



LAKE MARY CITY COMMISSION

**Lake Mary City Hall
100 N. Country Club Road**

**Regular Meeting
AMENDED AGENDA
THURSDAY, DECEMBER 18, 2014 7:00 PM**

- 1. Call to Order**
- 2. Moment of Silence**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes: December 4, 2014**
- 6. Special Presentations**
 - A. Appointment of Fire Chief (Jackie Sova, City Manager)**
- 7. Citizen Participation**
- 8. Unfinished Business**
- 9. New Business**
 - A. Ordinance No. 1522 - Expedited state review comprehensive plan amendment to the City's Comprehensive Plan revising the Future Land Use Designation from OFF**

(Office) and RCOM (Restricted Commercial) to HDR (High Density Residential) for a +/- 19.79 acres located at the southwest corner of Anderson Lane and Rinehart Road - First Reading (Public Hearing) (Steve Noto, Sr. Planner)

B. Resolution No. 954 - Utility and Sidewalk Easement Agreement for Lot 5 of Washington Estates (Steve Noto, Sr. Planner)

C. Resolution No. 955 - Utility Easement Agreement for Lot 2 of Washington Estates (Steve Noto, Sr. Planner)

D. Resolution No. 956 - Pay Plan Update (Jackie Sova, City Manager)

E. Appointments/Reappointments to Advisory Boards

10. Other Items for Commission Action

11. City Manager's Report

A. Items for Approval

a. Elder Affairs Commission 2015 Shred-A-Thon event location.

b. City Sidewalk Program: Amendment of Public Works Purchase Order for Castille Company, Inc.

B. Items for Information

a. Monthly Department Reports

12. Mayor and Commissioners Report - (2)

13. City Attorney's Report

14. Adjournment

THE ORDER OF ITEMS ON THIS AGENDA IS SUBJECT TO CHANGE

Per the direction of the City Commission on December 7, 1989, this meeting will not extend beyond 11:00 P. M. unless there is unanimous consent of the Commission to extend the meeting.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE CITY ADA COORDINATOR AT LEAST 48 HOURS IN ADVANCE OF THE MEETING AT (407) 585-1424.

If a person decides to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Per State Statute 286.0105.

NOTE: If the Commission is holding a meeting/work session prior to the regular meeting, they will adjourn immediately following the meeting/work session to have dinner in the Conference Room. The regular meeting will begin at 7:00 P. M. or as soon thereafter as possible.

UPCOMING MEETINGS: January 15, 2015

1 MINUTES OF THE LAKE MARY CITY COMMISSION MEETING held December 4,
2 2014, 7:00 P.M., Lake Mary City Commission Chambers, 100 North Country Club Road,
3 Lake Mary, Florida.

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1. Call to Order

The meeting was called to order by Mayor David Mealor at 7:04 P.M.

2. Moment of Silence

3. Pledge of Allegiance

4. Roll Call

- | | |
|-------------------------------|---|
| Mayor David Mealor | Jackie Sova, City Manager |
| Commissioner Gary Brender | Dianne Holloway, Finance Director |
| Deputy Mayor George Duryea | John Omana, Community Development Dir. |
| Commissioner Sidney Miller | Steve Noto, Senior Planner |
| Commissioner Jo Ann Lucarelli | Wanda Broadway, HR Manager |
| | Bruce Paster, Public Works Director |
| | Bryan Nipe, Parks & Recreation Director |
| | Joe Landreville, Deputy Fire Chief |
| | Mike Biles, Police Lieutenant |
| | Katie Reischmann, City Attorney |
| | Mary Campbell, Deputy City Clerk |

5. Approval of Minutes: November 20, 2014

Motion was made by Commissioner Brender to approve the minutes of the November 20, 2014, meeting, seconded by Commissioner Miller and motion carried unanimously.

6. Special Presentations

Mayor Mealor said we are very fortunate to have Ms. Jane Kenovich with us. Ms. Kenovich is the curator of the Lake Mary Museum and is here on behalf of the Lake Mary Historical Society.

Ms. Sova said Jane has a book regarding the City's history she would like to present and discuss.

Jane Kenovich came forward. She said they started on this book in February and pulled pictures from our archives and did research. She introduced their youngest volunteer, Jacob Vasivago, who is her grandson and introduced her daughter Jennifer. She said Ellen McLaughlin was their oldest volunteer and takes great pride in that.

1 Jacob assisted in distributing books to the Commission. She said the books chronicle
2 Lake Mary from the mid-1800's through 1980. The books will be for sale at the museum
3 from now on. She thought the City Commission should have the first copies.

4
5 Mayor Meador said that was very gracious and they appreciate the work she does at the
6 museum. We are getting great compliments from the community and from those that
7 take part in group activities there.

8
9 Ms. Kenovich said they are having their annual Christmas lunch this coming Sunday
10 from 2:00 P.M. to 4:00 P.M. should anyone want to attend. She thanked the
11 Commission for keeping our history as great as it is.

12
13 7. Citizen Participation

14
15 No one came forward at this time and citizen participation was closed.

16
17 Mayor Meador recognized representatives from the Forest community: officers of the
18 homeowners's association and our two liaisons. The liaisons do a remarkable job and
19 keep us informed and are incredible representatives of their community.

20
21 8. Unfinished Business

- 22
23 A. Ordinance No. 1521 – Amending Chapter 150, Building Code and Chapter
24 152, Floodplain Management – Second Reading (Public Hearing) (Bruce
25 Paster, Public Works Director)

26
27 The City Attorney read Ordinance No. 1521 by title only on second reading.

28
29 Mr. Paster stated staff had no additional comments.

30
31 Deputy Mayor Duryea said nothing has changed since last time.

32
33 Mr. Paster said that was correct.

34
35 Mayor Meador asked if anyone wanted to speak in reference to Ordinance No. 1521. No
36 one came forward and the public hearing was closed.

37
38 **Motion was made by Deputy Mayor Duryea to approve Ordinance No. 1521 on**
39 **second reading, seconded by Commissioner Lucarelli and motion carried by roll-**
40 **call vote: Commissioner Brender, Yes; Deputy Mayor Duryea, Yes;**
41 **Commissioner Miller, Yes; Commissioner Lucarelli, Yes; Mayor Meador, Yes.**

42
43 9. New Business

44
45 There was no new business to discuss at this time.

1 10. Other Items for Commission Action

2
3 There were no other items to discuss at this time.

4
5 11. City Manager's Report

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7 A. Items for Approval

8
9 1. Final Design Plan for SunRail Entry Feature Sign

10
11 Ms. Sova said this is a request for approval of final design for the SunRail entry feature.
12 We had provided a picture of the sign at Trailhead Park and Mr. Noto will present a
13 further update of this project.

14
15 Mr. Noto said the Commission has a photo of the Trailhead Park sign. Based on
16 direction we received at the last meeting, we went back and talked with our contact at
17 FastSigns to see how we could better meet the direction of having the proposed sign
18 meet some of the design standards that are outlined on the Trailhead Park sign. Our
19 proposal is broken down into three different areas based upon that direction. The first is
20 the metal structure itself, the city seal underneath it, and then the base at the bottom.
21 Having that breakdown assisted us in describing to our contact at FastSigns on how to
22 go about redesigning some things. He said he had three options to present based on
23 that direction. He emphasized that time is still sensitive. We don't have that deadline
24 from FDOT but the one thing we can move on the quickest is the structure where it will
25 say Lake Mary, Downtown and things of that nature. We can at least get going on that.
26 If there are issues with the base or the pillars, as we move forward we can continue to
27 work on that through coordination with the City Commission and City Manager.

28
29 Mr. Noto said one of the items talked about was one of the initial designs had the City
30 seal built into the base structure itself with stones going around it. The info we received
31 was to have the seal back like the Trailhead sign. He showed a picture and the seal will
32 be behind the plants. There will be plants and such in between the two pillars and the
33 seal will be placed in a way where it would be above the plantings similar to Trailhead
34 Park. The metal structure is the same as it was originally.

35
36 Mr. Noto said moving to the second proposal one of the comments was to have more
37 curves to the design. The only difference in this proposal is that the metal bar has been
38 removed and kind of accentuates the curve under Lake Mary.

39
40 Mr. Noto said the closest design to the metal structure at Trailhead we asked them to
41 put Downtown below Lake Mary. This is the closest design aspect to the Trailhead Park
42 portion.

43
44 Mr. Noto asked the Commission to direct them on what option they would like for the
45 metal portion. If you look at the Trailhead sign, since it says City of Lakes underneath
46 Lake Mary, there is more curving happening above where it says City of Lakes. We can

1 add more of that type of design feature in this type of design since there is such a gap
2 below Lake Mary. We could work with FastSigns to add a second layer of curved metal
3 and things of that nature.
4
5 Mayor Mealar said if we may expedite this process let's deal with the metal only and go
6 through the three designs predicated on what we just said in looking at Trailhead Park.
7
8 Commissioner Lucarelli asked Mr. Noto to put the one up where it says Downtown.
9
10 Deputy Mayor Duryea asked if they could put City of Lakes there.
11
12 Mr. Noto said it would be up to the Commission. If they would like to see it say City of
13 Lakes exactly like the Trailhead sign we can do that. What we were looking at with this
14 was to further identify that you're entering the Downtown area.
15
16 Commissioner Lucarelli said she preferred Downtown.
17
18 Commissioner Brender said he thought he liked that one but the question he might have
19 whether it is City of Lakes or Downtown is we are trying to sell Downtown but more than
20 Downtown we are trying to sell Fourth Street.
21
22 Mayor Mealar said we have already done something for Fourth Street. We have a
23 proposal coming for that. This is a different area.
24
25 Commissioner Brender said not that we are going to say Fourth Street but do we want
26 to recognize the SunRail Station as the Downtown or do we want to recognize it as the
27 City of Lakes. He asked if we want to be an entry feature for the town or an entry
28 feature for Downtown.
29
30 Mr. Noto said the sign would go at the northwest corner of Palmetto Street and Lake
31 Mary Boulevard.
32
33 Deputy Mayor Duryea preferred City of Lakes.
34
35 Commissioner Lucarelli preferred Downtown.
36
37 Commissioner Brender preferred Downtown.
38
39 Mayor Mealar preferred Downtown. He thought this was consistent with the Trailhead
40 Park and what we were looking for is continuity. He said to arch it, use Downtown, and
41 give it more of an open feel. Open the arch visually.
42
43 Mr. Noto said the biggest difference is we are using the stone. The pillars on the
44 Trailhead Park sign are much different. We are proposing to go stone all the way with
45 the base and the columns. We will have plants in between the columns. He asked the
46 Commission if they preferred another design on the columns.

1
2 **It was the consensus of the Commission to go with the design presented by staff.**

3
4 2. Vehicle and Equipment Replacements for FY 2015 and New Vehicle for
5 New Police Sergeant
6

7 Ms. Sova said this is vehicle and equipment purchases and replacements for Fiscal
8 Year 2015. It is for 16 vehicles and a new vehicle for the new police sergeant. This
9 includes three public works trucks, two public works mowers, one public works
10 equipment trailer, one Parks & Rec truck, four Parks & Recreation mowers/work carts,
11 two fire prevention trucks and three police Explorers for a total of \$546,464.14 for the
12 replacements out of a budget of \$574,400.00. The additional police vehicle is
13 \$30,585.25. She asked the Commission to authorize the purchase of these new
14 vehicles and to surplus the attached list.
15

16 Commissioner Brender asked if the total included the vehicle for the new police
17 sergeant.
18

19 Ms. Sova said it was additional. It is \$546,464.14 out of the \$574,400.00 budget and
20 out of the Police Impact Fee Fund the \$30,585.00
21

22 Deputy Mayor Duryea asked if they give these away when they are surplus.
23

24 Ms. Sova said we have tried several things. We have used the online auctioning, have
25 used an auctioneer located near Zellwood and we have gone back to that auctioneer.
26 We have gotten much better prices. The Sheriff's Office is using them. They do a lot of
27 public funds auctioning. She expected most of the equipment to go there.
28

29 **Motion was made by Commissioner Lucarelli to authorize the purchase of the**
30 **vehicles and equipment listed in the staff report, the vehicle for new Police**
31 **Sergeant out of the Police Impact Fee Fund, declare vehicles and equipment**
32 **listed in the staff report surplus and authorize the City Manager to dispose of,**
33 **seconded by Commissioner Brender and motion carried unanimously.**
34

35 3. Computer Purchase and Surplus
36

37 Ms. Sova said this is the annual computer purchases. It is for desktops and laptops.
38 We have 33 desktops operating on Windows XP and are no longer supported and 14
39 laptops that are no longer functioning well. That is because they operate out of police
40 vehicles and with all the heat and wear and tear they take they need to be replaced
41 frequently. The total cost is not to exceed \$48,345.00. These will be Dell computers
42 through a Dell seller. We get a better price than buying them directly from Dell. She
43 also asked the Commission to declare 47 computers as listed in staff report surplus and
44 authorize her to dispose of.
45

46 Deputy Mayor Duryea asked if this included certain limited warranties.

1
2 Ms. Sova said they come with a standard warranty. We have not been buying the
3 extended warranty.

4
5 Commissioner Brender asked about server capacity and if the AS-400 was doing all
6 right.

7
8 Ms. Sova said we are getting along. We would like to buy a Microsoft Enterprise
9 license so that when software changes and gets updated we do all our computers at
10 once. It is expensive and we haven't been able to get there so we all use a little bit
11 different versions of Microsoft Office so we can get along.

12
13 Commissioner Brender said if it saves time and effort.

14
15 Ms. Sova said it is big bucks.

16
17 Deputy Mayor Duryea said that was in the five-year budget.

18
19 Ms. Sova answered affirmatively. We looked at it hard for this year and had to prioritize.

20
21 **Motion was made by Commissioner Miller to authorize the purchase of 33 Dell**
22 **desktop computers and 12 Dell laptop computers in an amount not to exceed**
23 **\$48,345.00 and declare the 47 asset tag numbers listed in the staff report surplus**
24 **and authorize the City Manager to dispose of. Seconded by Commissioner**
25 **Lucarelli and motion carried unanimously.**

26
27 Ms. Sova congratulated Sean Anastasia of the Fire Department. He was recently
28 promoted to lieutenant. He takes over for Terry Salsbury who retires tomorrow.

29
30 Ms. Sova said the Employee Benefits Fair is tomorrow at the Events Center from 10:30
31 A.M. to 1:00 P.M. Lunch will be served between noon and 1:00. We are closing non-
32 emergency buildings from 11:15 A.M. to 1:15 P.M. so all of our employees can attend.

33
34 Ms. Sova reminded everyone that Holiday in the Park is tomorrow evening from 6:00
35 P.M. to 8:00 P.M. The tree lighting is at 6:30 followed by the arrival of Mr. and Mrs.
36 Claus at 6:45. Everyone should come out and see our new and expanded music and
37 light show.

38
39 Ms. Sova said on the next two Saturdays Santa and Mrs. Claus will be visiting various
40 neighborhoods on the fire engine as they do each year escorted by our Police
41 Department. Although they can't visit every street they stop in the neighborhoods and
42 wave. Most people are familiar with where the stops are. The tours begin both days at
43 8:30 A.M. and continue until 5:00 P.M. If you have additional questions contact
44 Battalion Chief Robert Howington at 407-585-1477.

45
46 12. Mayor and Commissioners' Reports – (1)

1
2 Mayor Mealor thanked the men and women of the Public Safety Department in Lake
3 Mary. We put together a team that did a funeral service that honored Chief Haun, his
4 family and the City. It was remarkable. His wife is the daughter of a Navy admiral and
5 attended voluntary funerals and she said rarely had she seen anything as impressive as
6 what our team, Chief Leanne Mims and her team of Seminole County, and others.

7
8 Mayor Mealor said on Tuesday he had the honor of representing the City at the
9 groundbreaking at the Fallen Heroes Memorial in front of the County Courthouse on
10 Bush Boulevard. It was a very moving ceremony and thought the County Commission
11 did a great job. He said to keep in mind that men of our Police Department served as
12 part of the honor guard that day. When you watch them do something beyond their
13 normal duties it gives you pause to thank the men and women of our public safety
14 department.

15
16 Commissioner Brender complimented the Fire Department for putting together a moving
17 program to honor a great firefighter and great man. It was a personal and professional
18 loss for all of us.

19
20 Commissioner Brender said he attended Terry's retirement party at the fire station.
21 Terry has been with us 28 years and was originally a volunteer firefighter when we had
22 only a volunteer force. We wish him a lot of luck.

23
24 Deputy Mayor Duryea said the Parks Department overwhelmed him. Through the
25 efforts of this commission, prior commissions, and staff that works diligently to make this
26 one of the best cities in the country. It is such a great place to live. Who would gladly
27 spend their weekend riding around in a fire truck, sometimes very cold or rainy, just to
28 bring a little seasonal cheer to the children of Lake Mary. It's a great place and was
29 proud to be living here.

30
31 Mayor Mealor said since Deputy Mayor Duryea is now the longest serving elected
32 official in Central Florida, a lot of the credit goes to him.

33
34 Commissioner Miller added his compliments on the funeral service for Fire Chief Haun.
35 In an unusual move they invited the City Manager of Lake Mary to speak at the funeral
36 which is almost never done. Our City Manager did us proud.

37
38 Commissioner Miller said he did not attend the Metroplan Municipal Advisory
39 Committee meeting due to an illness in his family.

40
41 Mayor Mealor said our City Manager was put in a difficult position because Chief Haun
42 served at her pleasure yet her comments honored him and his family in a way that very
43 few people could do. It was well done.

44
45 Commissioner Lucarelli said it was an honor and privilege to honor such a good man.

46

1 Commissioner Lucarelli said she attended the Tri-County League of Cities Second
2 Annual Work Gala where we were able to honor Mayor Land. We were able to rename
3 the lifetime achievement award in his honor. We did this within hours of his passing.
4 We were glad we were able to honor him while he was still alive.

5
6 Commissioner Lucarelli said we got to honor Bryan (Nipe). He was one of the
7 nominees for Executive of the Year.

8
9 Commissioner Lucarelli said the Lake Mary/Heathrow Arts Festival had their wrap-up
10 meeting and we are changing the date again. We changed it last year because it fell on
11 Halloween and there were complications with law enforcement because they provide
12 security overnight the entire weekend of the event. The board voted to do it November
13 14th and 15th of next year. We will keep you updated as we move forward. We are
14 planning some changes to refresh it and make it more earnest and craft friendly. We
15 are not having the children's area anymore but will try to add some other things.

16
17 13. City Attorney

18
19 Ms. Reischmann had no report at this time.

20
21 Commissioner Brender said the Rabbi Moshe of Orlando asked him to mention that on
22 December 16th at 5:45 P.M. there will be a menorah lighting in Central Park.

23
24 Mayor Mealor said Rabbi Majeski and his wife and family did a remarkable job with that
25 activity. It is very impressive.

26
27 Mayor Mealor said tomorrow evening we will gather at the stage around 6:15 P.M. for
28 the tree lighting ceremony.

29
30 14. Adjournment

31
32 There being no further business the meeting adjourned at 7:35 P.M.

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37 _____
38 David J. Mealor, Mayor

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Mary Campbell, Deputy City Clerk

41 ATTEST:

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46 _____
Carol A. Foster, City Clerk



MEMORANDUM

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Jackie Sova, City Manager

SUBJECT: Appointment of Fire Chief (Jackie Sova, City Manager)

The appointment of a department head by the City Manager requires City Commission confirmation. I am recommending the City Commission confirm the selection of Frank Cornier as Fire Chief.

Background:

The Fire Chief position was posted on October 10, 2014, to fill the vacancy created by the retirement of Craig Haun. We received a total of 28 applications from 8 states. On December 3rd, the three candidates with the most comprehensive qualifications were interviewed. The interview panel consisted of Seminole County Fire Chief Leeanna Mims, Winter Park Fire Chief James White, Fire Marshal Wendy Niles, HR Manager Wanda Broadway, and myself as City Manager. Later in the day there was also a two hour meet and greet opportunity for the members of the Fire Department and department heads to meet the candidates. Those in attendance were encouraged to provide their comments about the candidates. The comments received were both insightful and meaningful.

After these efforts, and an additional interview with the City Manager, the results were unanimous in the selection of Frank Cornier to become Fire Chief. Frank is currently an Assistant Fire Chief with the City of Orlando. He will be retiring from Orlando after more than 22 years of service to that department working his way up through the ranks to his current position. His references are outstanding. Attached is his resume for your review.

