



## **LAKE MARY CITY COMMISSION**

**Lake Mary City Hall  
100 N. Country Club Road**

**Regular Meeting  
AGENDA**

**THURSDAY, JULY 28, 2016 7:00 PM**

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes: July 7, 2016**
- 6. Special Presentations**
  - A. Employee of the 2nd Quarter - Lt. Bruce Williams, Lake Mary Fire Department**
- 7. Citizen Participation - This is an opportunity for anyone to come forward and address the Commission on any matter relating to the City or of concern to our citizens. This also includes: 1) any item discussed at a previous work session; 2) any item not specifically listed on a previous agenda but discussed at a previous Commission meeting or 3) any item on tonight's agenda not labeled as a public hearing. Items requiring a public hearing are generally so noted on the agenda and public input will be taken when the item is considered.**

**8. Unfinished Business**

**9. New Business**

- A. Request for Reduction of Code Enforcement Lien, 373 Pine Tree Road; Steve Hope, applicant (Bruce Fleming, Sr. Code Enforcement Officer)**
- B. Fiscal Year 2017 Budget Message - Setting of Proposed Operating Millage Rate, Current Year Rolled Back Rate, and Date, Time and Place of Tentative Budget Hearing (Jackie Sova, City Manager)**

**10. Other Items for Commission Action**

**11. City Manager's Report**

**A. Items for Approval**

- a. Fire Station #33 Roof Replacement - Bid #16-05**
- b. Emma Oaks Trail Sidewalk - Bid #15-06**

**B. Items for Information**

- a. Monthly Department Reports**

**C. Announcements**

**12. Mayor and Commissioners Report - (1)**

- A. Appointments to Elder Affairs Commission and Historical Commission**

**13. City Attorney's Report**

**14. Adjournment**

**THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE**

**Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.**

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.**

**If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.**

**NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.**

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held July 7, 2016,  
2 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road, Lake  
3 Mary, Florida.

4  
5 1. Call to Order

6  
7 The meeting was called to order by Mayor David Mealor at 7:06 P.M.

8  
9 2. Moment of Silence

10  
11 3. Pledge of Allegiance

12  
13 4. Roll Call

14  
15 Mayor David Mealor  
16 Commissioner Gary Brender  
17 Deputy Mayor George Duryea  
18 Commissioner Sidney Miller  
19 Commissioner Jo Ann Lucarelli

Jackie Sova, City Manager  
Carol Foster, City Clerk  
Dianne Holloway, Finance Director  
John Omana, Community Dev. Dir.  
Steve Noto, City Planner  
Tom Tomerlin, Economic Dev. Dir.  
Bryan Nipe, Parks & Recreation Dir.  
Bruce Paster, Public Works Director  
Steve Bracknell, Police Chief  
Frank Cornier, Fire Chief  
Katie Reischmann, City Attorney  
Mary Campbell, Deputy City Clerk

20  
21  
22  
23  
24  
25  
26  
27  
28 5. Approval of Minutes: June 16, 2016

29  
30 **Motion was made by Commissioner Lucarelli to approve the minutes of the June**  
31 **16, 2016, meeting, seconded by Commissioner Brender and motion carried**  
32 **unanimously.**

33  
34 6. Special Presentations

35  
36 There were no special presentations at this time.

37  
38 7. Citizen Participation – This is an opportunity for anyone to come forward and  
39 address the Commission on any matter relating to the City or of concern to our  
40 citizens. This also includes: 1) any item discussed at a previous work session;  
41 2) any item not specifically listed on a previous agenda but discussed at a  
42 previous Commission meeting; or 3) any item on tonight’s agenda not labeled as  
43 a public hearing. Items requiring a public hearing are generally so noted on the  
44 agenda and public input will be taken when the item is considered.

45  
46 No one came forward at this time and citizen participation was closed.

1  
2 8. Unfinished Business  
3

- 4 A. Ordinance No. 1546 – Rezone 1.4 acres of property located at 105 Palmetto  
5 Street from R-1A, Residential, to DC, Downtown Centre; John Williams,  
6 applicant – Second Reading (Public Hearing) (Steve Noto, City Planner)  
7 (quasi-judicial)  
8

9 The City Attorney read Ordinance No. 1546 by title only on second reading.

10  
11 Mr. Noto stated staff has no additional comments.

12  
13 Mayor Mealor said this is a quasi-judicial item and the applicant is present.

14  
15 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1546. No  
16 one came forward and the public hearing was closed.  
17

18 **Motion was made by Commissioner Lucarelli to approve Ordinance No. 1546 on**  
19 **second reading, seconded by Commissioner Miller and motion carried by roll-call**  
20 **vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes; Commissioner**  
21 **Miller, Yes; Commissioner Lucarelli, Yes; Mayor Mealor, Yes.**  
22

23 9. New Business  
24

- 25 A. Conditional Use for the Ladybird Academy, a childcare center located at 185  
26 Timacuan Boulevard. Ladybird Enterprises, Ms. JeriAnn MacLean, applicant  
27 (Steve Noto, City Planner ) (quasi-judicial)  
28

29 Mr. Noto showed the location map on the overhead. It is an existing childcare center  
30 just under 10,000 square feet in size located at the front of Timacuan. The existing  
31 facility was originally approved by the City Commission in April of 2004. The reason for  
32 the conditional use request is that they are adding onto the building by 2,000 square  
33 feet and with that they are increasing the number of staff and students so they had to go  
34 back through the conditional use process and the site plan process.  
35

36 Mr. Noto showed the site plan on the overhead that was approved by the Planning &  
37 Zoning Board at their last meeting. The expansion of the building is occurring on the  
38 west side of the project area. They are adding classroom space so they have to adjust  
39 some of the playground space. They are adding parking spaces. They are not making  
40 any other adjustments to the site aside from those minor things. They are also  
41 improving the landscaping. Some of the trees originally planted were taken out over the  
42 years so they are replacing those trees with new plantings.  
43

44 Mr. Noto said they are increasing their student population and the number of staff. That  
45 is outlined on Page 2 of the staff report. They currently have 14 employees with 122

1 students at peak hour. They are increasing the employees to 17 and increasing the  
2 number of students to 144, and as a result they are adding five new parking spaces.

3  
4 Mr. Noto said with the conditional use we have the six findings of fact that we have  
5 reviewed dealing with compliance with the Comprehensive Plan, acceptable  
6 ingress/egress to the site, as well as noise, glare, utilities, screening and buffering, and  
7 compatibility with neighboring sites. In 2004 the original site plan was approved. The  
8 current site is in compliance with all of the relevant provisions as it relates to buffering  
9 and access. They are not changing access to the site. There is also joint access to the  
10 west with the bank and the other office properties. They have an opportunity for joint  
11 access from Rinehart Road and Timacuan Boulevard. They are also working with the  
12 neighboring property owners for shared parking during construction.

13  
14 Mr. Noto said the Planning & Zoning Board unanimously recommended approval of this  
15 item at their June 28, 2016, meeting. Staff has found that the request to operate a  
16 childcare center at 185 Timacuan Boulevard within the Timacuan Planned Unit  
17 Development zoning district does not adversely affect the public interest and is a  
18 reasonable request based upon aforementioned findings of fact. We are recommending  
19 approval. He noted the applicant was present.

20  
21 Commissioner Brender asked if we have heard of any parking or access problems with  
22 the property as it exists now.

23  
24 Mr. Noto answered negatively.

25  
26 Commissioner Brender said he gathered the entire western play area is being taken out.

27  
28 Mr. Noto said they are re-arranging it. There is a play area on the east side and an  
29 existing play area on the west side. They are still going to have play space adjacent to  
30 the new building with a splash pad. There will still be room for the students to go out  
31 and play.

32  
33 Mayor Mealor asked if anyone wanted to speak in reference to the conditional use. No  
34 one came forward and the public hearing was closed.

35  
36 **Motion was made by Commissioner Miller to approve the conditional use for the**  
37 **Ladybird Academy, seconded by Commissioner Lucarelli and motion carried by**  
38 **roll-call vote: Deputy Mayor Duryea, Yes; Commissioner Miller, Yes;**  
39 **Commissioner Lucarelli, Yes; Commissioner Brender, Yes; Mayor Mealor, Yes.**

40  
41 B. Approval of landscaping and return of escrowed funds for improvements at  
42 3200 Lake Emma Road; TGT Lake Emma, LLC (Tom Tomerlin, Economic  
43 Development Director)

44  
45 Dr. Tom Tomerlin, Economic Development Director, came forward. He said this item is  
46 seeking the Commission's approval to direct the City Manager to release these

1 escrowed funds in the amount of \$137,500 which were put into escrow to ensure that  
2 landscape buffering would occur on the borders of a newly created lot. The lot has  
3 been purchased by the Kroeger Company. This lot was originally part of the lot to the  
4 north of it and the administrative lot split occurred and required some additional  
5 buffering. These escrowed funds were put aside to ensure that those buffer  
6 requirements were met. Our City Planner inspected the buffer requirements and they  
7 occurred so we would like to refund these escrowed monies back to TGT Lake Emma,  
8 LLC.

9  
10 Dr. Tomerlin said this is the parcel that is with Axiom Healthcare. Axiom Healthcare  
11 was merged with the Kroger Company and they have since been in to talk to us and  
12 they plan extensive interior improvements to the 152,000 square foot building on that  
13 site.

14  
15 Mayor Mealor said Axiom is proving to be quite a good corporate neighbor and a  
16 wonderful addition to the community.

17  
18 Commissioner Miller said long ago that was his building. That's the one he acquired to  
19 move AT&T here.

20  
21 Dr. Tomerlin said they plan to have a kickoff event and celebrate their new home but  
22 wanted to get the improvements to the building under their belts before they do that.

23  
24 **Motion was made by Commissioner Miller to return escrowed funds for**  
25 **improvements to 3200 Lake Emma Road to TGT Lake Emma, LLC, seconded by**  
26 **Commissioner Brender and motion carried by roll-call vote: Commissioner Miller,**  
27 **Yes; Commissioner Lucarelli, Yes; Commissioner Brender, Yes; Deputy Mayor**  
28 **Duryea, Yes; Mayor Mealor, Yes.**

29  
30 10. Other Items for Commission Action

31  
32 There were no items to discuss at this time.

33  
34 11. City Manager's Report

35  
36 a. RFP #16-06 Financial Audit Services

37  
38 Ms. Sova said the first item is RFP 16-06, Financial Audit Services. We bid this not  
39 because we had any problem with our current auditors but because the state does  
40 require us to competitively bid our audit services from time to time.

41  
42 Ms. Sova said we had a committee including herself, Tom Tomerlin and Dianne  
43 Holloway to read through the RFPs. The scores were based on mandatory elements,  
44 expertise and experience, audit approach, and the price. The committee met on  
45 Monday, June 22<sup>nd</sup>, to discuss their rankings. The final rankings were McDirmit Davis &  
46 Company, LLC which are our current auditors; Carr, Riggs & Ingram, LLC; and

1 Rehmann Robson. We are recommending that the City Commission authorize the City  
2 Manager to negotiate with McDirmit Davis & Company to provide financial audit  
3 services.

4  
5 Commissioner Miller said it says CliftonLarsonAllen was unresponsive. He asked if that  
6 meant they didn't send a bid.

7  
8 Ms. Sova said they sent one but it didn't meet many of these essential criteria.

9  
10 **Motion was made by Commissioner Brender to authorize the City Manager to**  
11 **negotiate with McDirmit Davis & Company, LLC to provide financial audit**  
12 **services, seconded by Commissioner Lucarelli and motion carried unanimously.**

13  
14 b. Proposed Entry Feature at Fourth Street and Lake Mary Boulevard

15  
16 Ms. Sova said Mr. Nipe will present the proposed entry feature at Fourth Street and  
17 Lake Mary Boulevard. We have had conversations about this in the past and think we  
18 have come up with a concept that will work.

19  
20 Mr. Nipe said he had a short presentation and will take a look at design work that has  
21 been done to improve the look of our Central Park in the Downtown. He showed an  
22 aerial on the overhead of the existing conditions of Central Park. He pointed out the  
23 lakefront, farmer's market area, walkways, paths, new parking area, pedestrian  
24 crosswalk, Fourth Street, Lake Mary Boulevard, the shoreline and the clock tower. He  
25 showed on the overhead the existing look of Fourth Street and Lake Mary Boulevard  
26 looking north from the school.

27  
28 Mr. Nipe showed on the overhead the approved Central Park Master Plan that the  
29 Commission approved in 2014. It enhances our waterfront and curb appeal for those  
30 driving on Lake Mary Boulevard. It increases the opportunity for activities as we  
31 continue to expand our events in the park itself, highlighting the area around the clock  
32 tower and also some expanded walkways along the shoreline so people can enjoy the  
33 lakefront. Part of that master plan is going to focus on improving the entry to Fourth  
34 Street from Lake Mary Boulevard and essentially improving our entry into Downtown.

35  
36 Mr. Nipe said we are proposing moving forward with a first phase for this master plan as  
37 the master plan itself is a large project. Revenues have not been realized yet to move  
38 forward. The first phase will be an improvement with an entry feature that would include  
39 a Lake Mary Downtown sign with architecture that will complement our existing colonial  
40 architecture of City Hall and the clock tower. The sign itself would be an example of  
41 what we are already doing with some of our other entry sign features. You can see the  
42 cranes and marsh grasses as part of this steel structure. He showed an option with the  
43 city seal on it. The cranes and grasses will be painted into the brick and will look really  
44 sharp. Complementing the entire area will be lush landscaping similar to what we are  
45 doing in a lot of our other parks. He showed the structure without the seal.

1 Mayor Mealor asked Mr. Nipe if he wanted direction.  
2  
3 Mr. Nipe answered affirmatively.  
4  
5 Mayor Mealor said with seal or without seal. Based on what he sees it is obvious. He  
6 asked if anyone objected to the city seal being on there. There were no objections from  
7 the Board.  
8  
9 Deputy Mayor Duryea said you are not planning to put this on the street but over the  
10 sidewalk.  
11  
12 Mr. Nipe answered affirmatively. We have a cantilever light coming across Fourth  
13 Street which would create a visual obstruction if we had something over that way. It  
14 creates more of a pedestrian cantilever entrance. This is a congested area. There  
15 were talks about possibly columns on either side of the street at one point.  
16  
17 Ms. Sova said we need to bring up our existing LED marquee sign.  
18  
19 Mr. Nipe said if we go forward with this project that marquee goes away. That would  
20 be where the column would stand. The column is on the east side of Fourth Street.  
21 The sidewalks will be reconfigured and will create one main promenade type of  
22 walkway.  
23  
24 Commissioner Brender said the sidewalk is going to go through where the current  
25 marquee is.  
26  
27 Mr. Nipe said that is correct in that general area. There is a sidewalk that goes under  
28 water.  
29  
30 Commissioner Brender asked what we are going to do about putting out information that  
31 we put on that marquee.  
32  
33 Ms. Sova said what happens with the marquee is the temperature is on there a lot. We  
34 have a problem with trying to truncate messages. The Farmer's Market is up there  
35 every week that it is being held. The thing is a little persnickety and is not real stable. It  
36 kind of works on Wi-Fi. It has not been a real stable piece of electronics for us. The  
37 people are driving on the Boulevard so fast and if you need two lines for a message  
38 then no one is reading it. We're not finding it's truly successful for us when we put up  
39 tennis camp and when our summer camp fills up we don't need to put it on the sign.  
40 Other than the Farmer's Market we're not finding that is real successful for us in its  
41 messaging.  
42  
43 Deputy Mayor Duryea asked if there was some place we could use it.  
44  
45 Ms. Sova said we can continue to talk about that.  
46

1 Mr. Nipe said we can see if there is another opportunity out there.  
2  
3 Ms. Sova said it needs to be where the cars aren't so fast. To get the proper coloring  
4 out there it looks like a Walgreen's sign. The black and the red is what works.  
5  
6 Commissioner Lucarelli asked if the Lynx bus stop would remain.  
7  
8 Mr. Nipe said we are going to have conversations with Lynx. That will remain but the  
9 look of it may change.  
10  
11 Commissioner Lucarelli said she noticed the two palms in the picture with the seal. She  
12 asked if they were going to block the view of that if they get taller and cover the sign up.  
13  
14 Mr. Nipe said this is very conceptual. We won't be doing anything that may block the  
15 entry feature.  
16  
17 Commissioner Brender asked if the Lake Mary Downtown sign was visible enough.  
18  
19 Mr. Nipe said we will work with the designer on the color and make sure it's bright  
20 enough. This 3-D image blends in a lot. We can come back with a final of what it would  
21 look like. This is going with the theme of our newest signs like the SunRail sign. It is  
22 pretty noticeable. This one is going to be bigger than the SunRail sign. The structure is  
23 going to be to scale of the clock tower. This is going to be a good size entry feature.  
24  
25 Commissioner Miller asked if it would be lit after dark.  
26  
27 Mr. Nipe answered affirmatively. We will have up lighting on this and also have electric  
28 so during the holiday season Kathy and her folks can do their holiday magic on this sign  
29 as well.  
30  
31 Mayor Mealor said it should be quite an impressive entry feature.  
32  
33 Mr. Nipe said there were some other positions and points of view showing benches we  
34 could have in there, and a wider sidewalk. Conservative estimates for construction is  
35 \$150,000 to include all the hardscape, the structure itself, the electrical, the lighting, and  
36 steelwork.  
37  
38 Mayor Mealor asked if the existing magnolia tree would be incorporated into the clock  
39 tower landscaping or be relocated.  
40  
41 Mr. Nipe said there are sabal palms and a few magnolias down by the lake. We are  
42 going to incorporate as much as we can.  
43  
44 Mayor Mealor said we do have one standing one that was a gift to the City.  
45  
46 Mr. Nipe said the one by the clock tower is not going anywhere.

1  
2 Commissioner Brender asked the timeframe.

3  
4 Mr. Nipe said we will get with Jackie and if we can move forward with a PO with our  
5 designer we can move forward with design and then right into construction.

6  
7 Commissioner Miller asked if we made Fox 35.

8  
9 Ms. Sova answered affirmatively. They showed a picture of the conceptual sign that we  
10 saw here.

11  
12 Commissioner Miller asked if the article was positive or negative.

13  
14 Ms. Sova said neutral.

15  
16 Commissioner Brender said pretty neutral. The bottom line is it is part of what they (Fox  
17 35) call their waste or want program. Is it government waste or do the people want it.  
18 That's the question they were laying out. He compared it to Altamonte Springs putting  
19 \$21 million into Crane's Roost and there wasn't a whole lot he could say about 150  
20 grand.

21  
22 Mayor Mealor said another thing that is positive is this was a request that came to us  
23 from our Downtown merchants. We started getting feedback and word got out and a lot  
24 of people in the community now realize this Central Park area is the primary gathering  
25 spot for activities in our city. We have been very judicious in our expenditures and have  
26 been very creative in the way we have done things. He gets so many compliments on  
27 the sound system and the lighting in the trees. He looks at this as an investment for our  
28 community rather than an expenditure.

29  
30 Commissioner Brender said he (Fox 35) was not aware that we had a master plan to  
31 improve the park. When he told them this was the start of a larger plan to improve the  
32 park he recognized the fact that parks are something that most people approve of very  
33 readily in all the surveys.

34  
35 Mayor Mealor thanked Commissioner Brender for taking time to do that.

36  
37 Ms. Sova said we had some late breaking news on quiet zones. She asked John  
38 Omana to present the latest.

