LAKE MARY CITY COMMISSION

Lake Mary City Hall
100 N. Country Club Road

Regular Meeting
AGENDA
THURSDAY, JULY 23, 2015 7:00 PM

1. **Call to Order**

2. **Moment of Silence**

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Approval of Minutes: July 9, 2015**

6. **Special Presentations**

   A. Proclamation - 80th Anniversary of Social Security

7. **Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**

8. Unfinished Business

9. New Business

A. Resolution No. 968 - Urban County Requalification Agreement

B. Fiscal Year 2016 Budget Message - Setting of Proposed Operating Millage Rate, Current Year Rolled Back Rate, and Date, Time and Place of Tentative Budget Hearing (Jackie Sova, City Manager)

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Surplus of electronics/chairs

B. Items for Information

a. Monthly department reports

12. Mayor and Commissioners Report - (1)

13. City Attorney's Report

14. Adjournment

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.

UPCOMING MEETINGS: August 6, 2015

MINUTES OF THE LAKE MARY CITY COMMISSION WORK SESSION held July 9, 2015, 5:30 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road, Lake Mary, Florida.

The work session was called to order by Mayor David Mealor at 5:30 P.M.

Mayor David Mealor	Jackie Sova, City Manager
Commissioner Gary Brender	Carol Foster, City Clerk
Deputy Mayor George Duryea	Dianne Holloway, Finance Director
Commissioner Sidney Miller	John Omana, Community Development Dir.
Commissioner Jo Ann Lucarelli	Colin Morgan, Deputy Police Chief
	Mary Campbell, Deputy City Clerk

ITEMS FOR CONSIDERATION:

I. Police Pension

Ms. Holloway said we are here to continue discussion on the request made by the Police Pension Board to increase their benefits. Since we last spoke there is a new law in effect that substantially changes Chapters 175 and 185 rules. We have our pension attorney present to talk about the new law, options, and to answer any questions.

Glenn Thomas, Pension Attorney with Lewis, Longman and Walker law firm came forward. The new law just signed is Senate Bill 172 and went into effect on July 1st but the provisions it requires is supposed to go into effect on October 1st of this year. He understood everyone is familiar with how the premium tax situation works. If anybody wasn't familiar it doesn't matter because none of those rules exist anymore. We are starting from scratch.

Mr. Thomas said under the general rules you have the premium tax revenues. This is the same for the fire law and the police law. The way you use premium tax revenues is going to depend on when they were received. You have this base amount that has been set up and that's the amount you received for 2003 and that has to be used to fund what the minimum benefits are in the statute. There was one change. The minimum multiplier was increased from 2% to 2.75%. That amount is used for minimums or if your minimums don't need that amount they get used to fund benefits in excess of the minimums. The next amount is the amount between the 2003 amount and over that up to the amount you received in 2012. That amount can only be used to fund benefits in excess of these minimums.

Mr. Thomas said then you have the final amount which is the amount above the 2012 amount. Half of this can be used to fund the chapter minimums of benefits in excess but the other half has to be put into what's called special benefits, which is something we have called a shared plan in the past which is where all the money from the premium tax revenue is going. It is kind of a defining contribution component and everybody gets their share of it.

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Mr. Thomas said the accumulation that you have currently looks like around $185,000. If it hasn't been used to fund any minimum benefits then what happens is half of that is used to fund special benefits, which is again a defined contribution component, and half is used to pay down the unfunded actuarial liability. The share plan or the defined contribution component has to be placed in the plan either way even if there are no funds attributed to it. This is for pension plans created after March 1, 2015, so it's not relevant. Under this new law you can still reduce benefits but if you had premium tax revenues that were being used to fund those benefits then you have to take that amount that was being used and it has to be split up between the benefits that are minimum or in excess of minimum and half has to be put into the share plan.

Mr. Thomas said the good news is you can deviate from these confusing rules. If you have an agreement with your union or the majority of the plan members, you can use premium tax revenues any way you want. You can ignore completely all of those confusing rules. My understanding is that's the way a lot of cities are heading. One of my cities, Vero Beach, their police have already voted on how to use them and have already drafted an ordinance and are in the process of drafting their mutual consent letter which is a brand new thing. Now we have this mutual consent letter that nobody understands what it's supposed to look like and will find out if I do it right the first time.

Deputy Mayor Duryea said if by mutual consent the police department and the City come to an agreement that we are going to use all this premium tax revenue for whatever we want to do with it, what's the sense of all of that before that?

Mr. Thomas said over the past few years I have watched this and I monitored those closely in the legislative session. I went to Tallahassee and we paid attention to this stuff and I think it kind of morphed from that. There was a lot of input from a lot of different people on what to do with premium tax revenues. The cities wanted more flexibility and wanted to be able to use it to reduce their contribution rates which were skyrocketing or at least use it to pay down the unfunded liability and do something with it whereas the union said no; that needs to be used to increase benefits. It took years to come up with this confusing mess. I think what eventually happened was the cities came to an agreement that we can do all these rules but we have to have something in there to allow us flexibility if we all agree to it. There were things you couldn't do before even if the union and city agreed to it. You still couldn't use the premium cut. You could only use a certain amount. The rules weren't really working. I think the legislature wanted it to be confusing to force the cities and employees to come to a mutual consent on how to do this. Nobody will admit it but I think they made it as unappealing and confusing as they possibly could. They changed some of the phrases in the statute before so they were different that nobody understood what they meant. They were saying it was a special benefits defined contribution when it's not really. In terms for being self-directed and your being able to contribute your own money to it, I don't think that's what they're contemplating at all. Under this statute I would argue you certainly could have a defined contribution component that you put 2% of your salary into. As far as being self-directed I think that might be tough to get into. I don't think

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that's what they were talking about. What they should have used was the share plan language which has been used for a dozen years and everybody understood what it meant but instead they went with this defined contribution component which made it more confusing.

Mr. Thomas said the short answer to the question is I think it was meant to be confusing in order to force mutual consent. I think mutual consent should have been the original intent and have some rules that were less convoluted if you couldn't come to mutual consent.

Mr. Thomas said as far as how your Chapter 185 premium taxes fit into this, you are in a confusing situation because in most cities the 2003 amount is the least amount, the 2012 amount will be the next highest and the 2013 would be the highest amount. Yours are the exact opposite of what 90% of the plans have. It doesn't appear the legislature even contemplated that possibility because each one of those is supposed to be a pool. Under yours there is no pool; it would be a negative amount. That 2012 amount can only be used for excess benefits would not come into play. You would be able to use your amounts for the chapter minimums, or benefits or benefits in the excess. The 2013 amount it refers to will be the amount whenever you receive an amount that's above that $136,000. That will be your amount that will be divided up between the minimums and the defined contribution component which just added more confusion to this one.

Mr. Thomas said another thing to keep in mind is participation in Chapter 185 and 175 is entirely optional. Cities do that for one reason and that is to get the premium tax revenue. If you violate the rules of 175 or 185, all that means is you don't get the premium tax revenues but if violating the rules of Chapter 175 or 185 would save more money than you would receive in premium tax revenues then there are things you can do. Even if they are unpopular they are legally permissible. They are not in violation of IRS rules which would be the only rules. Chapter 112 and the IRS rules are the ones you have to follow.

Mr. Thomas said some of the options you have are FRS to set up the defined contribution plan, reduce benefits prospectively for new hires and you would have a two-tiered plan. You can reduce benefits for all employees which you can still do under this statute. You can create a hybrid plan which is a defined benefit/defined contribution plan not in the same mode that is in the statute but a little more complicated. You can have an increase in employee contributions or cost sharing of benefit increases.

Mr. Thomas said a couple of legal rules that will always apply regardless, changes are a mandatory subject if collective bargaining. That is not an issue here. Accrued pension benefits can never be reduced which is whatever somebody has earned up until today. They earned that and accrued it and cannot be reduced. Future benefits can be reduced as long as the person hasn't reached retirement status. Ultimately the plan sponsor (the city) is responsible for the unfunded liability. If the plan is terminated or frozen or all employees were laid off, the total amount of that is always going to be borne by the city. That money doesn't come from anywhere else.

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Mr. Thomas said the concepts we talked about, closing the plan, that means that the plan is going to continue as it is with all the current members. It will continue to accrue benefits but new employees will go into something else such as FRS, defined contribution plan, a different tiered plan. Freezing means that nobody accrues any more benefits but the plan continues. You are basically freezing everybody's benefits. All employees go to another plan but the plan itself continues to be administered by the pension board, the investments continue, it has to be funded until all benefits are completely funded. Terminating the plan is liquidating the plan, immediately paying out all the benefits and it doesn't exist anymore in any form. At that point the plan simply no longer exists.

Mr. Thomas showed on the overhead some advantages and disadvantages of joining FRS for new hires. Some of the advantages are it will definitely reduce costs as new employees. Over the years as new employees go into FRS it will reduce your cost of the current plan. FRS has state standardized benefits. There is a 3% employee contribution that has been in FRS for a few years. Portability – it can track other county employees or other employees to come here. You will continue to receive the premium tax revenues and eventually you get out of the pension business although it would take quite a while before everybody's benefits are paid out completely. Looking far down the road eventually everybody will be in FRS. The disadvantage is there is no immediate savings. These are things that happen in the future as fewer benefits are being accrued under you defined benefit plan. Your normal costs would go down.

Mr. Thomas said the portability is a double edged sword. Your employees after a few years of working here can take their FRS and go other places. You are relying completely on the State Legislature to set your benefit contributions. If you join FRS for all employees, you get reduced costs and it is a shorter time. The disadvantages are that the plan has to be terminated or frozen. Terminating the plan is almost impossible even if your plan is fully funded. When you try to pay all those benefits, the pension board gets to decide the manner in which the benefits are paid out. Let's say they voted to do an insured annuity. Even though you have enough money to cover the costs of all the benefits you are paying out, you don't have enough money to pay for an insured annuity which is a lot of money on top of whatever your benefits costs. It has been tried before and very rarely are you able to terminate a police or fire plan because of this provision in the law that says the pension board gets to choose the option. If they were to choose to pay a lump sum then if you were 100% funded you could afford that but very few of them will do that. It has been the cause of litigation in the past over the city which had enough money to pay off all the benefits but not in the form they chose so it is not feasible. Freezing a plan is more feasible but then you stay in the pension business and are still making your contributions. Some of the things that actuaries do is they reduce the amount of time to pay off the unfunded liability which immediately your contributions could increase. In some cases freezing the plan can cost more money in the short term. You will lose your premium tax revenues on that and the other disadvantages we discussed.

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Mr. Thomas said a two-tiered plan is having a reduced set of benefits for all of your new hires and people who are hired in the future. The advantages are reduced costs over time but the corresponding disadvantage is that your current employees are still going to have the higher cost benefits. They have more years so their benefits are more expensive and not the newer employees who have a lower salary and their benefits are not costing as much. This happens more with a union in place but it doesn't take long for the new hires to ask for higher benefits and there could be a lot of pressure in that. The other problem with that is you are staying in the pension business and is not what you are looking for and is one of the disadvantages.

Mr. Thomas said reducing benefits across the board, you do get immediate cost savings. It will reduce your unfunded liability. Everybody has the same benefits and you can do this and still keep your premium tax revenues as long as you stay within the minimum benefits in Chapter 185. The disadvantage is you do reduce benefits but it's prospectively. You are going to have the value of the current benefits stay in place.

Mr. Thomas said in the defined contribution plan, the good things about this are the predictable employer costs. You always know what your contribution is to your defined contribution plan. It stays the same. There is no investment risk. It does appeal to some employees. There is the portability and the administrative costs are lower. There are no actuarial liabilities on it. The disadvantages depending on how you implement it, termination and freezing the plan those problems come back but you also have shifted the investment risk onto the employee which some do not find appealing. There is no COLA or inflation protection. The portability could work the other way around. They know they won't have to stay here until they vest in the defined benefit plan. You would lose premium tax revenues on that one.

Mr. Thomas said a hybrid plan is where a defined benefit plan is divided up. You have your defined benefit plan and you reduce your benefits. In this case you would lose your premium tax revenues because you are reducing benefits below the minimums. For example one of the cities reduced it to 1.25% but then you set up a separate defined contribution plan in conjunction with this plan and you have a set contribution and a set employer contribution. There is a variable annuity DB plan. If the cost goes up you reduce your multiplier. It goes from 2% to 1%. These are all things that would result in losing premium tax revenues. They are just extra ideas that have been tried in the past. The good news is there is some protection and is a guaranteed benefit for employees at a certain level and there is the ability for them to direct their own defined contribution plan and invest it as they please.

Commissioner Brender said we keep talking about this premium tax revenue like it's the end all/make all of this whole pension program. In the grand scheme of things you're talking about $130,000 for us. I'm paying out $1.8 million a year for a pension benefit. He asked why the premium seemed to be so critical. The $130,000 is a drop in the bucket compared to $1.8 million that we still have to do. He said he wanted to hit the $1.8 million part.

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Mr. Thomas said depending on what year the cities got into the police and fire pension business, originally the idea was if you had a police and fire pension plan then you got the premium tax revenues. You just used them to reduce your contribution. At some point that became less popular because the amount of premium tax revenues were getting higher and higher. There are some cities that get a million dollars a year in premium tax revenues. Depending on your city's size it means more to you. Even for a large city that $1 million is a pretty impressive piece. It all depends on your situations as to how important maintaining the premium tax revenues are. Their down side is when you use the tax revenues and you want to keep receiving them, there are certain requirements you have that are unpopular with city councils. You will lose any ability to determine how the plan is interpreted because you have a pension board that has to be made up in a certain way. That pension board makes a lot of decisions. They have a lot of power for how that plan is interpreted. If you were determining the plan you get to decide how that is paid out. There are some drawbacks to receiving the money but it has always been significant enough. Let's say you're getting 5% in premium tax revenues. That is more than your employee contribution.

Mr. Thomas said you can increase employee contributions. Every 1% in employee contributions reduces the city's contribution by 1%. With Chapters 175 and 185 you have to have an agreement to increase contributions. There is a cost sharing where if the city's contributions go up employees will automatically agree to that. I have always thought that when it's done there might be an argument by future employees that may not agree to that. It has to be agreed to so you might have to run that problem again with them saying I think we need to agree with this again.