Mr. Cornier will start at an annual salary of \$100,000 effective February 2, 2015. Prior to that date, Frank will be getting to know his staff and begin his transition to Lake Mary.

Recommendation:

The City Commission confirm the appointment of Frank Cornier as Fire Chief.

Attachment

FRANK CORNIER

OBJECTIVE

Currently seeking a position as an Executive Director of a Fire Department to lead a department through future growth and development. As Fire Chief I would ensure safety and excellent service to fire department personnel, citizens, and visitors of the community.

WORK EXPERIENCE

Orlando Fire Department (June 1992 – Present)

*Department profile: 521 Sworn Combat Personnel and 66 Civilian Personnel
Budget 85 million*

Assistant Chief Field Operations (Nov. 2013 - Present)

- C shift Division Chief supervising and managing 6 Districts 17 stations 160 personnel
- UASI/SHSGP Grant Oversight
- Central Florida Task Force 4 Oversight

Deputy Chief of Fire Support Services Bureau (Nov. 2012 - Oct. 2013)

- Bureau manager for the following divisions: Emergency Medical Services, Emergency Management, Communications, Technology Management, Records Management, Special Operations
- Co Chair for 2012 CPSE Fire Accreditation Review
- Co chair for 2012 OFD Strategic Plan

Deputy Chief of Administrative Services Bureau (Dec. 2011 - Nov. 2012)

- Bureau manager for the following divisions: Training Division, Special Operations, Fleet Services, Logistics, Public Relations, Resource Management
- Capital Improvement Projects oversight (fire apparatus, air pack and bunker gear purchases)
- Fire Department oversight for Insurance Services Office review. Completed 3 reviews since 2007 improving ISO rating from 2 to a 1.
- 2012 NBA All-Star Amway Arena FD Operations Chief

Assistant Chief Field Operations (Dec. 2010 - Dec. 2011)

- A shift Division Chief supervising and managing 6 Districts 17 stations 160 personnel

Assistant Chief Administrative Services (2007-2010)

- Division Chief of Planning, Logistics, Fleet Management, Facilities Management
- Fire Department representative for construction of fire station 1 (58,000 sq./ft. facility LEED Gold certified) and fire station 7 (12,000 sq./ft. facility LEED Gold certified)
- Authored OFD's 2007 Strategic Plan
- Served as a committee member for OFD's Standard Operating Guide
- Assisted in writing and completing application for SAFER grant in which OFD was awarded several million dollars to retain 46 firefighters.

District Chief/Paramedic Field Operations (2004-2007)

- C shift District 1 supervising and managing 4 stations 60 personnel

Lieutenant/Paramedic Field Operations (2002-2004)

- Safety Officer for Central Florida Task Force 4. Deployed to Hurricanes Katrina (Mississippi) and Ivan (Pensacola)

Lieutenant/Paramedic Training Division (2000-2002)

- Developed training manual
- Developed new hire training program
- Coordinated and implemented Firefighter Survival and Rapid Intervention Team training
- Coordinated and facilitated department wide ISO required training
- Co author of Rapid Intervention Team SOG and Policy
- Served as a member of The City of Orlando Strategic Plan Initiative

Engineer/Paramedic Field Operations (1997-2000)

Firefighter/Paramedic Field Operations (1992-1997)

Seminole County Fire Department (1990-1992)

Firefighter/Paramedic

New York City EMS (1985-1990)

Paramedic

EDUCATION

Bachelor's Degree in Organizational Management, 2002

Warner University, Lake Wales, Fl.

Associate Degree in Emergency Medical Services Technology, 1999

Valencia College, Orlando, Fl.

CERTIFICATIONS

ICS 100, 200, 300, 400, 700 and 800

NFA Safety Officer

Florida State Paramedic

Florida State Paramedic, CPR, ACLS, PALS

Florida State Firefighter Basic Instructor

Numerous Special Operations Certifications

Dive Rescue

EVOG

LANGUAGES

Spanish

AWARDS RECEIVED

Certificate of Appreciation Orlando Fire Department (1997)

Certificate of Appreciation Orlando Fire Department (1998)

Certificate of Appreciation Orlando Fire Department (1999)

Unit Citation Orlando Fire Department (2005)

Presidential Unit Citation Award (1987)

Pre-hospital Save Award (Numerous between years 1985-1990)

Merit Awards (Several)

PROFESSIONAL PROFILE

Budget Development and Administration

Contracts and Negotiations

Project Management

Team Building and Leadership

Strategic Planning and Organizing

Public Relations

Consensus Building/ Collaboration



MEMORANDUM

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Stephen Noto, Senior Planner

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: Ordinance No 1522 - Expedited state review comprehensive plan amendment to the City's Comprehensive Plan revising the Future Land Use Designation from OFF (Office) and RCOM (Restricted Commercial) to HDR (High Density Residential) for a +/- 19.79 acres located at the southwest corner of Anderson Lane and Rinehart Road - First Reading (Public Hearing) (Steve Noto, Sr. Planner)

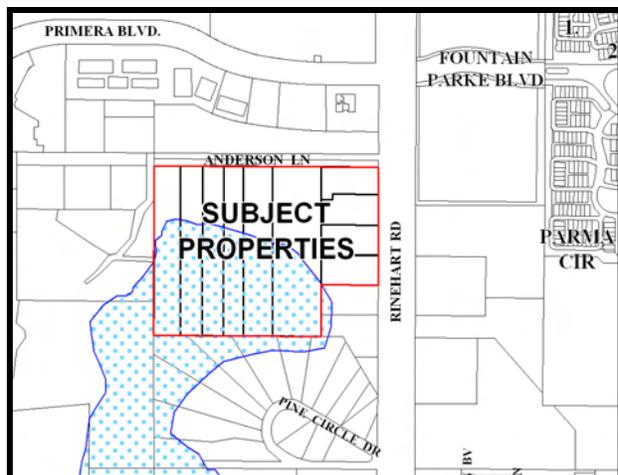
APPLICANT: Mattamy Homes

REFERENCE: City of Lake Mary Comprehensive Plan.

REQUEST: The applicant requests the revision of the existing Future Land Use Map designation of OFF (Office) and RCOM (Restricted Commercial) to HDR (High Density Residential) in order to build 81 attached single-family homes.

DISCUSSION:

Location: The subject properties are located at the southwest corner of Anderson Lane and Rinehart Road. Several of the properties are encumbered by Lake Emma.



Description: The subject properties contain approximately 19.79 acres, and consist of the following parcel ID numbers:

OFF to HDR (Eastern Properties)

07-20-30-502-0000-0010
 07-20-30-502-0000-0020
 07-20-30-502-0000-0030
 07-20-30-502-0000-0040
 07-20-30-300-0170-0000

RCOM to HDR (Western Properties)

07-20-30-300-014A-0000
 07-20-30-300-014B-0000
 07-20-30-300-0140-0000
 07-20-30-300-0150-0000
 07-20-30-300-0160-0000

Proposed Land Use: The existing OFF (Office) and RCOM (Restricted Commercial) land use designations of the subject properties is proposed to be revised to HDR (High Density Residential). The applicant has submitted a Preliminary Planned Unit Development (Preliminary PUD) showing 81 lots for the eventual construction of attached single-family dwellings. The total land area is approximately 19.79 acres, which would allow for a gross density of 178 units under the HDR land use. However, there are only approximately 10.1 usable acres. Therefore, the net density is 91 units, under the HDR land use. This is an important distinction as the gross density of 178 dwelling units per acre does not take into account any site issues that may exist. That said, the net density, based upon the 10.1 usable acres, gives a more likely development yield of 91 units. If the amendment is approved, it does not grant vested rights or constitute approval of 81 units, or anything that has already been submitted as part of the Preliminary PUD.

Staff Analysis: In the late 1990's and early 2000's, the subject properties went through multiple zoning reviews for development. The western properties were rezoned from A-1 to C-1, with a future land use amendment of LDR (Low Density Residential) to RCOM. The eastern properties were rezoned from R-3 to PO, with a future land use amendment of LDR to OFF. Additionally, a site plan for a professional office was approved, along with a conditional use approval for height. Lastly, there was a Developer's Commitment Agreement that stipulated that only PO uses be allowed, however that Agreement has expired as development did not occur within 10 years of the effective date.

Zoning

NW C1/PUD	N PUD	NE PUD
W C1/PUD	SITE C1/PO	E A1/PUD
SW PUD/R1A	S R1A	SE A1/PUD

Future Land Use

NW RCOM	N COM	NE COM
W COM/RCOM	SITE OFF/RCOM	E COM/PUB
SW COM	S LDR	SE PUB

FACILITIES AND SERVICES:

The City's Concurrency Management System (CMS) will ensure that levels of service will not be degraded beyond the adopted levels of service for all regulated public facilities at the time development of this parcel occurs.

Potable Water, Sewer Service and Reuse Water

(Based on City of Lake Mary Water and Wastewater System Maps)

There are existing water and sewer lines along Rinehart Road. The City has sufficient capacity to serve the proposed HDR land use.

Solid Waste

(Based on the information from Seminole County Comprehensive Plan, Solid Waste Element)

As of 2008, Seminole County operates two solid waste facilities – the Osceola Road Landfill (landfill) and the Central Transfer Station (transfer station). The landfill is located in the northeastern corner of the County and provides disposal and recycling facilities serving the entire County, both unincorporated and municipal. The transfer station, located at the center of the County's urban area, provides a point from which to move the majority of the County's solid waste to the landfill or other contracted waste management and recycling facilities. As of 2006, the landfill and the transfer station are projected to meet the County's needs beyond the 2025 planning horizon, based on current regulations, disposal techniques, and operational policies. At the time of development, the impact of the proposed development upon the landfill will be determined and staff will ensure that adequate capacity exists.

Drainage

(Based on Chapter 155, Appendix C of the Lake Mary Code of Ordinances)

The subject properties are located in a closed drainage basin with no positive outfall. For drainage basins which do not have a positive outfall, the City requires that for post-development conditions, one of three conditions must be met: (1) the peak runoff from the one hundred (100) year frequency, twenty-four (24) hour or (2) the twenty-five (25) year frequency, ninety-six (96) hour duration storm be less than is experienced in predevelopment conditions or (3) the volume of the twenty-five (25) year frequency, twenty-four (24) hour duration storm be retained. The subject property meets or exceeds all relevant LOS standards related to stormwater.

Parks

(Based upon the City of Lake Mary Comprehensive Plan)

Based on recent population estimates received from the University of Florida, the City is currently in compliance with the LOS standards outlined in the Recreation and Open Space Element.

Roadways

(Based on Seminole County Traffic Counts and adopted City of Lake Mary Comprehensive Plan)

Rinehart Road is currently operating within its adopted LOS. The proposed land use amendment from RCOM/OFF to HDR should result in a decrease in the number of trips that would be generated from development of the subject property. That being said, the applicant will be required to submit a traffic study during subdivision review.

School Concurrency

(Based on adopted City of Lake Mary Comprehensive Plan)

The proposed future land use amendment was reviewed by Seminole County Public Schools with no negative findings.

PLANNING AND ZONING BOARD: At their regular October 14, 2014 meeting, the Planning and Zoning Board voted unanimously (3-0) to recommend that the City Commission approve the Transmittal of the requested Comprehensive Plan Amendment.

RECOMMENDATION: Staff recommends approval of the Transmittal to the Department of Economic Opportunity for the proposed Future Land Use Amendments to the City of Lake Mary Comprehensive Plan, from OFF (Office) and RCOM (Restricted Commercial) to HDR (High Density Residential).

ATTACHMENTS:

Ordinance No. 1522

Location Map

Future land use map

Zoning Map

Lake Emma Townhomes Future Land Use Amendment document

October 14, 2014 Planning and Zoning Board Minutes

ORDINANCE NO. 1522

AN ORDINANCE OF THE CITY OF LAKE MARY, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FOR THE CITY OF LAKE MARY, FLORIDA; PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION FROM OFFICE (OFF) AND RESTRICTED COMMERCIAL (RCOM) TO HIGH DENSITY RESIDENTIAL (HDR) FOR PROPERTY LOCATED AT THE SOUTHWEST CORNER OF ANDERSON LANE AND RINEHART ROAD; PROVIDING FOR SEVERABILITY, CONFLICTS, AND EFFECTIVE DATE.

WHEREAS, Section 163.3161 et seq., Florida Statutes established the Community Planning Act; and

WHEREAS, Section 163.3184, Florida Statutes, establishes a process for adoption of comprehensive plans or plan amendments; and

WHEREAS, Mr. Jim Leiferman, as applicant for the owner of property described in Section 1 (“Subject Property”), is desirous of amending the Future Land Use Element of the City of Lake Mary’s Comprehensive Plan from OFF (Office) and RCOM (Restricted Commercial) to HDR (High Density Residential) to allow for the construction of residential units on the Subject Property; and

WHEREAS, on October 14, 2014, the City of Lake Mary Planning and Zoning Board held a public hearing and recommended that the City Commission approve the proposed amendments to the City of Lake Mary Comprehensive Plan Future Land Use Map; and

WHEREAS, the Comprehensive Plan amendment adopted by this Ordinance complies with the requirements of the Community Planning Act, as well as other applicable law, and is consistent with the City’s Comprehensive Plan.

IT IS HEREBY ENACTED BY THE CITY OF LAKE MARY AS FOLLOWS:

SECTION 1. Future Land Use Amendment : The portion of the Future Land Use Plan Element referenced as the Future Land Use Map of the Comprehensive Plan of the City of Lake Mary, Florida, is hereby amended to reflect a redesignation of certain real properties with the following Seminole County Parcel Identification Numbers:

07-20-30-502-0000-0010	07-20-30-300-0160-0000
07-20-30-300-0170-0000	07-20-30-300-0150-0000
07-20-30-502-0000-0040	07-20-30-502-0000-0030
07-20-30-300-014B-0000	07-20-30-300-014A-0000
07-20-30-502-0000-0020	07-20-30-300-0140-0000

The redesignation shall be from City of Lake Mary OFF (Office) and RCOM (Restricted Commercial) to HDR (High Density Residential)

SECTION 2. Severability. If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason, held or declared to be unconstitutional, inoperative or void, such holding of invalidity shall not affect the remaining portions of this Ordinance and it shall be construed to have been the legislative intent to pass this Ordinance without such unconstitutional, invalid or inoperative parts therein, and the remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed to be held valid as if this ordinance had been adopted without such unconstitutional, invalid and inoperative part therein and if this Ordinance or any provision thereof, shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the application thereof to any other person, property or circumstances.

SECTION 3. Conflicts. All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of any conflict.

SECTION 4. Effective Date. This ordinance may not become effective until 31 days after adoption. If challenged within 30 days after adoption, small scale development amendments may not become effective until the state land planning agency or the Administrative Commission, respectively issues a final order determining that the adopted small scale development is in compliance.

PASSED AND ADOPTED this ____ day of _____, 2015

FIRST READING: December 18, 2014

SECOND READING: _____, 2015

CITY OF LAKE MARY FLORIDA

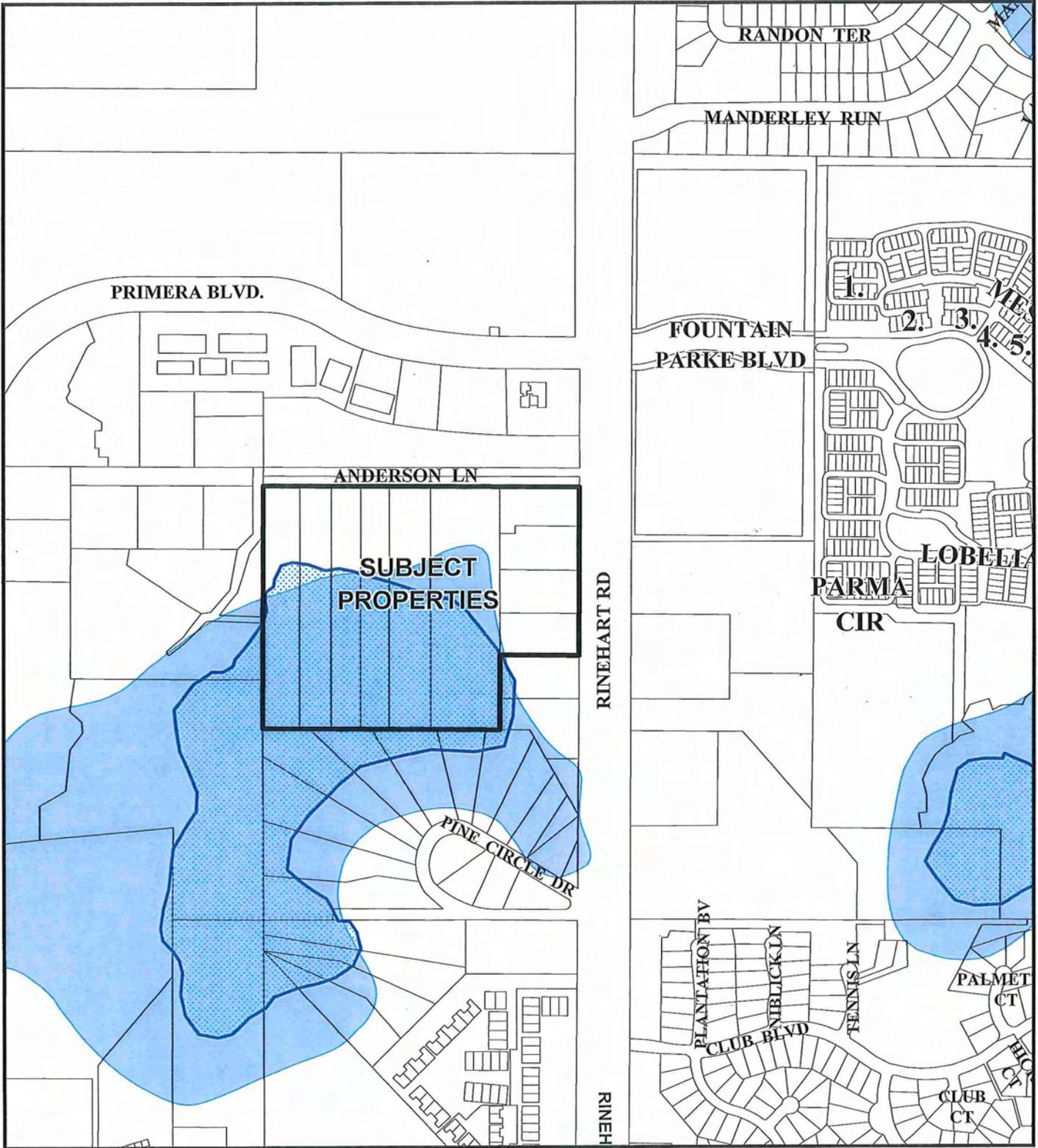
DAVID J. MEALOR, MAYOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