39  
40 Mr. Omana said this afternoon he and Dr. Tomerlin had the opportunity to attend a  
41 meeting with FDOT and representatives of Seminole County Public Works and  
42 Engineering to discuss the quiet zone project and the status of said project.

43  
44 Mr. Omana said a couple of meetings ago he stood before the Commission and raised  
45 concerns about the escalating costs of the projects, how it had gone up to roughly \$1.4  
46 million given the new requirements and safety requirements and how that gap is going

1 to be made up between what was represented to us before and the new amount.  
2 Based on the table shown on the overhead and our discussions, the gap of roughly  
3 \$687,000 has been made up. FDOT came to the table with that money and made up  
4 that gap. That \$1.4 million we raised a couple of meetings ago is essentially going to be  
5 covered by a local funding agreement between FDOT and Seminole County plus the  
6 additional funds just mentioned. That will essentially fund the quiet zone project.

7  
8 Mr. Omana said we had the opportunity to chat with FDOT's engineering staff on the  
9 two areas that affect us. He showed the crossing on Lake Mary Boulevard on the  
10 overhead. The graphics in red is what will be added to the quiet zone at the Lake Mary  
11 Boulevard crossing. It involves the quad gate. He said he asked the question why they  
12 needed to quad it. The response was that under the federal guidelines and FRA  
13 guidelines you have to plan for the worst. You have to plan for somebody potentially  
14 going the wrong direction and heading back against traffic. You have to plan for human  
15 nature. On the southern side the quad four gating is not required. They will realign the  
16 two gates and there will be un-mountable curbing. That will be the layout for the quiet  
17 zone on the Lake Mary Boulevard crossing.

18  
19 Commissioner Brender asked why we don't need quads on both sides.

20  
21 Mr. Omana said that question was asked by staff and the reason we don't need it on the  
22 south side is that there is no exit, access point or curb cut such as the one at 7-Eleven  
23 that will have the potential of that wrong turn movement.

24  
25 Mr. Omana showed the South Country Club crossing on the overhead. The County will  
26 extend these median non-mountable curbing and provide the proper geometric layout to  
27 prevent people from hopping over and trying to get around. There is no quadding of  
28 that sector. That was one of the least expensive of the improvements.

29  
30 Mr. Omana asked the timing and how is this going to happen. FDOT is going to be  
31 coordinating with the County and the municipalities over the next coming months and it  
32 is expected the quiet zones will be in place by December of 2017. We can expect a lot  
33 of meetings and a lot of engineers talking to each other and public safety people talking  
34 to each other. That is late breaking news as of this afternoon.

35  
36 Commissioner Miller said that was in his report tonight. They announced at Metroplan  
37 Orlando this morning that FDOT had come up with the money. The thing he talked  
38 about last time about voting wrong about putting the money in the Maitland project,  
39 today we put the money in the Maitland project.

40  
41 B. Items for Commission Information - None

42  
43 C. Announcements

44  
45 Ms. Sova thanked all of our employees and everyone who participated in the Orlando  
46 United 5K in Lake Mary. We used it as our annual emergency plan exercise. We had

1 great concerns about traffic and parking. We had about 1,400 runners. We cut it off  
2 because there wouldn't be any place to park if we had many more runners than that.  
3 We got permission to use the SunRail lot. We focused on using the SunRail lot and the  
4 school. About an hour after the race the school lot was still pretty full and the cars were  
5 scattered everywhere. Our staff did a fantastic job. We were ready for just about  
6 anything. She couldn't say enough good things about the fire chief and police chief for  
7 getting their teams prepared and having everyone understand that we needed to be  
8 ready for just about anything to happen. Thank goodness it didn't. The race was over  
9 in just over an hour. We've gotten a lot of accolades about it. It raised \$108,000  
10 towards the One Orlando Fund. We got some greetings from Patty Sheehan. They  
11 have been very busy. They are overwhelmed not only with their own items they are  
12 attending but with just getting the fund off the ground. They sent their appreciation to us  
13 for holding this event. She said she was very proud of everybody on how they handled  
14 that.

15  
16 Ms. Sova said we have officially launched our one-year pilot program with Uber. We  
17 will pay 20% of any Uber trip that starts and ends within the city limits. As an added  
18 benefit to encourage ridership for SunRail, all trips starting and ending at the Lake Mary  
19 SunRail Station, provided the entire trip stays within the city limits, will receive a 25%  
20 subsidy. You can read more about that on our website. We are also providing cards at  
21 employers and hotels. At Fourth Street across the street they appreciated getting the  
22 cards. They have people using Uber. The word is getting out. She has seen  
23 responses on our Facebook page. At the end of the year, UCF will write a summary for  
24 us and will do an analysis about whether or not the program was a success for the five  
25 cities that participated.

26  
27 Ms. Sova said the Summer Car Show Series will be in Central Park this Sunday, July  
28 10<sup>th</sup> from 11:00 A.M. to 2:00 P.M.

29  
30 Ms. Sova said our Back to School Supply Drive continues until Friday, July 29<sup>th</sup>.  
31 Donations needed include backpacks, #2 pencils, crayons, glue sticks, hand sanitizers,  
32 tissues and other school supplies. They can be dropped off at city hall or the police  
33 department.

34  
35 Ms. Sova reminded everyone that the next meeting is scheduled for July 28<sup>th</sup> at 5:30  
36 P.M. because we are going to have a budget work session prior to the regular meeting  
37 at 7:00 P.M.

38  
39 Ms. Sova asked to reschedule the September meetings to the second and fourth  
40 Thursdays in order to comply with the TRIM process. The first meeting in September  
41 would be September 1<sup>st</sup> and we cannot hold it until September 3<sup>rd</sup> so we have to realign  
42 our schedule to adapt to the TRIM law. The meetings will be September 8<sup>th</sup> and 22<sup>nd</sup>.

43  
44 Ms. Sova said we have been experiencing some severe air conditioning problems at  
45 city hall. We need to replace a controller board. That's like the computer in your car.  
46 The air conditioning doesn't function properly at one end of the building or the other

1 end. We have sat through some commission meetings uncomfortable. This is a  
2 \$46,425 maximum price purchase. We are going to get some other price quotes. She  
3 said she couldn't hold off bidding this for six or eight weeks. We need to proceed.  
4 Everybody is pretty uncomfortable.

5  
6 Deputy Mayor Duryea asked if we had problems from the very beginning with that.  
7

8 Ms. Sova said she thought we overcame them. Not everybody is comfortable at the  
9 same level. Part of what we are dealing with is we built a lot of buildings within about 18  
10 months so the roofs and air conditioning systems are maturing at the same time. It has  
11 become quite the deal to wrestle with. The one we have had the most trouble with is  
12 the one at the police station and is also the most expensive one. It has taken a lot of  
13 juggling. Carol has had floods in her office. We sit in here and sweat some days. Her  
14 office is at the end and some days gets no air and she uses two fans. It was more  
15 comfortable outdoors yesterday. She asked for approval to spend up to \$46,425 as an  
16 emergency purchase to get the air conditioning system fixed.

17  
18 There were no objections from the Board.

19  
20 12. Mayor and City Commissioners' Reports – 4  
21

22 Commissioner Lucarelli had no report but apologized for missing the last meeting as  
23 she wasn't feeling well and hoped everyone had a safe and happy Fourth of July.

24  
25 Commissioner Brender said he would be attending the Alliance for Children on July 21<sup>st</sup>.

26  
27 Commissioner Brender said he was at WineART Wednesday and the food trucks  
28 continue to be fantastic. He asked if there was anything we can do about the heat as  
29 far as fans. He wasn't sure about misters. He didn't think we were talking about a good  
30 deal of money. He said he would like some research on anything we might do.

31  
32 Mr. Nipe said there are fans and misters. He said he would look into some options and  
33 get with the City Manager.

34  
35 Deputy Mayor Duryea had no report at this time.  
36

37 Commissioner Miller said Metroplan Orlando this morning had a presentation by FDOT  
38 on what they are calling the BTU (Beyond the Ultimate). It's not funded and nothing is  
39 going to happen. If it finishes by 2027 it will be good. There is no money for it and they  
40 are meeting with financial people this afternoon to talk about creative financing and how  
41 they fund it. They are very concerned about how it will get funded. The other thing they  
42 mentioned is what we have already talked about. FDOT funded the quiet zones.

43  
44 Commissioner Miller said last week he attended a meeting that Leadership Seminole  
45 organized. There was a panel consisting of five people. They had the Mayor of San  
46 Bernardino on a video conference to talk about Pulse and where we are and what are

1 the things that leaders in the community can do in the aftermath. It was a lengthy  
2 meeting with a lot of discussion.

3  
4 Commissioner Miller said at the end someone summarized by saying what we have are  
5 matters of the heart and matters of the head. One of the matters of the head resonated  
6 with him and that scenario begins with Rudolph Giuliani going to San Bernardino after  
7 their crisis at the World Trade Center. What happened to them was they experienced  
8 serious loss of business and economic depression in the area around the Twin Towers.  
9 He told the San Bernardino people you need to invest some time and energy into  
10 economic development in that area and don't wait too long to get started doing it  
11 because those businesses are going to be hurting. As a result of that it occurred to me  
12 that we have the best economic development person in the three-county area. He  
13 came back and had a chat with Dr. Tomerlin. What Dr. Tomerlin did was send an e-  
14 mail out to the people responsible for economic development in that area telling them  
15 that he was willing to spearhead and start an economic development effort gathering  
16 the synergy of all the people in economic development in Osceola, Orange, and  
17 Seminole Counties. Leadership on the part of our staff.

18  
19 13. City Attorney's Report

20  
21 Mayor Mealor said Ms. Reischmann was recognized statewide as part of what is called  
22 the Legal Elite in her particular area of expertise. This is an award she has received  
23 numerous times and it reflects positively on all of us. He extended congratulations.

24  
25 Ms. Reischmann had no report at this time.

26  
27 14. Adjournment

28  
29 There being no further business, the meeting adjourned at 7:55 P.M.

30  
31  
32  
33  
34 \_\_\_\_\_  
35 David J. Mealor, Mayor

36  
37  
38 \_\_\_\_\_  
39 Mary Campbell, Deputy City Clerk

40  
41  
42 ATTEST:

43 \_\_\_\_\_  
Carol A. Foster, City Clerk



## MEMORANDUM

DATE: July 28, 2016

TO: Mayor and City Commission

FROM: Bruce Fleming, Sr. Code Enforcement Officer

THRU: Chief Steve Bracknell  
Deputy Chief Colin Morgan

VIA: Jackie Sova, City Manager

SUBJECT: Request for Reduction of Code Enforcement Lien, 373 Pine Tree Road;  
Steve Hope, applicant (Bruce Fleming, Sr. Code Enforcement Officer)

---

The Lake Mary Code Enforcement Board held a public hearing on the above-referenced case July 20, 2010. The Board found that the property owner, Wilshire Holding Group, had violated City code by having an overgrowth of grass/weeds, an accumulation of miscellaneous junk, trash, and debris, and an unsecure swimming pool filled with uncirculated dirty stagnant water. The Board found that the property posed a serious threat to the health, safety and welfare of the public. The property owner was required to make all corrections cited in the Notice of Violation within fourteen (14) days of the hearing, or pay a fine of one hundred (\$100.00) dollars per day for each day the violation(s) continued.

The property owner failed to comply with the Board's Order of July 20, 2010, therefore, the City entered the property on August 13, 2010, to resolve the life safety concerns and compliance was obtained on August 16, 2010. The property owner, Wilshire Holding Group, remained in violation of the Board's order for nine (9) days at one hundred (\$100) dollars per day starting on August 5, 2010, until August 13, 2010, and accumulated fines of \$900.00. The property title of ownership was transferred on June 1, 2016, to the new owner Gibraltar Property Group Inc. The new owner contacted the City on July 15, 2016, seeking relief of the outstanding code enforcement lien. The current outstanding lien for this property is \$900.00 in fines, \$430.00 for the contractor to bring property into compliance which includes \$100.00 administrative fee, \$364.76 in interest, \$270.00 in attorney fees, \$75.50 in filing fees, and \$121.50 in staff time, for a

total of \$2,161.76. The administrative costs associated with this project (contractor fee + attorney fees + filing + staff time) total \$897.00.

**RECOMMENDATION:**

This property remains in compliance with the Board's order of July 20, 2010. Staff recommends that the City Commission elect one of the following four options:

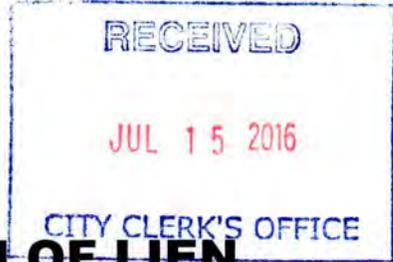
1. Total reduction of lien (i.e., removal of lien and no money owed); or
2. Reduction of lien to administrative costs (\$897.00); or
3. Reduction to a level determined by the City Commission; or
4. No reduction of lien (\$2,161.76).

Options (2) – (4) should require the payment of the lien in-full within 30 days.

## DETAILED TIMELINE

<u>DATE</u>	<u>ACTIVITY</u>	<u>NOTES</u>
June 22, 2010	Certified Notice of Violation to Owner	
June 24, 2010	Notice received by Owner	
July 9, 2010	Certified Notice of Hearing to Owner	
July 12, 2010	Notice of Hearing received by Property Owner	
July 20, 2010	Board Hearing - property found in violation	Property Owner has fourteen (14) days to obtain compliance or pay fine of \$100/day
August 10, 2010	Re-inspection by CE	Not in compliance/Affidavit of Non-Compliance
August 13, 2010	City Contractor entered Property	Compliance obtained August 16, 2010
August 16, 2010	Compliance Affidavit completed	Notice of Lien filed

CITY COMMISSION  
LAKE MARY FLORIDA  
CASE NO. 10-080



**REQUEST FOR REDUCTION OF LIEN**

BY COMPLETING THIS FORM, YOU ARE MAKING STATEMENTS UNDER OATH

**INSTRUCTIONS:** Please fill in both sides of this form completely. Be specific when writing your statement. Please return this form to the Office of the Clerk. The REQUEST FOR REDUCTION OF LIEN will then be presented to the City Commissioners at their next regularly-scheduled hearing, or as soon thereafter as possible. It is recommended that the owner or owner's representative be present. You will be notified in writing of the Commissioner's decision within 10 days after the meeting. Attach any supporting documentation. If you have any questions, please contact the Office of the Clerk at (407) 585-1423.

Property Owner's Name: Steven K Hope Trustee

Property Address: 373 Pine Tree Rd Lake Mary FL 32746

Phone number(s) where you can be reached during the day: 321-377-0250

Is the property now in compliance? YES  NO   
(If No, explain in detail) \_\_\_\_\_

Currently being remodeled , property was flooded by previous owner.

Are you claiming a financial hardship? YES  NO

Are you claiming a medical hardship? YES  NO

If the property owner is unable to complete this form, list the name of the person who is legally authorized to act for the property owner and his/her relationship to the property owner:

Name: \_\_\_\_\_

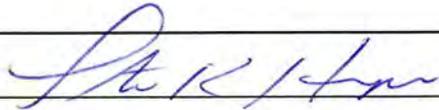
Relationship: \_\_\_\_\_

RETURN COMPLETED, SIGNED AND NOTARIZED FORM TO:  
The Office of the City Clerk  
100 N Country Club Road, LAKE MARY, FLORIDA 32746

I, Steven K Hope \_\_\_\_\_, do hereby submit this REQUEST FOR REDUCTION OF LIEN to request a reduction in the total amount of lien imposed and in support offer the following statement:

Property was purchased from the courthouse auction. It was discovered after the purchase that previous owners flooded the house. This required us to upgrade the electric service, remove and replace all cabinets in Kitchen and all Baths. Doors swelled and had to be replaced along with much of the drywall. Property was purchased for my son and the cost to make it habitable is now in excess of \$38,000.00. We had originally on anticipated having to spend \$15,000.00 to \$20,000.00. We had no idea any municipal liens existed.

Date: 7/14/14

Signed: 

Print Name: STEVEN K. HOPE

STATE OF FLORIDA )  
COUNTY OF SEMINOLE )

PERSONALLY appeared before me, the undersigned authority duly authorized to administer oaths and take acknowledgments, \_\_\_\_\_, who after first being duly sworn, acknowledged before me that the information contained herein is true and correct. He/she is not

**RETURN COMPLETED, SIGNED AND NOTARIZED FORM TO:**

The Office of the City Clerk  
100 N Country Club Road, LAKE MARY, FLORIDA 32746

personally known to me and has produced \_\_\_\_\_ as identification  
and did take an oath.

Date: 7-14-2016

Lori A Gardner

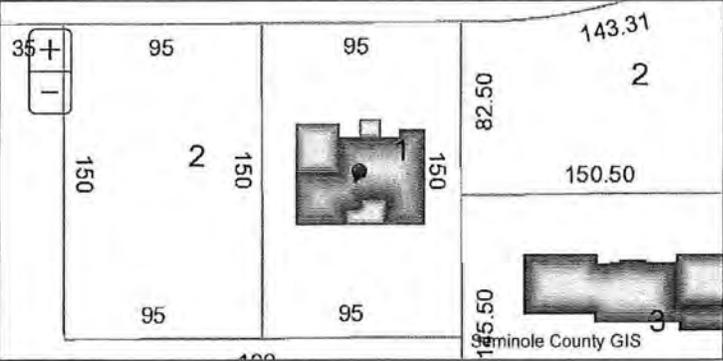
Notary Public

My commission expires: 3-26-2017



**RETURN COMPLETED, SIGNED AND NOTARIZED FORM TO:**

The Office of the City Clerk  
100 N Country Club Road, LAKE MARY, FLORIDA 32746

	<b>Property Record Card</b> Parcel: 15-20-30-507-0000-0010 Owner: GIBRALTER PROP GROUP INC TR FBO Property Address: 373 PINE TREE RD LAKE MARY, FL 32746-3660																																																							
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**STEVE A. BRACKNELL**  
CHIEF OF POLICE  
407.585.1350

165 E. CRYSTAL LAKE  
AVENUE  
LAKE MARY, FLORIDA  
32746

NON-EMERGENCY  
407.585.1330

FACSIMILE  
407.585.1375

sbracknell@lakemaryfl.com

WEBSITE  
www.lakemaryfl.com

**JOHN C. LITTON**  
CITY MANAGER



Accredited Since  
2005

## CITY OF LAKE MARY POLICE DEPARTMENT

June 22, 2010

CEB 10-080  
Certified Mail 7009 1680 0001 9379 3755

Wilshire Holding Group  
27013 Langside Ave Ste 3  
Canyon Country CA 91351

RE: 373 Pine Tree Road  
Lake Mary Fl 32746  
Parcel Id: 15-20-30-507-0000-0010  
Plat: LOT 1 VOLVCHKO PB 53 PG 99

### NOTICE OF CODE OF VIOLATION

Dear Property Owner(s):

You are hereby notified, as the owner of the subject property, the City has received a complaint that indicates the subject property is in violation of the City of Lake Mary Code of Ordinances, Title IX General Regulations Chapter 91 Health and Public Safety, §91. 75 Property Maintenance Requirements (D) General Maintenance Requirements

The existence of excessive accumulation or untended growth of weeds, undergrowth, or other dead or living plant life, or stagnant water, rubbish, debris, or trash, including but not limited to household furnishing and all other objectionable, unsightly, or unsanitary matter upon any lot, tract, or parcel of land within this city, to the extent and manner that such lot, tract, or parcel of land threatens or endangers the public health, safety, or welfare, or otherwise adversely affects and impairs the general health, safety, or welfare of the general public or creates, extends, or aggravates urban blight is prohibited. The subject property has an overgrowth of weed/grass throughout the lot and miscellaneous debris, trash and rubbish on the premises.

