacement.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		10,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Cemetery Fund	10,000					
Total Funding Source	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

DEBT SERVICE FUND

Debt Service Funds are used to account for the accumulation of resources to pay principal, interest and related costs of general long-term debt.

PIRRN SERIES 2012 accumulates funds for the retirement of debt related to the \$4,250,000 Public Improvement Refunding Notes, Series 2012.

PIRRN SERIES 2007B accumulates funds for the retirement of debt related to the \$2,105,000 Public Improvement Refunding Notes, Series 2007B.



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City of Lake Mary, Florida
Fiscal Year 2015
Operating Budget
Debt Service

Description	2013 Actual	2014 Original Budget	2014 Adjusted Request	2015 Department Request	2015	
					City Manager Recommend	2015 Approved Budget
Revenue						
Transfers in - General Fund	\$ 574,515	\$ 631,921	\$ 631,921	\$ 632,208	\$ 632,208	\$ 632,208
Total Revenue	574,515	631,921	631,921	632,208	632,208	632,208
Operating Expenditures						
Series 2012 Refunding Notes						
Principal	89,000	233,000	233,000	240,000	240,000	240,000
Interest	90,256	97,472	97,472	91,773	91,773	91,773
Series 2007 - B Refunding Bonds						
Principal	255,000	260,000	260,000	275,000	275,000	275,000
Interest	37,672	27,438	27,438	16,807	16,807	16,807
Total Expenditures	471,928	617,910	617,910	623,580	623,580	623,580
Increase (Decrease) in						
Fund Balance	102,587	14,011	14,011	8,628	8,628	8,628
Fund Balance Beginning						
of Year	456,895	559,482	559,482	573,493	573,493	573,493
Fund Balance End of Year	\$ 559,482	\$ 573,493	\$ 573,493	\$ 582,121	\$ 582,121	\$ 582,121
Debt service payment due 10/1/2015						
	Series 2012	Series 2007B	Total			
Principal	\$ 247,000	\$ 285,000	\$ 532,000			
Interest	44,441	5,679	50,120			
	\$ 291,441	\$ 290,679	\$ 582,120			



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CAPITAL PROJECTS FUNDS

The Capital Projects Fund accounts for the acquisition or construction of capital facilities, equipment purchases, and general capital improvements, estimated to cost in excess of \$5,000, funded from General Fund transfers.

The One-Cent Infrastructure Sales Tax Fund accounts for City road construction projects funded by the use of the extra one cent sales tax approved by voter referendum. The 3rd Generation begins January 1, 2015 for a period of ten (10) years.

City of Lake Mary, Florida
Fiscal Year 2015
Operating Budget
All Capital Projects Funds
Summary

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue						
Intergovernmental Revenue	\$ 3,947	\$ 180,600	\$ 180,600	\$ 434,000	\$ 434,000	\$ 434,000
Grants	28,536	75,000	351,928	-	-	-
Interest/Other	(472)	6	6	1,000	1,000	1,000
Donations	-	-	308,233	-	-	-
Sale of Surplus Property	2,208,671	-	-	-	-	-
Transfers In:						
From General Fund	-	2,130,000	2,130,000	755,000	755,000	755,000
Carryforward Fund Balance	-	221,650	250,654	1,171,833	1,171,833	1,171,833
Total Sources	2,240,682	2,607,256	3,221,421	2,361,833	2,361,833	2,361,833
Expenditures						
Capital Outlays	4,002,665	2,891,822	4,018,635	1,962,108	1,962,108	1,962,108
Total Expenditures	4,002,665	2,891,822	4,018,635	1,962,108	1,962,108	1,962,108
Increase (Decrease) in Fund Balance	(1,761,983)	(284,566)	(797,214)	399,725	399,725	399,725
Fund Balance Beginning of Year	2,563,476	801,493	801,493	4,279	4,279	4,279
Fund Balance End of Year	\$ 801,493	\$ 516,927	\$ 4,279	\$ 404,004	\$ 404,004	\$ 404,004

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Capital Projects Fund

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue and Other Sources:						
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	-	-	308,233	-	-	-
Grants	28,536	75,000	351,928	-	-	-
Intergovernmental Revenue	-	180,600	180,600	-	-	-
Sale of Surplus Property	2,208,671	-	-	-	-	-
Transfers in:						
From General Fund	-	2,130,000	2,130,000	755,000	755,000	755,000
Carryforward Fund Balance	846,836	271,201	300,205	1,176,112	1,176,112	1,176,112
Total Sources	<u>3,084,043</u>	<u>2,656,801</u>	<u>3,270,966</u>	<u>1,931,112</u>	<u>\$ 1,931,112</u>	<u>\$ 1,931,112</u>
Expenditures and Other Uses:						
Capital Projects	3,034,492	2,652,522	3,266,687	1,927,108	1,927,108	\$ 1,927,108
Total Expenditures	<u>3,034,492</u>	<u>2,652,522</u>	<u>3,266,687</u>	<u>1,927,108</u>	<u>1,927,108</u>	<u>1,927,108</u>
Fund Balance at End of Year	<u>\$ 49,551</u>	<u>\$ 4,279</u>	<u>\$ 4,279</u>	<u>\$ 4,004</u>	<u>\$ 4,004</u>	<u>\$ 4,004</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Capital Projects Fund
FY 2015 Projects

	<u>2014 Carry forward</u>	<u>FY 2015</u>	<u>FY 2015 Total Available Budget</u>
General Government			
Downtown Beautification	\$ 32,975	\$ -	\$ 32,975
Sunrail Enhancements	369,238	-	369,238
Sidewalk - North Side of E. Crystal Lake Ave.	25,000	-	25,000
Signal and Beautification at Wilbur & Country Club	300,000	-	300,000
East Downtown Decorative Pavement	7,900	-	7,900
Roundabout - N. Palmetto St. & Greenleaf Ln.	150,000	-	150,000
Computer Replacements	-	33,000	33,000
Network Upgrade & Development	-	29,000	29,000
subtotal	<u>885,113</u>	<u>62,000</u>	<u>947,113</u>
Police			
Laptop Computers	-	16,500	16,500
Tablet Computers	-	4,800	4,800
Mobile/Portable Radios	-	23,400	23,400
In-Car Cameras	-	10,500	10,500
subtotal	<u>-</u>	<u>55,200</u>	<u>55,200</u>
Fire			
State EMS & Federal FIRE Act Grant Match	-	13,000	13,000
Defibrillator Repl. - X Series Cardiac Monitor	-	70,000	70,000
Thermal Imaging Camera	-	10,500	10,500
DHS FIRE ACT Grant Match	-	10,000	10,000
subtotal	<u>-</u>	<u>103,500</u>	<u>103,500</u>
PW: Streets & Sidewalks			
Parking Lot Rehabilitation	-	20,000	20,000
Community Center Parking Lot	3,500	250,000	253,500
Emma Oaks Trail Sidewalk	100,000	-	100,000
Rinehart Trail Rehabilitation	160,000	-	160,000
Sidewalk/Curb Replacement	-	50,000	50,000
Street Lighting Additions	23,220	-	23,220
subtotal	<u>286,720</u>	<u>320,000</u>	<u>606,720</u>
Parks & Recreation and Facilities Maintenance			
City Hall Capital Maintenance	-	10,000	10,000
Police Department Capital Maintenance	-	12,500	12,500
Sports Complex Capital Maintenance	-	16,925	16,925
Tennis Center Capital Maintenance	-	11,400	11,400
Miscellaneous Parks Capital Maintenance	-	10,250	10,250
Central Park Improvements	-	137,500	137,500
Central Park Lighting	-	16,000	16,000
subtotal	<u>-</u>	<u>214,575</u>	<u>214,575</u>
Total Capital Projects Fund	<u>\$ 1,171,833</u>	<u>\$ 755,275</u>	<u>\$ 1,927,108</u>

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	Downtown Beautification

Justification/Description/Location:
 These funds are for lighting and landscaping in the Downtown.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land	32,975					
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 32,975	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	32,975					
▼						
▼						
Total Funding Source	\$ 32,975	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	SunRail Enhancements

Justification/Description/Location:

FTA/FDOT recently approved the City's request for Phase II Enhancements to the SunRail Station. The total project cost is \$369,238. The Enhancements program operates on an 80/20 split, with the City providing 20% of the total project cost. That being said, the City is required to provide \$92,310 to have access to FDOT's 80% match of \$276,928. The breakdown of project costs are as follows (by order of cost): 1) Palmetto St. Traffic Signal, \$200,000; 2) Palmetto St. Sidewalk, PD/Lakeview Ave. Sidewalk, and Country Club Rd. Pedestrian Improvements, \$144,238; and 3) SunRail Entry Feature Sign, \$25,000

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	369,238					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 369,238	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	92,310					
Grant ▼	276,928					
..... ▼						
Total Funding Source	\$ 369,238	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼					
..... ▼					
..... ▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	Sidewalk on North Side of E. Crystal Lake Ave.

Justification/Description/Location:

This is a proposed 6 foot wide (4 inch thick) sidewalk at 950 feet in length and covers an area of approximately 633 SY. It will connect the proposed Epoch Project with Country Club Road and afford access to the west side of the Downtown area.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	25,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	25,000					
▼						
▼						
Total Funding Source	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	Signal and Beautification at Wilbur & Country Club

Justification/Description/Location:

With the acquisition of Country Club Road, the City plans on pursuing the placement of a signal at the intersection of Wilbur Avenue and Country Club Road. This signal will provide for better traffic flow and intersection control given the surrounding TOD development activity. It is estimated that the signal will cost approximately \$200,000. The remaining \$100,000 is slated for beautification of the downtown area thru landscaping and other types of hardscapes.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	300,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	300,000					
▼						
▼						
Total Funding Source	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	East Downtown Decorative Pavement

Justification/Description/Location:

This is for a decorative concrete overlay to be located at the intersection of East Crystal Lake Avenue and Old Lake Mary Road in front of the Station House project. Due to geometric constraints and lack of right-of-way, this approach is best in lieu of a roundabout. Based on our consultant's conceptual design, it is estimated that this decorative concrete overlay would cost \$7,900.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	7,900					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 7,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	7,900					
▼						
▼						
Total Funding Source	\$ 7,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	Roundabout - N. Palmetto St. & Greenleaf Ln.

Justification/Description/Location:

This is for a roundabout that would be placed at the the intersection of N.Palmetto Street and Greenleaf Lane. It would be bounded by the SunRail Station to the west; the City's new park to the east and residential property to the south. It is estimated that it will cost \$150,000 subject to geometric alignment.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	150,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	150,000					
▼						
▼						
Total Funding Source	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
215	Information Systems	Computer Replacements

Justification/Description/Location:

Funding to replace computers as needed by various departments. The IT staff will determine along with each department when there is a need to purchase a replacement computer. Approximately 20 desktop computers are replaced annually. Currently, we have 36 computers with Windows XP operating systems. To protect the City's infrastructure, these computers need be updated to Windows 7. NOTE: If the City pursues the purchase of the Microsoft Enterprises Agreement, it will result in the savings of approximately \$200 per computer for licensing costs.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		33,000	20,000	21,500	23,000	24,500
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>0</u>	\$ <u>33,000</u>	\$ <u>20,000</u>	\$ <u>21,500</u>	\$ <u>23,000</u>	\$ <u>24,500</u>

Funding Source (note: total should equal capital cost above):

General Fund		33,000	20,000	21,500	23,000	24,500
Total Funding Source	\$ <u>0</u>	\$ <u>33,000</u>	\$ <u>20,000</u>	\$ <u>21,500</u>	\$ <u>23,000</u>	\$ <u>24,500</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ <u>0</u>					

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
215	Information Systems	Network Upgrade & Development

Justification/Description/Location:

Over the past several years the physical server infrastructure has been replaced with virtual servers. At this time we have a total of 27 servers of which eleven (11) are physical and sixteen (16) servers are housed on 3 virtual machines. The goal is to continue this trend of replacing physical servers as they come to the end of their productive life. One of the three virtual servers is end of life and needs to be replaced. The Cisco phone servers and ATA devices are at end of life and need to be replaced with new servers. Reliable phone servers are essential for the daily operation of the City. To ensure the City is constantly striving to stay current with technology a tablet desktop is being purchased and tested in the IS division. Additionally WIFI will be installed in the EOC.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.	Productivity	

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		29,000	15,000	15,000	15,000	15,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 29,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000

Funding Source (note: total should equal capital cost above):

General Fund	0	29,000	15,000	15,000	15,000	15,000
Total Funding Source	\$ 0	\$ 29,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Laptop Computers

Justification/Description/Location:

Replace thirteen (13) laptop computers to retire the oldest or unuseable units. Officers use the computers for report writing, traffic crash reporting, and to conduct record checks on vehicles, persons, articles, and criminal histories while in the field. Officers are now dispatched on their computers and watch information as it unfolds on other jurisdiction cases that may affect our response. The replacement plan will keep laptops at optimal working performance and was coordinated with the Information Systems Department. FY2015 includes a new laptop for Code Enforcement.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		16,500	20,800	21,450	22,100	22,425
Vehicle						
Miscellaneous						
Contingency						
Total	\$	\$ 16,500	\$ 20,800	\$ 21,450	\$ 22,100	\$ 22,425

Funding Source (note: total should equal capital cost above):

General Fund		16,500	20,800	21,450	22,100	22,425
Total Funding Source	\$	\$ 0	\$ 16,500	\$ 20,800	\$ 21,450	\$ 22,100
		In Balance				

Annual Operating Costs:

	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Tablet Computers

Justification/Description/Location:

Replace three (3) laptop Computers with (3) Microsoft Pro tablets and docking stations along with required (1) Air Card for operation. This purchase will allow more efficient operation within field operations, meetings, and all-around performance. Each tablet will be used for office and field operations and will replace a current office computer. New technology continues to offer better strategies for better efficiency and will reduce the cost along with better reliability and enhanced features for current and future purchases. The use of the tablets will be for administrative, training, writing, conducting record checks on vehicles, persons, articles, and criminal histories while in the field and used primarily by administrative personnel.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		4,800		4,900		5,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 4,800	\$ 0	\$ 4,900	\$ 0	\$ 5,000

Funding Source (note: total should equal capital cost above):

General Fund		4,800		4,900		5,000
Total Funding Source	\$ 0	\$ 4,800	\$ 0	\$ 4,900	\$ 0	\$ 5,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Mobile Radio Replacements

Justification/Description/Location:

Replace three (3) mobile radios annually due to age of radios. Older radios decline due to age, heat, and normal wear and tear. The mobile radio is the lifeline for patrol officers during patrol duties. Radios cost \$3,900 each, plus installation.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip			
Priority Group:	Service Maint.			

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		11,700	12,285	12,324	12,500	12,850
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 11,700	\$ 12,285	\$ 12,324	\$ 12,500	\$ 12,850

Funding Source (note: total should equal capital cost above):

General Fund		11,700	12,285	12,324	12,500	12,850
Total Funding Source	\$ 0	\$ 11,700	\$ 12,285	\$ 12,324	\$ 12,500	\$ 12,850
	In Balance					

Annual Operating Costs:

34-40 Contractual Services		465	465	465	465
	\$	\$ 465	\$ 465	\$ 465	\$ 465

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Portable Radios

Justification/Description/Location:

Replace three (3) portable radios annually due to age of radios. Older radios may be used by reserve units or other established needs until no longer operational. Radios cost \$3,900 each. Annual Cost for County maintenance per radio per year is \$60 dollars.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		11,700	12,000	12,200	12,300	12,400
Vehicle						
Miscellaneous						
Contingency						
Total	\$	\$ 11,700	\$ 12,000	\$ 12,200	\$ 12,300	\$ 12,400

Funding Source (note: total should equal capital cost above):

General Fund		11,700	12,000	12,200	12,300	12,400
Total Funding Source	\$	\$ 11,700	\$ 12,000	\$ 12,200	\$ 12,300	\$ 12,400
	In Balance					

Annual Operating Costs:

34-40 Contractual Services		180	180	180	180	180
	\$	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	In-Car Cameras

Justification/Description/Location:

Two (2) cameras each fiscal year until FY 2019. These cameras will replace the older cameras in the marked vehicles, especially pushed vehicles (vehicles being kept longer than expected), or vehicles in which the camera can no longer be repaired. The cameras are used in DUI enforcement, vehicle stops, and contact with the public. The courts look favorably on the use of the video for trial. This replacement plan will keep cameras in good working order and prevent lack of video due to repair problems. This will also allow for a phase out of different brands of cameras which are no longer being supported by the contracted companies.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,500	10,500	10,700	11,000	11,200
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>0</u>	\$ <u>10,500</u>	\$ <u>10,500</u>	\$ <u>10,700</u>	\$ <u>11,000</u>	\$ <u>11,200</u>

Funding Source (note: total should equal capital cost above):

General Fund		10,500	10,500	10,700	11,000	11,200
Total Funding Source	\$ <u>0</u>	\$ <u>10,500</u>	\$ <u>10,500</u>	\$ <u>10,700</u>	\$ <u>11,000</u>	\$ <u>11,200</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

46-10 Maintenance Contracts						
	\$ <u>0</u>					

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	State EMS Grant

Justification/Description/Location:

This is a matching amount that will be needed to secure Florida State EMS-Grant funding. This is a 25% match from the city to receive 75% from the State. This is an annual recurring expense as we expect to request Grant money each year.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Higher Demand		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		8,000	8,000	8,000	8,000	8,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000

Funding Source (note: total should equal capital cost above):

Grant		8,000	8,000	8,000	8,000	8,000
Total Funding Source	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Federal Fire ACT Grant

Justification/Description/Location:

This is a matching amount that will be needed to secure Federal Fire-Act Grant funding. This is a 5% match from the city to receive 95% from the Federal Government. This is an annual recurring expense as we expect to request Grant money each year.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Productivity ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		5,000	5,000	5,000	5,000	5,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

Funding Source (note: total should equal capital cost above):

General Fund ▼		5,000	5,000	5,000	5,000	5,000
▼						
▼						
Total Funding Source	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	X Series Cardiac Monitor

Justification/Description/Location:

We are in need of two (2) new X Series Zoll Monitors. They are needed to replace monitors that are greater than nine (9) years old. The technology is outdated and unable to provide more precise life saving measures. We will be submitting for a grant to replace the two (2) frontline units, however if the grant does not come through, I propose replacing two (2) this year 2015.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Productivity		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		70,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 70,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund	70,000					
Total Funding Source	\$ 0	\$ 70,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Thermal Imaging Camera (T.I.C)

Justification/Description/Location:

Request to replace outdated equipment. We currently have T.I.C's that have met their life expectancy for these high-tech "Life Saving" pieces of equipment. Due to T.I.C's being exposed to extreme heat, hazardous environments and due to technological advances in the industry, the Fire Department adopted a ten year "Service Life" replacement program. The Department will have a total of five T.I.C's, one on each front line Apparatus and one on the Command vehicle at the end of the initial program purchase in 2016. The 10 year service life program will restart in 2022 and continue for five years.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Productivity		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,500	11,000			
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 10,500	\$ 11,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund		10,500	11,000			
Total Funding Source	\$ 0	\$ 10,500	\$ 11,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

46-20 Repair/Maint Buildings			500	750	1,000
	\$ 0	\$ 0	\$ 500	\$ 750	\$ 1,000

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
324	Fire Prevention	DHS FIRE ACT Grant Match

Justification/Description/Location:

This is a matching amount that will be needed to receive Federal FIRE ACT Grant Funding. This is a 5% match to receive 95% funding from the Federal Government. The proposed grant is to purchase smoke detectors and batteries for the Smoke Detector Program that provides these life safety devices for low income, hearing and visually impaired residents as well as replacements for our senior citizen and special needs community.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

Funding Source (note: total should equal capital cost above):

General Fund ▼	10,000					
▼						
▼						
Total Funding Source \$	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

▼						
▼						
▼						
	\$ <u>0</u>					

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
432	Streets / Sidewalks	Parking Lot Rehabilitation

Justification/Description/Location:

Parking lot rehabilitation consisting of seal coating and restriping of asphalt parking areas at City Facilities: Police Department, Municipal Complex, Parks Facility, Frank Evans Center, Pubic Works, Fire Stations, Community Building, and Events Center. This ongoing rehabilitation will help extend the life of the asphalt through preventive maintenance. The appearance of our City facilities will be safer, cleaner and more appealing to the public.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		20,000	20,000	20,000	20,000	20,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Funding Source (note: total should equal capital cost above):

General Fund		20,000	20,000	20,000	20,000	20,000
Total Funding Source	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
432	Streets / Sidewalks	Community Center Parking Lot

Justification/Description/Location:

The new Community Center on Wilbur Ave includes only 21 parking spaces on site. This project is for the design and construction of an approximate 50 space parking lot to be constructed on an undeveloped parcel adjacent to the Community Building. The existing on-site stormwater pond may need to be modified to accomodate the new parking lot.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design	3,500					
Construction		250,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 3,500	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund	3,500	250,000				
Total Funding Source	\$ 3,500	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Emma Oaks Trail Sidewalk

Justification/Description/Location:

As part of the 2014 Seminole County agreement for the jurisdictional transfer of Emma Oaks Trail to the City of Lake Mary the City is to construct a sidewalk along Emma Oaks Trail. The project was delayed in 2014 do to Duke Energy transmission construction work in the vicinity of the proposed sidewalk. This sidewalk work was fully funded by Seminole County.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	100,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Seminole County	100,000					
Total Funding Source	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
432	Streets / Sidewalks	Rinehart Trail Rehabilitation

Justification/Description/Location:

The recreational trail along Rinehart Road is approximately 14-foot wide and 2.1 miles long and was completed in 1999. Since that time no major rehabilitation work has been performed. This budget item is for the reconstruction/resurfacing of the trail surface including milling, sealing, structural repair, new signage and striping. This will insure that the trail is maintained in a safe and proper condition for recreational activities.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	160,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>160,000</u>	\$ <u>0</u>				

Funding Source (note: total should equal capital cost above):

General Fund ▼	85,000					
Grant ▼	75,000					
▼						
Total Funding Source	\$ <u>160,000</u>	\$ <u>0</u>				
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

▼					
▼					
▼					
	\$ <u>0</u>				

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
432	Streets / Sidewalks	Sidewalk/Curb Replacement

Justification/Description/Location:

Replacement of existing sidewalks, concrete aprons, and concrete curbing damaged from tree growth and water and sewer line repairs. The budget is for 2,000 linear feet of concrete sidewalk per year (\$40,000) plus apron and curbing work (\$10,000). Sidewalks are evaluated for pedestrian safety on a continual basis.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Funding Source (note: total should equal capital cost above):

General Fund ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
Total Funding Source	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Street Lighting Additions

Justification/Description/Location:
 Street lighting additions as required to meet public safety requests and needs, and as verified by the Police Department.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	23,220		20,000	20,000	20,000	20,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 23,220	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Funding Source (note: total should equal capital cost above):

General Fund ▼	23,220		20,000	20,000	20,000	20,000
▼						
▼						
Total Funding Source	\$ 23,220	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	City Hall Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the City Hall includes:
 FY 2015 - Gazebo roof replacement
 FY 2017 - Interior carpet
 FY 2018 - Wallcovering replacement and interior painting
 FY 2019 - Roof replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:			

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		10,000				100,000
Furniture						
Equipment						
Vehicle						
Miscellaneous				35,000	35,000	
Contingency						
Total	\$ 0	\$ 10,000	\$ 0	\$ 35,000	\$ 35,000	\$ 100,000

Funding Source (note: total should equal capital cost above):

General Fund	10,000	35,000	35,000	100,000		
Total Funding Source	\$ 0	\$ 10,000	\$ 0	\$ 35,000	\$ 35,000	\$ 100,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Police Department Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Police Department includes:
 FY 2015 - Hallway flooring replacement
 FY 2016 - Detective Bureau carpet replacement and interior painting
 FY 2017 - Exterior painting
 FY 2018 - Roof replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction					100,000	
Furniture						
Equipment						
Vehicle						
Miscellaneous		12,500	27,500	10,000		
Contingency						
Total	\$ 0	\$ 12,500	\$ 27,500	\$ 10,000	\$ 100,000	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼		12,500	27,500	10,000	100,000	
..... ▼						
..... ▼						
Total Funding Source	\$ 0	\$ 12,500	\$ 27,500	\$ 10,000	\$ 100,000	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
572	Parks & Recreation	Sports Complex Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Sports Complex includes:
 FY 2015 - Bleacher and batting cage equipment elevator replacement
 FY 2016 - Concession HVAC, batting cage net and (3) machines, entrance sign
 FY 2017 - Batting cage (3) machines, scoreboard replacement and sun shelter replacement
 FY 2018 - Replacement of: batting cage flood lights and (3) machines; basketball court fence; soccer field sun shade; soccer field fence; and skate park fence
 FY 2019 - Painting of concession stand roof and replacement of sports complex lighting

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		16,925	42,735	17,735	10,035	
Vehicle						
Miscellaneous			6,000	25,000		
Contingency					53,750	27,000
Total	\$ 0	\$ 16,925	\$ 48,735	\$ 42,735	\$ 63,785	\$ 27,000

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼		16,925	48,735	42,735	63,785	27,000
..... ▼						
Total Funding Source	\$ 0	\$ 16,925	\$ 48,735	\$ 42,735	\$ 63,785	\$ 27,000
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
595	Tennis Center	Tennis Center Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Tennis Center includes:
 FY 2015 - Laser level of (3) courts
 FY 2016 - Laser level of (1) court, roof and exterior painting
 FY 2017 - Replacement of HVAC
 FY 2019 - Fencing and interior hard flooring replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment				6,000		
Vehicle						
Miscellaneous		11,400	14,000			51,000
Contingency						
Total	\$ 0	\$ 11,400	\$ 14,000	\$ 6,000	\$ 0	\$ 51,000

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼		11,400	14,000	6,000		51,000
..... ▼						
Total Funding Source	\$ 0	\$ 11,400	\$ 14,000	\$ 6,000	\$ 0	\$ 51,000
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Miscellaneous Parks Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for miscellaneous parks includes:
 FY 2015 - Sprucewood Park slide and platform replacement
 FY 2017 - Fountain rehabilitation at Trailhead and Central Park; Trailhead Park Building painting; Liberty Park restroom and pavillion roof painting; Kiddie Park fence replacement; and basketball court fencing at Country Club replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,250				
Vehicle						
Miscellaneous			34,700			
Contingency						
Total	\$ 0	\$ 10,250	\$ 34,700	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼		10,250	34,700			
..... ▼						
Total Funding Source	\$ 0	\$ 10,250	\$ 34,700	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼					
..... ▼					
..... ▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
572	Parks and Recreation	Central Park Improvements

Justification/Description/Location:

Project at Central Park to beautify the clock tower area and waterfront with a paver promenade and implement erosion control measures around the pond. Grant opportunities will be explored for funding construction.

2015- Anticipated costs for design and permitting
2016 & 2017 - Anticipated construction costs

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design		137,500				
Construction			550,000	550,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 137,500	\$ 550,000	\$ 550,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Grant ▼			550,000	550,000		
General Fund ▼		137,500				
▼						
Total Funding Source	\$ 0	\$ 137,500	\$ 550,000	\$ 550,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
572	Parks and Recreation	Central Park Lighting

Justification/Description/Location:
 Animated lighting project for Central Park. This will provide computer controlled animated lighting throughout the park to enhance the extremely popular Holiday in the Park lighting.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼	Mach. & Equip ▼	Mach. & Equip ▼
Priority Group:	Higher Demand ▼	▼	▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		16,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 16,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Parks Impact Fee ▼						
General Fund ▼		16,000				
▼						
Total Funding Source \$	\$ 0	\$ 16,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
One-Cent Infrastructure Sales Tax Fund
307-0432-432

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
<u>Revenues</u>						
Intergovernmental Revenue	\$ 3,947	\$ -	\$ -	\$ 434,000	\$ 434,000	\$ 434,000
Interest	(472)	6	6	1,000	1,000	1,000
Total Revenue	3,475	6	6	435,000	435,000	435,000
<u>Capital Outlay</u>						
Downtown R-O-W Upgrades	390,790	239,300	239,300	-	-	-
Lakeview Parking Lot	-	-	57,333	-	-	-
Street Resurfacing	567,636	-	157,988	35,000	35,000	35,000
Cold Mix Paving	9,747	-	297,327	-	-	-
Total Expenditures	968,173	239,300	751,948	35,000	35,000	35,000
Increase (Decrease) in Fund Balance	(964,698)	(239,294)	(751,942)	400,000	400,000	400,000
Fund Balance Beginning of Year	1,716,640	751,942	751,942	-	-	-
Fund Balance End of Year	\$ 751,942	\$ 512,648	\$ -	\$ 400,000	\$ 400,000	\$ 400,000

City of Lake Mary, Florida
Fiscal Year 2015
One-Cent Infrastructure Sales Tax Fund
FY 2015 Projects

	<u>Carry Forward</u>	<u>FY 2015</u>	<u>FY 2015 Total Available Budget</u>
PW: Streets & Sidewalks			
Street Resurfacing	\$ -	\$ 35,000	\$ 35,000
Total 3rd Generation Sales Tax Fund	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
432	Streets / Sidewalks	Street Resurfacing

Justification/Description/Location:

Reconstruction, milling and resurfacing of asphalt streets and overlaying of cold mix roads to insure safe and structurally sound conditions. FY 2016: Eagle Creek, Bushill, Cardinal Oaks Ph 2, Main, Primera, Currency & 1/2 Hills of LM. FY 2016 (Cold Mix): Almyra, Lakeshore, Van Buren, Wood. FY 2017 (Cold Mix): 7th, 8th, 9th, Park, Seminole, Smedley, Terry. FY 2018: Washington, 3rd, 4th, S 5th, Rantoul, Shealey, 1/2 of Hills of LM, Country Downs, Meadow Brooke. FY 2018 (Cold Mix): 2nd, Floyd, Fredrick, Goodheart, True. FY 2019 (Cold Mix): Greenleaf, Lake, Hollis, High. Pavement network inspections are scheduled in 2015, 2017, and 2019. We have deferred some of the scheduled FY 2015 work until FY 2016 as we have found there to be a significant cost savings when bidding a larger scope of work.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		35,000	1,360,000	215,000	1,080,000	190,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 35,000	\$ 1,360,000	\$ 215,000	\$ 1,080,000	\$ 190,000

Funding Source (note: total should equal capital cost above):

General Fund			310,000			
One-Cent Sales Tax		35,000	1,050,000	215,000	1,080,000	190,000
Total Funding Source	\$ 0	\$ 35,000	\$ 1,360,000	\$ 215,000	\$ 1,080,000	\$ 190,000
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Project Name	Funding Source						
	General Fund	Other	One-Cent Infrastructure Sales Tax	Impact Fees	Water & Sewer	Stormwater	Total
Central Park Improvements	137,500	-	-	-	-	-	137,500
Central Park Lighting	16,000	-	-	-	-	-	16,000
Scheduling Software		-	-	4,500	-	-	4,500
Heritage Park	-	-	-	185,000	-	-	185,000
Cemetery Gazebo Roof Replacement	-	10,000	-	-	-	-	10,000
subtotal	\$ 214,575	\$ 10,000	\$ -	\$ 189,500	\$ -	\$ -	\$ 414,075
Public Works							
Street Resurfacing	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000
Parking Lot Rehabilitation	20,000	-	-	-	-	-	20,000
Rinehart Trail Rehabilitation	160,000	-	-	-	-	-	160,000
Emma Oaks Trail Sidewalk	100,000	-	-	-	-	-	100,000
Community Center Parking Lot	253,500	-	-	-	-	-	253,500
Sidewalk/Curb Replacement	50,000	-	-	-	-	-	50,000
Street Lighting Additions	23,220	-	-	-	-	-	23,220
WTP Emergency Generator Canopy	-	-	-	-	8,000	-	8,000
Water Main Decommissioning	-	-	-	-	15,000	-	15,000
WTP Control/Component Upgrades	-	-	-	-	50,000	-	50,000
PW Equipment Canopy	-	-	-	-	290,000	-	290,000
Commercial Meter Testing & Repair	-	-	-	-	50,000	-	50,000
Lift Station Repair and Maintenance	-	-	-	-	40,000	-	40,000
Sewer & Reuse Implementation	-	-	-	-	250,000	-	250,000
Cold Mix Paving	-	-	-	-	-	190,000	190,000
subtotal	\$ 606,720	\$ -	\$ 35,000	\$ -	\$ 703,000	\$ 190,000	\$ 1,534,720
Grand Total	\$ 1,927,108	\$ 10,000	\$ 35,000	\$ 238,500	\$ 703,000	\$ 190,000	\$ 3,103,608

WATER AND SEWER FUND

The Water and Sewer Fund accounts for all financial activity associated with the operation of the City's water and sewer system. Designed to be self-supporting, all costs of providing services to the users of the system, including depreciation, are funded primarily through Charges for Services and Investment Income.



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City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water & Sewer Fund
401 Summary

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue:						
Water Sales	\$ 2,007,991	\$ 2,100,000	\$ 2,100,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
New Installations	16,350	8,500	8,500	8,500	8,500	8,500
Turn-ons	7,139	6,000	6,000	6,000	6,000	6,000
Turn-offs	7,610	6,000	6,000	6,000	6,000	6,000
Penalty Income	74,428	65,000	65,000	65,000	65,000	65,000
Sewer Income	1,918,315	1,850,000	1,850,000	1,870,000	1,870,000	1,870,000
Reclaimed Water	221,505	200,000	200,000	205,000	205,000	205,000
Interest Earnings	(8)	90,000	90,000	45,000	45,000	45,000
Water Impact Fees	187,920	40,400	40,400	50,000	50,000	50,000
Sewer Impact Fees	73,726	17,400	17,400	10,000	10,000	10,000
Misc Revenues	24,642	5,000	5,000	5,000	5,000	5,000
Cash Balance Forward	-	232,610	232,610	-	-	-
Total Revenue	<u>4,539,618</u>	<u>4,620,910</u>	<u>4,620,910</u>	<u>4,270,500</u>	<u>4,270,500</u>	<u>4,270,500</u>
Amount Restricted for						
Capital Projects	719,049	1,008,454	1,008,454	1,008,454	1,008,454	1,008,454
Unrestricted Net Assets						
Beginning of Year	<u>13,980,865</u>	<u>14,264,472</u>	<u>14,264,472</u>	<u>14,683,952</u>	<u>14,683,952</u>	<u>14,683,952</u>
Total Revenues and Balances	<u>\$ 19,239,532</u>	<u>\$ 19,893,836</u>	<u>\$ 19,893,836</u>	<u>\$ 19,962,906</u>	<u>\$ 19,962,906</u>	<u>\$ 19,962,906</u>
Operating Expenses:						
Water Treatment	\$ 543,920	\$ 590,325	\$ 590,325	\$ 565,859	\$ 565,859	\$ 565,859
Water Dist. / WW Collection	881,109	806,513	806,513	850,727	850,727	850,727
Utility Billing	232,272	184,346	184,346	196,062	196,062	196,062
Capital Projects	66,129	1,125,000	1,276,700	703,000	703,000	703,000
Wholesale Reclaimed Water	41,000	40,000	40,000	43,000	43,000	43,000
Wholesale Sewer Treatment	1,252,241	1,285,000	1,285,000	1,290,000	1,290,000	1,290,000
Transfers out:						
To General Fund	900,000	985,000	985,000	1,015,000	1,015,000	1,015,000
To Health Insurance Fund	49,935	42,000	42,000	24,500	24,500	24,500
Total W & S Expenses	<u>3,966,606</u>	<u>5,058,184</u>	<u>5,209,884</u>	<u>4,688,148</u>	<u>4,688,148</u>	<u>4,688,148</u>
Increase (Decrease) in Balance	<u>573,012</u>	<u>(437,274)</u>	<u>(588,974)</u>	<u>(417,648)</u>	<u>(417,648)</u>	<u>(417,648)</u>
Amt Restricted for Capital Projects	1,008,454					
Unrestricted Net Assets End of Year	<u>\$ 14,264,472</u>	<u>\$ 14,835,652</u>	<u>\$ 14,683,952</u>	<u>\$ 15,274,758</u>	<u>\$ 15,274,758</u>	<u>\$ 15,274,758</u>

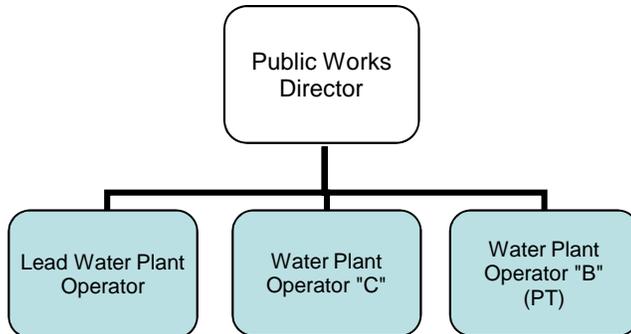
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 401-434-434

DEPARTMENT: Public Works

PROGRAM TITLE: Water Treatment

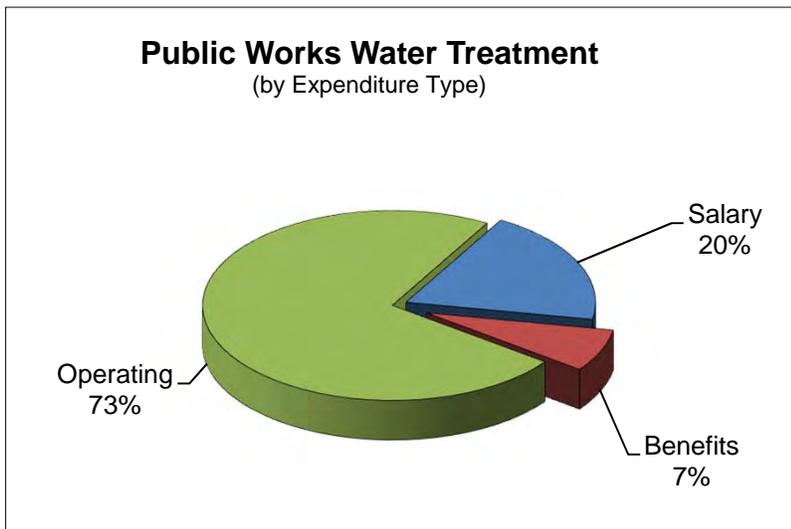
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
This program provides the operational and technical control over all aspects of potable water treatment including compliance with standards set by the Florida Department of Environmental Protection, Federal Environmental Protection Agency, St Johns River Water Management District, and the Occupational Safety & Health Administration
<u>OBJECTIVES (Present Level of Service)</u>
<ol style="list-style-type: none">1. To minimize service interruptions to our customers.2. To achieve a degree of treatment that will promote the health of the community by maintaining the highest level of water quality in accordance with the standards set by regulatory agencies and the Clean Water Act.3. To perform testing of water quality within the established parameters required by law.4. To ensure compliance with all health and safety requirements as prescribed by regulatory agencies.5. To ensure the treatment plant and wells are properly maintained to minimize the chances of service interruptions.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Billions of gallons of water treated	1,152	1,098	1,034	1,095
Fluoride used (pounds)	35,093	31,783	33,022	33,300
Chlorine used (gallons)	25,902	23,122	24,524	24,500
System bacterial samples taken	339	264	264	290
Plant inspections conducted	365	365	365	365
Generator exercised (times)	34	12	12	12
Complaints received (water quality/pressure)	6	3	2	3



Public Works Water Treatment

Salary	\$ 110,690
Benefits	40,969
Operating	414,200
Total Budget	<u>\$ 565,859</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water Sewer - Water Treatment
401-0434-434

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015 Approved Budget
						City Manager Recommend	
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 119,065	\$ 106,395	\$ 106,395	\$ 104,690	\$ 104,690	\$ 104,690
14-00	Overtime	5,760	6,000	6,000	6,000	6,000	6,000
21-00	FICA	8,365	8,598	8,598	8,468	8,468	8,468
22-00	Pension	11,111	14,049	14,049	13,836	13,836	13,836
23-00	Health/Life Insurance	14,967	15,590	15,590	15,567	15,567	15,567
24-00	Workers Compensation	2,252	2,959	2,959	3,098	3,098	3,098
	Total Personal Services	<u>\$ 161,520</u>	<u>\$ 153,591</u>	<u>\$ 153,591</u>	<u>\$ 151,659</u>	<u>\$ 151,659</u>	<u>\$ 151,659</u>

Position Roster:

Lead Water Plant Operator	1	1	1	1	1	1
Water Plant Operator "C"	1	1	1	1	1	1
Water Plant Operator "B" P/T	1	1	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water Sewer - Water Treatment
401-0434-434

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015
						City Manager Recommend	Approved Budget
OPERATING EXPENSES:							
31-00	Professional Services	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	3,000
34-40	Contractual Services	38,945	51,096	51,096	46,154	46,154	46,154
40-10	Travel & Training	-	500	500	500	500	500
41-10	Telephone/Fax	1,960	2,715	2,715	2,160	2,160	2,160
42-00	Postage & Freight	-	100	100	100	100	100
43-10	Water	399	600	600	500	500	500
43-50	Electricity	191,498	220,000	220,000	200,000	200,000	200,000
44-60	Vehicle Rental	735	5,158	5,158	5,060	5,060	5,060
45-50	Insurance Costs	42,937	49,533	49,533	52,994	52,994	52,994
46-30	Rep. & Maint. Plant & Pump	51,660	45,000	45,000	45,000	45,000	45,000
46-40	Repair & Maint. Equip.	-	1,000	1,000	1,000	1,000	1,000
46-50	Vehicle Maintenance	2,441	3,000	3,000	3,000	3,000	3,000
46-60	Veh. Maint. Contract	-	400	400	400	400	400
48-10	Promotional	405	1,500	1,500	1,500	1,500	1,500
51-30	Office Supplies	47	400	400	300	300	300
52-10	Gen. Operating Supplies	5,163	3,750	3,750	3,500	3,500	3,500
52-20	Fuel	2,067	2,300	2,300	2,300	2,300	2,300
52-40	Chemicals	34,534	40,000	40,000	40,000	40,000	40,000
52-50	Licensing/Other Fees	8,265	4,375	4,375	4,375	4,375	4,375
52-70	Uniforms	509	729	729	729	729	729
52-90	Equipment Under \$1000	607	1,000	1,000	1,000	1,000	1,000
54-10	Memberships/Books	228	328	328	328	328	328
54-30	Employee Development	-	250	250	300	300	300
	Total Operating	<u>382,400</u>	<u>436,734</u>	<u>436,734</u>	<u>414,200</u>	<u>414,200</u>	<u>414,200</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Water Treatment	<u>\$ 543,920</u>	<u>\$ 590,325</u>	<u>\$ 590,325</u>	<u>\$ 565,859</u>	<u>\$ 565,859</u>	<u>\$ 565,859</u>

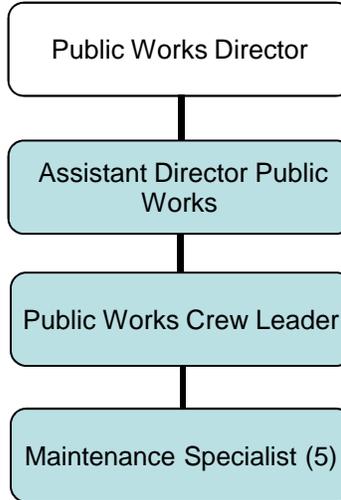
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 401-435-435