Mayor Mealor said if we go back to the meeting we had in June, we did the presentation and the sentiment was we needed additional information. If you look at our benefit rate of 3.2% and if you compare that with other municipalities in the area, we probably have one of the more favorable percentage rates. We have to be careful. Now it is in statutes 175 and 185 and we have to be cautious as we go forward. My sentiment was no one was in favor of reducing but we weren't in favor of adding additional benefits. He asked if he heard that discussion correctly.

Commissioner Brender said he had half of that right. Nobody is in favor of reducing but I don't think anybody was in favor of increasing the benefit in the defined pension portion. I am not afraid to increase benefits for police officers. The key is I don't want to do it in a defined pension plan. I want to do it through some kind of contribution plan and I think we can make it juicier for them by doing that.

Mayor Mealor said the data presented by Ms. Holloway and her staff showed that effective 2009 the City's contribution rate has been in the negative. The one thing that captures my attention was when the Commission was saying whatever we do we don't want to burden the taxpayers of the City of Lake Mary with a long-term obligation that may not be able to be met as we are currently moving forward. That was what brought us to this evening with Mr. Thomas and further discussion. Commissioner Duryea has a long-term perspective on this. We are about to start the budget process and one of

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things we have been able to do, and the Chief refers to it as a broken window syndrome, everything that we provide and public safety is the hallmark of this community. If you look at what we do for our public safety officers, whether it is in terms of their equipment, training or special development, we have a wonderful amenity package far beyond most. That's that value added proposition that has to be factored in. It may not appeal to everyone. We talked about portability. I think most people would prefer to come into this community and work without looking at some of the discussions we are having simply based on the way that our leadership has created the dynamic. When I looked at municipalities, our benefit rate is very favorable compared to others. That is a starting point. It is something that needs to be pointed out in any kind of discussion as we go forward as to whether we want to add more. How do we reduce the long-term risk for the taxpayers of Lake Mary.

Deputy Mayor Duryea said this discussion was brought about by the Police Pension Board's proposition of change in benefits which would not cost the City any money. I'm not sure we're going in that direction at this point. He asked where that request stands in relationship to this.

Ms. Sova said we keep going over what does this pension plan consist of. The reason we are here and there with that conversation is they did bring forth something that said it would not cost the City any money. We have been there before with them and the numbers we showed since 2009, a pension plan increase that was not going to cost the City any money has cost to this point $246,000. When they come forward with these actuarial statements that the plan will not cost any money and he comes up with a calculation to make it look like that, that's a one year—a snapshot—and is not a long term extended view of how this is going to be implemented and what it's going to look like in the future. We immediately did a plan change and all of a sudden every year the taxpayers are on the hook for more. What we are trying to lay out and clarify is that zero is not necessarily zero.

Deputy Mayor Duryea said we had a bad year in 2008 so actuarially they drop off this year. I think the City is going to wind up paying less in the future.

Ms. Sova said it does go up and down with the market and is part of the total calculation of the City's contribution rate to the plan. They have asked to use the whole $185,000 left over towards an increase multiplier plus they offered to contribute more themselves. The actuary came up with a statement that said it was going to cost zero and we have learned by history that's a one time when the actuary is looking at the snapshot so what could have cost zero that year could have continued to grow. That $246,000 deficit could have grown when we didn't get the state monies. You can look and see the state monies aren't moving. They are down from 2008.

Deputy Mayor Duryea said he noticed that but didn't know why that is.

Ms. Sova said our building valuations and valuations in general for the insurance premium and how the rate is calculated hasn't really come back. You can see the

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percentages in the actuary report. You can see the years that our tax base fell off really bad. It all aligns with what's going on with our tax base and our growth.

Commissioner Brender said I am looking at a $1.8 million nut which is 31.7% of our millage rate.

Ms. Holloway interjected that was for all of our retirement plans.

Commissioner Brender said that is a lot of money. We spend that every year and it goes up by $150,000 every year for the last ten years. This is a continuously moving and growing result which if we maintain our millage rate we are going to end up eating more and more into the budget and millage rate in order to hit. He said he was a pensioner. He has a military pension and was getting it now and it is a great thing. However, if I was told when I was 22 years old that we are not giving you a pension but are giving me $5,000 a year for the rest of your life to put into a pension, I think I would have been okay with that. I want to stop the increasing but don't want to cut benefits. How do we do that?

Deputy Mayor Duryea said that was impossible because as costs rise the COLA is going to create an increase in costs. What I hear you saying is you want to minimize the cost compared to the open end we have right now.

Commissioner Brender said the problem I am having with this is what we are doing is we are putting money into a pension fund then these officers over the next 100 years are going to draw out of that fund. They created a fund, we got the fund together, we are funding the fund and then they are eventually going to take it out. Can't we just shortcut this and say we will give you some payment per year into a self-directed retirement plan and I believe will be cheaper than $1.8 million and would be a better investment long term because (1) they get it now and (2) it is portable. It seems if we have a $1.8 million benefit going out for pensions that's $10,000 per employee that we are paying out every year for pension benefits. You put $10,000 a year into a mutual fund making 7% for 40 years, you are going to be a multi-millionaire ten times over. We are not giving this money to them to do what they want to. We are giving this money to them as a replacement of this defined pension.

Deputy Mayor Duryea said we cannot say we are going to stop the way it is right now and everything from this point on is going to be a defined contribution plan.

Mayor Mealor said we heard the picture Commissioner Brender was painting and then Deputy Mayor Duryea's comments. Based on the municipalities you worked with, he asked Mr. Thomas his response/reaction to Commissioner Brender's suggestion.

Mr. Thomas said when you talk about setting up a defined contribution plan there is always the problem of terminating or freezing the existing plan. I'm not sure if terminating was the option you were thinking of or closing the plan which means all your new hires would go under the defined contribution plan. Your current employees would

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stay in the defined benefit plan and would continue in existence. There would be no change in the plan. The only change would be new employees would not be going into it; they would be going into the defined contribution plan.

Commissioner Brender said then we are stuck with the two-tiered system.

Mr. Thomas said it is definitely two tiers of employees and you have the problems inherent with that. Freezing the plan nobody accrues any more benefits in it and all employees are under the defined contribution plan but you are still funding that plan for all ex-members and all of their beneficiaries.

Mayor Mealor said the 175/185 discussion is interesting back to 2006 when you had the optional retirement plan and people opted out of FRS. We quickly realized we are getting whacked because of the marketplace so the legislature goes in and readjusts it so you can come back into the FRS system. One of the reasons it happened is that option Commissioner Brender is presenting was available to some employees. It was a dual system and many felt was franchised. They felt that others were receiving added benefits and it created conflict within certain work places.

Commissioner Brender asked how we take the benefits the guys have already earned and have planned for in their retirement plan, how do we take that and freeze it so it's not bleeding anymore and is not killing us but at the same time give them a benefit that everybody gets. We have a lot of money that we are putting into this. It seems to me if we do something smarter with it we can put in less money and build in a better benefit.

Mr. Thomas as far as building a better benefit, I don't think that's feasible. Let's say you froze your plan and everybody went into a defined contribution plan and you said we are going to contribute 9%. There is no way to guarantee them what that benefit is going to look like by the time they retire. That is what the actuary is doing in this and figuring out what your contributions are.

Commissioner Brender said you could ask the people in Chicago and Detroit what their benefit looks like and they are not too happy with that right now. If this keeps going the way it is, what I see happening to pensions—municipal, civil and military pensions—is getting out of the pension business. Congress is looking at a law next year that will remove military pensions and put everybody through a savings plan but they are upping some of the costs. They are going to be participating more by giving each employee more money to manage themselves.

Mr. Thomas said he just did a plan freeze in Vero Beach for their general employees and now they are all on a defined contribution plan. One of the other problems you run into with high risk employees is you would be one of only three or four cities that did that and you might lose employees and have trouble attracting new employees.

Commissioner Brender said even if it is a good benefit?

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Mr. Thomas said I think in order to guarantee the same benefit you are going to have to have a contribution rate similar to that in the defined benefits plan. What you are doing is trying to copy the benefit. We don't want your benefit to go down. The actuary is saying you need 38% this year based on investments. That doesn't translate into a defined contribution plan. Whatever you are giving to them is set at 9% or 10%. Investments go up and investments go down and your contribution rate is going to stay the same because you can never replicate what you are doing in the defined benefit plan.

Deputy Mayor Duryea asked if it was possible to create a modification to what we have. In other words change the multiplier to a certain number lower than what we're using now and then contribute more to a defined savings plan than a defined benefits plan. We are trying to limit the variable costs and try to get a handle on the fixed costs. He asked if that was possible.

Mr. Thomas said under the new law it is a lot more possible than it was before because they have put in language about a defined contribution plan but haven't defined it or limited it. Taking it to its logical conclusion saying a defined contribution component you could put that in the plan where there is a component that has both a set employee and employer contribution. You reduce benefits so you are reducing employer contribution on the other side based on the difference of your multiplier. Your contribution would go down. What amount I could not guess; the actuary would have to tell us that. Now you have set up and you are saying we are going to donate another 2% to this defined contribution plan and employees are going to put in another 2%. Now they have this 4% that is going into this defined contribution plan and is growing over time. That's in lieu of increasing the other benefits or maintaining the same level of benefits. At least you know that 2% isn't going up. What that actually looks like is something we have to work out. An administrator for a defined contribution component would explain how that component would work in the defined benefit plan.

Deputy Mayor Duryea said it used to be called the target benefit plan which was basically a defined benefit plan without guaranteeing the target.

Mayor Mealor said we know that in our reserve fund we set a percentage and we would not drop below that percentage in any of our operational activities. The percent of the ad valorem dollars to fund our retirement plan is about 30%. He asked if there was a threshold that one should not trip over or is that just an indicator of what we have right now.

Ms. Holloway said it is an indicator of what we have now. To my knowledge I have never heard anybody talk about that. That is a measure to show how we can use up a lot of our ad valorem because that's what we have control over. A lot of our revenue sources we don't have control.

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Mayor Mealor asked what you need from us right now since we have an applied practitioner with us that can help us get to the next steps and Commissioner Brender and Deputy Mayor Duryea have talked about.

Ms. Sova said our Police Pension Board has brought forward this request. They think we are not doing anything about it. This is our third meeting about it. If we are not going to approve what they have asked for they would like us to suggest to them what it is that the City might consider. Every time they want to consider something one of the things they do is get an actuarial impact statement that costs about $1,000. Every time they have a thought or an idea there is at least a $1,000 cost before it even gets here. It seems not prudent of them to ask for several of those and have them keep coming and us saying that's not what we are thinking about.

Mayor Mealor said it is safe to say that you can tell them that is something we are not contemplating. At a benefit rate of 3.2, better than most, do we have to do anything if what we have in place is working and is agreeable to the majority of those impacted.

Mr. Thomas said under the new law you would have to determine where all these premium tax revenues are going to go. The accumulated excess is not going to exist. There is never again going to be an accumulated excess so you have to determine what to do with the current premium tax revenues and future increases in premium tax revenues. In general you don't have to change any benefits or change contributions. You can maintain the plan as it is and agree that all future premium tax revenues go into a shared plan. That is probably the scenario contemplated most by the statute. Just create a share plan. We are not going to increase your benefits. This is where all the future premium tax revenues will go to.

Commissioner Brender said then each year we put that $100,000 into a share plan.

Mr. Thomas said it doesn't have to be all of it. You can still keep your amount. You can say the 2003 amount which is your highest is still being used to offset the City's contribution. Everything above that goes into a share plan from now on. You can agree to that.

Mr. Sova said she believed we can recapture that $246,000 as well.

Mayor Mealor said Gary brought up a good point about the military changing. I can only speak to the Army but right now there was a mass exodus to '03's and '04's in the past 16 months because of some of that discussion.

Mayor Mealor asked Deputy Chief that based on your experience, not necessarily here in Lake Mary but among your colleagues and peers, does a dual or differentiated benefit plan have the potential of causing issues within a working group.

Deputy Chief Morgan said he spoken to a lot of officers recently. Yes that would cause an issue.

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Mayor Mealor said the reason he says that is we have something really unique. If you talk to those young academy graduates out of Seminole State or the CJ Institute out of Valencia, they will tell you they would give anything if they could have the opportunity to work in Lake Mary. One of the most remarkable young men tried his best to get on with the City of Lake Mary and he couldn't get on. What we are saying is we have captured a core that basically takes care of its own. They come in and there is an expectation of excellence. We have to problem solve this but if we start differentiated benefit plans I think you are opening up a dilemma in this city that the next several commissions may not want to have to deal with.

Commissioner Lucarelli said it was mentioned about putting the extra premiums in a share plan and see what we can recoup. What percent funded were we at.

Ms. Sova said the police plan is at 100%. They had good investment returns last year but that hasn't reduced the City's contribution.

Commissioner Lucarelli said if everything is good and everyone is happy with it per se I would be agreeable to putting it in a share plan and seeing what we can recoup on our expenses. I don't want to get in a position in the future where we have to raise taxes. It is taking a bigger chunk out of our budget then you have to start looking into if we keep our police department. I see so much fallout. We need to work together on this and come up with as good a scenario as we can.

Commissioner Brender said that is the hard part.

Ms. Holloway said we are talking about police but will also affect fire.

Mayor Mealor said we use the broad term public safety and then you go to all employees. The expectation is excellence at every level. No matter what you are asked to do you are going to be treated fairly by the City. As long as we don't put an additional burden or risk on future taxpayers in this community is what this discussion is about.

Commissioner Brender said Colin is going back to the police department and the word is going to get out that Brender wants to go to a defined contribution plan and kill the pension plan and everybody is going to start running away. I'm not saying that. I am trying to find a way to increase your benefits and make Lake Mary even more accessible and successful in police. There has got to be a way to do this smarter because going in and taking 30% of our budget every year and we have one officer under 24 years of age. We have to fund him for the next 80-some years until actuarially he's 110 years old. There has got to be a way out of this. What is the way out?

