

1 MINUTES OF THE LAKE MARY CITY COMMISSION WORK SESSION held July 28,  
2 2016, 5:30 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road,  
3 Lake Mary, Florida.

4  
5 Mayor David Mealor Jackie Sova, City Manager  
6 Commissioner Gary Brender Dianne Holloway, Finance Director  
7 Deputy Mayor George Duryea – Late John Omana, Community Development Dir.  
8 Commissioner Sidney Miller Bryan Nipe, Parks & Recreation Director  
9 Commissioner Jo Ann Lucarelli Bruce Paster, Public Works Director  
10 Tom Tomerlin, Economic Development Dir.  
11 Steve Bracknell, Police Chief  
12 Colin Morgan, Deputy Police Chief  
13 Mike Biles, Police Captain  
14 Bruce Fleming, Sr. Code Enforcement Off.  
15 Frank Cornier, Fire Chief  
16 Joe Landreville, Deputy Fire Chief  
17 Mary Campbell, Deputy City Clerk  
18

19 The work session was called to order by Mayor David Mealor at 5:35 P.M.

20

21 ITEMS FOR DISCUSSION

22

23 1. FY 2017 Budget

24

25 Ms. Sova said in years past we have gone through and looked at a lot of line items.  
26 The last couple of years things have been flat so tonight we will go through and hit the  
27 highlights. The first one of those highlights will be under Revenues on Page 2 as we  
28 look at ad valorem taxes. They went up about 5% but then the franchise and utility  
29 taxes dropped the same amount, the biggest utility tax being the Telecommunications  
30 Tax. People continue to drop their home phones to go on cellphones and we lose  
31 revenues there. They cut the cable and the trend going on reduces the fee so we get  
32 off the cable TV bills. That's one that will probably continue to trend downward as  
33 people can find other technologies and ways to get around some of these bills they pay  
34 and they seem to be full of taxes.

35

36 Deputy Mayor Duryea arrived at this time (5:37 P.M.).

37

38 Ms. Sova said we transferred water and sewer to the General Fund to take care of all  
39 the administrative costs of \$100,000. We do a full calculation of that every year and we  
40 could actually be doing a greater amount so we think this amount is reasonable.

41

42 Ms. Sova asked if anyone wanted to look at any particular revenue.

43

44 Mayor Mealor said if there is anything the Commission has just get the City Manager or  
45 Finance Director's attention.

46

1 Commissioner Miller said he thought we had a certain number of apartments.  
2  
3 Ms. Sova asked the number in Midtown and Mr. Omana answered 265.  
4  
5 Ms. Sova said on Page 21 the big item we have put in is for a pay plan study. This has  
6 become an every other year thing. We have had some agencies around us make some  
7 pay adjustments that we have to keep up with. When we did it two years ago, mostly  
8 public safety got pay adjustments. It's hard to predict where we will be this year. The  
9 City of Maitland is finishing a professional study and we will probably be able to use that  
10 for a lot of the background information. She found that when we have professionals do  
11 it we end up re-doing everything on our own. If we do all the legwork we might as well  
12 do our own. We have budgeted 3% on top of salaries for merit pay for employees. We  
13 have a merit pay scale based on their evaluation scores. The \$150,000 will be for pay  
14 plan adjustments to take care of any salary or title inequities.  
15  
16 Ms. Sova said the other items here are the economic incentives that are due. It is  
17 \$168,750 for Verizon and \$170,000 for Deloitte.  
18  
19 Deputy Mayor Duryea asked who monitors this.  
20  
21 Ms. Sova said the county does monitor it. The state monitors. The Verizon with the  
22 state also monitors because they have a part of that one and then Deloitte. The county  
23 will monitor it as well as us. We will do part of that auditing process. It is the Clerk of  
24 the Court office that does that monitoring and not finance.  
25  
26 Mayor Meador said since we have the incentives and we are hearing the term "corporate  
27 welfare", he asked if it would be possible to have staff provide the amount of the  
28 additional ad valorem revenue that has been brought to the City with these being in  
29 place.  
30  
31 Ms. Sova said we can do that for the next meeting. That's one of the analysis we do  
32 before we bring it to the Commission. Deloitte filled those jobs a lot of faster than they  
33 expected and Verizon brought more jobs than they originally anticipated. Those have  
34 proved to be two big ones.  
35  
36 Commissioner Miller asked if we had any incentives with Florida Blue.  
37  
38 Ms. Sova answered negatively.  
39  
40 Ms. Sova on Page 26 is Community Development. We reorganized the department a  
41 month ago. We moved all engineering functions to Public Works. We moved the City  
42 Engineer and GIS Specialist to Public Works. During the year the administrative  
43 assistant resigned and we have been able to keep up with the work with staff that was  
44 there. She added \$20,000 to professional services because the workload has shifted.  
45 We are having some nice projects come through the door and she wanted to make sure

1 if our planning staff needs help we can get them help getting projects out the door that  
2 we might feel pressed with.

3  
4 Ms. Sova on Page 38 is the Building Department. During the year we talked about  
5 adding a document imaging specialist.

6  
7 Commissioner Miller asked to go back to Community Development. A long time ago  
8 they were using outside consultants to look at drawings that were submitted. He asked  
9 if that was something built into the budget if suddenly they get a peak because of all the  
10 work we think is coming. He asked if we could outsource some of that.

11  
12 Ms. Sova said that happens in the Building Department and there is money for that.  
13 That is why she added \$20,000 to the Community Development budget so if we get  
14 projects where we need planning assistance rather than plans review.

15  
16 Deputy Mayor Duryea questioned the maintenance contracts on Page 35.

17  
18 Ms. Holloway said the maintenance contracts are basically for software programs, the  
19 AS-400, different types of support for servers. We have a smart net so if our network  
20 goes down or if the switch is fried there are warranties. If the switch burns up they are  
21 about five or six grand apiece. We have a company that will come in and replace that  
22 switch under that warranty. It also includes our telephone system. It is for things our IT  
23 staff can't handle like repair equipment.

24  
25 Ms. Sova said in the Building Department she is recommending a staff assistant. The  
26 backlog of document imaging is tremendous. They also have a need for someone to  
27 help answer the telephones, help them issue permits, cover for lunch and absences.  
28 We are collecting sufficient fees to cover this and this is where we need customer  
29 service focus right now. It gets very busy at that counter and people calling for  
30 inspections. We have the automated system but a lot of people like to call and get the  
31 status of things. We need to be providing great customer service.

32  
33 Ms. Sova said in the Police Department, we have had an interesting situation going on  
34 this summer with school resource officers. We heard in April at Mayors/Managers when  
35 the School Board came and said that they had made the decision along with the sheriff  
36 to put a full time school resource officer in every school. We already had a full time  
37 resource officer at Crystal Lake Elementary and a part time resource officer at Lake  
38 Mary Elementary and Kim kind of worked between both schools. The decision was  
39 made that it needed to be a full time officer at each school. The good side of that was  
40 the School Board said they would pay 50% of that. It has taken until just this past  
41 Tuesday night for that agreement to come together. There was a lot of back and forth  
42 about it. The chief got an e-mail on Monday where they were trying to back out on  
43 paying their 50%. She said she was pretty lit up but the agreement has been signed  
44 and we are going to get our 50%. In that re-arranging they wouldn't allow us to have a  
45 part time officer so we brought the part time officer back into our community services  
46 and moved a police officer to the school full time.