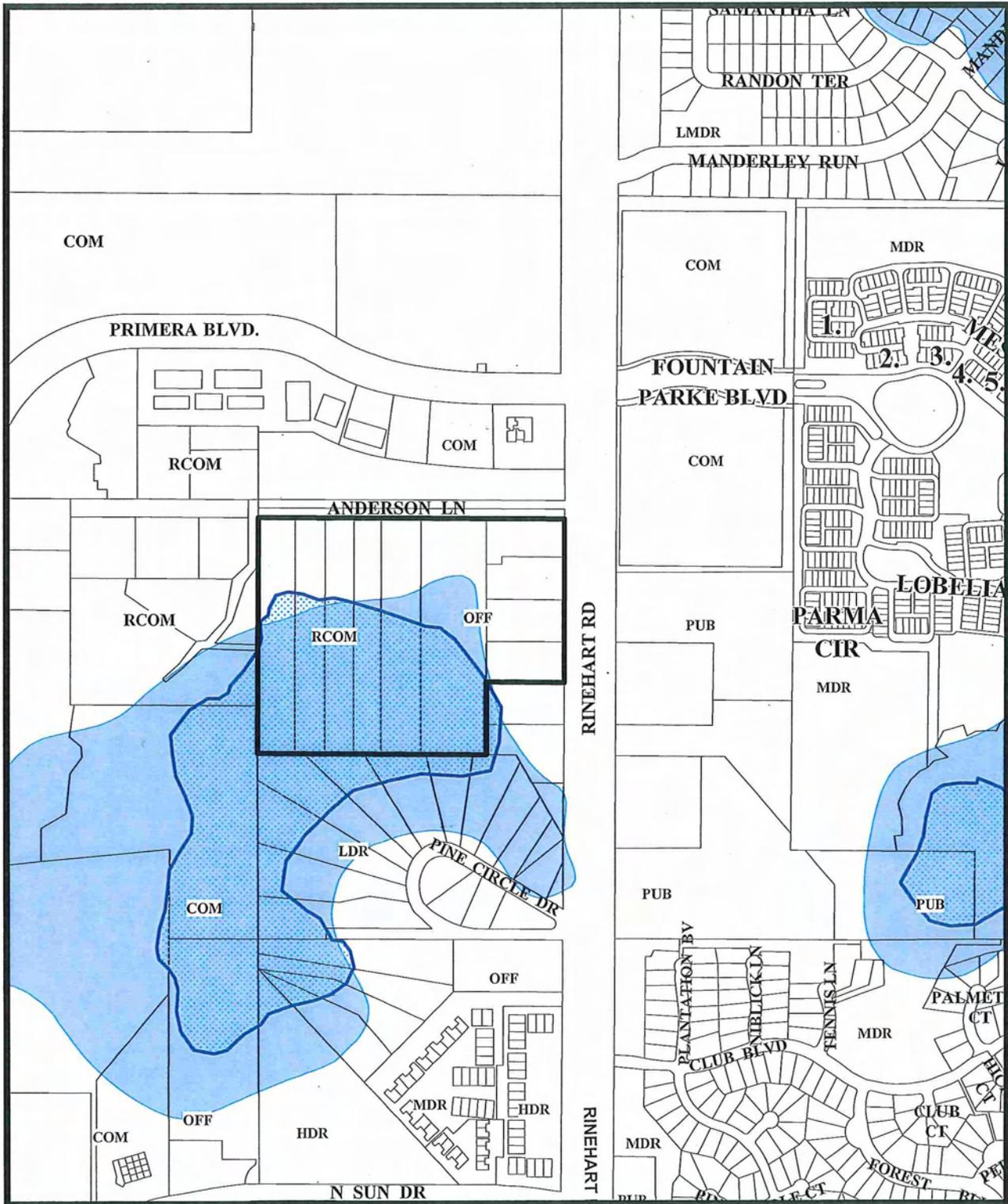
FOR THE USE AND RELIANCE OF THE CITY OF LAKE MARY ONLY
APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY, CATHERINE D. REISCHMANN



LOCATION MAP



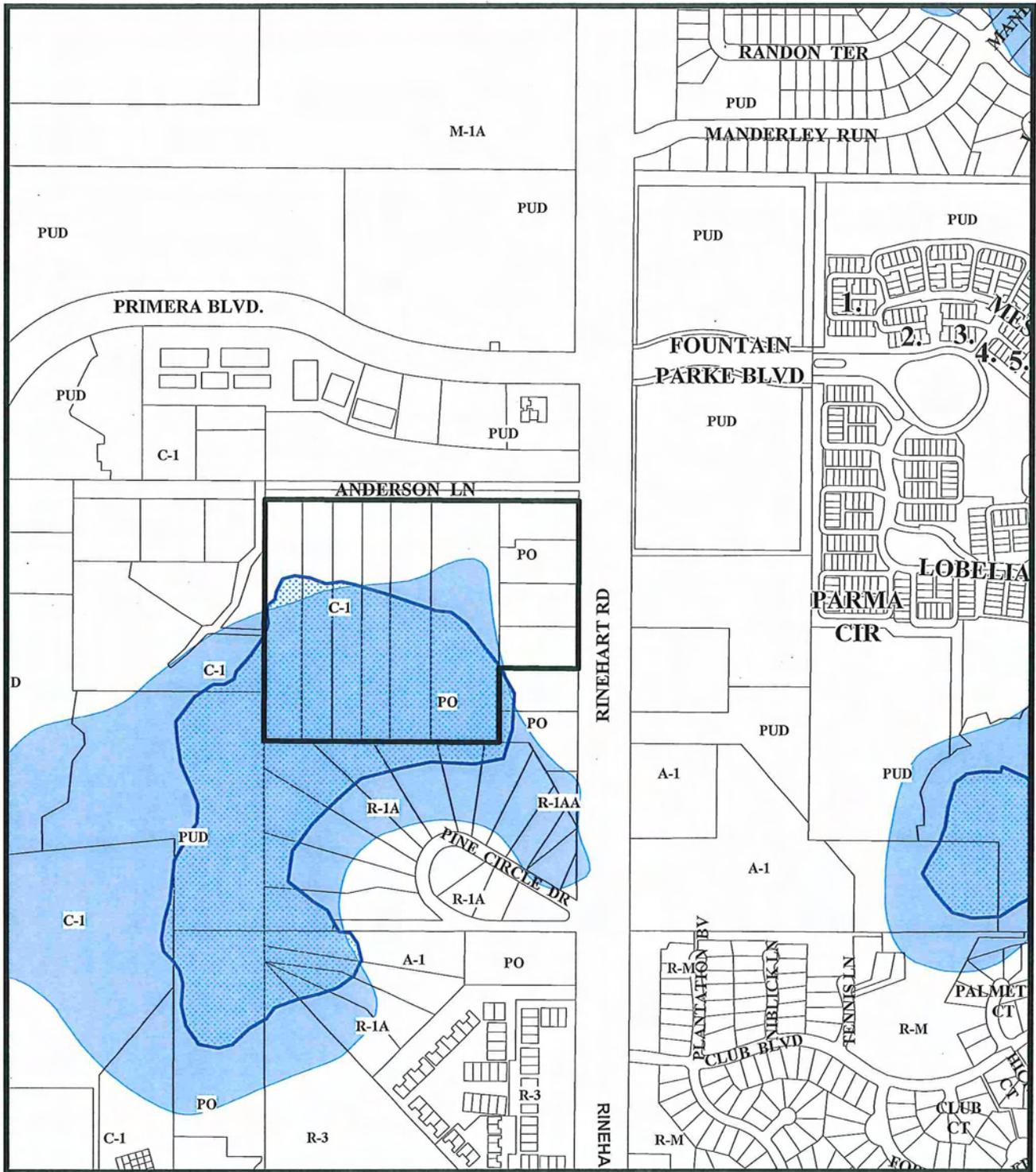


Future Land Use Map



RR Rural Residential	OFF Office	PUB Public / Semi-Public Lands
LDR Low Density Residential (Max 2.5 DU / Acre)	RCOM Restricted Commercial	DDD Downtown Development District
LMDR Low / Medium Density Residential (Max 4 DU / Acre)	COM Commercial	REC Recreation
MDR Medium Density Residential (Max 6 DU / Acre)	IND Industrial	SC PD Seminole County PD
HDR High Density Residential (Max 9 DU / Acre)	HIPTI High Intensity Planned Development	





Zoning Map



LEGEND

A-1	Agriculture	R-1AAA	Single Family	PUD	Planned Unit Development	M-1A	Light Industrial
RCE	Rural Country Estate	R-M	Residential	PO	Professional Office	M-2A	Industrial
R-1A	Single Family	R-2	One & Two Family	C-1	General Commercial	DC	Downtown Center
R-1AA	Single Family	R-3	Multiple Family	C-2	Commercial	GU	Government Use
						SC PUD	Sem. Cnty PUD



RECEIVED

SEP 16 2014

CITY OF LAKE MARY
COMMUNITY DEVELOPMENT DEPT.

Comp Plan Amendment for Lake Emma Townhomes

September 12, 2014

The current Future Land Use Designation for the proposed development is Office (OFF) on the east and Restricted Commercial (RCOM) on the west. The proposed development will be attached single family homes on fee simple lots. The proposed Future Land Use designation will be High Density Residential (HDR) since the townhome density will be greater than 6 units per acre.

Per the City of Lake Mary Comprehensive Plan dated September 21, 2000 project residential development is estimated to increase. High Density Residential (HDR) is projected to increase due to the effect of higher land values and housing market demands.

Under Section IV, Land Use Analysis Transportation, Sanitary Sewer and Potable Water services are referenced.

Transportation

In 2000 two roadway sections were below adopted levels of service including Lake Mary Blvd (I-4 to Country Club Road) and I-4 (Lake Mary Blvd to CR46A). Since this report improvements to Lake Mary Blvd have been made to raise the Level of Service in the vicinity of intersection of Rinehart Road. This project proposes approximately 92 townhomes units which will directly access Rinehart Road. A traffic study by the project consultant will be included which addresses the effect of this development on the surrounding roads. Due to the limited number of units it is anticipated that the current LOS will support the new impact from this development.

Sanitary Sewer

The proposed development will have access to the central sewer system in Rinehart Road. The facility that serves this area is the Greenwood Lakes Wastewater Treatment Facility which is owned and operated by Seminole County. The plant capacity is reported as 3.5 MGD. The report also indicates that the plant at the time of the study was operating at 63% of its capacity. This project proposes to generate approximately 16,500 GPD or .02 MGD average daily demand. It is anticipated that the current wastewater plant capacity will support this development.

Potable Water

The City of Lake Mary's potable water is obtained by the Harry Terry Water Treatment Plant on Rinehart Road. The maximum capacity of this plant at the time of the Comprehensive Plan Report is 6 MGD. The project demand of this project will be approximately 18,000 GPD average or .02 MGD. It is expected that this project will not exceed the plant capacity for water service.

1 B. 2014-LU-02: Recommendation to the City Commission regarding an expedited
2 state review comprehensive plan amendment to the City's Comprehensive Plan
3 revising the Future Land Use (FLU) designation from OFF (Office) and RCOM
4 (Restricted Commercial) to HDR (High Density Residential) for a +/- 19.79
5 acres of property located at the southwest corner of Anderson Lane and
6 Rinehart Road (Lake Emma Townhomes), Lake Mary, Florida; Applicant:
7 Mattamy Homes/Jim Leiferman (Public Hearing)
8

9 Stephen Noto, Senior Planner, presented Item B. and the related Memorandum
10 (Staff Report). The Location Map attached to the Memorandum (Staff Report)
11 was on the overhead projector. He said, before I present this request this
12 evening, John Omana, our Community Development Director, has some
13 comments regarding the process tonight.
14

15 Juan (John) A. Omana, Jr., Community Development Director, stated, as it has
16 been outlined in your Agenda and in the documents, this is a Comprehensive
17 Plan Amendment. I just wanted to note to you that what is before you this
18 evening is not a subdivision plan, a Preliminary PUD, a Site Plan or a subdivision
19 of plat for the project. All that is before you this evening is the issue of land use
20 and is that land use proposed compatible and consistent with the Comprehensive
21 Plan. So, I must caution all the parties that this is not a technical review for a
22 subdivision. It is strictly a land use amendment that Mr. Noto will elaborate on in
23 his presentation.
24

25 Mr. Noto announced this item is legislative in nature; that a Legislative Sign-In
26 Sheet (see attached) was located at the back of the chambers for any interested
27 party to sign in order to be kept abreast of this matter. He said, those of you that
28 are here this evening that may or may not have gotten notification letters, there is
29 a sign-in page in the back. You can put your name, address, e-mail, whatever
30 you would like, and you can be kept abreast of this item as it moves forward
31 through the public hearing process.
32

33 Mr. Noto stated, the legislative aspect of this is important, as Mr. Omana pointed
34 out. We are reviewing this item as a policy matter for the Comprehensive Plan.
35 So, we don't have any bulk requirements to review at this point. We are not
36 reviewing setbacks, building heights, things of that nature. We are reviewing
37 consistency with the Comp. Plan as it pertains to existing policies and
38 compatibility with neighboring land uses.
39

40 Mr. Noto said, on the overhead right now is the Location Map. It shows the
41 properties that are a part of this project, just under 20 acres. You will notice that
42 Lake Emma, not the street but the actual lake, encumbers a number of the
43 properties. That is an interesting part of this project, how we get to the actual

1 density that can be built upon all of these properties. As I just said, it's about 20
2 acres in size, and at the requested HDR Land Use, High Density Residential,
3 which allows for nine units an acre, sure, you can have 180 units. Is that what's
4 going to happen? No. The gross density is right around 180 dwelling units total,
5 but the net density, based upon what we have seen here, about ten acres or so
6 usable, gets them to around 91 total units. That number has not been set in
7 stone, as I said, since we're just looking at the land use side of it. When we get
8 into the Preliminary PUD, which is currently under review, and the eventual
9 subdivision plan, we'll get a much better feel for how many units will actually be
10 built when you apply the bulk requirements of the Land Development Code.

11
12 Mr. Noto stated, with regard to the subject property, you have some split zoning
13 and split Future Land Use, as you can see on both maps that are in your Staff
14 Report (puts Zoning Map attached to the Memorandum/Staff Report on the
15 overhead projector). The front parcels are zoned PO (Professional Office) and
16 the back parcels are zoned C-1 (General Commercial). From a Future Land Use
17 perspective, the front parcels have Office land use and the rear parcels have
18 Restricted Commercial (puts Future Land Use Map attached to the
19 Memorandum/Staff Report on the overhead projector). A number of years ago,
20 the land uses and zoning designations for these properties were changed from
21 A-1 to C-1 and a land use amendment of LDR to Restricted Commercial, and
22 then from R-3 to PO and LDR to Office. So, back in the late 90's, early 2000's,
23 you went from Low Density Residential development to a more intense
24 Restricted Commercial/Office land use, which they had the Developer's
25 Agreement to go along with that that stated PO uses would be developed. So,
26 essentially, professional offices, architects, engineers and the like, medical uses.
27 However, that Developer's Agreement expired. It had a date certain that if
28 construction had not started, it would then expire. So, that Developer's
29 Agreement is no longer in effect. Hypothetically, someone could come in
30 tomorrow and say they wanted to build a retail center, or what have you,
31 something that is not Professional Office in nature.

32
33 Mr. Noto said, what exactly is HDR (puts Future Land Use Map attached to the
34 Staff Report on the overhead projector)? HDR, the Future Land Use designation
35 – I'm going to read really quickly into the record from Policy 1.4 of the Future
36 Land Use Element in the City's Comprehensive Plan the description of what High
37 Density Residential is. I quote from the Comp. Plan here. "This land use is
38 designated to provide for multiple-family uses such as apartments,
39 condominiums, duplexes, patio or cluster homes, at a maximum density of nine
40 dwelling units per acre. The intensity of this district requires that it be located
41 where there is convenient access to collector and arterial roadways and have
42 adequate public and commercial services. This district may serve as a

1 transitional use between non-residential uses and residential uses of lesser
2 intensity”.

3
4 Mr. Noto put up a colored version of the Future Land Use Map on the overhead
5 projector. He stated, I'm zooming into the area we're talking about. The subject
6 properties are outlined in yellow. What you see around the project area is you
7 have Commercial to the north, the Primera DRI, and there's a bank and some
8 other Professional Office facilities. You have the subject site; Office in the front,
9 Restricted Commercial in the back. You will see behind that (pause while Mr.
10 Noto puts Location Map back on the overhead projector) circled in red there,
11 those properties were also a part of the original development proposal that came
12 before the City about ten years ago or so under that Developer's Agreement that
13 allowed for Professional Office uses. Those properties are not a part of what's
14 before you this evening. Those properties, at this point, will continue to be
15 Restricted Commercial.

16
17 Mr. Noto said, you have to the south two different types of land uses. You have
18 Low Density Residential along Pine Circle Drive and then you have a couple of
19 Office parcels (circles in red on the overhead projector) just to the south that are
20 not a part of this holding. So, they are also not a part of this project. Then, as
21 you continue south on Rinehart Road, you have more Office, the Feather Edge
22 Townhomes, and then eventually hit Sun Drive and Lake Mary Boulevard, the
23 more intense, commercial districts.

24
25 Mr. Noto stated, going back to the definition, if you will, of High Density
26 Residential. We're looking for consistency and transition. We see the transition
27 happening from the higher and more intense commercial uses through the
28 Commercial Future Land Use in Primera going from – if we assume the High
29 Density Residential in the project area – you go from the higher intensity
30 residences to the lower intensity on Pine Circle, then you're actually going back
31 up the trans sect, if you will, to Lake Mary Boulevard through Feather Edge and
32 the commercial properties on Sun Drive. We do have adjacency to a major
33 roadway, Rinehart Road, which is an important thing to note. At this point, we do
34 not anticipate Anderson Lane road to be part of the project moving forward, but
35 that, again, is something to be reviewed at a future date as part of the subdivision
36 plan.

37
38 Mr. Noto said, what do we review for land use amendments if we're not reviewing
39 bulk requirements like we usually do for Site Plans and subdivisions like would
40 come before you at other times? We're reviewing what the Applicant has
41 submitted to us; a survey, a general write-up of the development program and
42 how it's going to impact City services and such that's outlined in your Staff
43 Report; Solid Waste, Drainage, Parks, Roadways, School Concurrency. At this

1 point, since we don't know the full impacts of the development, because we do
2 not know the total number of units that will be there, we are looking at these
3 things, for lack of a better term, from the 30,000-foot level. Solid waste
4 information we get from Seminole County. We know that there is sufficient Level
5 Of Service occurring at the landfills that we have within the County. The storm
6 water engineer on staff has been consulted about this type of use and she gave
7 us general information about the type of drainage patterns in the area and what
8 to expect when the development comes in for full review during subdivision. We
9 meet adequate Level Of Service for parks. The developer is currently doing a
10 traffic study for potential impacts on Rinehart Road. When we receive that traffic
11 study as part of the PUD or the subdivision, we will have that review by our traffic
12 consultant to see if any improvements are going to be needed along Rinehart
13 Road. Seminole County Public Schools reviews this. They have their own type
14 of system that they utilize to figure the anticipated impact for school children that
15 may live in this development and we received that capacity analysis stating that
16 there would be nominal impact from this. Again, they have their own type of
17 review system where they can estimate how many school kids will come out of
18 the development and they did not foresee it to be of negative impact. Now, that's
19 not to say that they don't foresee potential safety problems, but, again, since we
20 don't have a Site Plan to review, full subdivision plan with 100-percent
21 engineering, we have no input at this point regarding any potential safety
22 improvements that may need to be made along Rinehart Road or otherwise.
23

24 Mr. Noto stated, that being said, staff is recommending approval of the proposed
25 Future Land Use Amendment to the City of Lake Mary Comprehensive Plan from
26 Office and Restricted Commercial to High Density Residential. Just a point of
27 how the process will work. P&Z is acting as the advisory board to the City
28 Commission. The Commission will take your recommendation and make their
29 own recommendation to staff whether it be approved or denied for transmittal to
30 the State. The State's process is now called the expedited state review for
31 projects of this type. It used to be called the Large Scale Amendment; however,
32 when they changed from the Department of Community Affairs to the Department
33 of Economic Opportunity, they modified state review of projects such as this. So,
34 after they review it under the transmittal form -- they will send those comments --
35 we will send those comments off to the developer if there are any substantial
36 comments that may impact the total density of the project. From there, we could
37 come back to the City Commission as an adoption to then formally change the
38 Future Land Use from Office and RCOM to High Density Residential.
39

40 Mr. Noto concluded his presentation by saying, the Applicant is present if you
41 have any specific questions about the development, but, again, I just want to
42 echo Mr. Omana's statements at the beginning that we are reviewing a policy

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item with no bulk requirements in front of us this evening, just for consistency with the Comprehensive Plan. I'll be happy to take any questions.

Chairman Hawkins thanked Mr. Noto for an excellent presentation. He questioned, these six items are the normal six items that you review for these types of amendments in usual cases?

Mr. Noto replied, that's correct.

Chairman Hawkins asked, about the roadways and the traffic, how did you arrive at your conclusion that this change should result in a decrease in the number of trips that would be generated?

Mr. Noto answered, ITE standards. As a rule of thumb, the highest generator of traffic from a residential standpoint is detached single-family at about 10 trips per day per ITE. Ironically, the more intense you get, attached single-family townhomes, multi-family, you actually generate less trips per day. Residential, per ITE, also generates less trips than office and/or retail commercial uses.

Mr. Schindler added, and that's per unit. The overall development may generate more trips. Attached single family may generate more trips than detached because there would be more units, but per unit, the amount of trips decreases.

Mr. Noto further added, and we also review the traffic counts. The County did traffic counts this year on Rinehart Road, so we reviewed those against our approved Level Of Service in the Comp. Plan.

Chairman Hawkins said, logically, I would have thought it would have been the other way around, so that's why I asked the question. He questioned, either way, whether it stays the way it is or changes, shouldn't necessitate a traffic light at Anderson and Rinehart; would you think?

Mr. Noto responded, at this point, we cannot say because we do not know.