Any mortgagee who holds a mortgage on real property located within the City of Lake Mary which violates the provisions of the aforementioned ordinance(s) is required to register the property with the City within ten (10) days of notice. A registration is required for each vacant property found to be in violation of these ordinances. The registration must include a direct contact name and telephone number of the mortgagee and the name of the local property management company responsible for security and maintenance of the property.

#### STATEMENT OF PURPOSE

THE LAKE MARY POLICE DEPARTMENT EXISTS TO PRESERVE LIFE AND PROPERTY; TO ENFORCE THE LAW; AND TO PROTECT THE RIGHT OF ALL CITIZENS TO LIVE IN PEACE.

**In order to bring the subject property into compliance you are being required to:**

1. Immediately cut all of the grass/weeds throughout the property and remove any trash, rubbish, debris or dead, diseased or dying plant life from the property.
2. Contact the Office of the City Clerk, Lake Mary Florida to register this property with the local property management company responsible for the security and maintenance of the property.

Contact the Office of Code Enforcement when you have brought this property into compliance. A final inspection of this property will be scheduled fifteen (15) days after receipt of this notice to determine compliance. Failure to correct the aforementioned violation(s) may result in referral of this matter to the Code Enforcement Board. Pursuant to Florida Statute, § 162.09 (2a), the Code Enforcement Board may levy fines up to \$250.00 a day, each day the violation continues and up to \$500.00 a day for repeat violations. Additionally, code enforcement inspectors may issue citations to violators, which can result in fines from \$50 per day for each violation, for each day the violation(s) continue. Each violation cited is a new and separate offense.

**You may elect to request a hearing before the Code Enforcement Board within 10 (ten) days of receipt of this notice to determine the validity of the alleged violation(s). It is the desire of the City to work with you in resolving this matter. Should you have any questions or concerns, please feel free to call me at (407) 585-1365.**

Sincerely,



Bruce Fleming  
Sr. Code Enforcement Officer  
[bflaming@lakemaryfl.com](mailto:bflaming@lakemaryfl.com)

cc: file

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

**Wilshire Holding Group**  
27013 Langside Ave Ste 200  
Canyon Country CA 91351

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  Agent  Addressee  
*[Handwritten Signature]*

B. Received by (Printed Name) C. Date of Delivery  
*[Handwritten Name]* *[Handwritten Date]*

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

*[Handwritten Markings]*

3. Service Type  
 Certified Mail  Express Mail  
 Registered  Return Receipt for Merchandise  
 Insured Mail  C.O.D.

4. Restricted Delivery? (Extra Fee)  Yes

2 7009 1680 0001 9379 3755

*10-080*

<p><b>PARCEL DETAIL</b></p> <p>DAVID JOHNSON, CFA, ASA  <b>PROPERTY APPRAISER</b>          SEMINOLE COUNTY FL          1101 E. FIRST ST          SANFORD, FL 32771-1485          407-665-7508</p>																																										
<p style="text-align: center;"><b>GENERAL</b></p> <p>Parcel Id: 15-20-30-507-0000-0010          Owner: WILSHIRE HOLDING GROUP INC          Mailing Address: 27013 LANGSIDE AVE STE C          City, State, Zip Code: CANYON COUNTRY CA 91351          Property Address: 373 PINE TREE RD LAKE MARY 32746          Subdivision Name: VOLCHKO SUB          Tax District: M1-LAKE MARY          Exemptions: 00-HOMESTEAD (2001)          Dor: 01-SINGLE FAMILY</p>		<p style="text-align: center;"><b>VALUE SUMMARY</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>VALUES</th> <th>2010 Working</th> <th>2009 Certified</th> </tr> </thead> <tbody> <tr> <td>Value Method</td> <td>Cost/Market</td> <td>Cost/Market</td> </tr> <tr> <td>Number of Buildings</td> <td>1</td> <td>1</td> </tr> <tr> <td>Depreciated Bldg Value</td> <td>\$175,826</td> <td>\$180,987</td> </tr> <tr> <td>Depreciated EXFT Value</td> <td>\$10,401</td> <td>\$10,791</td> </tr> <tr> <td>Land Value (Market)</td> <td>\$85,000</td> <td>\$95,000</td> </tr> <tr> <td>Land Value Ag</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>Just/Market Value</td> <td>\$271,227</td> <td>\$286,778</td> </tr> <tr> <td>Portability Adj</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>Save Our Homes Adj</td> <td>\$60,340</td> <td>\$81,435</td> </tr> <tr> <td>Assessed Value (SOH)</td> <td>\$210,887</td> <td>\$205,343</td> </tr> </tbody> </table> <p style="text-align: center;"><a href="#">Tax Estimator</a>  <a href="#">Portability Calculator</a></p>	VALUES	2010 Working	2009 Certified	Value Method	Cost/Market	Cost/Market	Number of Buildings	1	1	Depreciated Bldg Value	\$175,826	\$180,987	Depreciated EXFT Value	\$10,401	\$10,791	Land Value (Market)	\$85,000	\$95,000	Land Value Ag	\$0	\$0	Just/Market Value	\$271,227	\$286,778	Portability Adj	\$0	\$0	Save Our Homes Adj	\$60,340	\$81,435	Assessed Value (SOH)	\$210,887	\$205,343							
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**STEVE A. BRACKNELL**  
CHIEF OF POLICE  
407.585.1350

165 E. CRYSTAL LAKE  
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32746

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**JOHN C. LITTON**  
CITY MANAGER



Accredited Since  
2005

## CITY OF LAKE MARY POLICE DEPARTMENT

July 9, 2010

### CODE ENFORCEMENT BOARD

CITY OF LAKE MARY,

Petitioner,

vs.

Wilshire Holding Group  
27013 Langside Ave Ste 3  
Canyon County CA 91351

*Respondent(s)*

CEB Case: 10-080  
7009 1680 0001 9379 3915

### STATEMENT OF VIOLATION AND REQUEST FOR HEARING

Pursuant to Title III, Chapter 30, Code of Ordinances, City of Lake Mary, Florida, the undersigned Code Enforcement Inspector hereby gives notice of an uncorrected violation(s) of Code, of the City of Lake Mary, Florida, as more particularly described herein, and hereby requests a public hearing before the Code Enforcement Board of the City of Lake Mary, Florida. Should this property come into compliance prior to the date of the hearing, immediately notify code enforcement and this case may be withdrawn.

Please take notice that on July 20, 2010, at 7:00P.M, at the City Hall Commission Chambers, 100 N. Country Club Road, Lake Mary, Florida, the City of Lake Mary Code Enforcement Board will hold a public hearing to determine why you should not be found in violation of the City Code(s) as follows:

- Title IX General Regulations, Chapter 91 Health and Public Safety, §91.66 Disabled Vehicles; §91.75 Property Maintenance Requirements**
- Location/address where violation exists: 373 Pine Tree Road**  
Parcel 15-20-30-507-0000-0010  
PLAT: LOT 1VOLVCHKO PB 53 PG 99

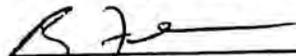
### STATEMENT OF PURPOSE

THE LAKE MARY POLICE DEPARTMENT EXISTS TO PRESERVE LIFE AND PROPERTY; TO ENFORCE THE LAW; AND TO PROTECT THE RIGHT OF ALL CITIZENS TO LIVE IN PEACE.

3. **Name and address of owner/person in charge of location where violation exists:** Wilshire Holding Group, 27013 Langside Ave. Ste 3, Canyon County, CA 91351
4. **Description of Violation:** 1) Failure to maintain property free of uncut grass/weeds, miscellaneous trash, debris and rubbish etc (2) Failure to register abandoned property with the Office of the City Clerk.
5. **Date violation first observed:** June 22, 2010
6. **Date property owner/person in charge given notice of the violation:** Notice of Violation via certified mail 7009 1680 0001 9379 3755 to Wilshire Holding Group received 6-24-10; Notice of Hearing 7-9-2010 certified mail 7009 1680 0001 9379 3793 to Wilshire Holding Group
7. **Date violation ordered to be corrected:** fifteen (15) days from receipt of notice
8. **Date of Final Inspection:** July 9, 2010
9. **Results of final inspection:** Respondent(s) has failed to bring property into compliance.

Based upon the foregoing, the undersigned Code Enforcement Officer hereby certifies that the above-described violation has existed or has been repeated, that attempts to secure compliance with the Code of the City of Lake Mary, Florida have failed as aforesaid, and that the violation(s) should be referred to the Code Enforcement Board of the City of Lake Mary, Florida, for public hearing. The City requests the Code Enforcement Board find this property in violation of the aforementioned ordinance(s), thereby order all trash, rubbish, debris, etc be removed immediately or the respondent to pay a fine of \$250/day for each day the violation(s) continues.

DATED this 9<sup>th</sup> day of July, 2010



---

Bruce Fleming  
Sr. Code Enforcement Officer  
cc:  
File

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

**Wilshire Holding Group**  
**27013 Langside Ave Ste C**  
**Canyon County CA 91351**

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature *M. Jordan*  Agent  Addressee

B. Received by (Printed Name) \_\_\_\_\_ C. Date of Delivery 7/12

D. Is delivery address different from item 1?  Yes  No  
If YES, enter delivery address below: \_\_\_\_\_

3. Service Type  
 Certified Mail  Express Mail  
 Registered  Return Receipt for Merchandise  
 Insured Mail  C.O.D.

4. Restricted Delivery? (Extra Fee)  Yes

7009 1680 0001 9379 3915

10-080



CODE ENFORCEMENT BOARD HEARING

July 20, 2010

7:00 P.M.

100 N. Country Club Road  
City Hall

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call – Determination of a Quorum
4. Approval of Minutes – May 18, 2010
5. Staff Report:
  - CEB 09-161 City of Lake Mary vs. Debbie Williams, 239 Ridge Road**
  - CEB 10-025 City of Lake Mary vs. Michael Harkness, 1860 Pine Bay Drive**
  - CEB 10-049 City of Lake Mary vs. Centennial Bank, 970 Rinehart Road**
  - CEB 10-037 City of Lake Mary vs, Chase Home Finance Inc. & Danilo & Marianita Regalado, 158 Edinburg Court**
6. Old Business

None

7. New Business

Case 10-044, BAC Home Loans Servicing & David & Kelly Boyce, 451 Country Wood Circle, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements

Case 10-048, City of Lake Mary vs. US Bank, 260 Bald Eagle Court, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements.

Case 10-073, City of Lake Mary vs. Jorge Medina, 283 S 3<sup>rd</sup> Street, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements.

Case 10-076, City of Lake Mary vs. Deutsche Bank Trust Company & mark & Mary Knight, 326 Lake Road, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements.

Case 10-080, City of Lake Mary vs. Wilshire Holding Group, 373 Pine Tree Road, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements.

Case 10-082, City of Lake Mary vs. BAC Home Loans Servicing & Grant A Edwards & Cruz M Edwards, 534 Alokee Court, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements.

8. Open Discussion

9. Setting of Next Meeting – September 21, 2010

10. Adjournment

**NOTE: PERSONS DESIRING TO APPEAL ANY DECISION MADE AT THESE PROCEEDINGS, ARE REQUIRED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY EVIDENCE UPON WHICH**

**THE APPEAL IS TO BE BASED; SECTION 285.0105, FLORIDA STATUTES.**

**PERSONS WITH DISABILITIES REQUIRING ASSISTANCE TO PARTICIPATE IN THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424**

**MATERIALS AND EXHIBITS RELATED TO THE AGENDA ITEMS WERE PREVIOUSLY PROVIDED TO THE MEMBERS OF THE CODE ENFORCEMENT BOARD. A COPY OF THE MATERIALS AND EXHIBITS ARE AVAILABLE UPON REQUEST.**

2  
3 MOTION PASSES  
4

5  
6 Joel Ivey – Which gets us to the other one, which is Case 10-080, City of Lake  
7 Mary vs. Wilshire Holding Group, 373 Pine Tree Road, Title IX General  
8 Regulations, Chapter 91 Health and Public Safety, §91.75 Property  
9 Maintenance Requirements. Is there anyone here that is going to provide  
10 testimony other than Mr. Fleming on this tonight? And then we still need to  
11 swear Mr. Fleming in.

12  
13 Mr. Fleming is sworn in by Robin Drage.

14  
15 Joel Ivey – Please proceed.

16  
17 Bruce Fleming – Mr. Chairman, Board, on or about June 22, 2010, I received a  
18 series of complaints pertaining to a property located at 373 Pine Tree Road. The  
19 nature of the complaint was that the general condition of the landscape at the  
20 property. I proceeded to the location and made my observation of the complaint  
21 that the citizens were bringing forward before my office. And upon arrival out  
22 there, this is the condition I found the house to be in (views the slide  
23 presentation). I noted that it appeared to be either a foreclosure or in the process  
24 of a foreclosure. I proceeded to document the general condition of the property at  
25 that time and I did the research and determined that the property owners for  
26 whatever reasons had filed a quick claim deed, giving ownership of this property  
27 to Wilshire Holding Group, out of Canyon Country, California. Notice of  
28 Violation was sent to the owner of the property, Wilshire Holding Group,  
29 requiring that the issues be remediated within 15 days from receipt of the notice.  
30 No activity had occurred at the property, therefore a Statement of Violation,  
31 Request for Hearing was sent July 9th, requiring that this matter be brought before  
32 you to determine whether or not this is in fact a violation of Chapter 91.75. The  
33 City will request that the slide presentation be entered into evidence as City  
34 Exhibit 1. And also, please note that in the original Statement of Violation  
35 Request of Hearing, the City cited a disabled vehicle on the premises. As you are  
36 able to see in the photos, there is no vehicle, and so the City withdraws that aspect  
37 of the case. The City will rest Mr. Chairman.

38  
39 Robin Drage – Mr. Chairman.; before we proceed, Mr. Fleming did you state that  
40 you did receive a return receipt on the Notice of Hearing from Wilshire Holding  
41 Group? I saw one for the Notice of Violation.

42  
43 Bruce Fleming – Madam Counselor, they signed the Notice of Hearing on July  
44 12, 2009, by a Mr. M... looks like Jortan, J-O-R-T-A-N. And I have received it  
45 in my office.  
46

1 MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 6

2  
3 Robin Drage – I’m sorry, did you mean 2010?

4  
5 Bruce Fleming – 2010, yes.

6  
7 Robin Drage – Thank-you.

8  
9 Joel Ivey – Good catch. Okay, any questions of Mr. Fleming? Yeah, could you  
10 just go through the slides just one more time?

11  
12 Bruce Fleming – That’s the beginning. That’s a couple of mattresses lying in the  
13 front yard there. That’s the south side of the driveway; you can see the corner of  
14 that mattress right there, as you’re moving towards the south yard of the property,  
15 to the backyard. This is into the southern side of the house, going to the  
16 backyard. This is coming out to the road. I’ve taken a frontal picture of the north  
17 side of the property. That looks like some type of a toy contraption or something  
18 that he decided to leave there. And this is stepping back again, to get a frontal  
19 view of the property/house, standing out there on Pine Tree, looking inward,  
20 toward the front of the property.

21  
22 Joel Ivey – Great, thank you.

23  
24 Scott Vogt – Is there a pool?

25  
26 Bruce Fleming – Unfortunately... well, yes, there is a pool. If you will notice in  
27 your Statement of Violation/Request for Hearing, it is not cited in your  
28 documents. Primarily when we’re looking at these types of properties unless  
29 there is legal reason for us to go onto the property, and in this case there was no  
30 legal reason for me to trespass onto the property to look at the backyard. You  
31 don’t have any pictures of the backyard, you may have noticed in the slide  
32 presentation. However, just Monday of this week, I was notified by the Police  
33 Department. They got a call at this property concerning an open door, and they  
34 needed to go in and make sure that everything was okay and secure the property  
35 and all that kind of stuff. Once they were inside the property, they asked that I  
36 come out and do the walk through with them. Thereby then I was made aware  
37 that there is a swimming pool filled with dirty water, on the backside of the  
38 property. It was kind of ironic too, which is not necessarily something that you  
39 need to consider, but for whatever reason when they decided to leave this  
40 property, they left this thing with a lot of stuff in it still. There’s TVs in there  
41 still, there’s suitcases in there still, there’s food (cupcakes and things of that  
42 nature) on the kitchen counter in the house. So it was a weird abandonment of the  
43 property. But, yes, to answer your question Mr. Vogt, there is a swimming pool  
44 at the property we’ve learned later subsequently to filing our complaint.

45  
46 Scott Vogt – And no utilities right now I take it either?

1 MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 7

2  
3 **Bruce Fleming** – No utilities are on at this time.

4  
5 **Joel Ivey** – Okay, any other questions of Mr. Fleming? And just for the record,  
6 there's nobody here to represent the property owner.

7  
8 **Scott Vogt** – I'll make a...

9  
10 **Bruce Fleming** – Mr. Chairman, before you enter into your motion. Sir, I  
11 apologize for interrupting. I would like to toy with the notion of the motion being  
12 that everything applies that you normally do, but then I would like that when you  
13 give your time period to come into compliance, add a caveat that the City may  
14 enter onto the property to remedy the issues, as part of your order.

15  
16 **Joel Ivey** – Okay.

17  
18 **Robin Drage** – Mr. Chairman, if I may get clarification from Mr. Fleming as to  
19 what he means.

20  
21 **Bruce Fleming** – There's a provision in the ordinance, Chapter 91.75 where the  
22 City Manager determines that the property is in such an unsafe manner, that  
23 immediate action can be taken to alleviate the issues or correct the violations of  
24 that specific ordinance so that if that were to be an issue for the City to consider,  
25 it would (I think) hold better if the Board included that aspect into their order.

26  
27 **Robin Drage** – So what you're saying is that in 91.75 there's a provision that  
28 talks about the City Manager?

29  
30 **Bruce Fleming** – Yes.

31  
32 **Robin Drage** – And I'm sorry, I don't see that, could you point me to the  
33 particular section?

34  
35 **Bruce Fleming** – Absolutely.

36  
37 **Robin Drage** – Okay, I think what you're referring to is probably Section E,  
38 Public Nuisance. All property within the City of Lake Mary determined to be in  
39 violation of the property maintenance requirements, may be declared a public  
40 nuisance, the abatement of which is pursuant to the police power, and is hereby  
41 declared to be necessary for the health, welfare, and safety... Okay, got it. And  
42 so what you're asking is for the Board to find this property essentially a public  
43 nuisance, as defined in 91.75.

44  
45 **Bruce Fleming** – That is correct. Thank you, Ma'am.

46

1 **MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 8**

2  
3 **Robin Drage** – Okay, thank you. I just wanted to clarify.

4  
5 **Scott Vogt** – Is this something you're going to want to ask for on subsequent  
6 cases?

7  
8 **Bruce Fleming** – It maybe a situation where we would ask that the Board to  
9 include that aspect into their order. I mean that's certainly a position that the  
10 Board can consider when it's determining what type of motion it's going to enter  
11 on the specific item that it's considering. But that is a portion that was  
12 specifically written into the ordinance, for that reason, to be able to go in there  
13 and to try to cover the legal basis of being able to go onto somebody's property  
14 and fixing things that are a public nuisance,

15  
16 **Joel Ivey** – Okay, why don't we handle a motion to determine if there is or is not  
17 a violation first.