1  
2 Deputy Mayor Duryea said both elementary schools are open from 8:00 A.M. to 3:00  
3 P.M. He asked what we did with the officer after that.  
4  
5 Chief Bracknell said they have other responsibilities such as when the parents get  
6 together in the afternoons for events, or having a childcare situation they will be there  
7 for that, weekend events they will be there for that. Right now the schools are closed  
8 and she is on the street working a regular shift.  
9  
10 Commissioner Brender asked if we had any responsibilities for Lake Mary Prep.  
11  
12 Ms. Sova for Lake Mary Prep we used to do the DARE program and are now doing  
13 FOCUS. We make them pay us. We provided that free for several years but now they  
14 pay us for that service. Some of the other cities have sheriff officers in their schools.  
15 She felt like in our community that our citizens would expect to see Lake Mary officers in  
16 these two elementary schools. We proceeded with that thought process in mind.  
17  
18 Commissioner Miller asked if they had the same cost sharing with the county that they  
19 have with us.  
20  
21 Ms. Sova answered affirmatively. Altamonte was the other city that wanted to make  
22 sure that Altamonte officers were in their schools. Some of the schools were happy to  
23 have sheriff deputies there.  
24  
25 Deputy Mayor Duryea asked what they did.  
26  
27 Chief Bracknell said they teach the FOCUS program and are required to be in the  
28 lunchroom during lunch hours. They will substitute in different classes when the teacher  
29 needs a break, and they bring our message into the classroom.  
30  
31 Ms. Sova said it is very much about having children interact with police officers and not  
32 having fear of them and gaining respect for them.  
33  
34 Commissioner Miller said it is mostly presence "just in case".  
35  
36 Chief Bracknell answered affirmatively. All the CPS calls are handled through child  
37 protection and they will do the investigation of an accusation of sexual misconduct of a  
38 child.  
39  
40 Commissioner Brender asked if we do that or the sheriff.  
41  
42 Chief Bracknell said if it is in our jurisdiction, we do it.  
43  
44 Ms. Sova said on Page 50 is Support Services. We recently had our support services  
45 supervisor leave and we've looked at this for a while. About three months ago the Chief  
46 brought to her to reconsider how they are going to operate their com center. At the

1 beginning of the fiscal year we are going to do some accounting that separates the com  
2 center from the other services. We are going to find out what that com center is really  
3 costing us and is it cost effective to run it on our own. As things have changed is this  
4 the safest thing for the officers for us to run it on our own. Can there be a delay in  
5 phone calls because someone calls in to a 9-1-1 center and the call gets transferred to  
6 us. It may serve our citizenry better if that call is handled at the main com center. We  
7 are going to analyze that. We are going to take our time and do it right. Right now the  
8 sheriff's office would need to have space for us. We will just have to look at the whole  
9 picture. We are going to consider alternatives to the way we have been doing business.

10  
11 Ms. Sova said in the Fire Department we're running a tight ship and don't have over  
12 hires anywhere in the City. We are having a problem with the Family Medical Leave Act  
13 where a firefighter may have a new baby at home and can take 12 weeks off to do that  
14 or if someone gets injured. We have had enough of those kinds of occurrences of off  
15 the job injuries, illnesses, and babies coming that the guys don't even want the overtime  
16 anymore. They are exhausted. Rather than increasing the overtime budget a  
17 significant amount we are going to try and do something like the police department does  
18 with some reserves. We are looking at developing a reserve program we would like to  
19 get in place soon. These would be firefighters, maybe some of our retirees who might  
20 want to come back and work a shift now and then. It might be retirees from other  
21 departments to pick up extra money and stay around the fire service. They need people  
22 interested in being in fire service rather than continue to have a worn out staff and  
23 people resentful of all the overtime because you have to remember these are 24-hour  
24 shifts. We are going to look at a reserve program.

25  
26 Deputy Mayor Duryea asked about contractual services for the fire department.

27  
28 Ms. Sova said they have some training programs we do in-house that we contract to get  
29 them done.

30  
31 Ms. Sova said on Page 62 in Public Works Administration you can see the change of  
32 moving the City Engineer and the GIS Specialist into Public Works. The City Engineer  
33 is going to be funded 50% General Fund and 50% Stormwater Fund. Danielle (Koury)  
34 has been solely in the Stormwater Fund for years. She is doing well on her own. Bruce  
35 (Paster) and Dave (Dovan) have picked up some other duties so we think we are  
36 sufficiently staffed. We will monitor that to make sure. We might end up needing an  
37 engineering inspector and not another engineer. Inspections are probably where we will  
38 need help.

39  
40 Mayor Meador said on Page 51 he asked why the equipment under \$1,000 had doubled.  
41 He asked if that had to do with the SunRail activities.

42  
43 Ms. Sova said she had asked for new chairs for the com center and some new  
44 equipment. They wanted some desk re-arranging. It's things like that.

45

1 Ms. Sova said Parks & Recreation asked for a part time irrigation person. She said she  
2 didn't fund it at this point and thought they need to look at work flow. She didn't know if  
3 they could find somebody to do that part time. We might need to do it full time so we  
4 might ask our contractor for more help.  
5  
6 Ms. Sova said Facilities Maintenance is stable and they stay busy. There is extra  
7 money in Facilities Maintenance. Our buildings are hitting the 10 or 15-year point and  
8 roof leaks are happening, air conditioning is going. It seems like it's all happening at  
9 once. It's getting expensive fast.  
10  
11 Ms. Sova said the Events Center is stable and continues to grow with revenues. We  
12 are doing more marketing and it is getting us more daily rentals. The number of rentals  
13 has gone up.  
14  
15 Commissioner Miller asked if there was a place where they could look at the revenues  
16 and expenses for the Events Center.  
17  
18 Ms. Sova said it is combined as revenue with the Community Center. In the monthly  
19 reports they have detailed that out.  
20  
21 Ms. Holloway said we anticipate \$85,000 in revenue for the Community Center and  
22 \$585,000 for the Events Center.  
23  
24 Commissioner Miller asked the expense that goes against that.  
25  
26 Ms. Sova said about \$450,000. There is \$333,000 debt service on the building and they  
27 couldn't leave that out of the equation.  
28  
29 Ms. Sova said the Community Center is doing good and business is picking up. The  
30 camp did good this year but they're starting school early.  
31  
32 Ms. Sova said Page 96 is the Second Dollar Training and is stable. This is where the  
33 department spends a lot of their training money.  
34  
35 Ms. Sova said in the Law Enforcement Trust Fund there is \$5,000 for the FOCUS  
36 Program and \$11,000 for K-9 replacement.  
37  
38 Ms. Sova said in Fire Impact Fees it's time for our fire department to gear up and be  
39 safe and they are looking to get ballistic vests and a vehicle immobilization system for  
40 the apparatus. Sanford just got a rescue stolen and we don't want that kind of thing to  
41 happen.  
42  
43 Ms. Sova said on Page 105 is Heritage Park. We talked quickly about debt service  
44 being \$333,867 and that's all the debt that we had.  
45