Chairman Hawkins stated, but, I mean, comparing similar – I'm not looking to put you on the hook, but you have done educated guesses with all the rest of these items.

Mr. Schindler said, we do not anticipate a new median cut, so there wouldn't be a traffic light. If a vehicle from this development, in the future, wanted to go north, they would have to go to Lake Mary Boulevard and turn around.

DRAFT

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Mr. Noto added, something to take into consideration too is the existing light at the elementary school, whether or not another one could go so close.

Member York asked, the lot that was directly adjacent to the subject properties, will that remain Restricted Commercial?

Mr. Noto questioned, to the west?

Member York replied, directly to the west; right.

Mr. Noto answered, that's correct.

Member York asked, can we anticipate what the use for that might be? So, that it would be consistent with the subject properties.

Mr. Noto responded, in the time I have been with the City, this is the first formal development review we have received in this general area adjacent to Anderson Lane. Aside from the office development that was proposed in the past that has since expired, I cannot give you a solid answer as to what we can anticipate other than Restricted Commercial allows for commercial uses such as office. Let me reference the Zoning Map here quickly (the Zoning Map attached to the Memorandum/Staff Report was put on the overhead projector again). They have C-1 Zoning in the rear, so that allows for a host of commercial uses such as retail and you can have offices. So, if it were to stay as is and a developer came in tomorrow and said I want to do office or I want to do commercial, they could do that.

Member York questioned, do you think that's probable?

Mr. Noto replied, it's tough to say at this point.

Member Schofield asked, regardless of which way the land use goes, once it does get developed, is there any anticipation of putting a decel lane in to make a right-hand turn onto Anderson from Rinehart?

Mr. Noto answered, that is something we will be reviewing when we receive the traffic report from the Applicant to see if one is warranted, A., and B., what the City Commission would like to see.

Chairman Hawkins questioned if Rinehart is a County road.

Mr. Noto responded, Rinehart is a City road.

DRAFT

1 Chairman Hawkins requested the Applicant come forward and address the
2 Board.

3
4 Dave Kelly, P.E., with Evans Engineering, Inc., 719 Irma Avenue, Orlando,
5 Florida 32803, came forward and addressed the Board in favor of the proposed
6 land use change. He stated, because Steve made such a wonderful
7 presentation, I don't have a lot left to say other than we are here to obtain a
8 recommendation for the Comp. Plan Amendment, and we agree with staff's
9 recommendations. The narrative put forth, we feel, is an accurate representation
10 of the surrounding uses and the reason for the request and we are here to
11 answer any questions.

12
13 There being no questions from the Board of Mr. Kelly, Chairman Hawkins
14 opened the hearing to public comment.

15
16 Jeff Lemon, 116 Pine Circle Drive, Lake Mary, Florida 32746, came forward and
17 addressed the Board in opposition to the proposed land use change. He said
18 that he lives at his address with his wife, Suzanne. He stated he has been in
19 battle over developing the subject properties for some time now due to his
20 property being "smack in the middle of the line of fire here". He thanked Mr. Noto
21 for spending a lot of time with him concerning this and providing him with a
22 preliminary sketch of the property. He said that he understood this was
23 preliminary in that we are here to check for compliance and compatibility, but he
24 didn't want "this horse to get out of the barn". He assumed that he thought this
25 was going to end up a PUD, which virtually approves any zoning use there is to
26 include HDR; that there were going to be variances due to nearby Lake Emma
27 and this was going to end up multi-family.

28
29 Mr. Lemon proceeded to give a PowerPoint presentation he prepared
30 communicating reasons as to why he felt not moving forward on the HDR
31 component of this was a good idea (DVD retained in the application file) in that
32 the proposed development is completely out of keeping with their neighborhood,
33 going to create many problems environmentally, traffic issues, no yards, setback
34 issues, wetlands issues, using Lake Emma as a retention pond for 81 homes and
35 trading retention walls for natural wetland functions, future hurricane issues,
36 buffer issues, and citizens/taxpayers of the City possibly bearing the costs
37 resulting from haphazard development.

38
39 Mr. Lemon concluded his comments by stating, if this gets approved, it will set a
40 precedent and West Crystal Lake will be the next to go to HDR.

41
42 Chairman Hawkins asked Mr. Lemon if he would be in favor of leaving the
43 current land use designation as is.

OCTOBER 14, 2014-12
PLANNING AND ZONING BOARD

DRAFT

1 Mr. Lemon replied that he would like to see the subject property go back to LDR
2 or A-1.

3
4 Chairman Hawkins assured Mr. Lemon that there is not going to be anything that
5 is going to be done to negatively impact the lake, the wetlands, etc.; that staff has
6 everybody's interest at heart.

7
8 Mr. Lemon stated that that is wonderful to hear (see below for more of Mr.
9 Lemon's comments).

10
11 Mr. Noto put the Location Map attached to the Memorandum (Staff Report) back
12 on the overhead projector.

13
14 Margarita Torres, 117 Pine Circle Drive, Lake Mary, Florida 32746, came forward
15 and addressed the Board in opposition to the proposed land use change. She
16 lives at her residence with her husband, William, and her daughter. She echoed
17 Mr. Lemon by saying that a high-density housing project next to low-density
18 housing is not an appropriate project for Lake Mary to consider and will set a bad
19 precedent/negative trend. She thought an environmental protection impact study
20 needs to be done because, after all, Lake Mary is the City of Lakes, and to take
21 that lightly she thought would be a big mistake. She said that if this gets
22 approved, there will be a lot of units on a small amount of land sandwiched next
23 to low density and the existing low density to the west and will set a precedent
24 jeopardizing anyone who lives in low density areas when High Density can move
25 right in next door. She stated that as far as she is aware, this number of units
26 have not been done in the City to date. She said that she is aware and
27 understands that the subject property is zoned Restricted Commercial and the
28 rest of Primera is as well but would like to see documentation that a proposal of
29 91 units will reduce the amount of traffic as opposed to a commercial property
30 such as the ones that currently exist at Primera.

31
32 Chairman Hawkins interjected informing Ms. Torres that a traffic study is not part
33 of what we are considering tonight.

34
35 Ms .Torres stated that the congestion at the intersection of Crystal Lake
36 Elementary and the light is quite a mess already in the mornings and afternoons
37 when the parents are picking up and dropping off, and to say that that situation is
38 not going to worsen, is not really plausible. She said she didn't care what studies
39 they come up with, that is definitely going to be a more congested area and
40 require an increase in the need for police, fire, and other public services. She
41 thought that any possible revenue that can be obtained from this project in terms
42 of property taxes is going to be so much outweighed by the traffic issues that are
43 going to be caused and will possibly need more lights, side streets and more fire

1 trucks needing to come through and so forth. She felt the expenses are going to
2 outweigh the benefits that we are going to have in Lake Mary as a result of the
3 zoning change.

4
5 Ms. Torres stated that she thought Crystal Lake Elementary, Lake Mary High
6 School and Seminole High School are all bursting at the seams right now and
7 she didn't know where students are proposed to be placed as a result of this
8 project and is another consideration that is going to have financial ramifications
9 for Lake Mary and the Seminole County Schools.

10
11 Chairman Hawkins interposed informing Ms. Torres that Seminole County Public
12 Schools has provided notification to the effect that it doesn't find any negative
13 impact with this particular land use change.

14
15 Ms. Torres said that, as her daughter is in school and as a teacher, she finds that
16 hard to believe and wanted to also see the data on what they are going to do with
17 these additional students in the present state of our public schools as they are.

18
19 Ms. Torres also expressed her concern about additional noise pollution to the
20 area that is going to be created by the additional traffic and first responders to
21 this many units. She stated that she felt with commercial property, you are not
22 going to have as many first responders as residential.

23
24 Ms. Torres concluded by saying that the proposed land use change is a negative
25 type of proposal for the City and will negatively impact the schools and the
26 community; that the only people that will benefit from this project will be the real
27 estate people, the developer and the financiers, and those people's bank
28 accounts will indeed grow beautifully and then they'll walk away into the sunset
29 and we, the City of Lake Mary and the residents and the community and the
30 taxpayers and the schools and everyone who is vested in this community, are
31 going to be left with the economic responsibility and the mess that this will lead to
32 with this land use change.

33
34 Chairman Hawkins asked Ms. Torres if she was in favor of leaving the current
35 land use designation as is?

36
37 Ms. Torres answered affirmatively.

38
39 Teresa Brantley, 123 Pine Circle Drive, Lake Mary, Florida 32746, came forward
40 and addressed the Board in opposition to the proposed land use change. She
41 said that she has lived at her residence since 1993. She stated that she thought
42 the Board does not have enough information in front of them to say yes tonight,
43 and if the City puts HDR next door to her and her neighbors that have lived at

1 this location for the past 20 years and just because some previous developer
2 went belly-up, she said, "shame on them for not protecting our rights".
3

4 Timothy Kazee, 112 Pine Circle Drive, Lake Mary, Florida 32746, came forward
5 and addressed the Board in opposition to the proposed land use change. He
6 stated that his family (wife and their two children) have had the pleasure of living
7 in Lake Mary for the past six years with four of those six years at Pine Circle
8 Drive. He expressed his thanks and pride for providing a nationally-recognized
9 community. He said he is an insurance defense attorney and his dad is on a
10 zoning board back at home where he grew up in Iowa and he is fairly familiar
11 with the process; that he comes from a family of teachers. He expressed his
12 concerns of making a decision tonight without all the information/facts being
13 placed on the table and placing this development in an elementary school zone.
14 He stated he is a huge proponent of making intelligent land development
15 decisions based on the facts. He wanted to see the traffic study prior to making
16 any decision.
17

18 Chairman Hawkins interjected informing Mr. Kazee by saying, this particular
19 phase of the process, which is just the very beginning, what we have to go by are
20 these six things that the staff has given us, and, yes, some of them are general
21 and none of them are specific, but that's part of the process. He said that more
22 specific information will be considered down the road should this pass.
23

24 Member York added to that by saying, as a fellow attorney, this is more like a
25 Motion to Dismiss hearing than a Motion for Summary Judgment; that this is an
26 opportunity to go ahead and address all the issues and staff needs all the
27 information as much as everybody else and this would give them the opportunity
28 to address all those issues. He stated that he is a huge proponent of
29 conservation and protecting lakes and used to live on West Crystal Lake. He
30 said that he just thought, at this time, that we can only consider within these four
31 corners whether or not they have met the parameters, and if they have, that's an
32 important point.
33

34 Mr. Kazee expressed his concerns of safety for his two boys as far as flow of
35 traffic since they are sandwiched so-to-speak, how his boys are going to get
36 across Rinehart to Crystal Lake Elementary, all the new students anticipated,
37 and liability. He suggested that it be considered that the traffic study be
38 conducted during school hours and the Applicant be totally or partially
39 responsible for the cost of building a tunnel under Rinehart for students to cross
40 safely just like the one at Lake Mary Boulevard and International Parkway.
41

42 Mr. Kazee proceeded to speak about Lake Emma. He felt the Applicant should
43 pay for cleaning up/aerating the lake, if need be in the future if this transpires,

1 and not the City incurring that expense and the Applicant should be fined if they
2 don't maintain it. He stated there are already fountains that don't flow.

3
4 Chairman Hawkins interjected, assuring Mr. Kazee that nobody is touching Lake
5 Emma no matter who develops or when they develop. He said that nobody is
6 touching any lake in the City.

7
8 Mr. Kazee told Chairman Hawkins that he needed to hear that and appreciated
9 him saying that because that meant a lot to him and his boys for sure.

10
11 Chairman Hawkins told Mr. Kazee that he lives on a lake too and nobody has
12 touched Big Lake Mary, nobody is going to clean up Big Lake Mary, and nobody
13 is going to pay for it that doesn't live here.

14
15 Mr. Kazee stated, if we're not going to touch it directly, then we shouldn't touch it
16 indirectly. If we're going to put high density in there and we're going to have a
17 pool within, what, a couple of hundred yards, or less, of Lake Emma, like Jeff
18 (Jeff Lemon) has pointed out, where does this water go? Is it going to go into
19 retention ponds and does that lower the level? I heard just the other day that
20 people used to water ski on Lake Emma. That's not happening now.

21
22 Mr. Kazee also expressed his concern of water flowing through parking lots with
23 probably an extra 140 cars coming in and out of this project and oil dripping from
24 those cars.

25
26 Mr. Kazee announced that he is a registered Republican and was very
27 concerned about these environmental issues and suggested an environmental
28 impact study done before the Board makes a decision and "not jump the gun".

29
30 Chairman Hawkins interposed saying, but that's not part of this process. That's
31 not part of what we're here for tonight. There are other stages after this.

32
33 Mr. Kazee said that these items are germane to this issue of whether this makes
34 sense or not.

35
36 Chairman Hawkins stated, it is all germane, just not in this part of the process.
37 You can't expect a full Site Plan review or PUD, or whatever, to be funded by
38 somebody who doesn't know what they want or what they can develop it as. So,
39 it's just not germane to this part of the process.

40
41 Mr. Kazee said, then I think we honestly need to seriously question this process if
42 that truly is the case because why in the world would we change the land use on
43 something to accommodate something that may never, ever be able to occur. If

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the St. Johns River Water Management District doesn't allow it, or something that gets rezoned to accommodate that once the studies come back show that High Density Residential creates such a traffic hazard...

Chairman Hawkins stated, then when that comes back, then it won't be done. That's the next step.

Mr. Kazee said he understood.

Mr. Omana stated, let me just offer this up. I've been in this business for 25 years and I've always been of the opinion that when a land use amendment comes in, it guarantees absolutely nothing. If you were to recommend approval to the Commission tonight and then the City Commission takes this up at their public hearing, at whatever determined date it is, and the City Commission says, hey, HDR, that's fine. It's approved. That absolutely guarantees them nothing because, as Dr. Hawkins pointed out, they still have to go through the balance of the processes, which are the Preliminary PUD, the Final PUD, Developer's Agreement(s). We get into traffic studies, environmental studies, just a ton of studies, and, at that point, we make a further assessment of whether this project meets the City Codes relative to land development, and at that point in time is where you get into vesting, where you have an entitlement, where you have the ability to say, yes, I have the ability to build X units on this property. That will be determined at that stage, at that latter part of the process. Coming back to this process, all this does is say, hey, is the land use consistent and compatible with the surrounding area, et cetera, et cetera. That's the question before the Planning and Zoning Board tonight. So, understand, whatever happens with the land use amendment, it guarantees nothing. This could potentially be denied at a subsequent phase for whatever technical reason is out there. So, that's what we, as a staff, will be doing with respect to the submittals that the developer gives us as the City of Lake Mary, and there will be public hearings at which time all you folks will be able to comment on the setbacks and -- the gentleman who had the PowerPoint, he will be able to do his thing and explain why he feels the way he feels. So, anyway, I just wanted to get that on the record to help maybe clarify the issue a little bit.

Chairman Hawkins thanked Mr. Omana.

Mr. Noto added, if I can build upon that to kind of -- there are all of these points that are being brought up that are extremely valid. Ms. Torres, thank you for bringing up the environmental. That is also going to be done as part of our -- and I should have mentioned that earlier. To kind of go back to the process, we kind of have a couple of roads that we're driving on right now. Right now, we're on the land use road for this. We're on a separate road reviewing a Preliminary

1 PUD, which is what Mr. Lemon put up earlier. We're eventually going to merge
2 all of those roads into one final exit and that is the adoption hearing for the land
3 use amendment and the Final PUD, which is the developer's agreement where
4 the entitlements come in that Mr. Omana was talking about. Transmittal of the
5 Comp. Plan Amendment, as Mr. Omana said, doesn't entitle them to anything.
6 Where they get entitled is the Final PUD, which is where we have 30-percent
7 engineered plans, but we have a full developer's agreement that addresses the
8 setbacks, the heights, et cetera, et cetera. The land use cannot be adopted
9 without the zoning change, the PUD, and vice-versa. The PUD allowing
10 residential can't be approved without the residential land use. So, as we're
11 reviewing this, we're eventually going to review all of the other stuff, the studies
12 and what have you, at the same time and they're all going to happen at one point
13 at City Commission after the State reviews the transmittal hearing. So, there will
14 be a point where we're reviewing all of this stuff at one time. The decisions will
15 be separate, but they will be related, as Mr. Schindler always says. So, there will
16 be a point where we have the chance to look at all of these numbers, all of these
17 statistics from St. Johns, from our engineering department, public safety, fire,
18 police, Seminole County Public Schools as it relates to safety and how kids cross
19 the road, and things of that nature. That will all happen eventually at one time.
20 But, as John said, with the transmittal and the eventual adoption, this doesn't
21 guarantee anything. So, I just wanted to try and provide that extra clarification
22 also.

23
24 Chairman Hawkins thanked Mr. Noto and apologized to Mr. Kazee for
25 interrupting him.

26
27 Mr. Kazee concluded by saying, just in closing, I would say if it doesn't guarantee
28 anyone anything, then why do it at this point. What information has been
29 provided to you-all to make this decision to change it. How is what this is going
30 to change better this community? I don't see it. For whatever it's worth, I haven't
31 heard anything that has convinced me that this is somehow a positive change
32 that is somehow consistent with the plans, I guess, to the extent we can call it
33 that, for our little quadrant down below on Rinehart and Lake Mary Boulevard.

34
35 Viki Hamilton, 110 Pine Circle Drive, Lake Mary, Florida 32746, came forward in
36 opposition to the proposed land use change. She questioned what happens if
37 the land use is not changed.

38
39 Chairman Hawkins replied, if it doesn't get changed, it stays the same.

40
41 Ms. Hamilton asked "if a land use hearing is different than a zone hearing".
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Chairman Hawkins answered, that's right. Completely different. Like a cat and a dog. He questioned Ms. Hamilton if she was in favor of leaving the land use as is.

Ms. Hamilton responded, yes. When our home was purchased, we looked into that specifically before we even bought that home and we were satisfied with the way that was set up and we would be unsatisfied if that were to change.

Kitra Weaver, President of Feather Edge Condominiums, 133 Feather Edge Loop, Lake Mary, Florida 32746, came forward in opposition to the proposed land use change. She said, I moved to Feather Edge in 1998 and became president in '99. For all but five years, I have been president or on the Board of Directors. I was there when the urology center went in, Crystal Lake Elementary was built and the nursing home went in. I have seen a lot of growth and change in our area. When Feather Edge II went in, I was also a part of those negotiations. In all these cases, we were told that traffic was not going to affect their development and this was wrong. We have had more children in their development than they have ever had before, and we have two residents that are deaf. We have people cutting through from Rinehart Road to get to Lake Mary Boulevard via Sun Drive everyday speeding through our development with no regard for our children or our families. None of the residents at Feather Edge were notified of this meeting tonight and I would like to go on record to say we would like to be notified of future meetings. I am strongly opposed to this land use change because, from my perspective, I see that doing high density development at that particular juncture off Rinehart Road will only exacerbate the problem that the residents of Feather Edge are experiencing personally, which has been in existence since the mid-80s. I don't have a problem with keeping it commercial, single-family, or Low Density Residential, but I have a real problem with High Density Residential being put in there.

Debbie Robison, 100 Smathers Lane, Lake Mary, Florida 32746, came forward neither for or against the proposed land use change. She stated, if this gets approved, I will look straight out my window to the two to three-story buildings. We know that the developer has been out to the subject property doing topographics, environmental studies, conceptual drawings to see that their project goes forward; that tonight is just one of the steps to make it go forward. Everybody knows that the area is going to go commercial, HDR, or whatever, but the question is how do we go forward doing that? The zoning in the area is all over the place. Nobody had a crystal ball 40 years ago when the State said start giving us plans about how you are going to develop your areas. The City did the best they could, and they thought that the area was going to go commercial, but keep some residential on the east side of Rinehart. We know that the corridor study that was done 15, 20 years ago is where the City had to rethink some

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1 things. Even back then they knew that this side of Rinehart in this section was
2 going to start going to more of a High Density Residential. That was on record
3 15 to 18 years ago. The question is, this particular piece of property, with the
4 conceptual drawings already done, what does it do to the area? It has drastic,
5 negative impacts and would create an enclave with Smather's Lane. We already
6 know what's proposed. Staff has had a concern of Anderson Lane being a mess;
7 that for 14 or 15 years it's been on their desk. This project has the potential of
8 going forward to the next step and not addressing the concerns that the City has
9 had for 15 years. When it goes forward, you possibly take our land, our 13 acres
10 back there, and it limits the access where we now have no access to develop it
11 and get a higher and a better tax use base for the City. This particular project will
12 impact the future of this 13 acres for the City and the tax base that it will bring in
13 for the City. This piece of property has been rezoned several times and has
14 been a thorn in the City's side from Dick Fess's time all the way through. There
15 has been 40 years of rezoning this piece of property and it has never done
16 anything. This could go forward to the City Commission tonight recommending
17 approval to HDR and could be done in an absolute beautiful manner, based upon
18 a conceptual drawing of so many units, and then Mattamy Homes could walk
19 away and then a future developer comes in wanting to put apartments or Section
20 8 housing. The access is not there for this development. I know the developer
21 has spent a lot of money on this project thus far because I have been out there
22 talking to them and even shooed them off my property a couple of times. I would
23 suggest that if there are issues to be worked out, then possibly this item needs to
24 be pushed back in order to address these issues and concerns. She asked,
25 what does large scale mean and how 20 acres, half of it under water, can be
26 labeled that?

