



## **LAKE MARY CITY COMMISSION**

**Lake Mary City Hall  
100 N. Country Club Road**

### **WORK SESSION**

**THURSDAY, FEBRUARY 18, 2016 6:00 PM**

**1. Items for Consideration**

- A. Wilbur Avenue Signal Update**
- B. Senior Center/Wallace Court Use of Space**

**2. THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE**

**Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.**

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.**

**If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim**

**record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.**

**NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.**



## MEMORANDUM

DATE: February 18, 2016

TO: Mayor and City Commission

FROM: Bruce Paster P.E., Director of Public Works

VIA: Jackie Sova, City Manager

SUBJECT: Wilbur Avenue Signal Update

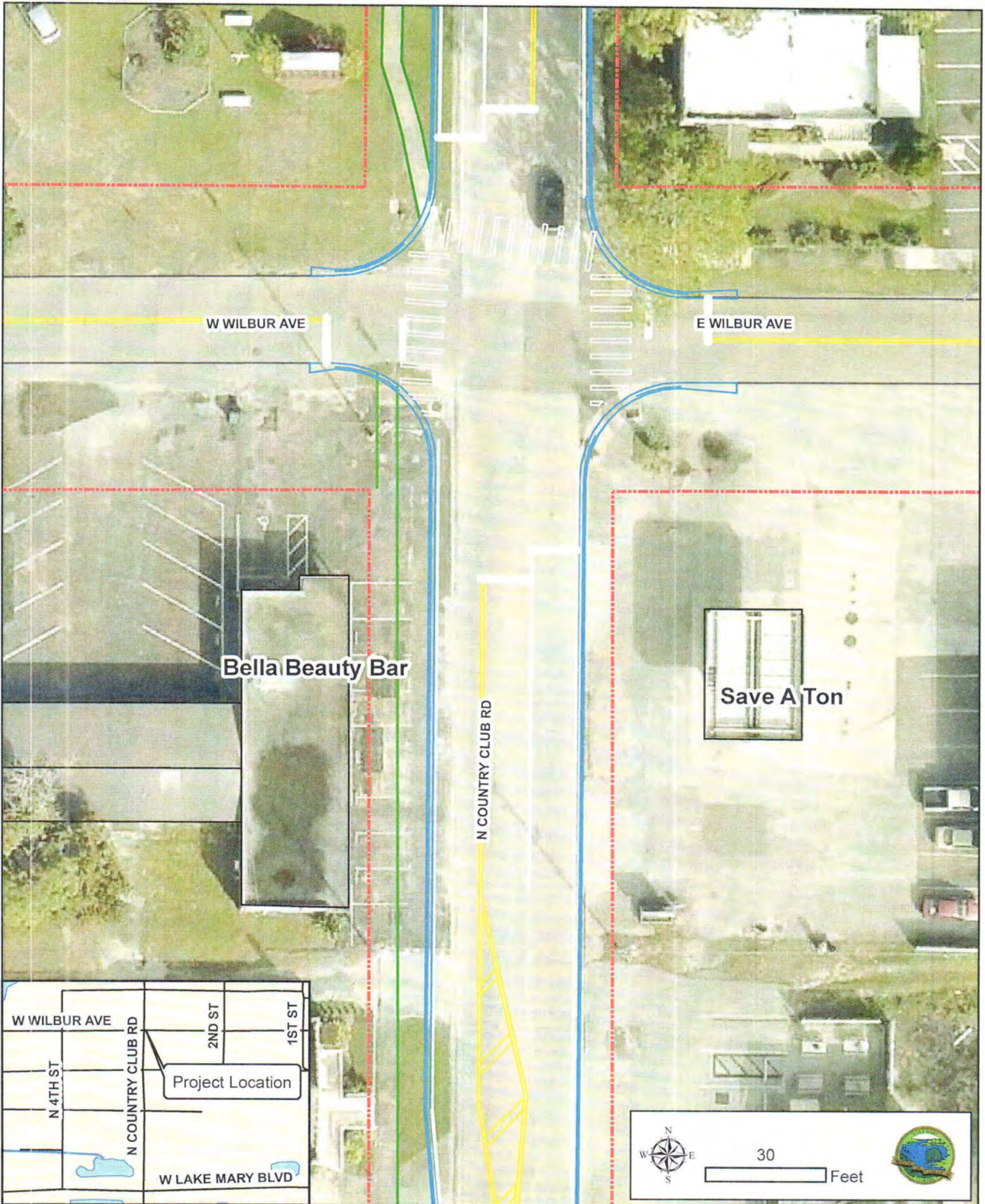
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**DISCUSSION:** Staff has been directed to design a traffic signal at the intersection of N. Country Club Road and Wilbur Avenue. Seminole County Traffic Engineering has agreed to design the mast arm and signal lights for the City and has come up with two possible options. Option one is to design the signal for the existing roadway configuration, which is a single travel lane in each direction. Option two is to design the signal to accommodate the addition of east and westbound turn lanes on Country Club Road. The addition of turn lanes on Country Club Road would greatly enhance the functionality and efficiency of the signal operations. Without the addition of turn lanes the signal may actually hinder the flow of traffic on Country Club.