1 Ms. Sova said a summary list of capital projects is on Page 116. A lot of these things  
2 are annual. This year we have to replace the AS-400 and IBM server replacement.  
3 The AS-400 is beyond its end of life and we don't have a choice anymore.  
4  
5 Commissioner Miller asked what money we have for capital budgets. He asked if that  
6 was the amount of money we have or is that what is allocated.  
7  
8 Ms. Sova said that's what is allocated. There is a tiny bit of carryover. We are  
9 predicting \$10,000.  
10  
11 Commissioner Miller said so there is really no carryover. That uses up the one cent.  
12  
13 Ms. Sova said the one cent sales tax is in a different fund. We transfer money from the  
14 General Fund into here.  
15  
16 Commissioner Miller said this is all General Fund capital money.  
17  
18 Ms. Sova answered affirmatively.  
19  
20 Deputy Mayor Duryea asked about the lighting district.  
21  
22 Ms. Holloway said the \$32,000 was still there.  
23  
24 Ms. Sova said there are street lighting revenues in the General Fund for the lights in  
25 place and they get billed. This \$32,000 is for when we need street lighting additions.  
26 They tend to happen a couple at a time. This is also the money if Evansdale ever  
27 happens. That's why we keep that pot of money. We have a mixed community thinking  
28 about street lights.  
29  
30 Ms. Sova said we have money for the Crystal Lake Avenue sidewalk and turn lane. We  
31 are not going to get finished before the first of October. The Wilbur project grew by  
32 \$100,000 because we are going to need some landscaping and sidewalks. It's going to  
33 take more than we originally estimated.  
34  
35 Commissioner Miller said he recalled discussions about enhanced lighting around city  
36 hall. He asked if we were planning any changes in what we have done like the  
37 Christmas event we do.  
38  
39 Ms. Sova said we did that two years ago when we added the sound system and the  
40 dancing lights. There is some money to keep those repaired. Every year the light  
41 program has to be programmed and we bring in a programmer to do that.  
42  
43 Ms. Holloway said it is in the operating budget for Parks & Rec.  
44  
45 Deputy Mayor Duryea said we talked about improvements to Crystal Lake Avenue. He  
46 said he didn't see that in Capital Projects.

1  
2 Ms. Sova said there is \$91,000. We are having some timing and right-of-way issues  
3 with getting that done. The sidewalk takes up too much space in front of the park we  
4 have there. If we make parking along the street there then we don't have room for  
5 sidewalks. Steve (Noto), Bryan (Nipe) and Bruce (Paster) have all worked on that.  
6 What we have budgeted she would call Phase 1 and getting that done and seeing  
7 where we are. A sidewalk and parking places are problematic.

8  
9 Ms. Sova said plans for the Senior Center expansion are underway. Hopefully next  
10 year we can get the Senior Center expanded into the vacant office space. A lot of the  
11 interior movement of items has happened to the rooms along that wall and are pretty  
12 much empty. We will have movers come soon and empty the rest of the rooms. We  
13 have one very large room that is empty. There will be plenty of room to make that  
14 Senior Center expansion.

15  
16 Ms. Sova said there are the Central Park improvements for the new entry feature.

17  
18 Commissioner Miller said when you talk about maintenance and you include it in capital  
19 expenditures, he was used to seeing that in operating expense. He asked if this was to  
20 buy things as part of maintenance.

21  
22 Ms. Sova said it is refurbishments like the Events Center maintenance is the wall  
23 coverings.

24  
25 Commissioner Brender said the budget is two and a half million dollars less than last  
26 year. He asked if there was any point in moving some of these projects like Central  
27 Park where we are two or three years away from doing anything with the pond and  
28 sidewalks. It's rare that a budget goes down.

29  
30 Ms. Sova said a big piece of what you're seeing happen in the budget is how we have  
31 moved the healthcare around. We have gone back to full insured and that has made a  
32 big shift in how the numbers look. Another thing is we are working hard and we have a  
33 policy to keep our fund balance no lower than \$10 million. If you take a look we're  
34 hitting at \$10,459,000. A lot of when we try and balance this budget has to do with that  
35 targeted fund balance. It's an accounting shift. As we put this together and move  
36 things around and look at that \$10 million target for fund balance, the request she got  
37 this year just for one department for capital was \$1,050,000. That's the kind of a  
38 balancing act going on. She wanted to keep the transfer around \$700,000 and is really  
39 what we have accomplished because \$355,000 of this \$1,144,000 is coming from the  
40 CRA. We have pretty much met the target number because we needed to keep the  
41 fund balance above \$10 million.

42  
43 Ms. Holloway said this doesn't reflect in this number the \$300,000 reserve. We are  
44 going for approval to do that but aren't doing to transfer the money unless we need it.

45  
46 Ms. Sova said the Water & Sewer Fund is pretty much as usual.

1  
2 Deputy Mayor Duryea said at one time we talked about an aerator that was going to  
3 cost a lot of money.  
4  
5 Mr. Paster said there was another ground storage tank about ten years ago.  
6  
7 Ms. Sova said to draw to a close the situation with the water at the Siemens property,  
8 one of the things at the ten year point with the aerators is the VOCs that the aerators  
9 were installed to correct, that has pretty much resolved itself. We have something new  
10 to deal with that the aerators aren't going to take care of. One of the things we are  
11 negotiating is the aerators. The responsible parties don't want to continue to pay for  
12 them. They are expensive to operate. We think we are getting the water quality and  
13 taste quality that makes it worthwhile and we are not under any great pressure to  
14 remove them. Those aerators are one of the negotiating points we are working on with  
15 the responsible parties. She thought that agreement had some potential to come  
16 forward in September. We have seen a draft and have responded to the draft. She  
17 thought they might conclude in September and so does the City Attorney. The state  
18 has signed the agreement with the responsible parties. The state's agreement includes  
19 they have to meet the commitments to Lake Mary. There is a timetable in there. In  
20 October we are supposed to come to a conclusion and a decision about how we are  
21 going to resolve this matter via treatment at the site or new wells for the City. It is  
22 undecided at this point. When they make that recommendation we are going to hire our  
23 own experts and decide whether or not we agree.  
24  
25 Commissioner Miller asked if we had any plans to expand sewer.  
26  
27 Ms. Sova said there is some money for sewer if we get some connections but we have  
28 no specific areas and no specific projects. What we do have specifically is we installed  
29 the lift station at the Boulevard and when we built Station House we put a sewer  
30 connection under the railroad tracks. We have had a few developers interested in the  
31 Sweatt property on the other side of the cemetery. The fact that sewer is available has  
32 been a huge point for these people. That would be the only sewer expansion. Now that  
33 we have provided it they have to pay for that.  
34  
35 Commissioner Miller said we should expand sewer.  
36  
37 Ms. Sova said she wasn't getting any pressure from anybody or any failed systems.  
38  
39 Commissioner Miller asked how much sewer was around Big Lake Mary and Little Lake  
40 Mary. He asked if it was all septic.  
41  
42 Ms. Sova answered affirmatively except for Stillwood.  
43  
44 Commissioner Brender said anything new we make them go on sewer.  
45