27
28 Mr. Noto replied, it was previously called the large scale process and it was
29 based upon acreage. When DCA went to DEO, they changed practically
30 everything and so when you don't have a Small Scale Land Use Amendment,
31 which is tied into acreage, you have the expedited State review, which is what
32 this is going through. So, it's based upon the acreage of the project. He pointed
33 out that the heading on the Agenda is incorrect.

34
35 Ms. Robison reiterated that she is not necessarily opposed to the HDR, but was
36 concerned about opening it up for a lot of potential problems and requested that
37 the developer further meet with the residents to address the concerns, which
38 would be good for all.

39
40 Chairman Hawkins said, they are the landowners, and as landowners, they have
41 rights to develop their land according to the ordinances in the State of Florida,
42 City of Lake Mary and the County of Seminole. So, they have rights to develop

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this property and we're trying to guide them into how the City wants them to develop it and develop it correctly.

Ms. Robison concluded by saying that she has resided in Lake Mary for the past 50 years and reiterated that she wasn't really opposed to the land use change but was opposed to the negative impact that this particular land use change will cause to the rest of the area.

Richard Fess, 106 Pine Circle Drive (south side of the lake), Lake Mary, Florida 32746, came forward in favor of the proposed land use change. He stated, I feel slighted. I have only been in Lake Mary for 36 years. I am involved with real estate, development, and building. I have not filled my pockets and gone away. Mr. Noto covered the proposal and the rest of staff was great in our pre-development meetings. I represent Elevation Development, the land owners of the property. Chairman Hawkins took the words right out of my mouth about if you were a landowner, you would want property rights and the due process. We are just trying to provide upscale housing for citizens and future citizens of the City of Lake Mary. It could stay the same just like Primera and we could have the tax collector and the tag office over there under the current zoning and you talk about a traffic problem, you will have one then. That's where you find out, like staff said, this has less impact. It has no impact on Anderson Lane. There is no proposed access on Anderson Lane, and we have even been trying to help resolve, I think it's about a 45-year problem, of who owns what portion of Anderson Lane. There has been anything from six property owners and we still have at least four. I am going to Atlanta under the behest of my boss, Elevation Development, who is selling the land to Mattamy, to try to resolve part of it. We can do that. We'll be glad to. All I want to say is, I think staff has done a great job. I think that it's within the purview of your board to go forward with this. That's all we're asking.

Randy Smathers, 845 Anderson Lane (last property on Anderson Lane), Lake Mary, Florida 32746, came forward in opposition to the proposed land use change "unless the whole parcel is changed together" (see his closing remark below). He said, Anderson Lane is not, in any way shape or form, a part of this project. It will not be accessed by this project. This project must bring its own entrance into Rinehart Road. There was some discussion going back earlier that was not brought forward, and I don't think it was clarified because I was confused in the back, but what you will be adding is another right-turn-in, right-turn-out between Primera Boulevard and the entrance to the school. We, unfortunately, have been dealing with that right-turn-in and right-turn-out for about 25 years since they four-laned Rinehart Road. We came down here and pleaded to get us a left turn in and we didn't get it. Too much traffic is what we were told; that that left turn was needed. So, now putting another right turn in that limited space, I

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see, as being an issue. I have spent my entire career in the fire service, so I can kind of speak as – what I am going to say – I’m going to call myself an expert after 34 years being in fire service. My last day at work is actually Saturday. After 34 years, I’ll be retiring. But, there is another issue that has been addressed tonight and that is he’s going to limit access into that property by just one access. In the fire service, we can put out buildings. We can do all kind of crazy things; we can jump across curbs, climb over walls, but what we can’t do is transport the people. When somebody in that development has limited access in and that roadway becomes blocked via any reason and there is an emergency or medical issue in there, then that will be a concern for us and the fire service to be able to get them out of that project with only one way in and one way out. Because if it’s a heart attack or a stroke, we have five to seven minutes to get to them, react with them and get them to a medical care facility in 30 minutes to be able to prevent further damage in the brain or the heart. Those are the two most important things we have. You can live without a hand. You can’t live without your brain or your heart. So, that’s my concern to developing a second turn in with limited access because Anderson Lane is not part of the project. Anderson Lane is already beat up. It is a mess. Trust me. We have been trying for years to get it paved. If you zoom in on that, you will see that the City actually owns this 25’ most northern piece (Mr. Noto puts colored Future Land Use Map back on the overhead projector). It’s documented. It belongs to the City. We can’t get it. We want it blacktopped like the rest of the community. We can’t get it done. We have dealt with it. We have kept it up ourselves. I had to buy a tractor 20 years ago so I could keep my own road clean to get our own fire trucks in. We have put our own pavement in to be able to get the garbage trucks in to be able to do all of their work. We have done all this ourselves. We have never complained. We did not oppose the Primera project. We only asked for one thing, a brick wall. It was given to us. We have enjoyed our life there since the Primera project was built out until just recently, which I want to thank Gary Schindler for working with me on, which when the Live Oak Animal Hospital expanded, the lighting project that they put in there was tremendous and I couldn’t sleep in my own room. It was daylight. My grass never stopped growing at night (laughter). But, they worked very diligent with us, very quickly, and even the owner of the Live Oak Animal Hospital – the doctor came over. We met him and he fixed it immediately. So, the staff – Steve has called me back two or three times -- they’re excellent. They’re great to work with. So, those are the couple of concerns. And the last one that I have is if you look down Rinehart Road – Steve has actually got a great proposal if you look up there. If you look down Rinehart Road and you take those subject properties and you put it in the color that it needs to be – it had a yellow box around it, and you leave ours there as commercial zone, you will see that does not exist on Rinehart – commercial. There is not a piece of commercial enclave behind residential. All the rest is commercial, as you see across the street, Fountain Parke. All that is commercial

**OCTOBER 14, 2014-22
PLANNING AND ZONING BOARD**

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in front. The residential is in the back. For some reason, this piece of property now we're trying –saying we're going to let it be flipped. It will be the only like property on Rinehart Road that is like that. If we go forward with our Future Land Use, which is commercial, we will be the only piece, as you see right there, the only brown piece of commercial in the back that does not exist anywhere up and down Rinehart Road. So, that's my biggest concern. We have never opposed development of this property. We have always come forward. We have always stood fast with the developers, and I think tonight I got – because one of my biggest questions is what's expedited state review, but I guess that's just new terminology for the process because I thought it meant do something fast, and anytime you do something fast, I'm looking at it being kind of not good for the community, fast-tracking, but that question was answered, so I won't beat that up. So, my third and legitimate point is you're going to create – if you change that front piece to High Density Residential, you're going to create an enclave that does not exist. If you look up and down Rinehart Road, you will not see that anywhere else. That is a significant concern for myself. In closing, he stated that he opposes the change of land use "unless the whole parcel is changed together".

It is noted that Mr. Noto put the Location Map attached to the Staff Report back on the overhead projector.

Roger Smathers, 835 Anderson Lane, Lake Mary, Florida 32746, came forward neither in favor of nor opposed to the proposed change in land use. He said, I, pretty much, agree with what my brother and sister have said about the property, especially creating the commercial stuff behind the residential stuff, and our main reason is Anderson Lane. It's been a mess. It's a disaster, and if you create that piece up front residential, the property behind Anderson Lane, it's pretty much useless. Until that Anderson Lane mess can be resolved, I can't see going forward with the front piece because it is going to create another nightmare behind that piece. So, I'm not necessarily against the development or any development, but let's not create more problems in the process. I mean, I don't know what the hurry is. Like my sister says, table this or whatever, work out the solutions, work with the developer, work with the landowners, get everybody involved and get one more problem that's been a thorn in everybody's side for the last umpteen dozen years resolved in the process too. Let's not just create another one. That's, pretty much, all I've got to say about it. Just don't want to create anymore problems in the process and I'm tired of grading the road.

Mr. Schindler suggested that there was no reason that the property owners to the west can't come in united or individually and request a land use amendment from what they have now to HDR, MDR, or whatever; that anyone may request a land use amendment.

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Chairman Hawkins stated, just like all these property owners did. They all got together and sold the property and it got changed to commercial and office. So, you're right. There is nothing to keep them from doing the same thing. I mean, it would be my preference that all that corner have remained residential, but it didn't happen that way. Those property owners wanted to do something different.

Brian Robison, 100 Smathers Lane, Lake Mary, Florida 32746, came forward and didn't state specifically whether he was for or against the proposed land use amendment. He just said that as soon as this Applicant gets all their okays, they are turning around and selling it to somebody else.

Chairman Hawkins said, they could. That's their right.

Mr. Robison stated, they are. There is no could, they are. There is already a contract. They are already starting the same thing that happened the last time. If it does get changed, then they'll turn it over to somebody else who may, at that point, may or may not do anything, and then you're opened up to like what she said, a big gamut of other people who could come in and do Section 8 or this or that with the High Density Residential.

Chairman Hawkins stated, I'm just hoping that whatever somebody does, that they start it and finish it without going bust, unlike the project at the other end of Rinehart Road.

Mr. Robison said, I understand and agree, but the Applicant now is not the one that's going to finish it. They're selling it.

Chairman Hawkins stated, I understand. From what Mr. Fess said; yes.

Mr. Lemon came forward again and added to his previous comments by saying, I believe that if this gets approved, it is going to impact some City citizens negatively financially. He evidenced this by quoting a previous comment Commissioner Brender made at a previous City Commission meeting many years ago when the property was going from residential to commercial to the effect of "you know you don't realize it tonight, Mr. Lemon, but we're actually doing you a favor. This could have been High Density Residential". He said, from the comments received tonight from the neighbors across the lake, there is a trend with this property and he took exception with Mr. Omana's earlier statements that this is a preliminary matter, et cetera, in that once that has been accomplished and the recommendation has been made to make it High Density Residential, it's likely that it will become High Density Residential. He stated, this is part of a 20-year downward spiral for this chunk of property in that it has gone

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from the very top of the food chain on Pine Circle Drive to love it and leave it and the seller will leave, as has been noted, the developer may leave, but then we'll be stuck across the lake looking at something High Density Residential, which is zoned that way and will affect our property values regardless of what's been built on it, if anything. He invited the Board to come out to Pine Circle Drive and see what it's all about...

Chairman Hawkins interjected saying, well, Jeff, I'm going to disagree with you. I'm going to go back to what Mr. Omana says, doing what we're doing tonight gives them absolutely, positively no rights to develop it.

Mr. Lemon said, the High Density Residential will remain just like it's commercial now. The property has gone from Low Density Residential to commercial and now to High Density Residential. Whether or not the building is made, it will still be zoned High Density Residential once all is said and done, and what if that doesn't develop? I mean, what is it then? A mobile home park? I guess that's all that's left.

Chairman Hawkins reiterated by saying, it is the property owners' right to develop the property or not develop the property. They can develop it like it is or develop it like they want it to be, provided we make the necessary changes.

Mr. Lemon stated, but you are the folks that decide what the zoning is, and that's what I'm opposing, is the proposed move to High Density Residential for the facts I have stated. I would like this to stay as it is given the prior developer's agreement or I would love to see it A-1 again.

Chairman Hawkins said, that's water over the dam because that's all expired.

Hearing no further public comment, Chairman Hawkins closed that portion and entertained board discussion and/or a motion.

Member York commented that he was grateful that everyone came out tonight to explain their concerns and that there is nobody more sensitive than him to the consequences of adverse planning and zoning because he used to live on West Crystal Lake right before they built the Events Center and they had a lot of issues with noise to where eventually they had to sell their house to the City who then bull dozed it. He assured everyone, as a long-time resident of Lake Mary, that every precaution will be taken to protect our beautiful lakes. He concluded by saying, with that said, I do think that the owner of the property is entitled to show that he can meet every concern and that he is entitled to develop it within reason. Member Schofield questioned, expedited state review does not mean this is a rush job going to a state review?

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Mr. Noto answered, we have a certain number of days to send it to the State for transmittal after City Commission approval. The State has X number of days – it's somewhere between 30 and 90 days to review it, let us know they have received it, provide us any comments. Not only does it go to the State, it goes to a list of other agencies; DEP, Seminole County, adjacent cities, Department of State, Department of Health, et cetera, et cetera. All of those – DOT – all of those agencies have to provide us comments. So, the naming came into effect when the governor was elected and they changed the DCA to the DEO. It may be a little bit faster, but it's not something where tomorrow we're going to go to City Commission and make approvals to everything.

Member Schofield asked, but we, as the City of Lake Mary – this is not the fast track...

Mr. Noto interposed responding, no. We have not sped up our process.

Mr. Schindler added, we're not asking for any review that is different for this property than we would for any other property or for any other City or County. It's the same process.

Member Schofield questioned, it's just the terminology that they use is...

Mr. Noto interjected responding, it's just the terminology. We did not change any of our code as a result to make anything quicker.

Member Schofield stated, I just wanted to make sure we, as the City, are not fast-tracking this.

Mr. Noto said, correct.

Member Schofield asked, and just to understand and follow everything, the west parcel started out as Agriculture (A-1), went to C-1 (General Commercial) with Future Land Uses going from Low Density Residential to Restricted Commercial and it's staying as Restricted Commercial?

Mr. Noto replied, that's correct.

Member Schofield questioned, and the east piece started out as R-3 (Multiple Family), went to Professional Office with a Future Land Use of Low Density Residential -- or Office and now it's being requested to go to High Density Residential?

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Mr. Noto answered, that's correct. Also, the piece that went from LDR to RCOM, that's also been requested to be changed to HDR.

Member Schofield asked, so, both the west and the east are being requested...

Mr. Noto interposed responding, that's right. The delineating point is roughly here (indicating to overhead projector) of the project we're talking about today. These properties (indicating to overhead projector) are staying the same, but those are not the properties referenced in the Staff Report.

Member Schofield questioned, but within the bolded subject properties, that's all being requested to go to HDR; correct?

Mr. Noto and Mr. Schindler both replied simultaneously, that's correct.

Member Schofield requested Mr. Noto put up the colored Future Land Use Map again on the overhead projector (Mr. Noto complied). He asked, and the existing back properties again are? I just want to make sure I'm very clear on this.

Mr. Noto answered, those are Restricted Commercial. Not part of the request. What I have circled in red there (indicating to overhead projector).

Mr. Schindler added, and please understand that if the owners of those properties were to come in and request HDR, or a land use amendment, we would give them the same attention as we have the owners of this property.

Chairman Hawkins further added, but somewhere in the past, all that property, all this property, and the property to the west, all went from agricultural/residential to commercial of some sort.

Mr. Schindler concurred. He stated, to nonresidential, either Office or Restricted Commercial.

Chairman Hawkins commented, well, personally, I feel that when this property went to Restricted Commercial and Professional Office, I guess because of the land use and the zoning surrounding this property all the way around except for to the south where it's R-1A or to the southeast where it's A-1 -- because I was here when that property was changed -- and I guess I assumed that all of these properties with the exclusion of Feather Edge -- I assumed that eventually all of this property would be some sort of commercial. I just assumed that that's the way this would progress. But, that being said, if I had my druthers, I would have preferred that all of it remain residential, but everybody in here tonight has got their property that their speaking about -- their properties -- except for the people

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on Pine Circle Drive, their properties are all commercial. I mean, the Smathers and everybody at the end of Anderson. So, me, personally, I'm opposed to this change just for the simple fact that I would prefer that it all go back to all residential. All of that that is not red or even what's blue. I mean, that's my only basis for my opinion. I'm opposed to this land change. I just think it all ought to go back to residential. That's my opinion. So, I'm opposed to this change.

Member Schofield questioned, just so I understand the color coordination here, the red is currently.....

Mr. Noto responded, the dark red along Primera Boulevard is Commercial. The pinkish red is Restricted Commercial and the blue is Office.

Mr. Schindler added, the difference between Commercial and Restricted Commercial is the intensity of the development. Commercial would allow C-1 and C-2. Restricted Commercial would allow only C-1. Of course, it would allow PO, the office-type uses. But, it's the intensity of the commercial development.

Member Schofield asked, and the dark brown?

Mr. Noto replied, the dark brown is High Density Residential. Right here at the Feather Edge area (indicating to overhead projector).

Member Schofield questioned, the light brown?

Mr. Noto answered, the light brown is Medium Density Residential, which is 60 U's an acre.

Member Schofield asked, and the white (pale yellow)?

Mr. Noto reponded, the pale yellow on the map is LDR, Low Density Residential.

Member Schofield questioned, so, currently from Feather Edge, the light blue is Office space? That one rectangle by itself?

Mr. Noto replied, correct.

Member Schofield asked, and the light blue in the proposed area is actually proposed to go to dark brown?

Mr. Noto answered, correct. All of the properties bordered by the darker yellow propose to go dark brown.

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Mr. Schindler added, the light blue between Feather Edge and Pine Circle Drive is developed as what used to be Florida Urology Associates. I see that the building and the property is up for sale. I don't know who is in there now. The light blue on the north side of Pine Circle Drive, that's vacant. We did have a proposed Site Plan come in, which was – I think it was approved but it never developed.

Member Schofield questioned, so, essentially, the light blue above...

Mr. Schindler interjected responding, above Pine Circle Drive is vacant property.

Member Schofield asked, undeveloped?

Mr. Schindler replied, undeveloped.

Member Schofield questioned, so, that could stay as office space if it wanted to?

Mr. Schindler answered, yes.

Mr. Noto responded, right.

Member Schofield asked, they could do the same thing that is being requested tonight and build their own high density on those two lots? They could ask for Restricted Commercial? Basically, they can come in and request whatever they want?

Mr. Noto responded, anybody can ask for anything ultimately.

Mr. Schindler added, but, remember one of the criteria that Steve read for High Density Residential is to act as a buffer. So, you have the intense commercial in the red, then this would be High Density Residential, then it does go down to Low Density Residential. So, you do have a step down.

Chairman Hawkins questioned, but you have a step down the way it is currently?

Mr. Schindler replied, yes, you do. Just a different kind of step down.

Member Schofield asked, so, the recommendation from staff tonight is to have it to HDR based on the fact that it meets the solid waste, drainage, parks, roadways and schools...

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Mr. Noto interposed answering, general compatibility with the comprehensive plan, in a nutshell, and it's a recommendation of approval from the P&Z to City Commission to then transmit to the State.

Member Schofield commented, well, here's my take on it. I agree with Dr. Hawkins in many respects in the sense of I don't like it, but if staff is telling me it meets the criteria, I don't know how I can vote no without interjecting my personal thoughts, but I would be very, very interested in the plans brought forth hereafter to ensure the concerns of the residents that are currently there. I don't want to infringe on a property owner's rights on either side. I don't like the high density at all. I'm really struggling with it.

Mr. Noto said, it's a bit different from what we have brought to the P&Z in the past in regards to process. Typically, we bring you the Site Plan, the subdivisions, the rezonings where there are the strict findings of fact for compatibility of the Land Development Code. The land use amendments, by their very nature, are totally different in that they are legislative and it's generally debatable.

Member Schofield commented, and maybe that's why I'm struggling with it. Let me ask you this: I have heard several residents tonight ask why can't we wait. So, I pose that question to you, Mr. Noto. Why can't we wait till we get more definitive information?

Mr. Noto responded, in a way, we are waiting because we are not changing the land use tonight. We are not going to change the land use at City Commission whenever it gets there next month or what have you. We won't change the land use until the State has reviewed it, until we have reviewed the Preliminary PUD and the Final PUD and had a chance to look at all of the issues that have come up tonight. The Preliminary PUD and the Final PUD will come before this board.