Mr. Thomas said there is no silver bullet. The problems that define benefit plans inherently have right now. I always view them as a percentage of payroll. When I see pension plans that are eating of 60-70% of payroll for cities, it's not sustainable but on

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the other hand it got to that point over 20 or 30 years and then on top of that you had 2008 and 2009 and the stock market crash. The problem didn't happen quickly and there is no way to resolve it quickly. Almost every solution you can come up with you are talking about what is it going to look like in 30 years. In 30 years are we going to have unfunded actuarially liability under control to the point where we are really just every year paying our normal cost in an ideal world. What you are really paying is your normal cost plus a huge percentage of the unfunded actuarially liability that you can pay off over 30 years. We try to get rid of that quickly in a way that it's not going to drive all your employees away is always going to be a delicate operation. I think it's a good idea now with this mutual consent consideration to get together with the employees to the extent that you can have an employee representative and say this is what we're thinking. Your benefits will be this but then you have this separate component. You are still going to meet the minimum benefits under Chapter 185 but on top of it you have this ability to build up a separate benefit. With the way the stock market has been lately it could be substantial.

Commissioner Brender said that is what I'm looking for. How do we up the benefit but at the same time give them the benefit they have already earned.

Mr. Thomas said you are going to try your best but there is no guarantee in the defined contribution plan. You know what happens if the stock market crashes again.

Commissioner Brender said if the stock market crashes like it did in 2008, I'm not sure this city is going to survive and there will probably be 10,000 cities around the country that their defined perfect pension benefit is going to be done. We have to find another way and that's why I'm frustrated. I want to find that other way. Maybe this incremental change of going to this shared benefit might give us that move in that direction.

Commissioner Lucarelli said you have to slowly transition especially if you are going to change it you change it with the new hires. It's going to be a slow transition.

Commissioner Brender asked who manages the new shared benefit.

Mr. Thomas said it is a separate category but it's still earning the investment returns of the plan. Let's say your plan earns 2%. The one thing I say to watch out for when you are devising a share plan and we started seeing more of these ten years ago and one of the things they tried to do was have a guaranteed rate of return. You're looking to have something that is no cost to the City. This was back before 2008 so you can imagine those set up with 8% guaranteed rate of return because that is the assumption, when you are earning minus 16% that year—do the math.

Mayor Mealor said based on Commissioner Brender's comments and a transition period or an option, we are not reducing benefits and may be providing an additional option for our employees. He asked the City Manager if that gets her where she needs to be this evening.

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Ms. Sova said she thought it does.

Mayor Mealor thanked Mr. Thomas and the Commission for their input. The most important thing is we really have something that's to be valued and treasured but at the same time not to be compromised long term.

There being no further business, the work session adjourned at 6:35 P.M.

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MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held July 9, 2015, 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road, Lake Mary, Florida.

1. Call to Order

The meeting was called to order by Mayor David Mealor at 7:09 P.M.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

Mayor David Mealor	Jackie Sova, City Manager
Commissioner Gary Brender	Carol Foster, City Clerk
Deputy Mayor George Duryea	Dianne Holloway, Finance Director
Commissioner Sidney Miller	John Omana, Community Development Dir.
Commissioner Jo Ann Lucarelli	Bruce Paster, Public Works Director
	Bryan Nipe, Parks & Recreation Director
	Tom Tomerlin, Economic Development Mgr.
	Colin Morgan, Deputy Police Chief
	Frank Cornier, Fire Chief
	Gary Glassman, Acting City Attorney
	Mary Campbell, Deputy City Clerk

5. Approval of Minutes: June 18, 2015

Motion was made by Commissioner Lucarelli to approve the minutes of the June 18, 2015, meeting, seconded by Commissioner Brender and motion carried unanimously.

6. Special Presentations

There were no special presentations at this time.

7. Citizen Participation – This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting; or 3) any item on tonight's agenda not labeled public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.

No one came forward at this time and citizen participation was closed.

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8. Unfinished Business

There was no unfinished business to discuss at this time.

Mayor Mealor announced City Attorney Katie Reischmann is attending a Municipal Attorneys Conference and with us this evening is Mr. Gary Glassman.

9. New Business

A. Minor Site Plan revision for Homewood Suites by Hilton, 755 Currency Circle, Homewood Suites by Hilton Lake Mary/Kimberly Hayden Corporation, applicant (Public Hearing) (Steve Noto, Deputy City Planner)

Mr. Omana said we believe the action should the Commission approve it tonight will resolve a chronology of events in the issue that created at this time a non-conformity. We have the Homewood Suites by Hilton located in Primera. He showed the location on the overhead at Currency Circle and Primera Boulevard.

Mr. Omana said in 1996 when this project originally came in, it was approved with a variance to reduce the parking requirements of the code at that time and that the meeting rooms be specifically reserved for use by guests only. Market conditions have changed over the last 20 years and typically hotels and facilities such as these rent them out and use them for other functions other than guests. The reason we ran into this particular item is that we received a zoning confirmation letter from an outside finance and zoning company and they asked if the project complied with code. In looking at the conditions of approval from 1996, it said meeting rooms to be used by guests only so we did some homework. We found that in 1996 the Planning & Zoning Board and the City Commission approved the project and approved the variance for the reduction in spaces with the condition that the conference rooms be used only by the guests that are registered at the hotel. In January of 1997, Ordinance No. 823 allowed the utilization of meeting rooms under 2,000 S.F. to be utilized with no additional parking required. One can argue that by virtue of that ordinance being passed in '97 would nullify the situation that was approved in '96. However, since it was still technically a condition of approval, we as staff could not administratively wave the wand and make it go away. We have to go back to the Commission since a Commission imposed that condition. If the project were to come in today, it meets code. Their meeting room is less than 2,000 S.F. We have a technicality that we cannot erase the condition. Only the Commission can erase the condition.

Mr. Omana said this item went before the Planning & Zoning Board at their meeting of June 9, 2015, and it was unanimously recommended for approval by a 4-0 vote. The representative from Homewood Suites was unable to be here this evening but they concur with staff's findings.

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Commissioner Brender asked if there were any plans to increase square footage of the meeting space.

Mr. Omana answered negatively.

Commissioner Miller said originally they would have required more parking spaces if the meeting rooms were to be used by other than guests. He asked if that's what happened originally.

Mr. Omana said they had a variance request for the overall hotel site and not just the meeting rooms. When the City said we will cut you a break on the overall parking so to compensate for that put that condition to not make the conference rooms a blank check for everybody.

Mayor Mealor said Ordinance No. 823 modified that.

Mr. Omana said that was correct.

Mayor Mealor asked if anyone wanted to speak in reference to this minor site plan revision. No one came forward and the public hearing was closed.

Motion was made by Commissioner Brender to approve the Minor Site Plan revision for Homewood Suites by Hilton, seconded by Commissioner Lucarelli and motion carried by roll-call vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes; Commissioner Miller, Yes; Commissioner Lucarelli, Yes; Mayor Mealor, Yes.

B. Preliminary Subdivision Plan approval for Twelve Oaks at Lake Mary, 330 Washington Street, Patrick Knight, applicant (Public Hearing) (Steve Noto, Deputy City Planner)

Mr. Omana said this item has been before the Commission in the past. The reason it is before you again is that there was a modification to the preliminary subdivision plan layout. There was a modification that added an additional stormwater pond. He showed the original plan on the overhead. He pointed out the location of the stormwater pond. When they came back in for final subdivision review, we noticed some changes we felt were worthy of further review. It shows the addition of a pond. He pointed out the location on the overhead. There were some adjustments to the geometry. The density hasn't changed and is still 12 lots. The cul-de-sac is still aligned in the center area. There have been minor changes with respect to the square footages but it still meets the underlying zoning regulations for bulk and size.

Mr. Omana said this item went before the Planning & Zoning Board at its June 9, 2015, meeting and was unanimously recommended for approval by a vote of 4-0.

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Mr. Omana said that was a change we felt was important enough to bring back to the Commission given its frontage along Washington Avenue.

Commissioner Brender asked the slope and if it would look like a swale.

Mr. Omana said we are reviewing that now. It is in for final engineering review. We will take a look at the slope issues and whether it is a dry/wet, proper fencing, etc.

Mayor Mealor said this is a follow up to our October meeting when we discussed this item.

Mr. Omana answered affirmatively.

Mayor Mealor asked if anyone wanted to speak in reference to this preliminary subdivision plan.

Rick Burr, 311 Washington Avenue, came forward. You talked about the slope. We are directly across from the subdivision as well as his neighbor who was present. We notice on Washington Avenue now before the subdivision goes in is there is a huge runoff any time there is rain and it comes down our driveways and runs through our properties. He appreciated the fact the second pond was requested but was worried about runoff coming off of that property even more so than we have today.

Mayor Mealor said Mr. Omana will follow up with Mr. Burr and is a follow up to Commissioner Brender's concern. He said to make sure that is not an additional burden.

No one else came forward and the public hearing was closed.

Motion was made by Commissioner Lucarelli to approve the Preliminary Subdivision Plan for Twelve Oaks at Lake Mary, seconded by Deputy Mayor Duryea and motion carried by roll-call vote: Deputy Mayor Duryea, Yes; Commissioner Miller, Yes; Commissioner Lucarelli, Yes; Commissioner Brender, Yes; Mayor Mealor, Yes.

C. Resolution No. 967 – Paylocity Corporation be approved as a Qualified Target Industry (QTI) Business and Approval of Expenditures as Required Local Financial Support for this State Administered Incentive (Tom Tomerlin, Economic Development Director)

The Acting City Attorney read Resolution No. 967 by title only.

Mr. Tomerlin said this item is a Qualified Target Industry (QTI) incentive. He made the distinction between and QTI and a JGI (Job Growth Incentive). QTI is administered by the State of Florida and JGI is administered in partnership with Seminole County. This

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particular incentive before us is the state incentive QTI. As a state incentive, the state typically carries about 80% of the incentive.

Mr. Tomerlin said this QTI incentive is a tax refund program and is paid after job creation. All monitoring and audit work for this incentive is done by the State of Florida. This incentive is addressing the creation of 176 new jobs within the City of Lake Mary. These jobs will pay in excess of 150% of the County's average annual wage accepted by the state. That works out to approximately $47,000+ per year. The jobs are primarily based in computer related services, programming, technical support, and data analytics. The capital investment associated with the project is $16 million including the value of the leasehold which is a typical practice in looking at the job growth incentive that is typically wrapped into that.

Mr. Tomerlin said also present this evening is Casey Barnes with the Metro Orlando EDC, Pamela Lynch with Seminole County Economic Development, and Jim White who is Director of Executive Accounts with Paylocity.

Mr. Tomerlin said regarding Paylocity, they are cloud based solutions for human resource and payroll functions. Their corporate headquarters is based in Arlington Heights, Illinois, which is a suburb of Chicago; however, they have had a long-term presence in Lake Mary.

Mr. Tomerlin said Paylocity was the recipient of a prior incentive in which Lake Mary participated. They participated in the job growth incentive. They were recipient for the creation of 83 new jobs for that historical incentive. The City participated in the amount of $83,000 for that prior incentive. That job growth incentive has finished and we are pleased to report that Paylocity exceeded those numbers in terms of job creation and capital investment. At the Lake Mary facility they are at 150 jobs.

Mr. Tomerlin said this incentive is asking the City of Lake Mary to cover 10% of the entire incentive. The entire incentive is calibrated at $5,000 per job. That includes the base amount of $3,000 per job plus $2,000 per job associated with it being in a high-impact sector. That is a total incentive of $880,000 but our 10% would equate to $88,000. This $88,000 would be paid out over a course of eight years. That is attached to the fact that the jobs will be created over a five-year span and the payout for this incentive after job creation is dictated by statute. That payout schedule is across an eight-year period. It is not an equal disbursement across those eight years but it is paid out over an eight-year period.

Mr. Tomerlin said the County will consider this incentive along their schedule. The payout occurs after job creation and over eight years.

Mr. Tomerlin said staff is recommended approval of the resolution which recommends Paylocity for participation in this program and commits a local financial support of that $88,000. He said Mr. White would like to share his history with this company.

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Mayor Mealor said we have Pamela Lynch with the County with us. He thanked her for her work in economic development. *Florida Trend* magazine just singled out the Seminole County Board of County Commissioners for their work with another Lake Mary company. These are the kinds of activities that send a message to the community, particularly those in a talent development pipeline whether it is Seminole State or UCF in this community. He appreciated Seminole County's partnership in these types of initiatives.

Jim White, Director of Executive Accounts with Paylocity, 533 Legacy Park Drive, came forward. About five years ago I had the opportunity to start working with this organization. In doing so we had a very small suite in the Lake Mary area off Primera. He was employee No. 9. In this five years I had the opportunity to watch us grow to our current status of about 170 employees. We love the opportunity we have had in working with the City of Lake Mary and all the offerings we have we have for the employees here. He thanked the Commission for the opportunities they have had so far.

Motion was made by Commissioner Miller to approve Resolution No. 967 recommending Paylocity Corporation for the Qualified Target Industry Incentive and the expenditure of $88,000 as Local Finance Support, seconded by Commissioner Lucarelli and motion carried unanimously.

Commissioner Brender asked if this was step one. The County goes next and then the state approves after they get both approvals.

Mr. Tomerlin said that was correct. The track on this is local support first and then the state participates and executes the agreement.

D. Interlocal Agreement with Seminole County to construct a turn lane on Lake Mary Boulevard at Palmetto Street (Bruce Paster, Public Works Director)

Ms. Sova said at the intersection of Palmetto and Lake Mary Boulevard there has been a signal installed and covered up since the beginning of January. She recently called the County Manager and asked what was up. They have been holding off because one of the residents on the other side of Palmetto on the south side of the road convinced someone they needed a turn lane there. The County has been holding up turning on that light based on them getting that turn lane.

Mr. Paster said it was a westbound turn lane onto Palmetto.

Ms. Sova said there are only three residences and one has convinced the County that we needed a turn lane. They have held up turning on the signal for that. She called the County Manager's office and the County has put this out for bid twice but it is too small of a project for anybody else to deal with. Since that time she has seen Lynx buses sideways in that median and about 5:00 or 5:30 it is a scariest situation she can think of. We contributed to get that traffic light put in and they paid for the signal itself because of

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the problem at the intersection. That's what got us to the point of looking at this interlocal. We are getting ready to do other work at that intersection so we might as well get our contractor to get the turn lane built. That puts us about six months out and puts the signal hanging there covered up for a year. Her next campaign is to get the signal operational without this turn lane. It makes no sense.