1 Commissioner Miller said it's not a bad idea to think about it and try to do something  
2 about septic tanks around the major bodies of water like Crystal Lake and Big Lake  
3 Mary. He said he knew that wasn't necessarily popular.  
4

5 Ms. Sova said on Lake Emma there are three lots that are going to be developed there  
6 and that's why we have the Feather Edge agreement so we can get sewer to those lots.  
7 When we build anything near a lake we are requiring sewer.  
8

9 Commissioner Brender said the question is how do you go back. That's the hard part.  
10

11 Ms. Sova said you have to dig up the road and the City paid about \$45,000 a home in  
12 Lake Mary Woods.  
13

14 Commissioner Miller said we are about 50% septic tank in the City and if we decided to  
15 put everyone on sewer the number is somewhere between \$70 million and \$90 million.  
16

17 Commissioner Lucarelli asked if we are going to do educational programs for people  
18 who have septic systems.  
19

20 Mr. Paster said we did one.  
21

22 Commissioner Lucarelli said she was on septic. Being in water/wastewater engineering  
23 that she was in for years, they work if they are maintained. A septic tank is just a mini  
24 version of sewage treatment.  
25

26 Commissioner Miller said if you work for a major corporation one of the things they  
27 teach you when they send you to school is "if it ain't broke don't fix it".  
28

29 Deputy Mayor Duryea said sooner or later the state is going to come in and say within a  
30 certain amount of water bodies or wetlands you will have to put sewer.  
31

32 Ms. Sova said we have the Penny Sales Tax Fund on page 142. This is not a year that  
33 we are going to be doing resurfacing. This is our off year because we found that the  
34 combination of two years at a time got more bang for our buck. We are looking at  
35 \$200,000 to begin the engineering for the Rinehart Road widening and continue the  
36 conversation about the 46A/Rinehart interchange.  
37

38 Commissioner Miller said if we get another million next year that is two million. He said  
39 a lot of that can go to paving.  
40

41 Ms. Sova said a lot can go to paving but we will also have to accumulate enough funds  
42 to deal with Rinehart Road because that is the No. 1 project out of that money. It will  
43 take several years to have enough money to do the lane improvements on Rinehart  
44 Road.  
45

1 Ms. Holloway said the five-year plan is in the back of the book and shows what we  
2 project to do.

3  
4 Ms. Sova said street resurfacing in 2018 will be \$475,000 and in 2020 it's \$675,000 out  
5 of the penny sales tax. We will probably have to supplement that from the General  
6 Fund.

7  
8 Commissioner Miller said if you look at the Hills of Lake Mary, he got complaints from  
9 Timacuan because we paved some single streets. People see a single street and then  
10 look at theirs and get uptight. What we did in the Hills of Lake Mary is the way we ought  
11 to try to do street paving because we did a whole neighborhood. A neighborhood like  
12 Timacuan is too big but at least do whole sections and move through doing that.

13  
14 Ms. Sova said Pages 188 and 189 are the Vehicle Replacement Fund. This fund is  
15 self-funded because we charge the annual depreciation to departments and we  
16 accumulate enough money to replace vehicles when it's time. We have a \$200,000  
17 Caterpillar loader and \$260,000 rescue coming up. As we do the five-year plan we try  
18 to level the expenditures over the five years. We have several trucks coming up and  
19 our annual police cars. When the guys took up the employee parking lot they had both  
20 machines going. We've got guys that can handle that equipment. Last Friday night we  
21 had a reclaimed water line leak under Lake Mary Boulevard and we had to close a lane  
22 at Sun Drive. The crews worked during the night and cleaned that up. They found a  
23 huge piece of concrete buried there basically sitting on the reclaimed line. There was  
24 construction debris that had been paved over. When we need it we need it. During a  
25 storm condition we need this equipment.

26  
27 Deputy Mayor Duryea said we are replacing the rescue vehicle.

28  
29 Ms. Sova answered affirmatively. They run a lot. She said the new emergency room is  
30 saving a lot of road time. The guys like going there and like the staff. They are well  
31 received.

32  
33 Ms. Sova said on Page 195 is a summary of our five-year plan. To keep the budget  
34 level again this year we are going to adopt the same millage rate we have had for the  
35 past three years. We are recommending 3.5895. As expenditures grow the revenues  
36 aren't keeping up. There is pressure on the ad valorem millage rate. We manage to  
37 make do all the time but that pressure is there. We are doing a lot with what we have.  
38 We are getting it all done pretty efficiently. We have a great staff and great teams.

39  
40 Commissioner Miller said if we increase that do we have to put it on a ballot.

41  
42 Ms. Sova said we can go up to 10 mills.

43  
44 Ms. Sova said unless anybody has anything specific she would do the budget message  
45 later. This is a quick synopsis of the highlights of where we are. We are always  
46 available to answer questions.

1  
2 Mayor Meador said as was alluded to earlier, the Siemens property a year ago was very  
3 problematic. We've run into a number of roadblocks. If you look where we are right now  
4 and what will be coming to us, a tremendous amount of credit needs to go to the  
5 leadership that Jackie has provided in terms of teams she put together. It was a very  
6 difficult kind of no response at the state level and now all of a sudden it is truly a  
7 collaborative process. He thanked Jackie and her team. That is a huge issue not just  
8 for the long term development of this community but long term health and viability of our  
9 community.

10  
11 There being no further business, the work session adjourned at 6:35 P.M.

12

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held July 28, 2016,  
2 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road, Lake  
3 Mary, Florida.

4  
5 1. Call to Order

6  
7 The meeting was called to order by Mayor David Mealor at 7:10 P.M. We are off  
8 schedule from our first and third Thursdays because earlier this evening the  
9 Commission commenced its budget workshops and we will be hearing from the City  
10 Manager later this evening related to that activity.

11  
12 2. Moment of Silence

13  
14 3. Pledge of Allegiance

15  
16 4. Roll Call

17  
18 Mayor David Mealor Jackie Sova, City Manager  
19 Commissioner Gary Brender Dianne Holloway, Finance Director  
20 Deputy Mayor George Duryea John Omana, Community Development Dir.  
21 Commissioner Sidney Miller Bryan Nipe, Parks & Recreation Director  
22 Commissioner Jo Ann Lucarelli Bruce Paster, Public Works Director  
23 Tom Tomerlin, Economic Development Dir.  
24 Steve Bracknell, Police Chief  
25 Bruce Fleming, Sr. Code Enforcement Off.  
26 Frank Cornier, Fire Chief  
27 Joe Landreville, Deputy Fire Chief  
28 Gregg Johnson, Acting City Attorney  
29 Mary Campbell, Deputy City Clerk  
30

31 5. Approval of Minutes: July 7, 2016

32  
33 **Motion was made by Commissioner Brender to approve the minutes of the July 7,**  
34 **2016, meeting, seconded by Commissioner Lucarelli and motion carried**  
35 **unanimously.**

36  
37 Mayor Mealor acknowledged Mr. Gregg Johnson working in place of our City Attorney,  
38 Ms. Reischmann, who is at a conference. He said she received statewide recognition  
39 from the legal community.

