

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held November 20,
2 2014, 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road,
3 Lake Mary, Florida.

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5
6 1. Call to Order
7

8 The meeting was called to order by Mayor David Mealor at 7:03 P.M.
9

10 2. Moment of Silence
11

12 3. Pledge of Allegiance
13

14 4. Roll Call
15

16 Mayor David Mealor
17 Commissioner Gary Brender
18 Deputy Mayor George Duryea
19 Commissioner Sidney Miller
20 Commissioner Jo Ann Lucarelli
21

Jackie Sova, City Manager
Carol Foster, City Clerk
Dianne Holloway, Finance Director
John Omana, Community Dev. Dir.
Steve Noto, Senior Planner
Bruce Paster, Public Works Director
Tom Tomerlin, Economic Dev. Mgr.
Bryan Nipe, Parks & Recreation Dir.
Wanda Broadway, HR Manager
Steve Bracknell, Police Chief
Joe Landreville, Deputy Fire Chief
Katie Reischmann, City Attorney
Mary Campbell, Deputy City Clerk
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30 5. Approval of Minutes: November 6, 2014
31

32 **Motion was made by Commissioner Lucarelli to approve the minutes of the**
33 **November 6, 2014, meeting, seconded by Deputy Mayor Duryea and motion**
34 **carried unanimously.**
35

36 6. Special Presentations
37

38 There were no special presentations at this time.
39

40 7. Citizen Participation
41

42 Mayor Mealor welcomed the gentleman that is representing Seminole State College as
43 part of his college assignment. He and any students are always welcome as are others.
44 If any member of this Commission or the City Manager may be helpful do not hesitate to
45 contact us.
46

1 Mayor Mealor said he would like to do something out of the ordinary for him. He felt a
2 need to respond under Citizen Participation because there has been a mail out in this
3 community and it is entitled "West Crystal Lake May Be in Danger". He distributed
4 copies to the Commission (copy attached). This mailing has gone out to specific
5 residents of Lake Mary around Crystal Lake.
6

7 Mayor Mealor said the beauty of our system is that anyone can speak out, anyone can
8 raise any concern, and we welcome that. However, he believed this mailer to be
9 misleading to the residents around Crystal Lake. He said what he wanted to do is to let
10 you know in terms of the issue regarding the Lake Emma land use change. While he
11 didn't know the individuals involved and had not gone to the website, he wanted to
12 respond to this mailer on behalf of several of our citizens that have reached out to him
13 and he has tried to get back with them.
14

15 Mayor Mealor said this is the City process related to this particular item. On October
16 22, 2014, an application submitted by Mattamy Homes for a proposed future land use
17 (FLU) change from office and restricted commercial to high density residential was
18 reviewed and recommended for approval by the Planning & Zoning Board. The
19 Planning & Zoning Board is advisory only and does not represent final approval of any
20 number of homes. The final decision on the future land use change is made by the City
21 Commission. The City has not scheduled the future land use change for the City
22 Commission as the developer has been advised by the City to meet with the
23 surrounding residents to address their concerns. The applicant has also submitted a
24 planned unit development showing the layout of 81 units which has not been scheduled
25 for public hearings due to a number of design issues that need to be addressed by the
26 developer, including density. The public hearings at the Planning & Zoning Board and
27 the City Commission are open to public input.
28

29 Mayor Mealor said as far as the Save Lake Mary Lakes.com flier, what you may wish to
30 know about the information provided in the flier, the 40-acre tract on West Crystal Lake
31 is designated as a nature preserve and cannot and will not be developed. The nature
32 preserve has a future land use designation of public/semi-public and is governed by a
33 PUD agreement which prohibits development. The nature preserve is not designated
34 as office. While we recognize a citizen's right to reach out, all we want to do is let the
35 residents that have been reached know that some of the information submitted is not as
36 accurate as we would like to portray.
37