Attached is a figure which shows a proposed layout of the east and westbound turn lanes on Country Club Road. To accommodate the turn lanes the road would need to be widened approximately 6-feet to the west. This would impact the 9 existing parking spaces located predominantly in the right-of-way in the southwest quadrant of the intersection. The property in question does have 9 additional parking spaces on the north side of its building. Staff does not recommend placing parking spaces along the right-of-way of Country Club Road.

Staff is seeking Commission direction as to the traffic signal and intersection configurations detailed above.

# N Country Club Turn Lane





## MEMORANDUM

DATE: February 18, 2016

TO: Mayor and City Commission

FROM: Bryan Nipe, Parks and Recreation Director

VIA: Jackie Sova, City Manager

SUBJECT: Senior Center/Wallace Court Use of Space

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911 Wallace Court was completed in early 2005 and houses Fire Administration, Station 37, Public Works, Parks and Facilities Administration, Community Development and the Senior Center. Wallace Court was planned and developed at a time of a building boom in Lake Mary and Central Florida. As construction dissipated in the late 2000's, the need for staff occupied space in Community Development was reduced.

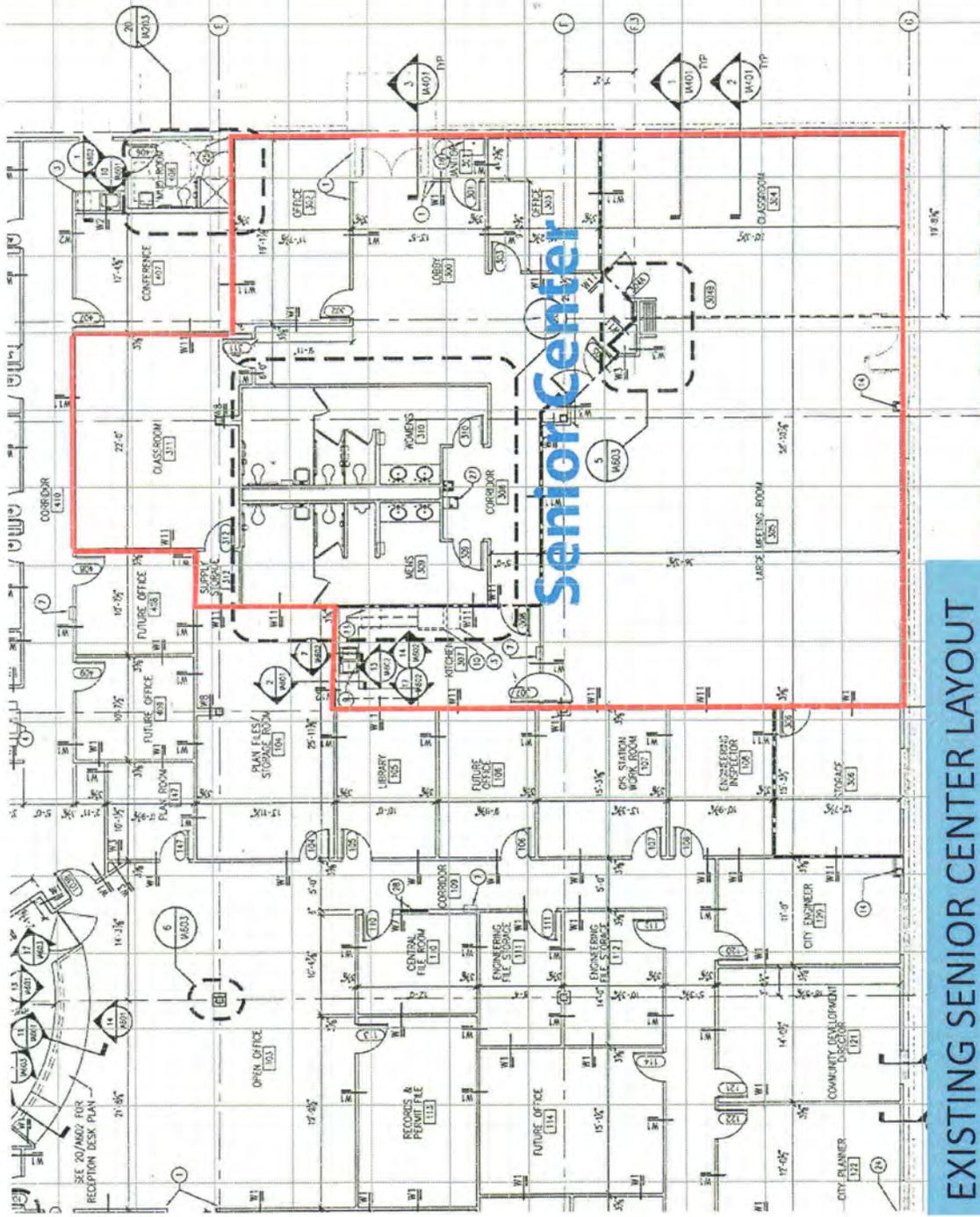
With a focus on effective and efficient use of existing space, the City Manager directed staff to investigate the possibility of repurposing some unused office, conference and storage space at Wallace Court. The first phase of this effort identifies the need for additional activity space in the Senior Center. Several underutilized spaces have been identified surrounding the Senior Center in the Community Development and Public Works wings. A proposed layout is attached that identifies the opportunity for expansion of the center into these wings. As parking is an issue at Wallace Court, staff is currently researching to determine if measures can be taken to increase parking on and off site.