40  
41 6. Special Presentations

42  
43 A. Employee of the Second Quarter – Lt. Bruce Williams Lake Mary Fire  
44 Department  
45

1 Chief Cornier said it is an honor to recognize one of our employees for the City but  
2 especially for him because it is one of his fire department members. Lt. Williams is  
3 being recognized for some of the efforts he has done for the Department and the City as  
4 a whole. Joining him tonight is his wife Kathy and daughter Katie.

5  
6 Chief Cornier said Lt. Williams has been with the City for over ten years. He has been a  
7 firefighter over 43 years. He has served in Altamonte, Seminole County and has been  
8 around the block quite a bit. He isn't the type of guy who wants to sit back and ride it  
9 out. He's always going to stay engaged and involved in everything he does. He truly  
10 has a servant's heart and is always looking for ways to reach out to the community.

11  
12 Chief Cornier said Lt. Williams was nominated by his Battalion Chief Scott Berner for his  
13 work supporting a local non-profit organization called Hugs for Bugs. Hugs for Bugs  
14 was created in 2010 by parents of a little girl named Haley, which they nicknamed her  
15 Bugs and is why the organization's name is Hugs for Bugs. Now it is called Hugs from  
16 Bugs because the little girl wants to support people who have cancer just like she did.  
17 She had a bout of leukemia in 2010 and after a year of battling that she was found  
18 cancer free. Her parents wanted to continue with Haley on assisting other family  
19 members and children in coping with childhood cancer. The organization has provided  
20 assistance for over 300 families for medical bills, utility bills, and so forth. One of the  
21 biggest things they do is bring hope and smiles to other children in the same  
22 circumstances that she was in.

23  
24 Chief Cornier said about a year ago Lt. Williams approached him and wanted support  
25 and engage in the community on how he could help out and further assist the  
26 community. One thing he has a soft heart for is children. He asked if we could reach  
27 out to a child and bring him to the fire station and do more than we normally do. We do  
28 demos and PRs all the time but he really wanted to make them a firefighter for the day  
29 and make him special. After discussion with him and talking to the City Manager, we  
30 thought it would be a great idea if he would look around and see what's out there. He  
31 found this Hugs for Bugs organization for children. We are going to support them and  
32 make them special for the day. Since then they have been engaged with us and he has  
33 been taking the kids around the fire station about once a month. He pays for their lunch  
34 and treats them so special. He puts them on the fire truck, puts hats and gear on them.  
35 He does a great job. The Mayor and Jackie were involved, the media has done stories,  
36 and Chief Cornier sent video clips to the Commission and Mayor showing what Lt.  
37 Williams actually does. This spotlights the City of Lake Mary and makes us look good.

38  
39 Chief Cornier said Lt. Williams is a humble person and didn't want to be recognized.  
40 We told him he has done something really good for the City and organization but more  
41 importantly for the children suffering from this dreadful disease.

42  
43 Chief Cornier said in the Firefighter Olympics Lt. Williams got a silver medal for lifting  
44 weights.

1 Lt. Bruce Williams came forward. He said the Chief told him he was needed at the  
2 meeting because the City wanted to present him with an award. He said this award isn't  
3 about him. It is about the City of Lake Mary Fire Department and what we have done  
4 for those kids. So far we have had seven kids come through the program. His goal was  
5 one a month and they are pretty much on track with that. Last month we had a very  
6 difficult one and wanted to recognize some people. Last month the Mayor had the  
7 hardest job of anybody and he did a great job. He thanked and recognized the Mayor  
8 for the job he did. He thanked the City Manager for showing up. He was sure if  
9 Cameron and his mother were here tonight they would both say the same thing.

10  
11 Lt. Williams said he couldn't do it without the shift he has. He thanked Scott Berner and  
12 B Shift 37. These guys get into it as much as he does. With a good crew like that it  
13 makes it much easier.

14  
15 Lt. Williams said he came to Chief about a year ago with this idea and told him all about  
16 it, told him what he needed, told him what needed to be done and as soon as I told him  
17 about he said it was all mine. The City and the Fire Department is very fortunate to  
18 have the chief that we do who shows he compassion and love like we do for the other  
19 guys. The Chief said do what you have to do and would support me 100%. Without  
20 that kind of support we couldn't have done this. He expressed thanks for the award but  
21 the kids need to be recognized more than he does.

22  
23 Mayor Meador said it is an amazing compliment to Lt. Williams that the number of the  
24 men and women of the Lake Mary Fire Department that came out tonight to be here for  
25 his recognition speaks volumes. He has 43 years of service in the profession that he  
26 has chosen and what he appreciates more than anything else is between Lt. Williams,  
27 the Chief and Chief Landreville, we have an experience that serves the role model and  
28 is an example. What Lt. Williams is doing is service above self. We thank you and this  
29 is an honor well deserved.

30  
31 Mayor Meador said his son is a good athlete and thought he was very strong. He went  
32 to work out with Bruce who was playing semi-pro football at the time and he said the  
33 first thing Lt. Williams did was strap up and pulled a car. He said he could see why Lt.  
34 Williams won a silver medal and was surprised it wasn't gold.

35  
36 Mayor Meador said it's a great honor. It is a joy to have Kathy and Katie with us this  
37 evening and just know you're always welcome. It's an amazing family. The fire  
38 department operates as a family and a very strong family.

39  
40 7. Citizen Participation – This is an opportunity for anyone to come forward and  
41 address the Commission on any matter relating to the City or of concern to our  
42 citizens. This also includes: 1) any item discussed at a previous work session;  
43 2) any item not specifically listed on a previous agenda but discussed at a  
44 previous Commission meeting; or 3) any item on tonight's agenda not labeled as  
45 a public hearing. Items requiring a public hearing are generally so noted on the  
46 agenda and public input will be taken when the item is considered.

1  
2 No one came forward at this time and citizen participation was closed.

3  
4 8. Unfinished Business

5  
6 There was no unfinished business to discuss at this time.

7  
8 9. New Business

9  
10 A. Request for Reduction of Code Enforcement Lien, 373 Pine Tree Road; Steve  
11 Hope, applicant (Bruce Fleming, Sr. Code Enforcement Officer)

12  
13 Bruce Fleming, Sr. Code Enforcement Officer with Lake Mary Police Department, came  
14 forward. He said the Lake Mary Code Enforcement Board held a public hearing on the  
15 property at 373 Pine Tree Road on July 20, 2010. The Board found that the property  
16 owner, Wilshire Holdings Group, had violated City Code by having an overgrowth of  
17 grass, weeds, accumulation of miscellaneous junk, trash and debris, and an unsecured  
18 swimming pool filled with uncirculated, dirty, stagnant water. The Board found the  
19 property posed a serious threat, safety and welfare of the general public. The property  
20 owner was required to make all corrections cited in the Notice of Code Violation within  
21 14 days of the hearing or pay a fine of \$100.00 per day for each day the violations  
22 continued. The property owner failed to comply with the Board's order of July 20, 2010;  
23 therefore, the City entered the property on August 13, 2010, to resolve the safety  
24 concerns and compliance was obtained on August 16, 2010. The property owner  
25 remained in violation of the Board's order for nine days at \$100.00 per day starting on  
26 August 5, 2010, until August 13, 2010, and accumulated fines of \$900.00.