38 No one came forward and citizen participation was closed.
39

40 8. Unfinished Business

41

42 There was no unfinished business at this time.
43

44 9. New Business

45

1 A. Ordinance No. 1521 – Amending Chapter 150, Building Code and Chapter
2 152, Floodplain Management – First Reading (Public Hearing) (Bruce Paster,
3 Public Works Director)
4

5 The City Attorney read Ordinance No. 1521 by title only on first reading.
6

7 Mr. Paster said FEMA requested that we clarify a few words in our ordinance. There
8 are some minor changes to clarify intent. The other change that we added was since
9 the Board of Adjustment has now merged with the Planning & Zoning Board, we took
10 out references to the Board of Adjustment and changed that to Planning & Zoning
11 Board in Chapter 152.
12

13 Deputy Mayor Duryea said there are no changes other than a few minor word changes
14 to clarify the intent as far as the management district goes.
15

16 Mr. Paster said that was correct.
17

18 Mayor Mealor asked if anyone wanted to speak in reference to Ordinance No. 1521. No
19 one came forward and the public hearing was closed.
20

21 **Motion was made by Commissioner Brender to approve Ordinance No. 1521 on**
22 **first reading, seconded by Commissioner Lucarelli and motion carried by roll-call**
23 **vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes; Commissioner**
24 **Miller, Yes; Commissioner Lucarelli, Yes; Mayor Mealor, Yes.**
25

26 B. Resolution No. 953 – Amending FY 2014 Budget (Dianne Holloway, Finance
27 Director)
28

29 The City Attorney read Resolution No. 953 by title only.
30

31 Ms. Holloway said as we approach closing out Fiscal Year 2014, we have a few items to
32 clean up in our budget. We need to increase revenues and expenditures in the General
33 Fund for three police grants. We had a \$17,688 JAG for the police department training
34 room rehab; a grant for the Trick or Tracker to purchase inventory equipment in the
35 amount of \$1,850; and we received \$1,323 for the bullet proof vest partnership. We
36 need to reduce the Capital Outlay in the Recreation Impact Fee Fund. The Heritage
37 Park project is currently on hold until the Downtown construction slows to an acceptable
38 level and can accommodate the disruption in that area. We also need to increase the
39 Capital Outlay in the Second Generation Sales Tax Fund for the Downtown right-of-way
40 project. Basically what we are doing is increasing the expenditures to finish using the
41 Second Generation Sales Tax. We need to increase our Health Insurance Fund by an
42 additional \$250,000 to cover unexpected medical claims in the health clinic operations.
43

44 Ms. Holloway recommended the Commission adopt Resolution No. 953.
45

1 Commissioner Lucarelli said regarding the additional \$250,000 in costs for the clinic,
2 she asked how we are doing financially with the clinic.

3
4 Ms. Holloway said we are doing very well. We just had some exceptionally high claims
5 this year.

6
7 Commissioner Brender asked if the unexpectedly high claims were against our
8 background insurer or unexpectedly higher use of the clinic itself.

9
10 Ms. Holloway said the majority of it is for our medical costs outside of the clinic.

11
12 **Motion was made by Deputy Mayor Duryea to approve Resolution No. 953,**
13 **seconded by Commissioner Brender and motion carried by roll-call vote: Deputy**
14 **Mayor Duryea, Yes; Commissioner Miller, Yes; Commissioner Lucarelli, Yes;**
15 **Commissioner Brender, Yes; Mayor Meador, Yes.**

16
17 10. Other Items for Commission Action

18
19 There were no other items to discuss at this time.

20
21 11. City Manager's Report

22
23 A. Items for Approval

24 1. Agreement with Advanced Data Processing, Inc. (Intermedix) for Medical
25 Transport Billing

26
27 Ms. Sova said this is our agreement with Advanced Data Processing, Inc. (Intermedix)
28 for medical transport billing. This is the firm that bills for our medical transports. We
29 have gone through this and it is time to update it. It has been our provider since
30 February 2005 and our current contract is about to expire. With the execution of the
31 attached agreement the fees are at 7.25% for net collections. That is no change since
32 January 2010. The Medicaid beneficiary account billing is \$13 per account which is no
33 change since 2005. The HIPAA compliance and Notice of Privacy Practices is \$88 per
34 month and no change since February 2005. This is for a one-year term beginning
35 January 1, 2015, with successive automatic one-year renewals unless either party
36 provides the other party with written notice. The annual contract cost to the City is
37 about \$45,000.