A rough cost of \$210,000 (including A/E design) has been calculated based on the square footage of the proposed expansion.

The proposal was brought to the Elder Affairs Commission for support and during their meeting on February 8<sup>th</sup>, they voted to support the project unanimously. In addition, the Commission requested to direct the Shred-A-Thon donations over the course of last two years towards the project, an amount totaling over \$20,000.

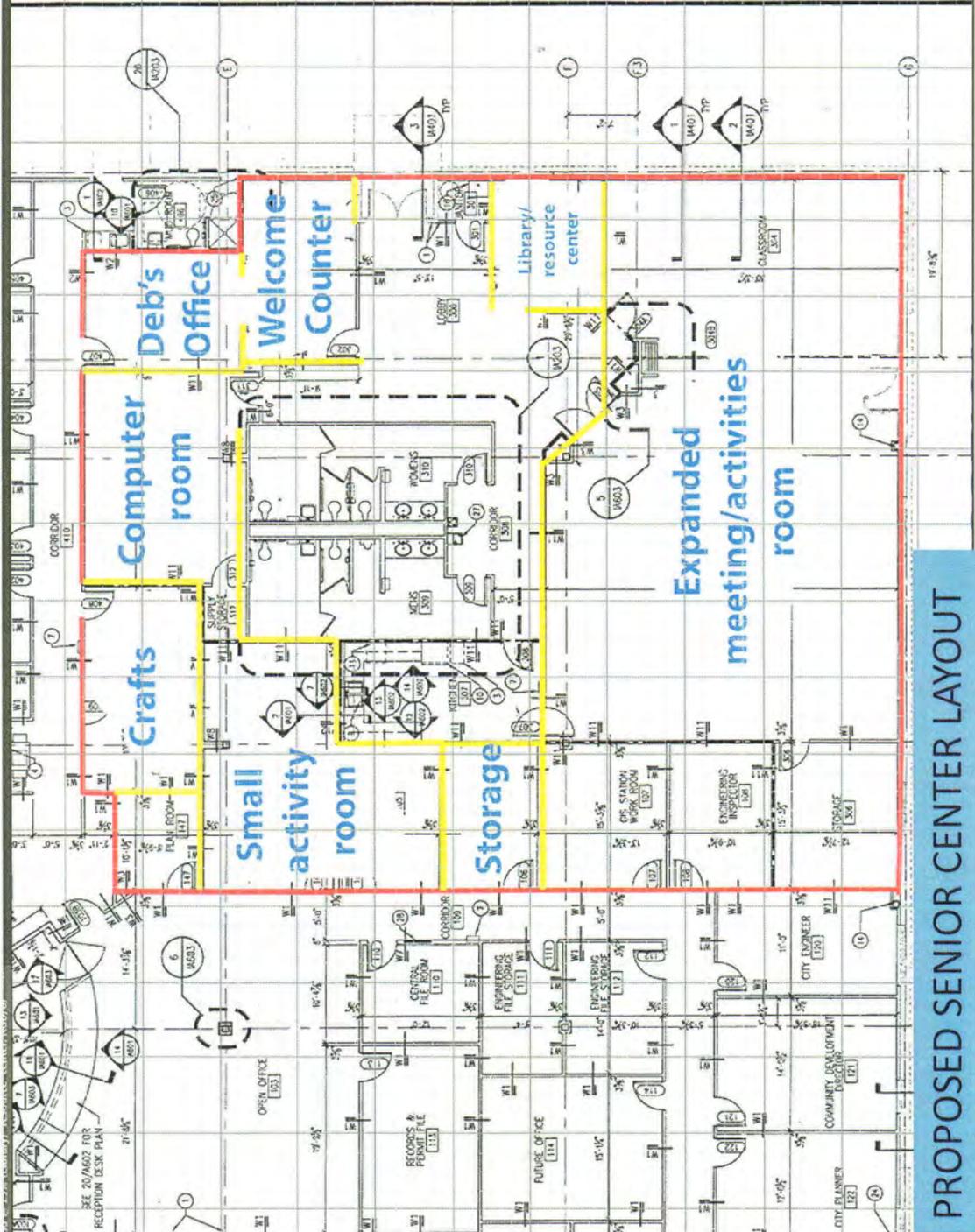
**RECOMMENDATION:**

Request Commission authorize City Manager to renovate the Senior Center as proposed.



**EXISTING SENIOR CENTER LAYOUT**

SEE 20/ANDY FOR  
 RECEPTION DESK PLAN



**PROPOSED SENIOR CENTER LAYOUT**