27  
28 Mr. Fleming said the property title of ownership was transferred on June 1, 2016,  
29 through the new owner, Gibraltar Property Group, Inc. The new owner contacted the  
30 City on July 15, 2016, seeking relief of the outstanding code enforcement lien. The  
31 current outstanding lien for this property is \$900.00 in fines; \$430.00 for the contractor  
32 to go out and correct the violations on this property and bring it into compliance,  
33 including a \$100.00 administrative fee; \$364.76 in interest; \$270.00 in attorney fees;  
34 \$75.50 for filing fees; and \$121.50 for staff time for a total of \$2,161.76. Separately the  
35 administrative costs to the City associated with this project (contractor's fee, attorney  
36 fee, filing fee, and staff time) totals \$897.00. This property remains in compliance of the  
37 Board's order of July 20, 2010.

38  
39 Mr. Fleming said his recommendation to the Commission is to elect one of the following  
40 four options:

- 41  
42 1. Total reduction of lien and remove all the lien with no money owed;  
43 2. A reduction of the lien to administrative costs of \$897.00;  
44 3. Reduce to a level determined by the City Commission; or  
45 4. No reduction of the lien of \$2,161.76.

1 Mr. Fleming said should the Commission elect a reduction in the amount of the lien,  
2 staff recommends that the respondent be required to make payment in full within 30  
3 days of the Commission's decision or the lien reverts back to its original \$2,161.76.

4  
5 Mayor Mealor asked if there was a preference to one of the options presented.

6  
7 Commissioner Brender said he's going back to where he usually goes with the fees of  
8 \$897.00. We worked on the house and we did things to and for the property. He said  
9 he realized it was change of ownership. He didn't mind reducing the fines but we had  
10 legitimate costs associated with fixing the property up. He thought we owed our citizens  
11 getting some of that back.

12  
13 Mr. Fleming noted that the representative of the property is present.

14  
15 **Motion was made by Commissioner Brender to reduce the lien to the amount of**  
16 **administrative costs of \$897.00 if paid within 30 days or lien reverts to the original**  
17 **amount of \$2,161.76, seconded by Deputy Mayor Duryea and motion carried 3 – 2**  
18 **(Commissioners Miller and Lucarelli voted no).**

19  
20 B. Fiscal Year 2017 Budget Message – Setting of Proposed Operating Millage  
21 Rate, Current Year Rolled Back Rate, and Date, Time and Place of Tentative  
22 Budget Hearing (Jackie Sova, City Manager)

23  
24 Ms. Sova said in accordance with state law and pursuant to the City Charter I am  
25 pleased to present to you for your consideration the proposed annual operating budget  
26 for Fiscal Year 2016/2017, including the five-year plan through Fiscal Year 2020/2021.

27  
28 Ms. Sova said the City continues to realize forward momentum thanks to our long  
29 standing support of a few fundamental values. This year's State of the City was built  
30 around the themes of life, opportunity and fun. Significant progress has been made on  
31 each of these fronts. Our investment in these traits is well documented by a host of  
32 projects that we have been working on over the past year.

33  
34 Ms. Sova said the Griffin Farm at Midtown project encapsulates our principles of  
35 building a community that enables our residents to live a good life with ready access to  
36 opportunity and leisure. The project will define the City's new Midtown district and add  
37 to our housing stock and retail offerings. Griffin Farm at Midtown meets our high urban  
38 planning standards while creating a new neighborhood and new market value for Lake  
39 Mary.

40  
41 Ms. Sova said all signs continue to point toward sustained growth for Fiscal Year  
42 2016/2017. This budget proposal represents a commitment towards continued strategic  
43 financial planning to meet the City's current and future goals of providing City services  
44 that enhance quality of life and maximize economic opportunity. This budget allows us  
45 to reflect on the road ahead. The City's built environment is highly regarded but we

1 have reached a point where new growth must be carefully planned and maximized with  
2 respect to our guiding principles.

3  
4 Ms. Sova said the City of Lake Mary has long pursued a measured and balanced  
5 approach in the administration of local government services. Looking forward, a  
6 measured and balanced approach is needed even more as our land resources continue  
7 to develop and Lake Mary grows into one of Florida's preeminent cities. Lake Mary's  
8 track record of using the budget process as part of our strategic vision is represented in  
9 this budget document. This budget reflects the need to properly maintain our existing  
10 resources so they remain more than just functional but cutting edge. This budget  
11 document serves as the foundation from which to build upon our community the values  
12 of life, opportunity and leisure.

13  
14 Ms. Sova said the budget document is designed to provide the reader with a  
15 comprehensive and informative document that includes the policy directives of the  
16 Commission. The budget is a plan that provides management with the necessary tools  
17 to analyze, diagnose and evaluate how well our appropriated funds are converted into  
18 the services desired by our citizens. The budget is presented with the five-year plan  
19 encompassing all categories of revenue generation and expenditures including  
20 personnel, operating, and capital costs. Following the budget message is a Budget in  
21 Brief that is a comprehensive review of all components of revenues, expenditures and  
22 fund balances.

23  
24 Ms. Sova said some highlights of this budget is the total proposed Fiscal Year 2017  
25 budget is 7.48% less than the 2016 budget at a total of \$31,443,233 for all funds  
26 combined, a decrease of \$2,540,353 from last year. For the fourth consecutive year we  
27 propose to hold an ad valorem millage rate of 3.5895 mills. Combined property values  
28 reflect a total increase of 5.6% yielding \$377,987 more in tax collections than last year.

29  
30 Ms. Sova said the City currently has five economic incentive program obligations. After  
31 proof of fulfillment of their obligations, Axiom Healthcare is eligible for a payment of up  
32 to \$5,625, Verizon's payment of up to \$168,750, and Deloitte's first payment of up to  
33 \$170,000 for Fiscal Year 2017. Additionally, FARO, Dixon Ticonderoga, Paylocity, and  
34 Jeunesse may be eligible for their first payments totaling \$11,750.

35  
36 Ms. Sova said the final debt service payment for our 2007 refunding revenue bonds was  
37 made on October 1, 2015. Debt service for 2017 will be \$333,867.

38  
39 Ms. Sova said carry-forward projects in this year's budget are just over \$500,000.  
40 Downtown projects include the Wilbur Avenue Traffic Signal and the Crystal Lake  
41 Avenue Sidewalk and Turn Lane projects totaling \$335,000.

42  
43 Ms. Sova said the 17-92/Weldon Boulevard CRA streetscape project is slated for this  
44 year at \$362,000 with \$355,470 reimbursement from the CRA.

1 Ms. Sova said the Fire Department is replacing end of life equipment such as cardiac  
2 monitors and fire hose on the older fire trucks.