Member Schofield questioned, the land use will not change until after the Final PUD comes to this board?

Mr. Noto replied, that's 100 percent correct. The Final PUD is an ordinance item; two readings in front of City Commission. So, you will be a recommending body again and you will be reviewing the strict – like we have done in the past with the PUDs, all the different findings of fact and will have to go to Commission.

Chairman Hawkins commented, I guess maybe I didn't catch that or you didn't make it clear.

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Mr. Schindler stated, well, let's make sure that we understand. There is going to come together on one evening -- the second reading of the PUD or the land use amendment is going to probably be the second reading of the Final PUD.

Member Schofield asked, if in the event that the Final PUD reading comes before everybody and it gets denied, then the request for the HDR reverts back to what it originally started at?

Mr. Noto answered, not necessarily. The PUD has one action. The land use has another action. However, the land use cannot be changed without the PUD because HDR is not compatible with C-1 zoning or with Office (PO).

Member Schofield questioned, if the Final PUD gets denied, then it can't be HDR?

Mr. Noto responded, bingo.

Member Schofield asked, that means it would revert back to whatever it was prior to that request.

Mr. Noto replied, yes.

Chairman Hawkins questioned, so, these people are going to, in effect, get what they are requesting?

Mr. Noto answered, yes.

Member Schofield commented, I hope that line of questioning makes it easier for everybody to understand. With that said, I think I'm now in favor of voting for this tonight knowing that there are fail-safes in place for later and I'm not infringing on the property owners' rights currently on either side.

Chairman Hawkins commented, I would agree.

MOTION:

Member Schofield moved to recommend approval to the City Commission the request by Mattamy Homes/Jim Leiferman regarding an expedited state review comprehensive plan amendment to the City's Comprehensive Plan revising the Future Land Use (FLU) designation from OFF (Office) and RCOM (Restricted Commercial) to HDR (High Density Residential) for a +/- 19.79 acres of property located at the southwest corner of Anderson Lane and Rinehart Road (Lake Emma Townhomes), Lake Mary, Florida, consistent with

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staff's Recommendation listed in the Staff Report. Member York seconded the motion, which carried unanimously 3-0.

Mr. Omana announced this item will tentatively move forward to the City Commission's November cycle.

Chairman Hawkins thanked all in the audience for their attendance in this matter and encouraged them to fill in the sign-in sheet in the back of the chambers in order to be kept abreast of this matter. He also assured the citizens/public that the City will give its best effort when it comes to PUD stage.

Member Schofield seconded Chairman Hawkins' encouragement.

Chairman Hawkins commented that he was glad the public was active in this.

LEGISLATIVE SIGN-IN SHEET
10/14, 2014
PLANNING AND ZONING BOARD MEETING
(please print)

THOSE SIGNING WILL RECEIVE A COURTESY COPY INFORMATION
STATEMENT CONCERNING PUBLICATIONS OF DCA'S NOTICE OF INTENT.

Name KITRA WEAVER Phone No. 407-687-0540

Address 133 FEATHER EDGE LOOP - LK. MARY 32746

Item of Interest LAND USE AMENDMENTS ON LAKE EMMA

Name Paula Smith Phone No. 407. 721.8911

Address 135 Feather Edge Loop

Item of Interest Land Use Amendment on Lake Emma

Name Teresa Brantley Phone No. 407 948-1210

Address 123 Pine Cir Dr Lk Mary Fl 32746

Item of Interest LAND use Amendment LAKE EMMA

Name Margarita Torres Phone No. 407-704-9005

Address 117 PINE CIRCLE DRIVE, LAKE MARY, FL 32746

Item of Interest HIGH DENSITY LAND USE CHANGE

Name ~~Jeff~~ Suzanne Lemon Phone No. 407 333 0644

Address 116 Pine Circle Dr Lake Mary FL 32746

Item of Interest Land use amendment on Lake Emma

Name Jeff Lemmon Phone No. 321 663 7601

Address 116 PINE CIRCLE DRIVE 32746

Item of Interest LAND USE 2014 LU02

LEGISLATIVE SIGN-IN SHEET

10/14, 2014
P+2 MEETING
(please print)

Name Richard & Julie FESS Phone No. 407-342-4800

Address 106 Pine Circle Dr Lake Mary, FL 32746

Item of Interest Com Plan Amendment on Pinehart Rd

Name KITRA WEAVER Phone No. 407-687-0540

Address 133 FEATHER EDGE CP. - LK. MARY, 32746

Item of Interest LAND USE AMENDMENT ON LK. EMMA

Name Roger + Wendy Smathers Phone No. 407-619-1582

Address 835 Anderson Lane, Lake Mary, FL 32746

Item of Interest Land use Amendment on LK Emma

Name VIKI Hamilton Phone No. 407 924 2378

Address 110 Pinecircle Drive

Item of Interest Land use Ammendment Anderson/Rimhart

Name NANCY LANIER Phone No. 407-333-0772

Address 120 Smathers Lane Lk Mary FL

Item of Interest Land use Ammendment Rimhart Rd

Name BRIAN ROBISON Phone No. 407. 402. 5861

Address 100 SMATHERS CIRCLE LAKE MARY FL

Item of Interest LAND USE AMENDMENT



MEMORANDUM

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Stephen Noto, Senior Planner

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: Resolution No. 954 - Utility and Sidewalk Easement Agreement for Lot 5 of Washington Estates (Steve Noto, Sr. Planner)

BACKGROUND In 2012, Mr. Allan Goldberg acquired multiple undeveloped lots within the Washington Estates subdivision. Upon constructing the lots, it was found that the physical location of the Rolex Point right-of-way encroached onto multiple lots. As a result, staff has been working with multiple property owners to obtain easements for maintenance on the affected lots. The easement for Lot 5, owned by James and Jacqueline Snook, will grant the City the ability to install, maintain, repair, and replace the utilities and sidewalk within Rolex Point. This is the second of three total easements that will be reviewed.

RECOMMENDATION: Staff recommends approval of Resolution No. 954.

ATTACHMENTS:

Resolution No. 954

Utility and Sidewalk Easement Agreement (Attached as Exhibit "A" to Resolution)

RESOLUTION NO. 954

**A RESOLUTION OF THE CITY OF LAKE MARY, FLORIDA,
APPROVING A UTILITY AND SIDEWALK EASEMENT
AGREEMENT FOR LOT 5 OF THE WASHINGTON ESTATES
SUBDIVISION; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, James and Jacqueline Snook, Owners of Lot 5 of Washington Estates, have developed said Lot in accordance with the City of Lake Mary Land Development Code; and

WHEREAS, It has been discovered that some of the utilities and sidewalks within the Rolex Point right-of-way encroach upon Lot 5, and

WHEREAS, The City requires the ability to install, maintain, repair, and replace said utilities and sidewalks; and

WHEREAS, The Owner has agreed to grant the City a 10 foot easement for the purposes of installation, maintenance, repair, and replacement of sidewalks, and utilities within the Rolex Point right-of-way.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Commission of the City of Lake Mary, Florida:

1. Approve the "Utility and Sidewalk Easement Agreement", included as EXHIBIT "A".
2. EFFECTIVE DATE: This Resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED this 18th day of December, 2014.

CITY OF LAKE MARY, FLORIDA

MAYOR, DAVID J. MEALOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

Approved as to form and legality for use
and reliance upon by the City of Lake
Mary, Florida.

CATHERINE REISCHMANN, CITY ATTORNEY

EXHIBIT "A"

THIS INSTRUMENT PREPARED

BY:

Stephen Noto, Senior Planner
City of Lake Mary
911 Wallace Court
Lake Mary, FL 32746

RETURN TO:

Carol A. Foster
City of Lake Mary
P.O. Box 958445
Lake Mary, FL 32795-8445

UTILITY AND SIDEWALK EASEMENT AGREEMENT

THIS UTILITY AND SIDEWALK EASEMENT AGREEMENT (this "Agreement" or "Easement") is made and entered into as of the 14th day of August, 2014, by and between **JAMES SNOOK** and **JACQUELINE SNOOK**, husband and wife, whose address is 185 Rolex Point, Lake Mary, FL 32746 (hereinafter collectively referred to as "**Owners**"), and the **CITY OF LAKE MARY**, a municipal corporation organized and existing under the laws of the State of Florida ("**City**"), whose address is P.O. Box 958445, Lake Mary, FL 32795-8445.

WITNESSETH:

WHEREAS, Owners own Lot 5, Washington Estates, according to the Plat thereof as recorded in Plat Book 73, Pages 6 and 7, of the Public Records of Seminole County, Florida (the "**Lot**"), and

WHEREAS, City has requested that Owners grant to the City an Easement over the front 10 feet of the Lot (the "**Easement Property**", **EXHIBIT "A"**) to install, maintain, repair and replace City improvements within the Easement Property (the "**City's Improvements**"); and

WHEREAS, Owners have agreed to grant to City this Easement to allow City to install, maintain, repair and replace the City's Improvements; and

WHEREAS, Owners hereby retain and reserve unto themselves, their successors and assigns the right to use the Easement Property for the purposes of installing, maintaining, repairing and replacing landscaping, lighting, driveways, mailboxes and other improvements (the "**Owner's Improvements**") that do not unreasonably interfere with City's use of the Easement Property on the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the premises hereof, of the sum of Ten and no/100ths Dollars (\$10.00) paid by each to the other and for other good and

valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Owners and City hereby agree as follows:

1. **Recitals.** The recitals set forth above are true and correct and are incorporated herein by this reference.

2. **Easement to City.** Owners hereby grant and convey to City a perpetual, non-exclusive easement in, under, through and across the Easement Property for purposes of constructing and maintaining the City's Improvements, together with the right, privilege and authority to construct, locate, lay, maintain, operate, inspect, repair, remove, replace and rebuild the City's Improvements on, through, across or under the Easement Property. This Easement is strictly limited to the extent reasonably necessary for the purposes stated herein and may not be expanded except as may be permitted by Owners by amendment of this Agreement.

3. **Owners' Reservations.** Notwithstanding anything contained herein to the contrary, Owners hereby retain and reserve for itself, their successors and assigns, the right to utilize the Easement Property for the purposes of constructing, maintaining, repairing and replacing the Owners' Improvements and all activities incidental and related thereto. City understands and acknowledges the above reservations.

4. **City's Rights.** The rights herein granted to City by Owners specifically include: (a) the right to cut, clear and remove from the Lot, any trees, limbs, undergrowth or other physical objects or obstructions which, in the judgment of City, may endanger or interfere with the safe and efficient installation, use, operation or maintenance of City's Improvements; (b) the reasonable right of ingress and egress to, over and under the Lots for the purpose of exercising the rights herein granted; and (c) the right to do anything necessary, useful or convenient for the full enjoyment of the rights herein granted.

5. **City's Termination.** If this easement is terminated, all rights and privileges hereunder shall cease and the easement privileges and rights herein granted shall revert to Owners.

6. **Owners' Covenants.** Owners covenant that, to the best of their knowledge, they are the owners in fee simple of the Lot, and that Owners have the right to grant the approvals, privileges and easements stated herein. Owners covenant not to interfere with the City's Improvements (subject to the rights reserved to Owners in this Agreement). The Property is encumbered by a mortgage but there are no other matters which would prohibit the use of the Easement Property for the purposes contemplated herein. Mortgagees will provide a subordination and consent to this Agreement which will be recorded upon the public records of Seminole County, Florida.

7. **Indemnification.** To the extent permitted by law, and subject to the monetary limits and liability caps in F.S. 768.28, and to the extent of the City's insurance proceeds, City shall indemnify, release and hold harmless Owners, their successors and assigns from and against all claims, damages, losses and expenses (including, without limitation, all costs and reasonable attorney's fees including on appeal), arising out of or resulting from this Agreement, construction, installation, operation, use, repair, replacement or maintenance of the City's Improvements, or which are caused in whole or in part, directly or indirectly, by City. Nothing herein waives the City's rights of sovereign immunity. The City shall not be liable for non-governmental agents' actions.

8. **Defaults.** Failure by either party to comply with or perform any of the terms, conditions, covenants, agreements or obligations contained in this Agreement to be performed by each of them respectively, shall constitute a default under this Agreement, and (i) if such default is not cured or remedied within thirty (30) days after the non-defaulting party provides written notice to the defaulting party specifying with particularity the nature of such default, or (ii) if such default cannot be reasonably cured or remedied within such thirty (30) day period, the defaulting party fails to commence to cure or remedy the default within such thirty (30) day period and thereafter fails to diligently and expeditiously pursue such cure or remedy, the non-defaulting party, in its sole discretion, shall be entitled to exercise any and all rights and remedies available to it under this Agreement, at law and in equity.

9. **Litigation and Attorneys' Fees.** In the event of any litigation between the parties regarding this Agreement, the losing party shall promptly pay the prevailing party's reasonable attorneys' fees and expenses and costs of litigation.

10. **Binding Effect.** The Easement herein granted by Owners shall run in favor of City. The terms and conditions of this Agreement shall run with the title to (i) the Lot, and (ii) the Easement Property and all covenants, terms, provisions and conditions herein contained shall inure to and be binding upon the heirs and/or legal representatives, successors and assigns of the parties hereto. Following the transfer of a Lot, the term Owner shall refer to the then current holder of fee simple title to the Lot and all prior Owners and holders of fee simple title to such Lot shall automatically, without the need for further action, be released from any and all obligations under this Agreement

11. **Notices.** Any notices required or permitted under this Agreement, and copies thereof, shall be addressed to Owner and City at the following addresses, or at such other addresses designated in writing by the party to receive notice:

City: City of Lake Mary
Attn: City Manager
P.O. Box 958445
Lake Mary, FL 32795-8445

Owner: James Snook and Jacqueline Snook
185 Rolex Point
Lake Mary, FL 32746

Notices shall be either: (i) personally delivered (including delivery by Federal Express or other overnight courier service) to the addresses set forth above, in which case they shall be deemed delivered on the date of delivery; or (ii) sent by certified mail, return receipt requested, in which case they shall be deemed delivered on the date shown on the receipt unless delivery is refused or intentionally delayed by the addressee, in which event they shall be deemed delivered on the date of deposit in the U.S. Mail. Any Owner may designate substitute addressee/address for notice by giving notice to City in accordance with this Section 11.

12. **Amendment.** This Agreement may not be terminated, modified or amended except by an instrument in writing signed by each of the parties.

13. **Effective Date.** This Agreement shall become effective on the date of full and complete execution by all parties hereto.

[SIGNATURES APPEAR ON NEXT PAGE]

IN WITNESS WHEREOF, Owners and City have executed this Agreement in manner and form sufficient to bind them as of the day and year first written above.

Signed, sealed and delivered in the presence of:

WITNESS :

[Signature]
Print Name: Stephen Noto

[Signature]
James Snook

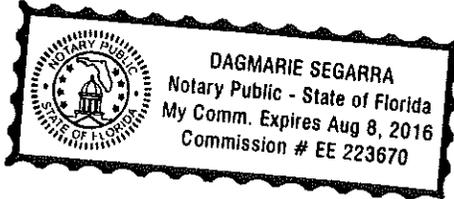
[Signature]
Print Name: Stephen Noto

[Signature]
Jacqueline Snook

STATE OF FLORIDA
COUNTY OF Seminole

The foregoing instrument was acknowledged before me this 14 day of August, 2014, by and James Snook and Jacqueline Snook who are personally known to me or who have produced FL Driver Lic. as identification.

[Signature]
NOTARY PUBLIC
Name: DAGMARIE SEGARRA
Serial No. _____
My Commission Expires: _____



CITY OF LAKE MARY

ATTEST:

_____, City Clerk

By: _____
Mayor: _____

APPROVED AS TO FORM AND
LEGALITY
for the use and reliance of the
City of Lake Mary, Florida only.

City Attorney
_____, 2014

STATE OF FLORIDA
COUNTY OF SEMINOLE

The foregoing instrument was acknowledged before me this ____ day of _____, 2014, by David J. Mealor, Mayor of the City of Lake Mary, Florida, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC
Name: _____
Serial No. _____
My Commission Expires: _____

ATTACHMENT "A"
Lot 5



MEMORANDUM

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Stephen Noto, Senior Planner

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: Resolution No. 955 - Utility Easement Agreement for Lot 2 of Washington Estates (Steve Noto, Sr. Planner)

BACKGROUND: In 2012, Mr. Allan Goldberg acquired multiple undeveloped lots within the Washington Estates subdivision. Upon constructing the lots, it was found that the physical location of the Rolex Point right-of-way encroached onto multiple lots. As a result, staff has been working with multiple property owners to obtain easements for maintenance on the affected lots. The easement for Lot 2, owned by Lance and Jennifer Earl, will grant the City the ability to install, maintain, repair, and replace the utilities within Rolex Point. This is the final easement of the three Lots impacted by these issues.

RECOMMENDATION: Staff recommends approval of Resolution No. 955.

ATTACHMENTS:

Resolution No. 955

Utility and Sidewalk Easement Agreement (Attached as Exhibit "A" to Resolution)

RESOLUTION NO. 955

**A RESOLUTION OF THE CITY OF LAKE MARY, FLORIDA,
APPROVING A UTILITY EASEMENT AGREEMENT FOR LOT 2
OF THE WASHINGTON ESTATES SUBDIVISION; PROVIDING
FOR AN EFFECTIVE DATE.**

WHEREAS, Lance and Jennifer Earl, Owners of Lot 2 of Washington Estates, have developed said Lot in accordance with the City of Lake Mary Land Development Code; and

WHEREAS, It has been discovered that some of the utilities within the Rolex Point right-of-way encroaches upon Lot 2; and

WHEREAS, The City requires the ability to install, maintain, repair, and replace said utilities; and

WHEREAS, The Owner has agreed to grant the City a 10 foot easement for the purposes of installation, maintenance, repair, and replacement of utilities within the Rolex Point right-of-way.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Commission of the City of Lake Mary, Florida:

1. Approve the "Utility Easement Agreement", included as EXHIBIT "A".
2. EFFECTIVE DATE: This Resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED this 18th day of December, 2014.

CITY OF LAKE MARY, FLORIDA

MAYOR, DAVID J. MEALOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

Approved as to form and legality for use
and reliance upon by the City of Lake
Mary, Florida.

CATHERINE REISCHMANN, CITY ATTORNEY

EXHIBIT "A"

THIS INSTRUMENT PREPARED

BY:

Stephen Noto, Senior Planner
City of Lake Mary
911 Wallace Court
Lake Mary, FL 32746

RETURN TO:

Carol A. Foster
City of Lake Mary
P.O. Box 958445
Lake Mary, FL 32795-8445

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (this "Agreement") is made and entered into as of the 19th day of August, 2014, by and between **LANCE J. EARL** and **JENNIFER R. EARL**, husband and wife, whose address is 180 Rolex Point, Lake Mary, FL 32746 (hereinafter collectively referred to as "**Owners**"), and the **CITY OF LAKE MARY**, a municipal corporation organized and existing under the laws of the State of Florida ("**City**"), whose address is P.O. Box 958445, Lake Mary, FL 32795-8445.

WITNESSETH:

WHEREAS, Owners own Lot 2, Washington Estates, according to the Plat thereof as recorded in Plat Book 73, Pages 6 and 7, of the Public Records of Seminole County, Florida (the "**Lot**"), and

WHEREAS, in connection with the construction of homes within Washington Estates, it has been discovered that the right of way of Rolex Point encroaches upon the Lot; and

WHEREAS, City has requested that Owners grant to the City an easement over the front 10 feet of the Lot (the "**Utility Easement Property**", **ATTACHMENT "A"**) to install, maintain, repair and replace City Utilities within the Utility Easement Property (the "**City's Improvements**"); and

WHEREAS, Owners has agreed to grant to City the Utility Easement Property to allow City to install, maintain, repair and replace the City's Improvements; and

WHEREAS, Owners hereby retain and reserve unto themselves, their successor and assigns the right to use the Utility Easement Property for the purposes of installing, maintaining, repairing and replacing landscaping, lighting, driveways, mailboxes and other improvements that do not unreasonably interfere with City's use of the Utility Easement Property (the "**Owner's Improvements**") on the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the premises hereof, of the sum of Ten and no/100ths Dollars (\$10.00) paid by each to the other and for other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Owners and City hereby agree as follows:

1. **Recitals.** The recitals set forth above are true and correct and are incorporated herein by this reference.