DEPARTMENT: Public Works

PROGRAM TITLE: Water Distribution/Wastewater Collection

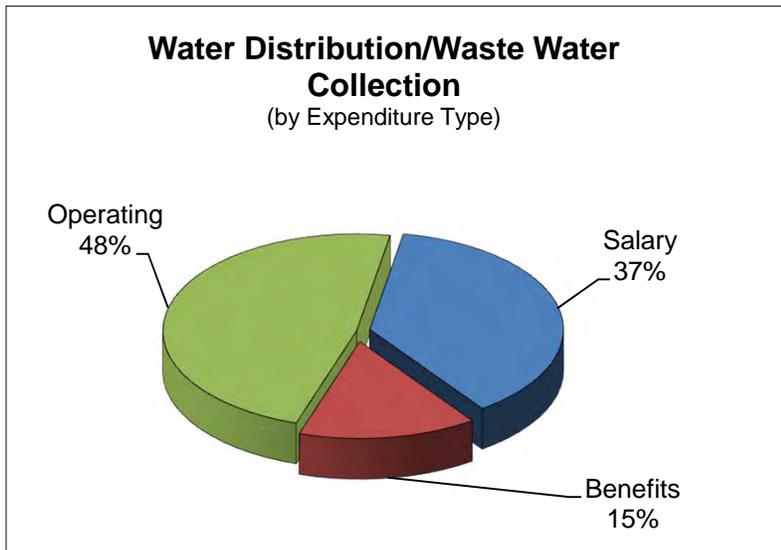
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
This program is responsible for the total operational support of the water distribution, wastewater collection and transmission and reclaimed water distribution systems including lift station operations and maintenance.
<u>OBJECTIVES (Present Level of Service)</u>
1. To ensure efficient distribution of potable water for domestic and commercial use.
2. To ensure the integrity of the fire hydrant system and adequate water supply and pressures for fire flow purposes.
3. To provide an effective preventative maintenance program for the wastewater collection and transmission system including lift stations.
4. To perform daily operational checks to minimize service interruptions.
5. To provide normal/emergency maintenance and repairs as required.
6. To maintain the reclaimed water distribution system and related appurtenances.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Complaints received/investigated	82	48	52	50
New meters installed	26	39	44	50
Meter replacements	571	451	648	550
Meter relocations	10	5	2	5
Meter box replacement	185	181	212	190
Fire hydrants serviced	24	34	16	24
Line locations provided	1,251	1,114	1,378	1,250
Lift station inspections performed	1,346	1,664	1,664	1,664
Water line breaks repaired	124	179	232	175
Water lines installed (feet)	960	0	460	500



Water Distrib/Waste Water Collection

Salary	\$ 318,045
Benefits	126,600
Operating	406,082
Total Budget	<u>\$ 850,727</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water Sewer - Water Distribution/WW Collection
401-0435-435

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
						City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 293,906	\$ 298,860	\$ 298,860	\$ 306,425	\$ 306,425	\$ 306,425
14-00	Overtime	4,743	8,500	8,500	8,500	8,500	8,500
17-00	Educational Incentives	-	3,120	3,120	3,120	3,120	3,120
21-00	FICA	21,655	23,752	23,752	24,330	24,330	24,330
22-00	Pension	33,479	38,810	38,810	39,756	39,756	39,756
23-00	Health/Life Insurance	52,426	56,128	56,128	56,073	56,073	56,073
24-00	Workers Compensation	4,665	6,130	6,130	6,441	6,441	6,441
	Total Personal Services	<u>\$ 410,874</u>	<u>\$ 435,300</u>	<u>\$ 435,300</u>	<u>\$ 444,645</u>	<u>\$ 444,645</u>	<u>\$ 444,645</u>

Position Roster:

Asst Director Public Works	1	1	1	1	1	1
Public Works Crew Leader	1	1	1	1	1	1
PW Maintenance Specialist	5	5	5	5	5	5
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water Sewer - Water Distribution/WW Collection
401-0435-435

Code	Description	2013 Actual	2014		2015 Department Request	2015	
			Original Budget	Adjusted Budget		City Manager Recommend	2015 Approved Budget
OPERATING EXPENSES:							
34-40	Contractual Services	\$ 8,345	\$ 10,565	\$ 20,565	\$ 13,848	\$ 13,848	\$ 13,848
40-10	Travel & Training	896	3,250	3,250	3,250	3,250	3,250
41-10	Telephone/Fax	3,391	9,611	9,611	9,180	9,180	9,180
43-10	Water/Sewer	2,192	3,300	3,300	3,105	3,105	3,105
43-50	Electricity	17,333	21,000	21,000	17,000	17,000	17,000
43-70	Gas	1,024	1,600	1,600	1,600	1,600	1,600
44-30	Equipment Rentals	-	500	500	500	500	500
44-60	Vehicle Rental	46,256	44,408	44,408	75,201	75,201	75,201
45-50	Insurance Costs	20,965	24,186	24,186	25,888	25,888	25,888
46-30	R & M Water/Sewer System	292,032	145,000	135,000	145,000	145,000	145,000
46-40	Repair & Maint. Equip.	650	5,000	5,000	5,000	5,000	5,000
46-50	Vehicle Maintenance	34,737	40,000	40,000	40,000	40,000	40,000
46-60	Veh. Maint. Contract	3,803	5,000	5,000	6,500	6,500	6,500
52-10	Gen. Operating Supplies	13,942	30,000	30,000	25,000	25,000	25,000
52-20	Fuel	22,149	23,283	23,283	24,000	24,000	24,000
52-50	Permit Fees	25	1,200	1,200	1,200	1,200	1,200
52-70	Uniforms	833	1,610	1,610	1,610	1,610	1,610
52-90	Equipment Under \$1000	988	1,000	1,000	1,000	1,000	1,000
54-30	Employee Development	674	700	700	700	700	700
	Total Operating	<u>470,235</u>	<u>371,213</u>	<u>371,213</u>	<u>399,582</u>	<u>399,582</u>	<u>399,582</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	-	-	6,500	6,500	6,500
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
Total	Water Dist./WW Collection	<u>\$ 881,109</u>	<u>\$ 806,513</u>	<u>\$ 806,513</u>	<u>\$ 850,727</u>	<u>\$ 850,727</u>	<u>\$ 850,727</u>

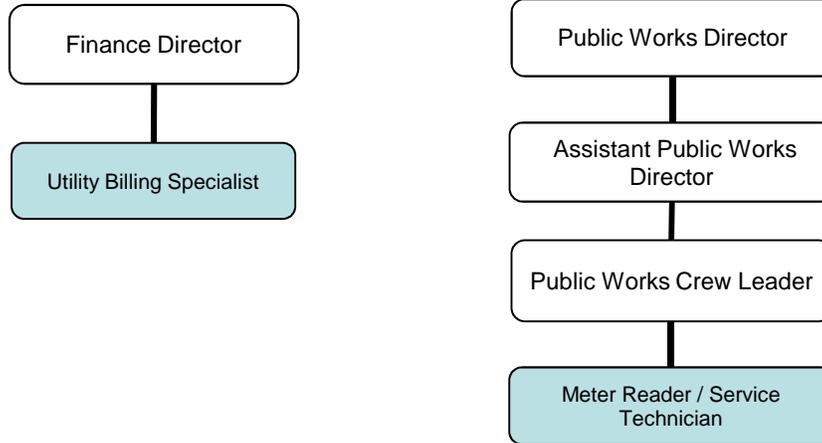
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 401-436-436

DEPARTMENT: Finance

PROGRAM TITLE: Utility Billing

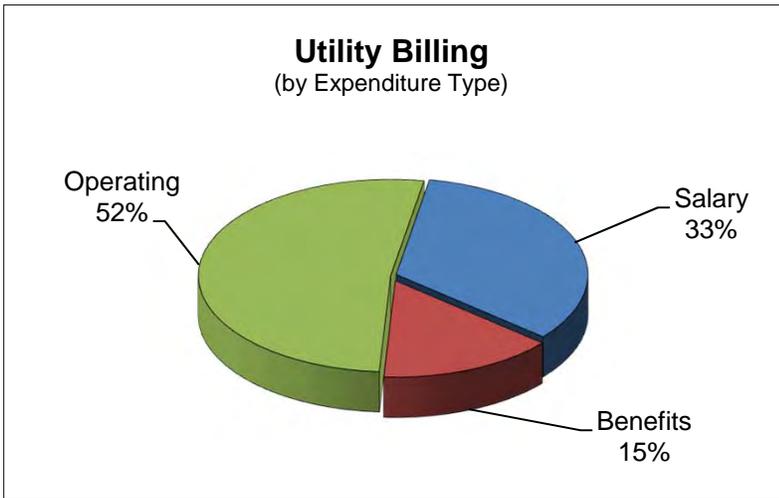
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
This program records all consumptive use data and collects charges from customers using the City's utility systems. Also, account and service inquiries regarding water, sewer, stormwater, garbage and recycling are handled in an effective and efficient manner.
<u>OBJECTIVES (Present Level of Service)</u>
<ol style="list-style-type: none">1. To maintain good community relations through courteous customer service.2. To issue accurate and timely utility bills to all customers of the City system on a monthly basis.3. To administer the in-house meter reading and assure accurate reading and recording of consumption for each water meter in the City system on a monthly basis.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Meter readings	72,320	72,383	72,500	73,000
Auto-Draft Payments Processed	11,709	12,452	13,210	13,250
Turn-on/turn-off	1,485	1,664	1,600	1,495
Cut-offs for non-payment	215	233	202	205
Re-reads per customer request	135	82	50	50
Garbage service complaints	114	130	150	135
Door Hangers for Non-pay prepared	1,582	1,446	1,525	1,530



Utility Billing

Salary	\$ 65,505
Benefits	28,935
Operating	101,622
Total Budget	<u>\$ 196,062</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water Sewer - Utility Billing
401-0436-436

Code	Description	2013 Actual	2014		2015 Department Request	2015	
			Original Budget	Adjusted Budget		City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 109,236	\$ 63,030	\$ 63,030	\$ 64,805	\$ 64,805	\$ 64,805
14-00	Overtime	607	700	700	700	700	700
21-00	FICA	8,351	4,875	4,875	5,011	5,011	5,011
22-00	Pension	10,661	7,966	7,966	8,188	8,188	8,188
23-00	Health/Life Insurance	20,442	15,400	15,400	15,402	15,402	15,402
24-00	Workers Compensation	437	318	318	334	334	334
	Total Personal Services	<u>\$ 149,734</u>	<u>\$ 92,289</u>	<u>\$ 92,289</u>	<u>\$ 94,440</u>	<u>\$ 94,440</u>	<u>\$ 94,440</u>

Position Roster:

Utility Billing Specialist	1	1	1	1	1	1
* Network Analyst	1	-	-	-	-	-
Meter Reader/Service Tech	1	1	1	1	1	1
	<u>3</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

* Information Systems Division created with FY2014 budget

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water Sewer - Utility Billing
401-0436-436

Code	Description	2013 Actual	2014		2015 Department Request	2015	
			Original Budget	Adjusted Budget		City Manager Recommend	2015 Approved Budget
OPERATING EXPENSES:							
32-00	Accounting & Auditing	\$ 10,150	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	14,000
34-40	Contractual Services	1,974	5,436	5,436	5,600	5,600	5,600
40-10	Travel & Training	-	200	200	200	200	200
41-10	Telephone/Fax	1,383	480	480	480	480	480
42-00	Postage & Freight	23,163	30,000	30,000	30,000	30,000	30,000
44-60	Vehicle Rental	2,029	2,029	2,029	3,602	3,602	3,602
45-50	Insurance Costs	724	557	557	593	593	593
46-10	Maintenance Contracts	25,931	19,845	19,845	19,845	19,845	19,845
46-50	Vehicle Maintenance	601	1,000	1,000	1,000	1,000	1,000
46-60	Veh. Maint. Contract	-	400	400	400	400	400
46-70	Other Repair & Maintenance	-	200	200	200	200	200
47-10	Printing & Binding	12,783	14,000	14,000	14,000	14,000	14,000
47-30	Photocopies	65	150	150	150	150	150
51-30	Office Supplies	1,617	1,000	1,000	1,000	1,000	1,000
52-20	Fuel	1,785	2,208	2,208	2,000	2,000	2,000
52-70	Uniforms	144	202	202	202	202	202
52-90	Equipment Under \$1000	189	150	150	150	150	150
54-30	Employee Development	-	200	200	200	200	200
	Total Operating	<u>82,538</u>	<u>92,057</u>	<u>92,057</u>	<u>93,622</u>	<u>93,622</u>	<u>93,622</u>
CAPITAL OUTLAY:							
64-50	Machinery & Equipment	-	-	-	8,000	8,000	8,000
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total	Utility Billing	<u>\$ 232,272</u>	<u>\$ 184,346</u>	<u>\$ 184,346</u>	<u>\$ 196,062</u>	<u>\$ 196,062</u>	<u>196,062</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Water and Sewer Fund
FY 2015 Projects

Project Description	Carry-forward	2015	Total Available Budget
WTP Emergency Generator Canopy	\$ -	\$ 8,000	\$ 8,000
WTP Control/Component Upgrades	-	50,000	50,000
Commercial Meter Testing and Repair	-	50,000	50,000
Lift Station Pump Maintenance & Replacement	-	40,000	40,000
Sewer and Reuse Implementation	-	250,000	250,000
PW Equipment Canopy	-	290,000	290,000
Water Main Decommissioning	-	15,000	15,000
Total Water & Sewer Fund Projects	\$ -	\$ 703,000	\$ 703,000

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
434	Water Treatment	WTP Emergency Generator Canopy

Justification/Description/Location:

The water treatment plants emergency diesel-fueled generator was installed in 2001. It is an outside installation and its factory metal cover is showing signs of wear and rust. This proposal is to install an canopy over the generator to provide protection to the unit from the weather.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		8,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue	8,000					
Total Funding Source	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
434	Water Treatment	WTP Control/Component Upgrades

Justification/Description/Location:

Water treatment facilities are controlled through an array of advanced electronic control devices and computer software. Over time as the technology evolves, older control components become obsolete and unserviceable. This is to fund WTP control upgrades as well as mechanical upgrades as they become necessary.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Commercial Meter Testing and Repair

Justification/Description/Location:

The St. Johns River Water Management District requires all water providers to have a meter replacement program in place to ensure proper accounting of water use by the periodic testing and repair or replacement of meters. This budget item is to test and repair the City's large (3" - 12") meters and to replace 2" commercial meters. This program also ensures that water revenue is properly accounted for.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Legal Mandate ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Lift Station Pump Maintenance & Replacement

Justification/Description/Location:

The City owns and maintains 16 wastewater lift stations. Each station is equipped with two submersible centrifugal wastewater pumps and a level control system; some are equipped with mixing devices and flow meters. These components require regular maintenance and periodic replacement. This item is to fund end of life replacement and technology upgrades to pumps, mixers, level detectors, etc.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		40,000	40,000	40,000	40,000	40,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		40,000	40,000	40,000	40,000	40,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
435	Water/Wastewater	Sewer and Reuse Implementation

Justification/Description/Location:

Currently approximately 50% of the parcels in the City are connected to central sewer. To address environmental concerns related to septic systems and to improve the quality of life for all residents specific areas will be upgraded to central sewer. In conjunction with providing central sewer, reclaimed water will also be provided in areas where new sewer service is constructed. This year sewer is planned along Lake Mary Blvd east of Country Club Rd to serve future development near the new SunRail commuter train station.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		250,000	250,000	250,000	250,000	250,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		250,000	250,000	250,000	250,000	250,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Public Works Equipment Canopy

Justification/Description/Location:

The Public Works facility warehouse is not adequately sized to store all materials and equipment the Department is responsible for. This has caused premature wear of large equipment which is stored outside. This proposal is for the construction of a 100' x 50' metal canopy to be located just west of the existing building and be used to store tractors, equipment trailers, mowers, generators, meter boxes, and other equipment.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		290,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 290,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue	290,000					
Total Funding Source	\$ 0	\$ 290,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
435	Water/Wastewater	Water Main Decommissioning

Justification/Description/Location:

The original downtown water distribution system was constructed in the 1950's. The system is located in the alleyways behind properties and consists of small diameter galvanized and asbestos-cement pipe. Newer 6" and 8" pvc water mains have since been installed in road r-o-w's and all service meters have been relocated to the new mains. The older mains are prone to water leaks and can cause water quality issues. This item is to pay for the cost of decommissioning the old mains and will pay for water stops, fittings, and appurtenances. This is a three year project.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		15,000	15,000	15,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 15,000	\$ 15,000	\$ 15,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		15,000	15,000	15,000		
▼						
▼						
Total Funding Source \$	\$ 0	\$ 15,000	\$ 15,000	\$ 15,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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STORMWATER UTILITY FUND

The Stormwater Utility Fund accounts for the operation and maintenance of the City's stormwater system.



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**City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Stormwater Utility Fund
402-0437-437**

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
Revenue:						
Stormwater Fee	\$ 379,816	\$ 382,103	\$ 382,103	\$ 385,924	\$ 385,924	\$ 385,924
Interest	(242)	4,000	4,000	3,000	3,000	3,000
Total Revenue	<u>379,574</u>	<u>386,103</u>	<u>386,103</u>	<u>388,924</u>	<u>388,924</u>	<u>388,924</u>
Unrestricted Net Assets Beginning of Year	<u>879,916</u>	<u>929,878</u>	<u>929,878</u>	<u>268,592</u>	<u>268,592</u>	<u>268,592</u>
Total Revenues and Balances	<u>\$ 1,259,490</u>	<u>\$ 1,315,981</u>	<u>\$ 1,315,981</u>	<u>\$ 657,516</u>	<u>\$ 657,516</u>	<u>\$ 657,516</u>
Expenses:						
Operating Expenses	\$ 198,476	\$ 239,889	\$ 239,889	\$ 332,183	\$ 332,183	\$ 332,183
Capital Projects	<u>131,136</u>	<u>807,500</u>	<u>807,500</u>	<u>190,000</u>	<u>190,000</u>	<u>190,000</u>
Total Expenses	<u>329,612</u>	<u>1,047,389</u>	<u>1,047,389</u>	<u>522,183</u>	<u>522,183</u>	<u>522,183</u>
Increase (Decrease) in Fund Balance	<u>49,962</u>	<u>(661,286)</u>	<u>(661,286)</u>	<u>(133,259)</u>	<u>(133,259)</u>	<u>(133,259)</u>
Unrestricted Net Assets End of Year	<u>\$ 929,878</u>	<u>\$ 268,592</u>	<u>\$ 268,592</u>	<u>\$ 135,333</u>	<u>\$ 135,333</u>	<u>\$ 135,333</u>

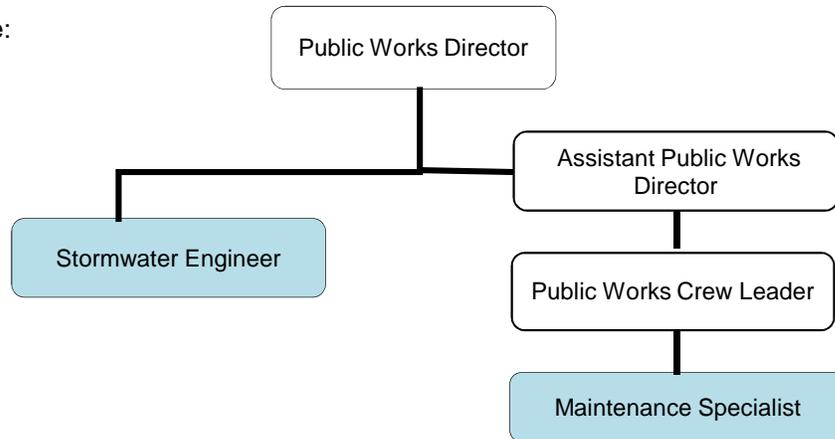
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 402-0437-437

DEPARTMENT: Public Works

PROGRAM TITLE: Stormwater

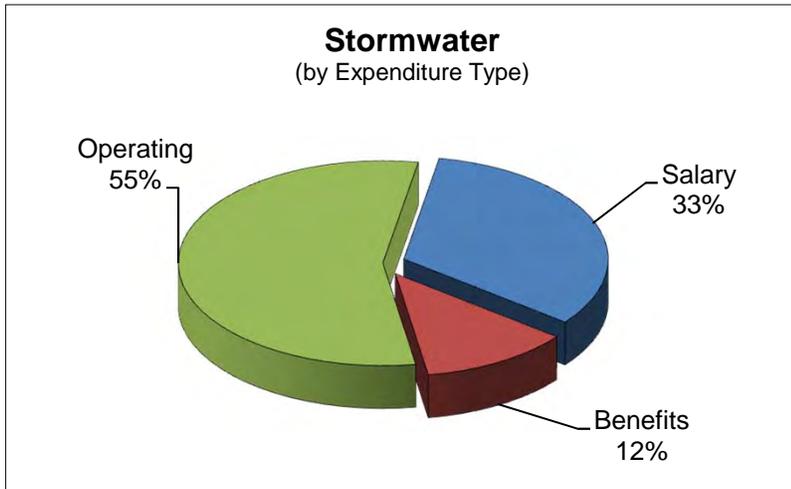
Organizational Structure:



<u>PROGRAM DESCRIPTION</u>
This program is responsible for implementing National Pollutant Discharge Elimination System (NPDES) mandatory requirements for protecting surface water quality and flooding due to any storm event, creating and maintaining GIS stormwater mapbooks, Community Rating System recertification, and providing stormwater construction site inspections.
<u>OBJECTIVES (Present Level of Service)</u>
<ol style="list-style-type: none"> 1. To operate and maintain all Stormwater (SW) collection systems and structural controls. 2. To control SW discharges from new development and construction activities. 3. To keep public streets and roadways clean in order to minimize pollutant migration in SW collection system. 4. To control pollutants from application of pesticides, herbicides, and fertilizer. 5. To inspect high risk industries, investigate illicit connections/illicit discharges (ICID), etc. in order to prevent SW pollution. 6. To provide training for spill prevention, ICID, erosion and sediment control, public education and awareness to prevent SW pollution. 7. To ensure compliance with National Pollution Discharge Elimination System (NPDES) requirements.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
Inventory of Stormwater (SW) Structures, inspection and Maintenance (Numbers)	146	136	200	200
Number of Miles of roadways/streets swept	124	247	494	300
Number of Miles of streets paved (cold-mix)	0.0	2.7	2.2	2.5
Number of Outfalls cleaned and monitored	38	10	30	30
Number of ICID investigated and corrected	4	5	5	5
Number of training sessions on spill prevention, ICID and Public Education held.	5	5	5	5
Number of Construction sites inspected	88	164	100	117



<u>Stormwater</u>	
Salary	\$ 108,895
Benefits	39,419
Operating	183,869
Total Budget	<u><u>\$ 332,183</u></u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Stormwater Utility Fund
402-0437-437

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries and Wages	\$ 100,844	\$ 100,266	\$ 100,266	\$ 104,775	\$ 104,775	\$ 104,775
14-00	Overtime	564	1,000	1,000	1,000	1,000	1,000
17-00	Educational Incentives	-	3,120	3,120	3,120	3,120	3,120
21-00	FICA	7,528	7,986	7,986	8,330	8,330	8,330
22-00	Pension	11,332	12,533	12,533	13,097	13,097	13,097
23-00	Health Insurance	14,579	15,733	15,733	15,719	15,719	15,719
24-00	Workers' Compensation	1,651	2,170	2,170	2,273	2,273	2,273
	Total Personal Services	<u>\$ 136,498</u>	<u>\$ 142,808</u>	<u>\$ 142,808</u>	<u>\$ 148,314</u>	<u>\$ 148,314</u>	<u>\$ 148,314</u>

Position Roster:

Stormwater/Prof Engineer	1	1	1	1	1	1
Maintenance Specialist	1	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Stormwater Utility Fund
402-0437-437

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
31-21	NPDES Permitting	\$ 14,417	\$ 17,300	\$ 17,300	\$ 17,300	\$ 17,300	\$ 17,300
31-22	Streetsweeping/Cleaning	6,508	20,500	20,500	20,500	20,500	20,500
31-24	Drainage Maintenance	17,383	30,000	30,000	115,000	115,000	115,000
31-25	TMDL Monitoring	7,146	10,900	10,900	10,900	10,900	10,900
34-40	Contractual Services	400	400	400	400	400	400
40-10	Travel & Training	212	700	700	700	700	700
41-10	Telephone & Fax	202	380	380	380	380	380
44-60	Vehicle Rental	6,850	5,532	5,532	5,440	5,440	5,440
45-50	Insurance Costs	431	497	497	527	527	527
46-50	Vehicle Maintenance	4,509	5,000	5,000	5,000	5,000	5,000
46-60	Vehicle Maint Contract	-	400	400	400	400	400
48-10	Promotional Items	-	1,500	1,500	1,500	1,500	1,500
52-10	Operating Supplies	62	250	250	250	250	250
52-20	Fuel	2,348	2,200	2,200	4,100	4,100	4,100
52-50	Licensing and Fees	162	405	405	355	355	355
52-70	Uniforms	338	457	457	457	457	457
54-10	Memberships	679	660	660	660	660	660
	Total Operating Expenses	<u>61,647</u>	<u>97,081</u>	<u>97,081</u>	<u>183,869</u>	<u>183,869</u>	<u>183,869</u>
CAPITAL OUTLAY:							
65-10	Machinery & Equipment	-	-	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	Stormwater Fund	<u>\$ 198,145</u>	<u>\$ 239,889</u>	<u>\$ 239,889</u>	<u>\$ 332,183</u>	<u>\$ 332,183</u>	<u>\$ 332,183</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Stormwater Utility Fund
FY 2015 Projects

Project Description	Carry-forward	2015	Total Available Budget
Cold Mix Paving Program	-	190,000	190,000
Total Stormwater Fund Projects	\$ -	\$ 190,000	\$ 190,000

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
437	Stormwater Utility	Cold Mix Paving

Justification/Description/Location:
 Maintain existing cold mix roads by applying asphalt overlays. FY 2015: 4th, Johnson, Ruskin, Short, E. Grandbend, E. Lake Mary Ave. and Second St.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		190,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 190,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Stormwater Fee	190,000					
Total Funding Source	\$ 0	\$ 190,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



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INTERNAL SERVICE FUNDS

The Vehicle Maintenance Fund is used to account for the services provided by Fleet Maintenance and to accumulate funds for the replacement of the City's fleet.

The Health Insurance Fund is used to account for the self-funded group health insurance program provided to City employees. Included in this fund are the operations of the Employee Health Clinic.

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
All Internal Service Funds
Summary

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	2015 Approved Budget
					City Manager Recommend	
Revenue						
Charges for Services:						
Vehicle Maintenance	\$ 685,882	\$ 920,619	\$ 920,619	\$ 1,025,103	\$ 1,025,103	\$ 1,025,103
Health Insurance Contributions	1,478,985	1,560,998	1,560,998	1,568,802	1,568,802	1,568,802
Interest/Other	154,658	74,000	74,000	70,000	70,000	70,000
Transfers	357,750	300,000	300,000	175,000	175,000	175,000
Total Revenue	2,677,275	2,855,617	2,855,617	2,838,905	2,838,905	2,838,905
Net Assets Beginning of Year	3,208,923	3,679,154	3,679,154	3,262,121	3,262,121	3,262,121
Total Revenues and Balances	\$ 5,886,198	\$ 6,534,771	\$ 6,534,771	\$ 6,101,026	\$ 6,101,026	\$ 6,101,026
Operating Expenditures						
Vehicle Maintenance	\$ 251,812	\$ 276,256	\$ 276,256	\$ 282,006	\$ 282,006	\$ 282,006
Health Insurance / Clinic	1,286,094	1,877,294	1,877,294	2,043,596	2,043,596	2,043,596
Vehicle Replacements	664,830	792,700	1,112,700	874,400	874,400	874,400
Machinery & Equipment	4,308	6,400	6,400	14,100	14,100	14,100
Total Expenditures	2,207,044	2,952,650	3,272,650	3,214,102	3,214,102	3,214,102
Increase (Decrease) in						
Fund Balance	470,231	(97,033)	(417,033)	(375,197)	(375,197)	(375,197)
Net Assets Reserved for Vehicle						
Replacements End of Year	\$ 3,679,154	\$ 3,582,121	\$ 3,262,121	\$ 2,886,924	\$ 2,886,924	\$ 2,886,924

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Vehicle Maintenance Fund
501-0490-490

Description	2013 Actual	2014		2015 Department Request	2015	
		Original Budget	Adjusted Budget		City Manager Recommend	2015 Approved Budget
Revenue						
Vehicle Rental Income	\$ 524,636	\$ 545,574	\$ 545,574	\$ 676,138	\$ 676,138	\$ 676,138
Vehicle Maintenance Fees	141,201	266,820	266,820	249,945	249,945	249,945
Contracted Maintenance	20,045	108,225	108,225	99,020	99,020	99,020
Interest	389	20,000	20,000	15,000	15,000	15,000
Sale of Assets	70,274	50,000	50,000	50,000	50,000	50,000
Misc and Interfund Acquisitions	79,151	-	-	-	-	-
Total Revenue	835,696	990,619	990,619	1,090,103	1,090,103	1,090,103
Net Assets Reserved for Vehicle Replacements Beginning of Year	3,174,159	3,088,905	3,088,905	2,684,168	2,684,168	2,684,168
Total Revenues and Balances	\$ 4,009,855	\$ 4,079,524	\$ 4,079,524	\$ 3,774,271	\$ 3,774,271	\$ 3,774,271
Operating Expenditures						
Maintenance Operations	\$ 223,712	\$ 240,831	\$ 240,831	\$ 246,386	\$ 246,386	\$ 246,386
Contracted Maintenance	28,100	35,425	35,425	35,620	35,620	35,620
Vehicle Replacements	664,830	792,700	1,112,700	874,400	874,400	874,400
Machinery & Equip for Operations	4,308	6,400	6,400	14,100	14,100	14,100
Total Expenditures	920,950	1,075,356	1,395,356	1,170,506	1,170,506	1,170,506
Increase (Decrease) in Fund Balance	(85,254)	(84,737)	(404,737)	(80,403)	(80,403)	(80,403)
Net Assets Reserved for Vehicle Replacements End of Year	\$ 3,088,905	\$ 3,004,168	\$ 2,684,168	\$ 2,603,765	\$ 2,603,765	\$ 2,603,765

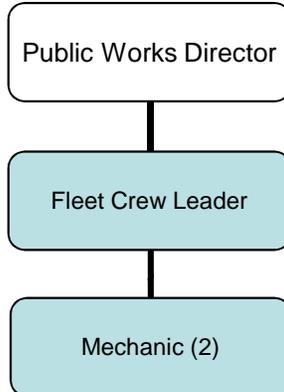
CITY OF LAKE MARY - PROGRAM SUMMARY - FISCAL YEAR 2015

PROGRAM 501-490-490

DEPARTMENT: Public Works

PROGRAM TITLE: Vehicle Maintenance

Organizational Structure:



PROGRAM DESCRIPTION

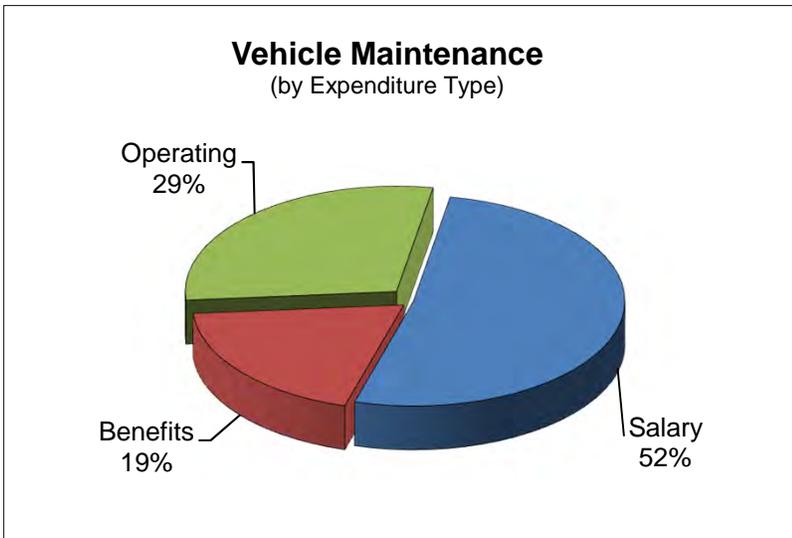
This program provides both preventative and unscheduled maintenance to all City vehicles and most equipment including automobiles, trucks, heavy and light mechanized equipment.

OBJECTIVES (Present Level of Service)

1. To ensure all City owned vehicles and equipment are maintained in a safe and efficient manner.
2. To provide accountability for all expenditures of man-hours, inventory and other items used in maintaining the City's mechanized assets.
3. To schedule and ensure all vehicles/equipment receive preventive maintenance and service.
4. To perform emergency unscheduled repairs/maintenance on a priority basis.

WORKLOAD/OUTPUT MEASURES

ACTIVITY	2012	2013	2014 EST	2015 EST
P.M. inspections performed	528	570	580	560
Sublet repairs	60	72	75	70
Vehicles & equipment serviced	924	1066	1072	1020
Unscheduled repairs made	332	343	262	310
Oil changes performed	320	325	328	325
Brake jobs	58	61	65	65
Tires changed/balanced	198	205	208	210
Transmission services performed	29	35	38	35



Vehicle Maintenance

Salary	\$ 153,165
Benefits	56,823
Operating	86,118
Total Budget	<u>\$ 296,106</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Vehicle Maintenance
501-0490-491

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
PERSONAL SERVICES:							
11-00	Salaries & Wages	\$ 147,780	\$ 147,255	\$ 147,255	\$ 151,375	\$ 151,375	\$ 151,375
14-00	Overtime	72	750	750	750	750	750
17-00	Educational Incentives	1,044	1,040	1,040	1,040	1,040	1,040
21-00	FICA	10,408	11,402	11,402	11,717	11,717	11,717
22-00	Pension	16,247	18,631	18,631	19,146	19,146	19,146
23-00	Health/Life Insurance	22,341	23,562	23,562	23,531	23,531	23,531
24-00	Workers Compensation	1,767	2,322	2,322	2,429	2,429	2,429
	Total Personal Services	<u>\$ 199,659</u>	<u>\$ 204,962</u>	<u>\$ 204,962</u>	<u>\$ 209,988</u>	<u>\$ 209,988</u>	<u>\$ 209,988</u>

Position Roster:

Fleet Crew Leader	1	1	1	1	1	1
Mechanic	2	2	2	2	2	2
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Vehicle Maintenance
501-0490-491

Code	Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015 City Manager Recommend	2015 Approved Budget
OPERATING EXPENDITURES:							
34-40	Contractual Services	\$ 28,100	\$ 35,425	\$ 35,425	\$ 35,620	\$ 35,620	\$ 35,620
40-10	Travel & Per Diem	-	750	750	750	750	750
41-10	Telephone/Fax	524	1,008	1,008	1,008	1,008	1,008
43-10	Water/Sewer	297	450	450	360	360	360
43-50	Electric	4,037	6,000	6,000	5,000	5,000	5,000
43-70	Gas	1,024	1,600	1,600	1,600	1,600	1,600
44-60	Vehicle Rental	3,276	1,945	1,945	1,945	1,945	1,945
45-50	Insurance Costs	3,335	3,848	3,848	4,117	4,117	4,117
46-10	Maintenance Contracts	2,200	4,400	4,400	4,400	4,400	4,400
46-50	Vehicle Maintenance	2,138	5,000	5,000	4,000	4,000	4,000
46-60	Veh Maint Contract	-	200	200	200	200	200
51-30	Office Supplies	195	250	250	250	250	250
52-10	Operating Supplies	4,079	6,000	6,000	6,000	6,000	6,000
52-20	Fuel	780	1,050	1,050	2,400	2,400	2,400
52-70	Uniforms	430	618	618	618	618	618
52-90	Equip Under \$1000	1,657	2,000	2,000	3,000	3,000	3,000
54-30	Employee Development	81	750	750	750	750	750
	Total Operating	<u>52,153</u>	<u>71,294</u>	<u>71,294</u>	<u>72,018</u>	<u>72,018</u>	<u>72,018</u>
CAPITAL OUTLAY:							
65-10	Capital Outlay	4,308	6,400	6,400	14,100	14,100	14,100
	Total Capital Outlay	<u>4,308</u>	<u>6,400</u>	<u>6,400</u>	<u>14,100</u>	<u>14,100</u>	<u>14,100</u>
Total	Fleet Maintenance	<u>\$ 256,120</u>	<u>\$ 282,656</u>	<u>\$ 282,656</u>	<u>\$ 296,106</u>	<u>\$ 296,106</u>	<u>\$ 296,106</u>

**VEHICLE REPLACEMENT SCHEDULE
FY2015**

Veh	Description	In Service	Div	Department	2015	2016	2017	2018	2019
79	11 Ford Escape	3/29/2011	431	PW Admin		\$22,100			
42	97 Mobark Chipper	1/1/1997	432	Streets		\$50,000			
62	04 Cat Skid Steer Loader	2/1/2004	432	Streets			\$50,000		
69	05 Kubota Tractor	1/31/2005	432	Streets			\$30,000		
70	05 Kubota Tractor	1/31/2005	432	Streets			\$50,000		
81	12 Ford F-350 4x4 Diesel	6/21/2012	432	Streets					
134	95 Caterpillar Loader	1/1/1995	432	Streets		\$200,000			
515	00 Crosley Tandem Trailer	5/4/2000	432	Streets	\$10,000				
532	05 Toro Grounds Master 228D	4/26/2005	432	Streets	\$23,300				
536	06 Toro Grounds Master Z-Master	5/13/2002	432	Streets	\$23,300				
57A	07 Wanco Arrow Sign Board	2/21/2007	432	Streets				\$15,000	
87	13 Rhino Bush Hog Mower	3/7/2013	432	Streets					
88	14 Sign Board	2014	432	Streets					\$22,900
89	14 Sign Board	2014	432	Streets					\$22,900
93	14 Ford F-250 (gas)	7/6/2001	432	Streets					\$36,400
85	13 Ford F-150 Pick-Up (Gas)	5/8/2013	434	Water Plant				\$22,500	
86	13 Toro Workman Md Carb	2/13/2013	434	Water Plant				\$10,700	
40	97 Ford Dump Truck	1/1/1997	435	Water Dist	\$115,000				
44	97 Vac-Con	1/6/1998	435	Water Dist					
47	99 Crosley Trailer	3/11/1999	435	Water Dist			\$21,000		
48	99 Bush Hog Mower	9/28/1999	435	Water Dist					\$8,000
61	04 Crosley Trailer	1/28/2003	435	Water Dist			\$11,000		
66	04 Ford F-550 Crane Truck Diesel	4/30/2004	435	Water Dist	\$68,000				
73	07 Caterpillar Backhoe	2/21/2007	435	Water Dist			\$110,000		
74	08 Ford Ranger Ext Cab	5/27/2008	435	Water Dist		\$20,400			
76	08 Dove Tail Trailer	7/7/2008	435	Water Dist				\$ 28,000	
78	10 Ford F-250 Pick-Up Diesel	3/12/2010	435	Water Dist				\$ 32,600	
80	11 Ford F-350 Pick-Up Diesel	5/13/2011	435	Water Dist					\$34,200
83	12 Caterpillar Mini Track-Hoe	8/14/2012	435	Water Dist					
540	06 High Reach Lift	9/30/2006	435	Water Dist	\$80,000				
90	14 Ford F-550 Mini Dump Truck Diesel	2014	435	Water Dist					
91	14 Ford F-250 Pick-Up Gas	2014	435	Water Dist					\$34,200
92	14 Ford F-150 Pick-Up Gas	2014	436	Utility Billing					\$23,600
72	06 Ford Ranger Extend Cab	4/25/2006	437	Stormwater		\$20,400			
82	12 Ford F-250 4x2 Diesel	5/1/2012	437	Stormwater					
49	99 Ford F-250 4x4 Diesel	10/15/2009	490	Fleet	\$36,000				
71	06 Ford Escape	5/20/2006	490	Fleet		\$23,900			
75	08 Ford Ranger Extend Cab	3/11/2008	519	Facilities			\$21,400		
400	11 Ford E-250 Cargo Van Sd	3/18/2011	519	Facilities				\$ 32,600	
401	14 Ford F-150 4x2	2014	519	Facilities					\$23,600
402	14 Ford F-250 4x2 Gas	2014	519	Facilities					\$34,200
13	05 Nissan Altima	9/22/2009	115	Com Dev		\$22,100			
14	2014 Ford Escape	2014	119	Gen Admin					\$25,600
626	07 Ford Ranger Extend Cab	5/4/2007	124	Building		\$20,400			
627	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$21,400		
629	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$21,400		

**VEHICLE REPLACEMENT SCHEDULE
FY2015**

531	05 Toro Grounds Master 3500D	4/29/2005	452	Parks & Rec					
534	05 Toro Sand Pro	5/13/2005	452	Parks & Rec					
535	06 Toro Workman Cart	4/24/2006	452	Parks & Rec	\$50,600				
542	07 Ford Escape Suv	4/5/2007	452	Parks & Rec			\$23,200		
543	07 Ford F-150 4x4	4/5/2007	452	Parks & Rec	\$32,100				
544	07 Ford F-250 4x4 Diesel	1/2/2007	452	Parks & Rec		\$43,800			
546	08 Kubota Tractor	1/15/2008	452	Parks & Rec			\$36,600		
547	08 Ford F-250 W/Utility Bed	5/7/2008	452	Parks & Rec		\$29,500			
551	09 Toro Z-500 52" Master Mower	1/27/2010	452	Parks & Rec	\$7,500				
552	09 Toro Z-500 60" Master Mower	1/27/2010	452	Parks & Rec	\$8,000				
553	09 Toro Workman	3/19/2010	452	Parks & Rec		\$53,100			
554	11 Custom Tandum Trailer	3/30/2011	452	Parks & Rec					
555	11 Toro Workman Hdx	2/11/2011	452	Parks & Rec		\$22,800			
556	11 Toro Workman Md Carb	2/16/2011	452	Parks & Rec		\$9,700			
557	11 Toro Z-Master Mower 60" Cut	2/9/2011	452	Parks & Rec		\$8,400			
559	05 Clubcar Turf 11 Golf Cart	1/1/2005	452	Parks & Rec	\$9,200				
560	13 Custom Built Lawn Trailer	1/23/2013	452	Parks & Rec					
561	13 Brutis Roller	1/29/2013	452	Parks & Rec				\$10,700	
562	13 Toro Workman Md Carb	2/13/2013	452	Parks & Rec				\$10,700	
563	13 Toro Mower Gm 3500d	2/13/2013	452	Parks & Rec				\$41,300	
564	13 Toro Mower Gm 328d	2/13/2013	452	Parks & Rec				\$27,000	
565	13 Toro Sand Pro Groomer	2/13/2013	452	Parks & Rec				\$25,400	
566	14 Ford F-150 Pick-Up 4x2	2014	452	Parks & Rec					\$23,600
567	14 Ford F-450 Flat-Bed Diesel	2014	452	Parks & Rec					