3  
4 Ms. Sova said as our buildings age we are beginning to experience higher maintenance  
5 costs and replacement needs like roofs, flooring, exteriors and mechanical items. This  
6 year we have added a General Administrative Projects Reserve in the amount of  
7 \$300,000. This reserve will be in place to make repairs for which we cannot determine  
8 the timing. For example, the Police Department's building chiller and roof are at the end  
9 of life and due for replacement because patches cannot last much longer. A new chiller  
10 can cost us between \$110,000 and \$150,000, but a new chiller will also provide us with  
11 energy savings. A new roof for the Police Department is estimated at \$100,000. We  
12 are in the process of making a \$47,000 emergency procurement of a HVAC system for  
13 City Hall, which is one of five.

14  
15 Ms. Sova said as the need grows to continue increased programs at the Senior Center,  
16 the Municipal Complex will be renovated to expand the area into unoccupied office  
17 space. At Wallace Court we recently replaced two of the three air conditioning units and  
18 the third one looks like it will need to be replaced next year.

19  
20 Ms. Sova said as part of the Central Park Improvement Project, the City's new entry  
21 feature will be designed.

22  
23 Ms. Sova said for personnel we will continue to award our employees with merit  
24 increases based on performance. The individual department budgets allow for up to a  
25 3% increase calculated through an annual evaluation process. Individual merits are  
26 calculated on a point scale used consistently across departments.

27  
28 Ms. Sova said in the Building Department we are adding a new Staff Assistant to  
29 improve customer service and the issuance of building permits, answer the phones,  
30 work at the customer service counter, and help us with our large backlog of permits  
31 currently being stored.

32  
33 Ms. Sova said the City Engineer position has been moved to Public Works and will be  
34 funded 50% Stormwater and 50% Public Works Administration. The GIS Specialist has  
35 been moved to Public Work along with all engineering related duties.

36  
37 Ms. Sova said with the departure of the Support Services Supervisor, we are taking the  
38 opportunity to evaluate the structure of that division which is comprised of  
39 communications, records, property and evidence, and code enforcement. The budget  
40 reflects the operations under the current structure, however, we will make some  
41 accounting changes in the new fiscal year to better capture costs with each specific  
42 function.

43  
44 Ms. Sova said the Seminole County School Board will reimburse the City for 50% of the  
45 City's two School Resource Officers' salaries. In an effort to reduce overtime, the Fire  
46 Department will study adding part time reserve firefighters. We have set aside funding

1 in the amount of \$150,000 to address any pay inequities that could arise from a pay  
2 study due to be completed by January 1, 2017.

3  
4 Ms. Sova said our employee benefits plan begins on July 1<sup>st</sup> of every year. During the  
5 renewal process this year we had the opportunity to become part of the Public Risk  
6 Management (PRM) Health Trust for more reasonable costs for the City. The new  
7 premiums went into effect July 1, 2016, and will remain the same until September 30,  
8 2017. With this new structure we will no longer be managing our own medical claims  
9 and we will be transitioning back to the traditional health plan.

10  
11 Ms. Sova said in the current Vehicle Replacement Fund, there are 157 vehicles and  
12 large motorized equipment. Twenty items are scheduled to be replaced this year  
13 including a rescue at \$262,000 and the 1995 Caterpillar at \$200,000, a Kubota tractor  
14 for parks, a trailer for utilities, police department units, four trucks of various sizes, and  
15 the 2005 Nissan Altima for administrative use. Each year the fleet replacement  
16 schedule is carefully reviewed and each replacement is considered necessary, not just  
17 by age or miles but overall condition and projected reliability.

18  
19 Ms. Sova said the Fiscal Year 2016/2017 Proposed Budget continues to create great  
20 opportunities for Lake Mary residents and businesses. It provides government services  
21 that will continue to enhance the quality of life and economic opportunity for our  
22 community stakeholders. This was achieved with a total budget decrease of 7.48%  
23 from last year. Longer term, the City will need to remain vigilant in restraining  
24 expenditures while simultaneously finding both traditional and innovative ways to grow  
25 revenue.

26  
27 Ms. Sova said this budget document is presented in a conservative manner but  
28 providing a steadfast commitment to deliver a high level of quality services to our  
29 community. Our employees are dedicated to providing sensible, cost effective, efficient,  
30 innovation solutions and delivery systems. They are beyond a doubt second to none  
31 and truly appreciate their efforts every day including through this budget process.

32  
33 Ms. Sova said in accordance with Florida Statutes, the action required by the  
34 Commission tonight is to establish a proposed millage rate for Fiscal Year 2017, which I  
35 am recommending at 3.5895 mills which is the same as the current fiscal year, set the  
36 rolled back rate at 3.5692 mills, and to schedule the first public hearing for the budget  
37 for September 8, 2016, at 7:00 P.M. in the Commission Chambers.

38  
39 **Motion was made by Commissioner Miller to set the operating millage rate at**  
40 **3.5895 mills for Fiscal Year 2017, the rolled back rate at 3.5692 mills, and set the**  
41 **first public hearing for September 8, 2016, at 7:00 P.M. in the City Commission**  
42 **Chambers, seconded by Commissioner Lucarelli.**

43  
44 Commissioner Miller said it is obvious in the binder with the level of detail and scrutiny  
45 that Ms. Sova and her staff have put a great deal of work and attention into this. He  
46 thought it was extremely well done and cost effective.

1  
2 Ms. Sova said we appreciate that.

3  
4 **Motion carried by roll-call vote: Commissioner Brender, Yes; Deputy Mayor**  
5 **Duryea, Yes; Commissioner Miller, Yes; Commissioner Lucarelli, Yes; Mayor**  
6 **Mealor, Yes.**

7  
8 10. Other Items for Commission Action

9  
10 There were no other items to discuss at this time.

11  
12 11. City Manager's Report

13  
14 A. Items for Approval

15  
16 a. Fire Station #33 Roof Replacement – Bid #16-05

17  
18 Ms. Sova said the first item is Fire Station #33 Roof Replacement, Bid #16-05. The flat  
19 roof at Fire Station #33 has been exhibiting leaks. We have had many repairs over the  
20 years. Recent thermography imaging has indicated there are three wet roof areas. The  
21 membrane material shows evidence of blistering and seam failures. We did an  
22 invitation to bid beginning May 1, 2016. We got two responsive firms and were  
23 evaluated by our Parks staff as well as T. Gray Frazier of TGF Architects. Based on  
24 reference checks, required submittals and vetting the Architect of Record, we are  
25 recommending that the proposal submitted by Property Renovations and Construction,  
26 LLC in the amount of \$666,777 be accepted as the lowest responsive and qualified bid  
27 and an additional \$1,500 be included in the project as an alternate in case the parapet  
28 work needs to be included.