18  
19 **Scott Vogt** – I make a motion to fine the property not in compliance.

20  
21 **Joel Ivey** – Is there a 2<sup>nd</sup> to that motion?

22  
23 **Jordan Smith** – 2<sup>nd</sup>

24  
25 **Joel Ivey** – Okay. Motion's made and 2<sup>nd</sup> discussion on the motion? All in favor  
26 of the motion signify by saying 'Aye'.

27  
28 **AYE** – All

29  
30 **OPPOSE** – None

31  
32 **MOTION PASSES**

33  
34  
35 **Joel Ivey** – Now the second phase, what did we want to do? And Mr. Fleming, as  
36 I understood it, has whatever fine or not, we may pose he would request that we  
37 consider that the City be able to enter the property to remedy the violation, as  
38 defined in 91.75 of the City Code. Is that right?

39  
40 **Bruce Fleming** – Yes, Sir.

41  
42 **Joel Ivey** – Anybody want to take a stab at that motion? Let me ask a question of  
43 legal counsel, if I may. We have a violation that's been noticed, we also have  
44 testimony of our Code Enforcement Officer that there is a pool that could be a  
45 hazard. In our action tonight, is it correct or incorrect, that we can only consider a  
46

2 violation that has been noticed?

3  
4  
5 **Robin Drage** – Well I believe that you must consider the violation that has been  
6 noticed, to answer your direct question. But I think you're also asking, can you  
7 go further and say you've declared this to be a public nuisance.

8  
9 **Joel Ivey** – Yeah, we're concerned about the pool, but that hadn't been noticed.

10  
11 **Robin Drage** – I believe that the pool could fall under just the general property  
12 maintenance requirements, as I recall.

13  
14 **Bruce Fleming** – That is correct. It talks about pools under 91.75.

15  
16 **Joel Ivey** – Okay.

17  
18 **Robin Drage** – Yes, it does. You're correct. Thank you. I thought I  
19 remembered that. So then your question is, 'Does this Board have the authority to  
20 declare it a public nuisance?' And if you feel there's been evidence presented  
21 tonight that you feel comfortable that it is a public nuisance, under 91.75, and  
22 then I believe it is within the authority of this Board to declare it a public  
23 nuisance. However...

24  
25 **Joel Ivey** – Just to make my question more clear. In addition to the public  
26 nuisance side, I'm concerned about the public hazard side. The threat to the  
27 health, safety, and welfare issue and it's one thing if the yard looks nasty and that  
28 makes me feel one way, but if I believe that there's a hazard to the children of the  
29 neighborhood, and the pets of the neighborhood, etc. that's kind of a different way  
30 of how I feel. So my question specifically is, when we're considering things like  
31 fines, in addition to the City being able to enter into the property, is the pool issue  
32 a fair game issue when we're considering fines?

33  
34 **Robin Drage** – I'm sorry. Are you saying, 'Does the City have the authority to  
35 enter in and correct the situation and give a fine?' I'm sorry, I apologize...

36  
37 **Joel Ivey** – Code Enforcement Board, we've been through the process of  
38 notifying the owner that we're concerned about the situation and that's been  
39 noticed, etc. etc. Now in testimony tonight, it comes out that there's also concern  
40 about a pool. So, as a member of this Board, I am considering whether I'm  
41 looking at a nasty lawn or I'm looking at a nasty lawn and a hazardous pool.  
42 Those are two different considerations for me. So my question to you is; is the  
43 pool part of the consideration we should entertain tonight as it comes to a fine?

44  
45 **Robin Drage** – And you're saying because in the Notice of Violation, it only  
46 talks really about the weeds and the Notice of Violation doesn't specifically

1 **MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 10**

2  
3 discuss the problems with the pool.

4  
5 **Joel Ivey** – And even the presentation of Mr. Fleming, and even the evidence that  
6 he's presented tonight, it was kind of silent on the pool side.

7  
8 **Robin Drage** – Well then I would say that if you're not comfortable that there's  
9 insufficient evidence and if you feel that the Notice of Violation isn't sufficient as  
10 to the issues related to the pool, then it would be improper for you to determine  
11 that the City should go on the property to take action with regard to the pool.  
12 However, I do remind you that there's a general provision in the Code  
13 Enforcement Board Provisions in the City Code as well as the Florida Statute that  
14 allows the Board to take immediate action, if it's for the health, welfare, and  
15 safety of the public. And I'd be happy to give you a little more comfort with that  
16 specific part of it. I do see your point now, about the pool specifically not being  
17 addressed in the Notice of Violation or in the actual testimony. I do agree that  
18 there would be reason for concern based on just two factors.

19  
20 **Scott Vogt** – I have a follow up question, if you're done.

21  
22 **Joel Ivey** – Yeah.

23  
24 **Scott Vogt** – So Bruce, I understand you're looking for three components.  
25 You're looking for a time period, which is the typical, and a fine. But do we have  
26 to make a statement that it is a public nuisance like we would make a statement  
27 saying the property is not in compliance and then somebody else comes by with,  
28 we have determined it is a public nuisance. Do we have to make a statement as a  
29 body to define it as a public nuisance or do we just lop it in with the fines? It's  
30 not in compliance, and oh by the way here's the fine and it's a public nuisance.  
31 How do we fit this into the...

32  
33 **Robin Drage** – Well frankly, it's not required that you even address the public  
34 nuisance aspect as to this particular provision of the Code because the Code  
35 provides that the City can use its police powers. So that means that it doesn't  
36 need the authority of the Code Board before it can go forward and correct the  
37 situation.

38  
39 **Scott Vogt** – So we don't need a specific statement stating that it's a public  
40 nuisance?

41  
42 **Robin Drage** – You don't have to put that in your order. No. I mean...

43  
44 **Scott Vogt** – But the City's looking for... Why would the City look for that?  
45  
46

1 MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 11

2  
3 **Bruce Fleming** – Having found that the property is non compliant with the  
4 Ordinance, the Board will require... or order that the property be brought into  
5 compliance within 10 days, if not a fine of \$250 per day, for each day the  
6 violation continues and that the City is hereby authorized to enter onto the  
7 property to remedy the violations of Chapter 91.75, Property Maintenance  
8 Requirements.

9  
10 **Sean Fitzgerald** – And that purpose of remedying would be, because it's a safety  
11 issue?

12  
13 **Bruce Fleming** – The purpose of remedying the issues would be to bring the  
14 property into compliance.

15  
16 **Joel Ivey** – Yeah, while I think this request might be something of a first, maybe  
17 not 'the' first, but it's not something that you ask for usually. The circumstance  
18 that is unique here is, it seems like the group that we're dealing with is an out-of-  
19 state bank and what we're interested in more than anything is remedy vs. fine. So  
20 in the spirit of trying to get remedied and get these things fixed rather than just  
21 having a fine that may or may not ever be paid roll on, that's the basis I think for  
22 what you're asking us to do.

23  
24 **Bruce Fleming** – That is correct and as we... I thought it was getting better but as  
25 time progresses; it appears it's getting worse, so far as the abandoned or  
26 foreclosed properties are concerned. It is one thing to bring it before you and one  
27 thing for you to say, okay, pay a fine of \$200 a day, but the issues that were there  
28 that made it a hazard or a concern are still there and they don't go away just  
29 because you got a fine.

30  
31 **Scott Vogt** – I could try a motion...

32  
33 **Robin Drage** – If I could give one piece of information to you also, just for your  
34 consideration. In the Section 30.36, related to just the general Code Enforcement  
35 Board, Code Inspectors, and Enforcement Procedures, Subsection D states that if  
36 the Code Inspector has reason to believe a violation presents a serious threat to the  
37 public health, safety, and welfare or if the violation is irreparable or irreversible in  
38 nature the Code Inspector shall make a reasonable effort to notify the violator and  
39 may immediately notify the Code Enforcement Board and request a hearing. So if  
40 you're going to go under this provision as to the serious threat then you would  
41 have to have some evidence that the Code Inspector had made a reasonable effort  
42 to notify the violator. And if you don't believe that to be the case, then you  
43 should not go forward. Of course the flip side of that would be that Mr. Fleming  
44 could make a reasonable effort, even tomorrow to notify the violator and then call  
45 this Board back, if you wanted to go under that provision. Under the Public  
46 Nuisance provision, it's a little bit unclear because it says that the property may

1 **MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 12**

2  
3 be declared a public nuisance, it doesn't say by whom. But then it says the  
4 abatement would be pursuant to the police powers of the City.

5  
6 **Scott Vogt** – That's specifically why I wanted to know whether we had to make a  
7 declaration that it was a public nuisance. It seemed to me, in the verbiage that  
8 they were looking for the definition to be spoken.

9  
10 **Robin Drage** – Well, it does contemplate that there be a declaration of a public  
11 nuisance, unfortunately it does not state by whom. Whether it needs to be by this  
12 Board, or by the City Manager, or some other person that would be able to use the  
13 police powers of the City.

14  
15 **Joel Ivey** – I can't see that it would damage the motion to have it in though.

16  
17 **Robin Drage** – I agree.

18  
19 **Joel Ivey** – Anyway...

20  
21 **Robin Drage** – If you feel there's been sufficient evidence on the public nuisance  
22 aspect.

23  
24 **Scott Vogt** – I'll try, I just want to make sure the verbiage is correct, especially  
25 the first time. I'll make a motion to fine the property not in compliance, it's  
26 already been done. We give 14 business days to rectify the situation and then a  
27 fine of \$100 per day thereon. And we do also ask the City to be authorized to  
28 enter the property to address those issues as defined as a public nuisance. Is that  
29 close enough?

30  
31 **Bruce Fleming** – I think that puts us into the realm of... rather than Bruce  
32 Fleming making a determination that it's a public nuisance, the Board in general  
33 heard... saw the evidence that I was looking at and they determined that they  
34 thought it was also a public nuisance. So therefore then when I go on there to do  
35 rehabilitant work on this property, it's more than just me. It's more than just my  
36 word, so yes; I'm pleased with that wording, Sir.

37  
38 **Joel Ivey** – Okay, let's get a 2<sup>nd</sup> to the motion.

39  
40 **Jordan Smith** – 2<sup>nd</sup>

41  
42 **Joel Ivey** – Okay. Motion's made and 2<sup>nd</sup>. Under discussion, a little thing with  
43 the business days. We just might want to say calendar days instead of business  
44 days. Because there might be a debate on what business day is.

45  
46 **Robin Drage** – Mr. Chairman.

1 **MINUTES – CODE ENFORCEMENT BOARD – July 20, 2010 – PAGE 13**

2  
3 **Joel Ivey** – Yes.

4  
5 **Robin Drage** – As I think through this motion, I would feel more comfortable if  
6 the motion were that you find the property in violation, that they be given 14 days  
7 to correct or the fine of... whatever the amount you said would begin. But also  
8 that the property... that this Board finds that it is a public nuisance and therefore  
9 the City is authorized to use its police power to abate the problem, and that way  
10 the City doesn't have to wait 14 days before they can go in if they feel that it's  
11 necessary for the health, welfare, and safety of the residence to move forward  
12 sooner. So with my motion... my suggested motion (I can't make a motion). My  
13 suggested motion is that you go forward with the 14 days and the fine but also  
14 that you do determine that it is a public nuisance and that the City should take  
15 action, pursuant to its police powers.

16  
17 **Scott Vogt** – Okay now we have the 2<sup>nd</sup> up there although the verbiage was an  
18 issue. So we could go forward with that and vote? Vote it up or down.

19  
20 **Joel Ivey** – Well you can elect to amend your motion and then if your amendment  
21 is accepted by the 2<sup>nd</sup>, then we have what amounts to a new motion.

22  
23 **Scott Vogt** – Okay then I'm going to amend the last part. Basically just say the  
24 Board finds the property to be a public nuisance and the City should take action  
25 according to its police power to rectify the situation.

26  
27 **Jordan Smith** – 2<sup>nd</sup>.

28  
29 **Joel Ivey** – Alright and it's acceptable to the 2<sup>nd</sup>. So the motion has been  
30 amended. Any further discussion on the amended motion? All in favor of the  
31 motion signify by saying 'Aye'.

32  
33 **AYE** – All

34  
35 **OPPOSE** – None

36  
37 **MOTION PASSES UNANIMOUSLY**

38  
39  
40  
41 **VIII. OPEN DISCUSSION**

42  
43 **Joel Ivey** – Anything under Open Discussion?

44  
45 **Bruce Fleming** – Well, I just want to talk a little bit about this new era that we're  
46 starting a trend in. In fact, like on your Agenda, you had six cases, and all of that

RETURN TO:  
City of Lake Mary  
Code Enforcement Division  
165 E. Crystal Lake Ave  
Lake Mary, FL 32746      **CORRECTED COPY (9/22/2010)**

CODE ENFORCEMENT BOARD  
CITY OF LAKE MARY, FLORIDA

CITY OF LAKE MARY, FLORIDA  
a municipal corporation,

Petitioner,

vs.

CEB 10-080

Wilshire Holding Group

PROPERTY ADDRESS:  
373 Pine Tree Road

Respondent(s)

---

**FINDINGS OF FACT, CONCLUSION OF LAW AND ORDER**

THIS CAUSE came on HEARING before the Code Enforcement Board on July 20, 2010, after due notice to the Respondent(s), and the Board having heard testimony under oath, received evidence, considered stipulations, and heard argument(s), thereupon issue its FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDERS as follows:

**I. FINDINGS OF FACT:**

The Respondent(s) is/are the owner(s) and/or representative(s) in charge of the real property located at: 373 Pine tree Road and the legal description is:

PLAT: LOT 1 VOLVCHKO PB 53 PG 99

The date this condition was first observed at the above-described property was JUNE 22, 2010. Notice sent certified US mail, return receipt requested on June 22, 2010 to Wilshire Holding Group, 27013 Langside Ave Ste C, Canyon Country, CA 91351, that the condition described below constitutes violations of the Code of the City of Lake Mary, Florida, and was to be corrected. The final inspection was conducted on July 20, 2010 confirming that the condition was not corrected or had been repeated.

## **II. CONCLUSIONS OF LAW:**

The Respondent(s), by reason of the foregoing, is/are in violation of the Code of the City of Lake Mary, Florida, Title IX General Regulations, Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements; in that the Respondent(s) has/have failed to take the required action to-wit:

1. Comply with the Code of Ordinances of the City of Lake Mary, Florida, by performing the required corrective action to abate the violations of the aforementioned ordinance, including but not limited to, the removal of the overgrowth of untended weeds/grass, the accumulation of miscellaneous yard debris and the uncut/untended shrubbery.
2. Immediately notify the Office of Code Enforcement for re-inspection to determine compliance.

And is/are subject to Section 30.39, Lake Mary City Code and Section 162.09, Florida Statutes

## **III. ORDER:**

It is the Order of this Board that the RESPONDENT has violated the provisions of the aforementioned ordinance. The RESPONDENT shall bring the subject property into compliance by correcting all of the violations cited within fourteen (14) days of this hearing or pay a fine in the amount of one hundred (\$100) per day for each day the violation continues. By this Order, the City Code Enforcement Board has found that the condition of this property constitutes a public nuisance; therefore the City may hereby enter onto this property to abate this violation as maybe necessary for the health, welfare and safety of the residents of the City.

This Respondent(s) is in violation and any violation(s) of the same code by this code violator within five (5) years from the date of this Order shall thereby be treated as a repeat violation, wherein the Board may impose a fine of up to \$500.00 per day for each day the violation(s) exist(s).

If the Code Enforcement Officer finds compliance has not been achieved by the time specified above, a hearing (Massey Hearing) may be held, at the request of the Respondent. The sole issue for this hearing will be whether compliance was achieved as ordered. This hearing shall not be a rehearing of whether the Respondent(s) is in violation of City Code. By this Order, the City Code Enforcement Board has found Respondent(s) in violation.

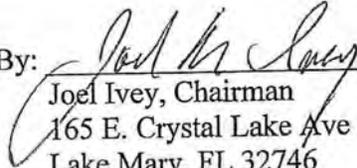
A certified copy of this Order may be recorded in the Public Records of Seminole County and shall constitute notice to any subsequent purchasers, successors in interest, or

This Order may be appealed to the Circuit Court within thirty (30) days of its execution.

DONE AND ORDERED this 21 day of July, 2010.

CODE ENFORCEMENT BOARD OF THE  
CITY OF LAKE MARY, FLORIDA

By: \_\_\_\_\_

  
Joel Ivey, Chairman  
165 E. Crystal Lake Ave  
Lake Mary, FL 32746

I hereby certify that a true and correct copy of the foregoing has been provided this  
21 day of July, 2010, by \_\_\_\_\_ US \_\_\_\_\_ mail to the  
property owner(s) of the property.

  
Bruce Fleming  
Sr. Code Enforcement Officer

MARYANNE MORSE, CLERK OF CIRCUIT COURT  
SEMINOLE COUNTY  
BK 07428 Pgs 1880 - 1881, (2pgs)  
CLERK'S # 2010093344  
RECORDED 08/12/2010 02:02:01 PM  
RECORDING FEES 18.50  
RECORDED BY J Eckenroth(all)

**CODE ENFORCEMENT BOARD**

**CITY OF LAKE MARY**  
Petitioner,

**CEB CASE 10-080**

vs

**Wilshire Holding Group**  
Respondent,

**RE:**  
373 Pine Tree Road  
Lake Mary Florida

**AFFIDAVIT OF NON-COMPLIANCE  
NOTICE OF LIEN**

**STATE OF FLORIDA  
COUNTY OF SEMINOLE**

**BEFORE ME, the undersigned authority, personally appeared Bruce Fleming, Code Enforcement Official for the City of Lake Mary, Florida, who, after being duly sworn, deposes and says:**

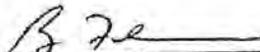
1. That on July 20, 2010, the Board held a public hearing and issued its Order in the above styled matter.
2. That, pursuant to said Order, Respondent was found to have violated Chapter 91 Health and Public Safety, §91.75 Property Maintenance Requirements
3. That, pursuant to said Order, Respondent was to correct all violations cited in the Notice of Violation document within fourteen (14) calendar days of the hearing and comply with the Lake Mary Code Of Ordinances or pay a fine of \$100/day for each day the violation(s) continue.
4. That the respondent has failed to notify Code Enforcement of compliance.

PREPARED BY: Bruce Fleming, City of Lake Mary, P. O. Box 958445, Lake Mary, FL 32795-8445  
RETURN TO: Carol A. Foster, City of Lake Mary, P. O. Box 958445, Lake Mary, FL 32795-8445

5. That re-inspection, conducted by the Code Enforcement Officer on August 9, 2010 revealed that compliance has not been obtained. Outstanding fine of \$600 as of August 9, 2010 for six (6) days of continued violation of the aforementioned ordinance and the fine continues to accrue at \$100/day.

FURTHER AFFIANT SAYETH NOT.

DATED this 10<sup>th</sup> day of August 2010

  
Sr. Code Enforcement Officer  
Lake Mary Police Department

*H*  
*10<sup>th</sup> 9<sup>th</sup>* I hereby certify that a true and correct copy of the foregoing has been provided this day of August 2010, by U.S. mail to the property owner/agent, at Wilshire Holding Group, 27013 Langside Ave. #C, Canyon County CA 91351

STATE OF FLORIDA  
COUNTY OF SEMINOLE

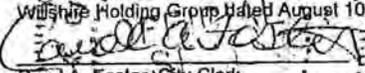
The foregoing instrument was acknowledged before me this 10<sup>th</sup> day of August 2010, by Bruce Fleming, who is personally known to me and who did take an oath.