Mr. Paster said like the City Manager mentioned, the County bid this out twice and got no response. We got with the County to try to come up with a better solution. At last month's Commission meeting you approved the contract with Pospiech Contracting to put in sewer along Lake Mary Boulevard. Since our contract will be in the area of that intersection, this interlocal agreement allows our contractor to propose a change order to add the left hand turn lane as part of the City's contract. The interlocal agreement allows the County to pay us whatever the change order amounts are and to hold those monies until the work is done and our contractor is paid. First we will do the underground and when we finish up will add the lane. It will be a good six months out.

Mr. Paster said he had been talking with Seminole County Traffic Engineering. Their belief is it would create an unsafe condition to turn the signal on without having a turn lane first. The perception there is people driving see the green light and think they have a go and someone might be slowing down to make a left hand turn and there is no turn lane. We believe that is their thinking. This interlocal agreement allows the County to pay us for our contractor to do the work.

Mayor Mealor said we issued the contract with the contractor for the sewer. He asked if this could be expedited if the County accepted this.

Mr. Paster said at this point he didn't think so because we need to do the underground work first and do the surface work after all the underground is in.

Commissioner Brender said we are doing a westbound left-turn lane onto South Palmetto. There is going to be a right-turn lane.

Mr. Paster said there is an existing decel lane going eastbound to make a left towards the SunRail Station.

Commissioner Brender asked if there was going to be a right-turn lane on Palmetto southbound.

Mr. Paster answered affirmatively. That is part of the City's project. The City is putting in sewer, a lift station and on Palmetto a right hand turn lane as well as a sidewalk that will run from Lake Mary Boulevard up to the entrance to the SunRail Station.

Commissioner Brender said as far as the timing of this light he gathered it would be timed somehow to Country Club Road.

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Mr. Paster said he would work with Seminole County Traffic Engineering who coordinates all the lights on Lake Mary Boulevard. They have an interactive system that can measure vehicles. That's why you see those cameras. They are measuring vehicles and are not for red light runners. They have an interactive computer system in the cops' cars and can real time adjust light timing.

Motion was made by Commissioner Lucarelli to authorize the Mayor to execute the Interlocal Agreement with Seminole County to construct a turn lane on Lake Mary Boulevard at Palmetto Street, seconded by Commissioner Brender and motion carried unanimously.

10. Other Items for Commission Action

There were no items to discuss at this time.

11. City Manager's Report

A. Items for Approval
   a. Metroplan Annual Funding Agreement

Ms. Sova said this item is the Metroplan Annual Funding Agreement. As indicated by Commissioner Miller, each member who has a voting membership on the Metroplan Orlando Board has been requested to execute a funding agreement with the funding based on population estimates with the City's share being $1,223. We would request the Mayor be able to execute the agreement with Metroplan Orlando for 2015-16 in an amount not to exceed $1,223.

Motion was made by Deputy Mayor Duryea to authorize the Mayor to execute the Metroplan Annual Funding Agreement for FY 2015-16 in an amount not to exceed $1,223, seconded by Commissioner Brender and motion carried unanimously.

B. Items for Information
   a. 4955 CR 46A 7-Eleven Pedestrian Usage Update
   b. Anderson Lane Update
   c. Sign Code – Case Law Update

Ms. Sova said we have a couple of update items in the packet. The pedestrian usage for the 7-Eleven on 46A, the statistics are there. Mr. Noto has completed a study on Anderson Lane and should indicate to her at some point if we would like to bring forward more discussion on it but thought it was laid out pretty well. From the City Attorney a case law update *Reed v. the Town of Gilbert* and has provided information on that.

Ms. Sova said our back to school supply drive is underway through August 10th for donations, backpacks without wheels, pencils, colored pencils, erasers, glue sticks,

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pocket folders, and general school supply items. Supplies can be dropped off at the police department or senior center.

Ms. Sova said this Sunday the Summer Series Car Show will be returning to Downtown at Central Park. We expect to have 60 or 70 cars, hot rods, classics and entertainment. It was very well attended last month. It's 11:00 A.M. to 2:00 P.M. on Sunday, July 12th.

Ms. Sova reminded everyone that the budget work session begins at 5:30 P.M. on July 23rd.

12. Mayor and Commissioners (4)

Mayor Mealor said we had a number of resignations on the Planning & Zoning Board and we need three appointments. The first is a regular member term ending on December 31, 2017. He asked for nominations for this vacancy.

Mayor Mealor nominated Sam Aycoth.

Commissioner Lucarelli nominated Steven Gillis.

Vote on nomination for Steven Gillis: 4 ayes. Steven Gillis is appointed to the Planning & Zoning Board to a term ending on December 31, 2017.

Mayor Mealor asked for nominations for the regular member term ending on December 31, 2016.

Commissioner Lucarelli nominated Sam Aycoth.

There were no other nominations and Sam Aycoth is appointed to the Planning & Zoning Board to a term ending on December 31, 2016.

Mayor Mealor asked for nominations for the alternate member term ending December 31, 2015.

Commissioner Brender nominated Shane Burnsed.

Commissioner Lucarelli nominated Scott Threlkeld.

Vote on nomination for Shane Burnsed: 1 aye.

Vote on nomination for Scott Threlkeld: 4 ayes. Scott Threlkeld is appointed as the alternate member on the Planning & Zoning Board to a term ending December 31, 2015.

Commissioner Lucarelli had no report at this time.

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Commissioner Brender had no report at this time.

Deputy Mayor Duryea had no report at this time.

Commissioner Miller had no report at this time.

13. City Attorney's Report

Mr. Glassman said Katie has submitted a memo about the new statute 70.09 dealing with exactions and thought she had submitted some of the law itself. It is an interesting law and was sure Katie would give more information on it as time goes on. It's another one of those where the Commission is going to have to be careful in what they do. It is an attempt by the state to make it more difficult to impose conditions on development.

14. Adjournment

There being no further business the meeting adjourned at 7:45 P.M.

_____ _____

David J. Mealor, Mayor Mary Campbell, Deputy City Clerk

ATTEST:

_____

Carol A. Foster, City Clerk

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Lake Mary, Florida
Office of the Mayor
Proclamation

Whereas, *on August 14, 1935, President Franklin D. Roosevelt signed the Social Security Act into law; and*

Whereas, *Social Security is a social insurance program under which workers earn coverage for retirement, survivors, and disability benefits by paying Social Security taxes on their earnings; and*

Whereas. *Social Security serves as vital financial protection for working men and women, children, those with disabilities, and the elderly; and*

Whereas, *Social Security also administers the Supplemental Security Income program, which is funded by general revenues and provides cash assistance to aged, blind, and disabled persons who have limited means; and*

Whereas, *the Social Security program is the cornerstone of economic protection on which workers can build a comfortable retirement through pensions, insurance, savings, and other income; and*

Whereas, *Social Security is committed to providing the American public choices for conducting business with the agency. The Social Security website offers online services, applications, and program information for beneficiaries, employers, and the public; and*

Whereas, *my Social Security allows people quick, convenient, and secure access to their personal Social Security record. A personal my Social Security account is a valuable source of information beginning in employees' working years and continuing throughout the time they receive Social Security benefits; and*

Whereas, *the City of Lake Mary recognizes the importance of Social Security benefits to the welfare of its citizens and joins the Social Security Administration in celebrating its past and in building its future.*

NOW, THEREFORE, through the authority vested in me as Mayor of the City of Lake Mary, Florida, I, David J. Mealor, do hereby proclaim that on **Friday, August 14, 2015**, the City of Lake Mary joins the Nation in celebrating the 80th anniversary of the signing of the Social Security Act.

Duly proclaimed this 23rd day of July, A.D., 2015.

CITY OF LAKE MARY, FLORIDA

By: _____
DAVID J. MEALOR, MAYOR

Carol Foster

From: Goldstein, Becky <Becky.Goldstein@ssa.gov>
Sent: Wednesday, July 01, 2015 12:35 PM
To: David Mealor
Subject: re: Proclamation Request to the City of Lake Mary - 80th Anniversary Social Security
Attachments: 80th Proclamation City.docx

Dear Mayor David Mealor,

Anticipation fills the air as Social Security gets closer to the agency's historic 80th anniversary and prepares to commemorate the August 14, 1935, signing of the Social Security Act.

Observing this important milestone would not be complete without the participation of the public. To engage the public, Social Security launched a commemorative 80th anniversary website, where they will learn more about the agency's legacy and the importance of the Social Security program. The website, www.socialsecurity.gov/80thanniversary can be used by the public to submit stories that show how Social Security has benefited them or their families.

We would like to invite the City of Lake Mary to join us in the national celebration of the 80th anniversary of the signing of the Social Security Act on August 14, 2015 by issuing a proclamation. Please see attached template of a proclamation.

My colleague, Nancy Dzamba, the Manager of the Lake Mary Office, is your local contact to receive the proclamation.

If you have any questions do not hesitate to contact me at 866-366-9560 ext. 16004

Respectfully,
Becky

Becky Goldstein
Public Affairs Specialist- Lake Mary, FL
North Florida Area
Social Security Administration

Make plans for your "Someday;" create your own *my* Social Security account
at www.socialsecurity.gov/myaccount

Social Security Benefits Unknown

Social Media Hub

MEMORANDUM

DATE: July 23, 2015

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: Resolution No. 968 - Urban County Requalification Agreement

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As can be seen from the attached letter from Seminole County, they have made minor amendments to the cooperation agreement for this requalification period (2016 – 2018) to satisfy HUD's requirements. The County Attorney prepared the referenced agreements and they were forwarded to HUD for review. Despite the fact that Seminole County has not heard from HUD, they are advising us it is imperative that we continue the process as if the agreements are approved. Ultimately, the worst case scenario, it could mean that at some point the agreements may require a modification.

In order to meet HUD's deadline, the County must have all municipal agreements back no later than July 31st, to allow them to place the renewals on their August 25th agenda. The cities of Casselberry and Altamonte have already placed this item on their agendas for approval.

RECOMMENDATION:
Request Commission approve Resolution No. 968 reauthorizing the Community Development Block Grant Cooperation Agreement with Seminole County.

RESOLUTION NO. 968

A RESOLUTION OF THE CITY OF LAKE MARY, FLORIDA APPROVING AND RE-AUTHORIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT COOPERATION AGREEMENT BETWEEN THE CITY OF LAKE MARY AND SEMINOLE COUNTY (URBAN COUNTY) FOR THE CITY TO RECEIVE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FUNDING AS A SUB-RECIPIENT FROM SEMINOLE COUNTY (URBAN COUNTY); PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) provides funds to “Urban Counties” for the redevelopment of blighted and low-moderate income areas; and

WHEREAS, Seminole County is a designated “Urban County” for the receipt and distribution of State funding; and

WHEREAS, the City of Lake Mary has been a sub-recipient of Community Development Block Grant (CDBG) funding since 1984; and

WHEREAS, Seminole County has provided and amended Agreement for 2016, 2017 and 2018; and

WHEREAS, the City of Lake Mary appreciates Seminole County’s continued management of the HUD programs; and

WHEREAS, the City desires to continue its sub-recipient relationship with Seminole County regarding funding opportunities from the U.S. Department of Housing and Urban Development (HUD).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE MARY, FLORIDA, AS FOLLOWS:

SECTION I. The City Commission of the City of Lake Mary hereby approves the amended Community Development Block Grant Cooperative Agreement between Seminole County and the City of Lake Mary for the receipt of U.S. Department of

Housing and Urban Development (HUD) funds for the program years of 2016, 2017 and 2018, attached hereto as Exhibit A, and authorizes the Mayor to execute said document on behalf of the City.

SECTION II. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION III. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional in any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

SECTION IV. Effective Date. This Resolution shall become effective immediately upon passage and adoption.

PASSED and ADOPTED this 23rd day of July, A.D., 2015.

ATTEST:

CITIY CLERK, CAROL A. FOSTER	MAYOR, DAVID J. MEALOR

COMMUNITY SERVICES DEPARTMENT

DIRECTOR'S OFFICE

SEMINOLE COUNTY
FLORIDA'S NATURAL CHOICE

MAY 8
Hand Delivered
CITY MANAGER'S OFFICE

May 15, 2015

Jackie Sova
City of Lake Mary
100 N. Country Club Road
Lake Mary, FL 32795

Re: Community Development Block Grant (CDBG) Program;
Urban County Qualification;
Requalification Period: Program Years 2016, 2017 and 2018.

Dear City Manager:

Seminole County has participated with the U.S. Dept. of Housing and Urban Development (HUD) as an *Urban County* since 1986 for housing and community development activities. Your City has participated in this program since that time and, in 1994, executed an automatically renewable cooperation agreement (attached) with Seminole County (the County) for such participation.

For this qualification period, the County will make minor amendments to the cooperation agreement to satisfy HUD's requirements. This agreement will be mailed to you on or before May 29, 2015. Once received, the amended agreement must be authorized by the City's governing body and executed by the City's chief executive officer. The City is also required to provide an adopted Resolution as evidence of the City's authorization.

If the City fails to approve the amendment, the automatic renewal for the requalification period is void. The executed amendment and the Resolution must be returned to the County no later than June 19, 2015. If the City's governing body chooses to be excluded from the Urban County beginning October 1, 2015, it must make that election and notify both Seminole County and the HUD Jacksonville Field Office by July 17, 2015, in writing, at:

Gary Causey, CPD Director
U.S. Department of HUD
Charles Bennett Federal Building
400 West Bay Street, Suite 1015
Jacksonville, FL 32202-4410

Valmarie H. Turner, Director
Seminole County Community Services Dept.
534 West Lake Mary Boulevard
Sanford, FL 32773

If the City chooses to remain with the Urban County:

1) The City will not be able to apply for funding under the State of Florida CDBG Program.
2) The City is a participant in the County's HOME Investment Partnerships (HOME) Program, and may only receive a formula allocation under the HOME Program as a part of the County. This does not preclude the County or the City from applying for funding under the State of Florida's HOME Program.
3) The City is also a participant in the County's Emergency Solutions Grant (ESG) Program, and may only receive a formula allocation under the ESG Program as a part of the County. This does not preclude the County or the City from applying for funding under the State of Florida ESG Program.