29  
30 **Motion was made by Commissioner Brender to authorize the City Manager to**  
31 **enter into a contract with Property Renovations & Construction, LLC for Fire**  
32 **Station #33 roof replacement in an amount not to exceed \$666,277 and include an**  
33 **additional \$1,500 as an alternate for parapet work, seconded by Commissioner**  
34 **Lucarelli and motion carried unanimously.**

35  
36 b. Emma Oaks Trail Sidewalk – Bid #15-06

37  
38 Ms. Sova said the next item is the Emma Oaks Trail Sidewalk, Bid #15-06. On June  
39 16<sup>th</sup> the City Commission authorized her to enter into an agreement with Parthenon  
40 Construction Company for the Emma Oaks Trail sidewalk. We had waited a long time  
41 to do this project waiting on Duke Energy to be out of the way. Parthenon could not  
42 complete this project until next February so she is recommending we go with the  
43 second lowest bidder Stillwater Construction which is \$1,535 higher, or \$85,000. We  
44 have checked their references and all contacts were positive. Stillwater can do the work  
45 now. She requested the Commission authorize her to enter into an agreement with

1 Stillwater Construction in an amount not to exceed \$85,000 for the Emma Oaks Trail  
2 Sidewalk Construction Project.

3  
4 **Motion was made by Commissioner Lucarelli to authorize the City Manager to**  
5 **enter into an agreement with Stillwater Construction, Inc. in an amount not to**  
6 **exceed \$85,000 for the Emma Oaks Trail Sidewalk Construction Project,**  
7 **seconded by Commissioner Brender and motion carried unanimously.**

8  
9 Ms. Sova requested that the Commission cancel the August 4<sup>th</sup> meeting. We have  
10 nothing coming forward for the agenda.

11  
12 **Motion was made by Commissioner Brender to cancel the August 4, 2016, City**  
13 **Commission meeting as requested, seconded by Commissioner Lucarelli and**  
14 **motion carried unanimously.**

15  
16 B. Items for Information

17  
18 a. Monthly Department Reports

19  
20 C. Announcements

21  
22 Ms. Sova said WineART Wednesday will be held August 3<sup>rd</sup> in Central Park from 5:00  
23 P.M. to 9:00 P.M. We will be hosting a Pokemon Go meet up at this event. There are  
24 plenty of people doing this activity. She propped her office door open the other day and  
25 she had people enter. Lures will be dropped throughout the park from 5:00 to 8:30.  
26 We'll have Team Valor, Team Mystic, and Team Instinct. We are going to try and catch  
27 them all. It should be a great WineART Wednesday.

28  
29 Ms. Sova said the last Summer Cars Series will be held Sunday, August 14<sup>th</sup> from 11:00  
30 A.M. to 2:00 P.M. in Central Park.

31  
32 Ms. Sova said to stop in at the Lake Mary Museum July 30<sup>th</sup> through September 17<sup>th</sup>  
33 and enjoy the local artists' exhibit. Browse through the original painting, sculpture,  
34 photography and artistic pieces on display from our promising artistic beginners to our  
35 well established artists. The museum located at 158 North Country Club is open on  
36 Tuesdays and Saturdays from 10:00 A.M. to 3:00 P.M. and Wednesdays and  
37 Thursdays from 11:00 A.M. to 7:00 P.M.

38  
39 12. Mayor and Commissioners' Reports – 1

40  
41 Mayor Mealor said we have a request for two board appointments, first to the Elder  
42 Affairs Commission. That group unanimously recommended that we appoint Mr.  
43 William Smith to fill an unexpired term.

1 **Motion was made by Commissioner Brender to appoint William Smith to the Elder**  
2 **Affairs Commission, seconded by Commissioner Lucarelli and motion carried**  
3 **unanimously.**

4  
5 Mayor Meador said the Historical Commission at their meeting on July 12<sup>th</sup> unanimously  
6 recommended the appointment of Mr. Ian Casey.

7  
8 **Motion was made by Commissioner Lucarelli to appoint Ian Casey to the**  
9 **Historical Commission, seconded by Commissioner Brender and motion carried**  
10 **unanimously.**

11  
12 Mayor Meador thanked Mr. Smith and Mr. Casey for their volunteer efforts. Those are  
13 two remarkable boards and they do a lot of work for this community. He thanked them  
14 for their interest.

15  
16 Commissioner Brender said he attended the Alliance for Children meeting. There was  
17 one thing discussed he would give a heads up on. There are several other alliances for  
18 children in the state and three of them are moving forward to setting up a special ad  
19 valorem tax for children's services. The way the state has set up these alliances for  
20 children, they do have the ability to tax up to one-half of one mill for children's services.  
21 This is the first time he had heard it brought up and was not aware there have been  
22 other alliances for children that set up services. Most of the services coming forward in  
23 Seminole County are run through the Sheriff's Office or the vast majority of them are run  
24 through private giving, church groups and that kind of thing. This is on the horizon. He  
25 did not sense there was any upwelling of support for it. It is something to keep in mind.

26  
27 Commissioner Brender said he attended the Tourist Development Council meeting.  
28 The big question that came before us was the Central Florida Zoo came in for a request  
29 of an increase of \$500,000 in funding for major projects which they are trying to  
30 complete as they shift their zoo project from what they call a cage to what they call  
31 habitats where they are building entire habitats for these animals. Apparently there is a  
32 large capital improvement backlog in their budget. The County was against any kind of  
33 increase. He finally made a proposal that we maintain the current amount that is given  
34 to the zoo for operating expenses of \$225,000 and add on an additional \$100,000 to be  
35 exclusively used for capital projects. That motion was passed but has to go to the  
36 Seminole County Board to be approved by the other commissioners.

37  
38 Deputy Mayor Duryea had no report at this time.

39  
40 Commissioner Miller said today he, the Mayor and Dr. Tomerlin attended the news  
41 conference for Florida Blue announcing the addition of 180 employees at 701  
42 International Parkway. They are 35% complete with their staffing, they are paying  
43 \$15.50 an hour, and are looking for people with a passion for customer service. There  
44 are jobs out there if people are interested. It's a beautiful facility.

1 Commissioner Miller said he, the Mayor, Ms. Sova and a couple of police officers  
2 attended the Board meeting of the Hills of Lake Mary. There was a great deal of  
3 satisfaction when we left that meeting because in general the members of that board  
4 expressed how satisfied they are with the City Manager, Commission and the City in  
5 general. It was a very positive meeting.  
6

7 Mayor Mealor said we want to welcome Florida Blue. Their footprint in the City is rather  
8 significant at Primera Office Park with nearly 46,000 square feet and 144 employees  
9 and now to take on an additional 30,000 square feet and 180 employees, with 100  
10 contract people for seasonal time is a wonderful opportunity and speaks to the  
11 importance of being able to acquire a good job.  
12

13 Commissioner Lucarelli said she attended the Dinner with the Doc. They lectured about  
14 spinal health. It was interesting as far as learning the new robotics and technologies out  
15 there that she didn't know they had. It's not as far along as you might think with the  
16 spine because it is very specific. The equipment is expensive and it is hard to find  
17 people who know how to use it. It's not like the robot does everything. It has to be  
18 directed by the doc. It was a nice healthy dinner.  
19

20 13. City Attorney's Report  
21

22 Mr. Johnson had nothing to report at this time.  
23

24 14. Adjournment  
25

26 There being no further business, the meeting adjourned at 8:50 P.M.  
27  
28  
29

30 \_\_\_\_\_  
31 David J. Mealor, Mayor  
32

\_\_\_\_\_   
Mary Campbell, Deputy City Clerk  
33  
34

35 ATTEST:  
36  
37  
38

39 \_\_\_\_\_  
40 Carol A. Foster, City Clerk