  
Notary Public  
State of Florida at Large

STATE OF FLORIDA  
COUNTY OF SEMINOLE

I, Carol A. Foster, City Clerk of the City of Lake Mary, Florida, do hereby certify that the foregoing is a true and correct copy of CODE ENFORCEMENT BOARD, AFFIDAVIT OF NON-COMPLIANCE NOTICE OF LIEN, City of Lake Mary, vs. Wilshire Holding Group dated August 10, 2010.

  
Carol A. Foster, City Clerk  
City of Lake Mary

DATED this 10<sup>th</sup> day of August 2010.

FLORIDA



**City of Lake Mary**  
 P. O. Box 958445  
 Lake Mary, FL 32795-8445

Invoice No. **1098**

**INVOICE**

**Customer**

Name Wilshire Holding Group, Inc.  
 Address 27013 Langside Ave #C  
 City Canyon Country State CA ZIP 91351  
 Attn: \_\_\_\_\_

**Misc**

Date 8/18/2010  
 Order No. \_\_\_\_\_  
 Rep \_\_\_\_\_  
 FOB \_\_\_\_\_

Date	Description	Unit Price	TOTAL
	<u>Lawn Service Reimbursement</u>		
8/13/2010	373 Pine Tree Road		
	B&K Detailing Inc 1 ea	\$ 185.00	\$ 185.00
	mow, edge, trim, blow, trim hedges		
	Install 3 hasp	75.00	75.00
	Install Front Door Handle	15.00	15.00
	Treat/Shock Pool	10.00	10.00
	Remove Trash Yard Debris	45.00	45.00
	Administrative Fee	100.00	100.00

Subtotal	\$ 430.00
Shipping	
<b>TOTAL</b>	<b>\$ 430.00</b>

**Payment**

Comments \_\_\_\_\_  
 \_\_\_\_\_



**Direct inquiries to 407 585 1404.**  
**Please include invoice number or copy of invoice with your check.**

**Payment due upon receipt. Interest of 4% applies after 30 days.**

## **B & K Detailing, Inc.**

*519 Deed Circle  
Deltona, Fl 32738  
407-314-0483  
Fax 386-860-2128*

---

### **INVOICE**

August 16, 2010

Location: 373 Pine Tree Rd. Lake Mary, Fl.

Install 3 hasp	\$ 75.00
Install front door handle	\$ 15.00
Cut lawn high weeds	\$185.00
Treat pool with shock	\$ 10.00
Remove all trash from lawn	\$ 45.00
<b>Total</b>	<b>\$330.00</b>

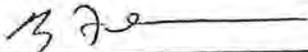


to the requirements of Chapter 91.75 Property Maintenance Requirements of the Code of Ordinances.

5. That, the City did enter onto said property, August 13, 2010, and correct the violation by removing all yard debris from the property, cutting all of the overgrowth of weeds and securing the swimming pool area with locks.
6. That, the Office of Code Enforcement hereby certifies that the property is in compliance with the provisions of Chapter 91.75 Property Maintenance Requirements and therefore has complied with the order of the Code Enforcement Board and the fine of \$900 for nine (9) days of none compliance, \$100 administrative fee and \$330 to perform the required work, for a total outstanding lien of \$1330.00 is attached.
7. That, having found the Respondent to have violated the Lake Mary Code of Ordinances, The Respondent is order to refrain from any future violations of these ordinances for five (5) years or any recurrences would be treated as a repeat violation.

FURTHER AFFIANT SAYETH NOT.

DATED this 16 day of August 2010

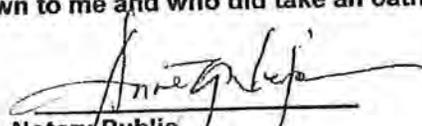
  
Sr. Code Enforcement Officer  
Lake Mary Police Department

*BA 10<sup>th</sup> / 16*  
I hereby certify that a true and correct copy of the foregoing has been provided this 10<sup>th</sup> day of Aug., 2010, by hand delivery to the property owner/agent.

STATE OF FLORIDA  
COUNTY OF SEMINOLE

The foregoing instrument was acknowledged before me this 16<sup>th</sup> day of Aug 2010, by Bruce Fleming, who is personally known to me and who did take an oath.



  
Notary Public  
State of Florida at Large

Remit payment to the City of Lake Mary, Attention City Clerk, PO Box 958445, Lake Mary Florida 32795 or in person to 100 N. Country Club Road, Lake Mary, Florida, Office of the City Clerk

## 91.75 PROPERTY MAINTENANCE REQUIREMENTS

### (D) General maintenance requirements.

(1) The existence of excessive accumulation or untended growth of weeds, undergrowth, or other dead or living plant life or stagnant water, rubbish, debris, or trash, including but not limited to, household furnishing and all other objectionable, unsightly, or unsanitary matter upon any lot, tract, or parcel of land within this city, be it uncovered or under open shelter, to the extent and manner that such lot, tract, or parcel of land is or may reasonably become infested or inhabited by rodents, vermin, or wild animals, or may furnish a breeding place for mosquitoes, or threatens or endangers the public health, safety, or welfare, or otherwise adversely affects and impairs the general health, safety, or welfare of the general public or creates, extends, or aggravates urban blight is hereby prohibited and declared to be a public nuisance and unlawful, unless neatly arranged for removal.

(2) Properties shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, or any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state, or local law, discarded personal items including, but not limited to, furniture, clothing, large and small appliances, printed material or any other items, that give the appearance that the property is abandoned.

(3) The property shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior structure.

(4) Pools and spas shall be maintained so the water remains free and clear of pollutants and debris. Pools and spas shall comply with the enclosure requirements of the city Code of Ordinances and Florida Building Code, as amended from time to time.

(5) Failure of the mortgagee and/or property owner of record to properly maintain the property may result in a violation of the City Code and issuance of a citation or notice of violation/notice of hearing by an Enforcement Officer. Pursuant to a finding and determination by the Code Enforcement Board, the city may take the necessary action to ensure compliance with this section.

(E) Public nuisance. All property within the City of Lake Mary determined to be in violation of the property maintenance requirements, as defined by this subchapter, may be declared a public nuisance, the abatement of which pursuant to the police power is hereby declared to be necessary for the health, welfare and safety of the residents of the city.

### (F) Abandoned real property.

(1) Any mortgagee who holds a mortgage on real property located within the city, which violates the provisions of this subchapter, and is abandoned or vacant or

unoccupied and not maintained, shall perform an inspection of the property that is the security for the mortgage, upon default by the mortgagor, prior to the mortgagee's issuance of a notice of default. If the property is found to be vacant or shows evidence of vacancy, it shall be deemed abandoned, and the mortgagee shall, within ten days of the inspection, register the property with the City Manager, or his or her designee, on forms provided by the city. A registration is required for each vacant property found to be in violation of this subchapter.

(2) If the property is occupied but remains in default, it shall be inspected by the mortgagee or his or her designee monthly until (1) the mortgagor or other party remedies the default, or (2) it is found to be vacant or shows evidence of vacancy at which time it is deemed abandoned, and the mortgagee shall, within ten days of that inspection, register the property with the City Manager, or his or her designee, on forms provided by the city.

(3) Registration pursuant to this section shall contain the name of the mortgagee, the direct mailing address of the mortgagee, a direct contact name and telephone number of the mortgagee, facsimile number, and e-mail address and, in the case of a corporation or out-of-area mortgagee, the local property management company responsible for the security and maintenance of the property.

(4) An annual registration fee in the amount of \$25 per property shall accompany the registration form(s).

(5) This section shall also apply to properties that have been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure, and to any properties transferred under a deed in lieu of foreclosure/sale.

(6) Properties subject to this section shall remain under the annual registration requirements, security and maintenance standards of this section as long as they remain vacant.

(7) Any person or corporation that has registered a property under this section must report any change of information contained in the registration within ten days of the change.

(G) Security requirements for abandoned real property.

(1) Abandoned or vacated properties subject to this section shall be maintained in a secure manner so as not to be accessible to unauthorized persons.

(2) A "secure manner" shall include, but not be limited to, the closure and locking of windows, doors, gates and other openings of such size that may allow a child to access the interior of the property and/or structure. Broken windows shall be secured by re-glazing or boarding of the window.

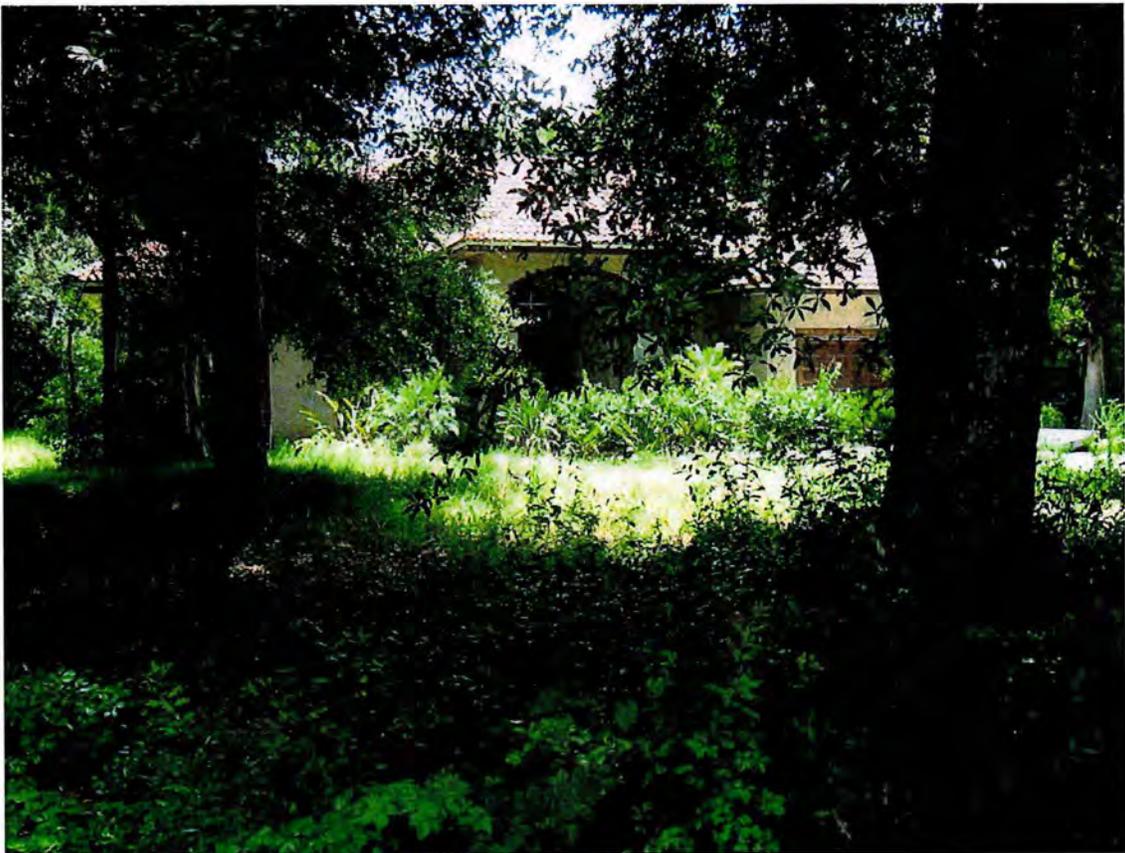
(3) If the property is owned by a corporation and/or out-of-area mortgagee, a local property management company shall be contracted with to perform monthly inspections to verify compliance with the requirements of this section and any other applicable laws.

(4) The property shall be registered with the city with the name and 24-hour contact phone number of the local property management company.

(5) The local property management company shall inspect the property on a monthly basis to ensure that the property is in compliance with this subchapter. Upon the request of the city, the local property management company shall provide a copy of the inspection reports to the Office of Code Enforcement.

(6) Failure of the mortgagee and/or property owner of record to properly maintain the property may result in a violation of the City Code and issuance of a citation or notice of violation/notice of hearing by a city Enforcement Officer. Pursuant to a finding and determination by the Code Enforcement Board, the city may take the necessary action to ensure compliance with this section.







## MEMORANDUM

DATE: July 28, 2016

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: Fiscal Year 2017 Budget Message - Setting of Proposed Operating Millage Rate, Current Year Rolled Back Rate, and Date, Time and Place of Tentative Budget Hearing (Jackie Sova, City Manager)

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In accordance with Florida Statutes, you must set the proposed operating millage, rolled-back rate, and date, time and place of the first public hearing within 35 days of Certification of Taxable Value. The millage rate that you set will appear on the Tax Notices, which are mailed to property owners in August.

In the budget message to be presented Thursday, I will recommend that you set the proposed millage rate at 3.5895 unless you intend to do any additional projects or want to leave flexibility. Once the proposed millage rate is established, it can be lowered but is a very expensive process to increase. The rolled-back rate is 3.5692

The first Public Hearing on the Tentative Budget is scheduled for September 8, 2016, at 7:00 P. M. in the Commission Chambers.

### **RECOMMENDATION:**

The Commission establish the proposed operating **millage rate at 3.5895** for FY 2017; the **rolled-back rate at 3.5692** and set the first Public Hearing for **September 8, 2016**, at **7:00 P. M.** in the Commission Chambers at City Hall.



## CITY MANAGER'S REPORT

DATE: July 28, 2016  
TO: Mayor and City Commission  
FROM: Jackie Sova, City Manager  
SUBJECT: City Manager's Report

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### **ITEMS FOR COMMISSION ACTION:**

1. Fire Station #33 Roof Replacement – Bid #16-05.
2. Emma Oaks Trail Sidewalk – Bid #15-06.

### **ITEMS FOR COMMISSION ACTION:**

1. Monthly Department Reports.



## CITY MANAGER'S REPORT

DATE: July 28, 2016

TO: Mayor and City Commission

FROM: Kathy Gehr, Assistant Director of Parks and Recreation

THRU: Bryan Nipe, Director of Parks and Recreation

VIA: Jackie Sova, City Manager

SUBJECT: Fire Station #33 Roof Replacement - Bid #16-05

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The flat roof at Fire Station #33 has exhibited leaks in the past which were repaired by City staff and contractors. Recent thermography imaging has indicated that there are three (3) wet roof areas (12 sf). In addition, the membrane material shows evidence of blistering and seam failures throughout the roof. Considering that there is evidence of moisture in the deck and the roof is beyond warranty and failing, it is recommended that a replacement be done. The areas exhibiting moisture have been identified and will be removed and replaced before recovering the existing roof system with a new cement board decking and new single-ply roofing membrane.

An invitation to Bid for the replacement of Fire Station #33 Roof was solicited on May 1, 2016. Proposals from two responsive firms were submitted and evaluated by a team comprised of Parks staff and TGF Architecture Inc. on June 6, 2016. Based on positive reference checks, required submittals, and vetting by the Architect of Record, it is recommended that the proposal submitted by Property Renovations & Construction, LLC in the amount of \$66,777.00, be accepted as the lowest responsible and qualified bid. An additional \$1,500.00 is included for the project as an alternate in case parapet work needs to be included.

### **RECOMMENDATION:**

Request Commission authorize City Manager to enter into contract with Property Renovations & Construction, LLC, for Fire Station #33 Roof Replacement in an amount not to exceed \$68,277.00.



## CITY OF LAKE MARY, FLORIDA

### FIRE STATION #33 ROOF REPLACEMENT, BID #16-05

Bids were opened at approximately 2:02 PM on Wednesday, June 1, 2016 by Jill J. Alvarez, Purchasing Coordinator and Bruce Paster, Public Works Director. Also present were Jackie Sova, City Manager, Bryan Nipe, Parks and Recreation Director and vendor representatives.

	Vendor Name	Total Base Bid	Alternate 1
1	Roof Control Services, Inc	\$ 83,483.00	\$ 1,800.00
2	Property Renovations & Construction, LLC	\$ 66,777.00	\$ 1,500.00

The bids will be evaluated for responsiveness and a recommendation will be made to the City Commission upon completion of said evaluation.



## CITY MANAGER'S REPORT

DATE: July 14, 2016  
TO: Mayor and City Commission  
FROM: Bruce Paster P.E., Director of Public Works  
VIA: Jackie Sova, City Manager  
SUBJECT: Emma Oaks Trail Sidewalk - Bid #15-06

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**DISCUSSION:** On June 16, 2016, the City Commission authorized the City Manager to enter into an agreement with Parthenon Construction Company for the Emma Oaks Trail Sidewalk construction project (see attached memo and project Bid Tab). Since that meeting, we learned that Parthenon Construction is unable to perform due to their current workload.

Staff is recommending the second low bidder, Stillwater Construction, Inc. perform the work with a bid of \$85,000, which is \$1,535 higher than the lowest bid. Staff checked references provided and all contacted were positive. The budgeted amount for this project is \$100,000 and the funds were provided by Seminole County as part of the jurisdictional transfer of roads in 2013 which included Emma Oaks Trail.

**RECOMMENDATION:** Request Commission authorize City Manager to enter into an agreement with Stillwater Construction, Inc. in an amount not to exceed \$85,000 for the Emma Oaks Trail Sidewalk construction project.



## CITY MANAGER'S REPORT

DATE: June 16, 2016  
TO: Mayor and City Commission  
FROM: Bruce Paster P.E., Director of Public Works  
VIA: Jackie Sova, City Manager  
SUBJECT: Award Bid #15-06 Emma Oaks Trail Sidewalk

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**DISCUSSION:** The City of Lake Mary advertised for bids for the Emma Oaks Trail Sidewalk project per City Bid #15-06 on June 14, 2015. On July 14, 2015 we received submittals from the following six firms:

MCG Services LLC  
Parthenon Construction Company  
RMS Constructors Group, LLC  
Stage Door II, Inc.  
Stillwater Construction, Inc.  
Tagarelli Construction, Inc.

The most responsive bid (see attached bid summary) was received from Parthenon Construction Company with a base bid of \$83,465.00. Staff checked references provided and all contacted were exceptionally positive. The budgeted amount for this project is \$100,000 and the funds were provided by Seminole County as part of the jurisdictional transfer of roads in 2013 which included Emma Oaks Trail.

This project was delayed due to work being performed by Duke Energy along Emma Oaks Trail. Duke has ceased work for the summer and the sidewalk project may now commence. Parthenon has not requested any adjustment to their bid due to the delay.

**RECOMMENDATION:** The City Commission authorize the City Manager to enter into an agreement with Parthenon Construction Company in an amount not to exceed \$83,465.00 for the Emma Oaks Trail Sidewalk construction project.



## CITY OF LAKE MARY, FLORIDA

### EMMA OAKS TRAIL SIDEWALK, BID #15-06

Bids were opened at approximately 2:02 PM on Tuesday, July 14, 2015 by Jill J. Alvarez, Purchasing Coordinator and David Dovan, Assistant Public Works Director. Also present were Dianne Holloway, Finance Director, Jackie Sova, City Manager and several vendor representatives.