Please call Diane Durr at 407-665-2385 if you need more information.

Sincerely,

Valmarie H. Turner, Director
Community Services Department
cc: Diane Durr, Compliance Officer

EXHIBIT "A"

COMMUNITY DEVELOPMENT BLOCK GRANT COOPERATION AGREEMENT CITY OF LAKE MARY, FLORIDA

THIS AGREEMENT is entered into on the ____ day of _____, 2015, by and between **CITY OF LAKE MARY**, a Florida municipal corporation, whose address is 100 North Country Club Road, Lake Mary, Florida 32746 (hereinafter referred to as "CITY"), and **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771 (hereinafter referred to as "COUNTY").

WITNESSETH:

WHEREAS, the Housing and Community Development Act of 1974, as amended, makes provisions whereby urban counties may enter into cooperation agreements with certain units of general local government (such as cities) to undertake or assist in undertaking essential community development and housing assistance activities pursuant to the Community Development Block Grant, HOME and Emergency Solutions Grant Programs; and

WHEREAS, it is the desire of the parties to this Agreement that the COUNTY undertake activities to plan and carry out the Community Development Block Grant Entitlement Program ("CDBG"), the HOME Investment Partnership Program ("HOME") and the Emergency Solutions Grant ("ESG") Program for the benefit of residents of Seminole County; and

WHEREAS, Part 1, Chapter 163, Florida Statutes authorizes the entering of interlocal agreements of this type,

NOW, THEREFORE, the parties hereto do mutually agree as follows:

Section 1. Recitals. The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

Section 2. CITY's Authorization.

(a) CITY hereby authorizes COUNTY to make application for and receive CDBG, HOME and ESG Grants from the United States Department of Housing and Urban Development (hereinafter "HUD") on its behalf and, further, authorizes COUNTY to include CITY's population for the purposes of calculating and making CDBG, HOME and ESG Grants.

(b) CITY agrees to provide COUNTY with written evidence of such authorization in addition to this Agreement in the form of an adopted Resolution acceptable to COUNTY.

(c) By executing the CDBG cooperation agreement, CITY understands that it:

(1) may not apply for grants under the State CDBG Program from appropriations for fiscal years during the period in which it participates in the COUNTY's CDBG program conducted by the COUNTY in its capacity as an "urban county"; and

(2) may receive a formula allocation under the HOME Program only through COUNTY, and may not participate in a HOME consortium except through COUNTY in its capacity as an "urban county", regardless of whether COUNTY receives a HOME formula allocation or not; and

(3) may receive a formula allocation under the ESG Program only through the COUNTY in its capacity as an "urban county".

Section 3. COUNTY Administration. COUNTY agrees to provide, at no cost to CITY, the staff, resources, and other services necessary to plan and administer the CDBG, HOME and ESG Programs.

Section 4. Mutual Cooperation. COUNTY and CITY agree to cooperate to undertake or assist in undertaking community renewal and lower income housing assistance activities.

Section 5. Projects Funded.

(a) COUNTY agrees to facilitate, encourage and allow CITY officials and the citizens of CITY to have the full and open opportunity to submit projects to COUNTY for funding consideration.

(b) CITY understands and agrees that COUNTY will have final and ultimate responsibility for selecting activities to be funded and submitting the Consolidated Plan to HUD.

Section 6. CITY Obligations. CITY and COUNTY agree that pursuant to the provisions of Title 24, Code of Federal Regulations, including, but not limited to, Section 570.501(b), CITY is subject to the same requirements applicable to subrecipients, including, but not limited to, the requirement for a written agreement set forth in Title 24, Code of Federal Regulations, Section 570.503.

Section 7. Grant of Authority/Term. By virtue of this Agreement:

(a) CITY has given to COUNTY, and COUNTY shall have, full authority to carry out activities which will be funded from annual CDBG, HOME, and ESG Grants from Fiscal Years 2016, 2017, and 2018 appropriations. Neither COUNTY nor CITY may terminate or withdraw from the Agreement during the three-year qualification period covered by this Agreement or during any subsequent three-year qualification period arising through the automatic renewal of this Agreement.

(b) This Agreement shall remain in force until any and all CDBG, HOME, or ESG funds and program income received during the three-year qualification period covered by this Agreement are expended and the activities which such funds and income finance are completed. The provisions of this subsection shall apply to the funds, income and activities arising during any

subsequent three-year qualification periods authorized through the automatic renewal of this Agreement.

(c) This Agreement will automatically be renewed for participation in successive three-year qualification periods, unless COUNTY or CITY provides written notice it elects not to participate in a new qualification period. COUNTY will notify CITY in writing of its right to make such election by the date specified in HUD's Urban County Qualification Notice for the next qualification period. If COUNTY or CITY provides written notice to not participate in a new qualification period, then a copy of that notice will also be provided to the HUD Field Office by the date specified in Section II of the Urban County Qualification Schedule.

(d) Failure by either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal for such qualification period.

Section 8. Performance of Services/Contracts.

(a) As to the use of the CDBG, HOME or ESG Funds received by COUNTY, COUNTY may either carry out the CDBG, HOME and ESG Programs for CITY or, in the event that the parties jointly determine that it is feasible for CITY to perform any services in connection with the CDBG, HOME and ESG Programs, COUNTY may contract with CITY for the performance of such services.

(b) Any contracts entered pursuant to Section 8(a) shall contain provisions which obligate CITY to undertake all necessary actions to carry out the CDBG, HOME, and ESG Programs and the Five-Year Consolidated and Annual Action Plans, where applicable, within a

specified time frame and in accordance with the requirements of Title I of the Housing and Community Development Act of 1974, as amended, and any and all other applicable laws and implementing regulations.

(c) CITY agrees to undertake and accomplish all necessary actions, as determined by COUNTY, in order to carry out the CDBG, HOME and ESG Programs and the Five-Year Consolidated and Annual Action Plans.

Section 9. Applicable Laws/Compliance.

(a) CITY and COUNTY agree to take all required actions to comply with COUNTY's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing; Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975; and all other applicable laws, rules and regulations. CITY agrees to comply with all auditing requirements imposed by law, rule, regulation or COUNTY. COUNTY certifies, with CITY's understanding and support, that COUNTY is following a Five-Year Consolidated and Annual Action Plan as promulgated in 24 CFR Part 91.

(b) CITY acknowledges and understands that noncompliance with the provisions of laws, rules or regulations by CITY may constitute noncompliance by the entire urban county program and COUNTY as the grantee and CITY assumes responsibility therefore.

Section 10. Fair Housing. CITY acknowledges that COUNTY will prohibit funding for activities in or in support of CITY if CITY does not affirmatively further fair housing within CITY's jurisdiction or if CITY impedes COUNTY's actions to comply with the COUNTY's fair housing certification.

Section 11. Law Enforcement. CITY has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations. Furthermore, CITY has adopted and is enforcing a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction. In furtherance of this provision, specifically, and all other provisions of this Agreement, generally, CITY agrees to indemnify and hold COUNTY harmless to the fullest extent provided by law.

Section 12. Administrative Requirements. In accordance with 24 CFR 570.501(b), CITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in 24 CFR 570.503.

Section 13. CDBG Funds. CITY may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

Section 14. Effective Date. This Agreement shall take effect upon the full execution of the Agreement by the parties.

Section 15. Notices. Whenever either party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, and sent to:

For CITY:

City Manager
100 North Country Club Road
Lake Mary, Florida 32746

For COUNTY:

County Manager
Seminole County Services Building
1101 East First Street
Sanford, Florida 32771

Any of the parties may change, by written notice as provided above, the addresses or persons for receipt of notices.

Section 16. Counterparts. This Agreement may be executed in counterparts each of which shall be deemed an original.

IN WITNESS WHEREOF, CITY and COUNTY do hereby authorize and have executed this Agreement as of the date first hereinbefore written.

ATTEST:

CITY OF LAKE MARY

_____
CAROL FOSTER, City Clerk

By:_____
DAVID MEALOR, Mayor

Date:_____

Counsel for CITY does hereby state that the terms and provisions of this Agreement are fully authorized under State and local law and that this Agreement provides full legal authority for CITY to undertake or assist in undertaking essential community development and housing assistance activities.

_____
City Attorney

[The balance of this page is left intentionally blank.
Attestations continued on following page.]

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

_____

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By:_____
BRENDA CAREY, Chairman

Date:_____

As authorized for execution by the Board of County Commissioners at its _____, 20____, regular meeting.

Counsel for COUNTY does hereby state that the terms and provisions of this Agreement are fully authorized under State and local law and that this Agreement provides full legal authority for COUNTY to undertake or assist in undertaking essential community development and housing assistance activities.

_____

County Attorney

MCC
5/21/15
P:\Users\MClarke\Community Services\CDBG Lake Mary Cooperation Agt 2015.docx

MEMORANDUM

DATE: July 23, 2015

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: Fiscal Year 2016 Budget Message - Setting of Proposed Operating Millage Rate, Current Year Rolled Back Rate, and Date, Time and Place of Tentative Budget Hearing (Jackie Sova, City Manager)

In accordance with Florida Statutes, you must set the proposed operating millage, rolled-back rate, and date, time and place of the first public hearing within 35 days of Certification of Taxable Value. The millage rate that you set will appear on the Tax Notices, which are mailed to property owners in August.

In my budget message to be presented Thursday, I will recommend that you set the proposed millage rate at 3.5895 unless you intend to do any additional projects or want to leave flexibility. Once the proposed millage rate is established, it can be lowered but is a very expensive process to increase. The rolled-back rate for FY 15 is 3.4826.

The first Public Hearing on the Tentative Budget is scheduled for September 3, 2015, at 7:00 P. M. in the Commission Chambers.

RECOMMENDATION:

The Commission establish the proposed operating **millage rate at 3.5895** for FY 2016; the **rolled-back rate at 3.4826** and set the first Public Hearing for **September 3, 2015**, at **7:00 P. M**. in the Commission Chambers at City Hall.

CITY MANAGER'S REPORT

DATE: July 23, 2015

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: City Manager's Report

ITEMS FOR COMMISSION ACTION:

1. Surplus of electronics/chairs.

ITEMS FOR COMMISSION INFORMATION:

1. Monthly department reports.

CITY MANAGER'S REPORT

DATE: July 23, 2015

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: Surplus of electronics/chairs

The attached pictures of electronic equipment are from the Fire Department, City Clerk, and City Manager's office. We are requesting to declare these items surplus as they have reached the end of their useful life. They do not have City asset tags.

In addition, the Police Department is requesting approval to surplus (15) office chairs. These chairs are over 13 years old and the material and function of the chairs are failing.

RECOMMENDATION:

Request Commission declare the above-referenced items surplus and authorize City Manager to dispose of same.

FIRE DEPARTMENT

FIRE DEPARTMENT

CITY CLERK/CITY MGR.

CITY CLERK/CITY MGR.

ATTACHMENT #2

CITY MANAGER'S REPORT

DATE: July 23, 2015

TO: Mayor and City Commission

FROM: Bryan Nipe, Parks and Recreation Director

VIA: Jackie Sova, City Manager

SUBJECT: Parks and Recreation Update for June 2015

June 2015 Descriptive Report

Community Center	
Rentals	• 186 rentals have been completed in FY 2015, 123 of which have been completed in calendar year 2015. • 74 City HOA meetings have been held in FY 2015.
Programs	• Summer Camp program started June 1st; every week in June has been at full capacity with 60 campers. • Summer Camp field trips for June included Dave & Busters, Fun Spot, Wild Florida and Daytona Lagoon. • Zumba is holding steady at a 20 participant per class average. The evening classes are busier than the morning classes. • Tri-Balance Martial Arts is holding steady at a 15 participant per class average. • Young Rembrandts had 2 children participate in the June session. • Yoga is at a 4 person per class average.
Sports Complex	
Rentals	• Baseball/softball field rentals held steady compared to June 2014. • LMLL games and practices were down slightly.
Programs	• Spring seasons of Adult Softball and Adult Kickball continued through June. • Heavy rains pushed the season into the first part of July.
Skate Park & Batting Cages	• 39 New Annual Skate Park passes have been sold to date. • Pass usage is up 10% compared to June 2014. • 182 Batting Cage tokens were sold in June 2015.
Splash Pad	• Splash Pad usage was up 2.30% compared to June 2014.

Splash Pad	• Splash Pad usage was up 2.30% compared to June 2014.
Farmers Market	
	• Farmers Market vendor occupancy rate is up 29% from June 2014. • Gained 3 new full time vendors for month of June and a greater variety of vendors than in the past.
Events Center	
	• Hosted 14 weddings in June 2015, down slightly from 18 in June 2014, and 8 corporate events. • Some notable events this month included: Seminole County Chamber of Commerce Good Morning Seminole meeting, Liberty Mutual 2 day retreat, Paylocity meeting, and a Fifth Third Bank Manager's meeting. • Flagler Hospital and Elevation Health continued their monthly meetings in June as well.
Tennis Center	
	• Memberships dropped to 154 from 158 in May, but membership number is still slightly better than June 2014. • Added in early June an opportunity to work with Lake Mary Prep to handle tennis for their international campers. • Working with Radley Williams to create an hour long tennis clinic during the Lake Mary Youth Summer Camp. • Created a new aspect of competition for our juniors called ROGY Triple Threat.
Senior Center	
	• Changes occurred with the Elder Affairs Commission, Jim Gudinas stepped down as chairman and Mike Bley has replaced him with Pamela Bussey now being the Vice Chairman. • A new location for the annual Shred-A-Thon has been secured. Siemens has given verbal approval for use of their parking lot and a lease is in the process of getting completed and approved. • Elder Affairs Commission sponsored a table for the Health & Senior Expo on June 17th, this allowed the Senior Center to hand out their monthly event calendars and meet with people who were unfamiliar with the programs. • Edward Jones hosted a four week financial workshop that brought in eight new seniors to the facility.
Grounds and Facilities Maintenance	
	• The paver entrance at Central Park will be planted on both sides will 2 large cathedral oaks to replace a historic oak that had been deemed diseased and was removed. • Parking lot at the Community Center is under construction and being managed by Public Works. • New playground equipment was installed at Sprucewood Park. • Staff will be applying for a FRDAP grant to support Heritage Park.