2. **Easement to City.** Owners hereby grant and convey to City a perpetual, non-exclusive easement in, under, through and across the Utility Easement Property for purposes of constructing and maintaining the City's Improvements together with the right, privilege and authority to construct, locate, lay, maintain, operate, inspect, repair, remove, replace and rebuild the City's Improvements on, through, across and/or under the Utility Easement Property. This Easement is strictly limited to the extent reasonably necessary for the purposes stated herein and may not be expanded except as may be permitted by Owners by amendment of this Agreement.

3. **Owners' Reservations.** Notwithstanding anything contained herein to the contrary, Owners hereby retain and reserve for itself, their successors and assigns the right to utilize the Utility Easement Property for the purposes of constructing, maintaining, repairing and replacing the Owners' Improvements and all activities incidental and related thereto. City understands and acknowledges the above reservations.

4. **City's Rights.** The rights herein granted to City by Owners specifically include: (a) the right to cut, clear and remove from the Lot, any trees, limbs, undergrowth or other physical objects or obstructions which, in the judgment of City, may endanger or interfere with the safe and efficient installation, use, operation or maintenance of City's Improvements; (b) the reasonable right of ingress and egress to, over and under the Lots for the purpose of exercising the rights herein granted; and (c) the right to do anything necessary, useful or convenient for the full enjoyment of the rights herein granted.

5. **City's Abandonment.** If this easement is vacated or terminated, all rights and privileges hereunder shall cease and the easement privileges and rights herein granted shall revert to Owners.

6. **Owners' Covenants.** Owners covenant that, to the best of their knowledge, they are the owners in fee simple of the Lot, and that Owners have the right to grant the approvals, privileges and easements stated herein. Owners covenant not to interfere with the City's Improvements (subject to the rights reserved to Owners in this Agreement). The Property is encumbered by a mortgage but there are no other matters which would prohibit the use of the Utility Easement Property for the purposes contemplated herein. Mortgagees will provide a subordination and consent to this Agreement which will be recorded upon the public records of Seminole County, Florida.

7. **Indemnification.** To the extent permitted by law, and subject to the monetary limits and liability caps in F.S. 768.28, City shall indemnify, release and hold harmless Owners, their successors and assigns from and against all claims, damages, losses and expenses (including, without limitation, all costs and reasonable attorney's fees including on appeal), arising out of or resulting from this Agreement, construction, installation, operation, use, repair, replacement or maintenance of the City's Improvements, or which are caused in whole or in part, directly or indirectly, by City. Nothing herein waives the City's rights of sovereign immunity. Nothing herein waives the City's rights of sovereign immunity.

8. **Defaults.** Failure by either party to comply with or perform any of the terms, conditions, covenants, agreements or obligations contained in this Agreement to be performed by each of them respectively, shall constitute a default under this Agreement, and (i) if such default is not cured or remedied within thirty (30) days after the non-defaulting party provides written notice to the defaulting party specifying with particularity the nature of such default, or (ii) if such default cannot be reasonably cured or remedied within such thirty (30) day period, the defaulting party fails to commence to cure or remedy the default within such thirty (30) day period and thereafter fails to diligently and expeditiously pursue such cure or remedy, the non-defaulting party, in its sole discretion, shall be entitled to exercise any and all rights and remedies available to it under this Agreement, at law and in equity.

9. **Litigation and Attorneys' Fees.** In the event of any litigation between the parties regarding this Agreement, the losing party shall promptly pay the prevailing party's reasonable attorneys' fees and expenses and costs of litigation.

10. **Binding Effect.** The easement herein granted by Owners shall run in favor of City. The terms and conditions of this Agreement shall run with the title to (i) the Lot, and (ii) the Easement Property and all covenants, terms, provisions and conditions herein contained shall inure to and be binding upon the heirs and/or legal representatives, successors and assigns of the parties hereto. Following the transfer of a Lot, the term Owner shall refer to the then current holder of fee simple title to the Lot and all prior Owners and holders of fee simple title to such Lot shall automatically, without the need for further action, be released from any and all obligations under this Agreement

11. **Notices.** Any notices required or permitted under this Agreement, and copies thereof, shall be addressed to Owner and City at the following addresses, or at such other addresses designated in writing by the party to receive notice:

City: City of Lake Mary
Attn: City Manager
P.O. Box 958445
Lake Mary, FL 32795-8445

Owner: Lance J. Earl and Jennifer R. Earl
180 Rolex Point
Lake Mary, FL 32746

With a copy to: Edward G. Milgrim, Esq.
The Law Office of Edward G. Milgrim, P.A.
1155 Louisiana Avenue, Suite 200
Winter Park, FL 32789

Notices shall be either: (i) personally delivered (including delivery by Federal Express or other overnight courier service) to the addresses set forth above, in which case they shall be deemed delivered on the date of delivery; or (ii) sent by certified mail, return receipt requested, in which case they shall be deemed delivered on the date shown on the receipt unless delivery is refused or intentionally delayed by the addressee, in which event they shall be deemed **delivered on the date of deposit in the U.S. Mail. Any Owner may designate substitute addressee/address for notice by giving notice to City in accordance with this Section 12.**

12. **Amendment.** This Agreement may not be terminated, modified or amended except by an instrument in writing signed by each of the parties.

13. **Effective Date.** This Agreement shall become effective on the date of full and complete execution by all parties hereto.

[SIGNATURES APPEAR ON NEXT PAGE]

IN WITNESS WHEREOF, Owners and City have executed this and Utility Easement Agreement in manner and form sufficient to bind them as of the day and year first written above.

Signed, sealed and delivered
in the presence of:

WITNESSES:

[Signature]
Print Name: Lance Earl

[Signature]
Lance J. Earl

[Signature]
Print Name: [Signature]

[Signature]
Jennifer R. Earl

STATE OF FLORIDA
COUNTY OF Seminole

The foregoing instrument was acknowledged before me this 19 day of August, 2014, by and Lance J. Earl and Jennifer R. Earl who are personally known to me or who have produced _____ as identification.

[Signature]
NOTARY PUBLIC
Name: Melissa Fleming
Serial No. _____
My Commission Expires: 4-30-18



CITY OF LAKE MARY

ATTEST:

_____, City Clerk

By: _____
Mayor: _____

APPROVED AS TO FORM AND
LEGALITY
for the use and reliance of the
City of Lake Mary, Florida only.

City Attorney
_____, 2014

STATE OF FLORIDA
COUNTY OF SEMINOLE

The foregoing instrument was acknowledged before me this ____ day of _____, 2014, by David J. Mealor, Mayor of the City of Lake Mary, Florida, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC
Name: _____
Serial No. _____
My Commission Expires: _____

ATTACHMENT "A"
Lot 2



MEMORANDUM

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Wanda Broadway, Human Resources Manager

VIA: Jackie Sova, City Manager

SUBJECT: Resolution No. 956 - Pay Plan Update (Jackie Sova, City Manager)

The attached salary survey information and recommended pay plan adjustments are presented for your consideration. Our FY '15 budget allocated \$150,000 for these updates.

This information and recommendations were compiled by Human Resources and are accurate as possible with the understanding that duties by title may be somewhat different from city to city. Some averages continue to jump in part due to scheduled increases in labor contracts of various agencies, and some catch up by other cities after the economic downturn. In summary, the recommendations include an adjustment of all pay ranges by 1% to minimum and maximum of the current pay range, and 2% for sworn police officers and firefighters. It also provides for the following:

1. Employees would receive increases if necessary to bring them to the new pay range minimum
2. Sworn police officers, firefighters, lieutenants and battalion chief positions within the pay plan receive a 2% pay plan adjustment
3. Pay grades 37 – 41 receive an end range adjustment of 2%
4. Pay grades 42 – 44 receive a minimum and maximum adjustment of 2%
5. Title changes were made to the following positions:
 - a. Staff Assistant to Senior Staff Assistant - Police Services
 - b. Senior Staff Assistant to Administrative Assistant – Public Works
 - c. Senior Planner to Deputy City Planner – Community Development
6. Reclassifications were made to the following positions:
 - a. Pay Grade 10 had to have minimum range moved to \$8.05 to comply with Florida's Minimum Wage law.
 - b. Special Events Assistant, PG 19 to PG 20
 - c. Facilities Maintenance Technician I, PG 22 to PG 23
 - d. Lead Recreation Assistant, PG 22 to PG 23

- e. Permit/Building Specialist, PG 22 to PG 23
- f. Senior Records Specialist, PG 23 to PG 24
- g. Community Service Officer, PG 23 to PG 24
- h. Property/Evidence Control Specialist, PG 25 to PG 26
- i. Permit/Zoning Coordinator, PG 26 to PG 27
- j. Facilities Maintenance Technician II, PG 26 to PG 27
- k. Grounds Maintenance Crew Leader, PG 26 to PG 27
- l. Senior Administrative Assistant, PG 26 to PG 27
- m. Accreditation Coordinator, PG 26 to PG 29
- n. Electrician, PG 28 to PG 29
- o. Recreation Chief, PG E28 to PG E30
- p. Lead Water Treatment Plant Operator, PG 30 to PG 31
- q. Administrative Assistant to the City Manager, PG 30 to PG 31
- r. Deputy City Clerk, PG 30 to PG 31
- s. Fleet Crew Leader, PG 30 to PG 31
- t. Parks and Facilities Supervisor, PG 30 to PG 31
- u. Support Services Supervisor, PG E33 to PG E34
- v. Information Systems Coordinator, PG E34 to PG E35
- w. Fire Marshal, PG E35 to PG E36
- x. Stormwater/Professional Engineer, PG E38 to E39
- y. Building Official, PG E39 to PG E40
- z. Fire Lieutenant. PG 132 to PG 133
- aa. Fire Battalion Chief, PG E136 to PG E138

The cost to implement these Pay Plan changes total \$150,445.00, effective 1/3/2015.

RECOMMENDATION:

That the City Commission accept these recommendations and adopt Resolution #956 effective January 3, 2015.

RESOLUTION NO. 956

A RESOLUTION OF THE CITY OF LAKE MARY, FLORIDA, AMENDING THE PAY AND CLASSIFICATION PLAN FOR EMPLOYEES OF THE CITY OF LAKE MARY, FLORIDA; PROVIDING FOR AMENDMENT AND EFFECTIVE DATE.

WHEREAS, the City of Lake Mary, Florida, desires to revise its Pay and Classification plan for employees of the City of Lake Mary, Florida; and

WHEREAS, the City of Lake Mary, Florida considers the revision to the Pay and Classification Plan for the employees to be necessary in order to attract qualified persons for employment positions within the City of Lake Mary and to retain employees presently filling positions within the City of Lake Mary.

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Lake Mary, Florida:

1. The attached Pay and Classification Plan is hereby adopted.
2. The Pay and Classification Plan may be amended from time to time by Resolution.
3. This Resolution shall take effect January 3, 2015.

PASSED AND ADOPTED this 18th day of December 2014.

CITY OF LAKE MARY, FLORIDA

MAYOR, DAVID J. MEALOR

ATTEST:

CITY CLERK, CAROL A. FOSTER

City of Lake Mary

FY15 Pay Plan
Effective 1/03/15 - Revised 12/10/2014

CLASSIFICATION:	PAY GRADE	HOURLY RANGE		ANNUAL RANGE	
		Min	Max	Min	Max
NON-EXEMPT EMPLOYEES		40 HOUR WEEK		2080 ANNUAL HOURS	
Senior Center Assistant	10	\$8.05	\$11.52	\$16,744.00	\$23,961.60
Recreation Assistant (P/T)	19	\$10.16	\$15.87	\$21,132.80	\$33,009.60
Camp Counselor (P/T)	19				
Special Events Assistant (P/T)	20	\$10.67	\$16.67	\$22,193.60	\$34,673.60
Events Center Specialist	21	\$11.71	\$18.29	\$24,356.80	\$38,043.20
Meter Reader/Service Technician	21				
Parks Maintenance Specialist I	21				
Public Works Maintenance Specialist I	21				
Staff Assistant	21				
Customer Service Rep	22	\$12.30	\$19.21	\$25,584.00	\$39,956.80
Records Specialist	22				
Recreation Specialist	22				
Senior Staff Assistant	22				
Accounts Payable Clerk	23	\$12.93	\$20.18	\$26,894.40	\$41,974.40
Administrative Assistant	23				
Facilities Maintenance Technician I	23				
Lead Recreation Assistant	23				
Permit/Building Specialist	23				
Community Service Officer	24	\$13.57	\$21.21	\$28,225.60	\$44,116.80
Emergency Communications Operator I	24				
Senior Records Specialist	24				
Emergency Communications Operator II	25	\$14.26	\$22.27	\$29,660.80	\$46,321.60
Mechanic	25				
Utility Billing Specialist	25				
Events Center Crew Leader	26	\$14.98	\$23.39	\$31,158.40	\$48,651.20
Head Camp Counselor (P/T)	26				
Irrigation Crew Leader	26				
Parks and Events Center Coordinator	26				
Property/Evidence Control Specialist	26				
Water Plant Operator "C"	26				
Facilities Maintenance Technician II	27	\$15.73	\$24.56	\$32,718.40	\$51,084.80
Grounds Maintenance Crew Leader	27				
Helpdesk Technician	27				
Permit/Zoning Coordinator	27				
Senior Administrative Assistant	27				
Public Works Crew Leader	28	\$16.52	\$25.80	\$34,361.60	\$53,664.00
Senior Code Enforcement Officer	28				
Water Plant Operator "B"	28				
Accreditation Coordinator	29	\$17.35	\$27.10	\$36,088.00	\$56,368.00
Electrician	29				
Human Resources Specialist	29				
Purchasing Coordinator	29				

City of Lake Mary

FY15 Pay Plan
Effective 1/03/15 - Revised 12/10/2014

CLASSIFICATION:	PAY GRADE	HOURLY RANGE		ANNUAL RANGE	
		Min	Max	Min	Max
Code Compliance Inspector	30	\$18.23	\$28.47	\$37,918.40	\$59,217.60
Fire Inspector	30				
Administrative Assistant to CM	31	\$19.15	\$29.90	\$39,832.00	\$62,192.00
Deputy City Clerk	31				
Fleet Crew Leader	31				
GIS Specialist	31				
Lead WTP Operator	31				
Parks and Facilities Supervisor	31				
Plans Examiner	33	\$21.12	\$32.97	\$43,929.60	\$68,577.60
Senior Fire Inspector	33				
	34	\$22.18	\$34.61	\$46,134.40	\$71,988.80
	35	\$23.29	\$36.34	\$48,443.20	\$75,587.20
EXEMPT EMPLOYEES				2080 Annual Hours	
Events Center Assistant Manager	E28	\$16.52	\$25.80	\$34,361.60	\$53,664.00
Recreation Chief	E30	\$18.23	\$28.47	\$37,918.40	\$59,217.60
Senior Programs Manager	E31	\$19.15	\$29.90	\$39,832.00	\$62,192.00
Recreation/Events Center Manager	E33	\$21.12	\$32.97	\$43,929.60	\$68,577.60
Accounting Supervisor	E34	\$22.18	\$34.61	\$46,134.40	\$71,988.80
Deputy City Planner	E34				
Senior Planner	E34				
Support Services Supervisor	E34				
Information Systems Coordinator	E35	\$23.29	\$36.34	\$48,443.20	\$75,587.20
Fire Marshal	E36	\$24.46	\$38.20	\$50,876.80	\$79,456.00
Assistant Parks & Recreation Director	E37	\$25.68	\$40.49	\$53,414.40	\$84,219.20
Assistant Public Works Director	E37				
City Planner	E37				
Battalion Chief for Training & Safety	E38	\$26.97	\$42.52	\$56,097.60	\$88,441.60
City Clerk	E39	\$28.33	\$44.66	\$58,926.40	\$92,892.80
Finance Manager	E39				
Stormwater/Professional Engineer	E39				
Building Official	E40	\$29.75	\$46.89	\$61,880.00	\$97,531.20
City Engineer	E41	\$31.24	\$49.24	\$64,979.20	\$102,419.20
Deputy Fire Chief	E42	\$33.13	\$51.71	\$68,910.40	\$107,556.80
Deputy Police Chief	E42				
Economic Development Manager	E42				
Human Resources Manager	E42				

City of Lake Mary

FY15 Pay Plan
Effective 1/03/15 - Revised 12/10/2014

CLASSIFICATION:	PAY GRADE	HOURLY RANGE		ANNUAL RANGE	
		Min	Max	Min	Max
	E43	\$34.78	\$54.30	\$72,342.40	\$112,944.00
Community Development Director	E44	\$36.54	\$57.02	\$76,003.20	\$118,601.60
Finance Director	E44				
Fire Chief	E44				
Parks & Recreation Director	E44				
Police Chief	E44				
Public Works Director	E44				
FIRE - 2912 NON-EXEMPT EMPLOYEES		56 HOUR WEEK		2912 ANNUAL HOURS	
Firefighter/EMT/Paramedic	127	\$12.73	\$19.49	\$37,069.76	\$56,754.88
*Paramedic Incentive \$8,000 (\$307.70 Bi-Weekly)					
	132	\$16.27	\$24.90	\$47,378.24	\$72,508.80
Fire Lieutenant EMT/Paramedic	133	\$17.09	\$26.14	\$49,766.08	\$76,119.68
*Paramedic Incentive \$8,000 (\$307.70 Bi-Weekly)					
	E136	\$18.19	\$27.84	\$52,969.28	\$81,070.08
	E137	\$19.10	\$29.23	\$55,619.20	\$85,117.76
Battalion Chief	E138	\$20.06	\$30.69	\$58,414.72	\$89,369.28
*Paramedic Incentive \$8,000 (\$307.70 Bi-Weekly)					
POLICE - 2184 NON-EXEMPT EMPLOYEES		42 HOUR WEEK		2184 ANNUAL HOURS	
Police Officer I	227	\$16.96	\$25.97	\$37,040.64	\$56,718.48
Reserve Officer (P/T)					
Police Officer II	228	\$17.82	\$27.26	\$38,918.88	\$59,535.84
Police Officer First Class	230	\$19.66	\$30.08	\$42,937.44	\$65,694.72
Sergeant	233	\$22.78	\$34.87	\$49,751.52	\$76,156.08
Sergeant - Training					
Police Lieutenant	E38	\$27.23	\$42.52	\$59,470.32	\$92,863.68



MEMORANDUM

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Carol Foster, City Clerk

VIA: Jackie Sova, City Manager

SUBJECT: Appointments/Reappointments to Advisory Boards

The terms of the following board members expire at the end of December. Everyone is interested in serving another term, except for Jim Thompson on the Historical Commission. Additionally, there are vacant seats on the Historical Commission and Parks and Recreation Board which need to be filled.

ELDER AFFAIRS COMMISSION – 3 YEAR TERMS : Melvin Cohen, Michael Bley, Jan Dennan.

HISTORICAL COMMISSION – 3 YEAR TERMS : Jim Thompson (**NO**), Jan Jernigan, Vacant Seat.

The Historical Commission has several vacant seats at this time and in fact does not have a quorum to make recommendations for new appointments. Therefore, Bryan Nipe, Parks and Recreation Director, is recommending that you appoint Mark Fojo and Sue Warren to vacant seats for a 3-year term. Their Board Appointment Information Forms indicating their desire to serve are attached.

PARKS & RECREATION – 2 YEAR TERMS : Thomas Lackey, Lynette Swinski, James Buck.

There is also a vacant seat on this board due to a resignation. Michael Gaudio submitted a Board Appointment Information Form indicating his desire to serve. The Parks and Recreation Director spoke with him and is recommending that he be appointed to fill the unexpired term which ends December 31, 2015. A copy of his form is attached.

PLANNING & ZONING BOARD – 3 YEAR TERMS: Joe Schofield, Robert Hawkins.

FIRE AND POLICE PENSION BOARDS – 2 YEAR TERMS : Jeff Koltun and Louis DiPaolo, who are the fifth members on the Fire Pension and Police Pension Boards respectively, were re-elected by their other board members. In accordance with State Statutes the City Commission, as a ministerial duty, shall reappoint them.

RECOMMENDATION:

The Commission make annual reappointments and as a ministerial duty, reappoint Jeff Koltun and Louis DiPaolo to their pension board.

Additionally, you appoint new members Mark Fojo and Sue Warren to the Historical Commission for a three-year term and Michael Gaudio to the Parks and Recreation Advisory Board to serve until December 31, 2015.