337	94 E-1 Pumper (Spare)	12/28/1993	322	Emerg Ops					
340	05 International Rescue (Spare)	3/4/2005	322	Emerg Ops					
353	05 Pierce Pumper (E33)	12/2/2005	322	Emerg Ops		\$555,000			
355	07 International Rescue (R37)	1/30/2007	322	Emerg Ops	\$220,000				
357	09 Pierce Pumper (E37)	10/15/2009	322	Emerg Ops					
358	12 Ford F-450 Rescue (R37)	6/14/2012	322	Emerg Ops			\$240,000		
359	12 Ford F-150 4x4 Gas	10/2/2012	322	Emerg Ops				\$46,200	
360	12 Triple Crown Trailer	10/18/2012	322	Emerg Ops					
361	13 Toro Workman Md Carb	2/12/2013	322	Emerg Ops				\$13,500	
363	13 Chevy Tahoe 4x4 Gas	5/14/2013	322	Emerg Ops				\$58,200	
364	14 Ford F-150 4x4 Gas	2014	322	Emerg Ops					\$48,500
365	14 Ford F-150 4x4 Gas	2014	322	Emerg Ops					\$48,500

328	08 Ford Ranger	3/11/2008	324	Fire Prev	\$28,000				
356	08 Ford Explorer	3/11/2008	324	Fire Prev	\$28,000				
362	13 Ford Escape	5/1/2013	324	Fire Prev				\$30,500	
366	14 Ford Escape	NOT IN SEV	324	Fire Prev					\$32,000

12	06 Ford Escape	7/12/2005	323	Support Svc		\$22,100			
200	14 Ford F-150 4x2 Gas	2014	323	Support Svc					\$28,100

7	99 Light Trailer	12/22/1999	321	Police					
533	05 Ford F-250 4x4 Diesel Marked	6/9/2005	321	Police			\$50,000		
2213	06 Chevy Impala Unmarked	6/1/2006	321	Police					
2224	06 Kawasaki Mule Marked	10/26/2006	321	Police			\$15,000		
2227	06 Pace Enclosed Trailer	10/1/2006	321	Police			\$17,500		
2228	07 Ford Crownvic Marked K-9	5/10/2007	321	Police					
2229	07 Ford Crownvic Marked	5/10/2007	321	Police					
2232	08 Chevy Impala Unmarked	2/27/2007	321	Police					
2237	08 Chevy Impala Unmarked	7/23/2008	321	Police					
2238	08 Chevy Impala Marked	7/23/2008	321	Police			\$45,800		
2240	08 Chevy Impala Marked	7/23/2008	321	Police			\$45,800		

**VEHICLE REPLACEMENT SCHEDULE
FY2015**

2245	08 Chevy Impala Marked	9/2/2208	321	Police					
2252	10 Chevy Impala Marked	4/1/2010	321	Police	\$43,600				
2253	10 Chevy Impala Marked	4/1/2010	321	Police	\$43,600				
2254	10 Ford Crownvic Marked K-9	5/25/2010	321	Police	\$48,200				
2255	11 Ford Escape (C.S.O.) Marked	3/22/2011	321	Police		\$24,300			
2256	11 Chevy Impala Admin Unmarked	2/22/2011	321	Police			\$31,800		
2257	11 Chevy Impala Marked	6/6/2011	321	Police		\$45,800			
2258	11 Chevy Impala Marked	5/23/2011	321	Police		\$45,800			
2259	11 Chevy Impala Marked	5/23/2011	321	Police		\$45,800			
2260	11 Chevy Impala Marked	6/3/2011	321	Police		\$45,800			
2261	11 Chevy Impala Marked	6/23/2011	321	Police		\$45,800			
2262	11 Chevy Impala Admin Unmarked	5/23/2011	321	Police			\$31,800		
2263	11 Custom Built Traffic Trailer	11/24/2011	321	Police					
2264	12 Ford Escape Marked (C.R.) Marked	5/1/2012	321	Police			\$32,700		
2265	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police			\$31,800		
2266	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police			\$31,800		
2267	12 Ford Escape Marked (Dare) Marked	5/1/2012	321	Police			\$32,700		
2268	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2269	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2271	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2272	12 Chevy Tahoe Marked K-9	5/8/2012	321	Police			\$53,100		
2273	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2274	12 Mph Speed Trailer	7/16/2012	321	Police				\$24,000	
2275	13 Ford Taurus Interceptor Marked	6/11/2013	321	Police				\$50,000	
2276	13 T-3 Segway	1/4/2013	321	Police				\$16,000	
2277	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police				\$50,000	
2278	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police				\$50,000	
2279	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police				\$50,000	
2280	13 Ford Taurus Interceptor Marked	4/17/2013	321	Police				\$50,000	
2281	13 Ford Taurus Interceptor Marked	4/11/2013	321	Police				\$50,000	
2282	13 Ford Taurus Interceptor Marked	4/12/2013	321	Police				\$50,000	
2283	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police				\$50,000	
2284	13 Ford Taurus Interceptor Marked	4/16/2013	321	Police				\$50,000	
2285	13 Ford Taurus Interceptor Marked	5/1/2013	321	Police				\$50,000	
2286	13 Ford Exploer Police Suv Unmarked	4/2/2013	321	Police				\$46,000	
2287	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police				\$35,700	
2288	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police				\$35,700	
2289	13 Ford Taurus Interceptor Marked	5/7/2013	321	Police				\$50,000	
2290	13 Ford Exploer Police Suv	8/15/2013	321	Police					\$53,000
2291	14 Mph Speed Trailer	2014	321	Police					\$25,000
2292	14 Bmw Motorcycle Police	2014	321	Police					\$27,700
2293	14 Ford Fusion Unmarked (Det)	2014	321	Police					\$35,100
2294	14 Ford Fusion Unmarked (Det)	2014	321	Police					\$35,100
2295	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2296	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2297	14 Bmw Motorcycle Police	2014	321	Police					\$27,700
2298	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2299	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2300	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
					\$874,400	\$1,468,600	\$1,156,600	\$1,112,300	\$914,900

of vehicles 148 18 24 26 31 26

City of Lake Mary, Florida
Fiscal Year 2015 Operating Budget
Health Insurance Fund
510-0562-462

Description	2013 Actual	2014 Original Budget	2014 Adjusted Budget	2015 Department Request	2015	
					City Manager Recommend	2015 Approved Budget
Revenue						
Charges for Services:						
Employer Contributions	\$ 1,098,146	\$ 1,163,855	\$ 1,163,855	\$ 1,192,325	\$ 1,192,325	\$ 1,192,325
Employee Contributions	344,119	368,410	368,410	348,192	348,192	348,192
Cobra Contributions	2,737	-	-	-	-	-
Retiree Contributions	33,983	28,733	28,733	28,285	28,285	28,285
Interest/Other	4,844	4,000	4,000	5,000	5,000	5,000
Transfers	357,750	300,000	300,000	175,000	175,000	175,000
Total Revenue	1,841,579	1,864,998	1,864,998	1,748,802	1,748,802	1,748,802
Net Assets Beginning of Year	34,764	590,249	590,249	577,953	577,953	577,953
Total Revenues and Balances	\$ 1,876,343	\$ 2,455,247	\$ 2,455,247	\$ 2,326,755	\$ 2,326,755	\$ 2,326,755
Operating Expenditures						
Administration Fees	\$ 122,881	\$ 148,000	\$ 148,000	\$ 153,200	\$ 153,200	\$ 153,200
Stop Loss Premiums	158,954	205,100	205,100	242,245	242,245	242,245
Claims	766,473	1,276,500	1,276,500	1,350,000	1,350,000	1,350,000
Health Clinic	237,786	247,694	247,694	298,151	298,151	298,151
Total Expenditures	1,286,094	1,877,294	1,877,294	2,043,596	2,043,596	2,043,596
Increase (Decrease) in Fund Balance	555,485	(12,296)	(12,296)	(294,794)	(294,794)	(294,794)
Net Assets Reserved for Health Insurance End of Year	\$ 590,249	\$ 577,953	\$ 577,953	\$ 283,159	\$ 283,159	\$ 283,159



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FIVE YEAR PROJECTIONS - GENERAL FUND



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City of Lake Mary, Florida
Five Year Projections
General Fund
Summary

Description	2015	2016	2017	2018	2019
Revenue and Other Sources:					
Millage Rate	3.5895	4.3078	4.1212	3.8820	3.7391
Ad Valorem Taxes	\$ 6,327,960	\$ 8,505,568	\$ 8,584,676	\$ 8,490,730	\$ 8,587,088
Franchise and utility taxes	6,077,242	6,259,422	6,447,281	6,640,791	6,840,119
Licenses and permits	951,755	932,720	914,160	895,877	877,959
Fines and forfeitures	72,074	72,795	73,523	74,258	75,001
Intergovernmental	1,588,791	1,668,231	1,751,643	1,839,225	1,931,186
Charges for services	1,397,350	1,453,244	1,511,374	1,571,829	1,634,702
Other	212,000	218,360	224,911	231,658	238,608
Operating transfers in	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000
Carryforward Fund Balance	2,710,047	387,250	496,216	493,750	381,250
Total Sources	\$ 20,352,219	\$ 20,512,590	\$ 21,018,784	\$ 21,253,118	\$ 21,580,913
Expenditures and Other Uses:					
<u>General Government</u>					
City Commission	\$ 96,882	\$ 97,979	\$ 99,089	\$ 100,213	\$ 101,350
City Manager	634,437	653,229	672,581	692,509	713,029
Legal Services	95,000	100,000	100,000	100,000	100,000
City Clerk	233,155	246,020	253,105	266,697	274,328
General Government	1,098,953	954,835	1,079,046	1,091,181	913,297
Risk Management	16,000	16,000	16,500	16,500	17,000
Community Development	622,775	641,026	653,847	666,923	680,262
Total General Government	2,797,202	2,709,089	2,874,168	2,934,023	2,799,266
<u>Finance</u>	514,731	528,353	543,923	559,954	576,460
Information Systems	305,894	312,851	321,232	329,845	338,696
Total Finance	820,625	841,204	865,155	889,799	915,156
<u>Building</u>	499,153	513,376	528,011	543,069	558,564
<u>Police</u>					
Operations	5,118,507	5,318,474	5,548,243	5,703,996	5,864,214
Support Services	946,119	973,035	1,000,729	1,029,223	1,058,542
Total Police	6,064,626	6,291,509	6,548,972	6,733,219	6,922,756
<u>Fire</u>					
Fire	4,629,920	4,755,788	4,891,691	5,031,541	5,175,455
Fire Prevention	374,775	385,522	396,581	407,962	419,674
Total Fire	5,004,695	5,141,310	5,288,272	5,439,503	5,595,129
<u>Public Works</u>					
Admin/Engineering	246,365	253,330	260,495	267,866	275,450
Streets/Sidewalks	502,699	513,648	524,843	536,289	547,993
Total Public Works	749,064	766,978	785,338	804,155	823,443
<u>Parks & Recreation</u>	1,766,449	1,806,552	1,863,852	1,902,432	1,962,330
Facilities Maintenance	390,739	400,963	411,464	422,249	433,327
Events Center	443,838	453,268	465,529	478,132	491,085
Community Center	124,242	129,897	130,636	136,460	137,372
Senior Center	103,697	106,482	109,344	112,286	115,309
Tennis Center	50,181	50,165	51,168	52,191	53,235
Total Parks & Rec	2,879,146	2,947,327	3,031,993	3,103,750	3,192,658
<u>Transfers-out</u>					
Debt Service Fund	632,208	336,928	335,807	335,565	335,177
Health Insurance Fund	150,500	259,720	262,300	264,880	267,460
Capital Projects Fund	755,000	1,018,000	820,000	535,000	510,000
Total Transfers-out	1,537,708	1,614,648	1,418,107	1,135,445	1,112,637
Total Uses	\$ 20,352,219	\$ 20,512,590	\$ 21,018,784	\$ 21,253,118	\$ 21,580,913

City of Lake Mary, Florida
Five Year Operating Projections
City Commission
001-0111-411

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Mayor & Commission	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Personnel	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>5</u></u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u><u>\$ -</u></u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 84,095	\$ 84,936	\$ 85,785	\$ 86,643	\$ 87,509
Operating Expenditures	12,787	13,043	13,304	13,570	13,841
Operating Capital	-	-	-	-	-
Total Expenditures	<u><u>\$ 96,882</u></u>	<u><u>\$ 97,979</u></u>	<u><u>\$ 99,089</u></u>	<u><u>\$ 100,213</u></u>	<u><u>\$ 101,350</u></u>

City of Lake Mary, Florida
Five Year Operating Projections
City Manager
001-0112-412

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
City Manager	1	1	1	1	1	1
Administrative Assistant to the City Manager	1	1	1	1	1	1
HR Manager	1	1	1	1	1	1
HR Specialist	1	1	1	1	1	1
Economic Development Manager	-	1	1	1	1	1
Total Personnel	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 610,381	\$ 628,692	\$ 647,553	\$ 666,980	\$ 686,989
Operating Expenditures	24,056	24,537	25,028	25,529	26,040
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 634,437</u>	<u>\$ 653,229</u>	<u>\$ 672,581</u>	<u>\$ 692,509</u>	<u>\$ 713,029</u>

City of Lake Mary, Florida
Five Year Operating Projections
Legal Services
001-0114-414

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Full Time Employees	-	-	-	-	-	-
Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	95,000	100,000	100,000	100,000	100,000
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 95,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>

City of Lake Mary, Florida
Five Year Operating Projections
City Clerk
001-0117-417

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 210,178	\$ 216,483	\$ 222,977	\$ 229,666	236,556
Operating Expenditures	22,977	29,537	30,128	37,031	37,772
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 233,155</u>	<u>\$ 246,020</u>	<u>\$ 253,105</u>	<u>\$ 266,697</u>	<u>\$ 274,328</u>

City of Lake Mary, Florida
Five Year Operating Projections
General Government
001-0119-419

Position Roster:	2014	2015	2016	2017	2018	2019
Full-Time Employees	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-

Costs attributable to additional personnel:	2015	2016	2017	2018	2019
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

Projected Expenditures:	2015	2016	2017	2018	2019
Personal Services	\$ 8,000	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
Operating Expenditures	438,511	451,666	465,216	479,172	493,547
Economic Incentives	546,167	387,250	496,750	493,750	381,250
CRA Contribution	76,275	77,419	78,580	79,759	-
Contributions	30,000	30,000	30,000	30,000	30,000
Total Expenditures	\$ 1,098,953	\$ 954,835	\$ 1,079,046	\$ 1,091,181	\$ 913,297

Summary of Economic Incentives

	2014	2015	2016	2017	2018	2019
Axium	6,000	6,000	6,000	3,000	-	-
Paylocity	27,667	27,667	-	-	-	-
Verizon		112,500	168,750	281,250	281,250	168,750
Digital Risk	150,000	150,000	-	-	-	-
CareMed		250,000	-	-	-	-
Project Wheat 12/31/15		-	212,500	212,500	212,500	212,500
	\$ 183,667	\$ 546,167	\$ 387,250	\$ 496,750	\$ 493,750	\$ 381,250

City of Lake Mary, Florida
Five Year Operating Projections
Risk Management
001-0120-420

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Full Time Employees	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	16,000	16,000	16,500	16,500	17,000
Operating Capital	-	-	-	-	-
Total Expenditures	\$ 16,000	\$ 16,000	\$ 16,500	\$ 16,500	\$ 17,000

City of Lake Mary, Florida
Five Year Operating Projections
Community Development
001-0115-415

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Community Development Director	1	1	1	1	1	1
City Planner	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1
City Engineer	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
GIS Specialist	1	1	1	1	1	1
Total Personnel	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 579,523	\$ 596,909	\$ 614,816	\$ 633,260	\$ 652,258
Operating Expenditures	43,252	44,117	44,999	45,899	46,817
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 622,775</u>	<u>\$ 641,026</u>	<u>\$ 653,847</u>	<u>\$ 666,923</u>	<u>\$ 680,262</u>

City of Lake Mary, Florida
Five Year Operating Projections
Finance
001-0213-413

Position Roster:	2014	2015	2016	2017	2018	2019
Finance Director	1	1	1	1	1	1
Finance Manager	1	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1	1
Accounts Payable Clerk (P/T)	1	1	1	1	1	1
Customer Service Representative	1	1	1	1	1	1
Total Personnel	6	6	6	6	6	6

Costs attributable to additional personnel:	2015	2016	2017	2018	2019
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -				

Projected Expenditures:	2015	2016	2017	2018	2019
Personal Services	\$ 485,702	\$ 500,273	\$ 515,281	\$ 530,739	\$ 546,661
Operating Expenditures	27,529	28,080	28,642	29,215	29,799
Operating Capital	1,500	-	-	-	-
Total Expenditures	\$ 514,731	\$ 528,353	\$ 543,923	\$ 559,954	\$ 576,460

City of Lake Mary, Florida
Five Year Operating Projections
Information Systems
001-0215-413

Position Roster:	2014	2015	2016	2017	2018	2019
Information Systems Coordinator	1	1	1	1	1	1
Network Analyst	-	1	1	1	1	1
Helpdesk Technician	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

<u>Costs attributable to additional personnel:</u>	2015	2016	2017	2018	2019
Personal Services	\$ 67,756	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	2,097	-	-	-	-
Operating Capital	1,200	-	-	-	-
Total Cost	<u>\$ 71,053</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Projected Expenditures:</u>	2015	2016	2017	2018	2019
Personal Services	\$ 206,259	\$ 212,447	\$ 218,820	\$ 225,385	\$ 232,147
Operating Expenditures	98,435	100,404	102,412	104,460	106,549
Operating Capital	1,200	-	-	-	-
Total Expenditures	<u>\$ 305,894</u>	<u>\$ 312,851</u>	<u>\$ 321,232</u>	<u>\$ 329,845</u>	<u>\$ 338,696</u>

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Finance	Network Analyst

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The increase in technology throughout the City has increased the demand on Information Systems. This position will allow the Information System division to maintain the current end-user service levels and perform network maintenance. This position will monitor the amount of traffic on the network and the load on critical servers making adjustments as needed. This position will also be responsible for reliable backups and assisting the IS Coordinator to ensure maintenance is performed and maintained on all back-end systems. Additional duties will include operation and maintenance of the Ethernet backbone and fiber links within and between City facilities, configuring and maintaining the City telephone and voicemail systems, serving as a backup on the AS/400, assist with resolving helpdesk tickets and on call rotation

Characteristics:

Classification: Pay Grade: Scheduled Hours:
 Requested Effective Date:

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	50,000		50,000
13-00	Part-time Wages			0
14-00	Overtime	100		100
15-10	Incentive Pay			0
21-00	FICA	3,833		3,833
22-00	Pension	6,263		6,263
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	160		160
Total Impact on Personnel Costs		\$ 67,756	\$ 0	\$ 67,756

Impact on other Costs:

41-10 Telephone/Fax	1,160	1,160
51-30 Office Supplies	50	50
52-70 Uniforms/Clothing Allowance	87	87
52-90 Equipment Under \$1,000	75	75
54-10 Memberships/Periodicals	175	175
54-30 Employee Development	150	150
40-10 Travel & Training	400	400
64-50 Machinery & Equipment	1,200	1,200
		0
		0
		0
Total Other Costs	\$ 3,297	\$ 0
Total New Personnel Cost	\$ 71,053	\$ 71,053

City Manager Recommended

City of Lake Mary, Florida
Five Year Operating Projections
Building
001-0124-424

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Building Official	1	1	1	1	1	1
Plans Examiner	1	1	1	1	1	1
Code Compliance Inspector	2	2	2	2	2	2
Permit/Zoning Coordinator	1	1	1	1	1	1
Permit/Building Specialist	1	1	1	1	1	1
Total Personnel	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 423,971	\$ 436,690	\$ 449,791	\$ 463,285	\$ 477,184
Operating Expenditures	75,182	76,686	78,220	79,784	81,380
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 499,153</u>	<u>\$ 513,376</u>	<u>\$ 528,011</u>	<u>\$ 543,069</u>	<u>\$ 558,564</u>

City of Lake Mary, Florida
Five Year Operating Projections
Police Operations
001-0321-421

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Police Chief	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Sr. Administrative Secretary	2	2	2	2	2	2
Lieutenant	2	2	2	2	2	2
Sergeant	5	6	5	5	5	5
Police Officer1, II, 1st Class	31	31	32	33	33	33
CSO/Prof Standards Coord	1	1	1	1	1	1
Community Service Officer	1	1	1	1	1	1
Reserve Police Officer	3	3	3	3	3	3
Total Personnel	<u>47</u>	<u>48</u>	<u>48</u>	<u>49</u>	<u>49</u>	<u>49</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 79,754	\$ 65,110	\$ 65,110	\$ -	\$ -
Operating Expenditures	14,180	13,840	15,444	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ 93,934</u>	<u>\$ 78,950</u>	<u>\$ 80,554</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 4,115,968	\$ 4,304,557	\$ 4,498,804	\$ 4,633,768	\$ 4,772,781
Operating Expenditures	970,664	1,003,917	1,039,439	1,060,228	1,081,433
Operating Capital	31,875	10,000	10,000	10,000	10,000
Total Expenditures	<u>\$ 5,118,507</u>	<u>\$ 5,318,474</u>	<u>\$ 5,548,243</u>	<u>\$ 5,703,996</u>	<u>\$ 5,864,214</u>

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Sergeant

Justification:

This Sergeant is to be used for Training Purposes along with other daily supervision duties as assigned. This position will also assist in the Criminal Investigations section where he/she will be the immediate supervisor of Community Relations/Dare, Accreditation/Crime Analysis, and Reserves/School Security. Currently we are without a training officer who is in charge of assuring the required training is conducted. Training consists of the required High Liability training EVOC/PIT, First Responder Medical, Defensive Tactics, and Firearms. Training is essential to the mission and assuring each officer is up to date on mandatory certification training along with normal updated training for new laws and procedures. Currently we are taking Sergeants from the normal road duties to conduct this training and issues may fall between the cracks. This Sergeant will also assist within Criminal Investigations when personnel are deployed outside normal operation hours for Supervision of stakeouts or special operations where supervision is required and needed to enhance patrol operations. This Sergeant will also be used to assist when Supervision is needed in patrol due to long leave request, schools, or special events.

Characteristics:

Classification: Add	Pay Grade: 33	Scheduled Hours: 2184
Requested Effective Date: FY 15		

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	48,769		48,769
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	4,018		4,018
22-00	Pension	14,393		14,393
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,414		1,414
Total Impact on Personnel Costs		\$ 79,754	\$ 0	\$ 79,754

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,896		1,896
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
Miscellaneous		1,040		1,040
				0
Police Impact Fee	Equipment	16,310		16,310
Police Impact Fee	Vehicle	43,600		43,600
Total Other Costs		\$ 73,990	\$ 0	\$ 73,990
Total New Personnel Cost		\$ 153,744	\$ 0	\$ 153,744

City Manager Recommended FY 15

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Investigator

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The Police Department is in need of another investigator for the ever increasing number of crimes requiring investigation. Currently we have two investigators assigned to County/City Investigation Bureau and Financial Crimes Unit due to increased criminal activity in drug and financial crimes. This leaves us with (3) investigators to assist in normal investigations within the City for a variety of crimes reported. When a high profile crime takes place, our investigations unit is overwhelmed with necessary assignments especially if one investigator is new, in training or on scheduled leave. This position will also allow investigators not to be "on call" constantly or when leave is scheduled which will ensure the Investigations Unit is adequately staffed.

Characteristics:

Classification: Pay Grade: Scheduled Hours:
 Requested Effective Date:

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	38,154		38,154
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	3,206		3,206
22-00	Pension	11,484		11,484
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,106		1,106
Total Impact on Personnel Costs		\$ 65,110	\$ 0	\$ 65,110

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,896		1,896
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
Miscellaneous		800		800
				0
Police Impact Fee	Equipment	6,200		6,200
Police Impact Fee	Vehicle	28,800		28,800
Total Other Costs		\$ 48,840	\$ 0	\$ 48,840
Total New Personnel Cost		\$ 113,950	\$ 0	\$ 113,950

City Manager Recommended

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Traffic Officer

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The Police Department recognizes the ever growing traffic within the City. Currently we have (2) motorcycle officers who handle daily activity for traffic issues pertaining to: major roadways, school zones, special events escorts, daily accidents, traffic, train direction issues and the ever ending requirements of the I-4 corridor. We are in need of another traffic officer to assist in daily activities and extending the shifts to cover more of the evening rush hour along with weekend events requiring dedicated officers for traffic direction. Currently we are not asking to increase the motorcycle unit but have this officer assigned in a vehicle to cover traffic related issues.

Characteristics:

Classification: Add ▼	Pay Grade: 33 ▼	Scheduled Hours: 2184 ▼
Requested Effective Date: FY 17 ▼		

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	38,154		38,154
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	3,206		3,206
22-00	Pension	11,484		11,484
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,106		1,106
Total Impact on Personnel Costs		\$ 65,110	\$ 0	\$ 65,110

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,200		1,200
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
52-90 Equipment Under \$1,000		2,300		2,300
Miscellaneous		800		800
Police Impact Fee	Equipment	14,010		14,010
Police Impact Fee	Vehicle	45,000		45,000
Total Other Costs		\$ 74,454	\$ 0	\$ 74,454
Total New Personnel Cost		\$ 139,564	\$ 0	\$ 139,564

City Manager Recommended FY 17 ▼

City of Lake Mary, Florida
Five Year Operating Projections
Police - Support Services
001-0323-423

Position Roster:	2014	2015	2016	2017	2018	2019
Communications Supervisor	1	1	1	1	1	1
Property/Evidence Control	1	1	1	1	1	1
Sr Records Specialist	1	1	1	1	1	1
Community Service Officer	1	1	1	1	1	1
Emergency Comm. Operator	8	8	8	8	8	8
Emergency Comm. Op. (P/T)	5	5	5	5	5	5
Staff Assistant	1	1	1	1	1	1
Sr Code Enforcement Officer	1	1	1	1	1	1
Total Personnel	19	19	19	19	19	19

Costs attributable to additional personnel:	2015	2016	2017	2018	2019
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

Projected Expenditures:	2015	2016	2017	2018	2019
Personal Services	\$ 799,326	\$ 823,306	\$ 848,005	\$ 873,445	\$ 899,648
Operating Expenditures	146,793	149,729	152,724	155,778	158,894
Operating Capital	-	-	-	-	-
Total Expenditures	\$ 946,119	\$ 973,035	\$ 1,000,729	\$ 1,029,223	\$ 1,058,542

City of Lake Mary, Florida
Five Year Operating Projections
Fire
001-0322-422

Position Roster:	2014	2015	2016	2017	2018	2019
Fire Chief	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Staff Assistant (P/T)	1	1	1	1	1	1
Deputy Chief	1	1	1	1	1	1
Battalion Chief	3	3	3	3	3	3
Battalion Chief of Training	1	1	1	1	1	1
Fire Lieutenant	2	2	2	2	2	5
Fire Lieutenant/Paramedic	4	4	4	4	4	4
Firefighter/Paramedic	18	18	18	18	18	21
Firefighter/EMT	9	9	9	9	9	15
Total Personnel	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>53</u>

Costs attributable to additional personnel:	2015	2016	2017	2018	2019
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

Projected Expenditures:	2015	2016	2017	2018	2019
Personal Services	\$ 3,979,340	\$ 4,098,720	\$ 4,221,682	\$ 4,348,332	\$ 4,478,782
Operating Expenditures	634,380	647,068	660,009	673,209	686,673
Operating Capital	16,200	10,000	10,000	10,000	10,000
Total Expenditures	<u>\$ 4,629,920</u>	<u>\$ 4,755,788</u>	<u>\$ 4,891,691</u>	<u>\$ 5,031,541</u>	<u>\$ 5,175,455</u>

City of Lake Mary, Florida
Five Year Operating Projections
Fire Prevention
001-0324-424

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Fire Marshal	1	1	1	1	1	1
Sr. Fire Inspector	1	1	1	1	1	1
Fire Inspector	1	2	2	2	2	2
Fire Inspector (P/T)	1	-	-	-	-	-
Total Personnel	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 19,700	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	500	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ 20,200</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 325,144	\$ 334,898	\$ 344,945	\$ 355,293	\$ 365,952
Operating Expenditures	49,631	50,624	51,636	52,669	53,722
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 374,775</u>	<u>\$ 385,522</u>	<u>\$ 396,581</u>	<u>\$ 407,962</u>	<u>\$ 419,674</u>

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
324	Fire Prevention	Increase P/T Fire Inspector to F/T

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The Fire Prevention Division is responsible for providing many services to our community and with each new development comes additional demands not only in plans review and new construction inspections but also in Business Tax inspections, annual maintenance inspections, requested fire safety training and all the associated administrative work. Since the downgrade of this position in 2011, the number of annual fire inspections and public education presentations has (cont'd)

Characteristics:

Classification: Upgrade Pay Grade: 30 Scheduled Hours: 2080
 Requested Effective Date: FY 15

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	38,678		38,678
13-00	Part-time Wages		28,583	-28,583
14-00	Overtime			0
15-10	Incentive Pay	0	0	0
21-00	FICA	2,959	2,187	772
22-00	Pension	4,836	3,573	1,263
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	650	480	170
Total Impact on Personnel Costs		\$ 54,523	\$ 34,823	\$ 19,700

Impact on other Costs:

52-70 Uniforms/Clothing Allowance	500	500
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
Total Other Costs	\$ 500	\$ 0
Total New Personnel Cost	\$ 55,023	\$ 20,200

City Manager Recommended FY 15

City of Lake Mary, Florida
Five Year Operating Projections
Public Works Administration
001-0431-431

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Public Works Director	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 203,732	\$ 209,844	\$ 216,139	\$ 222,623	\$ 229,302
Operating Expenditures	42,633	43,486	44,356	45,243	46,148
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 246,365</u>	<u>\$ 253,330</u>	<u>\$ 260,495</u>	<u>\$ 267,866</u>	<u>\$ 275,450</u>

City of Lake Mary, Florida
Five Year Operating Projections
Public Works - Streets/Sidewalks
001-0432-432

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Public Works Crew Leader	1	1	1	1	1	1
Total Personnel	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 89,527	\$ 92,213	\$ 94,979	\$ 97,828	\$ 100,763
Operating Expenditures	413,172	421,435	429,864	438,461	447,230
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 502,699</u>	<u>\$ 513,648</u>	<u>\$ 524,843</u>	<u>\$ 536,289</u>	<u>\$ 547,993</u>

City of Lake Mary, Florida
Five Year Operating Projections
Parks and Recreation
001-0572-452

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Parks & Recreation Director	1	1	1	1	1	1
Asst. Parks & Rec. Director	1	1	1	1	1	1
Parks & Events Center Coordinator	1	-	-	-	-	-
Parks & Facilities Supervisor	1					
Grounds Maint. Crew Leader	2	1	1	1	1	1
Maintenance Specialist	9	11	11	11	11	11
Maintenance Assistant (P/T)	1	1	1	1	1	1
Irrigation Crew Leader	1	1	1	1	1	1
Special Events Assistant (P/T)	1	1	1	1	1	1
Recreation Specialist	1	1	1	1	1	1
Recreation Assistant (P/T)	4	4	4	4	4	4
Lead Recreation Assistant	1	1	1	1	1	1
Summer Camp Head Counselor (P/T)	1	1	1	1	1	1
Summer Camp Counselor (P/T)	5	5	5	5	5	5
Total	30	29	29	29	29	29

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 1,084,345	\$ 1,116,875	\$ 1,150,381	\$ 1,184,892	\$ 1,220,439
Operating Expenditures	676,154	689,677	703,471	717,540	731,891
Operating Capital	5,950	-	10,000	-	10,000
Total Expenditures	\$ 1,766,449	\$ 1,806,552	\$ 1,863,852	\$ 1,902,432	\$ 1,962,330

City of Lake Mary, Florida
Five Year Operating Projections
Facilities Maintenance
001-0519-419

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Sr Admin Secretary	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Facilities Maintenance Tech II	1	1	1	1	1	1
Facilities Maintenance Tech I	1	1	1	1	1	1
Total Personnel	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 240,965	\$ 248,194	\$ 255,640	\$ 263,309	\$ 271,208
Operating Expenditures	149,774	152,769	155,824	158,940	162,119
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 390,739</u>	<u>\$ 400,963</u>	<u>\$ 411,464</u>	<u>\$ 422,249</u>	<u>\$ 433,327</u>

City of Lake Mary, Florida
Five Year Operating Projections
Lake Mary Events Center
001-0587-452

Position Roster:	2014	2015	2016	2017	2018	2019
Recreation / Events Center Manager	1	1	1	1	1	1
Events Center Asst. Manager	1	1	1	1	1	1
Parks & Events Center Coordinator	-	1	1	1	1	1
Events Center Crew Leader	1	1	1	1	1	1
Events Center Specialist	1	1	1	1	1	1
Recreation Assistant (P/T)	2	2	2	2	2	2
Total	6	7	7	7	7	7

Costs attributable to additional personnel:	2015	2016	2017	2018	2019
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	\$ -	\$ -	\$ -	\$ -	\$ -

Projected Expenditures:	2015	2016	2017	2018	2019
Personal Services	\$ 310,291	\$ 319,600	\$ 329,188	\$ 339,064	\$ 349,236
Operating Expenditures	131,047	133,668	136,341	139,068	141,849
Operating Capital	2,500	-	-	-	-
Total Expenditures	\$ 443,838	\$ 453,268	\$ 465,529	\$ 478,132	\$ 491,085

City of Lake Mary, Florida
Five Year Operating Projections
Lake Mary Community Center
001-0575-452

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Recreation Chief	1	1	1	1	1	1
Recreation Assistant (P/T)	-	1	1	1	1	1
Total	<u>-</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 11,612	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	36	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ 11,648</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 67,045	\$ 69,056	\$ 71,128	\$ 73,262	\$ 75,460
Operating Expenditures	57,197	58,341	59,508	60,698	61,912
Operating Capital	-	2,500	-	2,500	-
Total Expenditures	<u>\$ 124,242</u>	<u>\$ 129,897</u>	<u>\$ 130,636</u>	<u>\$ 136,460</u>	<u>\$ 137,372</u>

City of Lake Mary, Florida
Five Year Operating Projections
Senior Center
001-0591-452

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Sr. Programs Manager	1	1	1	1	1	1
Senior Center Assistant (P/T)	1	1	1	1	1	1
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 71,174	\$ 73,309	\$ 75,508	\$ 77,773	\$ 80,106
Operating Expenditures	32,523	33,173	33,836	34,513	35,203
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 103,697</u>	<u>\$ 106,482</u>	<u>\$ 109,344</u>	<u>\$ 112,286</u>	<u>\$ 115,309</u>

City of Lake Mary, Florida
Five Year Operating Projections
Tennis Center
001-0595-452

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Full Time Employees	-	-	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	-
Operating Expenditures	49,181	50,165	51,168	52,191	53,235
Operating Capital	1,000	-	-	-	-
Total Expenditures	<u>\$ 50,181</u>	<u>\$ 50,165</u>	<u>\$ 51,168</u>	<u>\$ 52,191</u>	<u>\$ 53,235</u>



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FIVE YEAR PROJECTIONS - SPECIAL REVENUE FUNDS



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City of Lake Mary, Florida
Five Year Projections
All Special Revenue Funds
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Operating Revenue	\$ 39,650	\$ 29,700	\$ 23,850	\$ 19,451	\$ 16,776
Interest	4,200	5,030	4,675	3,140	2,115
Carryforward Fund Balance	185,000	-	-	-	-
Total Revenue	228,850	34,730	28,525	22,591	18,891
<u>Operating Expenditures</u>					
Training Expenditures	23,000	18,000	15,000	15,000	15,000
DARE Program	10,000	7,000	7,000	3,500	3,250
Operating Expenditures	10,225	7,370	7,517	7,667	7,820
Capital Outlays	318,410	45,000	79,010	105,000	305,000
Donations	13,500	10,000	10,000	3,500	3,250
Total Expenditures	375,135	87,370	118,527	134,667	334,320
Increase (Decrease) in Fund Balance	(146,285)	(52,640)	(90,002)	(112,076)	(315,429)
Fund Balance Beginning Of Year	536,287	390,002	337,362	247,360	135,284
Fund Balance End of Year	\$ 390,002	\$ 337,362	\$ 247,360	\$ 135,284	\$ (180,145)

City of Lake Mary, Florida
Five Year Projections
Police 2nd Dollar Education and Training Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Police Education Revenue	\$ 7,250	\$ 7,500	\$ 7,750	\$ 7,900	\$ 8,000
Interest	500	900	870	800	740
Total Revenue	<u>7,750</u>	<u>8,400</u>	<u>8,620</u>	<u>8,700</u>	<u>8,740</u>
<u>Operating Expenditures</u>					
Training Expenditures	<u>23,000</u>	<u>18,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Total Expenditures	<u>23,000</u>	<u>18,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Increase (Decrease) in Fund Balance	(15,250)	(9,600)	(6,380)	(6,300)	(6,260)
Fund Balance Beginning Of Year	<u>107,062</u>	<u>91,812</u>	<u>82,212</u>	<u>75,832</u>	<u>69,532</u>
Fund Balance End of Year	<u>\$ 91,812</u>	<u>\$ 82,212</u>	<u>\$ 75,832</u>	<u>\$ 69,532</u>	<u>\$ 63,272</u>

City of Lake Mary, Florida
Five Year Projections
Police Impact Fees Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Impact Fees	\$ 8,000	\$ 7,000	\$ 6,000	\$ 3,000	\$ 1,500
Interest	1,450	1,500	1,550	150	75
Total Revenue	<u>9,450</u>	<u>8,500</u>	<u>7,550</u>	<u>3,150</u>	<u>1,575</u>
<u>Operating Expenditures</u>					
Capital Expenditures	76,910	35,000	59,010	-	-
Total Expenditures	<u>76,910</u>	<u>35,000</u>	<u>59,010</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Fund Balance	(67,460)	(26,500)	(51,460)	3,150	1,575
Fund Balance Beginning Of Year	<u>145,502</u>	<u>78,042</u>	<u>51,542</u>	<u>82</u>	<u>3,232</u>
Fund Balance End of Year	<u>\$ 78,042</u>	<u>\$ 51,542</u>	<u>\$ 82</u>	<u>\$ 3,232</u>	<u>\$ 4,807</u>

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Sergeant

Justification:

This Sergeant is to be used for Training Purposes along with other daily supervision duties as assigned. This position will also assist in the Criminal Investigations section where he/she will be the immediate supervisor of Community Relations/Dare, Accreditation/Crime Analysis, and Reserves/School Security. Currently we are without a training officer who is in charge of assuring the required training is conducted. Training consists of the required High Liability training EVOC/PIT, First Responder Medical, Defensive Tactics, and Firearms. Training is essential to the mission and assuring each officer is up to date on mandatory certification training along with normal updated training for new laws and procedures. Currently we are taking Sergeants from the normal road duties to conduct this training and issues may fall between the cracks. This Sergeant will also assist within Criminal Investigations when personnel are deployed outside normal operation hours for Supervision of stakeouts or special operations where supervision is required and needed to enhance patrol operations. This Sergeant will also be used to assist when Supervision is needed in patrol due to long leave request, schools, or special events.

Characteristics:

Classification: Add	Pay Grade: 33	Scheduled Hours: 2184
Requested Effective Date: FY 15		

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	48,769		48,769
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	4,018		4,018
22-00	Pension	14,393		14,393
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,414		1,414
Total Impact on Personnel Costs		\$ 79,754	\$ 0	\$ 79,754

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,896		1,896
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
Miscellaneous		1,040		1,040
				0
Police Impact Fee	Equipment	16,310		16,310
Police Impact Fee	Vehicle	43,600		43,600
Total Other Costs		\$ 73,990	\$ 0	\$ 73,990
Total New Personnel Cost		\$ 153,744	\$ 0	\$ 153,744

City Manager Recommended

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Investigator

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The Police Department is in need of another investigator for the ever increasing number of crimes requiring investigation. Currently we have two investigators assigned to County/City Investigation Bureau and Financial Crimes Unit due to increased criminal activity in drug and financial crimes. This leaves us with (3) investigators to assist in normal investigations within the City for a variety of crimes reported. When a high profile crime takes place, our investigations unit is overwhelmed with necessary assignments especially if one investigator is new, in training or on scheduled leave. This position will also allow investigators not to be "on call" constantly or when leave is scheduled which will ensure the Investigations Unit is adequately staffed.

Characteristics:

Classification: Pay Grade: Scheduled Hours:
 Requested Effective Date:

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	38,154		38,154
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	3,206		3,206
22-00	Pension	11,484		11,484
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,106		1,106
Total Impact on Personnel Costs		\$ 65,110	\$ 0	\$ 65,110

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,896		1,896
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
Miscellaneous		800		800
				0
Police Impact Fee	Equipment	6,200		6,200
Police Impact Fee	Vehicle	28,800		28,800
Total Other Costs		\$ 48,840	\$ 0	\$ 48,840
Total New Personnel Cost		\$ 113,950	\$ 0	\$ 113,950

City Manager Recommended

City of Lake Mary, Florida
Fiscal Year 2015 - Personnel Add/Delete/Reclassify

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
321	Police	Traffic Officer

Justification: (Note: Should be based upon departmental mission not individual in current position.)

The Police Department recognizes the ever growing traffic within the City. Currently we have (2) motorcycle officers who handle daily activity for traffic issues pertaining to: major roadways, school zones, special events escorts, daily accidents, traffic, train direction issues and the ever ending requirements of the I-4 corridor. We are in need of another traffic officer to assist in daily activities and extending the shifts to cover more of the evening rush hour along with weekend events requiring dedicated officers for traffic direction. Currently we are not asking to increase the motorcycle unit but have this officer assigned in a vehicle to cover traffic related issues.