MEMO

TO: Bryan Nipe, Director of Parks & Recreation

FROM: Cristin Rumler, Customer Service Representative

DATE: July 8, 2015

PARKS & RECREATION DEPARTMENT

PARKS AND RECREATION MONTHLY ACTIVITY REPORT
FOR THE MONTH OF: June 2015

EVENTS CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
non-revenue uses	1	4	15	74
rentals	22	25	255	234
catering revenue	$ 6,318.31	NR	$ 51,161.43	NR
rental revenue	$ 36,538.25	$ 46,856.75	$ 386,280.92	$ 413,288.39
total revenue	$ 42,856.56	$ 46,856.75	$ 437,442.35	$ 413,288.39
expenses	$ 29,384.58	$ 24,787.46	$ 305,003.51	$ 261,049.53

SENIOR CENTER				
classes	116	121	1062	1067
individual participants	2,327	2,180	20,803	19,179
revenue	$ 448.59	$ 288.62	$ 19,760.00	$ 21,719.48
expenses	$ 7,392.05	$ 6,966.19	$ 69,406.53	$ 71,923.30

COMMUNITY CENTER				
classes	29	18	477	34
non-revenue uses	11	0	85	0
rentals	17	16	186	20
rental revenue	$ 5,445.10	$ 5,845.00	$ 58,578.50	7,680.00
expenses	$ 7,440.15	$ 12,273.50	$ 84,947.03	$ 70,706.74

TENNIS CENTER				
memberships	154	151		
revenue	$ 2,005.15	$ 2,770.25	$ 13,026.50	$ 13,518.00
expenses	$ 3,250.77	$ 5,006.35	$ 32,653.51	$ 33,634.69

OTHER REVENUES				
Farmers Market	$ 1,709.10	$ 2,029.25	$ 16,575.46	$ 18,295.31
Skate Park	$ 142.08	$ 124.53	$ 2,795.53	$ 2,420.79
Splash Park	$ 7,144.34	$ 6,461.10	$ 14,241.84	$ 14,271.68
Park Rentals	(8.75)*	$ -	$ 1,919.06	$ 1,240.66
Sports Complex	$ 1,627.50	$ 1,833.96	$ 22,464.83	$ 23,166.53
Leagues	$ -	$ -	$ 10,075.00	$ 9,750.00
Concession (Trailhead & Sports Comp.)	$ 1,986.60	$ 625.00	$ 8,692.80	$ 6,075.46
Summer Camp	$ 28,183.00	$ 17,345.00	$ 45,578.00	$ 26,570.00
TOTAL OTHER REVENUES	$ 40,792.62	$ 28,418.84	$ 122,342.52	$ 101,790.43

* No Park rental revenue in June, the (8.75) reflects an adjustment made by Finance

FY2015

FACILITIES MAINTENANCE MONTHLY REPORT

June 2015

WORK ORDER EXPENSES

TYPE	Jun-15	YTD	Jun-14	YTD	Jun-15	YTD	Jun-14	YTD
LABOR	41%	44%	40%	28%	$ 3,297.63	$ 42,185.99	$ 3,355.41	$ 38,150.62
MATERIALS	41%	24%	21%	22%	$ 3,344.63	$ 23,186.41	$ 1,625.93	$ 29,268.52
CONTRACTOR	18%	32%	39%	25%	$ 1,464.00	$ 55,531.17	$ 9,417.00	$ 64,984.04
TOTALS	100%	100%	100%	75%	$ 8,106.26	$120,903.57	$ 14,398.34	$132,403.18

WORK ORDERS BY BUILDING

FACILITY	Jun-15	YTD	Jun-14	YTD
CITY HALL	10	92	7	118
COMMUNITY CENTER	7	47	1	22
EVENTS CENTER	6	51	10	71
EMPLOYEE HEALTH CLINIC	0	1	1	9
FLEET	3	19	0	12
FRANK EVANS MUSEUM	0	9	1	10
LIBERTY PARK	1	5	0	2
MUNICIPAL COMPLEX	8	64	5	70
PARKS BUILDING	2	16	4	30
POLICE DEPARTMENT	5	62	4	61
PUBLIC WORKS BUILDING	2	28	2	37
SPORTS COMPLEX	7	33	2	29
STATION #33	6	34	1	30
STATION #37	2	22	5	26
TENNIS CENTER	3	38	2	27
TRAILHEAD PARK	5	13	2	8
WATER TREATMENT PLANT	1	8	1	18
TOTALS	68	542	48	580

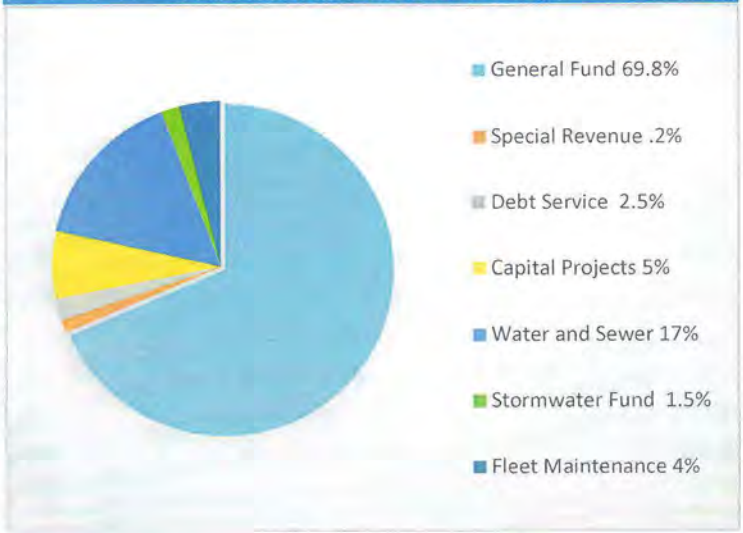
WORK ORDERS BY CATEGORY

FACILITY	Jun-15	YTD	Jun-14	YTD
APPLIANCES	10	42	2	24
DOORS - INT, EXT, & HARDWARE	3	44	3	42
ELECTRICAL	22	177	21	205
FIRE ALARM SYSTEMS	0	2	0	9
FIRE SPRINKLER SYSTEMS	0	0	0	0
HVAC	9	39	2	36
JANITORIAL	1	15	0	19
MISCELLANEOUS	7	67	4	74
PAINT - INTERIOR & EXTERIOR	1	7	1	4
PEST CONTROL	2	7	1	11
PLUMBING	4	44	6	60
PREVENTATIVE MAINTENANCE	8	93	8	95
SECURITY SYSTEMS	0	4	0	1
SEPTIC TANKS	0	0	0	0
VENDING	1	2	0	0
TOTALS	68	543	48	580

City of Lake Mary
Budget Snapshot as of June 30, 2015

(67% of fiscal year elapsed)

Fiscal Year 2014 - 2015 Adopted Budget



General Fund Revenues

Revenues	Budget	Year-to-Date	%
Ad Valorem Taxes	$ 6,327,960	$ 6,433,909	101.7%
Franchise & Utility Taxes	6,077,242	3,724,081	61.3%
Business Tax Receipts	118,110	120,973	102.4%
Permits	833,645	752,803	90.3%
Fines & Forfeitures	72,074	80,643	111.9%
Intergovernmental	1,577,791	1,084,066	68.7%
Charges for Services	1,408,350	1,156,268	82.1%
Investment Income/Other	212,000	207,662	98.0%
Operating Transfers In	1,015,000	761,250	75.0%
Total Revenues	$ 17,642,172	$ 14,321,655	81.2%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
City Commission	$ 96,882	$ 69,155	71.4%
City Manager	634,437	435,369	68.6%
City Attorney	95,000	30,865	32.5%
City Clerk	233,155	163,255	70.0%
General Government	1,098,953	286,085	26.0%
Risk Management	16,000	12,909	80.7%
Finance	514,731	364,778	70.9%
Information Systems	305,894	189,257	61.9%
Community Development	622,775	448,251	72.0%
Building	499,153	284,639	57.0%
Facilities Maintenance	390,739	264,895	67.8%
Police Operations	5,118,507	3,623,021	70.8%
Fire Combat	4,629,920	3,177,438	68.6%
Fire Prevention	374,775	243,264	64.9%
Support Services	946,119	627,028	66.3%
PW Admin & Engineering	246,365	164,154	66.6%
Streets/Sidewalks	502,699	322,650	64.2%
Parks & Recreation	1,766,449	1,202,917	68.1%
Events Center	443,838	305,004	68.7%
Community Center	124,242	84,947	68.4%
Senior Center	103,697	69,407	66.9%
Tennis Center	50,181	32,654	65.1%
Transfers Out	1,537,708	1,153,281	75.0%
Total Expenditures	$ 20,352,219	$ 13,555,223	66.6%
Fund Balance Forward	14,138,405	15,368,972	108.7%
Current Fund Balance	$ 11,428,358	$ 16,135,404	141.2%

Debt Service Funds

Revenues	Budget	Year-to-Date	%
Transfers In	$ 632,208	$ 474,156	75.0%
Expenditures			
PIRRB Series 2007	$ 291,807	$ 291,807	100.0%
PIRRN Series 2012	$ 331,773	$ 331,773	100.0%

Special Revenue Funds

Revenues	Budget	Year-to-Date	%
Impact Fees	$ 28,400	18,124	63.8%
Cemetery Sales	4,000	2,850	71.3%
Fines & Forfeitures	7,250	7,865	108.5%
Investment Income/Other	4,200	4,458	106.1%
Total	$ 43,850	$ 33,297	75.9%
Expenditures			
Training	$ 23,000	$ 8,555	37.2%
Operating & DARE	13,000	16,862	129.7%
Contributions	13,500	4,500	33.3%
Capital	133,410	89,106	66.8%
Heritage Park	185,000	-	0.0%
Cemetery Operations	7,225	2,673	37.0%
Total	$ 375,135	$ 121,696	32.4%
Fund Balance Forward	721,287	847,740	117.5%
Current Fund Balance	$ 390,002	$ 759,341	194.7%

Capital Projects Fund

Revenues	Budget	Year-to-Date	%
Investment Income	$ 1,000	$ 430	-
Grants	-	267,283	0.0%
Intergovernmental/Other	434,000	270,861	62.4%
Transfers In	755,000	566,250	75.0%
Total	$ 1,190,000	$ 1,104,824	92.8%
Expenditures			
Capital Projects	1,962,108	680,152	34.7%
Total	$ 1,962,108	$ 680,152	34.7%
Fund Balance Forward	1,176,112	1,020,717	86.8%
Current Fund Balance	$ 404,004	$ 1,445,389	357.8%

Water and Sewer Fund

Revenues	Budget	Year-to-Date	%
Water Sales	$ 2,000,000	$ 1,473,154	73.7%
Sewer Revenue	1,870,000	1,505,018	80.5%
Reclaimed Water	205,000	143,293	69.9%
Water Impact Fees	50,000	27,446	54.9%
Sewer Impact Fees	10,000	17,484	174.8%
Investment Income/Other	135,500	157,471	116.2%
Total	$ 4,270,500	$ 3,323,866	77.8%
Expenditures			
Operating Expenses	1,612,648	1,079,313	66.9%
Capital Projects	703,000	276,156	39.3%
Wholesale swr/reclaimed	1,333,000	947,754	71.1%
Transfers Out	1,039,500	779,625	75.0%
Total	$ 4,688,148	$ 3,082,848	65.8%
Beg Unrestrict Net Assets	14,683,952	13,860,913	94.4%
Available Net Assets	$ 14,266,304	$ 14,101,931	98.8%

Stormwater Utility Fund

Revenues	Budget	Year-to-Date	%
Stormwater Fees	$ 385,924	$ 295,356	76.5%
Interest/Other	3,000	3,215	107.2%
Total	$ 388,924	$ 298,571	76.8%
Expenditures			
Operating Expenses	332,183	146,828	44.2%
Capital Projects	190,000	213,980	112.6%
Total	$ 522,183	$ 360,808	69.1%
Unrestricted Net Assets	268,592	556,544	207.2%
Available Net Assets	$ 135,333	$ 494,307	365.3%

Fleet Maintenance Internal Service Fund

Revenues	Budget	Year-to-Date	%
Fleet Transfers & Income	$ 1,090,103	$ 679,504	62.3%
Expenditures			
Operating Costs	$ 282,006	$ 198,183	70.3%
Vehicle Purchases	$ 888,500	$ 627,957	70.7%