38
39 Ms. Sova asked the Commission to approve the contract with ADPI (Intermedix) for
40 transport billing.

41
42 Commissioner Brender asked the 7.25% of net collections versus the \$45,000.

43
44 Ms. Holloway said the \$45,000 is the annual cost. When we are billed it is based on
45 how many transports. They bill X amount and collect X amount. The 7.25 is the
46 percentage of the amount they are collecting. That plus the other components of the

1 Medicaid beneficiary account, the HIPAA compliance, and notice mailing are the three
2 components of the bill.

3
4 Commissioner Brender asked if we were paying \$45,000 plus all those other things.

5
6 Ms. Holloway answered negatively. It's those three components that make that up.

7
8 **Motion was made by Commissioner Brender to authorize the City Manager to**
9 **execute agreement with Advanced Data Processing, Inc. (Intermedix) for medical**
10 **transport billing, seconded by Commissioner Lucarelli and motion carried**
11 **unanimously.**

12
13 2. SunRail Entry Feature Sign

14
15 Ms. Sova said this is the SunRail entry feature sign. We have enhancement funds to
16 have a city entry feature sign at Palmetto and Lake Mary Boulevard. We have had
17 concepts before the Commission before and we have redone those and Mr. Noto has a
18 presentation.

19
20 Mayor Mealor said there are four designs that will be presented. Staff is seeking the
21 Commission's preference related to the preferred signage.

22
23 Mr. Noto said it has been two years since we were before the Commission talking about
24 this item. Staff originally prepared four designs in 2012 and after getting together
25 internally and coordinating with FastSigns, we have come up with four designs based
26 upon the sign at Trailhead Park at Rinehart Road and Lake Mary Boulevard.

27
28 Mr. Noto said the funding for this sign is tied in with the FDOT SunRail enhancement
29 funds. We are getting close to the point where those funds are going to go away. We
30 have been trying to get a final date from FDOT as to when that will happen; however,
31 we have been unable to get that date. The original expiration was around this time this
32 year (November/December 2014) but has now changed to spring of next year.

33
34 Mr. Noto said we are looking at a sign that is roughly \$14,000. Depending on the
35 direction we get this evening, we can move quickly to work with FastSigns to at least
36 have the steel portion of the sign constructed and possibly get our hands on some of
37 the stonework. Construction of the sign won't occur until a later date because we have
38 a number of capital projects happening at the corner of Palmetto and Lake Mary
39 Boulevard such as the traffic signal, turn lane, lift station and other improvements.

40
41 Mr. Noto showed a base sample of a sign on the overhead that shows the typical base
42 of the sign, it is 10' X 15' and what we have asked FastSigns to provide were three
43 other options that were a little bit different.

44
45 Mayor Mealor asked if the primary difference was the width.

1 Mr. Noto said that was correct. They also provided two other examples that show the
2 seal as part of the base. The cost will go up a little bit with that because they have to
3 add the stone around the seal. In this option you can see how the base lines up with
4 the edge of the metal. The last option the base comes out roughly 2-1/2 feet on either
5 side. They also provided an image showing what the sign would look like at the corner.
6 It is roughly to scale and you can see Station House in the background and the base of
7 the future traffic signal. It would not go exactly where it is shown because the turn lane
8 does not exist and there is some work that is going to be done on the pond. It will be
9 pushed back a little more to the west. The intent would be to avoid conflict with the
10 traffic signal post. We don't want that to block a large portion of the sign.