Characteristics:

Classification: Add	Pay Grade: 33	Scheduled Hours: 2184
Requested Effective Date: FY 17		

Impact on Personnel Costs:

<i>Code</i>	<i>Description</i>	<i>New Cost (if Applicable)</i>	<i>Previous Cost (if Applicable)</i>	<i>Net Impact (New less Previous)</i>
11-00	Salaries and Wages	38,154		38,154
13-00	Part-time Wages			0
14-00	Overtime	2,200		2,200
15-10	Incentive Pay	1,560		1,560
21-00	FICA	3,206		3,206
22-00	Pension	11,484		11,484
23-00	Health Insurance	7,400		7,400
24-00	Workers' Comp	1,106		1,106
Total Impact on Personnel Costs		\$ 65,110	\$ 0	\$ 65,110

Impact on other Costs:

40-10 Travel & Training		800		800
41-10 Telephone/Fax		1,200		1,200
45-30 Vehicle related costs		5,670		5,670
47-10 Printing & Binding		400		400
52-10 Gen. Operating Supplies		1,000		1,000
54-30 Employee Development		574		574
52-70 Uniforms/Clothing Allowance		2,700		2,700
52-90 Equipment Under \$1,000		2,300		2,300
Miscellaneous		800		800
Police Impact Fee	Equipment	14,010		14,010
Police Impact Fee	Vehicle	45,000		45,000
Total Other Costs		\$ 74,454	\$ 0	\$ 74,454
Total New Personnel Cost		\$ 139,564	\$ 0	\$ 139,564

City Manager Recommended

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Video Server

Justification/Description/Location:

Video recording has become a vital component of police operations. We currently utilize in-car and body camera systems. With the increasing amount of devices and the amount of video needed to be retained, it is necessary to increase our storage capacity. Upgrading our current 2 TB video server to a new 6 TB server will allow us to move into the future with the ability to add additional video devices and adapt to new systems and technology. This purchase will include a 5 year Pro Support 4HR 7X24 Onsite warranty. The Information Systems Coordinator has been consulted on this project.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		12,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Police Impact Fee	0	12,000	0	0	0	0
Total Funding Source	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Enclosed Range Trailer

Justification/Description/Location:

Enclosed Cargo Trailer to be utilized to store and transport all equipment needed for training activities facilitated at the Geneva Gun Range and other off site training locations. Trailer is 7ft x 14ft, with side doors, a rear ramp, and brakes. The trailer's smaller dimensions allow for other Police vehicles to tow it. Current trailer can only be towed by the F250 truck due to its size . The trailer will function as the primary method for transporting steel targets, paper targets, ammunition, coolers, and all other equipment needed for firearm and other training as needed.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		5,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Police Impact Fee	5,000					
Total Funding Source	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

44-30 Equipment Rental	200	200	300	300	300
	\$ 200	\$ 200	\$ 300	\$ 300	\$ 300

City of Lake Mary, Florida
Five Year Projections
Fire Impact Fee Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Impact Fees	\$ 11,300	\$ 5,650	\$ 2,825	\$ 1,413	\$ 707
Interest	1,000	1,500	1,550	1,600	800
Total Revenue	12,300	7,150	4,375	3,013	1,507
<u>Operating Expenditures</u>					
Equipment	32,000	-	10,000	105,000	-
Total Expenditures	32,000	-	10,000	105,000	-
Increase (Decrease) in Fund Balance	(19,700)	7,150	(5,625)	(101,987)	1,507
Fund Balance Beginning Of Year	138,269	118,569	125,719	120,094	18,107
Fund Balance End of Year	\$ 118,569	\$ 125,719	\$ 120,094	\$ 18,107	\$ 19,614

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Aero Clave

Justification/Description/Location:

Lake Mary Fire department is in need of a RDS 3110 Portable decontamination system. Due to the increased amount of EMS calls and exposures to our employees and patients, this system allows us to better decontaminate our units, stations. This includes offices, dorm rooms, and equipment. This is a portable unit and would be available to other departments within the city such as City Hall, LMPD, and others that are experiencing issues due to allergies, Flu like symptoms or just a regular decontamination process as will become a practice of the LMFD. This can help reduce the number of sick call off's by improving the environment that we work in.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		20,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Fire Impact Fee	20,000					
Total Funding Source	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
324	Fire Prevention	Fire Extinguisher Trainer

Justification/Description/Location:

The fire extinguisher trainer is a vital tool in our Fire Safety Education Program and is utilized on a regular basis. Newer technology is available that will provide for a trainer that is lighter, easier to use, environmentally friendly and allow the option for indoor and/or outdoor training.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		12,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Fire Impact Fee	12,000					
Total Funding Source	\$ 0	\$ 12,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
324	Fire Prevention	Fire Prevention Educational Robot

Justification/Description/Location:

To provide an interactive learning tool for all ages that can be used at any public event such as Lake Mary Celebrates or Family Fun Day as well as the smaller or private ones at schools and daycares. The robot is able to provide fire/life safety education in a different and fun manner than our standard programs.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment				10,000		
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Fire Impact Fee ▼				10,000		
▼						
▼						
Total Funding Source	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Training / Storage Tower

Justification/Description/Location:

Lake Mary Fire Department currently does not have adequate facilities within the City to provide fireground scenario based training for our employees. Currently we have to rely on SCFD or SSC to allow us to utilize their facilities for training which takes our units out of our response areas. By constructing a training tower at station 37 on the west side of the building 15' x 20' and 25' tall we would be able to do our fireground scenario training in house. The structure would also be designed and built to store our numerous training props which are currently stored in the apparatus bay at Station 37. We will be applying for funding assistance through the Federal Fire Act Grant.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:	Productivity ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction					105,000	
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 105,000	\$ 0

Funding Source (note: total should equal capital cost above):

Fire Impact Fee	▼						
	▼						
	▼						
Total Funding Source	\$	0	0	0	0	105,000	0
		In Balance					

Annual Operating Costs:

	▼					
	▼					
	▼					
	\$	0	0	0	0	0
		In Balance				

City of Lake Mary, Florida
Five Year Projections
Public Works Impact Fees Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Impact Fees	\$ 1,500	\$ 750	\$ 375	\$ 188	\$ 94
Interest	300	200	200	200	200
Total Revenue	<u>1,800</u>	<u>950</u>	<u>575</u>	<u>388</u>	<u>294</u>
<u>Operating Expenditures</u>					
Capital Purchases	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Fund Balance	1,800	950	575	388	294
Fund Balance Beginning Of Year	<u>16,021</u>	<u>17,821</u>	<u>18,771</u>	<u>19,346</u>	<u>19,734</u>
Fund Balance End of Year	<u>\$ 17,821</u>	<u>\$ 18,771</u>	<u>\$ 19,346</u>	<u>\$ 19,734</u>	<u>\$ 20,028</u>

City of Lake Mary, Florida
Five Year Projections
Law Enforcement Trust Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Forfeitures	\$ -	\$ -	\$ -	\$ -	-
Interest	800	750	300	150	50
Total Revenue	800	750	300	150	50
<u>Operating Expenditures</u>					
DARE Program	10,000	7,000	7,000	3,500	3,250
Operating Expenditures	3,000	-	-	-	-
Capital	10,000	10,000	10,000	-	-
Donations	13,500	10,000	10,000	3,500	3,250
Total Expenditures	36,500	27,000	27,000	7,000	6,500
Increase (Decrease) in Fund Balance	(35,700)	(26,250)	(26,700)	(6,850)	(6,450)
Fund Balance Beginning Of Year	102,234	66,534	40,284	13,584	6,734
Fund Balance End of Year	\$ 66,534	\$ 40,284	\$ 13,584	\$ 6,734	\$ 284

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	K-9 Replacement

Justification/Description/Location:

Each K-9 has an expected service ability for about 7 years, although the K-9's are evaluated on a yearly basis for duty fitness. K-9's were purchased in FY2009 and FY2013. The FY2009 K-9 will be replaced in FY2016. The 2013 expected replacement time will be in the 2017 budget. Food and required services each year is listed in 34-40 Contractual Services.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	Service Maint.	<input type="text"/>	<input type="text"/>

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment			10,000	10,000		
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>0</u>	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>10,000</u>	\$ <u>0</u>	\$ <u>0</u>

Funding Source (note: total should equal capital cost above):

Law Enforcement Trust			10,000	10,000		
Total Funding Source	\$ <u>0</u>	\$ <u>0</u>	\$ <u>10,000</u>	\$ <u>10,000</u>	\$ <u>0</u>	\$ <u>0</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

34-40 Contractual Services		3,000	3,200	3,200	3,300
52-10 Gen. Operating Supplies		2,000	2,000	2,000	2,000
	\$ <u>0</u>	\$ <u>5,000</u>	\$ <u>5,200</u>	\$ <u>5,200</u>	\$ <u>5,300</u>

**City of Lake Mary, Florida
Five Year Projections
Recreation Impact Fees Fund
Summary**

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Impact Fees	\$ 7,600	\$ 3,800	\$ 1,900	\$ 950	\$ 475
Interest	100	150	200	200	200
Carryforward Fund Balance	<u>185,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>192,700</u>	<u>3,950</u>	<u>2,100</u>	<u>1,150</u>	<u>675</u>
<u>Capital Expenditures</u>					
Capital Expenditure	4,500	-	-	-	-
Heritage Park	<u>185,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>285,000</u>
Total Expenditures	<u>189,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>285,000</u>
Increase (Decrease) in Fund Balance	3,200	3,950	2,100	1,150	(284,325)
Fund Balance Beginning Of Year	<u>7,069</u>	<u>10,269</u>	<u>14,219</u>	<u>16,319</u>	<u>17,469</u>
Fund Balance End of Year	<u>\$ 10,269</u>	<u>\$ 14,219</u>	<u>\$ 16,319</u>	<u>\$ 17,469</u>	<u>\$ (266,856)</u>

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
572	Parks and Recreation	Automation Software -Activity Scheduling

Justification/Description/Location:

Purchasing the Vermont Systems Activity Registration Software to add to the existing Facility Scheduling Software will allow further automation of our recreation processes. This Activity Scheduling Software will allow all programs and field scheduling to be automated.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Productivity		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous		4,500				
Contingency						
Total	\$ 0	\$ 4,500	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Parks Impact Fee		4,500				
Total Funding Source	\$ 0	\$ 4,500	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

46-10 Maintenance Contracts		588	588	588	588
	\$	\$ 588	\$ 588	\$ 588	\$ 588

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Heritage Park

Justification/Description/Location:
 Projected development costs for Heritage Park as developed by the Heritage Park working group.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification: Infrastructure [dropdown] [dropdown] [dropdown]

Priority Group: Higher Demand [dropdown] [dropdown] [dropdown]

Capital Costs:

<i>Category</i>	Projected Carry Forward	2014	2015	2016	2017	2018	2019
Land							
Design							
Construction		185,000					285,000
Furniture							
Equipment							
Vehicle							
Miscellaneous							
Contingency							
Total		\$ 185,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 285,000

Funding Source (note: total should equal capital cost above):

Parks Impact Fee	185,000						285,000
[dropdown]							
[dropdown]							
Total Funding Source	\$ 185,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 285,000
	In Balance						

Annual Operating Costs:

[dropdown]							
[dropdown]							
[dropdown]							
	\$	0	\$	0	\$	0	\$
							0

City of Lake Mary, Florida
Five Year Projections
Lake Mary Cemetery Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Cemetery Sales	\$ 4,000	\$ 5,000	\$ 5,000	\$ 6,000	\$ 6,000
Interest	50	30	35	40	50
Total Revenue	<u>4,050</u>	<u>5,030</u>	<u>5,035</u>	<u>6,040</u>	<u>6,050</u>
<u>Operating Expenditures</u>					
Cemetery Operations	7,225	7,370	7,517	7,667	7,820
Capital Outlay	10,000	-	-	-	20,000
Total Expenditures	<u>17,225</u>	<u>7,370</u>	<u>7,517</u>	<u>7,667</u>	<u>27,820</u>
Increase (Decrease) in Fund Balance	(13,175)	(2,340)	(2,482)	(1,627)	(21,770)
Fund Balance Beginning Of Year	<u>20,130</u>	<u>6,955</u>	<u>4,615</u>	<u>2,133</u>	<u>506</u>
Fund Balance End of Year	<u>\$ 6,955</u>	<u>\$ 4,615</u>	<u>\$ 2,133</u>	<u>\$ 506</u>	<u>\$ (21,264)</u>

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Cemetery Gazebo Roof

Justification/Description/Location:

The Gazebo Roof at the Cemetery is routinely patched, but the structure is deteriorating quickly and needs replacement.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		10,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Cemetery Fund	10,000					
Total Funding Source	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks & Recreation	Cemetery Entrance Arches

Justification/Description/Location:

Two arches for the two driveways into the Cemetery to serve as identification/entry features to match the exiting black fencing. This will also complement and match similar features at the proposed Heritage Park.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						20,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000

Funding Source (note: total should equal capital cost above):

▼						
▼						
▼						
Total Funding Source	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance	Error				

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

FIVE YEAR PROJECTIONS - DEBT SERVICE FUND



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City of Lake Mary, Florida
Five Year Projections
Debt Service Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Transfers in - General Fund	\$ 632,208	\$ 336,928	\$ 335,807	\$ 335,565	\$ 335,177
Total Revenue	632,208	336,928	335,807	335,565	335,177
<u>Operating Expenditures</u>					
Principal					
PIRRN Series 2012	240,000	247,000	254,000	259,000	265,000
PIRB Refunding Series 2007 B	275,000	285,000	-	-	-
Interest					
PIRRN Series 2012	91,773	85,904	79,867	73,686	67,372
PIRB Refunding Series 2007 B	16,807	5,679	-	-	-
Total Expenditures	623,580	623,583	333,867	332,686	332,372
Increase (Decrease) in					
Fund Balance	8,628	(286,655)	1,940	2,879	2,805
Fund Balance Beginning					
Of Year	573,493	582,121	295,465	297,405	300,284
Fund Balance End of Year	\$ 582,121	\$ 295,465	\$ 297,405	\$ 300,284	\$ 303,090
Debt Service Payments Due:					
	<u>10/1/2015</u>	<u>10/1/2016</u>	<u>10/1/2017</u>	<u>10/1/2018</u>	<u>10/1/2019</u>
Series 2012 Principal	\$ 247,000	\$ 254,000	\$ 259,000	265,000	271,000
Series 2007 B Principal	285,000	-	-	-	-
Series 2012 Interest	44,441	41,464	38,403	35,282	32,089
Series 2007 B Interest	5,679	-	-	-	-
	\$ 582,120	\$ 295,464	\$ 297,403	\$ 300,282	\$ 303,089

Series 2012 - Refunding Events Center Notes mature 10/1/2027

Series 2007 B - Refunding 1996 Public Improvement Bonds mature 10/1/2015



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FIVE YEAR PROJECTIONS - CAPITAL PROJECT FUNDS

City of Lake Mary, Florida
Five Year Projections
All Capital Projects Funds
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue and Other Sources:</u>					
Interest Revenues	\$ 1,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 5,000
Donations	-	-	-	-	-
Grants	-	550,000	550,000	-	-
Intergovernmental Revenue	434,000	650,000	650,000	650,000	650,000
Sale of Surplus Property	-	-	-	-	-
Transfers In	755,000	1,018,000	820,000	535,000	510,000
Carry Forward Balance	1,171,833	-	-	-	-
Total Sources	<u>2,361,833</u>	<u>2,225,000</u>	<u>2,025,000</u>	<u>1,190,000</u>	<u>1,165,000</u>
<u>Expenditures</u>					
Capital Projects	<u>1,962,108</u>	<u>2,607,520</u>	<u>1,583,809</u>	<u>1,614,685</u>	<u>1,184,220</u>
Total Expenditures	<u>1,962,108</u>	<u>2,607,520</u>	<u>1,583,809</u>	<u>1,614,685</u>	<u>1,184,220</u>
Increase (Decrease) in					
Fund Balance	399,725	(382,520)	441,191	(424,685)	(19,220)
Fund Balance Beginning of Year	<u>4,279</u>	<u>404,004</u>	<u>21,484</u>	<u>462,675</u>	<u>37,990</u>
Fund Balance End of Year	<u>\$ 404,004</u>	<u>\$ 21,484</u>	<u>\$ 462,675</u>	<u>\$ 37,990</u>	<u>\$ 18,770</u>

City of Lake Mary, Florida
Five Year Projections
Capital Projects Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue and Other Sources:</u>					
Interest Revenues	\$ -	\$ -	\$ -	\$ -	-
Donations	-	-	-	-	-
Grants	-	550,000	550,000	-	-
Intergovernmental Revenue	-	-	-	-	-
Sale of Suplus Poperty	-	-	-	-	-
Transfers In	755,000	1,018,000	820,000	535,000	510,000
Carry Forward Balance	<u>1,171,833</u>	-	-	-	-
Total Sources	<u>1,926,833</u>	<u>1,568,000</u>	<u>1,370,000</u>	<u>535,000</u>	<u>510,000</u>
<u>Expenditures</u>					
Capital Projects	<u>1,927,108</u>	<u>1,557,520</u>	<u>1,368,809</u>	<u>534,685</u>	<u>509,220</u>
Total Expenditures	<u>1,927,108</u>	<u>1,557,520</u>	<u>1,368,809</u>	<u>534,685</u>	<u>509,220</u>
Increase (Decrease) in					
Fund Balance	(275)	10,480	1,191	315	780
Fund Balance Begginning of Year	<u>4,279</u>	<u>4,004</u>	<u>14,484</u>	<u>15,675</u>	<u>15,990</u>
Fund Balance End of Year	<u>\$ 4,004</u>	<u>\$ 14,484</u>	<u>\$ 15,675</u>	<u>\$ 15,990</u>	<u>\$ 16,770</u>

City of Lake Mary, Florida
5 Year Projections
Capital Projects Summary

	<u>2014 Carry forward</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
General Government						
Downtown Beautification	\$ 32,975	\$ -	\$ -	\$ -	\$ -	\$ -
Sunrail Enhancements	369,238	-	-	-	-	-
Sidewalk - North Side of E. Crystal Lake Ave.	25,000	-	-	-	-	-
Signal and Beautification at Wilbur & Country Club	300,000	-	-	-	-	-
East Downtown Decorative Pavement	7,900	-	-	-	-	-
Roundabout - N. Palmetto St. & Greenleaf Ln.	150,000	-	-	-	-	-
ERP Software Upgrade	-	-	50,000	-	-	-
Computer Replacements	-	33,000	20,000	21,500	23,000	24,500
Microsoft Enterprise Agreement	-	-	57,000	57,000	57,000	32,345
Network Upgrade & Development	-	29,000	15,000	15,000	15,000	15,000
subtotal	<u>885,113</u>	<u>62,000</u>	<u>142,000</u>	<u>93,500</u>	<u>95,000</u>	<u>71,845</u>
Police						
Laptop Computers	-	16,500	20,800	21,450	22,100	22,425
Tablet Computers	-	4,800	-	4,900	-	5,000
Mobile/Portable Radios	-	23,400	24,285	24,524	24,800	25,250
In-Car Cameras	-	10,500	10,500	10,700	11,000	11,200
subtotal	<u>-</u>	<u>55,200</u>	<u>55,585</u>	<u>61,574</u>	<u>57,900</u>	<u>63,875</u>
Fire						
State EMS & Federal FIRE Act Grant Match	-	13,000	13,000	13,000	13,000	13,000
Defibrillator Repl. - X Series Cardiac Monitor	-	70,000	-	-	-	-
Thermal Imaging Camera	-	10,500	11,000	-	-	-
Grill Roofs	-	-	7,000	-	-	-
SCBA Replacements	-	-	130,000	-	-	-
DHS FIRE ACT Grant Match	-	10,000	-	-	-	-
subtotal	<u>-</u>	<u>103,500</u>	<u>161,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
PW: Streets & Sidewalks						
Street Resurfacing	-	-	310,000	-	-	-
Parking Lot Rehabilitation	-	20,000	20,000	20,000	20,000	20,000
City Hall Parking Lot Concrete Replacement	-	-	-	175,000	-	-
Community Center Parking Lot	3,500	250,000	-	-	-	-
Forestry Bucket Truck	-	-	-	165,000	-	-
Emma Oaks Trail Sidewalk	100,000	-	-	-	-	-
Rinehart Trail Rehabilitation	160,000	-	-	-	-	-
Sidewalk/Curb Replacement	-	50,000	50,000	50,000	50,000	50,000
Street Lighting Additions	23,220	-	20,000	20,000	20,000	20,000
subtotal	<u>286,720</u>	<u>320,000</u>	<u>400,000</u>	<u>430,000</u>	<u>90,000</u>	<u>90,000</u>
Parks & Recreation and Facilities Maintenance						
City Hall Capital Maintenance	-	10,000	-	35,000	35,000	100,000
Events Center Capital Maintenance	-	-	-	60,000	60,000	-
Employee Wellness Center Capital Maintenance	-	-	-	10,500	-	-
Frank Evans Museum Capital Maintenance	-	-	26,000	-	-	10,000
Community Center Capital Maintenance	-	-	-	-	-	60,000
Municipal Center Complex Capital Maintenance	-	-	30,000	50,000	-	-
Parks Maintenance Building Capital Maintenance	-	-	-	6,500	15,000	-
Police Department Capital Maintenance	-	12,500	27,500	10,000	100,000	-
Sports Complex Capital Maintenance	-	16,925	48,735	42,735	63,785	27,000
Station #33 Capital Maintenance	-	-	57,000	-	5,000	22,500
Station #37 Capital Maintenance	-	-	11,000	-	-	-
Tennis Center Capital Maintenance	-	11,400	14,000	6,000	-	51,000
Miscellaneous Parks Capital Maintenance	-	10,250	34,700	-	-	-
Central Park Improvements	-	137,500	550,000	550,000	-	-
Central Park Lighting	-	16,000	-	-	-	-
subtotal	<u>-</u>	<u>214,575</u>	<u>798,935</u>	<u>770,735</u>	<u>278,785</u>	<u>270,500</u>
Total Capital Projects Fund	<u>\$ 1,171,833</u>	<u>\$ 755,275</u>	<u>\$ 1,557,520</u>	<u>\$ 1,368,809</u>	<u>\$ 534,685</u>	<u>\$ 509,220</u>

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	Downtown Beautification

Justification/Description/Location:
 These funds are for lighting and landscaping in the Downtown.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land	32,975					
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 32,975	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	32,975					
▼						
▼						
Total Funding Source	\$ 32,975	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	SunRail Enhancements

Justification/Description/Location:

FTA/FDOT recently approved the City's request for Phase II Enhancements to the SunRail Station. The total project cost is \$369,238. The Enhancements program operates on an 80/20 split, with the City providing 20% of the total project cost. That being said, the City is required to provide \$92,310 to have access to FDOT's 80% match of \$276,928. The breakdown of project costs are as follows (by order of cost): 1) Palmetto St. Traffic Signal, \$200,000; 2) Palmetto St. Sidewalk, PD/Lakeview Ave. Sidewalk, and Country Club Rd. Pedestrian Improvements, \$144,238; and 3) SunRail Entry Feature Sign, \$25,000

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure		
Priority Group:	Higher Demand		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	369,238					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 369,238	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund	92,310
Grant	276,928
Total Funding Source	\$ 369,238
	In Balance

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	Sidewalk on North Side of E. Crystal Lake Ave.

Justification/Description/Location:

This is a proposed 6 foot wide (4 inch thick) sidewalk at 950 feet in length and covers an area of approximately 633 SY. It will connect the proposed Epoch Project with Country Club Road and afford access to the west side of the Downtown area.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	25,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	25,000					
▼						
▼						
Total Funding Source	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	Signal and Beautification at Wilbur & Country Club

Justification/Description/Location:

With the acquisition of Country Club Road, the City plans on pursuing the placement of a signal at the intersection of Wilbur Avenue and Country Club Road. This signal will provide for better traffic flow and intersection control given the surrounding TOD development activity. It is estimated that the signal will cost approximately \$200,000. The remaining \$100,000 is slated for beautification of the downtown area thru landscaping and other types of hardscapes.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	300,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	300,000					
▼						
▼						
Total Funding Source	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
115	Community Development	East Downtown Decorative Pavement

Justification/Description/Location:

This is for a decorative concrete overlay to be located at the intersection of East Crystal Lake Avenue and Old Lake Mary Road in front of the Station House project. Due to geometric constraints and lack of right-of-way, this approach is best in lieu of a roundabout. Based on our consultant's conceptual design, it is estimated that this decorative concrete overlay would cost \$7,900.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	7,900					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>7,900</u>	\$ <u>0</u>				

Funding Source (note: total should equal capital cost above):

General Fund ▼	7,900					
▼						
▼						
Total Funding Source	\$ <u>7,900</u>	\$ <u>0</u>				
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

▼					
▼					
▼					
	\$ <u>0</u>				

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
115	Community Development	Roundabout - N. Palmetto St. & Greenleaf Ln.

Justification/Description/Location:

This is for a roundabout that would be placed at the the intersection of N.Palmetto Street and Greenleaf Lane. It would be bounded by the SunRail Station to the west; the City's new park to the east and residential property to the south. It is estimated that it will cost \$150,000 subject to geometric alignment.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	CIE/Comp. Plan ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	150,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	150,000					
▼						
▼						
Total Funding Source	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2013 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
213	Finance	ERP Software Upgrade/Replacement

Justification/Description/Location:

Since 1992 the City has been utilizing the same software for major operating purposes including, Utility Billing, Accounting, Payroll, Business Licenses, and Building Permits. While there are annual updates and the software is still functional the vendor is moving toward a web based platform and will not support the older version indefinitely. A newer software version is more user friendly, windows and web compatible.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.	Productivity	

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			120,000			
Contingency						
Total	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund		50,000				
W & S Revenue		70,000				
Total Funding Source	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Computer Replacements

Justification/Description/Location:

Funding to replace computers as needed by various departments. The IT staff will determine along with each department when there is a need to purchase a replacement computer. Approximately 20 desktop computers are replaced annually. Currently, we have 36 computers with Windows XP operating systems. To protect the City's infrastructure, these computers need be updated to Windows 7. NOTE: If the City pursues the purchase of the Microsoft Enterprises Agreement, it will result in the savings of approximately \$200 per computer for licensing costs.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		33,000	20,000	21,500	23,000	24,500
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>0</u>	\$ <u>33,000</u>	\$ <u>20,000</u>	\$ <u>21,500</u>	\$ <u>23,000</u>	\$ <u>24,500</u>

Funding Source (note: total should equal capital cost above):

General Fund		33,000	20,000	21,500	23,000	24,500
Total Funding Source	\$ <u>0</u>	\$ <u>33,000</u>	\$ <u>20,000</u>	\$ <u>21,500</u>	\$ <u>23,000</u>	\$ <u>24,500</u>
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ <u>0</u>					

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
215	Information Systems	Microsoft Enterprise Agreement

Justification/Description/Location:

Currently, the city is running multiple versions of operating systems and office products. The new agreement would entitle the City to access all upgrades so that the City may standardize all Microsoft products to a single level through the organization. The City needs approximately 183 license to update our software needs. The Software Assurance Benefits of an Enterprise Agreement include simplified license and compliance tracking, flexibility to upgrade to newer versions of products, simplified budgetary planning, and unlimited web support for all servers. The agreement will also give end-users access to training for Windows 8.1 and new versions of Microsoft Office. With the agreement we will be able to upgrade older computers with newer software. This will benefit the City in not having to purchase additional computers out of the normal purchase plan.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure		
Priority Group:	Service Maint.	Productivity	

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			57,000	57,000	57,000	32,345
Contingency						
Total	\$ 0	\$ 0	\$ 57,000	\$ 57,000	\$ 57,000	\$ 32,345

Funding Source (note: total should equal capital cost above):

General Fund			57,000	57,000	57,000	32,345
Total Funding Source	\$ 0	\$ 0	\$ 57,000	\$ 57,000	\$ 57,000	\$ 32,345
	In Balance					

Annual Operating Costs:

46-10 Maintenance Contracts						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
215	Information Systems	Network Upgrade & Development

Justification/Description/Location:

Over the past several years the physical server infrastructure has been replaced with virtual servers. At this time we have a total of 27 servers of which eleven (11) are physical and sixteen (16) servers are housed on 3 virtual machines. The goal is to continue this trend of replacing physical servers as they come to the end of their productive life. One of the three virtual servers is end of life and needs to be replaced. The Cisco phone servers and ATA devices are at end of life and need to be replaced with new servers. Reliable phone servers are essential for the daily operation of the City. To ensure the City is constantly striving to stay current with technology a tablet desktop is being purchased and tested in the IS division. Additionally WIFI will be installed in the EOC.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.	Productivity	

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		29,000	15,000	15,000	15,000	15,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 29,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000

Funding Source (note: total should equal capital cost above):

General Fund	0	29,000	15,000	15,000	15,000	15,000
Total Funding Source	\$ 0	\$ 29,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Laptop Computers

Justification/Description/Location:

Replace thirteen (13) laptop computers to retire the oldest or unuseable units. Officers use the computers for report writing, traffic crash reporting, and to conduct record checks on vehicles, persons, articles, and criminal histories while in the field. Officers are now dispatched on their computers and watch information as it unfolds on other jurisdiction cases that may affect our response. The replacement plan will keep laptops at optimal working performance and was coordinated with the Information Systems Department. FY2015 includes a new laptop for Code Enforcement.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		16,500	20,800	21,450	22,100	22,425
Vehicle						
Miscellaneous						
Contingency						
Total	\$	\$ 16,500	\$ 20,800	\$ 21,450	\$ 22,100	\$ 22,425

Funding Source (note: total should equal capital cost above):

General Fund		16,500	20,800	21,450	22,100	22,425
Total Funding Source	\$	\$ 0	\$ 16,500	\$ 20,800	\$ 21,450	\$ 22,100
		In Balance				

Annual Operating Costs:

	\$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Tablet Computers

Justification/Description/Location:

Replace three (3) laptop Computers with (3) Microsoft Pro tablets and docking stations along with required (1) Air Card for operation. This purchase will allow more efficient operation within field operations, meetings, and all-around performance. Each tablet will be used for office and field operations and will replace a current office computer. New technology continues to offer better strategies for better efficiency and will reduce the cost along with better reliability and enhanced features for current and future purchases. The use of the tablets will be for administrative, training, writing, conducting record checks on vehicles, persons, articles, and criminal histories while in the field and used primarily by administrative personnel.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		4,800		4,900		5,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 4,800	\$ 0	\$ 4,900	\$ 0	\$ 5,000

Funding Source (note: total should equal capital cost above):

General Fund		4,800		4,900		5,000
Total Funding Source	\$ 0	\$ 4,800	\$ 0	\$ 4,900	\$ 0	\$ 5,000
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Mobile Radio Replacements

Justification/Description/Location:

Replace three (3) mobile radios annually due to age of radios. Older radios decline due to age, heat, and normal wear and tear. The mobile radio is the lifeline for patrol officers during patrol duties. Radios cost \$3,900 each, plus installation.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip			
Priority Group:	Service Maint.			

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		11,700	12,285	12,324	12,500	12,850
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 11,700	\$ 12,285	\$ 12,324	\$ 12,500	\$ 12,850

Funding Source (note: total should equal capital cost above):

General Fund		11,700	12,285	12,324	12,500	12,850
Total Funding Source	\$ 0	\$ 11,700	\$ 12,285	\$ 12,324	\$ 12,500	\$ 12,850
	In Balance					

Annual Operating Costs:

34-40 Contractual Services		465	465	465	465
	\$	\$ 465	\$ 465	\$ 465	\$ 465

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	Portable Radios

Justification/Description/Location:

Replace three (3) portable radios annually due to age of radios. Older radios may be used by reserve units or other established needs until no longer operational. Radios cost \$3,900 each. Annual Cost for County maintenance per radio per year is \$60 dollars.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		11,700	12,000	12,200	12,300	12,400
Vehicle						
Miscellaneous						
Contingency						
Total	\$	\$ 11,700	\$ 12,000	\$ 12,200	\$ 12,300	\$ 12,400

Funding Source (note: total should equal capital cost above):

General Fund		11,700	12,000	12,200	12,300	12,400
Total Funding Source	\$	\$ 11,700	\$ 12,000	\$ 12,200	\$ 12,300	\$ 12,400
	In Balance					

Annual Operating Costs:

34-40 Contractual Services		180	180	180	180	180
	\$	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
321	Police	In-Car Cameras

Justification/Description/Location:

Two (2) cameras each fiscal year until FY 2019. These cameras will replace the older cameras in the marked vehicles, especially pushed vehicles (vehicles being kept longer than expected), or vehicles in which the camera can no longer be repaired. The cameras are used in DUI enforcement, vehicle stops, and contact with the public. The courts look favorably on the use of the video for trial. This replacement plan will keep cameras in good working order and prevent lack of video due to repair problems. This will also allow for a phase out of different brands of cameras which are no longer being supported by the contracted companies.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,500	10,500	10,700	11,000	11,200
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 10,500	\$ 10,500	\$ 10,700	\$ 11,000	\$ 11,200

Funding Source (note: total should equal capital cost above):

General Fund		10,500	10,500	10,700	11,000	11,200
Total Funding Source	\$ 0	\$ 10,500	\$ 10,500	\$ 10,700	\$ 11,000	\$ 11,200
	In Balance					

Annual Operating Costs:

46-10 Maintenance Contracts						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
322	Fire	State EMS Grant

Justification/Description/Location:

This is a matching amount that will be needed to secure Florida State EMS-Grant funding. This is a 25% match from the city to receive 75% from the State. This is an annual recurring expense as we expect to request Grant money each year.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		8,000	8,000	8,000	8,000	8,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000

Funding Source (note: total should equal capital cost above):

Grant ▼		8,000	8,000	8,000	8,000	8,000
▼						
▼						
Total Funding Source	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Federal Fire ACT Grant

Justification/Description/Location:

This is a matching amount that will be needed to secure Federal Fire-Act Grant funding. This is a 5% match from the city to receive 95% from the Federal Government. This is an annual recurring expense as we expect to request Grant money each year.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Productivity ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		5,000	5,000	5,000	5,000	5,000
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

Funding Source (note: total should equal capital cost above):

General Fund ▼		5,000	5,000	5,000	5,000	5,000
▼						
▼						
Total Funding Source	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	X Series Cardiac Monitor

Justification/Description/Location:

We are in need of two (2) new X Series Zoll Monitors. They are needed to replace monitors that are greater than nine (9) years old. The technology is outdated and unable to provide more precise life saving measures. We will be submitting for a grant to replace the two (2) frontline units, however if the grant does not come through, I propose replacing two (2) this year 2015.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Productivity ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		70,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 70,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	70,000					
▼						
▼						
Total Funding Source \$	\$ 0	\$ 70,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Thermal Imaging Camera (T.I.C)

Justification/Description/Location:

Request to replace outdated equipment. We currently have T.I.C's that have met their life expectancy for these high-tech "Life Saving" pieces of equipment. Due to T.I.C's being exposed to extreme heat, hazardous environments and due to technological advances in the industry, the Fire Department adopted a ten year "Service Life" replacement program. The Department will have a total of five T.I.C's, one on each front line Apparatus and one on the Command vehicle at the end of the initial program purchase in 2016. The 10 year service life program will restart in 2022 and continue for five years.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Productivity		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,500	11,000			
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 10,500	\$ 11,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund		10,500	11,000			
Total Funding Source	\$ 0	\$ 10,500	\$ 11,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

46-20 Repair/Maint Buildings			500	750	1,000
	\$ 0	\$ 0	\$ 500	\$ 750	\$ 1,000

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	Grill Roofs

Justification/Description/Location:

Currently the outdoor grilling areas at both Stations 33 and 37 are exposed to the weather. We propose covering the areas with metal roofing. This will protect the metal surfaces of the grills while providing shelter for our personnel.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:	Productivity ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction			7,000			
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 7,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼		7,000				
▼						
▼						
Total Funding Source	\$ 0	\$ 7,000	\$ 7,000	\$ 0	\$ 0	\$ 0
	In Balance	Error	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
322	Fire	SCBA Replacement

Justification/Description/Location:

Requesting funding for replacement of outdated equipment. We have 21 SCBAs that are NFPA 2002 compliant, New compliance standards have been released as of 2013. SCBAs are high-tech life safety protective equipment that are exposed to extreme heat, hazardous and chemical environments. These units will be 14 years old and in need of replacement due to their age and cost of repair. Replacement parts are becoming increasingly more difficult to locate. Replacing all SCBAs at once ensures our personnel's familiarity with the equipment regardless of which apparatus they are assigned to and ensures compatibility amongst the units as well. This request is for full-funding, although we will seek out any grant opportunities that may exist to assist in our purchase of these items.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment			130,000			
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 130,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	130,000					
▼						
▼						
Total Funding Source \$	\$ 0	\$ 0	\$ 130,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
324	Fire Prevention	DHS FIRE ACT Grant Match

Justification/Description/Location:

This is a matching amount that will be needed to receive Federal FIRE ACT Grant Funding. This is a 5% match to receive 95% funding from the Federal Government. The proposed grant is to purchase smoke detectors and batteries for the Smoke Detector Program that provides these life safety devices for low income, hearing and visually impaired residents as well as replacements for our senior citizen and special needs community.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,000				
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼	10,000					
▼						
▼						
Total Funding Source	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Street Resurfacing

Justification/Description/Location:

Reconstruction, milling and resurfacing of asphalt streets and overlaying of cold mix roads to insure safe and structurally sound conditions. FY 2016: Eagle Creek, Bushill, Cardinal Oaks Ph 2, Main, Primera, Currency & 1/2 Hills of LM. FY 2016 (Cold Mix): Almyra, Lakeshore, Van Buren, Wood. FY 2017 (Cold Mix): 7th, 8th, 9th, Park, Seminole, Smedley, Terry. FY 2018: Washington, 3rd, 4th, S 5th, Rantoul, Shealey, 1/2 of Hills of LM, Country Downs, Meadow Brooke. FY 2018 (Cold Mix): 2nd, Floyd, Fredrick, Goodheart, True. FY 2019 (Cold Mix): Greenleaf, Lake, Hollis, High. Pavement network inspections are scheduled in 2015, 2017, and 2019. We have deferred some of the scheduled FY 2015 work until FY 2016 as we have found there to be a significant cost savings when bidding a larger scope of work.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		35,000	1,360,000	215,000	1,080,000	190,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 35,000	\$ 1,360,000	\$ 215,000	\$ 1,080,000	\$ 190,000

Funding Source (note: total should equal capital cost above):

General Fund			310,000			
One-Cent Sales Tax		35,000	1,050,000	215,000	1,080,000	190,000
Total Funding Source	\$ 0	\$ 35,000	\$ 1,360,000	\$ 215,000	\$ 1,080,000	\$ 190,000
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal

Program #	Program Name	Project Title
432	Streets / Sidewalks	Parking Lot Rehabilitation

Justification/Description/Location:

Parking lot rehabilitation consisting of seal coating and restriping of asphalt parking areas at City Facilities: Police Department, Municipal Complex, Parks Facility, Frank Evans Center, Pubic Works, Fire Stations, Community Building, and Events Center. This ongoing rehabilitation will help extend the life of the asphalt through preventive maintenance. The appearance of our City facilities will be safer, cleaner and more appealing to the public.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		20,000	20,000	20,000	20,000	20,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Funding Source (note: total should equal capital cost above):

General Fund ▼		20,000	20,000	20,000	20,000	20,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	City Hall Parking Lot Concrete Replacement

Justification/Description/Location:

Remove and replace approximately 25,700 square yards of concrete parking lot and restripe. This will bring the parking lot back to a smooth and safe condition.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction				175,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 175,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund	175,000
Total Funding Source	\$ 175,000
	In Balance

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Community Center Parking Lot

Justification/Description/Location:

The new Community Center on Wilbur Ave includes only 21 parking spaces on site. This project is for the design and construction of an approximate 50 space parking lot to be constructed on an undeveloped parcel adjacent to the Community Building. The existing on-site stormwater pond may need to be modified to accommodate the new parking lot.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design	3,500					
Construction		250,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 3,500	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund	3,500	250,000				
Total Funding Source	\$ 3,500	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Forestry Bucket Truck

Justification/Description/Location:

This truck would be used to safely and properly trim trees around light poles and raise the canopy along city roads. The truck will also be used to remove dead or diseased trees from city right-of-ways. This truck is specifically built for tree trimming and removal and has a working height of 60 ft. and a reach of 44 ft. The truck bed is used for storage of chipped foliage and has a tipping mechanism. The truck will also tow the city's wood chipper to the job site. The City is currently contracting out tree removal services at approximately \$30,000/year. This vehicle should last at least 10 years.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment				165,000		
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 165,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼				165,000		
▼						
▼						
Total Funding Source	\$ 0	\$ 0	\$ 0	\$ 165,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
432	Streets / Sidewalks	Emma Oaks Trail Sidewalk

Justification/Description/Location:

As part of the 2014 Seminole County agreement for the jurisdictional transfer of Emma Oaks Trail to the City of Lake Mary the City is to construct a sidewalk along Emma Oaks Trail. The project was delayed in 2014 do to Duke Energy transmission construction work in the vicinity of the proposed sidewalk. This sidewalk work was fully funded by Seminole County.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	100,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>100,000</u>	\$ <u>0</u>				

Funding Source (note: total should equal capital cost above):

Seminole County	100,000					
Total Funding Source	\$ <u>100,000</u>	\$ <u>0</u>				
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ <u>0</u>					

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Rinehart Trail Rehabilitation

Justification/Description/Location:

The recreational trail along Rinehart Road is approximately 14-foot wide and 2.1 miles long and was completed in 1999. Since that time no major rehabilitation work has been performed. This budget item is for the reconstruction/resurfacing of the trail surface including milling, sealing, structural repair, new signage and striping. This will insure that the trail is maintained in a safe and proper condition for recreational activities.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure		
Priority Group:	Service Maint.		