City of Lake Mary, Florida
General Fund Revenues
As of June 30, 2015

Account Code	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Y-T-D	% FYTD
	Millage Rate	3.6355	3.6355	3.6355	3.5895	3.5895	3.5895	
311-10	Ad valorem tax	$ 6,470,685	$ 6,072,711	$ 6,029,358	$ 6,146,678	6,327,960	6,433,909	101.67%
	Franchise & Utility:							
313-10	Duke Energy - Franchise	1,283,358	1,224,950	1,128,047	1,146,509	1,134,190	708,894	62.50%
313-11	FP&L - Franchise	586,291	545,433	535,600	591,267	568,537	325,830	57.31%
313-40	Propane - Franchise	7,090	10,010	5,864	8,367	8,585	7,084	82.52%
313-70	Solid Waste - Franchise	402,902	419,745	428,368	441,060	442,491	280,544	63.40%
	Total Franchise	2,279,641	2,200,138	2,097,879	2,187,203	2,153,803	1,322,352	61.40%
314-10	Duke Energy - Utility	1,348,464	1,249,357	1,288,610	1,310,121	1,297,751	787,271	60.66%
314-11	FP&L - Utility	607,667	601,224	648,297	729,688	717,878	469,782	65.44%
314-20	Telecommunications	2,025,484	2,011,704	2,093,587	1,746,328	1,857,389	1,103,929	59.43%
314-80	Propane Gas - Utility	45,535	47,512	40,838	52,307	50,421	40,747	80.81%
	Total Utility	4,027,150	3,909,797	4,071,332	3,838,444	3,923,439	2,401,729	61.21%
	Total Franchise & Utility	6,306,791	6,109,935	6,169,211	6,025,647	6,077,242	3,724,081	61.28%
	Licenses and Permits:							
321-60	Business Tax Receipts	119,026	115,373	118,964	117,319	118,110	120,973	102.42%
322-10	Building Permits	501,449	851,192	1,543,828	864,080	720,524	675,012	93.68%
322-20	Electrical Permits	31,702	63,819	45,976	77,580	48,118	32,383	67.30%
322-30	Plumbing Permits	12,861	43,687	30,639	28,629	33,687	14,534	43.14%
322-40	Mechanical Permits	23,054	25,243	32,685	50,765	31,316	30,874	98.59%
	Total Licenses & Permits	688,092	1,099,314	1,772,092	1,138,373	951,755	873,776	91.81%
	Fines & Forfeitures:							
351-10	Court Fines	66,172	59,132	69,858	71,304	56,474	37,831	66.99%
351-30	False Alarm Fees	1,850	4,225	3,950	500	600	600	100.00%
351-50	Violation of Local Ordin.	12,901	7,810	33,586	47,850	15,000	42,212	281.41%
	Total Fines & Forfeitures	80,923	71,167	107,394	119,654	72,074	80,643	111.89%
	Intergovernmental:							
312-41	Local Option Gas Tax	204,746	224,965	249,978	250,577	258,107	171,331	66.38%
334-00	Grants	18,575	3,241	2,096	20,860	-	18,479	-
335-12	State Rev. Share/Gas Tax	268,887	275,591	293,595	319,579	336,458	235,420	69.97%
335-14	Mobile Home License	35	108	114	71	60	82	136.67%
335-15	Alcoholic Beverage Lic.	20,566	9,829	5,572	20,052	12,000	98	0.82%
335-18	1/2 Cent Sales Tax	795,364	800,439	834,141	880,882	957,126	651,636	68.08%
	Firefighter Supplement	10,580	11,200	11,740	14,355	14,040	7,020	50.00%
	Total Intergovernmental	1,318,753	1,325,373	1,397,236	1,506,376	1,577,791	1,084,066	68.71%

City of Lake Mary, Florida
General Fund Revenues
As of June 30, 2015

Account Code	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Y-T-D	% FYTD
	Charges for Services:							
341-80	County Business License	12,665	10,715	10,836	11,098	11,000	9,172	83.38%
341-21	Zoning Fees	25,615	21,798	22,074	20,334	17,000	15,944	93.79%
341-22	Site Plan Fees	6,400	3,200	10,200	12,849	8,000	4,800	60.00%
342-10	Police Services	71,190	63,085	57,744	50,067	45,000	32,498	72.22%
342-60	Rescue Transport Fees	657,144	609,044	597,065	513,365	590,000	462,464	78.38%
347-10	Community/Events Center Rent	499,973	513,448	489,532	533,740	520,000	437,442	84.12%
347-15	Community Center	-	-	-	21,147	50,000	58,579	117.16%
347-20	Summer Camp Fees	-	-	-	51,475	45,000	45,578	101.28%
347-30	Farmers Market	36,838	31,379	29,719	23,107	25,000	16,575	66.30%
347-40	Skate Park Fees	16,296	8,819	4,221	3,198	4,000	2,796	69.90%
347-45	Splash Park Fees	23,504	24,274	22,811	25,760	24,000	14,242	59.34%
347-50	Park Rentals	675	630	1,082	783	850	1,919	225.76%
347-60	Sports Complex Rentals	24,658	27,330	29,288	30,620	30,000	22,465	74.88%
347-70	Softball Leagues	16,875	13,930	16,575	14,050	15,000	10,075	67.17%
347-80	Concession Revenues	5,444	679	2,435	7,326	7,500	8,693	115.91%
347-90	Tennis Center Revenues	52,204	50,231	40,729	23,364	16,000	13,026	81.41%
	Total Charges for Services	1,449,481	1,378,562	1,334,311	1,342,283	1,408,350	1,156,268	100.00%
	Other:							
361-10	Interest	229,730	192,570	(1,038)	173,777	120,000	102,459	85.38%
363-10	Streetlighting	32,802	32,780	32,484	32,729	32,000	23,814	74.42%
364-00	Sale of Capital Assets	15,815	51,917	388	701	-	2,314	-
369-00	Other Miscellaneous Rev.	113,923	160,060	126,900	151,663	60,000	79,075	131.79%
	Total Other Revenue	392,270	437,327	158,734	358,870	212,000	207,662	97.95%
	Transfers In:							
381-00	Transfers from W&S	850,000	850,000	900,000	985,000	1,015,000	761,250	75.00%
381-00	Transfers from Cemetery FD	-	125,000	-	-	-	-	-
	Total Transfers In	850,000	975,000	900,000	985,000	1,015,000	761,250	75.00%
	Total General Fund Revenue	17,556,995	17,469,389	17,868,336	17,622,881	17,642,172	14,321,655	81.18%
	Carry-forward Fund Balance	15,145,583	15,066,183	16,369,093	17,541,260	14,138,405	15,368,972	108.70%
	Total Available	$ 32,702,578	$ 32,535,572	$ 34,237,429	$ 35,164,141	31,780,577	29,690,627	93.42%

FINANCE DEPARTMENT
MONTHLY REPORT
June 2015

Purchasing/AP Activity	Jun-15	FYTD	Jun-14	FYTD
Purchase Orders Encumbered	29	311	38	401
Bids/RFPs Processed	0	6	0	6
Express Purchase Orders Processed	8	92	7	99
Express P.O. - Average $ Value	$155		$177	
Checks Issued to Vendors	266	2,165	248	2,009
P-Card Transactions	302	2,710	277	2,649
P-Card Average $ Value	$155		$138	

Accounting/Payroll Activity				
Journal entries Prepared and Posted	40	365	45	374
Items Deposited	2,792	24,331	2,692	24,977
Deposited Items Returned	1	31	7	31
Credit/Debit Card transactions	630	4,908	527	4,082
Credit/Debit Card Sales	$91,760	$756,947	$80,725	$617,239
Employees Paid	395	4,037	393	3,873

Utilities Activity				
Utility Refund Checks	1	184	21	167
Utility Turn-offs for Non-payment	19	202	21	155
Door Hangers for Non-pay prepared	158	1,371	162	1,178
Delinquent Letters Mailed Out	N/A	1,840	388	3,099
Utility Service Complaints Handled	4	116	8	152
Garbage Service Complaints Handled	N/A	59	18	122
Existing Utility Accounts Closed	86	593	75	569
New Utility Accounts Opened	83	574	64	571
Utility Bank Draft Customers	1,186		1,125	
Electronic Utility Payments	1,114	10,012	1,150	10,103
Paperless Billing Customers	719		731	
Current Residential Water Customers	4,750		4,733	
Current Residential Sewer Customers	2,583		2,581	
Current Residential Garbage Customers	4,999		4,890	
Current Commercial Water Customers	451		450	
Current Commercial Sewer Customers	386		385	
Current Commercial Garbage Customers	243		241	

IT Activity				
Helpdesk tickets logged	156	1,342	118	1,141
Computer/Server/Network tickets	152	1,290	109	1,098
Cell Phone tickets	4	46	4	38
Helpdesk tickets resolved	156	1,346	113	1,138
Average resolution time (days)	1		1	
Intranet/Website Updates	2	41	20,818	20,885
Unique Website Visitors	20,038	167,879	11	133,335

Items of Interest During Reporting Period

MEMORANDUM

Date: July 23, 2015

To: Mayor & City Commission

FROM: Gary Schindler, City Planner

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

RE: June 2015 Planning and Development Activity

FY2014-2015 WORKLOAD DATA

	FY2014		FY2015	
	JUNE	Total YTD	JUNE	Total YTD
Land Use Amendments	0	1	1	1
Rezoning	1	7	1	2
Conditional Use	1	2	0	3
Subdivisions/Plat	0	5	2	6
Site Plans	0	8	0	4
Variances	0	1	0	0
Vacates	0	1	0	0
Annexations	0	0	0	0
DRI Development Agreement & Amendments	0	0	0	1
PUD Development Agreement & Amendments	0	0	0	0
Development Agreements, New	0	0	0	1
DRC Reviews	0	5	1	5
Home Occupation Review	3	36	2	34
Business License Review	26	118	15	238
Arbor Permits (non-development related)	13	136	12	127
Zoning Verification Letters	0	4	2	8
Site Permits Issued	1	7	2	8
Building Permits Review	37	307	60	321
Number of Pages Scanned	0	0	0	0

Significant Meetings & Issues:

June 2 – Grant Meeting with Matt West of Lassiter Transportation Group
June 3 – University of Central Florida Transit Oriented Development (TOD) presentation
June 4 – Dance Academy First Step Meeting adjacent to Lake Mary Elementary School
June 5 – MetroPlan Orlando Transportation System Management and Operations Orientation Meeting
June 8 – Florida Hospital Rinehart Place PUD Meeting
June 9 – Meeting regarding the National Pain Management Clinic Infrastructure Improvements
June 10 – Twelve Oaks Final Subdivision Meeting and Meeting with Tim Shutts regarding development within Colonial Center Heathrow
June 11 – Roth Property Project Meeting and Meeting regarding 115 S. Palmetto
June 12 – 17/92 CRA Project Planning Meeting & Downtown Grant Project Planning Meeting
June 15 – Florida Hospital, ABC Fine Wine and Spirits and Centennial Bank (Rinehart Place PUD) Meeting
June 16 – Waterwalk Project First Step Meeting
June 18 – Meeting regarding variance for 170 W. Wilbur Avenue
June 19 – Meeting with Ms. Francesca regarding a new restaurant in the Downtown
June 22 – Site visit to 379 Sprucewood regarding trees and wetlands & Meeting with Mr. Gorovitz regarding City project and land use questions
June 23 – First Step Meeting regarding SE corner of 5th Street and Lake Mary Boulevard
June 24 – Meeting regarding the Griffin Property and meeting at Seminole County Recording
June 26 – MetroPlan Orlando Transportation Advisory Committee and Transportation System Management Operations Meeting
June 29 - Evansdale Rezoning Meeting
June 30 – Emergency Management Training Meeting

Human Resources

June 2015 Report

Employment	06/15	YTD	06/14	YTD
Applications received/acknowledged	69	548	17	324
New Hire Orientations	5	27	1	19
Resignations/Terminations	2	16	1	13
Current Vacancies (FT/PT Employment Opportunities)	7	60	3	31
Positions filled in house	0	3	0	6
Positions filled outside	5	27	1	18
Surveys Conducted/Completed	26	116	10	73
Employee Evaluations	8	143	8	154
Employee Verifications	6	48	3	44
Personnel Actions Initiated	34	295	24	270
Grievances Filed	0	2	0	1
Employee Insurance Assistance	45	70	12	44
Current Full Time Employees	179		181	
Current Part Time Employees	22		17	

Special Projects				
Insurance renewals				
Personnel Policy Manual				

Insurance	06/15	YTD	06/14	YTD
On the Job Injuries - Medical Attention Required	2	7	0	5
On the Job Injuries - No Medical Attention Required	0	1	0	1
City Vehicle Accidents Reported - Under $500	1	4	1	8
City Vehicle Accidents Reported - Over $500	2	5	0	2
Loss/Damage Reports - Under $500	2	11	1	9
Loss/Damage Reports - Over $500	1	7	0	3
Damage to City Property by Others - Under $500	0	0	0	0
Damage to City Property by Others - Over $500	0	0	1	1
Liability/Claimant Incident Reports - Under $500	0	0	0	4
Liability/Claimant Incident Reports - Over $500	0	0	0	3
Special Hearings/Mediations	0	0	0	0

CITY MANAGER'S REPORT

DATE: July 2, 2015

TO: Mayor and City Commission

FROM: Bobbie Jo Keel, Permitting/Zoning Coordinator

THRU: John Omana, Communtiy Development Director

VIA: Jackie Sova, City Manager

SUBJECT: June Monthly Report

BUILDING PERMITS ISSUED					BUILDING PERMIT VALUATIONS			
ACTIVITY - PERMIT TYPE	Jun-15	YTD	Jun-14	YTD	Jun-15	YTD	Jun-14	YTD
COMMERCIAL - NEW	0	1	2	23	$ -	$ 1,032,000	$ 2,092,885	$ 2,717,484
COMMERCIAL - ALTERATION	9	95	4	67	$ 348,169	$ 16,043,848	$ 290,934	$ 17,217,607
RESIDENTIAL - NEW	0	20	1	24	$ -	$ 3,005,214	$ 165,162	$ 31,542,415
RESIDENTIAL - ALTERATION	14	113	15	100	$ 788,446	$ 2,330,693	$ 129,663	$ 1,036,796
ELECTRICAL - NEW/ALTERATION	16	188	19	153	$ 94,036	$ 2,463,969	$ 432,170	$ 19,403,563
ELECTRICAL - TEMP/PREPOWER	0	50	4	65	$ 500	$ 7,100	$ 300	$ 5,400
MECHANICAL - NEW/ALTERATION	31	226	34	228	$ 342,240	$ 9,211,680	$ 293,212	$ 5,534,435
PLUMBING - NEW/ALTERATION	15	128	11	101	$ 45,677	$ 820,156	$ 51,720	$ 1,748,308
ROOFING - TILE, METAL & FLAT	1	20	1	58	$ 4,000	$ 387,727	$ 20,000	$ 1,291,377
RE-ROOFING	49	283	14	115	$ 610,664	$ 4,622,407	$ 190,708	$ 2,165,309
SWIMMING POOL	2	12	2	19	$ 45,000.00	$ 2,479,920.00	$ 125,000	$ 172,257.00
SCREEN ENCLOSURE	0	10	2	14	$ -	$ 67,344	$ 13,106	$ 114,009
FENCE	10	65	4	48	$ 37,757	$ 175,943	$ 17,451	$ 118,783
SIGN	4	36	1	29	$ 43,169	$ 175,633	$ 1,450	$ 199,422
FOUNDATION ONLY	0	0	0	1	$ -	$ -	$ -	$ -
DEMOLITION	0	5	0	1	$ -	$ 53,700	$ -	$ 12,000
TOTALS	151	1252	114	1046	$ 2,359,658	$ 42,877,334	$ 3,823,761	$ 83,279,165

BUILDING INSPECTIONS PERFORMED				
TYPE	Jun-15	YTD	Jun-14	YTD
BUILDING	250	2098	207	1958
ELECTRICAL	87	825	118	735
MECHANICAL	49	396	55	453
PLUMBING	50	505	60	332
TOTALS	436	3824	440	3478

MAJOR PROJECTS

1. Fountain Parke
2. Station House
3. Central Parc

FIRST STEP MEETINGS

1. Lake Mary Trust-Vacant Property Lk
2. Rezoning of 3 Parcels to C-1

City of Lake Mary
Fire Department

Monthly Report
June 2015

Administration and Emergency Operations

We responded to 372 emergency alarms, had 152 transports, and accumulatively participated in 821 hours of EMS and fire related training during the month of June.