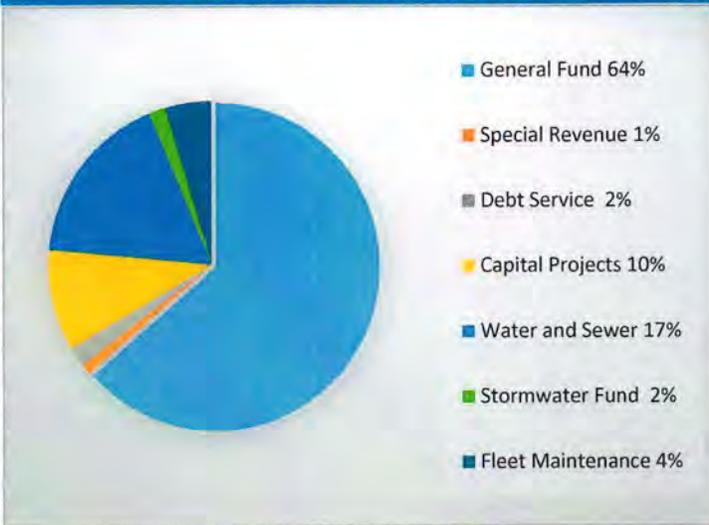
	Vendor Name	Total bid
1	Stage Door II, Inc.	\$ 105,628.00
2	RMS Constructors Group, LLC	\$ 87,824.00
3	Parthenon Construction Company	\$ 83,465.00
4	MCG Services LLC	\$ 103,352.08
5	Stillwater Construction, Inc.	\$ 85,000.00
6	Tagarelli Construction, Inc.	\$ 97,581.00

Bids will be evaluated for responsiveness and a recommendation will be made to the City Commission upon completion of said evaluation.

## City of Lake Mary Budget Snapshot as of June 30, 2016

(75% of fiscal year elapsed)

### Fiscal Year 2015 - 2016 Adopted Budget



### General Fund Revenues

Revenues	Budget	Year-to-Date	%
Ad Valorem Taxes	\$ 6,760,607	\$ 6,865,844	101.6%
Franchise & Utility Taxes	6,194,184	3,715,013	60.0%
Business Tax Receipts	121,900	124,769	102.4%
Permits	433,143	1,408,243	325.1%
Fines & Forfeitures	73,500	52,998	72.1%
Intergovernmental	1,675,523	1,131,912	67.6%
Charges for Services	1,547,700	1,244,806	80.4%
Investment Income/Other	227,000	187,528	82.6%
Operating Transfers In	1,100,000	825,000	75.0%
<b>Total Revenues</b>	<b>\$ 18,133,557</b>	<b>\$ 15,556,113</b>	<b>85.8%</b>

### General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
City Commission	\$ 99,604	\$ 71,895	72.2%
City Manager	652,327	456,270	69.9%
City Attorney	105,000	47,356	45.1%
City Clerk	241,778	167,428	69.2%
General Government	751,423	295,562	39.3%
Risk Management	17,000	11,838	69.6%
Finance	533,836	377,425	70.7%
Information Systems	306,013	220,623	72.1%
Community Development	572,852	407,438	71.1%
Building	430,762	261,308	60.7%
Facilities Maintenance	392,583	235,940	60.1%
Police Operations	5,131,582	3,592,849	70.0%
Fire Combat	4,784,977	3,327,890	69.5%
Fire Prevention	394,401	276,307	70.1%
Support Services	957,233	652,088	68.1%
PW Admin & Engineering	235,232	166,783	70.9%
Streets/Sidewalks	565,389	329,025	58.2%
Parks & Recreation	1,798,322	1,190,132	66.2%
Events Center	465,396	312,368	67.1%
Community Center	186,889	130,375	69.8%
Senior Center	105,797	66,272	62.6%
Tennis Center	57,618	31,576	54.8%
Transfers Out	1,397,928	1,048,446	75.0%
<b>Total Expenditures</b>	<b>\$ 20,183,942</b>	<b>\$ 13,677,194</b>	<b>67.8%</b>
<i>Fund Balance Forward</i>	15,368,972	13,318,587	86.7%
<b>Current Fund Balance</b>	<b>\$ 13,318,587</b>	<b>\$ 15,197,506</b>	<b>114.1%</b>

### Debt Service Funds

Revenues	Budget	Year-to-Date	%
Transfers In	\$ 336,928	\$ 252,696	75.0%
<b>Expenditures</b>			
PIRRB Series 2007	\$ 290,679	\$ 290,679	100.0%
PIRRN Series 2012	\$ 332,904	\$ 332,904	100.0%

### Special Revenue Funds

Revenues	Budget	Year-to-Date	%
Impact Fees	\$ 28,700	128,549	447.9%
Cemetery Sales	4,000	1,250	31.3%
Fines & Forfeitures	7,000	17,870	255.3%
Investment Income/Other	5,400	2,500	46.3%
<b>Total</b>	<b>\$ 45,100</b>	<b>\$ 150,169</b>	<b>333.0%</b>

### Expenditures

Expenditures	Budget	Year-to-Date	%
Training	\$ 23,000	\$ 5,257	22.9%
Operating & DARE	67,000	39,731	59.3%
Contributions	-	2,400	0.0%
Capital	33,500	42,542	127.0%
Heritage Park	185,000	6,045	3.3%
Cemetery Operations	13,100	4,640	35.4%
<b>Total</b>	<b>\$ 321,600</b>	<b>\$ 100,615</b>	<b>31.3%</b>

<i>Fund Balance Forward</i>	700,850	635,032	90.6%
<b>Current Fund Balance</b>	<b>\$ 424,350</b>	<b>\$ 684,586</b>	<b>161.3%</b>

### Capital Projects Fund

Revenues	Budget	Year-to-Date	%
Investment Income	\$ 6,000	\$ 1,307	21.8%
Grants	78,312	-	0.0%
Intergovernmental/Other	843,570	679,926	80.6%
Transfers In	760,000	570,000	75.0%
<b>Total</b>	<b>\$ 1,687,882</b>	<b>\$ 1,251,233</b>	<b>74.1%</b>

### Expenditures

Expenditures	Budget	Year-to-Date	%
Capital Projects	3,178,895	2,009,077	63.2%
<b>Total</b>	<b>\$ 3,178,895</b>	<b>\$ 2,009,077</b>	<b>63.2%</b>

<i>Fund Balance Forward</i>	1,662,350	1,545,785	93.0%
<b>Current Fund Balance</b>	<b>\$ 171,337</b>	<b>\$ 787,941</b>	<b>460%</b>

### Water and Sewer Fund

Revenues	Budget	Year-to-Date	%
Water Sales	\$ 1,950,000	\$ 1,512,855	77.6%
Sewer Revenue	1,935,000	1,576,397	81.5%
Reclaimed Water	200,000	148,515	74.3%
Water Impact Fees	50,000	24,598	49.2%
Sewer Impact Fees	5,000	11,683	233.7%
Investment Income/Other	183,000	261,927	143.1%
<b>Total</b>	<b>\$ 4,323,000</b>	<b>\$ 3,535,975</b>	<b>81.8%</b>

### Expenditures

Expenditures	Budget	Year-to-Date	%
Operating Expenses	1,738,576	1,211,085	69.7%
Capital Projects	1,267,000	703,015	55.5%
Wholesale swr/reclaimed	1,345,000	1,014,401	75.4%
Transfers Out	1,149,000	861,750	75.0%
<b>Total</b>	<b>\$ 5,499,576</b>	<b>\$ 3,790,251</b>	<b>68.9%</b>

<i>Beg Unrestrict Net Assets</i>	13,443,265	14,150,241	105.3%
<b>Available Net Assets</b>	<b>\$ 12,266,689</b>	<b>\$ 13,895,965</b>	<b>113.3%</b>

### Stormwater Utility Fund

Revenues	Budget	Year-to-Date	%
Stormwater Fees	\$ 396,000	\$ 299,931	75.7%
Interest/Other	3,000	1,657	55.2%
<b>Total</b>	<b>\$ 399,000</b>	<b>\$ 301,588</b>	<b>75.6%</b>

### Expenditures

Expenditures	Budget	Year-to-Date	%
Operating Expenses	304,930	143,612	47.1%
Capital Projects	200,000	229,710	114.9%
<b>Total</b>	<b>\$ 504,930</b>	<b>\$ 373,322</b>	<b>73.9%</b>

<i>Unrestricted Net Assets</i>	423,285	480,836	113.6%
<b>Available Net Assets</b>	<b>\$ 317,355</b>	<b>\$ 409,102</b>	<b>128.9%</b>

### Fleet Maintenance Internal Service Fund

Revenues	Budget	Year-to-Date	%
Fleet Transfers & Income	\$ 1,177,740	\$ 727,897	61.8%
<b>Expenditures</b>			
Operating Costs	\$ 312,208	\$ 227,363	72.8%
Vehicle Purchases	\$ 1,154,000	\$ 1,108,392	96.0%

**City of Lake Mary, Florida**  
**General Fund Revenues**  
**As of June 30, 2016**

Account Code	Description	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 Actual	% FYTD
311-10	Millage Rate	3.6355	3.6355	3.5895	3.5895	3.5895	3.5895	3.5895	
	Ad valorem tax	\$ 6,072,711	6,029,358	6,146,678	6,327,960	6,385,066	6,760,607	6,865,844	101.56%
	Franchise & Utility:								
313-10	Duke Energy - Franchise	1,224,960	1,128,047	1,146,509	1,134,190	1,169,179	1,156,874	676,009	58.43%
313-11	FP&L - Franchise	545,433	535,600	591,267	568,537	545,849	579,908	315,236	54.36%
313-40	Propane - Franchise	10,010	5,864	8,367	8,585	9,280	8,671	4,392	50.65%
313-70	Solid Waste - Franchise	419,745	428,368	441,060	442,491	492,835	505,000	362,913	71.86%
	Total Franchise	2,200,138	2,097,879	2,187,203	2,153,803	2,217,143	2,250,453	1,358,550	60.37%
314-10	Duke Energy - Utility	1,249,357	1,288,610	1,310,121	1,297,751	1,286,439	1,317,217	789,130	59.91%
314-11	FP&L - Utility	601,224	648,297	729,688	717,878	747,297	732,236	463,794	63.34%
314-20	Telecommunications	2,011,704	2,093,587	1,746,328	1,857,389	1,647,456	1,838,815	1,067,114	58.03%
314-80	Propane Gas - Utility	47,512	40,838	52,307	50,421	54,645	55,463	36,425	65.67%
	Total Utility	3,909,797	4,071,332	3,838,444	3,923,439	3,735,837	3,943,731	2,356,463	59.75%
	Total Franchise & Utility	6,109,935	6,169,211	6,025,647	6,077,242	5,952,980	6,194,184	3,715,013	59.98%
	Licenses and Permits:								
321-60	Business Tax Receipts	115,373	118,964	117,319	118,110	121,639	121,900	124,769	102.35%
322-10	Building Permits	851,192	1,543,828	864,080	720,524	926,988	365,270	1,287,045	352.35%
322-20	Electrical Permits	63,819	45,976	77,580	48,118	39,037	28,871	60,629	210.00%
322-30	Plumbing Permits	43,687	30,639	28,629	33,687	20,018	20,212	24,407	120.75%
322-40	Mechanical Permits	25,243	32,685	50,765	31,316	38,298	18,790	36,162	192.45%
	Total Licenses & Permits	1,099,314	1,772,092	1,138,373	951,755	1,145,980	555,043	1,533,012	276.20%
	Fines & Forfeitures:								
351-10	Court Fines	59,132	69,858	71,304	56,474	54,473	58,000	34,208	58.98%
351-30	False Alarm Fees	4,225	3,950	500	600	1,000	500	1,750	350.00%
351-50	Violation of Local Ordin.	7,810	33,586	47,850	15,000	44,588	15,000	17,040	113.60%
	Total Fines & Forfeitures	71,167	107,394	119,654	72,074	100,061	73,500	52,998	72.11%
	Intergovernmental:								
312-41	Local Option Gas Tax	224,965	249,978	250,577	258,107	260,382	260,987	176,780	67.74%
334-00	Grants	3,241	2,096	20,860	-	20,185	-	3,219	-
335-12	State Rev. Share/Gas Tax	275,591	293,595	319,579	336,458	360,889	371,964	267,575	71.94%
335-14	Mobile Home License	108	114	71	60	117	70	169	241.43%
335-15	Alcoholic Beverage Lic.	9,829	5,572	20,052	12,000	12,099	12,500	930	7.44%
335-18	1/2 Cent Sales Tax	800,439	834,141	880,882	957,126	974,881	1,015,962	672,359	66.18%
335-20	Firefighter Supplement	11,200	11,740	14,355	14,040	14,040	14,040	10,880	77.49%
	Total Intergovernmental	1,325,373	1,397,236	1,506,376	1,577,791	1,642,593	1,675,523	1,131,912	67.56%

**City of Lake Mary, Florida**  
**General Fund Revenues**  
**As of June 30, 2016**

Account Code	Description	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 Actual	% FYTD
<b>Charges for Services:</b>									
341-80	County Business License	10,715	10,836	11,098	11,000	11,199	11,200	9,505	84.87%
341-21	Zoning Fees	21,798	22,074	20,334	17,000	21,559	10,500	34,642	329.92%
341-22	Site Plan Fees	3,200	10,200	12,849	8,000	4,800	6,500	10,050	154.62%
342-10	Police Services	63,085	57,744	50,067	79,700	60,941	45,000	49,850	110.78%
342-60	Rescue Transport Fees	609,044	597,065	513,365	590,000	623,215	600,000	494,858	82.48%
347-10	Events Center Rental	513,448	489,532	533,740	520,000	565,101	590,000	435,624	73.83%
347-15	Community Center	-	-	21,147	50,000	73,571	85,000	66,818	78.61%
347-20	Summer Camp Fees	-	-	51,475	45,000	73,170	70,000	47,700	68.14%
347-30	Farmers Market	31,379	29,719	23,107	25,000	22,897	23,000	18,429	80.13%
347-40	Skate Park Fees	8,819	4,221	3,198	4,000	3,243	4,000	2,324	58.10%
347-45	Splash Park Fees	24,274	22,811	25,760	24,000	24,473	25,000	12,873	51.49%
347-50	Park Rentals	630	1,082	783	850	2,309	2,500	1,772	70.88%
347-60	Sports Complex Rentals	27,330	29,288	30,620	30,000	29,534	32,000	27,867	87.08%
347-70	Softball Leagues	13,930	16,575	14,050	15,000	14,975	15,000	9,550	63.67%
347-80	Concession Revenues	679	2,435	7,326	7,500	11,512	10,000	9,009	90.09%
347-90	Tennis Center Revenues	50,231	40,729	23,364	16,000	22,870	18,000	13,935	77.42%
	<b>Total Charges for Services</b>	<b>1,378,562</b>	<b>1,334,311</b>	<b>1,342,283</b>	<b>1,443,050</b>	<b>1,565,369</b>	<b>1,547,700</b>	<b>1,244,806</b>	<b>80.43%</b>
<b>Other:</b>									
361-10	Interest	192,570	(1,038)	173,777	120,000	188,214	130,000	75,326	57.94%
363-10	Streetlighting	32,780	32,484	32,729	32,000	32,945	32,000	23,779	74.31%
364-00	Sale of Capital Assets	51,917	388	701	-	2,362	-	2,729	-
369-00	Other Miscellaneous Rev.	160,060	126,900	151,663	60,000	140,794	65,000	85,694	131.84%
	<b>Total Other Revenue</b>	<b>437,327</b>	<b>158,734</b>	<b>358,870</b>	<b>212,000</b>	<b>364,315</b>	<b>227,000</b>	<b>187,528</b>	<b>82.61%</b>
<b>Transfers In:</b>									
381-00	Transfers from W&S	850,000	900,000	985,000	1,015,000	1,015,000	1,100,000	825,000	75.00%
381-00	Transfers from Cemetery FD	125,000	-	-	-	-	-	-	-
	<b>Total Transfers In</b>	<b>975,000</b>	<b>900,000</b>	<b>985,000</b>	<b>1,015,000</b>	<b>1,015,000</b>	<b>1,100,000</b>	<b>825,000</b>	<b>75.00%</b>
	<b>Total General Fund Revenue</b>	<b>17,469,389</b>	<b>17,868,336</b>	<b>17,622,881</b>	<b>17,676,872</b>	<b>18,171,364</b>	<b>18,133,557</b>	<b>15,556,113</b>	<b>85.79%</b>
	<b>Carry-forward Fund Balance</b>	<b>15,066,183</b>	<b>16,369,093</b>	<b>17,541,260</b>	<b>15,368,972</b>	<b>15,368,972</b>	<b>15,100,523</b>	<b>15,100,523</b>	<b>100.00%</b>
	<b>Total Available</b>	<b>\$ 32,535,572</b>	<b>\$ 34,237,429</b>	<b>\$ 35,164,141</b>	<b>\$ 33,045,844</b>	<b>\$ 33,540,336</b>	<b>\$ 33,234,080</b>	<b>\$ 30,656,636</b>	<b>92.24%</b>

FINANCE DEPARTMENT  
MONTHLY REPORT  
June 2016

Purchasing/AP Activity	Jun-16	FYTD	Jun-15	FYTD
Purchase Orders Encumbered	51	418	29	311
Bids/RFPs Processed	3	11	0	6
Express Purchase Orders Processed	13	67	8	92
Express P.O. - Average \$ Value	\$215		\$155	
Checks Issued to Vendors	253	2,196	266	2,165
P-Card Transactions	364	2,650	302	2,710
P-Card Average \$ Value	\$135		\$155	

Accounting/Payroll Activity				
Journal entries Prepared and Posted	51	364	40	365
Items Deposited	2,712	24,421	2,792	24,331
Deposited Items Returned	3	35	1	31
Credit/Debit Card transactions	729	5,746	630	4,908
Credit/Debit Card Sales	\$113,290	\$1,008,921	\$91,760	\$613,597
Employees Paid	402	4,065	395	4,037

Utilities Activity				
Utility Refund Checks	4	170	1	184
Utility Turn-offs for Non-payment	24	225	19	202
Door Hangers for Non-pay prepared	138	1,540	158	1,371
Utility Service Complaints Handled	19	132	4	116
Garbage Service Complaints Handled	N/A		N/A	59
Existing Utility Accounts Closed	73	556	86	593
New Utility Accounts Opened	80	566	83	574
Utility Bank Draft Customers	1,250		1,186	
Electronic Utility Payments	1,125	9,898	1,114	10,012
Paperless Billing Customers	722		719	
Current Residential Water Customers	4,769		4,750	
Current Residential Sewer Customers	2,586		2,583	
Current Residential Garbage Customers	5,050		4,999	
Current Commercial Water Customers	457		451	
Current Commercial Sewer Customers	392		386	
Current Commercial Garbage Customers	247		243	

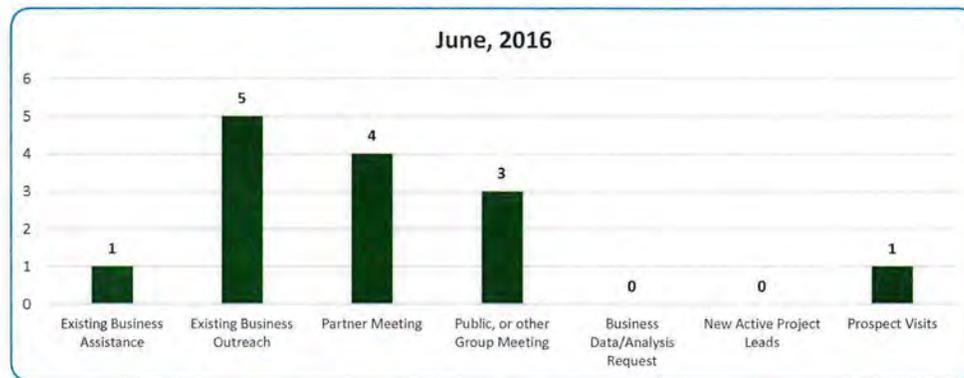
IT Activity				
Helpdesk tickets logged	137	1,241	156	1,342
Computer/Server/Network tickets	132	1,195	152	1,290
Cell Phone tickets	5	49	4	46
Helpdesk tickets resolved	135	1,246	156	1,346
Average resolution time (days)	1		1	
Intranet/Website Updates	3	39	2	41
Unique Website Visitors	19,239	168,106	20,038	167,879