11
12 Mr. Noto showed samples of the stone. He showed a sample of the stone that is shown
13 on the graphics and is the stone that has been used at all the WaWa gas stations
14 around town. The other option is a bit darker and is staff's preferred option and the
15 same price point. We think this would hold up a lot better in the long run because it's
16 not as light. With the reclaimed irrigation in that area this would be a better option.

17
18 Mayor Mealor asked if there was any objection to staff preference for the cultured stone.

19
20 There were no objections from the Board.

21
22 Mayor Mealor said staff had direction to go with the second option.

23
24 Commissioner Brender asked the plan for Palmetto. There was talk about four-laning
25 Palmetto, talk about putting in turn lanes.

26
27 Mr. Noto said Public Works is currently working on a design to add one turn lane
28 southbound so folks can go to the west. Right now there is not enough right-of-way to
29 do anything more than that. The constraint is mainly on the east side of the road.
30 Widening of Palmetto will occur as redevelopment occurs over time. The signal will
31 likely be in within the next two to three months. We will take pause since there is so
32 much construction activity in that area of town then Public Works will work on adding the
33 turn lane, adding sidewalks, adjusting the pond, and adding a lift station.

34
35 Deputy Mayor Duryea asked Mr. Noto if they showed him any with rounded tops. He
36 thought that would go more with the one on Lake Mary Boulevard.

37
38 Mr. Noto said these are the only options we received. That doesn't mean that these are
39 not customizable. Right now there is a plan for a gap running front to back for flowers
40 and things of that nature. We anticipate doing a miniature plaza for a base so it is more
41 than just a sign planted on grass. If the Commission wants to see more rounding we
42 could work with the contractor on that.

43
44 Mayor Mealor suggested looking at the monument feature at the corner of Rinehart and
45 Lake Mary Boulevard, which we get great compliments on and it is featured frequently
46 in publications, and see if we can match the top of that to the top of this.

1
2 Commissioner Brender preferred the seal being in the base rather than floating in the
3 middle. With the seal being round would like to explore making the top a little less
4 squared off.

5
6 Mr. Nipe said the image shown is emulated off of the sign at Rinehart. The top is
7 squared off. If the Commission desires we could ask them to look at something
8 different. The only thing that changes is Downtown Lake Mary. The symbol is forward
9 rather than back and the stonework is different. We have more of a Grecian style
10 column at Rinehart.

11
12 Mayor Meador said Commissioner Brender has talked about the seal being anchored
13 into the base. He asked if there was any objection to that.

14
15 Commissioner Lucarelli said it looks like the one at Rinehart is down and is not hanging
16 up. Her whole thing is for consistency is making it look like that one.

17
18 There was no objection from the Board.

19
20 Mayor Meador asked staff to bring back a design that matches as closely as possible the
21 concept of Rinehart/Lake Mary Boulevard with the fact that we are using a different
22 stone as opposed to brick.

23
24 Commissioner Brender said that is assuming we don't want to go with anything rounded
25 because the one at Lake Mary Boulevard is rectangular. He agreed consistency was
26 important.

27
28 Mayor Meador said we are looking for consistency with the exception of the stone.

29
30 Mr. Noto said we will have that for the next meeting.

31
32 3. Appointment to Metroplan's Citizen Advisory Committee

33
34 Ms. Sova said at the last meeting the Commission directed staff to solicit a resident to
35 represent the City on the Metroplan Citizen Advisory Committee and former
36 commissioner Jan Jernigan would be interested in serving in that capacity. She has
37 been on their Municipal Advisory Committee in the past. She asked the Commission to
38 appoint Jan Jernigan to the Metroplan Citizen Advisory Committee.

39
40 **Motion was made by Commissioner Brender to appoint Jan Jernigan to the**
41 **Metroplan Citizen Advisory Committee, seconded by Commissioner Lucarelli and**
42 **motion carried unanimously.**

43
44 Ms. Sova said all non-emergency offices will be closed next Thursday and Friday in
45 observance of Thanksgiving. Solid waste collection for Thanksgiving Day will be
46 provided on the makeup day of Saturday, November 29th.