Responded to several significant fires in the Seminole County and City of Sanford.

Emergency Operations and administrative personnel had an additional 17 public contacts for sharps boxes, blood pressures, child car seat installations, public relations, etc.

Administrative personnel developed a new system for producing, organizing and distributing general and administrative orders to personnel.

Our fire department personnel participated in training sessions held county wide to better prepare for active shooter incidents.

The annual apparatus driving and operation training was conducted. This training assesses the knowledge base and capabilities of our personnel who operate emergency vehicles.

Fire Prevention

Fire inspectors conducted 138 combined inspections and 53 plan reviews.

Activities included – continued training new fire inspector and conducted site visits for several projects to resolve issues.

Worked on Company Survey project, forms, reviewing procedures, creating training guidelines and PowerPoint's, etc.

Created training program and conducted training for Community Development, Public Works and Parks staff on Disaster Preparedness.

Conducted follow-up to assist Seminole County EM with Special Needs checks in our City.

Conducted fire alarm testing with UL representative at three businesses.

Assisted with planning and coordination of SEED event.

Meetings attended – First Step, SEED, Staff, DRC, CFFMIA, National Night Out, EOC Special Needs, Safe Kids and contractor/project meetings.

Attended Emergency Preparedness Meeting at Events Center – Chamber of Commerce.

Coordination meeting for new statewide fire sprinkler coalition.

Attended FFMIA Board meeting in Palm Beach Gardens.

Met with staff on public education planning for remainder of year, items to purchase for Fire Prevention Month and Open House planning.

Classes/Training Completed/Attended –

Central Florida Fire Marshal's Luncheon/Training – 1.5 Hours/CEU's

Public Education Events –

Fire Drill- 255 Primera Blvd – est. 300 in attendance – 1.5 hours

Universal American's Safety Fair – est. 100 in attendance – 4 hours

Smoke Alarm Check/PR – Resident – 877 Arbormoor Place – 1 hour

Station Tour – Mom's Group – 20 in attendance – 1 hour

Lake Mary Police Department

MONTHLY REPORT - JUNE 2015

	FY 2015 JUNE	FY 2015 YTD	FY 2014 JUNE	FY 2014 YTD
Monthly Call Volume	5,620	44,666	4,641	43,765
Response Times (in minutes)				
Priority 1	2.78		2.58	
Priority 2	5.01		3.38	
Priority 3	7.36		7.44	
UCR Crimes				
Murders	0	0	0	0
Sex Offenses, Forcible	0	5	0	2
Robbery	0	6	0	3
Assault/Battery	10	85	8	74
Burglary	1	47	5	41
Theft, all other	17	130	22	155
Motor Vehicle Theft	2	10	0	4
Theft of Motor Vehicle Parts	0	6	1	12
Arson	0	0	0	0
D.U.I.	0	23	2	28
Total Arrests				
Adults	33	302	38	308
Juveniles	2	19	9	32
Traffic Calls				
Crashes	49	526	55	471
Criminal Citations	12	108	19	125
Citations- non criminal	246	1,963	504	3,227
Parking citations	12	64	6	89
K9 Deployments	14	115	14	89
Agency Assist; outside Jurisdiction	46	431	41	457
Alarms				
Total	121	875	87	804
Business	64	477	53	520
Residential	57	398	34	284
Total Responses to City Ordinance Violations	27	235	22	143

Lake Mary Police Department
IMPORTANT EVENTS

Patrol Division

Lake Mary Summer Camp - K-9 officers, along with Officer Fuehrer, SWAT and CID, presented a showcase on their divisions for Lake Mary Summer Campers.

Area patrols and briefing training are ongoing.

Criminal Investigations Division

Three arrests were made on Larceny cases that occurred at businesses.

A capias request was submitted for a retail theft case at Publix.

Represented LMPD at Sexual Abuse Response Team and Multi-Disciplinary Team sessions.

Trained in Active Shooter and Child Abuse, Sex Crimes and Sexual Assault cases with the State Attorney's Office.

Attended Intel Meetings with Volusia, Lake and Seminole Counties, and the Central Florida Intel Exchange Meeting.

Lt. Biles attended Florida Internal Affairs Investigator's Conference.

Assisted SCSO with Operation Cyber Summer - an undercover operation focused on subjects looking for children on the internet to meet for sexual acts.

Community Relations Division

A Safety Presentation was given to attendees at the Woldunn Community HOA Meeting; a follow-up discussion on various subjects ensued.

A Babysitting Safety, First Aid and CPR course was taught to 22 attendees, ranging in age from 12 to 21.

Special Needs Registry Meeting - Coordinating process during hurricane season to provide for residents of Lake Mary with special needs.

Over 40 Lake Mary Prep students received Summer Safety Training with Officer Gillett and Detective Crutcher.

Lake Mary Summer Camp - Officer Fuehrer, along with K-9 Officers, SWAT and CID, presented a showcase on their divisions for Lake Mary Summer Campers.

Police Officers Helping Their Community was the theme of LMPD's presentation on bike safety, gun safety and Stranger Danger to 25 children at Kids City Daycare.

Universal Health and Safety Fair - A LMPD display was manned by CRD, with safety information, child ID kits and gun locks made available to attendees.

Attended regional meeting of Crime Prevention Officers, with panel discussions on programs and agency tactics.

Support Services Division

Suzanne Garfinkel, Support Services Supervisor, assisted FDLE in their audit/financial review of two grant projects written by Charlotte Johnson, LMPD's Professional Standards Coordinator. FDLE's comments were that LMPD's grant work was "flawless" and "always on time".

The Comm Center welcomed new part time Emergency Communicatiions Operator, Raymond Kellogg.

PUBLIC WORKS UPDATE

June 2015

Streets/Sidewalks – 432

1. Station House area parking, utility and road improvements substantially complete. Final Completion estimated to be in early July.
2. Parking lot for Community Center Notice to Proceed June 1st.
3. Emma Oaks Trail sidewalk bidding on July 14th.

Water Treatment – 434

12-month average daily water demand 3.05 million gallons (2% above previous 12 months). CUP allowance 4.94 MGD. 12-month maximum day demand 5.38, plant capacity 9.99 MGD.

Water Distribution/Wastewater Collection – 435

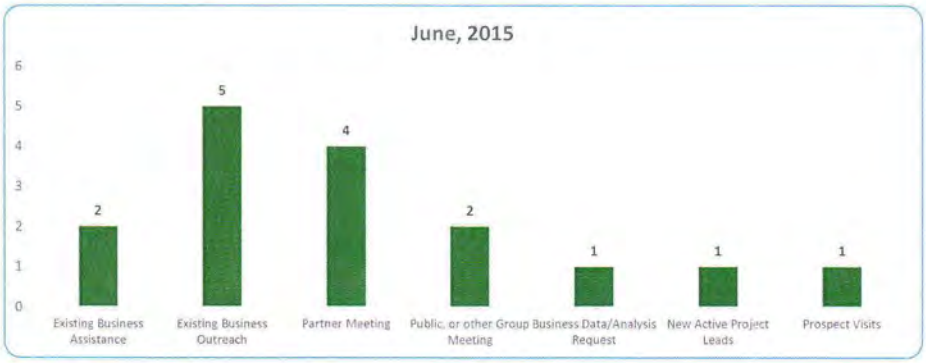
1. Meter Change-out Program – ongoing.
2. Lift station pump maintenance program – all stations have been repaired/modified; we are experiencing a 25% reduction in electric use over 2011.
3. Palmetto Street Turn Lane and Lake Mary Blvd. Sewer Project awarded to Pospiech Contracting, notice to proceed in July.

	Jun-15	FYTD	Jun-14	FYTD
Work Orders Completed	25	237	36	263
Sidewalks Repaired (Feet)	0	976	0	1,960
Street Signs Installed	13	121	14	114
Streets Paved (Miles)	0	1.70	0	3
Paved Streets Maintained (Asphalt - Tons)	5.50	32.00	3.00	30
Millions Gallons Treated	106	855	94	816
New Water Meters Installed	2	18	2	28
Waterlines Installed (Feet)	0	100	0	230
Waterline Breaks Repaired	15	152	19	167
Meters Exchanged	8	321	18	253
Turn-On/Turn-Off (Customer Request)	169	1,166	139	1,140
Turn-Offs/Non-Payment	19	200	21	155
Water System Dist. Valves Exercised	10	165	40	260
Vehicle Preventative Maint. Inspections	49	447	46	437
Vehicles/Equipment Serviced	97	796	91	740

Activity Summary

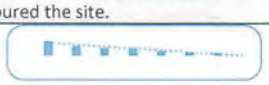
City of Lake Mary, Economic Development Activity Summary June, 2015	
Activity Code	**Explanation**
Existing Business Assistance	Existing business assistance involving a problem, and follow-up
Existing Business Outreach	Existing business outreach meeting or interview
Partner Meeting	Meeting with Economic Development partners
Public, or other Group Meeting	Public meetings, or other group meeting
Business Data/Analysis Request	Data and analysis request processed
New Active Project Leads	Meetings associated with new projects that develop into follow-up action or incentive
Prospect Visits	Meeting with business potentially interested in relocating or expanding in Lake Mary

Activity Count	June, 2015
Existing Business Assistance	2
Existing Business Outreach	5
Partner Meeting	4
Public, or other Group Meeting	2
Business Data/Analysis Request	1
New Active Project Leads	1
Prospect Visits	1
Total Count	**16**



Milestones:

Reached completion of confidential status economic development project referred to as Project Burbank. This project will be heard by the City Commission on July 9, 2015. Project involves 176 new jobs.
Continued work with SSC Bachelors of Information Management Team and new city intern. The SSC team is administering a survey instrument to assess the needs and quality of parks and recreation facilities/programs/events. The intern is working with Planning on a new Bike and Ped plan.
Submitted a grant application to the Florida Dept. of Economic Opportunity for a planning and technical assistance grant. The grant is for conducting an economic development and planning assessment of the Rinehart Road Corridor. The grant request is for $45,000 to conduct the study. Grant awards will be announced in August/September.
Coordination with the USPS to view the Rinehart Road postal distribution center. Project 'Eagle' representatives toured the site.



The diagram to the left shows a typical pattern associated with workflow from a local (city) economic development office. Note concentration on existing businesses.

Activity Detail

City of Lake Mary, Economic Development Activity Log

June, 2015

Name	Date	Activity Code	Explanation
Tom	6/2/15	New Active Project Leads	Meeting to discuss grant application to the Florida Dept. of Economic Opportunity.
Tom	6/3/15	Partner Meeting	Visit with the ECFRPC to discuss how the planning council can help with economic impact studies.
Tom	6/3/15	Public, or other Group Meeting	Together with Steve Noto, presented an economic development and planning overview of Lake Mary to a continuing education group visiting from Columbia, South America.
Tom	6/4/15	Existing Business Outreach	First step meeting for a potential dance academy.
Tom	6/4/15	Partner Meeting	Monthly MEDO (Municipal Economic Developer Organization) meeting at City of DeBary. Discussed recent projects and vision for economic development for DeBary. Mayor Clint Johnson joined the luncheon and shared his perspective on economic development.
Tom	6/4/2015 & 6/18/15	Public, or other Group Meeting	City Commission.
Tom	6/5/15	Partner Meeting	Discussion with Osceola County staff on the new model they developed to assess the fiscal and economic impact of project proposals.
Tom	6/9/15	Existing Business Outreach	Existing business outreach at the Chamber's Lake Mary Coffee Club meeting.
Tom	6/10/15	Partner Meeting	Meeting with SCPS staff to discuss shared workspaces and their potential in Lake Mary.
Tom	6/11/15	Existing Business Outreach	Existing business outreach at the Chamber's Business After Hours meeting located at Station House Apartments.
Tom	6/15/15	Existing Business Assistance	Meeting with Dixon Ticonderoga at their new facility in Primera Office Park. Toured their facility and discussed their talent and operational needs.
Tom	6/17/15	Business Data/Analysis Request	Assembled and submitted FDEO grant, see notes in 'Milestone' section of report.
Tom	6/19/15	Existing Business Assistance	Toured downtown Lake Mary with potential restaurant owner interested in opening a new restaurant.
Tom	6/23/15	Existing Business Outreach	Existing business outreach at the Chamber's Lake Mary Coffee Club meeting.
Tom	6/23/15	Prospect Visits	Toured USPS distribution center with a confidential status project team.
Tom	6/24/15	Existing Business Outreach	Follow-up meeting with development team associated with a large midtown opportunity site.

CITY CLERK'S OFFICE MONTHLY REPORT
JUNE 2015

	FY 2015		FY 2014	
	JUNE 15	YTD	JUNE 14	YTD
MINUTES PREPARED (SETS)	2	17	2	15
ORDINANCES CREATED	0	0	0	0
ORDINANCES PREPARED	0	3	0	4
RESOLUTIONS CREATED	0	0	0	0
RESOLUTIONS PREPARED	0	2	0	1
PROCLAMATIONS PREPARED	2	18	0	15
OCCUPATIONAL LICENSES				
NEW	14	206	26	165
RENEWALS	0	333	6	261
TRANSFERS	4	43	4	42
REVENUE GENERATED	$727.50	$28,563.25	$882.50	$28,019.75
CITY ELECTIONS HELD	0	0	0	0
DOCUMENTS RECORDED	5	33	6	27
RECORDS DESTROYED (CUBIC FEET)	0	0	0	0