Items of Interest During Reporting Period

**Activity Summary**

City of Lake Mary, Economic Development Activity Summary June, 2016	
Activity Code	Explanation
Existing Business Assistance	Existing business assistance involving a problem, and follow-up
Existing Business Outreach	Existing business outreach meeting or interview
Partner Meeting	Meeting with Economic Development partners
Public, or other Group Meeting	Public meetings, or other group meeting
Business Data/Analysis Request	Data and analysis request processed
New Active Project Leads	Meetings associated with new projects that develop into follow-up action or incentive
Prospect Visits	Meeting with business potentially interested in relocating or

Activity Count	June, 2016
Existing Business Assistance	1
Existing Business Outreach	5
Partner Meeting	4
Public, or other Group Meeting	3
Business Data/Analysis Request	0
New Active Project Leads	0
Prospect Visits	1
<b>Total Count</b>	<b>14</b>



Snapshot of Active Projects (One Year)					
Name of Company	Type	Jobs	Capital Investment	New Payroll	Square Feet (approx)
Axiom Healthcare Pharmacy	Expansion	225	\$ 25,000,000	\$ 10,547,325	150,000
Jeunesse, LLC	Expansion	150	\$ 27,150,000	\$ 7,032,000	150,000
Paylocity Corporation	Expansion	176	\$ 16,000,000	\$ 8,272,000	35,000
Deloitte Consulting LLP & Affiliates	New	1000	\$ 22,200,000	\$ 60,520,000	130,000
FARO Technologies, Inc.	Expansion	51	\$ 749,000	\$ 3,118,395	—
Dixon Ticonderoga Company	Expansion	20	\$ 1,500,000	\$ 934,000	25,000
<b>Totals</b>		<b>1,622</b>	<b>\$ 92,599,000</b>	<b>\$ 90,423,720</b>	<b>490,000</b>

City of Lake Mary -  
Economic Development Activity Report

<b>Activity Detail</b>			
<b>City of Lake Mary, Economic Development Activity Log</b>			
<b>June, 2016</b>			
<b>Name</b>	<b>Date</b>	<b>Activity Code</b>	<b>Explanation</b>
Tom	6/1/16	Partner Meeting	Uber Coordination meeting between five Municipal Mobility Working Group Cities.
Tom	6/6/16	Public, or other Group Meeting	Planning and Zoning Board - Griffin Farm at Midtown.
Tom	6/7/16	Existing Business Outreach	Chamber's Lake Mary Council Meeting.
	6/8/16	Existing Business Outreach	Meeting with Neel-Schaffer Engineering company to discuss grant writing services.
Tom	6/14/16	Existing Business Outreach	Meeting with Habitat for Humanity to discuss sponsorships and volunteer opportunities for local businesses.
Tom	6/15/16	Existing Business Assistance	Meeting with developer to discuss available land parcels throughout the city.
Tom	6/15/16	Partner Meeting	Economic Development Outreach meeting hosted by the City of Sanford.
Tom	6/16/16	Public, or other Group Meeting	City Commission - final approval of Griffin Farm at Midtown project.
Tom	6/21/16	Prospect Visits	Meeting with University of Florida intern group. Discussed City Government and future employment prospects in local government for recent graduates.
Tom	6/21/16	Public, or other Group Meeting	Lake Mary's Volunteer Appreciation Dinner.
Tom	6/22/16	Partner Meeting	Served on selection committee for RFP-16-06 for Financial Audit Services.
Tom	6/23/16	Existing Business Outreach	Meeting with Xceligent to discuss their real estate software and platform.
Tom	6/27/16	Existing Business Outreach	Presented a mid-year economic development update to the Chamber's Lake Mary Council Coffee Club.
Tom	Ongoing	Partner Meeting	Coordination with County and FDOT regarding Quiet Zones.
Tom	Ongoing	Partner Meeting	Coordination with County on advancing Rinehart Road improvements as part of penny sales tax project list.



## MEMORANDUM

DATE: July 21, 2016

TO: Mayor and City Commission

FROM: Stephen J. Noto, AICP  
City Planner 

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: June 2016 Planning and Development Activity

### FY2015-2016 WORKLOAD DATA

	FY2015		FY2016	
	JUNE	Total YTD	JUNE	Total YTD
Land Use Amendments	0	1	1	4
Rezoning	0	7	0	4
Conditional Use	0	2	0	4
Subdivisions/Plat	0	5	0	10
Site Plans	1	9	1	9
Variances	0	1	0	0
Vacates	0	1	0	0
Annexations	0	0	0	0
Neighborhood Beautification Grants	0	4	0	1
DRI Development Agreement & Amendments	0	0	0	0
PUD Development Agreement & Amendments	0	0	0	2
Development Agreements, New	0	0	0	0
DRC Reviews	1	6	0	11
Home Occupation Review	6	42	2	24
Business License Review	26	144	23	226
Arbor Permits (non-development related)	16	152	25	149
Zoning Verification Letters	0	4	2	17
Site Permits Issued	1	8	1	7
Building Permits Review	32	339	43	451

## **Significant Meetings & Issues**

- June 1 - Scanning mtg. First Step Verizon Outparcel
- June 2 - First Step 2768 W. Lake Mary Blvd. Office
- June 3 - Primera PUD Amendment mtg.
- June 8 - True Place Property mtg.
- June 9 - JD Carling mtg.
- June 13 - SCPS PTAC mtg.
- June 14 - Waterside II mtg.
- June 16 - 7-11 Site mtg.
- June 17 - Tower Realty Inspection & Waterside II mtgs.
- June 20 - Fountain Park Site mtg.
- June 21 - UF Interns, Plan Processing & Emergency Mgmt. mtgs.
- June 22 - Trey Stouffer & Waterside II mtgs.
- June 23 - Fountain Park Site mtg.
- June 24 - Orlando United 5k mtg.
- June 28 - Lake Mary Council Coffee Club Presentation

## **Current Projects In Review/Construction**

- 2016-SP-05 Verizon Outparcel
- Anderson Lane Comp Plan Amendment
- 2016-FP-08, New Century Lot Split
- 2016-SP-04 2016-CU-01 Ladybird Academy Expansion
- 2016-RZ-05, 2016-LU-01/02 New Century Town Center
- New Century Lot Split
- 2016-PSP-04 Waterside II
- 2016-RZ-04 R&W Rezone
- 2016-RZ-01 Primera PUD Amendment
- 2015-SP-02 Lake Emma Properties Additional Parking
- 2015-SP-05 Oaks Retention Pond Site Plan
- 2015-SP-06 TGI Friday Redevelopment SP
- 2015-SP-04 Focus Performing Arts Dance Studio (SP)
- 2014-SP-02 Station Pointe
- 17/92 CRA Project
- Bike/Ped Master Plan
- 2015-MISC-01 Downtown Master Plan Update
- 2013-SP-08 Central Pk Place Ph2 (Shaw)



*City of Lake Mary*  
*Fire Department*  
911 Wallace Court – Lake Mary, Florida 32746



## **Monthly Report**

### **June 2016**

#### **Administration and Emergency Operations**

We responded to 355 emergency alarms, had 151 transports, and accumulatively participated in 517 hours of EMS and fire related training during the month of June 2016.

#### **Activities included** –

The new Engine 37 was placed in service.

Engine companies continued to perform fire safety inspections on local businesses.

The strategic planning and team building exercise was held June 14<sup>th</sup>. All personnel were invited to participate.

#### **Meetings attended** –

County Fire Chiefs Meeting – Frank Cornier  
Operations Chiefs Meeting – Joe Landreville  
EMS Officers Meeting – Scott Berner  
Training Chiefs Meeting – Toby Palmer

#### **Fire Prevention**

Fire inspectors conducted 146 combined inspections and 44 plan reviews.

#### **Activities included** –

- Worked on addressing problems on Stillwood Lane
- Coordinated/worked on and hosted the Florida Fire Sprinkler Coalition Statewide Kickoff at annual conference
- Served as the opening speaker at the Statewide Public Educator's and Fire Investigator's Conference

- Conducted side-by-side burn for Seminole State College – Women in Construction summer camp for girls – 50 girls in attendance
- Worked on and met with FD and PD reps for EOC Drill exercise
- Worked on plans and procedures for Orlando Strong 5K
- Worked on media releases for Orlando Strong 5K
- Worked the Orlando Strong 5K event – June 25<sup>th</sup>
- Conducted fire alarm/site tests with UL representative at two locations.
- Worked on company inspection procedures and new form for shift training
- Site visits for several projects and compliance issues including fire alarm, access control, gates and addressing problems at several locations
- Continued working on data entry for Mobil Eyes program, spreadsheets for violations, various entry fields and inspection entries.

### **Meetings attended –**

Staff, Elder Affairs, DRC, First Step, Pink Heals, Awards Committee, City Commission, CFFMA, Seminole County Fire Chiefs, benefits renewal and contractor/project meetings.

Fire Department Strategic Planning/Leadership meeting – 7 hours

Met with Florida Hospital for safety planning/inspection procedures for new ER

Met with homebuilder for Griffin Farms regarding SFD tract

Met with Seminole County and Orlando Fire Dept. for community wide CPR programs

### **Classes/Training Completed/Attended –**

Statewide Hurricane Exercise – Seminole County EOC – 8 hours

State Code Update Class/CFFMA Luncheon – 2 hours

PAPR – introduction/use training – 1 hour

Statewide Public Educators and Fire Investigators Conference – 16 hours

ISO – Seminole County – 6 hours

### **Public Education Events –**

Safe Kids Water Safety Day – Lake Mary Splash Pad – 2 hours/15 kids

Child Safety Seat Installations – 3 installed – 2 hours and 5 participants total  
911 tests – 10 conducted

CPR/AED/First Aid Training – 5 classes, 7 hours and 17 participants total

Station Tours – 2 conducted – 3 hours and 15 total participants

Babysitting Class – LMPD – CPR/First Aid – 4 hours and 25 kids

Fire Safety Talk/PR – HTE/1000 Business Center Drive – 1.5 hours and 30 participants



# Lake Mary Police Department

## MONTHLY REPORT - JUNE 2016

	FY 2016 JUNE	FY 2016 YTD	FY 2015 JUNE	FY 2015 YTD
<b>Monthly Call Volume</b>	7,371	57,486	5,620	44,666
<b>Response Times (in minutes)</b>				
Priority 1	3.39		2.78	
Priority 2	3.76		5.01	
Priority 3	7.32		7.36	

### UCR Crimes

Murders	0	0	0	0
Sex Offenses, Forcible	0	2	0	5
Robbery	0	0	0	6
Assault/Battery	12	86	10	85
Burglary	3	34	1	47
Theft, all other	29	136	17	130
Motor Vehicle Theft	2	6	2	10
Theft of Motor Vehicle Parts	1	8	0	6
Arson	0	0	0	0
D.U.I.	1	13	0	23

### Total Arrests

Adults	39	382	33	302
Juveniles	3	18	2	19

### Traffic Calls

Crashes	51	549	49	526
Criminal Citations	11	159	12	108
Citations- non criminal	367	2,743	246	1,963
Parking citations	2	16	12	64
K9 Deployments	12	134	14	115
Agency Assist; outside Jurisdiction	33	446	46	431

### Alarms

Total	97	983	121	875
Business	57	588	64	477
Residential	40	395	57	398

### Total Responses to City Ordinance Violations

13	235	27	235
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# Lake Mary Police Department

## IMPORTANT EVENTS

### Patrol Division

Participated in Train Awareness Week with CID / CRD.

Special Operations fundraiser was held at Papa Joes, a "Dine for Dogs" event, benefiting K9 unit .

Orlando United 5K run -- Multiple units and services were provided for this event on June 25th.

### Criminal Investigations Division

Arrest made in Aggravated Battery case.

Three Vehicle Thefts in the City for the month.

22 Vehicle Burglaries reported; 11 vehicles showed no signs of forced entry.

Four Commercial Burglaries being worked; two cases involved copper wires/scrap theft.

Death, presumed to be suicide, under investigation.

Electronics valued at over \$42K taken from FL Hospital; 14 laptops and two iPods have been recovered.

Six cases routed to Economic Crimes Unit.

CID present for Volusia, Lake and Seminole County Intel Meetings; also represented LMPD at Safehouse Board, Multi-Disciplinary Team (MDT), and Human Trafficking Mtgs.

Capt. Biles attended three day conference for the Florida Internal Affairs Investigators.

### Community Relations Division

Presented a Babysitting/CPR Course to middle and high school students.

Hosted a Water Safety Day at the Splash Park in conjunction with Safe Kids Seminole.

Implemented Train Awareness Week which included an education day and an enforcement day.

Connected with multiple businesses in the community to let them know about LMPD's initiatives and events.

Presented a Coffee with a Cop event at McDonalds.

Created a sign to remind people to lock their vehicle doors and keep valuables out of them. Posted the sign on Nextdoor.

Attended a Seminole County Town Hall Meeting in reference to underage drinking.

Designed and disseminated Back to School Supply Drive flyers.

Worked with SunGard for their event, *Bring Your Child to Work Day*.

Attended Central Florida Crime Prevention Meeting in Ocoee.

Joined other PIO's at Fox 35 for a luncheon.

Attended a Hurricane Preparedness Class at Duke Energy.

Worked the Orlando United 5k race hosted by the City of Lake Mary.

Attended an Elder Affairs Commission meeting.

Presented car seat instruction class in Spanish and performed two car seat checks.

Wrote a grant order through Verizon to fund Shop with a Cop.

### Support Services Division

Welcomed ECO Standley on board.

ECO's Dana Theisen, Dee Hillery and Carlette Sanders were recognized for their efforts in locating a 94 year old Alzheimer's patient who went missing from her home.

Supervisor S. Garfinkel attended Incident Command training.

**CITY CLERK'S OFFICE MONTHLY REPORT  
JUNE 2016**

	FY 2016		FY 2015	
	JUNE 16	YTD	JUNE 15	YTD
MINUTES PREPARED (SETS)	2	15	2	17
ORDINANCES CREATED	0	0	0	0
ORDINANCES PREPARED	0	1	0	3
RESOLUTIONS CREATED	0	1	0	0
RESOLUTIONS PREPARED	0	4	0	2
PROCLAMATIONS PREPARED	1	16	2	18
OCCUPATIONAL LICENSES				
NEW	23	223	14	206
RENEWALS	0	313	0	333
TRANSFERS	5	36	4	43
REVENUE GENERATED	\$612.00	\$29,210.00	\$ 727.50	\$28,563.25
CITY ELECTIONS HELD	0	0	0	0
DOCUMENTS RECORDED	4	47	5	33
RECORDS DESTROYED (CUBIC FEET)	0	0	0	0



## **MEMORANDUM**

DATE: July 28, 2016  
 TO: Mayor and City Commission  
 FROM: Bryan Nipe, Parks and Recreation Director  
 VIA: Jackie Sova, City Manager  
 SUBJECT: Parks and Recreation Update for June 2016

Facilities Maintenance				
	<ul style="list-style-type: none"> <li>Installed a new HVAC unit at the municipal complex. Old unit salvaged for parts.</li> <li>Station 33 roof scheduled for replacement in late summer</li> <li>Work order costs down overall from 2015 to 2016 by 13%</li> </ul>			
Work Order Category	June 2016	YTD-16	June 2015	YTD-15
labor	\$5,081.14	\$48,274.91	\$3,297.63	\$42,185.99
materials	\$2,887.15	\$32,164.15	\$3,344.63	\$23,186.09
contractor	\$2,015.60	\$25,180.76	\$1,464.00	\$55,531.17
<b>total</b>	<b>\$9,983.89</b>	<b>\$105,619.82</b>	<b>\$8,106.26</b>	<b>\$120,903.25</b>

Parks Maintenance	
	<ul style="list-style-type: none"> <li>Lakeview/Country Club landscape improvements to be completed in July.</li> <li>Soccer Field rehab (sod, spray for goose grass, fertilize and top dress) completed in June.</li> <li>Preparing fields for July Little League Tournaments.</li> <li>The Fountains at 4th Street and Trailhead Park had PebbleTec applied to the bowls. This will eliminate the need to paint annually.</li> <li>Working on construction plans for approved entry feature at 4th St.</li> </ul>

## Community Center

Rentals	<ul style="list-style-type: none"> <li>• June FY16 revenue is up 36.5% from June FY15.</li> <li>• YTD revenue is up 14% from FY15 (up \$8,239.13).</li> <li>• All remaining Saturdays in 2016 (with exception of Christmas Eve and New Years Eve) are booked with at least one rental.</li> </ul>			
Programs	<ul style="list-style-type: none"> <li>• Room usage for programs is up slightly in June FY16 due to increased growth in the Tri-Balance Martial Arts program.</li> <li>• Non-revenue usage YTD has dropped slightly, down 24 from YTD for FY15.</li> <li>• All recreation programs are showing strong, stable attendance.</li> </ul>			
Revenue	Current Month	This Month Last YR	Current YTD	Previous YTD
classes	65	59	590	537
non-revenue uses	9	12	88	112
rentals	29	17	287	188
summer camp	\$23,610.00	\$28,183.00	\$47,700.00	\$45,578.00
rental revenue	\$7,430.10	\$5,445.10	\$66,817.63	\$58,578.50
total revenue	\$31,040.10	\$33,628.10	\$114,517.63	\$104,156.50
expenses	\$14,021.86	\$7,440.15	\$130,374.64	\$84,947.03

## Sports Complex

Rentals	<ul style="list-style-type: none"> <li>• Rental revenue in June FY16 was up slightly, by 12.1% (\$197.65), compared to June FY15. This is in spite of the waiving of the LMLL program fee to pay for the batting tunnel project.</li> </ul>			
Programs	<ul style="list-style-type: none"> <li>• Lake Mary Little League began practices for their All-Star teams in June. No tournament was hosted at the Sports Complex.</li> <li>• Soccer Shots wrapped up a successful spring program on Saturday, June 18th. The program saw 137 participants.</li> </ul>			
Skate Park & Batting Cages	<ul style="list-style-type: none"> <li>• June FY16 revenue is up by 49.2% (\$69.88) compared to June FY15.</li> <li>• YTD FY16 revenue is still down slightly from YTD FY15.</li> <li>• Batting Cages saw 48 tokens sold during June FY16, compared to zero tokens sold in June FY15, when the cages were not open during the summer. This increase in availability of the public to use the batting cages was done without adding any additional staffing or contracting costs.</li> </ul>			
Splash Pad	<ul style="list-style-type: none"> <li>• June FY16 revenue number was only \$3.05 less than the June FY15 revenue number.</li> <li>• over 3,500 people visited the Splash Pad in the month of June.</li> </ul>			
Revenue	Current Month	This Month Last YR	Current YTD	Previous YTD
sports complex rentals	\$1,825.15	\$1,627.50	\$27,866.87	\$22,464.83
leagues	\$0.00	\$0.00	\$9,550.00	\$10,075.00
concession (Trailhead & Sports Comp.)	\$730.84	\$1,986.60	\$9,008.62	\$8,692.80
skate park	\$211.96	\$142.08	\$2,324.37	\$2,795.53
splash park	\$7,141.29	\$7,144.34	\$12,873.35	\$14,241.84
total revenue	\$9,909.24	\$10,900.52	\$15,197.72	\$17,037.37