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	160,000					
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ <u>160,000</u>	\$ <u>0</u>				

Funding Source (note: total should equal capital cost above):

General Fund	85,000					
Grant	75,000					
Total Funding Source	\$ <u>160,000</u>	\$ <u>0</u>				
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ <u>0</u>					

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Sidewalk/Curb Replacement

Justification/Description/Location:

Replacement of existing sidewalks, concrete aprons, and concrete curbing damaged from tree growth and water and sewer line repairs. The budget is for 2,000 linear feet of concrete sidewalk per year (\$40,000) plus apron and curbing work (\$10,000). Sidewalks are evaluated for pedestrian safety on a continual basis.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Funding Source (note: total should equal capital cost above):

General Fund ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
Total Funding Source	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Street Lighting Additions

Justification/Description/Location:
 Street lighting additions as required to meet public safety requests and needs, and as verified by the Police Department.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction	23,220		20,000	20,000	20,000	20,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 23,220	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Funding Source (note: total should equal capital cost above):

General Fund ▼	23,220		20,000	20,000	20,000	20,000
▼						
▼						
Total Funding Source	\$ 23,220	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	City Hall Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the City Hall includes:
 FY 2015 - Gazebo roof replacement
 FY 2017 - Interior carpet
 FY 2018 - Wallcovering replacement and interior painting
 FY 2019 - Roof replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		10,000				100,000
Furniture						
Equipment						
Vehicle						
Miscellaneous				35,000	35,000	
Contingency						
Total	\$ 0	\$ 10,000	\$ 0	\$ 35,000	\$ 35,000	\$ 100,000

Funding Source (note: total should equal capital cost above):

General Fund ▼		10,000		35,000	35,000	100,000
..... ▼						
..... ▼						
Total Funding Source	\$ 0	\$ 10,000	\$ 0	\$ 35,000	\$ 35,000	\$ 100,000
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
587	Events Center	Events Center Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Events Center includes:
 FY 2017 - Replacement of interior wallcoverings and outdoor trellis
 FY 2018 - Carpet replacement and interior & exterior painting

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous				60,000	60,000	
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 60,000	\$ 60,000	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼				60,000	60,000	
▼						
▼						
Total Funding Source	\$ 0	\$ 0	\$ 0	\$ 60,000	\$ 60,000	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Employee Wellness Center Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Employee Wellness Center includes:
FY 2017 - Replacement of HVAC and roof

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction				4,500		
Furniture						
Equipment				6,000		
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 10,500	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼				10,500		
..... ▼						
..... ▼						
Total Funding Source	\$ 0	\$ 0	\$ 0	\$ 10,500	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Frank Evans Museum Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Frank Evans Museum includes:
 FY 2016 - Exterior repairs, external and internal painting and signage
 FY 2019 - Flooring replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			26,000			10,000
Contingency						
Total	\$ 0	\$ 0	\$ 26,000	\$ 0	\$ 0	\$ 10,000

Funding Source (note: total should equal capital cost above):

General Fund ▼			26,000			10,000
▼						
▼						
Total Funding Source	\$ 0	\$ 0	\$ 26,000	\$ 0	\$ 0	\$ 10,000
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Community Center Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Community Center includes:
FY 2019 - Roof replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						60,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000

Funding Source (note: total should equal capital cost above):

General Fund	▼					60,000
	▼					
	▼					
Total Funding Source		\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000
		In Balance				

Annual Operating Costs:

	▼					
	▼					
	▼					
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Municipal Center Complex Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Municipal Center Complex includes:
 FY 2016 - Exterior painting
 FY 2017 - Carpet replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			30,000	50,000		
Contingency						
Total	\$ 0	\$ 0	\$ 30,000	\$ 50,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼			30,000	50,000		
..... ▼						
Total Funding Source	\$ 0	\$ 0	\$ 30,000	\$ 50,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Parks Maintenance Building Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Parks Maintenance Building includes:
 FY 2017 - Replacement interior flooring
 FY 2018 - Roof and exterior painting

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:			

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous				6,500	15,000	
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 6,500	\$ 15,000	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund				6,500	15,000	
Total Funding Source	\$ 0	\$ 0	\$ 0	\$ 6,500	\$ 15,000	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Police Department Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Police Department includes:
 FY 2015 - Hallway flooring replacement
 FY 2016 - Detective Bureau carpet replacement and interior painting
 FY 2017 - Exterior painting
 FY 2018 - Roof replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:			

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction					100,000	
Furniture						
Equipment						
Vehicle						
Miscellaneous		12,500	27,500	10,000		
Contingency						
Total	\$ 0	\$ 12,500	\$ 27,500	\$ 10,000	\$ 100,000	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund		12,500	27,500	10,000	100,000	
Total Funding Source	\$ 0	\$ 12,500	\$ 27,500	\$ 10,000	\$ 100,000	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
572	Parks & Recreation	Sports Complex Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Sports Complex includes:
 FY 2015 - Bleacher and batting cage equipment elevator replacement
 FY 2016 - Concession HVAC, batting cage net and (3) machines, entrance sign
 FY 2017 - Batting cage (3) machines, scoreboard replacement and sun shelter replacement
 FY 2018 - Replacement of: batting cage flood lights and (3) machines; basketball court fence; soccer field sun shade; soccer field fence; and skate park fence
 FY 2019 - Painting of concession stand roof and replacement of sports complex lighting

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		16,925	42,735	17,735	10,035	
Vehicle						
Miscellaneous			6,000	25,000		
Contingency					53,750	27,000
Total	\$ 0	\$ 16,925	\$ 48,735	\$ 42,735	\$ 63,785	\$ 27,000

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼		16,925	48,735	42,735	63,785	27,000
..... ▼						
Total Funding Source	\$ 0	\$ 16,925	\$ 48,735	\$ 42,735	\$ 63,785	\$ 27,000
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Station #33 Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Station #33 includes:
 FY 2016 - Roof replacement and exterior painting
 FY 2018 - Interior painting
 FY 2019 - Carpet and hard floor replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:			

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction			50,000			
Furniture						
Equipment						
Vehicle						
Miscellaneous			7,000		5,000	22,500
Contingency						
Total	\$ 0	\$ 0	\$ 57,000	\$ 0	\$ 5,000	\$ 22,500

Funding Source (note: total should equal capital cost above):

General Fund			57,000		5,000	22,500
Total Funding Source	\$ 0	\$ 0	\$ 57,000	\$ 0	\$ 5,000	\$ 22,500
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
519	Facilities Maintenance	Station #37 Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Station #37 includes:
FY 2016 - Water heater replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment			11,000			
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 11,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼			11,000			
..... ▼						
..... ▼						
Total Funding Source	\$ 0	\$ 0	\$ 11,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
595	Tennis Center	Tennis Center Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for the Tennis Center includes:
 FY 2015 - Laser level of (3) courts
 FY 2016 - Laser level of (1) court, roof and exterior painting
 FY 2017 - Replacement of HVAC
 FY 2019 - Fencing and interior hard flooring replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment				6,000		
Vehicle						
Miscellaneous		11,400	14,000			51,000
Contingency						
Total	\$ 0	\$ 11,400	\$ 14,000	\$ 6,000	\$ 0	\$ 51,000

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼		11,400	14,000	6,000		51,000
..... ▼						
Total Funding Source	\$ 0	\$ 11,400	\$ 14,000	\$ 6,000	\$ 0	\$ 51,000
	In Balance					

Annual Operating Costs:

..... ▼						
..... ▼						
..... ▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
519	Facilities Maintenance	Miscellaneous Parks Capital Maintenance Plan

Justification/Description/Location:

The capital maintenance plan for miscellaneous parks includes:
 FY 2015 - Sprucewood Park slide and platform replacement
 FY 2017 - Fountain rehabilitation at Trailhead and Central Park; Trailhead Park Building painting; Liberty Park restroom and pavillion roof painting; Kiddie Park fence replacement; and basketball court fencing at Country Club replacement

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings ▼
Priority Group:

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment		10,250				
Vehicle						
Miscellaneous			34,700			
Contingency						
Total	\$ 0	\$ 10,250	\$ 34,700	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund ▼						
..... ▼		10,250	34,700			
..... ▼						
Total Funding Source	\$ 0	\$ 10,250	\$ 34,700	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

..... ▼					
..... ▼					
..... ▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Central Park Improvements

Justification/Description/Location:

Project at Central Park to beautify the clock tower area and waterfront with a paver promenade and implement erosion control measures around the pond. Grant opportunities will be explored for funding construction.

2015- Anticipated costs for design and permitting
2016 & 2017 - Anticipated construction costs

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design		137,500				
Construction			550,000	550,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 137,500	\$ 550,000	\$ 550,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Grant ▼			550,000	550,000		
General Fund ▼		137,500				
▼						
Total Funding Source	\$ 0	\$ 137,500	\$ 550,000	\$ 550,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2014 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
572	Parks and Recreation	Central Park Lighting

Justification/Description/Location:
 Animated lighting project for Central Park. This will provide computer controlled animated lighting throughout the park to enhance the extremely popular Holiday in the Park lighting.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼	Mach. & Equip ▼	Mach. & Equip ▼
Priority Group:	Higher Demand ▼	▼	▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		16,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 16,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Parks Impact Fee ▼						
General Fund ▼		16,000				
▼						
Total Funding Source	\$ 0	\$ 16,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

City of Lake Mary, Florida
Five Year Projections
One-Cent Infrastructure Sales Tax Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue and Other Sources:</u>					
Interest Revenues	\$ 1,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 5,000
Grants	-	-	-	-	-
Intergovernmental Revenue	434,000	650,000	650,000	650,000	650,000
Transfers In	-	-	-	-	-
Carry Forward Balance	-	-	-	-	-
Total Sources	<u>435,000</u>	<u>657,000</u>	<u>655,000</u>	<u>655,000</u>	<u>655,000</u>
 Fund Balance Beginning of Year	 -	 400,000	 7,000	 447,000	 22,000
<u>Expenditures</u>					
Street Resurfacing	35,000	1,050,000	215,000	1,080,000	190,000
Stair Step Park	-	-	-	-	485,000
Total Expenditures	<u>35,000</u>	<u>1,050,000</u>	<u>215,000</u>	<u>1,080,000</u>	<u>675,000</u>
 Increase (Decrease) in Fund Balance	 400,000	 (393,000)	 440,000	 (425,000)	 (20,000)
 Fund Balance End of Year	 <u>\$ 400,000</u>	 <u>\$ 7,000</u>	 <u>\$ 447,000</u>	 <u>\$ 22,000</u>	 <u>\$ 2,000</u>

City of Lake Mary, Florida
Fiscal Year 2015
One-Cent Infrastructure Sales Tax Fund
FY 2015 Projects

	<u>Carry Forward</u>	<u>FY 2015</u>	<u>FY 2015 Total Available Budget</u>
PW: Streets & Sidewalks			
Street Resurfacing	\$ -	\$ 35,000	\$ 35,000
Total 3rd Generation Sales Tax Fund	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
432	Streets / Sidewalks	Street Resurfacing

Justification/Description/Location:

Reconstruction, milling and resurfacing of asphalt streets and overlaying of cold mix roads to insure safe and structurally sound conditions. FY 2016: Eagle Creek, Bushill, Cardinal Oaks Ph 2, Main, Primera, Currency & 1/2 Hills of LM. FY 2016 (Cold Mix): Almyra, Lakeshore, Van Buren, Wood. FY 2017 (Cold Mix): 7th, 8th, 9th, Park, Seminole, Smedley, Terry. FY 2018: Washington, 3rd, 4th, S 5th, Rantoul, Shealey, 1/2 of Hills of LM, Country Downs, Meadow Brooke. FY 2018 (Cold Mix): 2nd, Floyd, Fredrick, Goodheart, True. FY 2019 (Cold Mix): Greenleaf, Lake, Hollis, High. Pavement network inspections are scheduled in 2015, 2017, and 2019. We have deferred some of the scheduled FY 2015 work until FY 2016 as we have found there to be a significant cost savings when bidding a larger scope of work.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		35,000	1,360,000	215,000	1,080,000	190,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 35,000	\$ 1,360,000	\$ 215,000	\$ 1,080,000	\$ 190,000

Funding Source (note: total should equal capital cost above):

General Fund			310,000			
One-Cent Sales Tax		35,000	1,050,000	215,000	1,080,000	190,000
Total Funding Source	\$ 0	\$ 35,000	\$ 1,360,000	\$ 215,000	\$ 1,080,000	\$ 190,000
	In Balance	In Balance	In Balance	In Balance	In Balance	In Balance

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
437	Stormwater Utility	Stair Step Park Development

Justification/Description/Location:

The Stair Step Parks in the downtown have been minimally developed. The parks include five parcels running northwest from E. Crystal Lake Ave. to W. Lake Mary Ave. and also include all the parcels acquired on W. Grand Bend Ave. adjacent to the Events Center. Conceptual design plans include playgrounds, landscaping, benches, and facilities to accommodate stormwater storage and treatment. This budget item is to fund the design and construction of the parks development. Construction will be phased over several years.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction				100,000	140,000	500,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 140,000	\$ 500,000

Funding Source (note: total should equal capital cost above):

Stormwater Fee ▼				100,000	140,000	15,000
One-Cent Sales Tax ▼						485,000
▼						
Total Funding Source \$	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 140,000	\$ 500,000
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

FIVE YEAR PROJECTIONS - WATER AND SEWER FUND

City of Lake Mary, Florida
Five Year Projections
Water Sewer Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue:</u>					
Water Sales	\$ 2,000,000	\$ 2,005,000	\$ 2,010,000	\$ 2,020,000	\$ 2,035,000
New Installations	8,500	8,500	8,500	8,500	8,500
Turn-ons	6,000	6,000	6,000	6,000	6,000
Turn-offs	6,000	6,000	6,000	6,000	6,000
Penalty Income	65,000	65,975	66,965	67,969	68,989
Sewer Income	1,870,000	1,898,050	1,926,521	1,955,419	1,984,750
Sale of Reclaimed Water	205,000	208,075	211,196	214,364	217,579
Interest Earnings	45,000	45,450	46,132	46,824	47,526
Water Impact Fees	50,000	15,150	11,110	8,080	8,080
Sewer Impact Fees	10,000	4,350	2,610	1,740	1,740
Misc Revenues	5,000	5,000	5,000	5,000	5,000
Cash Balance Forward		-	-	-	-
Total Revenue	<u>4,270,500</u>	<u>4,267,550</u>	<u>4,300,034</u>	<u>4,339,896</u>	<u>4,389,164</u>
Amount Restricted for Capital Projects	1,008,454	-	-	-	-
Unrestricted Net Assets Beginning of Year	<u>14,683,952</u>	<u>15,274,758</u>	<u>14,926,965</u>	<u>14,590,682</u>	<u>14,178,342</u>
Total Revenues and Balances	<u>\$ 19,962,906</u>	<u>\$ 19,542,308</u>	<u>\$ 19,226,999</u>	<u>\$ 18,930,578</u>	<u>\$ 18,567,506</u>
<u>Operating Expenses</u>					
Water Treatment	\$ 565,859	\$ 578,693	\$ 591,829	\$ 605,275	\$ 619,038
Water Dist / WW Collection	850,727	870,558	892,449	914,916	937,973
Utility Billing	196,062	192,767	197,595	202,549	207,632
Capital Projects	703,000	505,000	403,000	390,000	990,000
Wholesale Reclaimed Water	43,000	43,645	44,300	44,965	45,639
Wholesale Sewer Treatment	1,290,000	1,367,400	1,449,444	1,536,411	1,628,596
Transfers Out					
To General Fund	1,015,000	1,015,000	1,015,000	1,015,000	1,015,000
To Health Insurance Fund	24,500	42,280	42,700	43,120	28,000
Total W & S Expenses	<u>4,688,148</u>	<u>4,615,343</u>	<u>4,636,317</u>	<u>4,752,236</u>	<u>5,471,878</u>
Increase (Decrease) in Fund Balance	<u>(417,648)</u>	<u>(347,793)</u>	<u>(336,283)</u>	<u>(412,340)</u>	<u>(1,082,714)</u>
Unrestricted Net Assets End of Year	<u>\$ 15,274,758</u>	<u>\$ 14,926,965</u>	<u>\$ 14,590,682</u>	<u>\$ 14,178,342</u>	<u>\$ 13,095,628</u>

City of Lake Mary, Florida
Five Year Operating Projections
Public Works - Water Treatment
401-0434-434

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Water Plant Operator "C"	1	1	1	1	1	1
Water Plant Operator "B"	1	1	1	1	1	1
Water Plant Operator "B" (P/T)	1	1	1	1	1	1
Total Personnel	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 151,659	\$ 156,209	\$ 160,895	\$ 165,722	\$ 170,694
Operating Expenditures	414,200	422,484	430,934	439,553	448,344
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 565,859</u>	<u>\$ 578,693</u>	<u>\$ 591,829</u>	<u>\$ 605,275</u>	<u>\$ 619,038</u>

City of Lake Mary, Florida
Five Year Operating Projections
Public Works - Water Distribution/WW Collection
401-0435-435

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Asst Director Public Works	1	1	1	1	1	1
Public Works Crew Leader	1	1	1	1	1	1
Maintenance Specialist	5	5	5	5	5	-
Total Personnel	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 444,645	\$ 457,984	\$ 471,724	\$ 485,876	\$ 500,452
Operating Expenditures	399,582	407,574	415,725	424,040	432,521
Operating Capital	6,500	5,000	5,000	5,000	5,000
Total Expenditures	<u>\$ 850,727</u>	<u>\$ 870,558</u>	<u>\$ 892,449</u>	<u>\$ 914,916</u>	<u>\$ 937,973</u>

City of Lake Mary, Florida
Five Year Operating Projections
Utility Billing
401-0436-436

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Utility Billing Specialist	1	1	1	1	1	1
Helpdesk Technician	1	-	-	-	-	-
Meter Reader/Service Technician	1	1	1	1	1	1
Total Personnel	<u>3</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 94,440	\$ 97,273	\$ 100,191	\$ 103,197	\$ 106,293
Operating Expenditures	93,622	95,494	97,404	99,352	101,339
Operating Capital	8,000	-	-	-	-
Total Expenditures	<u>\$ 196,062</u>	<u>\$ 192,767</u>	<u>\$ 197,595</u>	<u>\$ 202,549</u>	<u>\$ 207,632</u>

City of Lake Mary, Florida
Water and Sewer Fund
5 Year Capital Summary

Project Description	2014 Carry forward	2015	2016	2017	2018	2019
WTP Emergency Generator Canopy	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
WTP Control/Component Upgrades	-	50,000	50,000	50,000	50,000	50,000
Commercial Meter Testing and Repair	-	50,000	50,000	50,000	50,000	50,000
Lift Station Pump Maintenance & Replacement	-	40,000	40,000	40,000	40,000	40,000
Sewer and Reuse Implementation	-	250,000	250,000	250,000	250,000	250,000
PW Equipment Canopy	-	290,000	-	-	-	-
Water Main Decommissioning	-	15,000	15,000	15,000	-	-
ERP Software Upgrade	-	-	70,000	-	-	-
WTP Sodium Hypochlorite Tank Replacement	-	-	30,000	-	-	-
Water Meter Technology Upgrades	-	-	-	-	-	350,000
Well #3R Pump and Appurtenances	-	-	-	-	-	250,000
Total Water & Sewer Fund Projects	\$ -	\$ 703,000	\$ 505,000	\$ 405,000	\$ 390,000	\$ 990,000

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
434	Water Treatment	WTP Emergency Generator Canopy

Justification/Description/Location:

The water treatment plants emergency diesel-fueled generator was installed in 2001. It is an outside installation and its factory metal cover is showing signs of wear and rust. This proposal is to install an canopy over the generator to provide protection to the unit from the weather.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		8,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue	8,000					
Total Funding Source	\$ 0	\$ 8,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
434	Water Treatment	WTP Control/Component Upgrades

Justification/Description/Location:

Water treatment facilities are controlled through an array of advanced electronic control devices and computer software. Over time as the technology evolves, older control components become obsolete and unserviceable. This is to fund WTP control upgrades as well as mechanical upgrades as they become necessary.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Commercial Meter Testing and Repair

Justification/Description/Location:

The St. Johns River Water Management District requires all water providers to have a meter replacement program in place to ensure proper accounting of water use by the periodic testing and repair or replacement of meters. This budget item is to test and repair the City's large (3" - 12") meters and to replace 2" commercial meters. This program also ensures that water revenue is properly accounted for.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Legal Mandate ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		50,000	50,000	50,000	50,000	50,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		50,000	50,000	50,000	50,000	50,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Lift Station Pump Maintenance & Replacement

Justification/Description/Location:

The City owns and maintains 16 wastewater lift stations. Each station is equipped with two submersible centrifugal wastewater pumps and a level control system; some are equipped with mixing devices and flow meters. These components require regular maintenance and periodic replacement. This item is to fund end of life replacement and technology upgrades to pumps, mixers, level detectors, etc.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		40,000	40,000	40,000	40,000	40,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		40,000	40,000	40,000	40,000	40,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Sewer and Reuse Implementation

Justification/Description/Location:

Currently approximately 50% of the parcels in the City are connected to central sewer. To address environmental concerns related to septic systems and to improve the quality of life for all residents specific areas will be upgraded to central sewer. In conjunction with providing central sewer, reclaimed water will also be provided in areas where new sewer service is constructed. This year sewer is planned along Lake Mary Blvd east of Country Club Rd to serve future development near the new SunRail commuter train station.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		250,000	250,000	250,000	250,000	250,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		250,000	250,000	250,000	250,000	250,000
▼						
▼						
Total Funding Source \$	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	In Balance					

Annual Operating Costs:

▼					
▼					
▼					
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Public Works Equipment Canopy

Justification/Description/Location:

The Public Works facility warehouse is not adequately sized to store all materials and equipment the Department is responsible for. This has caused premature wear of large equipment which is stored outside. This proposal is for the construction of a 100' x 50' metal canopy to be located just west of the existing building and be used to store tractors, equipment trailers, mowers, generators, meter boxes, and other equipment.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Buildings		
Priority Group:	Service Maint.		

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		290,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 290,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue	290,000					
Total Funding Source	\$ 0	\$ 290,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Water Main Decommissioning

Justification/Description/Location:

The original downtown water distribution system was constructed in the 1950's. The system is located in the alleyways behind properties and consists of small diameter galvanized and asbestos-cement pipe. Newer 6" and 8" pvc water mains have since been installed in road r-o-w's and all service meters have been relocated to the new mains. The older mains are prone to water leaks and can cause water quality issues. This item is to pay for the cost of decommissioning the old mains and will pay for water stops, fittings, and appurtenances. This is a three year project.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		15,000	15,000	15,000		
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 15,000	\$ 15,000	\$ 15,000	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼		15,000	15,000	15,000		
▼						
▼						
Total Funding Source \$	\$ 0	\$ 15,000	\$ 15,000	\$ 15,000	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2013 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
213	Finance	ERP Software Upgrade/Replacement

Justification/Description/Location:

Since 1992 the City has been utilizing the same software for major operating purposes including, Utility Billing, Accounting, Payroll, Business Licenses, and Building Permits. While there are annual updates and the software is still functional the vendor is moving toward a web based platform and will not support the older version indefinitely. A newer software version is more user friendly, windows and web compatible.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Mach. & Equip		
Priority Group:	Service Maint.	Productivity	

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						
Furniture						
Equipment						
Vehicle						
Miscellaneous			120,000			
Contingency						
Total	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

General Fund		50,000				
W & S Revenue		70,000				
Total Funding Source	\$ 0	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
434	Water Treatment	WTP Sodium Hypochlorite Tank Replacement

Justification/Description/Location:

The two existing 1,500 gallon double-walled high density polyethylene sodium hypochlorite storage tanks have been in service since 2011. The typical service life is 5-6 years due to the corrosiveness of the chemical. This budget item is to fund the replacement of both tanks including all piping, valves, and site gauges.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Service Maint. ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction			30,000			
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 30,000	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

W & S Revenue ▼			30,000			
▼						
▼						
Total Funding Source	\$ 0	\$ 0	\$ 30,000	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
435	Water/Wastewater	Water Meter Technology Upgrades

Justification/Description/Location:

Every year new technologies are being developed in the field of water metering. Radio frequency reading systems, leak and high usage detection, new meter materials and designs are being offered by various meter vendors. The City's current meter reading system is still the most economical. This budget item is to fund a new metering system when it becomes prudent to do so. Any change will be implemented over a multi-year period.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Productivity ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						350,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000

Funding Source (note: total should equal capital cost above):

W & S Revenue	350,000
.....	
.....	
Total Funding Source	\$ 350,000
	In Balance

Annual Operating Costs:

.....	
.....	
.....	
	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

<i>Program #</i>	<i>Program Name</i>	<i>Project Title</i>
434	Water Treatment	Well #3 Pump and Appurtenances

Justification/Description/Location:

Well #3 located on Crystal Lake Elementary School property has been drilled and is ready to be equipped with a vertical turbine pump, appurtenances and raw water line to the WTP. With the expected future growth of the City it is estimated that well #3 will be needed in 2019.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

<i>Category</i>	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction						250,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000

Funding Source (note: total should equal capital cost above):

W & S Revenue	250,000
Total Funding Source	\$ 250,000
	In Balance

Annual Operating Costs:

	\$ 0
	\$ 0
	\$ 0
	\$ 0
	\$ 0



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FIVE YEAR PROJECTIONS - STORMWATER UTILITY FUND

City of Lake Mary, Florida
Five Year Projections
Stormwater Utility Fund
Summary

Description	2015	2016	2017	2018	2019
Revenue					
Stormwater Fee	\$ 385,924	\$ 389,783	\$ 393,681	\$ 397,618	\$ 401,594
Interest	3,000	4,000	1,000	1,000	1,000
	<u>388,924</u>	<u>393,783</u>	<u>394,681</u>	<u>398,618</u>	<u>402,594</u>
Unrestricted Net Assets					
Beginning of Year	268,592	135,333	188,808	134,848	36,280
Total Revenues and Balances	<u>\$ 657,516</u>	<u>\$ 529,116</u>	<u>\$ 583,489</u>	<u>\$ 533,466</u>	<u>\$ 438,874</u>
Expenses:					
Operating Expenses	\$ 332,183	\$ 340,308	\$ 348,641	\$ 357,186	\$ 365,949
Cold Mix Paving Program	190,000	-	-	-	-
Stair Step Park Development	-	-	100,000	140,000	15,000
Total Expenses	<u>522,183</u>	<u>340,308</u>	<u>448,641</u>	<u>497,186</u>	<u>380,949</u>
Increase (Decrease) in					
Fund Balance	(133,259)	53,475	(53,960)	(98,568)	21,645
Unrestricted Net Assets					
End of Year	<u>\$ 135,333</u>	<u>\$ 188,808</u>	<u>\$ 134,848</u>	<u>\$ 36,280</u>	<u>\$ 57,925</u>

City of Lake Mary, Florida
Five Year Operating Projections
Stormwater
402-0437-437

Position Roster:	2014	2015	2016	2017	2018	2019
Stormwater /						
Professional Engineer	1	1	1	1	1	1
Maintenance Specialist	1	1	1	1	1	1
Total Personnel	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

<u>Costs attributable to additional personnel:</u>	2015	2016	2017	2018	2019
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	2015	2016	2017	2018	2019
Personal Services	\$ 148,314	\$ 152,762	\$ 157,344	\$ 162,063	\$ 166,924
Operating Expenditures	183,869	187,546	191,297	195,123	199,025
Operating Capital	-	-	-	-	-
Total Expenditures	<u>\$ 332,183</u>	<u>\$ 340,308</u>	<u>\$ 348,641</u>	<u>\$ 357,186</u>	<u>\$ 365,949</u>

**City of Lake Mary, Florida
Stormwater Fund
5 Year Capital Summary**

Project Description	2014 Carry- forward	2015	2016	2017	2018	2019
Cold Mix Paving Program	-	190,000	-	-	-	-
Stair Step Park Development	-	-	-	100,000	140,000	15,000
Total Stormwater Fund Projects	\$ -	\$ 190,000	\$ -	\$ 100,000	\$ 140,000	\$ 15,000

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
437	Stormwater Utility	Cold Mix Paving

Justification/Description/Location:
 Maintain existing cold mix roads by applying asphalt overlays. FY 2015: 4th, Johnson, Ruskin, Short, E. Grandbend, E. Lake Mary Ave. and Second St.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Priority Group:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction		190,000				
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 190,000	\$ 0	\$ 0	\$ 0	\$ 0

Funding Source (note: total should equal capital cost above):

Stormwater Fee	190,000					
Total Funding Source	\$ 0	\$ 190,000	\$ 0	\$ 0	\$ 0	\$ 0
	In Balance					

Annual Operating Costs:

	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**City of Lake Mary, Florida
Fiscal Year 2015 - Capital Budget Proposal**

Program #	Program Name	Project Title
437	Stormwater Utility	Stair Step Park Development

Justification/Description/Location:

The Stair Step Parks in the downtown have been minimally developed. The parks include five parcels running northwest from E. Crystal Lake Ave. to W. Lake Mary Ave. and also include all the parcels acquired on W. Grand Bend Ave. adjacent to the Events Center. Conceptual design plans include playgrounds, landscaping, benches, and facilities to accommodate stormwater storage and treatment. This budget item is to fund the design and construction of the parks development. Construction will be phased over several years.

If Capital Project Improves Capacity/Service Standards, include anticipated improvement (i.e. addition of park land: # of acres per resident = level of service)

Characteristics:

Classification:	Infrastructure ▼
Priority Group:	Higher Demand ▼

Capital Costs:

Category	Projected Carry Forward					
	2014	2015	2016	2017	2018	2019
Land						
Design						
Construction				100,000	140,000	500,000
Furniture						
Equipment						
Vehicle						
Miscellaneous						
Contingency						
Total	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 140,000	\$ 500,000

Funding Source (note: total should equal capital cost above):

Stormwater Fee ▼				100,000	140,000	15,000
One-Cent Sales Tax ▼						485,000
▼						
Total Funding Source \$	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 140,000	\$ 500,000
	In Balance					

Annual Operating Costs:

▼						
▼						
▼						
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

FIVE YEAR PROJECTIONS - INTERNAL SERVICE FUNDS

City of Lake Mary, Florida
Five Year Projections
All Internal Service Funds
Summary

Description	2015	2016	2017	2018	2019
Revenue					
Charges for Services:					
Vehicle Maintenance	\$ 1,025,103	\$ 1,055,856	\$ 1,087,532	\$ 1,120,158	\$ 1,153,763
Health Insurance Contributions	1,568,802	1,647,242	1,729,604	1,816,084	1,906,888
Interest/Other	70,000	70,000	70,000	70,000	70,000
Transfers	175,000	302,000	305,000	308,000	311,000
Total Revenue	2,838,905	3,075,098	3,192,136	3,314,242	3,441,651
Net Assets Beginning of Year	3,262,121	2,886,924	2,117,189	1,729,916	1,461,506
Total Revenues and Balances	\$ 6,101,026	\$ 5,962,022	\$ 5,309,325	\$ 5,044,158	\$ 4,903,157
Operating Expenditures					
Vehicle Maintenance	\$ 282,006	\$ 289,746	\$ 297,704	\$ 305,886	\$ 314,299
Health Insurance/Clinic	2,043,596	2,081,487	2,120,105	2,159,466	2,199,584
Vehicle Replacements	874,400	1,468,600	1,156,600	1,112,300	914,900
Machinery & Equipment	14,100	5,000	5,000	5,000	5,000
Total Expenditures	3,214,102	3,844,833	3,579,409	3,582,652	3,433,783
Increase (Decrease) in					
Fund Balance	(375,197)	(769,735)	(387,273)	(268,410)	7,868
Net Assets Reserved					
End of Year	\$ 2,886,924	\$ 2,117,189	\$ 1,729,916	\$ 1,461,506	\$ 1,469,374

City of Lake Mary, Florida
Five Year Projections
Vehicle Maintenance Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Vehicle Rental Income	\$ 676,138	\$ 696,422	\$ 717,315	\$ 738,834	\$ 760,999
Vehicle Maintenance	249,945	257,443	265,166	273,121	281,315
Contract Maintenance	99,020	101,991	105,051	108,203	111,449
Interest	15,000	15,000	15,000	15,000	15,000
Sale of Assets	50,000	50,000	50,000	50,000	50,000
Total Revenue	<u>1,090,103</u>	<u>1,120,856</u>	<u>1,152,532</u>	<u>1,185,158</u>	<u>1,218,763</u>
Net Assets Reserved for					
Vehicle Replacements					
Beginning of year	2,684,168	2,603,765	1,961,275	1,654,503	1,416,475
Total Revenues and Balances	<u>\$ 3,774,271</u>	<u>\$ 3,724,621</u>	<u>\$ 3,113,807</u>	<u>\$ 2,839,661</u>	<u>\$ 2,635,238</u>
<u>Operating Expenditures</u>					
Maintenance Operations	246,386	250,564	254,604	258,476	262,148
Contracted Maintenance	35,620	39,182	43,100	47,410	52,151
Vehicle Replacements	874,400	1,468,600	1,156,600	1,112,300	914,900
Machinery & Equip for Operations	14,100	5,000	5,000	5,000	5,000
Total Expenditures	<u>1,170,506</u>	<u>1,763,346</u>	<u>1,459,304</u>	<u>1,423,186</u>	<u>1,234,199</u>
Increase (Decrease) in					
Fund Balance					
	(80,403)	(642,490)	(306,772)	(238,028)	(15,436)
Net Assets Reserved for					
Vehicle Replacements					
End of Year	<u>\$ 2,603,765</u>	<u>\$ 1,961,275</u>	<u>\$ 1,654,503</u>	<u>\$ 1,416,475</u>	<u>\$ 1,401,039</u>

City of Lake Mary, Florida
Five Year Operating Projections
Vehicle Maintenance
501-0490-490

<u>Position Roster:</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Fleet Crew Leader	1	1	1	1	1	1
Mechanic	2	2	2	2	2	2
Total Personnel	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

<u>Costs attributable to additional personnel:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-	-	-
Operating Capital	-	-	-	-	-
Total Cost	<u>\$ -</u>				

<u>Projected Expenditures:</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Personal Services	\$ 209,988	\$ 216,288	\$ 222,777	\$ 229,460	\$ 236,344
Operating Expenditures	72,018	73,458	74,927	76,426	77,955
Operating Capital	14,100	5,000	5,000	5,000	5,000
Total Expenditures	<u>\$ 296,106</u>	<u>\$ 294,746</u>	<u>\$ 302,704</u>	<u>\$ 310,886</u>	<u>\$ 319,299</u>

**VEHICLE REPLACEMENT SCHEDULE
FY2015**

Veh	Description	In Service	Div	Department	2015	2016	2017	2018	2019
79	11 Ford Escape	3/29/2011	431	PW Admin		\$22,100			
42	97 Mobark Chipper	1/1/1997	432	Streets		\$50,000			
62	04 Cat Skid Steer Loader	2/1/2004	432	Streets			\$50,000		
69	05 Kubota Tractor	1/31/2005	432	Streets			\$30,000		
70	05 Kubota Tractor	1/31/2005	432	Streets			\$50,000		
81	12 Ford F-350 4x4 Diesel	6/21/2012	432	Streets					
134	95 Caterpillar Loader	1/1/1995	432	Streets		\$200,000			
515	00 Crosley Tandem Trailer	5/4/2000	432	Streets	\$10,000				
532	05 Toro Grounds Master 228D	4/26/2005	432	Streets	\$23,300				
536	06 Toro Grounds Master Z-Master	5/13/2002	432	Streets	\$23,300				
57A	07 Wanco Arrow Sign Board	2/21/2007	432	Streets				\$15,000	
87	13 Rhino Bush Hog Mower	3/7/2013	432	Streets					
88	14 Sign Board	2014	432	Streets					\$22,900
89	14 Sign Board	2014	432	Streets					\$22,900
93	14 Ford F-250 (gas)	7/6/2001	432	Streets					\$36,400
85	13 Ford F-150 Pick-Up (Gas)	5/8/2013	434	Water Plant				\$22,500	
86	13 Toro Workman Md Carb	2/13/2013	434	Water Plant				\$10,700	
40	97 Ford Dump Truck	1/1/1997	435	Water Dist	\$115,000				
44	97 Vac-Con	1/6/1998	435	Water Dist					
47	99 Crosley Trailer	3/11/1999	435	Water Dist			\$21,000		
48	99 Bush Hog Mower	9/28/1999	435	Water Dist					\$8,000
61	04 Crosley Trailer	1/28/2003	435	Water Dist			\$11,000		
66	04 Ford F-550 Crane Truck Diesel	4/30/2004	435	Water Dist	\$68,000				
73	07 Caterpillar Backhoe	2/21/2007	435	Water Dist			\$110,000		
74	08 Ford Ranger Ext Cab	5/27/2008	435	Water Dist		\$20,400			
76	08 Dove Tail Trailer	7/7/2008	435	Water Dist				\$ 28,000	
78	10 Ford F-250 Pick-Up Diesel	3/12/2010	435	Water Dist				\$ 32,600	
80	11 Ford F-350 Pick-Up Diesel	5/13/2011	435	Water Dist					\$34,200
83	12 Caterpillar Mini Track-Hoe	8/14/2012	435	Water Dist					
540	06 High Reach Lift	9/30/2006	435	Water Dist	\$80,000				
90	14 Ford F-550 Mini Dump Truck Diesel	2014	435	Water Dist					
91	14 Ford F-250 Pick-Up Gas	2014	435	Water Dist					\$34,200
92	14 Ford F-150 Pick-Up Gas	2014	436	Utility Billing					\$23,600
72	06 Ford Ranger Extend Cab	4/25/2006	437	Stormwater		\$20,400			
82	12 Ford F-250 4x2 Diesel	5/1/2012	437	Stormwater					
49	99 Ford F-250 4x4 Diesel	10/15/2009	490	Fleet	\$36,000				
71	06 Ford Escape	5/20/2006	490	Fleet		\$23,900			
75	08 Ford Ranger Extend Cab	3/11/2008	519	Facilities			\$21,400		
400	11 Ford E-250 Cargo Van Sd	3/18/2011	519	Facilities				\$ 32,600	
401	14 Ford F-150 4x2	2014	519	Facilities					\$23,600
402	14 Ford F-250 4x2 Gas	2014	519	Facilities					\$34,200
13	05 Nissan Altima	9/22/2009	115	Com Dev		\$22,100			
14	2014 Ford Escape	2014	119	Gen Admin					\$25,600
626	07 Ford Ranger Extend Cab	5/4/2007	124	Building		\$20,400			
627	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$21,400		
629	08 Ford Ranger Extend Cab	3/11/2008	124	Building			\$21,400		

**VEHICLE REPLACEMENT SCHEDULE
FY2015**

531	05 Toro Grounds Master 3500D	4/29/2005	452	Parks & Rec					
534	05 Toro Sand Pro	5/13/2005	452	Parks & Rec					
535	06 Toro Workman Cart	4/24/2006	452	Parks & Rec	\$50,600				
542	07 Ford Escape Suv	4/5/2007	452	Parks & Rec			\$23,200		
543	07 Ford F-150 4x4	4/5/2007	452	Parks & Rec	\$32,100				
544	07 Ford F-250 4x4 Diesel	1/2/2007	452	Parks & Rec		\$43,800			
546	08 Kubota Tractor	1/15/2008	452	Parks & Rec			\$36,600		
547	08 Ford F-250 W/Utility Bed	5/7/2008	452	Parks & Rec		\$29,500			
551	09 Toro Z-500 52" Master Mower	1/27/2010	452	Parks & Rec	\$7,500				
552	09 Toro Z-500 60" Master Mower	1/27/2010	452	Parks & Rec	\$8,000				
553	09 Toro Workman	3/19/2010	452	Parks & Rec		\$53,100			
554	11 Custom Tandem Trailer	3/30/2011	452	Parks & Rec					
555	11 Toro Workman Hdx	2/11/2011	452	Parks & Rec		\$22,800			
556	11 Toro Workman Md Carb	2/16/2011	452	Parks & Rec		\$9,700			
557	11 Toro Z-Master Mower 60" Cut	2/9/2011	452	Parks & Rec		\$8,400			
559	05 Clubcar Turf 11 Golf Cart	1/1/2005	452	Parks & Rec	\$9,200				
560	13 Custom Built Lawn Trailer	1/23/2013	452	Parks & Rec					
561	13 Brutis Roller	1/29/2013	452	Parks & Rec				\$10,700	
562	13 Toro Workman Md Carb	2/13/2013	452	Parks & Rec				\$10,700	
563	13 Toro Mower Gm 3500d	2/13/2013	452	Parks & Rec				\$41,300	
564	13 Toro Mower Gm 328d	2/13/2013	452	Parks & Rec				\$27,000	
565	13 Toro Sand Pro Groomer	2/13/2013	452	Parks & Rec				\$25,400	
566	14 Ford F-150 Pick-Up 4x2	2014	452	Parks & Rec					\$23,600
567	14 Ford F-450 Flat-Bed Diesel	2014	452	Parks & Rec					

337	94 E-1 Pumper (Spare)	12/28/1993	322	Emerg Ops					
340	05 International Rescue (Spare)	3/4/2005	322	Emerg Ops					
353	05 Pierce Pumper (E33)	12/2/2005	322	Emerg Ops		\$555,000			
355	07 International Rescue (R37)	1/30/2007	322	Emerg Ops	\$220,000				
357	09 Pierce Pumper (E37)	10/15/2009	322	Emerg Ops					
358	12 Ford F-450 Rescue (R37)	6/14/2012	322	Emerg Ops			\$240,000		
359	12 Ford F-150 4x4 Gas	10/2/2012	322	Emerg Ops				\$46,200	
360	12 Triple Crown Trailer	10/18/2012	322	Emerg Ops					
361	13 Toro Workman Md Carb	2/12/2013	322	Emerg Ops				\$13,500	
363	13 Chevy Tahoe 4x4 Gas	5/14/2013	322	Emerg Ops				\$58,200	
364	14 Ford F-150 4x4 Gas	2014	322	Emerg Ops					\$48,500
365	14 Ford F-150 4x4 Gas	2014	322	Emerg Ops					\$48,500

328	08 Ford Ranger	3/11/2008	324	Fire Prev	\$28,000				
356	08 Ford Explorer	3/11/2008	324	Fire Prev	\$28,000				
362	13 Ford Escape	5/1/2013	324	Fire Prev				\$30,500	
366	14 Ford Escape	NOT IN SEV	324	Fire Prev					\$32,000

12	06 Ford Escape	7/12/2005	323	Support Svc		\$22,100			
200	14 Ford F-150 4x2 Gas	2014	323	Support Svc					\$28,100

7	99 Light Trailer	12/22/1999	321	Police					
533	05 Ford F-250 4x4 Diesel Marked	6/9/2005	321	Police			\$50,000		
2213	06 Chevy Impala Unmarked	6/1/2006	321	Police					
2224	06 Kawasaki Mule Marked	10/26/2006	321	Police			\$15,000		
2227	06 Pace Enclosed Trailer	10/1/2006	321	Police			\$17,500		
2228	07 Ford Crownvic Marked K-9	5/10/2007	321	Police					
2229	07 Ford Crownvic Marked	5/10/2007	321	Police					
2232	08 Chevy Impala Unmarked	2/27/2007	321	Police					
2237	08 Chevy Impala Unmarked	7/23/2008	321	Police					
2238	08 Chevy Impala Marked	7/23/2008	321	Police			\$45,800		
2240	08 Chevy Impala Marked	7/23/2008	321	Police			\$45,800		

**VEHICLE REPLACEMENT SCHEDULE
FY2015**

2245	08 Chevy Impala Marked	9/2/2208	321	Police					
2252	10 Chevy Impala Marked	4/1/2010	321	Police	\$43,600				
2253	10 Chevy Impala Marked	4/1/2010	321	Police	\$43,600				
2254	10 Ford Crownvic Marked K-9	5/25/2010	321	Police	\$48,200				
2255	11 Ford Escape (C.S.O.) Marked	3/22/2011	321	Police		\$24,300			
2256	11 Chevy Impala Admin Unmarked	2/22/2011	321	Police			\$31,800		
2257	11 Chevy Impala Marked	6/6/2011	321	Police		\$45,800			
2258	11 Chevy Impala Marked	5/23/2011	321	Police		\$45,800			
2259	11 Chevy Impala Marked	5/23/2011	321	Police		\$45,800			
2260	11 Chevy Impala Marked	6/3/2011	321	Police		\$45,800			
2261	11 Chevy Impala Marked	6/23/2011	321	Police		\$45,800			
2262	11 Chevy Impala Admin Unmarked	5/23/2011	321	Police			\$31,800		
2263	11 Custom Built Traffic Trailer	11/24/2011	321	Police					
2264	12 Ford Escape Marked (C.R.) Marked	5/1/2012	321	Police			\$32,700		
2265	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police			\$31,800		
2266	12 Ford Fusion Unmarked (Det)	7/17/2012	321	Police			\$31,800		
2267	12 Ford Escape Marked (Dare) Marked	5/1/2012	321	Police			\$32,700		
2268	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2269	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2271	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2272	12 Chevy Tahoe Marked K-9	5/8/2012	321	Police			\$53,100		
2273	12 Chevy Impala Marked	5/1/2012	321	Police			\$48,100		
2274	12 Mph Speed Trailer	7/16/2012	321	Police				\$24,000	
2275	13 Ford Taurus Interceptor Marked	6/11/2013	321	Police				\$50,000	
2276	13 T-3 Segway	1/4/2013	321	Police				\$16,000	
2277	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police				\$50,000	
2278	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police				\$50,000	
2279	13 Ford Taurus Interceptor Marked	4/24/2013	321	Police				\$50,000	
2280	13 Ford Taurus Interceptor Marked	4/17/2013	321	Police				\$50,000	
2281	13 Ford Taurus Interceptor Marked	4/11/2013	321	Police				\$50,000	
2282	13 Ford Taurus Interceptor Marked	4/12/2013	321	Police				\$50,000	
2283	13 Ford Taurus Interceptor Marked	4/15/2013	321	Police				\$50,000	
2284	13 Ford Taurus Interceptor Marked	4/16/2013	321	Police				\$50,000	
2285	13 Ford Taurus Interceptor Marked	5/1/2013	321	Police				\$50,000	
2286	13 Ford Exploer Police Suv Unmarked	4/2/2013	321	Police				\$46,000	
2287	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police				\$35,700	
2288	13 Ford Reg Explorer Unmarked	3/15/2013	321	Police				\$35,700	
2289	13 Ford Taurus Interceptor Marked	5/7/2013	321	Police				\$50,000	
2290	13 Ford Exploer Police Suv	8/15/2013	321	Police					\$53,000
2291	14 Mph Speed Trailer	2014	321	Police					\$25,000
2292	14 Bmw Motorcycle Police	2014	321	Police					\$27,700
2293	14 Ford Fusion Unmarked (Det)	2014	321	Police					\$35,100
2294	14 Ford Fusion Unmarked (Det)	2014	321	Police					\$35,100
2295	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2296	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2297	14 Bmw Motorcycle Police	2014	321	Police					\$27,700
2298	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2299	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
2300	14 Ford Explorer Police Suv Marked	2014	321	Police					\$53,000
					\$874,400	\$1,468,600	\$1,156,600	\$1,112,300	\$914,900

of vehicles 148 18 24 26 31 26

City of Lake Mary, Florida
Five Year Projections
Health Insurance Fund
Summary

Description	2015	2016	2017	2018	2019
<u>Revenue</u>					
Charges for Services:					
Employer Contributions	\$ 1,192,325	\$ 1,251,941	\$ 1,314,538	\$ 1,380,265	\$ 1,449,278
Employee Contributions	348,192	365,602	383,882	403,076	423,230
Retiree Contributions	28,285	29,699	31,184	32,743	34,380
Interest/Other	5,000	5,000	5,000	5,000	5,000
Transfers	175,000	302,000	305,000	308,000	311,000
Total Revenue	<u>1,748,802</u>	<u>1,954,242</u>	<u>2,039,604</u>	<u>2,129,084</u>	<u>2,222,888</u>
Net Assets Beginning of Year	577,953	283,159	155,914	75,413	45,031
Total Revenues and Balances	\$ 2,326,755	\$ 2,237,401	\$ 2,195,518	\$ 2,204,497	\$ 2,267,919
<u>Operating Expenditures</u>					
Administration Fees	153,200	156,264	159,389	162,577	165,829
Stop Loss Premiums	242,245	247,090	252,032	257,073	262,214
Claims	1,350,000	1,377,000	1,404,540	1,432,631	1,461,284
Health Clinic	298,151	301,133	304,144	307,185	310,257
Total Expenditures	<u>2,043,596</u>	<u>2,081,487</u>	<u>2,120,105</u>	<u>2,159,466</u>	<u>2,199,584</u>
Increase (Decrease) in Fund Balance	(294,794)	(127,245)	(80,501)	(30,382)	23,304
Net Assets Reserved for Health Insurance					
End of Year	<u>\$ 283,159</u>	<u>\$ 155,914</u>	<u>\$ 75,413</u>	<u>\$ 45,031</u>	<u>\$ 68,335</u>



MEMORANDUM

DATE: September 18, 2014

TO: Mayor and City Commission

FROM: Dianne Holloway, Finance Director

VIA: Jackie Sova, City Manager

SUBJECT: Ordinance No. 1515 - Amending the Police Officers' Retirement System -
Second Reading (Public Hearing) (Dianne Holloway, Finance Director)

DISCUSSION:

Proposed amendments to the City of Lake Mary Police and Firefighters' Retirement Systems require change by ordinance. Both Pension Boards wish to amend Section 4, Finance and Fund Management of their prospective ordinances to include Master Limited Partnerships (MLPs) as a type of authorized investment as recommended by their investment advisor Burgess Chambers. Because one of the candidates chosen to be interviewed by the Pension Boards utilizes a group trust as the vehicle for investing in MLPs, it is necessary to include language that would authorize the plan to invest in a group trust. A formal Actuarial Impact Statement is not required.