1
2 Ms. Sova said she has some personnel changes. Police Officer Matt Schaffer has been
3 promoted to Sergeant effective the first of the month. After more than 28 years with the
4 City Lt. Terry Salsbury in the Fire Department will be retiring on December 5th. There is
5 a reception for him tomorrow from 2:00 P.M. to 4:00 P.M. in the training room at
6 Wallace Court.

7
8 Ms. Sova said a round of applause to our SWAT team who recently competed in the
9 32nd Annual SWAT Roundup International. The guys gave it their all for five days and
10 overcame many obstacles and arduous tasks and after competing against teams from
11 all over the world their hard work paid off with a final ranking of 32 out of 51.

12
13 Ms. Sova said WineART Wednesday featuring the DailyCity.Com Food Truck Bazaar
14 will be held December 3rd from 5:00 P.M. to 9:00 P.M. in Central Park.

15
16 Ms. Sova reminded everyone that Holiday in the Park is Friday, December 5th, from
17 6:00 P.M. to 8:00 P.M. with tree lighting at 6:30 P.M. followed by Mr. and Mrs. Claus
18 coming at 6:45 P.M. on the fire truck. There will be face painting, kids' games and
19 prizes, and a children's train. There will be free cookies given out to those who bring a
20 canned good or unwrapped toy to donate to the City's holiday drive. This year we have
21 an expanding music and light show.

22
23 Ms. Sova said the holiday toy and food drive gets underway tomorrow. You can drop
24 off new unwrapped toys and unopened non-perishable food items at the boxes at city
25 hall, police department, fire stations, and our Municipal Services Complex through
26 December 12th. You can contact Human Resources at 407-585-1424 for more
27 information.

28
29 Ms. Sova said we will cancel the first meeting in January due to its falling on New Year's
30 Day.

31
32 Ms. Sova said Bryan Nipe has received the Parks & Recreation Accreditation plaque
33 and would come up and show it to the Commission.

34
35 Mr. Nipe said he was extremely proud and honored to present this tonight. We are one
36 of only 26 accredited national agencies in the state and just over 130 in the nation. That
37 is for public agencies such as cities, counties, and the military. We were accredited with
38 a naval base in Georgia this year. We are very proud of this. It was a huge team effort,
39 totally inclusive, and we included all the departments. We appreciate everybody's time
40 and the City Manager and Commission's support.

41
42 Mayor Mealar said there were more than 405 municipalities in the State of Florida and
43 we are in the top 5%. What a compliment to Mr. Nipe and his team's hard work.

44
45 Ms. Sova said on some of the Parks & Recreation trucks they have the accreditation
46 decal.

1
2 Mayor Mealor said we are honored to have two of the newest elected members of a
3 Central Florida community. We have the Mayor and the newest Commissioner for the
4 City of DeBary. Their SunRail station has had such an impact on the region.

5
6 12. Mayor and Commissioners' Reports (4)
7

8 Mayor Mealor had no report at this time.
9

10 Commissioner Lucarelli said she enjoyed listening to our Mayor give one of the better
11 presentations at PBAS last week.
12

13 Commissioner Lucarelli said she attended the Senior Intervention Group meeting. The
14 big thing Zach (Hudson) was asking for is if you know someone who is in need of a
15 frozen turkey or a hot meal option for the elderly. We are working on delivering the
16 frozen turkeys Monday and on Wednesday evening will be delivering the hot meals.
17 We have a lot of meals and turkeys being donated. We need to know if there is
18 anybody out there in need that we don't know about yet and get them on our list. That
19 is a countywide effort.
20

21 Commissioner Lucarelli said she attended CLEO and attended a portion of the RPA
22 meeting. She said Mr. Omana finished up for her because she had to leave for a work
23 meeting. Nothing yet on Lake Mary coming forward but there is a project with the
24 charter school where the old theater used to be by the entrance to the college that will
25 eventually be coming before the RPA and CRA Boards for approval. She will keep the
26 Commission posted on that.
27