## Central Park

Farmer's Market	<ul style="list-style-type: none"> <li>Averaged 25 vendor spaces rented per Saturday in June FY16, down slightly from 28 vendor space rented average in June FY15.</li> <li>Market was cancelled on June 25th to accommodate the OrlandoUnited 5k race.</li> <li>While June FY16 revenue is down slightly from June FY15, overall YTD revenue for the market is up by 11.2% this year compared to YTD FY15.</li> </ul>			
Rental	<ul style="list-style-type: none"> <li>Note, the -\$8.75 amount showing in the "This Month Last YR" column is reflecting an accounting adjustment that was made by Finance last year.</li> </ul>			
Revenue	Current Month	This Month Last YR	Current YTD	Previous YTD
park rentals	\$75.00	-\$8.75	\$1,772.50	\$1,919.06
farmers market	\$1,549.07	\$1,709.10	\$18,428.60	\$16,575.46
total revenue	\$1,624.07	\$1,700.35	\$20,201.10	\$18,494.52

## Events Center

	<ul style="list-style-type: none"> <li>LMEC hosted 20 weddings in <b>June</b> and 6 corporate/school events.</li> <li>Some notable events in <b>June</b> include Flagler Hospital, Elevation Health, a Health and Senior Expo, and McDonalds Corporation.</li> <li>Lake Mary Events Center hosted the City of Lake Mary Board Appreciation Dinner and the Parks and Recreation Luncheon.</li> </ul>			
Revenue	Current Month	This Month Last YR	Current YTD	Previous YTD
non-revenue uses	2	2	10	17
rentals	28	23	243	228
catering revenue	\$4,981.52	\$6,318.31	\$46,674.02	\$51,161.43
rental revenue	\$41,010.55	\$36,538.25	\$388,949.64	\$386,280.92
total revenue	\$45,992.07	\$42,856.56	\$435,623.66	\$437,442.35
expenses	\$26,948.44	\$29,384.58	\$312,368.12	\$305,003.51

## Tennis Center

	<ul style="list-style-type: none"> <li>Youth Summer Camp Continued in June.</li> <li>Hosted the 15th Anniversary Party/Tournament on 6/25/16.</li> </ul>			
Revenue	Current Month	This Month Last YR	Current YTD	Previous YTD
memberships	168	154	n/a	n/a
revenue	\$2,212.65	\$2,005.15	\$13,935.01	\$13,026.50
expenses	\$5,503.25	\$3,250.77	\$31,575.76	\$32,653.51

## Senior Center

- There was a great financial seminar on wills, trusts, etc, with a financial advisor and lawyer offered in June, but only ten participants took advantage of this great information.
- The participants for tap dance and castanets performed at the instructor's church for a fundraiser in May. A video was made of all the entertainment and the class had a small party and watched the video. The instructor will be taking off July and August to do some traveling.
- Expansion design is to be complete in July. During construction, many classes and programs will be relocated to the Community Center.
- A grand reopening will be held following the completion of construction with an art exhibit opening in the Senior Center through the partnership of the Seminole Cultural Arts Council and The City of Lake Mary.

Revenue	Current Month	This Month Last YR	Current YTD	Previous YTD
classes	141	116	1165	1062
individual participants	2527	2327	21,283	20,803
revenue	\$450.37	\$448.59	\$18,770.33	\$19,760.00
expenses	\$6,681.90	\$7,392.05	\$66,271.80	\$69,406.53

## Total Revenue

	June 2016	Current YTD	June 2015	Previous YTD
Total Revenue	\$91,228.50	\$618,245.45	\$91,539.27	\$609,917.24
Total Expenses	\$63,139.34	\$646,210.14	\$55,573.81	\$612,913.83
	\$28,089.16	-\$27,964.69	\$35,965.46	-\$2,996.59

## Lake Mary Museum

- The June 18th Appraisal Fair was a success. There were 37 attendees and \$450 in donations.
- Ken Dittmas was the primary appraiser and he said he would like to come back on an annual basis.
- In the interim of the Local Artists Exhibit, which opens July 30th, Pilar Vargas had an exhibit at the Lake Mary Museum which was well recieved from the community.

# PUBLIC WORKS UPDATE

**June 2016**

## Streets/Sidewalks – 432

1. Traffic signal at Country Club and Wilbur Avenue being designed by Seminole County. Widening of Country Club to accommodate turn lanes being designed by WGI.
2. New sidewalk & turn lane on E. Crystal Lake Ave. approved by Commission on 6/16/16.
3. Emma Oaks Trail sidewalk award to Commission on 7/28/16.
4. Milling and paving projects are complete.
5. 17-92 CRA Streetscape in design.

## Water Treatment – 434

1. 12-month average daily water demand 3.14 million gallons (6% above previous 12 months). CUP allowance 4.94 MGD. 12-month maximum day demand 5.02, plant capacity 9.99 MGD. Rainfall four inches above average year to date.
2. New high service pump variable frequency drives on order.

## Water Distribution/Wastewater Collection – 435

1. Meter Change-out Program – ongoing.
2. Lift station pump maintenance program – all stations have been repaired/modified; we are experiencing a 25% reduction in electric use over 2011.
3. Palmetto Street Turn Lane and Lake Mary Blvd Sewer Project complete.

	Jun-16	FYTD	Jun-15	FYTD
Work Orders Completed	35	313	25	237
Sidewalks Repaired (Feet)	50	531	0	976
Street Signs Installed	13	88	13	121
Streets Paved (Miles)	0	8.75	0	2
Paved Streets Maintained (Asphalt - Tons)	6	30.00	5.50	32
Millions Gallons Treated	100	859	106	855
New Water Meters Installed	1	27	2	18
Waterlines Installed (Feet)	0	0	0	100
Waterline Breaks Repaired	17	150	15	152
Meters Exchanged	19	217	8	321
Turn-On/Turn-Off (Customer Request)	153	1,073	169	1,166
Turn-Offs/Non-Payment	24	226	19	200
Water System Dist. Valves Exercised	9	73	10	165
Vehicle Preventative Maint. Inspections	52	442	49	447
Vehicles/Equipment Serviced	110	788	97	796



## **CITY MANAGER'S REPORT**

DATE: July 12, 2016

TO: Mayor and City Commission

FROM: Bobbie Jo Keel, Permitting/Zoning Coordinator

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: June Monthly Report

<b>BUILDING PERMITS ISSUED</b>					<b>BUILDING PERMIT VALUATIONS</b>			
<b>ACTIVITY - PERMIT TYPE</b>	<b>Jun-16</b>	<b>YTD</b>	<b>Jun-15</b>	<b>YTD</b>	<b>Jun-16</b>	<b>YTD</b>	<b>Jun-15</b>	<b>YTD</b>
COMMERCIAL - NEW	16	26	0	1	\$ 268,173	\$ 10,524,200	\$ -	\$ 1,032,000
COMMERCIAL - ALTERATION	12	96	9	67	\$ 78,012	\$ 15,851,037	\$348,169	\$ 5,047,279
RESIDENTIAL - NEW	3	97	0	19	\$ 1,574,267	\$ 23,271,172	\$ -	\$ -
RESIDENTIAL - ALTERATION	6	125	14	76	\$ 524,052	\$ 2,282,204	\$ 94,036	\$ 238,364
ELECTRICAL - NEW/ALTERATION	34	258	16	143	\$ 424,839	\$ 7,860,360	\$ 500	\$ 2,081,746
ELECTRICAL - TEMP/PREPOWER	16	106	5	46	\$ 2,059	\$ 17,569	\$ 342,240	\$ 348,800
MECHANICAL - NEW/ALTERATION	38	279	31	141	\$ 381,385	\$ 1,029,190	\$ 342,240	\$ 8,914,265
PLUMBING - NEW/ALTERATION	15	239	15	91	\$ 71,692	\$ 1,757,574	\$ 45,677	\$ 736,746
ROOFING - TILE, METAL & FLAT	10	75	1	11	\$ 148,154	\$ 1,149,734	\$ 4,000	\$ 387,717
RE-ROOFING	26	419	49	181	\$ 644,677	\$ 6,975,250	\$ 610,664	\$ 5,241,612
SWIMMING POOL	2	7	2	8	\$ 192,650.00	\$ 370,838.00	\$ 45,000	\$ 425,220.00
SCREEN ENCLOSURE	1	12	0	8	\$ 450	\$ 93,295	\$ -	\$ 67,344
FENCE	13	53	10	42	\$ 35,635	\$ 204,008	\$ 37,757	\$ 140,685
SIGN	5	49	4	30	\$ 28,072	\$ 381,912	\$ 43,169	\$ 175,633
FOUNDATION ONLY	0	0	0	0	\$ -	\$ -	\$ -	\$ -
DEMOLITION	2	6	0	5		\$ 29,061	\$ -	\$ 43,700
<b>TOTALS</b>	<b>199</b>	<b>1847</b>	<b>156</b>	<b>869</b>	<b>\$ 4,374,117</b>	<b>\$ 71,797,404</b>	<b>\$ 1,913,452</b>	<b>\$ 24,881,111</b>

<b>BUILDING INSPECTIONS PERFORMED</b>					<b>MAJOR PROJECTS</b>
<b>TYPE</b>	<b>Jun-16</b>	<b>YTD</b>	<b>Jun-15</b>	<b>YTD</b>	
BUILDING	291	1804	250	1308	1. Central Parc
ELECTRICAL	129	512	87	475	2. Parking Garage
MECHANICAL	55	308	49	215	3. Fountain Parke
PLUMBING	90	377	50	284	4. Twelve Oaks
<b>TOTALS</b>	<b>565</b>	<b>3001</b>	<b>436</b>	<b>2282</b>	5. Crystal Reserve
					6. Waterside

- FIRST STEP MEETINGS**
1. Parking Lot-International Pkwy/  
Heathrow Park Lane
  2. Office Building-2768 Lk Mary Blvd.
  3. Office Building-145 4th St.

# Human Resources

## June 2016 Report

<b>Employment</b>	<b>06/16</b>	<b>YTD</b>	<b>06/15</b>	<b>YTD</b>
Applications received/acknowledged	69	678	69	548
New Hire Orientations	2	35	5	27
Resignations/Terminations	5	27	2	16
Current Vacancies (FT/PT Employment Opportunities)	7	65	7	60
Positions filled in house	1	6	0	3
Positions filled outside	2	35	5	27
Surveys Conducted/Completed	11	117	26	116
Employee Evaluations	10	151	8	143
Employee Verifications	7	40	6	48
Personnel Actions Initiated	26	312	34	295
Grievances Filed	0	0	0	2
Employee Insurance Assistance	38	137	45	70
Current Full Time Employees	184		179	
Current Part Time Employees	20		22	
<b>Special Projects</b>				
Personnel Policy Manual				
Open Enrollment Insurance meetings				
<b>Insurance</b>				
	<b>06/16</b>	<b>YTD</b>	<b>06/15</b>	<b>YTD</b>
On the Job Injuries - Medical Attention Required	3	16	2	7
On the Job Injuries - No Medical Attention Required	0	3	0	1
City Vehicle Accidents Reported - Under \$500	0	3	1	4
City Vehicle Accidents Reported - Over \$500	1	5	2	5
Loss/Damage Reports - Under \$500	2	14	2	11
Loss/Damage Reports - Over \$500	1	1	1	7
Damage to City Property by Others - Under \$500	0	3	0	0
Damage to City Property by Others - Over \$500	0	0	0	0
Liability/Claimant Incident Reports - Under \$500	0	0	0	0
Liability/Claimant Incident Reports - Over \$500	0	4	0	0
Special Hearings/Mediations	0	0	0	0



## MEMORANDUM

DATE: July 28, 2016  
TO: Mayor and City Commission  
FROM: Carol Foster, City Clerk  
VIA: Jackie Sova, City Manager  
SUBJECT: Appointments to Elder Affairs Commission and Historical Commission

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At their meeting held on July 11, 2016, the Elder Affairs Commission unanimously recommended that you appoint William Smith to fill an unexpired term on their board which expires December 31, 2016.

Also, the Historical Commission at their meeting on July 12, 2016, unanimously recommended that you appoint Ian Casey to fill an unexpired term on their board which expires December 31, 2018.

A copy of both applicants' Board Appointment Information Forms is attached.

### **RECOMMENDATION:**

Request Commission appoint William Smith to the Elder Affairs Commission and Ian Casey to the Historical Commission with term expirations as noted.

CITY OF LAKE MARY  
BOARD APPOINTMENT INFORMATION FORM

(please print)

1. NAME: William J Smith MS. HOME PHONE: 407-322-3832  
2. HOME ADDRESS: 410 GERONIMO CT, Lake Mary FL  
E-MAIL ADDRESS: SMITH LEHS 62 @ G. Mail.  
3. BUSINESS: 0 BUSINESS PHONE: 0  
4. BUSINESS ADDRESS: 0  
5. BRIEF RESUME OF EDUCATION AND EXPERIENCE: B.A. Psychology  
MS. Counseling Psychology  
6. ARE YOU A REGISTERED VOTER? YES  NO   
7. ARE YOU A RESIDENT OF THE CITY? YES  NO   
8. DO YOU OWN PROPERTY IN THE CITY? YES  NO   
9. DO YOU HOLD A PUBLIC OFFICE? YES  NO   
10. ARE YOU EMPLOYED BY THE CITY? YES  NO   
11. HAVE YOU BEEN CONVICTED OF A MISDEMEANOR OR FELONY,  
EXCLUDING CIVIL TRAFFIC INFRACTIONS? YES  NO   
(IF YES, PLEASE PROVIDE INFORMATION--USE SEPARATE SHEET. NOTE: DUI'S  
and revoked licenses are NOT "civil traffic infractions" and must be reported.)  
12. HAVE YOU PREVIOUSLY SERVED ON A CITY BOARD? YES  NO   
If yes, which one(s)? \_\_\_\_\_  
13. PLEASE CHECK THE BOARD(S) YOU ARE INTERESTED IN SERVING ON:

CODE ENFORCEMENT BOARD\* MUST BE A RESIDENT OF LAKE MARY

ELDER AFFAIRS COMMISSION UP TO 3 MEMBERS MAY BE RESIDENTS OF UNINCORPORATED Lake  
Mary

FIREFIGHTER'S PENSION (Trustees)\* 2 MEMBERS ARE ELECTED BY MEMBERS OF THE PLAN.  
THE COMMISSION APPOINTS 2 RESIDENTS OF LAKE MARY AND THE 4 MEMBERS ELECT A 5TH MEMBER  
WHO IS NOT REQUIRED TO RESIDE IN LAKE MARY

HISTORICAL COMMISSION NO RESIDENCY REQUIREMENT

PARKS & RECREATION ADVISORY BOARD MUST BE A QUALIFIED ELECTOR OF LAKE MARY

PLANNING AND ZONING BOARD\* MUST BE A QUALIFIED ELECTOR OF LAKE MARY

POLICE PENSION (Trustees)\* 2 MEMBERS ARE ELECTED BY MEMBERS OF THE PLAN. THE  
COMMISSION APPOINTS 2 RESIDENTS OF LAKE MARY AND THE 4 MEMBERS ELECT A 5TH MEMBER  
WHO IS NOT REQUIRED TO RESIDE IN LAKE MARY

\*REQUIRES FILING FINANCIAL DISCLOSURE FORM IF APPOINTED.

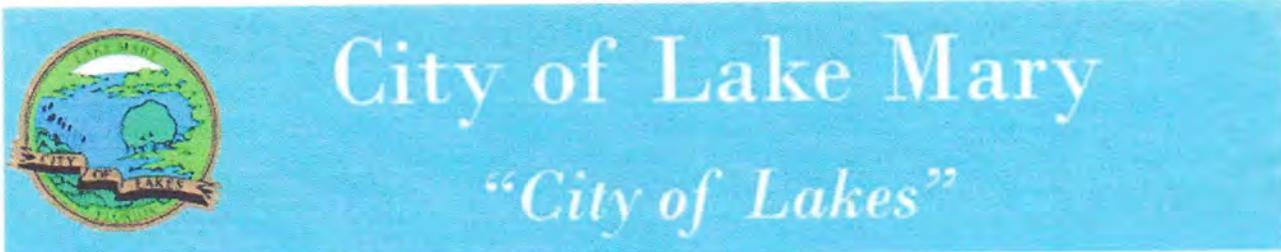
14. What qualifications would you bring to this Board(s) if appointed? I have 40yrs of  
Ex perience in the Mental Health field as a counselor.  
I have certficates in Mediation, Domestic Violence and Treatment  
of the Elderly.

Pursuant to City Code, service on City boards is at the pleasure of the City Commission. Board members may be removed with or without cause upon motion and majority vote of the City Commission. Applicant, by his/her signature below, waives any right under F.S. Section 112.501 to removal for cause and a hearing before removal.

SIGNATURE: William J Smith

DATE: 6-4-16

All Boards must function in accordance with Florida Laws regarding GOVERNMENT IN THE SUNSHINE.  
Return completed form to: City of Lake Mary, P. O. Box 958445, Lake Mary, FL 32795-8445, or drop it off at City Hall, 100 N. Country Club Road (entrance on Lakeview Avenue). If you submitted a form within the past year and still desire to be considered for an appointment, please call the City Clerk's Office at 407-585-1423.



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[Home](#) > [Board Appointment Application Online Form](#) > [Submissions](#) > Submission #21091

## Submission #21091

### Submission information

Form: [Board Appointment Application Online Form](#)  
Submitted by Anonymous  
Saturday, July 9, 2016 - 5:41pm  
184.90.132.88

**Name:**

Ian Casey

**Home Phone:**

407-401-2210

**Home Address:**

233 E. Wilbur Ave. #227 Lake Mary, FL 32746

**Business:****Business Phone:****Business Address:****Email Address:**

icasey96@ymail.com

**Brief Resume of Education & Experience:**

Graduate of UCF: Political Science and Economics

Work at S.A Casey Construction as a Project Manager managing commercial construction projects ranging from 25,000 to 250,000 dollars in value. Assist with sales, accounts and purchasing departments within the company as needed.

I have also worked at the office of Congressman John Mica as a staffer.

In the community I am a member of Kiwanis International and have been involved in several charity events on their behalf including field days at local schools, the Orlando Chilli-Cookoff and local Student of the Year awards.

**Are you a registered voter?:**

Yes

**Are you a resident of Lake Mary?:**

Yes

**Do you own property in Lake Mary?:**

No

**Do you hold a public office?:**

No

**Have you ever served on a City Board in Lake Mary?:**

No

**Are you employed by the City of Lake Mary?:**

No

**Have you ever been convicted of a misdemeanor or felony, excluding civil traffic violations?:**

No

**If Yes, please provide information.:**

**Check Boards you are interested in:**

- CODE ENFORCEMENT BOARD \*\*
- ELDER AFFAIRS
- HISTORICAL COMMISSION
- PARKS & RECREATION ADVISORY BOARD

**What qualifications do you bring to the Board(s) if appointed?:**

I have experience from the public and the private sector. I am an attentive honest worker who wants to give back to a fantastic community. My project management skills are extensive and I have dealt with hundreds of people in my day to day work. I am comfortable making my point heard but am equally respectful of others. My skills are varied but each presents an opportunity to assist the city of Lake Mary.

**Signature:**

Ian Casey

**Source URL:** <http://www.lakemaryfl.com/node/2474/submission/21091>