The Firefighter's Pension Board's actuary is Gabriel Roeder Smith & Company and they have determined that the adoption of these changes will not have an actuarial impact on the cost of the Retirement System. Their report is attached.

The Police Pension Board's actuary is Foster & Foster and they have determined that the adoption of these changes will not have an actuarial impact on the cost of the Retirement System. Their report is attached also.

Frank Wan from Burgess Chambers will be present to give a brief overview of MLPs and answer any questions you may have.

RECOMMENDATION:

The City Commission adopt Ordinance No. 1515 amending the City of Lake Mary Police Officers' Retirement System.

ORDINANCE NO. 1515

AN ORDINANCE OF THE CITY OF LAKE MARY, FLORIDA FURTHER AMENDING THE CITY OF LAKE MARY POLICE OFFICERS' RETIREMENT SYSTEM, ADOPTED PURSUANT TO ORDINANCE NO. 1002, AS SUBSEQUENTLY AMENDED, BY AMENDING SECTION 4, FINANCES AND FUND MANAGEMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

IT IS HEREBY ENACTED BY THE CITY OF LAKE MARY AS FOLLOWS:

SECTION 1: That the City of Lake Mary Police Officers' Retirement System, adopted pursuant to Ordinance No. 1002, as subsequently amended, is hereby further amended by amending Section 4, Finances and Fund Management, subsection 6.B., to read as follows:

* * * * *

- B. All monies paid into or held in the Fund shall be invested and reinvested by the Board and the investment of all or any part of such funds shall be limited to:
- (1) Annuity and life insurance contracts with life insurance companies in amounts sufficient to provide, in whole or in part, the benefits to which all of the Members in the Fund shall be entitled under the provisions of this System and pay the initial and subsequent premium thereon.
 - (2) Time or savings accounts of a national bank, a state bank insured by the Bank Insurance Fund or a savings/building and loan association insured by the Savings Association Insurance Fund which is administered by the Federal Deposit Insurance Corporation or a state or federal chartered credit union whose share accounts are insured by the National Credit Union Share Insurance Fund.
 - (3) Obligations of the United States or obligations guaranteed as to principal and interest by the government of the United States or by an agency of the government of the United States.
 - (4) Bonds issued by the State of Israel.
 - (5) Stocks, commingled funds, and bonds or other evidences of indebtedness, provided that:
 - (a) Except as provided in subparagraph (b), all individually held securities and all securities in a commingled or mutual fund must be issued or guaranteed by a corporation organized under the laws of the United States, any state or organized territory of the United States, or the District of Columbia.

- (b) Up to twenty-five percent (25%) of the assets of the Fund at market value may be invested in foreign securities.
- (c) The Board shall not invest more than five percent (5%) of its assets in the common stock, capital stock, or convertible securities (including synthetics) of any one issuing company, nor shall the aggregate investment in any one issuing company exceed five percent (5%) of the outstanding capital stock of that company; nor shall the aggregate of its investments in common stock, capital stock and convertible securities (including synthetics) at market exceed seventy percent (70%) of the assets of the Fund.
- (6) Real estate, provided the Board shall not invest more than fifteen percent (15%) at cost in real property or real estate.
- (7) Mutual funds and exchange traded funds (ETFs).
- (8) Master limited partnerships (MLPs).

The Board may, upon recommendation by the Board's investment consultant, make investments in the above permitted asset classes utilizing group trusts meeting the requirements of Internal Revenue Service Revenue Ruling 81-100 and Revenue Ruling 2011-1 or successor rulings or guidance of similar import, and operated or maintained exclusively for the commingling and collective investment of monies, provided that the funds in the group trust consist exclusively of trust assets held under plans qualified under Section 401(a) of the Code, individual retirement accounts that are exempt under Section 408(e) of the Code, eligible governmental plans that meet the requirements of Section 457(b) of the Code, and governmental plans under 401(a)(24) of the Code. For this purpose, a trust includes a custodial account that is treated as a trust under Section 401(f) or under Section 457(g)(3) of the Code. While any portion of the assets of the Fund are invested in such a group trust, such group trust is itself adopted as a part of the System or Plan.

* * * * *

SECTION 2: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Lake Mary.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 5: That this Ordinance shall become effective upon adoption.

PASSED ON FIRST READING, this _____ day of _____, 2014.

PASSED AND ADOPTED ON SECOND READING, this _____ day
of _____, 2014.

CITY OF LAKE MARY, FLORIDA

DAVID J. MEALOR, MAYOR

ATTEST:

CAROL A. FOSTER, CITY CLERK

Approved as to form:

CATHERINE D. REISCHMANN,
CITY ATTORNEY



August 28, 2014

Via Mail & Email

Ms. Audrey Ross
City of Lake Mary Police Officers' Pension Board
4360 Northlake Boulevard, Suite 206
Palm Beach Gardens, FL 33410

Re: City of Lake Mary
Police Officers' Retirement System

Dear Audrey:

In response to Scott Christiansen's letter dated August 15, 2014, we have reviewed the proposed Ordinance (identified on page 4 as dm/lm/pol/08-13-14.ord) and have determined that its adoption will have no impact on the assumptions used in determining the funding requirements of the program.

Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

Sarah Carr
Municipal Police and Fire
Pension Trust Funds
Division of Retirement
P.O. Box 3010
Tallahassee, FL 32315-3010

If you have any questions, please let me know.

Sincerely,

Patrick T. Donlan, ASA, EA, MAAA

PTD/tew

cc: Scott R. Christiansen, Board Attorney



MEMORANDUM

DATE: September 18, 2014

TO: Mayor and City Commission

FROM: Dianne Holloway, Finance Director

VIA: Jackie Sova, City Manager

SUBJECT: Ordinance No. 1516 - Amending the Firefighters' Retirement System -
Second Reading (Public Hearing) (Dianne Holloway, Finance Director)

DISCUSSION:

Proposed amendments to the City of Lake Mary Police and Firefighters' Retirement Systems require change by ordinance. Both Pension Boards wish to amend Section 4, Finance and Fund Management of their prospective ordinances to include Master Limited Partnerships (MLPs) as a type of authorized investment as recommended by their investment advisor Burgess Chambers. Because one of the candidates chosen to be interviewed by the Pension Boards utilizes a group trust as the vehicle for investing in MLPs, it is necessary to include language that would authorize the plan to invest in a group trust. A formal Actuarial Impact Statement is not required.

The Firefighter's Pension Board's actuary is Gabriel Roeder Smith & Company and they have determined that the adoption of these changes will not have an actuarial impact on the cost of the Retirement System. Their report is attached.

The Police Pension Board's actuary is Foster & Foster and they have determined that the adoption of these changes will not have an actuarial impact on the cost of the Retirement System. Their report is attached also.

Frank Wan from Burgess Chambers will be present to give a brief overview of MLPs and answer any questions you may have.

RECOMMENDATION:

The City Commission adopt Ordinance No. 1516 amending the City of Lake Mary Firefighters' Retirement System.

ORDINANCE NO. 1516

AN ORDINANCE OF THE CITY OF LAKE MARY, FLORIDA, FURTHER AMENDING THE CITY OF LAKE MARY FIREFIGHTERS' RETIREMENT SYSTEM, ADOPTED PURSUANT TO ORDINANCE 1209, AS SUBSEQUENTLY AMENDED; BY AMENDING SECTION 4, FINANCES AND FUND MANAGEMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

IT IS HEREBY ENACTED BY THE CITY OF LAKE MARY AS FOLLOWS:

SECTION 1: That the City of Lake Mary Firefighters' Retirement System, adopted pursuant to Ordinance No. 1209, as subsequently amended, is hereby further amended by amending Section 4, Finances and Fund Management, subsection 6.B., to read as follows:

* * * * *

- B. All monies paid into or held in the Fund shall be invested and reinvested by the Board and the investment of all or any part of such funds shall be limited to:
- (1) Annuity and life insurance contracts with life insurance companies in amounts sufficient to provide, in whole or in part, the benefits to which all of the Members in the Fund shall be entitled under the provisions of this System and pay the initial and subsequent premium thereon.
 - (2) Time or savings accounts of a national bank, a state bank insured by the Bank Insurance Fund or a savings/building and loan association insured by the Savings Association Insurance Fund which is administered by the Federal Deposit Insurance Corporation or a state or federal chartered credit union whose share accounts are insured by the National Credit Union Share Insurance Fund.
 - (3) Obligations of the United States or obligations guaranteed as to principal and interest by the government of the United States or by an agency of the government of the United States.
 - (4) Bonds issued by the State of Israel.
 - (5) Stocks, commingled funds, and bonds or other evidences of indebtedness, provided that:
 - (a) Except as provided in subparagraph (b), all individually held securities and all securities in a commingled or mutual fund must be issued or guaranteed by a corporation organized under the laws of the United States, any state or organized territory of the United States, or the District of Columbia.
 - (b) Up to twenty-five percent (25%) of the assets of the Fund at market value may be invested in foreign securities.

- (c) The Board shall not invest more than five percent (5%) of its assets in the common stock, capital stock, or convertible securities (including synthetics) of any one issuing company, nor shall the aggregate investment in any one issuing company exceed five percent (5%) of the outstanding capital stock of that company; nor shall the aggregate of its investments in common stock, capital stock and convertible securities (including synthetics) at market exceed seventy percent (70%) of the assets of the Fund.
- (6) Real estate, provided the Board shall not invest more than fifteen percent (15%) at cost in real property or real estate.
- (7) Mutual funds and exchange traded funds (ETFs).
- (8) Master limited partnerships (MLPs).

The Board may, upon recommendation by the Board's investment consultant, make investments in the above permitted asset classes utilizing group trusts meeting the requirements of Internal Revenue Service Revenue Ruling 81-100 and Revenue Ruling 2011-1 or successor rulings or guidance of similar import, and operated or maintained exclusively for the commingling and collective investment of monies, provided that the funds in the group trust consist exclusively of trust assets held under plans qualified under Section 401(a) of the Code, individual retirement accounts that are exempt under Section 408(e) of the Code, eligible governmental plans that meet the requirements of Section 457(b) of the Code, and governmental plans under 401(a)(24) of the Code. For this purpose, a trust includes a custodial account that is treated as a trust under Section 401(f) or under Section 457(g)(3) of the Code. While any portion of the assets of the Fund are invested in such a group trust, such group trust is itself adopted as a part of the System or Plan.

* * * * *

SECTION 2: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Lake Mary.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 5: That this Ordinance shall become effective upon adoption.

PASSED ON FIRST READING, this _____ day of _____, 2014.

PASSED AND ADOPTED ON SECOND READING, this _____ day of _____, 2014.

CITY OF LAKE MARY, FLORIDA

DAVID J. MEALOR, MAYOR

ATTEST:

CAROL A. FOSTER, CITY CLERK

Approved as to form:

CATHERINE D. REISCHMANN,
CITY ATTORNEY

August 25, 2014

Ms. Audrey Ross
The Resource Centers, LLC
4360 Northlake Blvd., Suite 206
Palm Beach Gardens, FL 33410

Re: City of Lake Mary Firefighters' Retirement System

Dear Audrey:

We have reviewed the proposed ordinance amending the City of Lake Mary Firefighters' Retirement System drafted by Scott R. Christiansen and dated August 15, 2014. This proposed ordinance would amend Section 4, *Finances and Fund Management*, subsection 6.B., to allow the Board, upon recommendation by the Board's investment consultant, to make investments in Master Limited Partnerships (MLPs) utilizing group trusts meeting the requirements of Internal Revenue Service Revenue Rulings 81-100 and 2011-1 and subsequent rulings or guidance and consisting exclusively of trust assets held under specified plans.

In our opinion, this change will not have an actuarial impact on the cost of the Retirement System. Therefore, it is our opinion that a formal Actuarial Impact Statement is not required. However, we recommend that you send a copy of this letter and the ordinance to the Municipal Police Officers and Firefighters' Retirement Trust Funds Office and to the Bureau of Local Retirement Systems.

The undersigned actuary is a member of the American Academy of Actuaries and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. The undersigned actuary is independent of the plan sponsor.

We welcome your questions and comments.

Respectfully submitted,



Jeffrey Amrose, EA, MAAA
Senior Consultant & Actuary

JA/ta

Circular 230 Notice: Pursuant to regulations issued by the IRS, to the extent this communication (or any attachment) concerns tax matters, it is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or (ii) marketing or recommending to another party any tax-related matter addressed within. Each taxpayer should seek advice based on the individual's circumstances from an independent tax advisor.

The above communication shall not be construed to provide tax advice, legal advice or investment advice.



MEMORANDUM

DATE: September 18, 2014

TO: Mayor and City Commission

FROM: Dianne Holloway, Finance Director

VIA: Jackie Sova, City Manager

SUBJECT: Ordinance No. 1517 - Repealing Chapter 36 entitled Disposal of Surplus Property - Second Reading (Public Hearing) and Resolution No. 946 - Providing guidance for the overall management of tangible personal property (Dianne Holloway, Finance Director)

DISCUSSION: The Disposal of Surplus Property ordinance was last amended in July of 1988, over 26 years ago. Staff has reviewed this ordinance and has determined that the intent is to manage all aspects of tangible personal property. Tangible personal property is currently defined as “Fixtures and other tangible personal property of a non-consumable nature, the normal expected life of which is one year or more as determined by the custodian of the property, as hereinafter provided, which is owned by the city”. Staff is of the opinion that it is more appropriate to manage tangible personal property including the disposal of surplus property, in the form of a city policy that would provide guidance for the overall management of tangible personal property and to reflect more current practices.

To accomplish this, we must first repeal Chapter 36: Disposal of Surplus Property. After the second reading and adoption of this ordinance, a resolution to adopt a policy for managing tangible personal property will be brought forth. Attached is Resolution No. 946 that is proposed to replace Chapter 36.

RECOMMENDATION: The City Commission adopt Ordinance No. 1517 repealing Chapter 36: Disposal of Surplus Property and adopt Resolution No. 946 establishing a policy to provide guidance for the overall management of tangible personal property.

ORDINANCE NO. 1517

AN ORDINANCE OF THE CITY OF LAKE MARY, FLORIDA, REPEALING CHAPTER 36 OF THE CODE OF ORDINANCES ENTITLED "DISPOSAL OF SURPLUS PROPERTY"; PROVIDING FOR CODIFICATION, CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the City Commission adopted Chapter 36 of the Code of Ordinances entitled "Disposal of Surplus Property" by Ordinance No. 332 on November 5, 1987 and was amended by Ordinance No. 382 on July 7, 1988; and

WHEREAS, Chapter 36 of the Code of Ordinances entitled "Disposal of Surplus Property" is outdated; and

WHEREAS, the City Commission desires to repeal that Chapter and adopt a new policy by resolution which provides guidance for overall management of tangible personal property.

IT IS HEREBY ENACTED BY THE CITY OF LAKE MARY AS FOLLOWS:

Section 1. Chapter 36 of the Code of Ordinances entitled "Disposal of Surplus Property" is hereby repealed:

Section 2. Codification: It is the intention of the City Commission that the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the City of Lake Mary, Florida and the word "ordinance" may be changed to "section", "article", or other appropriate word or phrase and the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention.

Section 3. Conflicts: All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of any conflict.

Section 4. Severability: If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 5. Effective date: This Ordinance shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2014.

FIRST READING: _____

SECOND READING _____

RESOLUTION NO. 946

A RESOLUTION OF THE CITY OF LAKE MARY, FLORIDA, ADOPTING A POLICY TO PROVIDE GUIDANCE FOR THE OVERALL MANAGEMENT OF TANGIBLE PERSONAL PROPERTY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission endorses sound financial policies and practices; and

WHEREAS, the City Commission repealed Chapter 36 of the Code of Ordinances entitled "Disposal of Surplus Property"; and

WHEREAS, the City Commission desires by this resolution to establish a policy to provide guidance for the overall management of tangible personal property.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Commission of the City of Lake Mary, Florida, that:

Section 1. A Tangible Personal Property Policy is hereby established as follows:

TANGIBLE PERSONAL PROPERTY

- I. Definition
- II. Identification; Records Management; Inventory
- III. City Manager to Supervise
- IV. Disposal of Surplus Property
- V. Adoption of Additional Regulations

I. DEFINITION.

For the purpose of this chapter the following definition shall apply unless the context clearly indicates or requires a different meaning.

PROPERTY. Fixtures and other tangible personal property which is owned by the city of a non-consumable nature, with a useful life of one year or more and meets the value or cost threshold criteria as defined in F.A.C. 69I-73.002.

II. IDENTIFICATION; RECORDS MANAGEMENT; INVENTORY.

- (A) Identification. As practicable, each item of property shall be marked with an identification label containing a unique sequence of numbers to establish its identity and ownership by the city.
- (B) Records Management. The City Manager or designee shall maintain, on behalf of the city, a master property control list identifying all tangible personal property owned by the city to include a minimum of the identification number, the item description, manufacturer's serial number as available, date of acquisition, and physical location. The city may include any other information on the property records as deemed necessary.

- (C) Inventory. A complete physical inventory of all property shall be taken annually and the date inventoried shall be entered on the property record. The inventory shall be compared with the property record and all discrepancies shall be traced and reconciled.

III. CITY MANAGER TO SUPERVISE.

The City Manager shall be primarily responsible for the supervision and control of property, but may delegate to a custodian its use and immediate control and may require custody receipts. The City Manager may assign to or withdraw from a custodian the custody of any of the property at any time. Each custodian shall be responsible to the City Manager for the safekeeping and the proper use of the property entrusted to the custodian's care. The City Manager or designee shall take an inventory when there is a change in the custodian of property.

IV. DISPOSAL OF SURPLUS PROPERTY.

Property of the city that is obsolete, or the continued use of which is uneconomical or inefficient, or for which there is no useful function, and which is not otherwise lawfully disposed of, may be disposed of for value to any person, except those forbidden by other statutes to receive said property, or may be disposed of for value without bids to the state, to any governmental unit or to any political subdivision of the state, or if the property is without commercial value, it may be donated, destroyed, or abandoned at the discretion of the City Manager. Tangible personal property recorded on the master property control list must be deemed surplus by the City Commission at a public meeting and recorded in the meeting minutes. Upon receiving authorization, the City Manager may arrange for the destruction, storage or transfer of all surplus equipment by public auction or disposal in a manner that is most beneficial to the city. Once disposed, items will be removed from the property records.

V. ADOPTION OF ADDITIONAL REGULATIONS.

The City Commission may, by resolution, adopt additional regulations.

Section 2. Effective date: This Resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED this 18th day of September, 2014.

ATTEST:

CITY OF LAKE MARY, FLORIDA

CITY CLERK, CAROL A. FOSTER

MAYOR, DAVID J. MEALOR



MEMORANDUM

DATE: September 18, 2014

TO: Mayor and City Commission

FROM: Dianne Holloway, Finance Director

VIA: Jackie Sova, City Manager

SUBJECT: Resolution No. 947 - Amending Emergency Medical Services (EMS) Transport Fees (Jackie Sova, City Manager)

DISCUSSION: On July 19, 2001, the City established EMS Transport Fees. The only amendment to those fees was adopted by Resolution No. 735 in February of 2005. Our transport fees are currently set and have always been based on the maximum allowable by Medicare/Medicaid.

On average, the City has been collecting about 70% of billed fees which is about \$600,000 per year in revenue. Excluding the Fire Prevention division, the Fire Department's budget for FY 2014/2015 is just over \$4.6 million. Fiscal year to date, approximately 47% of emergency calls resulted in a medical transport. Clearly, by charging rates at the maximum allowable by Medicare/Medicaid we are not recovering our costs to provide these services. We do, however, wish to recover costs to the extent possible.

Attached is a comparison of fees charged for transport services from 63 different agencies in the State of Florida provided by Intermedix, our billing provider. When compared to the other 62 agencies, Lake Mary currently has the lowest fee for BLS and mileage, the second lowest fee for ALS-1 and the fourth lowest fee for ALS-2.

Looking at the chart below, Lake Mary's fees are significantly below the average of the 62 comparison agencies as well as the average of Seminole County providers which include Casselberry, Longwood, Oviedo, Sanford and Seminole County.

	BLS	ALS-1	ALS-2	Mileage
Lake Mary	\$ 347.37	\$ 412.50	\$ 597.04	\$ 7.16
Average of Agency Comparison	\$ 646.61	\$ 695.02	\$ 767.82	\$ 11.12
	-46.3%	-30.7%	-22.2%	-35.6%
Average of Providers in Seminole County	\$ 632.80	\$ 679.80	\$ 783.00	\$ 10.83
	-45.1%	-39.3%	-23.7%	-33.9%
Seminole County	\$ 453.00	\$ 538.00	\$ 780.00	\$ 9.00
Below Agency Average	-29.9%	-9.6%	1.6%	-19.1%

Due to the interlocal response of Seminole County for coverage within the City limits, it is the desire of the City for all persons requiring EMS transport services within the City limits to be treated uniformly. Therefore, staff is proposing transport fees to be one in the same as Seminole County's. Although Seminole County's rates average a 30% increase as shown at the bottom of the table above, their rates are still considerably lower than the average of the agency comparison.

	Current Fees <i>(Medicare/Medicaid Allowable)</i>	Proposed Fees <i>(Seminole County Rates)</i>	% Change
BLS	\$ 347.37	\$ 453.00	30.4%
ALS-1	\$ 412.50	\$ 538.00	30.4%
ALS-2	\$ 597.04	\$ 780.00	30.6%
Mileage	\$ 7.16	\$ 9.00	25.7%

RECOMMENDATION: Request Commission adopt Resolution No. 947 amending Emergency Medical Services (EMS) Transport Fees to be set as per the EMS Transport Rate of Seminole County, and shall automatically adjust per authorized adjustments by Seminole County.

RESOLUTION NO. 947

A RESOLUTION OF THE CITY OF LAKE MARY, FLORIDA, AMENDING RESOLUTION NO. 735, AMENDING FEES CHARGED FOR EMERGENCY MEDICAL SERVICES (EMS) TRANSPORT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission adopted Resolution No. 656 on July 19, 2001, establishing fees for EMS transport as the transport fee of Seminole County, which is the maximum allowable by Medicare/Medicaid; and

WHEREAS, the City Commission adopted Resolution No. 735 on February 3, 2005, amending fees for EMS transport to be the maximum allowable by Medicare/Medicaid; and

WHEREAS, it is the desire of the City to recover costs to the extent possible; and

WHEREAS, the City Commission has determined that fees will be adopted from time to time, to cover all or a portion of the costs of the services, training, and the use of equipment and facilities provided by the City; and

WHEREAS, it is the desire of the City to provide uniformity with Seminole County's fees for EMS transport services due to the interlocal response of Seminole County for coverage within the City limits.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Commission of the City of Lake Mary, Florida, that:

Section 1. Resolution No. 735 is amended as follows:

The medical transport fee shall be set as per the EMS Transport Rate of Seminole County and shall automatically adjust per authorized adjustments by Seminole County. These fees currently are:

Ø BLS Emergency	\$453.00
Ø ALS-1 Emergency	\$538.00
Ø ALS-2 Emergency	\$780.00
Ø Mileage	\$9.00 per mile

Section 2. Effective Date: This Resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED THIS 18th day of September 2014.

CITY OF LAKE MARY, FLORIDA

MAYOR, DAVID J. MEALOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

Comparison of Agency Transport Fees

City/County	BLS Emergency	Rank	ALS1 Emergency	Rank	ALS2	Rank	Ground Mileage	Rank
Bay County	\$ 812.66	29	\$ 1,218.90	36	\$ 1,422.60	33	\$ 20.27	20
Brevard	\$ 501.00	10	\$ 541.00	10	\$ 627.00	8	\$ 9.18	5
Broward Sheriff	\$ 450.00	5	\$ 460.00	4	\$ 575.00	3	\$ 8.00	2
Casselberry	\$ 550.00	12	\$ 600.00	15	\$ 674.00	11	\$ 10.00	7
Charlotte	\$ 550.00	12	\$ 650.00	18	\$ 700.00	13	\$ 10.00	7
Collier	\$ 700.00	20	\$ 700.00	19	\$ 750.00	18	\$ 12.25	11
Cooper City (BSO contracted city)	\$ 850.00	30	\$ 850.00	29	\$ 850.00	23	\$ 10.00	7
Coral Springs	\$ 433.00	4	\$ 488.00	6	\$ 623.00	7	\$ 10.00	7
Dania Beach (BSO contracted city)	\$ 752.85	27	\$ 752.85	24	\$ 752.85	19	\$ 13.89	16
Davie	\$ 751.41	26	\$ 751.41	23	\$ 805.09	22	\$ 12.89	13
Deerfield Beach (BSO contracted city)	\$ 1,000.00	32	\$ 1,000.00	33	\$ 1,000.00	28	\$ 15.00	17
Fort Lauderdale	\$ 700.00	20	\$ 700.00	19	\$ 750.00	18	\$ 13.00	14
Hallandale Beach	\$ 750.00	25	\$ 750.00	22	\$ 750.00	18	\$ 12.00	10
Hardee	\$ 450.00	5	\$ 550.00	12	\$ 650.00	10	\$ 9.00	4
Hendry	\$ 450.00	5	\$ 465.00	5	\$ 575.00	3	\$ 8.00	2
Hialeah	\$ 800.00	28	\$ 800.00	28	\$ 900.00	27	\$ 15.00	17
Highlands	\$ 450.00	5	\$ 500.00	7	\$ 600.00	5	\$ 10.00	7
Hillsborough	\$ 355.00	2	\$ 400.00	1	\$ 550.00	2	\$ 9.00	4
Hollywood	\$ 750.00	25	\$ 750.00	22	\$ 850.00	23	\$ 12.00	10
Jacksonville	\$ 550.00	12	\$ 635.00	17	\$ 740.00	16	\$ 10.00	7
Jefferson	\$ 613.72	17	\$ 754.78	25	\$ 883.46	25	\$ 13.24	15
Kissimmee	\$ 600.00	15	\$ 650.00	18	\$ 700.00	13	\$ 10.00	7
Lake Mary	\$ 347.37	1	\$ 412.50	2	\$ 597.04	4	\$ 7.16	1
Lauderdale Lakes (BSO contracted city)	\$ 1,000.00	32	\$ 1,000.00	33	\$ 1,000.00	28	\$ 15.00	17
Lauderhill	\$ 575.00	13	\$ 575.00	13	\$ 650.00	10	\$ 9.00	4
Lee	\$ 650.00	18	\$ 875.00	30	\$ 875.00	24	\$ 12.00	10
Leon	\$ 873.00	31	\$ 1,046.00	35	\$ 1,220.00	32	\$ 16.36	19
Lighthouse Point	\$ 500.00	9	\$ 500.00	7	\$ 600.00	5	\$ 9.00	4
Longwood	\$ 1,011.00	33	\$ 1,011.00	34	\$ 1,011.00	29	\$ 15.17	18
Maitland	\$ 749.00	24	\$ 749.00	21	\$ 749.00	17	\$ 8.50	3
Margate	\$ 1,000.00	32	\$ 1,000.00	33	\$ 1,000.00	28	\$ 15.00	17
Miami Beach	\$ 800.00	28	\$ 800.00	28	\$ 800.00	21	\$ 15.00	17
Miami-Dade	\$ 800.00	28	\$ 800.00	28	\$ 900.00	27	\$ 15.00	17
Monroe & Trauma Star	\$ 600.00	15	\$ 600.00	15	\$ 800.00	21	\$ 12.00	10
North Lauderdale	\$ 701.00	21	\$ 701.00	20	\$ 701.00	14	\$ 10.78	8
North Palm Beach	\$ 495.00	8	\$ 545.00	11	\$ 600.00	5	\$ 8.00	2
North Port	\$ 575.00	13	\$ 600.00	15	\$ 650.00	10	\$ 9.50	6
Oakland Park	\$ 670.00	19	\$ 700.00	19	\$ 750.00	18	\$ 10.00	7
Okaloosa	\$ 500.00	9	\$ 500.00	7	\$ 500.00	1	\$ 8.00	2
Okeechobee	\$ 400.00	3	\$ 500.00	7	\$ 600.00	5	\$ 8.00	2
Orange	\$ 456.00	7	\$ 766.00	27	\$ 717.00	15	\$ 12.00	10
Orlando	\$ 736.00	23	\$ 946.00	32	\$ 1,051.00	31	\$ 12.62	12
Osceola	\$ 500.00	9	\$ 500.00	7	\$ 500.00	1	\$ 9.00	4
Oviedo	\$ 600.00	15	\$ 650.00	18	\$ 750.00	18	\$ 10.00	7
Palm Beach	\$ 590.00	14	\$ 590.00	14	\$ 750.00	18	\$ 11.50	9
Palm Beach Gardens	\$ 700.00	20	\$ 750.00	22	\$ 800.00	21	\$ 12.00	10
Palm Springs	\$ 450.00	5	\$ 450.00	3	\$ 610.00	6	\$ 8.00	2
Plantation	\$ 510.00	11	\$ 530.00	8	\$ 635.00	9	\$ 9.00	4
Polk	\$ 600.00	15	\$ 600.00	15	\$ 700.00	13	\$ 9.00	4
Pompano Beach	\$ 750.00	25	\$ 750.00	22	\$ 750.00	18	\$ 10.00	7
Riviera Beach	\$ 450.00	5	\$ 450.00	3	\$ 575.00	3	\$ 8.00	2
Sanford	\$ 550.00	12	\$ 600.00	15	\$ 700.00	13	\$ 10.00	7
Sarasota	\$ 600.00	15	\$ 600.00	15	\$ 650.00	10	\$ 10.00	7
Seminole County	\$ 453.00	6	\$ 538.00	9	\$ 780.00	20	\$ 9.00	4
Seminole Tribe	\$ 600.00	15	\$ 800.00	28	\$ 1,000.00	28	\$ 15.00	17
Southwest Ranches (Davie contracted city)	\$ 1,000.00	32	\$ 1,000.00	33	\$ 1,000.00	28	\$ 15.00	17
Sunrise	\$ 606.00	16	\$ 617.00	16	\$ 680.00	12	\$ 10.00	7
Tamarac	\$ 600.00	15	\$ 650.00	18	\$ 700.00	13	\$ 10.00	7
Tampa	\$ 600.00	15	\$ 600.00	15	\$ 600.00	5	\$ 10.00	7
West Palm Beach	\$ 700.00	20	\$ 700.00	19	\$ 750.00	18	\$ 12.00	10
West Park (BSO contracted city)	\$ 850.00	30	\$ 850.00	29	\$ 850.00	23	\$ 8.00	2
Weston (BSO contracted city)	\$ 750.00	25	\$ 760.00	26	\$ 895.00	26	\$ 8.00	2
Winter Park	\$ 720.00	22	\$ 925.00	31	\$ 1,028.00	30	\$ 12.00	10

Source: Intermedix 9/9/14



CITY MANAGER'S REPORT

DATE: September 18, 2014
TO: Mayor and City Commission
FROM: Jackie Sova, City Manager
SUBJECT: City Manager's Report

ITEMS FOR COMMISSION ACTION:

1. Approval of Building Inspection and Plan Review Services contract with PDCS, LLC.

ITEMS FOR COMMISSION INFORMATION:

1. Monthly department reports.



CITY MANAGER'S REPORT

DATE: September 18, 2014

TO: Mayor and City Commission

FROM: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: Approval of Building Inspection and Plan Review Services contract with PDCS, LLC

DISCUSSION: Currently, the City of Lake Mary has under contract plan review and inspection services with PDCS, LLC. This service is used when the Building Division is short staffed or there is a tremendous spike in building permit activity which requires additional help. The current contract is scheduled to expire at the end of September and staff wishes to renew for one year with two (2) additional extensions. Since the City of Winter Springs is currently under contract with PDCS under RFP-003/03/MS, the City of Lake Mary is allowed to piggyback an existing government contract under its Purchasing Ordinance.

RECOMMENDATION: Staff recommends that the Commission direct the City Manager to execute the attached contract with PDCS, LLC.

ATTACHMENTS:

- Contract between City of Lake Mary & PDCS, LLC
- Contract between City of Winter Springs & PDCS, LLC



City of Lake Mary, Florida

**Piggyback Contract for Building Code Inspection Services,
Plans Review, Permitting and Inspection**

AGREEMENT made as of the 30th day of September in the year Two Thousand and Fourteen (2014)

BETWEEN the City:

City of Lake Mary
PO Box 958445
Lake Mary, FL 32795-8445

And the Vendor:

PDCS, LLC
3361 Rouse Road, Ste. 210
Orlando, Florida 32822

The City of Lake Mary ("City") enters this "Piggyback" Contract with PDCS, LLC hereinafter referred to as the "Vendor" under the terms and conditions hereinafter provided. The City and the Vendor agree as follows:

1. The Purchasing Ordinance for the City allows for "piggybacking" of contracts. Pursuant to this procedure, the City is allowed to piggyback an existing government contract, and there is no need to obtain formal or informal quotations, proposals or bids. The parties agree that the Vendor has entered a contract with the City of Winter Springs, said contract being identified as RFP-003/03/MS (said original contract being referred to as the "original government contract").
2. The original government contract is incorporated herein by reference and is attached as Exhibit "A" to this contract. All of the terms and conditions set out in the original government contract (Exhibit "A") are fully binding on the parties and said terms and conditions are incorporated herein.
3. Notwithstanding the requirement that the original government contract is fully binding on the parties, the parties have agreed to modify certain technical provisions of the original government contract as applied to the contract between the Vendor and the City, as follows:
 - a. Time Period ("Term") of the Agreement from date of signature through September 30, 2015, to run concurrent with the City's fiscal year. The contract may be extended by mutual agreement for 2 (two) 12-month periods thereafter.
 - b. Other provisions that will be modified:
 - 1) The City will use the Rate Proposal/Option "A" Hourly Fees for Services as provided in Exhibit 2 – Vendor Rate/Fee Schedule on pages 15 & 16 of said exhibit on an as-needed basis.
 - 2) The calculation of time will begin and end with arrival and departure from the Municipal Services Complex, 911 Wallace Court, Lake Mary, Florida 32746.

- 3) All personnel will work under the direction of the Lake Mary Building Official.
- 4) Section 35.1 "Project Manual" is deleted.
- c. Address change for the City of Lake Mary. Notwithstanding the address and contact information for the government entity as set out in Exhibit "A", the Vendor agrees that it will send notices, invoices and will conduct all business with the City of Lake Mary, attention of Joe Lancaster, Building Official, at 911 Wallace court, Lake Mary, Florida 32746, telephone number (407) 585-1349, facsimile number (407) 585-1346 and email to jlancaster@lakemaryfl.com.
- d. All other provisions in the original government contract (Exhibit "A") are fully binding on the parties and will represent the agreement between the City of Lake Mary and the Vendor.

THIS AGREEMENT entered into as of the day and year first written

Michael S. Kraftsow

PDCS, LLC

City Of Lake Mary

By: Michael S. Kraftsow

By: Jacqueline B. Sova, City Manager

Title: Managing Partner

Date: 9/10/14

Attested by: Evelyn D. Smith

Attested by: _____

Name: EVELYN D. SMITH

Carol A. Foster, City Clerk



CITY OF WINTER SPRINGS

1126 East State Road 434

Winter Springs, FL 32708

Telephone: 407-327-1800 Fax: 407-327-4784

www.winterspringsfl.org

Continuing Services Agreement for Building Inspections & Plan Review

Re: Extension of the Continuing Services Agreement for Building Inspections and Plan Review Services between the City of Winter Springs and PDCS Signed by the City Manager on 9/11/13.

TERMS:

The City of Winter Springs has elected to extend the above agreement for an additional one year term as per Item 2.1 – TERM AND DEFINITIONS, which is located on page one of the Original Agreement Form.

This Contract extension shall be in effect from **September 15, 2014** and terminating at midnight on **September 14, 2015** unless either party chooses to exercise its rights under Section 20 "Termination". This is the first of **five (5) one-year extensions** as authorized under Section 2.0 Terms and Conditions.

CONSIDERATION:

The City finds that the service provided by PDCS for inspection and plan review services, and the cooperation of its employees with city staff, has been very good and anticipates that this relationship will continue during this next year of service.

AGREEMENT:

This extension is accepted according to the following:

SERVICE PROVIDER:

Michael S. Kraftow

Michael S. Kraftow

Signature (Printed and signed)
Representing PDCS

Managing Partner

Title

July 28, 2014

Date

CITY:

CITY OF WINTER SPRINGS, FLORIDA

A Florida Municipal Corporation

[Signature]

Kevin L. Smith
City Manager

7/30/14

Date

CONTINUING SERVICES AGREEMENT FOR BUILDING INSPECTIONS AND PLANS REVIEW

THIS AGREEMENT FOR BUILDING INSPECTIONS AND PLANS REVIEW SERVICES ("Agreement") is made and entered into by and between the **CITY OF WINTER SPRINGS**, a Florida municipal corporation ("City"), located at 1126 East State Road 434, Winter Springs, Florida 32708, and **PDCS, LLC.**, a Florida Corporation, hereinafter referred to as ("Service Provider"), located at: **3361 Rouse Road, Suite 210, Orlando, FL 32817.**

WITNESSETH:

WHEREAS, City wishes to obtain Continuing Building Inspections and Plans Review Services (RFP 003/03/MS) for a limited time period; and

WHEREAS, Service Provider participated in the selection and negotiation process; and

WHEREAS, Service Provider is willing to provide such Continuing Building Inspections and Plans Review Services (RFP 003/03/MS), on an as requested basis, for the City under the terms and conditions stated herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

1.0 GENERAL PROVISIONS

1.1 Recitals. The foregoing recitals are deemed to be true and accurate and are fully incorporated herein by reference.

1.2 Engagement. The City hereby engages Service Provider and Service Provider agrees to perform the Services outlined in this Agreement for the stated fee arrangement. No prior or present agreements or representations shall be binding upon any of the parties hereto unless incorporated in this Agreement.

1.3 Due Diligence. Service Provider acknowledges that it has investigated prior to the execution of this Agreement and satisfied itself as to the conditions affecting the Services, the availability of materials and labor, the cost thereof, the requirements to obtain necessary insurance as set forth herein, and the steps necessary to complete the Services within the time set forth herein. Service Provider warrants unto the City that it has the competence and abilities to carefully and faithfully complete the Services within the time set forth herein. Service Provider will perform its Services with due and reasonable diligence consistent with sound professional practices.