28 Mayor Mealor said the Senior Intervention Group is a remarkable service to the greater
29 community. It is the activity that has helped Officer Hudson receive the National Police
30 Officer of the Year recognition. Paster Montgomery serves as the chaplain so it might
31 be appropriate to reach out to him.
32

33 Commissioner Brender said it is our City Attorney's birthday and extended birthday
34 wishes.
35

36 Deputy Mayor Duryea said he was excited about what's going on outside and was sure
37 it is going to be better than it was last year and the year before. It's nice.
38

39 Mayor Mealor said the December 5th event is going to be very special. The City did
40 extend an invitation to our County Chairman Commissioner Carey. This is part of her
41 district and hopefully her schedule will allow her to join us.
42

43 Commissioner Miller said he would like to comment on the dedication of the Veterans'
44 Park in Timacuan. Commissioner Brender was honored—he was our veteran. The
45 Mayor, Thom Greene, and City Manager were there. Our Mayor did us proud and gave
46 a magnificent speech about veterans and the dedication of the park. Our role in that

1 was as the homeowners' association at Timacuan was deciding to do this and getting
2 ready to spend all that money, they discovered they didn't own the land but the City did.
3 The City gave them the land to do the park.

4
5 Commissioner Miller said he went for his training for the Municipal Advisory Committee
6 for Metroplan Orlando. Harry Barley and Virginia Whittington spent over an hour with
7 him and he was somewhat surprised. The Municipal Advisory Committee was formed
8 after their light rail attempt was started and two mayors were very upset that they did
9 not have a vote on Metroplan Orlando and light rail was going to come through their
10 cities. In order to give them a voice they created the Municipal Advisory Committee. It
11 consists of cities up to 47,000 in population all have a seat on the Metroplan Orlando
12 Board of Directors. If you have a lower population than that you don't get a seat. That
13 represents 22 cities and 309,000 people. There are 22 people that can belong to that
14 committee but only 17 permit and we are one of the ones that sit on that. The chair of
15 that committee has a seat on the board. All of that is changing. The Metroplan Orlando
16 Board of Directors is 19 people by statute and has now been changed to 25, so there
17 will be changes on who has seats on the Metroplan Orlando.

18
19 Mayor Meador said they appreciated Commissioner Miller's willingness to serve on that
20 committee and believed his expertise is going to be invaluable as we move forward.

21
22 Mayor Meador said tomorrow the Seminole County Legislative Delegation will hold their
23 public hearings and Commissioner Lucarelli will be presenting. Anybody who has a
24 request or feels there is a need for legislative support it is imperative that a public
25 hearing take place. That is available to our community tomorrow between 9:00 A.M.
26 and 1:00 P.M.

27
28 Commissioner Miller asked Mayor Meador if he knew how that meeting was structured
29 because the notification says 9:00 A.M. to 1:00 P.M. He asked if that was something
30 you should go to and expect to be there four hours.

31
32 Mayor Meador said not at all. He said he would speak for himself as a former chair of
33 that legislative delegation that the last thing you would want is an extended hearing.
34 There are far more requests than there will ever be ways to meet those so less is more.
35 Chairman Simmons asked that information be submitted no later than Wednesday
36 evening so they can compile that. If you have a need or a wish to speak for that group,
37 simply go at 9:00 A.M., look at the timeframe and they will give you a guesstimate as to
38 when it is and you can come back or present and leave. It is a very important activity in
39 terms of the fact that a legislative body cannot respond to something at the last moment
40 had there not been some kind of public recognition or input.

41
42 13. City Attorney's Report

43
44 Ms. Reischmann had no report at this time.

45
46 14. Adjournment

1
2 There being no further business, the meeting adjourned at 7:43 P.M.

3

4

5

6

David J. Mealor, Mayor

Mary Campbell, Deputy City Clerk

8

9

10

11 ATTEST:

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13

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16 _____
Carol A. Foster, City Clerk