2.0 TERM AND DEFINITIONS.

2.1 The term of this Agreement shall be for twelve (12) months, commencing on **September 15, 2013** and terminating at midnight on **September 14, 2014**, unless either party chooses to exercise its rights under Section 20 "Termination". The parties shall have the option to extend the term of this Agreement for **five (5) one-year** periods. Any such extension shall be by mutual written agreement of all parties and shall be executed no less than **ninety (90) days** prior to the expiration of this Agreement's current term.

The City Manager or the City Manager's designee (hereinafter "City Manager") shall review the performance of the Service Provider annually at least ninety (90) days prior to the Agreement's anniversary date. The City Manager shall recommend a one (1) year extension or termination. Should the Service Provider and City agree to extend the Agreement, the Service Provider may, if agreed upon

in writing by the City, be entitled to an increase in rates in an amount not to exceed one half (1/2) the change in the Consumer Price Index (CPI) for the most recently available twelve (12) month period for All Urban Consumers (CPI-U) for All Items, U.S. City average, published by the Bureau of Labor Statistics of the U.S. Department of Labor for 1982-84, or the successor index to same. Said increase shall become effective beginning with the invoice for work performed after the start of the new Agreement period.

2.2 Definitions. The following words and phrases used in this Agreement shall have the following meaning ascribed to them unless the context clearly indicates otherwise:

- a. "Agreement" or "Contract" shall be used interchangeably and shall refer to this Agreement, as amended from time to time, which shall constitute authorization for the Service Provider to provide services approved by the City.
- b. "Effective Date" shall be the date on which the last signatory hereto shall execute this Agreement, and it shall be the date on which this Agreement shall go into effect. The Agreement shall not go into effect until said date.
- c. "Service Provider" shall mean **PDCS, LLC.**, a Florida Corporation, and its principals, officers, employees, and agents.
- d. "Public Record" shall have the meaning given in Chapter 119, Florida Statutes.
- e. "Work" or "Services" shall be used interchangeably and shall include the performance of the work agreed to by the parties in this Agreement. All work under this Agreement shall be requested by the City on an 'as-needed' basis. No work shall be performed under this Agreement unless requested by the City in advance.

3.0 SCOPE OF SERVICES

Service Provider shall do, perform, deliver and carry out, in a professional manner, on an as requested basis, the type of services as set forth in the Scope of Services under **Exhibit 1 - "Scope of Services"** and fully incorporated herein by this reference, including but not limited to the furnishing of all labor, equipment, tools, materials, and incidentals.

4.0 AMENDMENTS AND MODIFICATIONS

Any cardinal change in the terms and conditions set forth in this Agreement must be mutually agreed to by both the City and the Service Provider, and may be implemented only after this Agreement has been amended in writing.

The City reserves the right to make changes in the work, including alterations, reductions therein, or additions thereto. Upon receipt by the Service Provider of the City's notification of a contemplated change, the Service Provider shall (1) if requested by the City, provide an estimate for the increase or decrease in cost due to the contemplated change, (2) notify the City of any estimated change in the completion date, and (3) advise the City in writing if the contemplated change shall affect the Service Provider's ability to meet the completion dates or schedules of this Agreement.

If the City so instructs, in writing, the Service Provider shall suspend work on that portion of the work affected by a contemplated change, pending the City's decision to proceed with the change. If the City elects to make the change, the City shall issue an Amendment to this Agreement or Change Order

and the Service Provider shall not commence work on any such change until such written amendment or change order has been issued and signed by each of the parties.

5.0 SCHEDULE

5.1 Service Provider shall perform services in conformance with the schedule reasonably established by the City. Service Provider shall complete all of said services in a timely manner and will keep City apprised of the status of work on a daily basis or as otherwise reasonably requested by the City. Should Service Provider fall behind on the established schedule, it shall employ such resources so as to comply with the schedule at no additional cost to the City.

No extension for completion of services shall be granted to Service Provider without City's prior written consent.

6.0 METHODS OF PAYMENT FOR SERVICES AND EXPENSES OF SERVICE PROVIDER

6.1 Compensation. For the Services provided pursuant to the Agreement, the City agrees to pay Service Provider for services as requested, on an hourly basis, as detailed in **Exhibit 2 – "VENDOR RATE/FEE SCHEDULE"**. If this Agreement is extended, the hourly rate paid to Service Provider shall not exceed the above mentioned number as set forth in paragraph 2.1 of this Agreement.

6.2 Additional Services. From time to time during the term of this Agreement, City may request that Service Provider perform additional Services not required under the Scope of Services. For those additional services agreed upon by the City and Service Provider in writing, City agrees to pay Service Provider a total amount equal to that mutually agreed upon by the parties in writing.

6.3 Payment. Upon receipt of a proper invoice from Service Provider, the City agrees to pay the Service Provider the invoice amount providing said amount accurately reflects the terms and conditions of this Agreement. Invoices may only be submitted on a monthly basis unless otherwise agreed by the City. Unless otherwise agreed in writing by the City, there shall be no other compensation paid to the Service Provider and its principals, employees, and independent professional associates and consultants in the performance of Work under this Agreement. The City agrees to make all payments due within thirty (30) days of receipt and acceptance of a proper invoice delivered by Service Provider. The Service Provider may only bill the City for actual work performed.

6.4 Truth-In-Negotiation Certificate. Signature of this Agreement by the Service Provider shall act as the execution of a truth-in-negotiation certificate certifying that the wage and rates and costs used to determine the compensation provided for in this Agreement are accurate, complete, and current as of the date of the Agreement.

7.0 RIGHT TO INSPECTION

7.1 City or its affiliates shall at all times have the right to review or observe the services performed by Service Provider.

7.2 No inspection, review, or observation shall relieve Service Provider of its responsibility under this Agreement.

8.0 AUDIT AND INSPECTIONS

The Service Provider shall maintain records on the City's projects, in accordance with generally accepted accounting principals and practices to substantiate all invoiced amounts. Said records will be available to the City during the Service Provider's normal business hours for a period of two (2) years after the Service Provider's final invoice for examination to the extent required to verify

the direct costs (excluding established or standard allowances and taxes) incurred herein. Should such an audit by the City reveal monies owed to the City, the Service Provider shall reimburse the City for the cost of the audit and pay the principal overcharge amount owed the City plus interest accrued at the prime interest rate in effect on the date of discovery. Said interest rate shall apply to the principal overcharge amount revealed in the audit for the period from the original payment due date(s) to the payment by the Service Provider of all monies owed.

9.0 PROFESSIONALISM AND STANDARD OF CARE

Service Provider shall do, perform and carry out in a professional manner all Services required to be performed by this Agreement. Service Provider shall also use the degree of care and skill in performing the Services that are ordinarily exercised under similar circumstances by reputable members of Service Provider's profession working in the same or similar locality as Service Provider.

10.0 SUBMITTAL OF PROGRESS REPORTS

Service Provider shall submit a monthly written progress report as to the status of all Work set forth in this Agreement. The report shall in a sufficient manner demonstrate that any funds expended were used to provide the agreed-upon Services. If the detail is not sufficient in the City's reasonable discretion to permit the City to determine the Work performed or the manner in which it is being performed, the City may seek more detail from the Service Provider. Service Provider agrees to provide that information within a reasonable time period.

11.0 WARRANTY OF PROFESSIONAL SERVICES

The Service Provider (for itself and any of its employees, Service Providers, partners, and agents used to perform the Services) hereby warrants unto the City that all of its employees (and those of any of its Service Providers, partners, and agents used to perform the Services) have sufficient experience to properly complete the Services specified herein or as may be performed pursuant to this Agreement. In pursuit of any Work, the Service Provider shall supervise and direct the Work, using its best skill and attention and shall enforce strict discipline and good order among its employees. The Service Provider shall comply with all laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the performance of the Work.

12.0 CORPORATE REPRESENTATIONS BY SERVICE PROVIDER

Service Provider hereby represents and warrants to the City the following:

- a. Service Provider is duly registered and licensed to do business in the State of Florida and is in good standing under the laws of Florida, and is duly qualified and authorized to carry on the functions and operations set forth in this Agreement.
- b. The undersigned signatory for Service Provider has the power, authority, and the legal right to enter into and perform the obligations set forth in this Agreement and all applicable exhibits thereto, and the execution, delivery, and performance hereof by Service Provider has been duly authorized by the board of directors and/or president of Service Provider. In support of said representation, Service Provider agrees to provide a copy to the City of a corporate certificate of good standing provided by the State of Florida prior to the execution of this Agreement.
- c. Service Provider is duly licensed under all local, state and federal laws to provide the Scope of Services stated in paragraph 3.0 herein. In support of

said representation, Service Provider agrees to provide a copy of all said licenses to the City prior to the execution of this Agreement.

13.0 WORK IS A PRIVATE UNDERTAKING

With regard to any and all Work performed hereunder, it is specifically understood and agreed to by and between the parties hereto that the contractual relationship between the City and Service Provider is such that the Service Provider is an independent Service Provider and not an agent of the City. The Service Provider, its Service Providers, partners, agents, and their employees are independent Service Providers and not employees of the City. Nothing in this Agreement shall be interpreted to establish any relationship other than that of an Independent Service Provider, between the City, on one hand, and the Service Provider, its Service Providers, partners, employees, or agents, during or after the performance of the Work under this Agreement.

14.0 PROGRESS MEETING

City may hold periodic progress meetings on a weekly basis, or more frequently if required by the City, during the term of work entered into under this Agreement. Service Provider's Project Manager and all other appropriate personnel shall attend such meetings as designated by the City.

15.0 SAFETY

Precautions shall be exercised at all times for the protection of all persons (including the City's employees) and property. The safety provisions of all applicable laws, regulations, and codes shall be observed. Hazards arising from the use of vehicles, machinery, and equipment shall be guided or eliminated in accordance with the highest accepted standard of safety. Service Provider shall be solely and absolutely responsible and assume all liability for the safety and supervision of its principals, employees, Service Providers, and agents while performing Services provided hereunder.

16.0 INSURANCE

Service Provider shall maintain in full force and effect during the life of the Agreement, Worker's Compensation insurance covering all employees in performance of work under the Agreement. Service Provider shall make this same requirement of any of its sub-contractors. Service Provider shall indemnify and save the City harmless for any damage resulting to them for failure of either Service Provider or any sub-contractor to take out or maintain such insurance.

The following are required types and minimum limits of insurance coverage which the Service Provider agrees to maintain during the term of this Agreement:

<u>COVERAGE</u>	<u>MINIMUM LIMITS</u>
General and Auto Liability	\$500,000 per person/incident \$1,000,000 incident
Professional Liability (if applicable)	\$1,000,000
Worker's Compensation	Statutory

Neither Service Provider nor any sub-contractor shall commence work under this Agreement until they have obtained all insurance required under this section and have supplied the City with evidence of such coverage in the form of a Certificate of Insurance and endorsement. The City shall approve such certificates. All insurers shall be licensed to conduct business in the State of Florida. Insurers must have, at a minimum, a policyholders' rating of "A", and a financial class of "VII" as reported in the latest edition of Best's Insurance Reports, unless the City grants specific approval for an exception. All policies provided should be Occurrence, not Claims Made, forms. The Service Provider's insurance policies should be endorsed to add the City of Winter Springs as an Additional Insured. The Service

Provider shall be responsible for all deductibles. All of the policies of insurance so required to be purchased and maintained shall contain a provision or endorsement that the coverage afforded shall not be cancelled, materially changed or renewal refused until at least thirty (30) calendar days written notice have been given to the City by certified mail.

16.1 INSURANCE AND HOLD HARMLESS INDEMNIFICATION

Hold Harmless Agreement - To the fullest extent permitted by laws and regulations Service Provider shall indemnify and hold harmless CITY and their consultants, agents and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of engineers, architects, attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expenses (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property other than the Work itself) including the loss of use resulting there from and (b) is caused in whole or in part by any negligent act or omission of Service Provider, any Sub-contractor, any person or organization directly or indirectly employed by any of them to perform or furnish any of the Work or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder or arises by or is imposed by Law and Regulations regardless of the negligence of any such party. In any and all claims against CITY or any of their consultants, agents or employees by any employee of Service Provider, any Sub-contractor, any person or organization directly or indirectly employed by any of them to perform or furnish any of the Work or anyone for whose acts any of them may be liable, the Indemnification obligation under the previous paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Service Provider or any such Sub-contractor or other person or organization under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Service Provider's Liability Insurance - The Service Provider shall not commence any work under this Contract until he has obtained all insurance required under this paragraph. Service Provider shall purchase and maintain such comprehensive general liability and other insurance as is appropriate for the Work being performed and furnished and as will provide protection from claims set forth which may arise out of or result from Service Provider's performance and furnishing of the Work and Service Provider's other obligations under the Contract Documents, whether it is to be performed or furnished by Service Provider, by any Sub-contractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable. The insurance required by this paragraph shall include the specific coverage's and be written for not less than the limits of liability and coverage's provided or required by law, whichever is greater. The comprehensive general liability insurance shall include completed operations insurance. The comprehensive general liability insurance shall also include Contractual Liability Insurance applicable to Service Provider's obligations under the Hold Harmless Indemnification. All of the policies of insurance so required to be purchased and maintained (or the certificates or their evidence thereof) shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed or renewal refused until at least thirty days' prior written notice has been given to CITY by certified mail. All such insurance shall remain in effect until final payment and at all times thereafter when Service Provider may be correcting, removing or replacing defective work in accordance with the Contract Documents. Service Provider's General Liability Insurance shall include the CITY, and CITY's consultants as insured or additional insured which may be accomplished by either an endorsement of Service Provider's Comprehensive General Liability policy or by Service Provider's carrier issuing a separate protection liability policy.

17.0 COMPLIANCE WITH LAWS AND REGULATIONS

In the performance of work and services under this Agreement, Service Provider agrees to comply with all Federal, State and Local laws and regulations now in effect, or hereinafter enacted

during the term of this Agreement that are applicable to Service Provider, its employees, agents or sub-contractor, if any, with respect to the work and services described herein.

18.0 PUBLIC RECORDS

In accordance with section 119.0701, Florida Statutes, Service Provider agrees that all documents, transactions, writings, papers, letters, tapes, photographs, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to this Agreement or in connection with any funds provided by the City pursuant to this Agreement may be considered public records pursuant to Chapter 119, Florida Statutes. Service Provider agrees to keep and maintain any and all public records that ordinarily and necessarily would be required by the City in order to perform the services required by this Agreement. Service Provider also agrees to provide the public with access to public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes or as otherwise provided by law. Service Provider shall also ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law. In addition, Service Provider shall meet all requirements for retaining public records and transfer, at no cost, to the City all public records in possession of the Service Provider upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the City. If Service Provider does not comply with a public records request, the City shall have the right to enforce the provisions of this Paragraph. In the event that Service Provider fails to comply with the provisions of this Paragraph, and the City is required to enforce the provisions of this Paragraph, or the City suffers a third party award of attorney's fees and/or damages for violating the provisions of Chapter 119, Florida Statutes due to Service Provider's failure to comply with the provisions of this Paragraph, the City shall be entitled to collect from Service Provider prevailing party attorney's fees and costs, and any damages incurred by the City, for enforcing this Paragraph against Service Provider. And, if applicable, the City shall also be entitled to reimbursement of any and all attorney's fees and damages which the City was required to pay a third party because of Service Provider's failure to comply with the provisions of this Paragraph. This Paragraph shall survive the termination of this Agreement.

19.0 ASSIGNMENT

19.1 Service Provider shall not assign or subcontract this Agreement, or any rights or any monies due or to become due hereunder without the prior, written consent of City.

19.2 If upon receiving written approval from City, any part of this Agreement is subcontracted by Service Provider, Service Provider shall be fully responsible to City for all acts and/or omissions performed by the sub-contractor as if no subcontract had been made.

19.3 If City determines that any sub-contractor is not performing in accordance with this Agreement, City shall so notify Service Provider who shall take immediate steps to remedy the situation.

19.4 If any part of this Agreement is subcontracted by Service Provider, prior to the commencement of any Work by the sub-contractor, Service Provider shall require the sub-contractor to provide City and its affiliates with insurance coverage as set forth by the City.

20.0 TERMINATION

This Agreement may be terminated by either party, with or without cause, and without penalty to the terminating party, upon thirty (30) days prior written notice to the non-terminating party. Unless the Service Provider is in breach of this Agreement, the Service Provider shall be paid for services

rendered to the City's satisfaction through the date of termination. After receipt of a Termination Notice and except as otherwise directed by the City, the Service Provider shall:

- A. Stop work on the date and to the extent specified by the City.
- B. Terminate and settle all orders and sub-contracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work and other material related to the terminated work to the City or approved designee.
- D. Continue and complete all parts of the work that have not been terminated.

21.0 FORCE MAJEURE

Any delay or failure of either party in the performance of its required obligations hereunder shall be excused if and to the extent caused by acts of God; fire; flood; windstorm; explosion; riot; war; sabotage; strikes (except involving Service Providers labor force); extraordinary breakdown of or damage to City's affiliates' generating plants, their equipment, or facilities; court injunction or order; federal and/or state law or regulation; order by any regulatory agency; or cause or causes beyond the reasonable control of the party affected; provided that prompt notice of such delay is given by such party to the other and each of the parties hereunto shall be diligent in attempting to remove such cause or causes. If any circumstance of Force Majeure remains in effect for sixty days, either party may terminate this Agreement.

22.0 GOVERNING LAW & VENUE

This Agreement is made and shall be interpreted, construed, governed, and enforced in accordance with the laws of the State of Florida. Venue for any state action or litigation shall be Seminole County, Florida. Venue for any federal action or litigation shall be in the Middle District of Florida in Orlando, Florida.

23.0 HEADINGS

23.1 Paragraph headings are for the convenience of the parties only and are not to be construed as part of this Agreement.

24.0 SEVERABILITY

24.1 In the event any portion or part thereof of this Agreement is deemed invalid, against public policy, void, or otherwise unenforceable by a court of law, the parties, at the sole discretion and option of the City, shall negotiate an equitable adjustment in the affected provision of this Agreement. The validity and enforceability of the remaining parts of this Agreement shall otherwise be fully enforceable.

25.0 INTEGRATION; MODIFICATION

25.1 The drafting, execution, and delivery of this Agreement by the Parties have been induced by no representations, statements, warranties, or agreements other than those expressed herein. This Agreement embodies the entire understanding of the parties, and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof unless expressly referred to herein.

26.0 THIRD PARTY RIGHTS

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than City and Service Provider.

27.0 PROHIBITION AGAINST CONTINGENT FEES

AGREEMENT FOR BUILDING INSPECTIONS AND PLANS REVIEW SERVICES (RFP 003/03/MS)

Service Provider warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Service Provider, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Service Provider, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

28.0 NO JOINT VENTURE

Nothing herein shall be deemed to create a joint venture or principal-agent relationship between the parties, and neither party is authorized to, nor shall either party act toward third persons or the public in any manner which would indicate any such relationship with the other party.

29.0 ATTORNEY'S FEES

If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs, and all expenses (including taxes) even if not taxable as court costs (including, without limitation, all such fees, costs and expenses incident to appeals), incurred in that action or proceeding, in addition to any other relief to which such party or parties may be entitled.

30.0 COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be considered an original agreement; but such counterparts shall together constitute but one and the same instrument.

31.0 DRAFTING

City and Service Provider each represent that they have both shared equally in drafting this Agreement and no party shall be favored or disfavored regarding the interpretation of this Agreement in the event of a dispute between the parties.

32.0 NOTICES

Any notices required to be given by the terms of this Agreement shall be delivered by hand or mailed, postage prepaid to:

For Service Provider:

PDCS, LLC.
3361 Rouse Road, Suite 210
Orlando, FL 32817
Phone: (407) 277-9795

For City:

City of Winter Springs
Community Development Department, Building Division
1126 East State Road 434
Winter Springs, FL 32708
Phone: (407) 327-1800

Either party may change the notice address by providing the other party written notice of the change.

33.0 SOVEREIGN IMMUNITY

Notwithstanding any other provision set forth in this Agreement, nothing contained in this Agreement shall be construed as a waiver of the City's right to sovereign immunity under section 768.28, Florida Statutes, or other limitations imposed on the City's potential liability under state or federal law. As such, the City shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, the City shall not be liable for any claim or judgment, or portion thereof, to any one person for more than two hundred thousand dollars (\$200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other claims or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds the sum of three hundred thousand dollars (\$300,000.00). This paragraph shall survive termination of this Agreement.

34.0 INDEMNIFICATION

34.1 For all Services performed pursuant to this Agreement, the Service Provider agrees to the fullest extent permitted by law, to indemnify and hold harmless the City and its commissioners, employees, officers, and city attorneys (individually and in their official capacity) from and against all claims, losses, damages, personal injuries (including but not limited to death), or liability (including reasonable attorney's fees through any and all administrative, trial and appellate proceedings), directly or indirectly arising from:

- a. any default under this Agreement by Service Provider;
- b. any negligent act, omission or operation of work related to all Services performed under this Agreement by Service Provider, and its employees, principals, agents, independent Service Providers, and consultants.
- c. the acts, errors, omissions, intentional or otherwise, arising out of or resulting from Service Provider's and its employees, partners, Service Providers, and agents on the performance of the Services being performed under this Agreement;
- d. Service Provider's, and its employees, partners, Service Providers, and agents failure to comply with the provisions of any federal, state, or local laws, ordinance, or regulations applicable to Service Provider's and its employees, partners, Service Providers, and agents performance under this Agreement;
- e. any fraud and misrepresentation conducted by Service Provider and its employees, partners, Service Providers, and agents on the City under this Agreement.

34.2 The indemnification provided above shall obligate the Service Provider to defend at its own expense or to provide for such defense, at the option of the City, as the case may be, of any and all claims of liability and all suits and actions of every name and description that may be brought against the City or its commissioners, employees, officers, and City Attorney which may result from any negligent act, omission or operation of work related to the Services under this Agreement whether the Services be performed by the Service Provider, or anyone directly or indirectly employed by them. In all events the City and its commissioners, employees, officers, and City Attorney shall be permitted to choose legal counsel of its sole choice, the fees for which shall be reasonable and subject to and included with this indemnification provided herein.

35.0 ORDER OF PRECEDENCE

35.1 In case of any inconsistency in any of the documents bearing on the Agreement between the City and the Service Provider, the Inconsistency shall be resolved by giving precedence in the following order:

- a. Addenda to this Agreement subsequent to the Effective date of this Agreement;
- b. This Agreement;
- c. Exhibits to this Agreement; and
- d. The Project Manual.

35.2 Any inconsistency in the work description shall be clarified by the City and performed by the Service Provider.

36.0 AGREEMENT INTERPRETATION

36.1 At its discretion, during the course of the work, should any errors, ambiguities, or discrepancies be found in the Agreement or specifications, the City at its sole discretion will interpret the intent of the Agreement and work descriptions and the Service Provider hereby agrees to abide by the City's interpretation and agrees to carry out the work in accordance with the decision of the City to the extent permitted by applicable law.

36.2 When the material, article, or equipment is designated by a brand name and more than one brand name is listed, it will be understood that the work is based on one brand name only. The Service Provider will be responsible for all coordination necessary to accommodate the material, article, or equipment being provided without additional cost to the City. A substitute material, article, or equipment is allowed if it is reasonably equivalent to the brand name specified. The City has full discretion to decide whether a substitute is reasonably equivalent. Service Provider must notify the City prior to use of the substitute for a specified brand name and allow the City to make a determination before Service Provider uses the substitute.

37.0 NONDISCRIMINATION

The Service Provider warrants and represents that it complies with all Federal and State requirements concerning fair employment and will not discriminate by reason of race, color, religion, sex, age, national origin, or physical handicap.

38. ARREARS

The Service Provider shall not pledge the City's credit or make it guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness. The Service Provider further warrants and represents that it has no obligation for indebtedness that would impair its ability to fulfill the terms of this Agreement.

39. WARRANTY

The Service Provider warrants that skilled and competent personnel to the highest professional standards in the field shall perform all services.

40. INDEPENDENT SERVICE PROVIDER

The Service Provider agrees that it is an independent Service Provider with respect to the services provided pursuant to this Agreement, and not an employee, agent, or servant of the City. All persons engaged in any of the work or services performed shall at all times, and in all places, be subject to the Service Provider's sole discretion, supervision, and control. The Service Provider shall exercise control over the means and manner in which it and its employees perform the work; the City's

AGREEMENT FOR BUILDING INSPECTIONS AND PLANS REVIEW SERVICES (RFP 003/03/MS)

interest is in the results obtained. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties.

41. NONWAIVER

No inspection by the City, nor any payment for or acceptance of the whole or part of the items in this Agreement, nor any extension of time, nor any possession taken by the City of the product or services hereunder shall operate as a waiver of (1) any provision of this Agreement, (2) the right to have it fully performed, (3) any power herein reserved by the City or (4) any right to damages under this Agreement. No waiver of any breach of this Agreement shall be held to be a waiver of any other breach.

42. EXCLUSIVITY

This is not an exclusive Agreement. The City may, at its sole discretion, contract with other entities for the same or similar work being performed by the Service Provider hereunder. Notwithstanding, the City agrees that it shall offer work to Service Provider prior any other service provider under contract with the City to provide the same work. Upon a finding by the City, at its sole discretion, that Service Provider is unavailable or unable to perform the requested work, the City may provide work to the other service providers.

IN WITNESS WHEREOF, the parties hereto caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

SERVICE PROVIDER:

Michael S. Kraftsow, Michael S. Kraftsow
Name (Printed and Signed)
Managing Partner
Title
Aug. 29, 2013
Date

CITY:

CITY OF WINTER SPRINGS, FLORIDA
A Florida municipal corporation

[Signature]
KEVIN L. SMITH
City Manager
9/11/13
Date

ATTEST
[Signature]

ANDREA LORENZO-LUACES, City Clerk

I. Scope of Services

The base scope of services includes but is not limited to the following:

Licensing, Work and Equipment

- Service Provider shall provide copies of each license granted to him/her by the State of Florida and will perform both plans review and inspections services, as required, related to the authority granted within such licenses.
- Service Provider shall keep current all licenses necessary to provide the services required of this proposal. Licenses shall be issued by the Florida Department of Business and Professional Regulation (DBPR) and shall include, but not be limited to, licensing in *plans review and inspections* for the following disciplines: *building, electrical, plumbing and mechanical*.
- Service Provider shall plan to be available to provide services between the hours of **6:00am and 6:00pm, Monday through Friday**, as required by the City, and excluding City recognized holidays and scheduled career development days. Service Provider agrees that the number of hours provided hereunder shall be determined by the Building Official or his/her designee for the City of Winter Springs, based on the inspections and plans review workload at any given time.
- Service Provider shall be available to provide inspections and/or plans review services under this proposal with a minimum of *4 hours* notice from the City. Notice can be delivered via telephone, fax, email or text message to the Service Provider.
- City agrees to pay Service Provider a minimum of 4 hours per request for service.
- Service Provider shall provide all tools and equipment which are required to perform inspections and/or plans review services under this proposal. Equipment shall include but not be limited to: *reliable transportation, fuel, cell phone(s), electronics, code books (most recent edition), ladder(s), supplies, and all required clothing and safety equipment*.
- Service Provider shall report directly to the City's Building Official or his/her designee for purposes of performing inspections and plans review services under this proposal.

Inspections, Fees and Reports

- Service Provider shall propose the hourly cost to provide the following types of services for work during *normal business hours* and for work *after hours* as follows:
 - a) **Florida Licensed Commercial Inspector** (holding valid licenses in building, electrical, plumbing and mechanical).
 - b) **Florida Licensed Residential Inspector** – minimum of 1&2 family dwellings (holding valid licenses in building, electrical, plumbing and mechanical).
 - c) **Florida Licensed Plans Examiner (PX)** - (holding valid licenses in building, electrical, plumbing and mechanical).
- Service Provider shall perform in a professional manner all services required by this proposal.
- Service Provider shall submit written and/or electronic records and a progress report on a daily basis, as required by the City's Building Official or his/her designee, and as required by Ch. 1 of the Florida Building Code, to demonstrate in a sufficient manner what services were specifically performed and the results inspections that day.

- All inspections shall be performed in a professional, workmanlike and timely manner as determined by the City's Building Official or his/her designee.
- The City does not make a habit of 'rolling' inspections; however, if an inspection needs to be re-scheduled the City's Building Official or his/her designee must approve this action.

Terms and Conditions

- The contract may be canceled in whole or part by the City or the Service Provider, upon giving at least (30) days written notice prior to cancellation; EXCEPT that non-performance on the part of the Service Provider will be grounds for immediate termination. Unless otherwise provided in said notice, all work being performed by Service Provider at the time of receipt of the notice shall immediately cease and no further work shall be provided by Service Provider under the agreement.
- City reserves the right to require a change in personnel at the sole discretion of the Building Official, with or without cause, and at no additional cost or obligation. Service Provider shall honor the City's request to change personnel within 48 hours or the contract may be terminated by the City with 7 days written notice to Service Provider.
- Upon receipt of a proper invoice from Service Provider, the City agrees to pay the Service Provider the invoice amount providing said amount accurately reflects the terms and conditions of the Agreement. The City agrees to make all payments due within thirty (30) days of receipt of a proper invoice delivered by Service Provider. The Service Provider may only bill the City for actual work performed.
- The City reserves the right to require a background check and/or drug testing on all personnel, including principals and owners, who are provided to do work under the scope of this proposal. If the City is not satisfied with the results of any background check, the City shall have, at its sole discretion, the exclusive right to require Service Provide to provide an alternate without additional cost or obligation.

Additional Services

Additional work above and beyond stated scope of services may, from time to time, be requested by the City. All such additional work must be authorized by the City in writing. For all additional work, vendor is requested to provide a proposal which shall include a breakdown of the hourly rate which will be applicable, in determining the cost of these services, by major category and discipline of the employee; for these additional services, billing will be broken down into time per category by major task. Prior to accepting an assignment for additional work, you will be requested to provide a proposed fee for the task on a "not to exceed" basis prior to receiving authority to proceed.

Rate Proposal

PDCS, LLC is pleased to present a fee proposal to provide Building Plan Review and Inspection Services for the City of Winter Springs. The rate proposal is based on normal business hours from 6:00am to 6:00pm, Monday through Friday excluding city recognized holidays and scheduled career development days and the city's agreement to pay a minimum of 4 hours per service request.

The following are included within our hourly fee:

- Inspector or Plans Examiner's time on site to perform inspection or conduct plan reviews.
- Inspector or Plans Examiner's vehicle and fuel usage.
- Inspector or Plans Examiner's phone communications device and all applicable service charges.
- Inspector or Plans Examiner's miscellaneous equipment such as measuring devices, ladders, flashlight, etc.
- Inspector or Plans Examiner's Fees for continuing education to maintain all licenses and certifications.
- Inspector or Plans Examiner's required insurance coverage, benefits and personnel expenses.



Option A: Hourly Fees

VENDOR RATE/FEE SCHEDULE

Please include a breakdown of the dollar amount of and the basis for your fees as appropriate based on the following categories (generally defined in Scope of Services): **HOURLY**

Florida Licensed Commercial Inspector	(Normal Hours)	\$65.00
Florida Licensed Commercial Inspector	(After Hours)	\$75.00
Florida Licensed Residential Inspector	(Normal Hours)	\$65.00
Florida Licensed Residential Inspector	(After Hours)	\$75.00
Florida Licensed Plans Examiner (PX)	(Normal Hours)	\$65.00
Florida Licensed Plans Examiner (PX)	(After Hours)	\$75.00

Fee/Rate Schedule for any proposed additional services (above and beyond that stated in the base scope of services) that may be requested:

Category/Discipline of Employee	Hourly Rate
<i>Building Code Administration</i>	<i>\$85.00 (4 hour minimum)</i>
<i>Permit Technician</i>	<i>\$40.00 (4 hour minimum)</i>
<i>Damage Assessment</i>	<i>\$75.00 (4 hour minimum)</i>

For all additional work, vendor is requested to provide a proposal which shall include a breakdown of the hourly rate which will be applicable, in determining the cost of these services, by major category and discipline of employee; for these additional services, billing will be broken down into time per category by major task. These fees will be fixed for the initial period of two years, and negotiated thereafter. Prior to accepting an assignment for additional work, you will be requested to provide a proposed fee for the task on a "not to exceed" basis prior to receiving authority to proceed.

This Form Must Be Completed and Returned With Your Submittal.



Required Submittals

DISPUTES DISCLOSURE FORM

Answer the following questions by answering "YES" or "NO". If you answer "YES", please explain in the space provided, please add a page(s) if additional space is needed.

1. Has your firm, or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulation or any other regulatory agency or professional association within the last five (5) years? No
2. Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years? No
3. Has your firm had filed against it or filed any requests for equitable adjustment, contract claims or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?
No If yes, the explanation must state the nature of the request for equitable adjustment, contract claim or litigation, a brief description of the case, the outcome or status of suit and the monetary amounts or extended contract time involved.

I hereby certify that the statements contained herein are true. I agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for disqualification of the submittal, immediate cancellation of any contract with the City that might arise from the representations contained herein, and forfeiture of rights for further consideration for work in the City of Winter Springs.

Firm: PDCS, LLC

Name / Title: Michael Kraftsow, Managing Partner

Authorized Signature / Date: Michael S. Kraftsow 5/14/2013

This Form Must Be Completed and Returned with your Submittal



INSURANCE REQUIREMENTS FORM

1. The vendor shall be **required** to provide to the Building Official, **prior** to signing a contract for or **commencing** any work, a Certificate of Insurance which verifies coverage in compliance with the requirements outlined below. Compliance of said certificate must be acknowledged by the Building Official prior to start of work. Any work initiated without completion of this requirement shall be unauthorized and the City of Winter Springs will not be responsible.
2. The City of Winter Springs reserves the right to require coverage and limits as considered to be in its best interests. Insurance requirements shall be on a case by case basis determined by the project, conditions and exposure.
3. Except for Professional Liability and Workers Compensation Policies, when required, **all policies are to be endorsed to include the City of Winter Springs as Additional Insured. In the cancellation clause the number "30" shall be inserted** into the blank space provided prior to the words "days prior notice...". All vendor policies are to be considered primary to City coverage and shall not contain co-insurance provisions.
4. In the event that the insurance coverage expires prior to the completion of services, a renewal certificate shall be issued 30 days prior to said expiration date.
5. **Sub vendors or sub-Service Providers** retained by the primary vendor **are the responsibility of said primary vendor** in all respects.
6. Insurance requirements:

COVERAGE REQUIRED	MINIMUM POLICY LIMITS
Workers' Compensation	Statutory
Commercial General Liability including Contractual Liability, Products and Completed Operations, XCU and Owners and Service Providers Protective	\$ 1,000,000 Occurrence
Comprehensive Auto Liability, CSL, shall include "any auto"	\$ 1,000,000 CSL
Professional	\$1,000,000 Occurrence

(NOTE: All limits are per occurrence and must include Bodily Injury and Property Damage. Deductibles and self-insured retentions must be approved by the City of Winter Springs, and all insurers must have an A.M. Best rating of at least A:VII.)

7. Bonding Required: None This Submittal
8. Vendor will be required to provide a certificate of insurance in compliance with the above, within four (4) days of notification of award with continuing coverage, without a break.
9. I hereby certify that the insurance and bonding requirements outlined above shall be met as required, if I am awarded a contract for the services specified herein

Firm: PDCS, LLC

Name / Title: Michael Kraftsow, Managing Partner

Authorized Signature / Date: Michael S. Kraftsow 5/14/2013

This Form Must Be Completed and Returned with your Submittal



FLORIDA STATUTES ON PUBLIC ENTITY CRIMES FORM

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the City of Winter Springs by:

Michael Kraftsow

on behalf of: PDCS, LLC

whose business address is:

3361 Rouse Rd. Suite 210 Orlando, FL 32817

Federal Employer Identification Number (FEIN) 01-0834165

or Social Security # of the person signing this statement: _____

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), F.S., means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand the "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), F.S., means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), F.S., means: *A predecessor or successor of a person convicted of a public entity crime or an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.*

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), F.S., means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.



6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity were charged with and convicted of a public entity crime after July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity was charged with and convicted of a public entity crime after July 1, 1989.

The entity submitting this sworn statement, or one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity was charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

I understand that the submission of this form to the City of Winter Springs is for the City of Winter Springs only, and that this form is valid through December 31, 2014. I also understand that I am required to inform the City of Winter Springs prior to entering into a contract in excess of \$25,000 of any change in the information contained in this form.

Michael S. Kraftsow 5/14/2013
Signature Date

State of Florida, County of Orange; On this 14 day of May, 2013, before me, the undersigned Notary Public of the State of Florida, personally appeared:

Michael Kraftsow
(Name(s) of individuals who appeared before notary)

whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Sworn to and subscribed before me this 14 day of May 2013.

E. Donado Smith
Notary Public
My Commission expires:
June 08, 2014

Personally Known
 Produced Identification:
(Type) _____
 Did take an Oath
 Did Not take an Oath

This Form Must Be Completed and Returned with your Submittal



DRUG - FREE WORKPLACE FORM

The undersigned, in accordance with Florida Statute 287.087 hereby certifies that the company named below does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Firm: PDCS, LLC

Name / Title: Michael S. Kraftsow, Managing Partner

Authorized Signature / Date: Michael S. Kraftsow 5/14/2013

This Form Must Be Completed and Returned with your Submittal



CONFLICT OF INTEREST STATEMENT

I, Evelyn Smith of PDCS, LLC deposes and states that

Michael S. Kraftsow PDCS, LLC
Name of Affiant Name of Company

the above named entity is submitting a proposal to the City of Winter Springs for the project identified above.

2. The Affiant has made diligent inquiry and provides the information contained in this Affidavit based upon his own knowledge.

3. The Affiant states that only one submittal for the above project is being submitted and that the above named entity has no financial interest in other entities submitting qualifications for the same services.

4. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive pricing in connection with the entity's submittal for the above project. This statement restricts the discussion of pricing data until the completion of negotiations and execution of the Agreement for this project.

5. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participating in contract lettings by any local, state, or federal agency.

6. Neither the entity, nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for these services.

7. I certify that no member of the entity's ownership, management, or staff has a vested interest in any aspect of or department of the City of Winter Springs.

8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with City of Winter Springs.

9. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Winter Springs in writing.

Michael S. Kraftsow

5/14/2013

Signature of Affiant

Date

Managing Partner Michael S. Kraftsow

Title

Typed or Printed Name of Affiant

State of Florida, County of Orange

On this 14 day of May, 2013, before me, the undersigned Notary Public of the State of Florida, personally appeared

Michael Kraftsow and



(Name(s) of individuals who appeared before notary)

whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

E. Donado Smith

NOTARY PUBLIC, STATE OF FLORIDA NOTARY PUBLIC

SEAL OF OFFICE:

Commission #DD999652

(Name of Notary Public: Print, Stamp, or Type as Commissioned.)

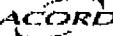
This Form Must Be Completed and Returned with your Submittal



Evidence of Insurance

Below is proof of insurance indicating current liability coverage. Upon selection of PDCS, LLC as the building services provider for City of Crystal River our agent will issue a certificate specifically acknowledging the city as an additional insured.

PAGED-1 OP ID: KA



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/15/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<small>INSURER</small> Paragon Insurance Service Inc. 2545 Horizon Park Drive Ste C Suwanee, GA 30024 Michael Garguilo	Phone: 770-831-5669 Fax: 770-831-3363	<small>CONTACT NAME</small> PHONE FAX EMAIL ADDRESS
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<small>INSURANCE</small>	<small>INSURANCE</small>
PDCS, LLC 3361 Rolze Road, Suite 210 Orlando, FL 32817	SOUTHERN OWNERS INSURANCE NAIC # 10150 MARYLAND CASUALTY COMPANY EVANSTON INSURANCE CO. (LUM) 35378

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR ANY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF INSURANCE	POLICY NUMBER	START DATE	END DATE	UNITS
A	GENERAL LIABILITY	48541815	03/15/2013	03/15/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				AGGREGATE PER POLICY PERIOD \$ 50,000
	<input type="checkbox"/> FLOOD				PRODUCTS - COMPLETED \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY				PROPERTY DAMAGE \$ 1,000,000
A	PROPERTY DAMAGE	48541815	03/15/2013	03/15/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY				AGGREGATE PER POLICY PERIOD \$ 50,000
	<input type="checkbox"/> FLOOD				PRODUCTS - COMPLETED \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY				PROPERTY DAMAGE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WC0522970500	05/30/2012	05/30/2013	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> WORKERS COMPENSATION				AGGREGATE PER POLICY PERIOD \$ 50,000
	<input checked="" type="checkbox"/> EMPLOYERS' LIABILITY				PRODUCTS - COMPLETED \$ 2,000,000
	<input type="checkbox"/> FLOOD				PROPERTY DAMAGE \$ 1,000,000
C	Professional Liability	E0849838	03/15/2013	03/15/2014	Each Claim 2,000,000
	Claims Made				Aggregate 2,000,000

DESCRIPTION OF OPERATIONS, LOCATIONS, VEHICLES (Attach ACORD 101, Additional Items to Schedule B when space is required)

All policies are subject to all exclusionary endorsements attached to each policy and subject to 10-day notice of cancellation in the event of non-payment.

CERTIFICATE HOLDER	CANCELLATION
Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Michael Garguilo



Business Licenses

State of Florida
Board of Professional Engineers
Attests that
PDCS LLC

is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.
Expiration: 2/28/2015
Audit No: 228201500119
Certificate of Authorization
CA Lic. No: 28596

2012-2013 NOTICE

Issued Date: 10/01/2012
Expiration Date: 09/30/2013

Business Name: PDCS LLC
25892 A 6 SEMORAN BLVD
ORLANDO FL 32822

Business Owner: PDCS LLC

Business Location: 5892 S Semoran Blvd

Business Type(s): SERREP7249 SERVICE

Administration Fee	220.00
2013 Business Tax	264.61
Total Paid	5284.61





CITY MANAGER'S REPORT

DATE: September 18, 2014
TO: Mayor and City Commission
FROM: Bryan Nipe, Parks and Recreation Director
VIA: Jackie Sova, City Manager
SUBJECT: Parks and Recreation Update for August 2014

Recreation:

- Adult Softball
6 team leagues on Monday (Men's) and Wednesday (Co-Ed).
Start dates: 9/3/14 for Co-Ed and 9/8/14 for Men's.
- Adult Kickball
Friday nights from 6:00pm-9:30pm.
Co-ed league.
Anticipated start date: 9/19/14.

Events Center:

- 8% increase in revenue over this point in FY 2013.

Community Center:

- Sixty-eight (68) private rentals booked since opening May 1st.
- Fifty (50) completed rentals.
- Zumba: Running eight (8) classes per week, in both mornings and evenings.
Averaging 10-15 people per class.
- Zumba Toning Class (BBB): Half hour class every Tuesday and Thursday at 5:30pm.
Averaging 5-8 people per class.

Tennis Center:

- 153 Members – up from 143 in August 2014.

Community Events:

- WineART Wednesdays – First Wednesday of the month. The partnership with DailyCity.com Food Truck Bazaar has proven to be successful with increased visitors each month.
- Museum - The “Antique Halloween Costumes” exhibit will open on September 20th and run until October 25th. The annual Ghost Walks are scheduled for Saturday, October 18th and October 25th. There will be 6 stops on the “tour”, including the Police Dept. and Fire Dept. Refreshments and games for the kids will be at the museum following the completion of each walk.
- The Annual Lake Mary/Heathrow Art Festival will be held October 25th and 26th at Oval Park.

Senior Center:

- Classes – The Swing Class instructor is researching adding an additional class each week and a new Mahjong group will begin in the fall.

Grounds and Facilities:

- New audio system begins installation in September Central Park. Once complete, a new visual display will be installed for the Holiday in the Park lights

MEMO



TO: Bryan Nipe, Director of Parks & Recreation

FROM: Sean Cabrera, Recreation Specialist

DATE: September 10, 2014

PARKS AND RECREATION MONTHLY ACTIVITY REPORT FOR THE MONTH OF: August 2014

EVENTS CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
non-revenue uses	0	12	75	123
rentals	23	20	274	250
revenue	\$ 42,220.75	\$ 42,872.75	\$ 494,346.84	\$ 453,908.81
expenses	\$ 24,991.17	\$ 23,947.40	\$ 318,762.39	\$ 293,327.83

SENIOR CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
classes	114	132	1,313	1,250
individual participants	2,013	2,137	23,529	19,316
revenue	\$ 421.56	\$ 1,232.34	\$ 22,629.70	\$ 19,199.39
expenses	\$ 7,145.65	\$ 7,334.14	\$ 86,614.37	\$ 95,216.91

COMMUNITY CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
classes	41	-	146	-
non-revenue uses	15	-	52	-
rentals	16	-	43	-
rental revenue	\$ 7,072.60	-	\$ 16,237.60	-
expenses	\$ 5,980.39	-	\$ 83,565.57	-

TENNIS CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
memberships	153	143		
revenue	\$ 2,082.50	\$ 2,534.35	\$ 18,194.00	\$ 35,235.69
expenses	\$ 2,298.14	\$ 1,927.63	\$ 41,781.47	\$ 49,626.82

OTHER REVENUES	Current Month	This Month Last YR	Current YTD	Previous YTD
Farmers Market	\$ 1,997.18	\$ 2,738.65	\$ 21,120.79	\$ 27,453.96
Skate Park	\$ 366.96	\$ 498.08	\$ 2,965.97	\$ 3,768.82
Splash Park	\$ 3,387.46	\$ 3,353.80	\$ 24,396.35	\$ 21,260.93
Park Rentals	\$ 50.00	\$ 75.00	\$ 707.83	\$ 925.00
Sports Complex	\$ 3,126.49	\$ 1,721.25	\$ 26,736.02	\$ 21,986.67
Leagues	\$ 3,575.00	\$ 4,138.00	\$ 13,325.00	\$ 15,838.00
Concession (Trailhead & Sports Comp.)	\$ 625.00	-	\$ 6,700.46	\$ 2,153.43
Summer Camp	\$ 4,510.00	-	\$ 51,475.00	-
TOTAL OTHER REVENUES	\$ 17,638.09	\$ 12,524.78	\$ 147,427.42	\$ 93,386.81

**WORK ORDER EXPENSES**

TYPE	Aug-14	YTD	Aug-13	YTD	Aug-14	YTD	Aug-13	YTD
LABOR	24%	40%	21%	27%	\$ 4,609.17	\$ 49,814.81	\$ 2,423.56	\$ 42,360.25
MATERIALS	12%	25%	6%	17%	\$ 2,392.80	\$ 41,600.48	\$ 696.49	\$ 30,887.08
CONTRACTOR	64%	35%	73%	56%	\$ 12,540.64	\$ 52,182.81	\$ 8,653.24	\$ 79,822.21
TOTALS	100%	100%	100%	100%	\$ 19,542.61	\$143,598.10	\$ 11,773.29	\$153,069.54

WORK ORDERS BY BUILDING

FACILITY	Aug-14	YTD	Aug-13	YTD
CITY HALL	22	154	11	124
COMMUNITY CENTER	2	29	0	0
EVENTS CENTER	10	98	7	65
EMPLOYEE HEALTH CLINIC	0	10	2	9
FLEET	5	20	1	13
FRANK EVANS MUSEUM	1	11	2	18
LIBERTY PARK	0	3	0	2
MUNICIPAL COMPLEX	4	79	4	72
PARKS BUILDING	2	34	3	28
POLICE DEPARTMENT	9	79	11	81
PUBLIC WORKS BUILDING	4	44	3	39
SPORTS COMPLEX	1	38	4	30
STATION #33	6	37	3	42
STATION #37	5	34	5	38
TENNIS CENTER	4	33	3	18
TRAILHEAD PARK	3	14	2	22
WATER TREATMENT PLANT	4	23	1	15
TOTALS	82	740	62	616

WORK ORDERS BY CATEGORY

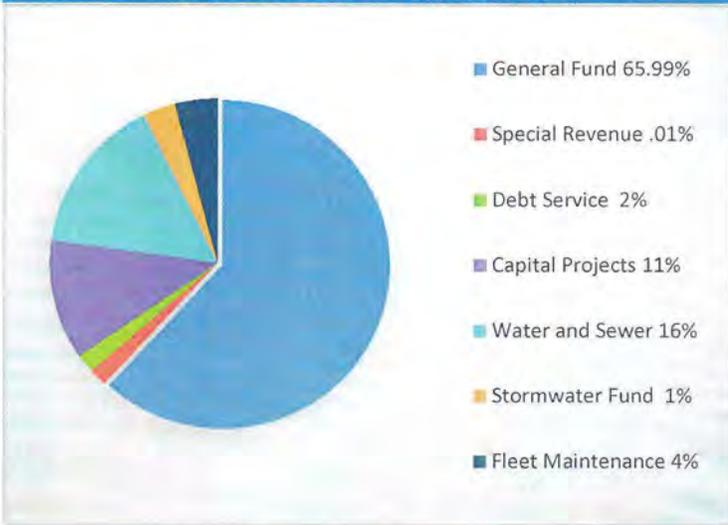
FACILITY	Aug-14	YTD	Aug-13	YTD
APPLIANCES	6	36	0	34
DOORS - INT, EXT, & HARDWARE	9	55	3	43
ELECTRICAL	25	253	18	176
FIRE ALARM SYSTEMS	0	11	1	11
FIRE SPRINKLER SYSTEMS	0	0	0	0
HVAC	7	49	2	42
JANITORIAL	0	21	1	8
MISCELLANEOUS	15	106	4	62
PAINT - INTERIOR & EXTERIOR	0	5	0	8
PEST CONTROL	0	12	0	9
PLUMBING	3	72	4	51
PREVENTATIVE MAINTENANCE	17	117	28	162
SECURITY SYSTEMS	0	3	1	8
SEPTIC TANKS	0	0	0	0
VENDING	0	0	0	2
TOTALS	82	740	62	616

City of Lake Mary

Budget Snapshot as of August 31, 2014

(91.67% of fiscal year elapsed)

Fiscal Year 2013 - 2014 Adopted Budget



General Fund Revenues

Revenues	Budget	Year-to-Date	%
Ad Valorem Taxes	\$ 6,083,271	\$ 6,160,770	101.3%
Franchise & Utility Taxes	6,072,270	4,823,274	79.4%
Business Tax Receipts	119,500	161,418	135.1%
Permits	997,577	954,173	95.6%
Fines & Forfeitures	68,933	105,934	153.7%
Intergovernmental	1,425,105	1,273,375	89.4%
Charges for Services	1,288,150	1,304,491	101.3%
Investment Income/Other	287,000	283,586	98.8%
Operating Transfers In	985,000	902,917	91.7%
Total Revenues	\$ 17,326,806	\$ 15,969,938	92.2%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
City Commission	\$ 96,147	\$ 78,168	81.3%
City Manager	586,465	455,120	77.6%
City Attorney	95,000	57,968	61.0%
City Clerk	226,596	189,461	83.6%
General Government	698,269	559,128	80.1%
Risk Management	15,550	12,245	78.7%
Finance	496,993	428,902	86.3%
Information Systems	213,454	182,762	85.6%
Community Development	612,329	518,101	84.6%
Building	488,410	394,435	80.8%
Facilities Maintenance	369,481	268,565	72.7%
Police Operations	4,906,162	4,278,187	87.2%
Fire Combat	4,516,235	3,813,418	84.4%
Fire Prevention	342,023	280,916	82.1%
Support Services	951,630	761,430	80.0%
PW Admin & Engineering	226,636	195,137	86.1%
Streets/Sidewalks	505,822	407,764	80.6%
Parks & Recreation	1,725,552	1,407,340	81.6%
Events Center	373,035	318,762	85.5%
Community Center	100,431	83,566	83.2%
Senior Center	114,354	86,614	75.7%
Tennis Center	49,166	41,781	85.0%
Transfers Out	3,019,921	2,768,261	91.7%
Total Expenditures	\$ 20,729,661	\$ 17,588,031	84.8%
<i>Fund Balance Forward</i>	15,527,056	17,541,260	113.0%
Current Fund Balance	\$ 12,124,201	\$ 15,923,167	131.3%

Debt Service Funds

Revenues	Budget	Year-to-Date	%
Transfers In	\$ 631,921	\$ 579,261	91.7%
Expenditures			
PIRRB Series 2007	\$ 287,438	\$ 287,438	100.0%
PIRRN Series 2012	\$ 330,472	\$ 330,472	100.0%

Special Revenue Funds

Revenues	Budget	Year-to-Date	%
Impact Fees	\$ 35,810	32,487	90.7%
Cemetery Sales	4,000	8,600	215.0%
Fines & Forfeitures	12,000	17,477	145.6%
Investment Income/Other	5,650	5,606	99.2%
Total	\$ 57,460	\$ 64,170	111.7%

Expenditures	Budget	Year-to-Date	%
Training	\$ 18,000	\$ 15,688	87.2%
Operating & DARE	12,500	17,799	142.4%
Contributions	13,000	13,600	104.6%
Capital	298,805	136,001	45.5%
Heritage Park	220,000	3,500	1.6%
Cemetery Operations	9,175	2,518	27.4%
Total	\$ 571,480	\$ 189,106	33.1%

<i>Fund Balance Forward</i>	1,118,062	1,004,102	89.8%
Current Fund Balance	\$ 604,042	\$ 879,166	145.5%

Capital Projects Fund

Revenues	Budget	Year-to-Date	%
Investment Income	\$ -	\$ 5,513	-
Grants	351,928	-	0.0%
Intergovernmental/Other	488,833	493,634	101.0%
Transfers In	2,130,000	1,952,500	91.7%
Total	\$ 2,970,761	\$ 2,451,647	82.5%

Expenditures	Budget	Year-to-Date	%
Capital Projects	3,961,302	2,005,794	50.6%
Total	\$ 3,961,302	\$ 2,005,794	50.6%

<i>Fund Balance Forward</i>	1,050,730	801,493	76.3%
Current Fund Balance	\$ 60,189	\$ 1,247,346	2072.4%

Water and Sewer Fund

Revenues	Budget	Year-to-Date	%
Water Sales	\$ 2,100,000	\$ 1,734,116	82.6%
Sewer Revenue	1,850,000	1,755,265	94.9%
Reclaimed Water	200,000	200,656	100.3%
Water Impact Fees	40,400	39,659	98.2%
Sewer Impact Fees	17,400	2,065	11.9%
Investment Income/Other	180,500	201,385	111.6%
Total	\$ 4,388,300	\$ 3,933,146	89.6%

Expenditures	Budget	Year-to-Date	%
Operating Expenses	1,581,184	1,190,700	75.3%
Capital Projects	1,276,700	965,996	75.7%
Wholesale swr/reclaimed	1,325,000	1,115,027	84.2%
Transfers Out	1,027,000	941,417	91.7%
Total	\$ 5,209,884	\$ 4,213,140	80.9%

<i>Beg Unrestrict Net Assets</i>	14,029,242	14,264,472	101.7%
Available Net Assets	\$ 13,207,658	\$ 13,984,478	105.9%

Stormwater Utility Fund

Revenues	Budget	Year-to-Date	%
Stormwater Fees	\$ 382,103	\$ 354,964	92.9%
Interest/Other	4,000	5,654	141.4%
Total	\$ 386,103	\$ 360,618	93.4%

Expenditures	Budget	Year-to-Date	%
Operating Expenses	239,889	200,832	83.7%
Capital Projects	807,500	224,431	27.8%
Total	\$ 1,047,389	\$ 425,263	40.6%

<i>Unrestricted Net Assets</i>	847,712	929,878	109.7%
Available Net Assets	\$ 186,426	\$ 865,233	464.1%

Fleet Maintenance Internal Service Fund

Revenues	Budget	Year-to-Date	%
Fleet Transfers & Income	\$ 990,619	\$ 794,507	80.2%
Expenditures			
Operating Costs	\$ 276,256	\$ 236,660	85.7%
Vehicle Purchases	\$ 1,119,100	\$ 1,065,235	95.2%

City of Lake Mary, Florida
General Fund Revenues
As of August 31, 2014

Account Code	Description	2011 Actual	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Y-T-D	% FYTD
	Millage Rate	3.6355	3.6355	3.6355	3.6355	3.5895	3.5895	
311-10	Ad valorem tax	\$ 6,470,685	6,072,711	5,943,112	6,029,358	6,083,271	6,160,770	101.27%
	Franchise & Utility:							
313-10	Duke Energy - Franchise	1,283,358	1,224,950	1,219,190	1,128,047	1,150,078	906,945	78.86%
313-11	FP&L - Franchise	586,291	545,433	576,381	535,600	525,181	357,531	68.08%
313-40	Propane - Franchise	7,090	10,010	7,700	5,864	8,240	8,367	101.54%
313-70	Solid Waste - Franchise	402,902	419,745	420,000	428,368	428,033	398,978	93.21%
	Total Franchise	2,279,641	2,200,138	2,223,271	2,097,879	2,111,532	1,671,821	79.18%
314-10	Duke Energy - Utility	1,348,464	1,249,357	1,281,040	1,288,610	1,273,877	1,040,311	81.66%
314-11	FP&L - Utility	607,667	601,224	586,393	648,297	618,847	582,757	94.17%
314-20	Telecommunications	2,025,484	2,011,704	1,970,830	2,093,587	2,030,020	1,483,896	73.10%
314-80	Propane Gas - Utility	45,535	47,512	45,080	40,838	37,994	44,489	117.09%
	Total Utility	4,027,150	3,909,797	3,883,343	4,071,332	3,960,738	3,151,453	79.57%
	Total Franchise & Utility	6,306,791	6,109,935	6,106,614	6,169,211	6,072,270	4,823,274	79.43%
	Licenses and Permits:							
321-60	Business Tax Receipts	119,026	115,373	119,000	118,964	119,500	161,418	135.08%
322-10	Building Permits	501,449	851,192	755,000	1,543,828	915,000	802,128	87.66%
322-20	Electrical Permits	31,702	63,819	50,040	45,976	37,017	74,650	201.66%
322-30	Plumbing Permits	12,861	43,687	31,625	30,639	20,069	27,838	138.71%
322-40	Mechanical Permits	23,054	25,243	18,750	32,685	25,491	49,557	194.41%
	Total Licenses & Permits	688,092	1,099,314	974,415	1,772,092	1,117,077	1,115,591	99.87%
	Fines & Forfeitures:							
351-10	Court Fines	66,172	59,132	38,670	69,858	51,083	57,944	113.43%
351-30	False Alarm Fees	1,850	4,225	2,016	3,950	2,850	450	15.79%
351-50	Violation of Local Ordin.	12,901	7,810	7,000	33,586	15,000	47,540	316.93%
	Total Fines & Forfeitures	80,923	71,167	47,686	107,394	68,933	105,934	153.68%
	Intergovernmental:							
312-41	Local Option Gas Tax	204,746	224,965	244,939	249,978	241,466	209,225	86.65%
334-00	Grants	18,575	3,241	2,096	2,096	-	19,010	
335-12	State Rev. Share/Gas Tax	268,887	275,591	282,494	293,595	301,344	293,401	97.36%
335-14	Mobile Home License	35	108	50	114	80	47	58.75%
335-15	Alcoholic Beverage Lic.	20,566	9,829	9,500	5,572	13,000	10,604	81.57%
335-18	1/2 Cent Sales Tax	795,364	800,439	824,124	834,141	857,575	734,118	85.60%
	Firefighter Supplement	10,580	11,200	10,320	11,740	11,640	6,970	59.88%
	Total Intergovernmental	1,318,753	1,325,373	1,373,523	1,397,236	1,425,105	1,273,375	89.35%

City of Lake Mary, Florida
General Fund Revenues
As of August 31, 2014

Account Code	Description	2011		2012		2013		2014		% FYTD
		Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D	Budget	
Charges for Services:										
341-80	County Business License	12,665	11,000	10,715	11,000	10,836	11,500	9,315	11,500	81.00%
341-21	Zoning Fees	25,615	15,000	21,798	15,000	22,074	19,000	18,182	19,000	95.69%
341-22	Site Plan Fees	6,400	3,200	3,200	3,200	10,200	8,000	12,849	8,000	160.61%
341-22	Developer Bonus	-	-	-	-	-	-	-	-	-
342-10	Police Services	71,190	45,000	63,085	45,000	57,744	53,000	40,244	53,000	75.93%
342-60	Rescue Transport Fees	657,144	465,000	609,044	465,000	597,065	495,000	547,695	495,000	110.65%
347-10	Community/Events Center Rent	499,973	495,000	513,448	495,000	489,532	500,000	494,347	500,000	98.87%
347-15	Community Center	-	-	-	-	-	15,000	16,238	15,000	108.25%
347-20	Summer Camp Fees	-	-	-	-	-	55,000	51,475	55,000	93.59%
347-30	Farmers Market	36,838	35,000	31,379	35,000	29,719	31,000	21,121	31,000	68.13%
347-40	Skate Park Fees	16,296	13,500	8,819	13,500	4,221	4,000	2,966	4,000	74.15%
347-45	Splash Park Fees	23,504	25,000	24,274	25,000	22,811	25,000	24,396	25,000	97.58%
347-50	Park Rentals	675	800	630	800	1,082	850	708	850	83.29%
347-60	Sports Complex Rentals	24,658	25,000	27,330	25,000	29,288	27,500	26,736	27,500	97.22%
347-70	Softball Leagues	16,875	17,000	13,930	17,000	16,575	17,500	13,325	17,500	76.14%
347-80	Concession Revenues	5,444	1,750	679	1,750	2,435	1,800	6,700	1,800	372.22%
347-90	Tennis Center Revenues	52,204	54,000	50,231	54,000	40,729	24,000	18,194	24,000	75.81%
	Total Charges for Services	<u>1,449,481</u>	<u>1,206,250</u>	<u>1,378,562</u>	<u>1,206,250</u>	<u>1,334,311</u>	<u>1,288,150</u>	<u>1,304,491</u>	<u>1,304,491</u>	<u>101.27%</u>
Other:										
361-10	Interest	229,730	132,000	192,570	132,000	(1,038)	135,000	121,158	135,000	89.75%
363-10	Streetlighting	32,802	32,000	32,780	32,000	32,484	32,000	29,124	32,000	91.01%
364-00	Sale of Capital Assets	15815	-	51,917	-	388	-	700	-	-
369-00	Other Miscellaneous Rev.	113,923	133,400	160,060	133,400	126,900	120,000	132,604	120,000	110.50%
	Total Other Revenue	<u>392,270</u>	<u>297,400</u>	<u>437,327</u>	<u>297,400</u>	<u>158,734</u>	<u>287,000</u>	<u>283,586</u>	<u>287,000</u>	<u>98.81%</u>
Transfers In:										
381-00	Transfers from W&S	850,000	900,000	850,000	900,000	900,000	985,000	902,917	985,000	91.67%
381-00	Transfers from Cemetery FD	850,000	900,000	125,000	900,000	900,000	985,000	902,917	985,000	91.67%
	Total Transfers In	<u>1,700,000</u>	<u>1,800,000</u>	<u>975,000</u>	<u>1,800,000</u>	<u>1,800,000</u>	<u>1,970,000</u>	<u>1,805,834</u>	<u>1,970,000</u>	<u>91.19%</u>
	Total General Fund Revenue	<u>17,556,995</u>	<u>16,849,000</u>	<u>16,494,389</u>	<u>16,849,000</u>	<u>17,868,336</u>	<u>17,326,806</u>	<u>15,969,938</u>	<u>17,326,806</u>	<u>92.17%</u>
	Carry-forward Fund Balance	<u>15,145,583</u>	<u>16,369,093</u>	<u>15,066,183</u>	<u>16,369,093</u>	<u>16,389,093</u>	<u>15,527,056</u>	<u>17,541,260</u>	<u>15,527,056</u>	<u>112.97%</u>
	Total Available	<u>\$ 32,702,578</u>	<u>33,218,093</u>	<u>31,560,572</u>	<u>33,218,093</u>	<u>34,237,429</u>	<u>32,853,862</u>	<u>33,511,198</u>	<u>32,853,862</u>	<u>102.00%</u>

FINANCE DEPARTMENT
MONTHLY REPORT
August 2014

Purchasing/AP Activity	Aug-14	FYTD	Aug-13	FYTD
Purchase Orders Encumbered	32	460	27	365
Bids/RFPs Processed	0	6	1	10
Express Purchase Orders Processed	12	123	10	102
Express P.O. - Average \$ Value	\$187		\$131	
Checks Issued to Vendors	243	2,454	218	2,402
P-Card Transactions	257	3,244	187	2,642
P-Card Average \$ Value	\$117		\$131	

Accounting/Payroll Activity				
Journal entries Prepared and Posted	42	454	42	420
Items Deposited	2,961	30,723	3,090	32,951
Deposited Items Returned	4	38	4	47
Credit/Debit Card transactions	567	5,163	485	4,018
Credit/Debit Card Sales	\$102,774	\$793,301	\$55,555	\$564,739
Employees Paid	389	4,655	385	4,727

Utilities Activity				
Utility Refund Checks	42	209	48	274
Utility Turn-offs for Non-payment	26	201	19	216
Door Hangers for Non-pay prepared	139	1,461	112	1,321
Delinquent Letters Mailed Out	346	3,813	313	4,091
Utility Service Complaints Handled	23	204	4	211
Garbage Service Complaints Handled	17	154	5	120
Existing Utility Accounts Closed	76	737	76	785
New Utility Accounts Opened	85	739	83	755
Utility Bank Draft Customers	1,125		1,067	
Electronic Utility Payments	1,110	12,373	1,077	11,215
Paperless Billing Customers	733		603	
Current Residential Water Customers	4,741		4,691	
Current Residential Sewer Customers	2,582		2,550	
Current Residential Garbage Customers	4,900		4,830	
Current Commercial Water Customers	445		440	
Current Commercial Sewer Customers	384		378	
Current Commercial Garbage Customers	242		238	

IT Activity				
Helpdesk tickets logged	143	1,412		
Computer/Server/Network tickets	139	1,361		
Cell Phone tickets	4	46		
Helpdesk tickets resolved	139	1,408		
Average resolution time (days)	1			
Intranet/Website Updates	9	20,897		
Unique Website Visitors	16,694	166,876		

Items of Interest During Reporting Period				



MEMORANDUM

Date: September 18, 2014
TO: City Commission
FROM: Gary Schindler, City Planner
THRU: John Omana, Community Development Director
VIA: Jackie Sova, City Manager
RE: August 2014 Planning and Development Activity

FY2013-2014 WORKLOAD DATA

	FY2013		FY2014	
	AUGUST	Total YTD	AUGUST	Total YTD
Land Use Amendments	0	2	0	1
Rezoning	0	4	0	7
Conditional Use	0	6	0	2
Subdivisions/Plat	1	6	1	6
Site Plans	0	5	0	9
Variances	2	3	0	1
Vacates	0	0	0	1
Annexations	0	0	0	0
DRI Development Agreement & Amendments	0	0	0	0
PUD Development Agreement & Amendments	0	1	0	0
Development Agreements, New	0	0	0	0
DRC Reviews	1	2	0	6
Home Occupation Review	3	39	3	45
Business License Review	28	248	17	161
Arbor Permits (non-development related)	9	151	9	161
Zoning Verification Letters	1	12	2	6
Site Permits Issued	2	11	1	9
Building Permits Review	41	478	38	377
Number of Pages Scanned	0	0	0	0

Significant Meetings & Issues:

August 5 – Planning Technical Advisory Committee Lot-split mtg. with Property Appraiser

August 7 – Leadership Seminole – mtg. with City of Sanford staff regarding medical marijuana regulations

August 8 –Leadership Seminole

August 12 – North Point DRI mtg. – mtg. with developer about Waterside, City of Sanford 7-Eleven Pre-con

August 13 - Downtown Traffic Analysis mtg. with Kittleson & Associates, mtg. with prospective developer regarding vacant M-1A site

August 14 – Timacuan traffic circle mtg. – mtg. with Federal Rail Administration regarding quiet zone improvements, mtg. with representatives of the Shoppes of Lake Mary

August 18 - Downtown Traffic Analysis mtg. with Kittleson & Associates

August 19 – 7-Eleven Pre-con mtg.

August 21 – Mtg. with QZC consultant regarding City Commission presentation

August 22 – MetroPlan Transportation Technical Committee

August 25 – FastSigns re: SunRail entry sign

August 27 – MetroPlan Bicycle & Pedestrian Advisory Comm. Mtg.



MEMORANDUM

DATE: September 2, 2014

TO: Mayor and City Commission

FROM: Bobbie Jo Keel, Permitting/Zoning Coordinator

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: August Monthly Report

BUILDING PERMITS ISSUED					BUILDING PERMIT VALUATIONS			
ACTIVITY - PERMIT TYPE	Aug-14	YTD	Aug-13	YTD	Aug-14	YTD	Aug-13	YTD
COMMERCIAL - NEW	1	6	0	18	\$ 780,000	\$ 4,367,338	\$ -	\$ 50,041,313
COMMERCIAL - ALTERATION	9	102	9	34	\$ 165,069	\$ 6,952,498	\$ 414,375	\$ 3,899,959
RESIDENTIAL - NEW	1	30	3	28	\$ 204,344	\$ 4,088,356	\$ 605,045	\$ 9,785,332
RESIDENTIAL - ALTERATION	11	103	10	55	\$ 93,805	\$ 970,139	\$ 67,370	\$ 2,270,169
ELECTRICAL - NEW/ALTERATION	19	177	28	78	\$ 59,919	\$ 3,375,907	\$ 2,104,085	\$ 6,667,046
ELECTRICAL - TEMP/PREPOWER	2	64	2	26	\$ 600	\$ 4,700	\$ 200	\$ 1,800
MECHANICAL - NEW/ALTERATION	22	262	17	88	\$ 204,486	\$ 3,361,928	\$ 164,069	\$ 1,922,382
PLUMBING - NEW/ALTERATION	10	114	10	49	\$ 175,165	\$ 1,572,365	\$ 24,086	\$ 1,658,225
ROOFING - TILE, METAL & FLAT	4	62	1	7	\$ 172,619	\$ 1,307,708	\$ 240,000	\$ 359,224
RE-ROOFING	33	136	6	82	\$ 408,885	\$ 2,737,304	\$ 90,183	\$ 1,306,426
SWIMMING POOL	1	43	2	5	\$ 30,000	\$ 670,517	\$ 50,213	\$ 1,366,000
SCREEN ENCLOSURE	2	18	2	4	\$ 13,195	\$ 89,910	\$ 13,000	\$ 48,049
FENCE	9	59	4	28	\$ 33,131	\$ 179,204	\$ 1,929	\$ 76,940
SIGN	6	40	2	13	\$ 16,265	\$ 72,790	\$ 1,405	\$ 15,446
FOUNDATION ONLY	0	0	0	1	\$ -	\$ -	\$ -	\$ 186,180
DEMOLITION	0	0	0	3	\$ -	\$ -	\$ -	\$ 75,000
TOTALS	130	1216	96	519	\$ 2,357,483	\$ 29,750,664	\$ 3,775,960	\$ 78,979,255

BUILDING INSPECTIONS PERFORMED				
TYPE	Aug-14	YTD	Aug-13	YTD
BUILDING	194	1814	204	1257
ELECTRICAL	80	768	122	493
MECHANICAL	50	519	51	222
PLUMBING	61	445	68	308
TOTALS	385	3546	445	2280

MAJOR PROJECTS

1. Fountain Parke
2. Station House
3. Central Parc



City of Lake Mary
Fire Department
911 Wallace Court, Lake Mary, Florida 32746



Monthly Report

August 2014

Administration and Emergency Operations

We responded to 320 alarms, had 151 transports, and logged over 622 hours of training during the month of August.

Emergency Operations personnel had an additional 66 public contacts for sharps boxes, blood pressures, child car seat installations, public relations, etc.

Administration performed assessments to create an eligibility list for future apparatus drivers and continued to work preparations for the lieutenant promotional process in September. Additionally a report on transportation fees was sent to the Finance Director to show how our fees compare to those in surrounding agencies.

Fire Prevention

Fire Prevention conducted 166 combined inspections and 40 plan reviews.

Activities included - follow up on fire sprinkler and fire alarm issues at several buildings, worked on orders for Fire Prevention Week/month activities, had a brainstorming session on new ideas for FPW Poster Contest, created a survey for elementary school kids, worked with LM Prep to distribute and finally assembled survey results. Worked on Open House ideas and orders.

Reviewed City Emergency Management Plan and resource logs, made list of recommendations for updating and improvements needed. Met with SC Emergency Management to get information and handouts.

Attended First Step, DRC, Department Head staff, LM Heathrow Arts Festival, National Night Out, CFFMA Luncheon, Seminole County Juvenile Firesetter Updates, and Station House status meetings. Also attended Awards, SEED, Retirement, and Taking Care of Our Own committee meetings.

Continued working on the draft manual for Taking Care of Our Own policy.

Took delivery of Fire Prevention trailer after graphics installed.

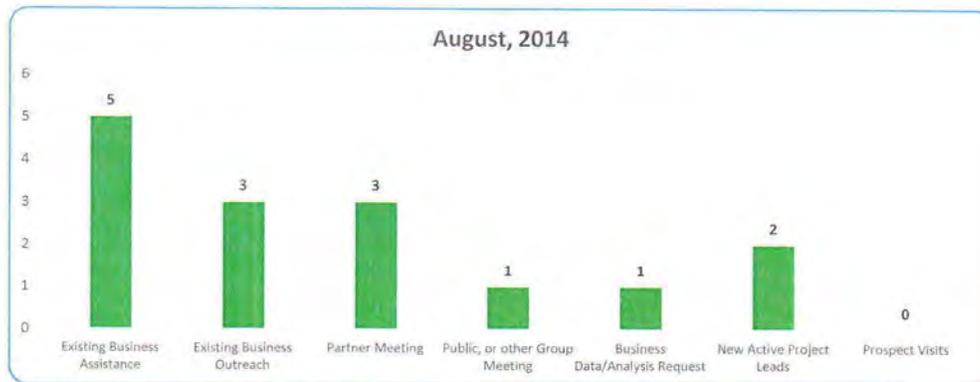
Public Education Events –

Conducted 8 – 911 Tests at a local business and 4 lockbox inspections

Activity Summary

City of Lake Mary, Economic Development Activity Summary August, 2014	
Activity Code	Explanation
Existing Business Assistance	Existing business assistance with problem, and follow-up
Existing Business Outreach	Existing business outreach meeting or interview
Partner Meeting	Meeting with Economic Development partners
Public, or other Group Meeting	Public Meetings, or other group meeting
Business Data/Analysis Request	Data and analysis request processed
New Active Project Leads	Meetings associated with new projects that develop into follow-up action or incentive
Prospect Visits	Meeting with business potentially interested in relocating or expanding in Lake Mary

Activity Count	August, 2014
Existing Business Assistance	5
Existing Business Outreach	3
Partner Meeting	3
Public, or other Group Meeting	1
Business Data/Analysis Request	1
New Active Project Leads	2
Prospect Visits	0
Total Count	15



Milestones:

Arranged to have a periodic (quarterly) City Updates presented to the Seminole Chamber's Lake Mary Council Coffee Club. These updates will highlight recent business development stories and add value to the Chamber's business retention efforts. The effort will provide routine outreach to existing Lake Mary companies and provide a forum in which to communicate economic development efforts. Two updates have occurred so far: on June 24, 2014, and on September 9, 2014.

City approval of Deloitte Consulting interlocal agreement with Seminole County. This project represents one of the largest economic development projects in the City's history.

Instituted a new business outreach effort involving hand-writing personalized notes to select local businesses.



The diagram to the left shows a typical pattern associated with workflow from a local (city) economic development office. Note concentration on existing businesses.

City of Lake Mary -
Economic Development Activity Report

Activity Detail			
City of Lake Mary, Economic Development Activity Log			
August, 2014			
Name	Date	Activity Code	Explanation
Tom	8/1/14	Business Data/Analysis Request	Outreach to Rollins College and Stetson University for purposes of connecting these institutions to a new firm in need of computer science graduates.
Tom	8/4/14	Existing Business Assistance	Final review press release for Project Wheat.
Tom	8/5/14	Partner Meeting	Participated in planning committee for Chamber's Lake Mary Council.
Tom	8/5/14	New Active Project Leads	Meeting with economic development partners regarding new project lead for a life science firm.
Tom	8/7/14	Public, or other Group Meeting	City Commission meeting. Approval of Interlocal Funding Agreement with Seminole County for Deloitte Consulting. Project will create 1,000 jobs in computer science fields.
Tom	8/11/14	Partner Meeting	Forwarded two grant opportunities to City of Sanford. Eligibility requirements for cities greater than 50,000 in population.
Tom	8/12/14	Existing Business Outreach	Outreach to Avatar Solutions.
Tom	8/13/14	Existing Business Outreach	Outreach to existing Lake Mary firm considering expansion. Confidential Status.
Tom	8/14/14	Existing Business Outreach	Outreach to SunGard Public Sector.
Tom	8/15/14	Existing Business Assistance	Meeting with FARO Technology representatives to discuss the City and associated programs (e.g., VanPool grant, ED incentives).
Tom	8/21/14	New Active Project Leads	Visit with ED Partners and company representatives to discuss potential expansion of an existing Lake Mary company. Objectives are to keep in Lake Mary, and have expand in Lake Mary. Competition from out-of-city areas exist.
Tom	8/22/14	Existing Business Assistance	Lunch meeting with real estate company with properties in Lake Mary. Discussed a new business locating in the city Gateway Classic Cars, and constructing a press release for their opening.
Tom	8/27/14	Existing Business Assistance	Arranged a lunch meeting with Deloitte Consulting/UCF/Florida High-Tech Corridor. Purpose is to have Deloitte connect with USF and UF for purpose of recruiting computer science talent from these state universities.
Tom	8/28/14	Partner Meeting	Meeting with SunRail reps and Evolve Marketing to discuss SunRail marketing and Senior Field Trips via SunRail.
Tom	8/28/14	Existing Business Assistance	Met with real estate team for Contact Pointe property off Lake Emma Road in Lake Mary. Toured property and discussed ideal tenants for this refurbished property.

PUBLIC WORKS UPDATE

August 2014

Streets/Sidewalks – 432

1. Station House area parking, utility and road improvements substantial completion August 13th. Final Completion dependent upon Station House schedule.
2. Design of parking lot for Community Building 90% complete.
3. Rinehart Trail resurfacing pre-construction mtg. set for Sept. 9th.
4. Cold mix paved road resurfacing complete.

Water Treatment – 434

12-month average daily water demand 2.97 million gallons (2% less than previous 12 months). CUP allowance 4.94 MGD. 12-month maximum day demand 5.46, plant capacity 9.99 MGD.

Water Distribution/Wastewater Collection – 435

1. Meter Change-out Program – ongoing.
2. Continuing decommission of galvanized water mains downtown.
3. Lift station pump maintenance program – all stations have been repaired/modified; we are experiencing a 25% reduction in electric use over 2011.
4. Lake Mary Blvd/TOD sewer design being revised to add sidewalk and turn lane on Palmetto Ave, 80% design completed.
5. Distribution System Main Break or Pressure Loss Standard Operating Procedures added to the City Disaster Management Plan.

	Aug-14	FYTD	Aug-13	FYTD
Work Orders Completed	22	315	39	327
Sidewalks Repaired (Feet)	0	1,960	57	655
Street Signs Installed	12	136	12	142
Streets Paved (Miles)	2.43	5.12	0	0
Paved Streets Maintained (Asphalt - Tons)	3.25	37.25	4.25	60
Millions Gallons Treated	95	993	96.32	1,008
New Water Meters Installed	2	34	4	32
Waterlines Installed (Feet)	0	230	0	0
Waterline Breaks Repaired	22	207	16	158
Meters Exchanged	67	293	11	411
Turn-On/Turn-Off (Customer Request)	161	1,476	159	1,540
Turn-Offs/Non-Payment	25	201	19	216
Water System Dist. Valves Exercised	5	285	30	210
Vehicle Preventative Maint. Inspections	51	536	49	521
Vehicles/Equipment Serviced	103	950	95	974

**CITY CLERK'S OFFICE MONTHLY REPORT
AUGUST 2014**

	FY 2014		FY 2013	
	AUGUST 14	YTD	AUGUST 13	YTD
MINUTES PREPARED (SETS)	2	18	2	17
ORDINANCES CREATED	0	0	0	0
ORDINANCES PREPARED	2	6	2	4
RESOLUTIONS CREATED	0	0	0	0
RESOLUTIONS PREPARED	1	2	0	3
PROCLAMATIONS PREPARED	1	16	1	26
PUBLIC HEARING NOTICES PUBLISHED	0	3	4	13
OCCUPATIONAL LICENSES				
NEW	14	214	14	233
RENEWALS	623	846	702	1090
TRANSFERS	0	42	1	31
REVENUE GENERATED	\$41,625.00	\$72,624.75	\$42,025.00	\$79,253.00
CITY ELECTIONS HELD	0	0	0	0
DOCUMENTS RECORDED	8	36	2	28
RECORDS DESTROYED (CUBIC FEET)	0	15	0	0

Human Resources

August 2014 Report

Employment	08/14	YTD	08/13	YTD
Applications received/acknowledged	111	510	22	666
New Hire Orientations	2	22	1	30
Resignations/Terminations	8	23	3	23
Current Vacancies (FT/PT Employment Opportunities)	4	40	3	31
Positions filled in house	3	9	3	11
Positions filled outside	2	21	1	29
Surveys Conducted/Completed	7	91	1	30
Employee Evaluations	17	190	17	176
Employee Verifications	1	52	6	54
Personnel Actions Initiated	22	328	23	312
Grievances Filed	0	1	0	0
Employee Insurance Assistance	5	54	7	231
Current Full Time Employees	176		176	
Current Part Time Employees	19		17	
Special Projects				
Benefit Fair prep				
Flu shots				
Insurance				
	08/14	YTD	08/13	YTD
On the Job Injuries - Medical Attention Required	0	9	0	4
On the Job Injuries - No Medical Attention Required	2	7	0	3
City Vehicle Accidents Reported - Under \$500	0	8	2	8
City Vehicle Accidents Reported - Over \$500	0	3	0	3
Loss/Damage Reports - Under \$500	0	10	2	10
Loss/Damage Reports - Over \$500	3	6	0	3
Damage to City Property by Others - Under \$500	0	0	0	0
Damage to City Property by Others - Over \$500	0	1	0	2
Liability/Claimant Incident Reports - Under \$500	0	4	0	0
Liability/Claimant Incident Reports - Over \$500	0	4	1	4
Special Hearings/Mediations	0	0	0	1



Lake Mary Police Department

MONTHLY REPORT - AUGUST 2014

	FY 2014 AUG	FY 2014 YTD	FY 2013 AUG	FY 2013 YTD
Monthly Call Volume	4,785	53,208	4,279	48,692
Response Times (in minutes)				
Priority 1	4.11		4.00	
Priority 2	3.46		5.56	
Priority 3	6.94		9.46	

UCR Crimes

Murders	0	0	0	0
Sex Offenses, Forcible	0	2	0	4
Robbery	0	2	0	1
Assault/Battery	7	92	9	96
Burglary	16	68	6	60
Theft, all other	14	180	22	222
Motor Vehicle Theft	1	8	1	12
Theft of Motor Vehicle Parts	0	15	3	25
Arson	0	0	0	0
D.U.I.	2	30	3	34

Total Arrests

Adults	26	374	37	433
Juveniles	1	36	6	60

Traffic Calls

Crashes	57	573	58	623
Criminal Citations	16	165	17	197
Citations- non criminal	281	3,770	307	3,828
Parking citations	5	106	4	58
K9 Deployments	8	118	4	49
Agency Assist; outside Jurisdiction	71	579	39	450

Alarms

Total	105	1,041	104	1,069
Business	54	635	71	690
Residential	51	406	33	322

Total Responses to City Ordinance Violations

33	317	42	282
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Lake Mary Police Department IMPORTANT EVENTS

Patrol Division

Pfc. Matt Schaefer saved the life of a motorist with CPR during August.
Participated in a multi-jurisdictional mock Active Shooter Instructor Training .
Two officers attended Incident Response to Terrorist Bombing training.
LED department-wide Defensive Tactics training.
Received training on SCSO's DV-Empact program and databases.
Special Ops participated in a week long Red Light Campaign.
Assisted elementary schools with pick-up/drop off for first week of school.
K-9 Unit hosted Police K-9 First Aid training, with Dr. Dee, Lake Emma Animal Hospital. There were 15 K-9 handlers in attendance, a very successful class!

Criminal Investigations Division

Received update training from State Attorney's Office on Interrogations and Miranda.
Background investigations completed for Communications Center hiring.
Multiple burglaries occurred in Wilbur/Station House area, all linked to one subject, who was arrested.
Other significant cases:
One death investigation, presumed to be natural, pending results.
One stolen vehicle.
Several theft reports.
Ten economic crime cases sent to Seminole County Economic Crimes task force for further review.

Community Relations Division

Presentation on Domestic Violence and Elder Abuse given to 35 social workers at Vitas Home Health Care.
Taught Stranger Danger and Bullying Class to 31 children at Champion Karate.
Completed Bicycle Rodeo for 15 children at Lady Bird Academy.
School Supply Drive and Collection provided needed supplies to fulfill needs at Lake Mary and Crystal Lake Elementaries.
Provided support to special needs school during code lock down drill in the event of an Active Shooter.

Seniors Intervention Group (SIG) provided over 600 meals to low income seniors. SIG also provided more than a dozen rides to Doctors' offices, replaced a leaky sink and surrounding counters, provided over 100 pounds of pet food, paid eight electric bills, two water bills, one phone bill and cleaned up ten yards in the Forest.

Officer Bianca Gillett selected as new Community Relations Officer.

Support Services Division

ECO's Lindsey Rich and Dieidre Hillery received an On-the-Spot award for their ensuring a citizen received help after receiving a 3rd party call from out of State.

ECO Lindsey Rich and ECO Dana Theisen received a letter of recognition from Chief Steve Bracknell for their efforts assisting officers with a burglary in progress and subsequent apprehension of a suspect. On the same day, ECO's Rich and Theisen were recognized for their persistence and diligence, locating a suicidal subject who threatened, via Facebook, to take her own life and that of her four year old child.