RECEIVED

CITY OF LAKE MARY
BOARD APPOINTMENT INFORMATION FORM

(please print)

SEP 11 2014
CITY CLERK'S OFFICE

1. NAME: MARK FOJO HOME PHONE: 407-450-9826
2. HOME ADDRESS: 148 E. FLOYD AVE, LAKE MARY, FL, 32746
3. E-MAIL ADDRESS: markfojo@gmail.com
4. BUSINESS: VERANDA H PROPERTIES BUSINESS PHONE: AT ABOVE
5. BUSINESS ADDRESS: 4767 NEW BROAD ST. BALDWIN PK DR, FL 32814
6. BRIEF RESUME OF EDUCATION AND EXPERIENCE: B.S. IN CONSTRUCTION, PROJECT MANAGEMENT, PROPERTY MANAGER
7. ARE YOU A REGISTERED VOTER? YES NO
8. ARE YOU A RESIDENT OF THE CITY? YES NO
9. DO YOU OWN PROPERTY IN THE CITY? YES NO
10. DO YOU HOLD A PUBLIC OFFICE? YES NO
11. ARE YOU EMPLOYED BY THE CITY? YES NO
12. HAVE YOU BEEN CONVICTED OF A MISDEMEANOR OR FELONY, EXCLUDING CIVIL TRAFFIC INFRACTIONS? YES NO
- (IF YES, PLEASE PROVIDE INFORMATION—USE SEPARATE SHEET. NOTE: DUI'S and revoked licenses are NOT "civil traffic infractions" and must be reported.)
13. HAVE YOU PREVIOUSLY SERVED ON A CITY BOARD? YES NO
- If yes, which one(s)? _____
14. PLEASE CHECK THE BOARD(S) YOU ARE INTERESTED IN SERVING ON:

- CODE ENFORCEMENT BOARD* MUST BE A RESIDENT OF LAKE MARY
- ELDER AFFAIRS COMMISSION UP TO 3 MEMBERS MAY BE RESIDENTS OF UNINCORPORATED Lake Mary
- FIREFIGHTER'S PENSION (Trustees)* 2 MEMBERS ARE ELECTED BY MEMBERS OF THE PLAN. THE COMMISSION APPOINTS 2 RESIDENTS OF LAKE MARY AND THE 4 MEMBERS ELECT A 5TH MEMBER WHO IS NOT REQUIRED TO RESIDE IN LAKE MARY
- HISTORICAL COMMISSION NO RESIDENCY REQUIREMENT
- PARKS & RECREATION ADVISORY BOARD MUST BE A QUALIFIED ELECTOR OF LAKE MARY
- PLANNING AND ZONING BOARD* MUST BE A QUALIFIED ELECTOR OF LAKE MARY
- POLICE PENSION (Trustees)* 2 MEMBERS ARE ELECTED BY MEMBERS OF THE PLAN. THE COMMISSION APPOINTS 2 RESIDENTS OF LAKE MARY AND THE 4 MEMBERS ELECT A 5TH MEMBER WHO IS NOT REQUIRED TO RESIDE IN LAKE MARY
- *REQUIRES FILING FINANCIAL DISCLOSURE FORM IF APPOINTED.

14. What qualifications would you bring to this Board(s) if appointed? A KEEN INTEREST IN HISTORY & A DEEP APPRECIATION OF THE PAST & ITS BUILDINGS & PEOPLE. TECHNICAL KNOWLEDGE

Pursuant to City Code, service on City boards is at the pleasure of the City Commission. Board members may be removed with or without cause upon motion and majority vote of the City Commission. Applicant, by his/her signature below, waives any right under F.S. Section 112.501 to removal for cause and a hearing before removal.

SIGNATURE: Mark Fojo

DATE: 9/16/2014

All Boards must function in accordance with Florida Laws regarding GOVERNMENT IN THE SUNSHINE. Return completed form to: City of Lake Mary, P. O. Box 958445, Lake Mary, FL 32795-8445, or drop it off at City Hall, 100 N. Country Club Road (entrance on Lakeview Avenue). If you submitted a form within the past year and still desire to be considered for an appointment, please call the City Clerk's Office at 407-585-1423.

**CITY OF LAKE MARY
BOARD APPOINTMENT INFORMATION FORM**

(please print)

1. NAME: Sue Warren HOME PHONE: 407-330-2847
2. HOME ADDRESS: 790 Oakland Hills Cir #104 - Lake Mary
E-MAIL ADDRESS: SueWarrior@FLCBB.com
3. BUSINESS: _____ BUSINESS PHONE: _____
4. BUSINESS ADDRESS: _____
5. BRIEF RESUME OF EDUCATION AND EXPERIENCE: BS in marketing from FSU.
BS in Elem Ed. - Lake Mary Woman's Club - past Pres of
6. ARE YOU A REGISTERED VOTER? YES NO Board
7. ARE YOU A RESIDENT OF THE CITY? YES NO at Longw
8. DO YOU OWN PROPERTY IN THE CITY? YES _____ NO Sharing
9. DO YOU HOLD A PUBLIC OFFICE? YES _____ NO Center
10. ARE YOU EMPLOYED BY THE CITY? YES _____ NO
11. HAVE YOU BEEN CONVICTED OF A MISDEMEANOR OR FELONY,
EXCLUDING CIVIL TRAFFIC INFRACTIONS? YES _____ NO
- (IF YES, PLEASE PROVIDE INFORMATION--USE SEPARATE SHEET. NOTE: DUI'S
and revoked licenses are NOT "civil traffic infractions" and must be reported.)
12. HAVE YOU PREVIOUSLY SERVED ON A CITY BOARD? YES _____ NO
- If yes, which one(s)? _____
13. PLEASE CHECK THE BOARD(S) YOU ARE INTERESTED IN SERVING ON:

- CODE ENFORCEMENT BOARD* MUST BE A RESIDENT OF LAKE MARY
 - ELDER AFFAIRS COMMISSION UP TO 3 MEMBERS MAY BE RESIDENTS OF UNINCORPORATED Lake Mary
 - FIREFIGHTER'S PENSION (Trustees)* 2 MEMBERS ARE ELECTED BY MEMBERS OF THE PLAN. THE COMMISSION APPOINTS 2 RESIDENTS OF LAKE MARY AND THE 4 MEMBERS ELECT A 5TH MEMBER WHO IS NOT REQUIRED TO RESIDE IN LAKE MARY
 - HISTORICAL COMMISSION NO RESIDENCY REQUIREMENT
 - PARKS & RECREATION ADVISORY BOARD MUST BE A QUALIFIED ELECTOR OF LAKE MARY
 - PLANNING AND ZONING BOARD* MUST BE A QUALIFIED ELECTOR OF LAKE MARY
 - POLICE PENSION (Trustees)* 2 MEMBERS ARE ELECTED BY MEMBERS OF THE PLAN. THE COMMISSION APPOINTS 2 RESIDENTS OF LAKE MARY AND THE 4 MEMBERS ELECT A 5TH MEMBER WHO IS NOT REQUIRED TO RESIDE IN LAKE MARY
- *REQUIRES FILING FINANCIAL DISCLOSURE FORM IF APPOINTED.

14. What qualifications would you bring to this Board(s) if appointed? Lived in Lake Mary for 27 years - Very interested in History - Served on other boards - (Lake Mary Woman's Club, Sharing Center)

Pursuant to City Code, service on City boards is at the pleasure of the City Commission. Board members may be removed with or without cause upon motion and majority vote of the City Commission. Applicant, by his/her signature below, waives any right under F.S. Section 112.501 to removal for cause and a hearing before removal.

SIGNATURE: Sue C. Warren

DATE: 12/10/14

All Boards must function in accordance with Florida Laws regarding GOVERNMENT IN THE SUNSHINE. Return completed form to: City of Lake Mary, P. O. Box 958445, Lake Mary, FL 32795-8445, or drop it off at City Hall, 100 N. Country Club Road (entrance on Lakeview Avenue). If you submitted a form within the past year and still desire to be considered for an appointment, please call the City Clerk's Office at 407-585-1423.



City of Lake Mary

"City of Lakes"

Published on *Lake Mary, FL* (<http://www.lakemaryfl.com>)

[Home](#) > [Board Appointment Application Online Form](#) > [Submissions](#) > Submission #7016

Submission #7016

Submission information

Form: [Board Appointment Application Online Form](#)
Submitted by Anonymous
Monday, December 1, 2014 - 2:37pm
97.68.236.226

Name:

Michael R. Gaudio

Home Phone:

407-547-8060

Home Address:

687 Keeneland Pike

Business:

Commerce National Bank & Trust

Business Phone:

407-949-5562

Business Address:

1201 S. Orlando Avenue Suite 370

Email Address:

michaelgaudio@yahoo.com

Brief Resume of Education & Experience:

Education: MBA, Finance, Stetson University; BA, Economics, Florida State University.

Previous Work Experience: SunTrust Bank, Darden Restaurants.

Current Volunteer: Volunteer, City of Sanford Recreation Department; Treasurer, Sanford SPORTS (Babe Ruth Baseball); Treasurer, Country Downs Homeowners Association.

Prior Volunteer: Treasurer, Galileo School for Gifted Learning; Treasurer, Rose Hill Community Assn.

Are you a registered voter?:

Yes

Are you a resident of Lake Mary?:

Yes

Do you own property in Lake Mary?:

Yes

Do you hold a public office?:

No

Have you ever served on a City Board in Lake Mary?:

No

Are you employed by the City of Lake Mary?:

No

Have you ever been convicted of a misdemeanor or felony, excluding civil traffic violations?:

No

If Yes, please provide information.:

Check Boards you are intersted in:

PARKS & RECREATION ADVISORY BOARD

What qualifications do you bring to the Board(s) if appointed?:

Experienced volunteer with many years of service to the community as a youth baseball coach, as well as oversight of the program as a board member. Partnered with the City of Sanford to launch a successful Fall baseball program in Sanford in 2012, providing an opportunity for children to play "fall ball."

Signature:

Michael R. Gaudio

Source URL: <http://www.lakemaryfl.com/node/2474/submission/7016>



CITY MANAGER'S REPORT

DATE: December 18, 2014
TO: Mayor and City Commission
FROM: Jackie Sova, City Manager
SUBJECT: City Manager's Report

ITEMS FOR COMMISSION ACTION:

1. Elder Affairs Commission 2015 Shred-A-Thon event location.
2. City Sidewalk Program: Amendment of Public Works Purchase Order for Castille Company, Inc.

ITEMS FOR COMMISSION INFORMATION:

1. Monthly Department Reports.



CITY MANAGER'S REPORT

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Deb Barr, Senior Programs Manager

THRU: Bryan Nipe, Director of Parks and Recreation

VIA: Jackie Sova, City Manager

SUBJECT: Elder Affairs Commission 2015 Shred-A-Thon event location

Due to the increasing turnout of the Shred-A-Thon, the Elder Affairs Commission relocated the 2013 event from the Senior Center Parking lot to 660 Century Point with a larger parking lot. Every year the event continues to be successful and grows in the number of vehicles served and donations received. This location allows us to serve over 800 vehicles with less congestion, filling 5 Shred-It trucks with over twenty one tons of shredded paper. New this year, hard drive destruction was an additional service provided by Shred-It. The 2014 Shred-a-Thon brought in total donations of \$9,303.

The Elder Affairs Commission has negotiated a lease agreement for the use of the same parking lot facility located at 660 Century Point. The landlord (Rinehart Ridge IV, Inc.) has agreed to allow the City to use the parking lot facility for eight (8) hours to conduct the event, free of charge for the 9th Annual Shred-A-Thon scheduled for Saturday, January 31, 2015.

Recommendation

Request Commission authorize City Manager to execute the attached lease agreement for use of the parking lot facility at 660 Century Point for the 2015 Shred-A-Thon event.

Attachments

1. Parking Area Lease Agreement between Rinehart Ridge IV, Inc. (Landlord) and the City of Lake Mary (Tenant).

PARKING AREA LEASE

THIS PARKING LEASE (this "Lease") is dated _____, 2014, and is between Rinehart Ridge IV, Inc., a Florida corporation ("Landlord"), 3600 Vineland Road, Suite 101, Orlando, Florida 32811, and City of Lake Mary, ("Tenant"), P.O. Box 958445, Lake Mary, FL 32795-8445.

RECITALS

Tenant has agreed to lease from Landlord and Landlord has agreed to lease to Tenant an approximately 1.9 acre parking area that is depicted on Exhibit "A".

AGREEMENT

In consideration of the mutual covenants contained in this Lease, Landlord and Tenant agree as follows:

1. The Property. This Lease applies to the real property depicted as the hatched area on Exhibit "A" (the "Property").
2. The Park. The Park means all lands, buildings, improvements and public rights of way located within the boundaries of 660 Century Point, Lake Mary FL 32746.
3. Term. This Lease is for a term of 8 hours commencing at 7:30 a.m. on January 31, 2015 (the Commencement Date) and expiring at 3:30 p.m. on January 31, 2015 (the "Termination Date"), subject to Landlord's right to terminate this Lease upon 90 day notice.
4. Rent. None.
5. Rent Adjustment. None.
6. Use of Property. The Property shall be used by Tenant solely for the shredding of paper with related temporary parking and staging of motor vehicles, trailers and related activities and for no other purpose whatsoever. The Tenant shall not rinse or clean automobiles and motor vehicles on the Property. Tenant shall not service, repair, maintain any motor vehicles or other equipment on the Property including but not limited to changing oil and repairing trailers. Remington College of Nursing and Digital Risk, LLC shall be able to pass through the leased area for access to their parking.
7. Condition of the Property. Tenant acknowledges that it has inspected the Property, that it accepts the Property in its present "as is" condition, and that it has not relied upon any representation made to it by Landlord or any person, firm, or corporation representing or purporting to represent Landlord. Tenant shall not make any alterations or changes to the Property and shall maintain the Property in as good condition as exists at the commencement of this Lease without charge or expense to the Landlord. If the Landlord reasonably determines that the Property is not being maintained by Tenant as required by this Lease, Landlord may make any necessary repairs after ten days notice to Tenant and Tenant shall reimburse Landlord for all costs incurred upon demand and Landlord may terminate the Lease. Landlord may enter the Property for the purpose of viewing and inspecting the same at any time.
8. Termination, Surrender of Property. Upon the expiration or termination of this Lease, Tenant shall peaceably and quietly surrender the Property to Landlord in the same condition as exists at the commencement of this Lease.
9. Liability of Landlord. All property of Tenant and all property placed upon the Property or brought into the Park by Tenant or by other persons who act under or with the consent of the Tenant, including but not limited to automobiles, trailers, and motor vehicles, are the sole responsibility of Tenant and Tenant assumes all risk of loss, damage or injury to or caused by the same. Landlord shall not be liable to Tenant or to any other person, firm or organization for any injury, damage or loss to property or to person on the Property or in the Park unless such injury, damage or loss

su

shall arise from the sole, active negligence of Landlord. To the extent allowed by law, and up to the amounts set forth in Fla. Stat. 768.28, Tenant shall and does hereby hold Landlord harmless from all such liability, loss, charge, or expense, including reasonable attorney fees and costs of defense, sustained by any person or property on the Property or in the Park by reason of Tenant's activities on or with respect to the Property or in the Park except injury, damage or loss arising from the sole, active gross negligence or willful misconduct of Landlord. This in no way waives Tenant's rights to claim sovereign immunity.

10. Security and Lighting. Tenant shall provide all security and lighting required by Tenant's use of or activities on the property or in the Park. Landlord is not obliged to and will not provide any security or lighting.
11. Rules and Regulations. Tenant shall comply with all rules and regulations applicable to the Park and all covenants and restrictions pertaining to the Property. Without limitation, Tenant shall cause its officers, employees, contractors, and guests to park only on the Property and in areas specified for that purpose, shall remove all trash and debris from the Property so that the same is clean at all times, and shall require that its officers, employees, contractors, and guests operate motor vehicles in a safe and cautious manner while within the Park. Tenant shall not suffer or permit any of its officers, employees, contractors, agents or invitees to park or to leave vehicles, trailers, containers or any other objects in public rights of way or on property within the Park other than the Property.
12. Utilities and Services. In the event Tenant uses or Landlord provides electricity, water, sewage or any other services or amenities for the use of Tenant, Tenant shall pay all charges or fees accrued by reason of such use directly to the person, firm or corporation providing the same or shall reimburse Landlord the reasonable cost or expense of providing such utilities and services to or for Tenant's use upon demand. This provision shall not be construed to require that Landlord provide or that Tenant use any utilities or services at or in connection with the Property.
13. Insurance. Tenant shall provide comprehensive general liability insurance for its activities on the Property, and with limits of liability reasonably satisfactory to Landlord. Minimum limits of liability are \$2,000,000 for bodily injury and \$1,000,000 for property damage arising from any single occurrence. Tenant shall pay any sums which are not payable under such policy because of deductible or co-insurance provisions of insurance policies. Tenant shall furnish Landlord copies of all policies of insurance providing such coverage or Evidence of Insurance as required by this paragraph.
14. Hazardous Materials. Tenant shall not use, bring, discharge, or place any hazardous or dangerous materials upon, in, from, about or in the vicinity of the Property or the Park; cause or permit any hazardous or dangerous materials to be used, brought, discharged, or placed upon, in, from, about or in the vicinity of the Property; or cause or permit any hazardous or dangerous materials to exist on or discharge from any other property owned or used by Tenant if such existence on or discharge from such other property owned or used by Tenant would result in any lien or charge upon the Property without the written consent of Landlord (which consent may be arbitrarily and unreasonably denied). The term "hazardous or dangerous materials" shall include, but not be limited to all materials so designated by the government of the United States, the State of Florida, any county or municipality or other governmental agency or regulatory board having jurisdiction thereof. Tenant shall give immediate notice to Landlord if any hazardous or dangerous materials shall be found upon, in, or about the Property and shall proceed to remove or cause the same to be removed in accordance with law and without cost or expense to Landlord unless (i) the same were present upon the Property on the Commencement Date, (ii) the same result from subsurface migration of the same from a location not within the Property and not within other property of Tenant, or (iii) Landlord placed the same upon the Property by its own willful act after the Commencement Date. Tenant shall defend, hold and keep Landlord harmless from and shall indemnify Landlord for all loss, cost, and expense, including attorney's fees, costs and expenses at trial, on appeal and in bankruptcy, arising by reason of any hazardous or dangerous materials being used, brought, discharged, placed or found upon, in, from, or about the Property and pay any claim against Landlord or the Property arising by reason thereof, unless (i) that the same were present upon the Property on the Commencement Date, (ii) the same result from subsurface migration of the same from a location not within the Property and not within other property of Tenant, or (iii) Landlord placed the same upon the Property by its own willful act after

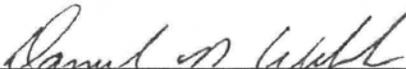
AW

the Commencement Date. Tenant may bring petroleum fuels and oils on the Property as long as the same are within motor vehicle engines and tanks constructed for the purpose of containing the same and provided that Tenant shall immediately cause any spill or escape of the same to be removed from the Property as required by law.

15. Notices. Any notice required or permitted to be given by any party to this Lease shall be given in writing and delivered to the party to be notified at the address first set forth in this Lease. Such notices shall be personally delivered or forwarded by First Class United States Mail and shall be effective when received. If delivery of a notice is refused or a notice cannot be delivered at the address specified above or at such other address as may be designated by notice given in compliance with this paragraph, that notice shall be effective on the date of first attempted delivery.
16. Attorney Fees. If either Landlord or Tenant is involuntarily made a party defendant to any litigation concerning this Lease or the Property by reason of any act or omission of the other, then the party by reason of whose act or omission the other is joined shall hold the other harmless from all liabilities by reason thereof, including reasonable attorney's fees and all court costs incurred by such party in such litigation. In case either party to this Lease brings an action against the other to enforce any of the terms of this Lease or in the event the Landlord commences a summary proceeding for the forfeiture of this Lease and possession of the Property, or either of them, the party prevailing in such action or dispute shall recover from the other the reasonable attorney's fees, expenses and court costs incurred therein by the prevailing party. The right to recovery of such attorney's fees and expenses shall be deemed to have accrued on the commencement of such action, and shall be enforceable whether or not such action is prosecuted to final judgment, and such fees and costs shall be included in any judgment rendered. The right to recover attorney's fees, costs, and expenses shall include such fees, costs, and expenses of attorneys and legal assistants at trial, on appeal, or in bankruptcy, whether or not suit or claim be brought.
17. Subleases, Assignments, Miscellaneous rights. Tenant may not sublet any part of the Property or assign this Lease in whole or in part. Tenant shall not erect any signs on the Property without the approval of the Landlord.
18. Other matters. This Lease and its exhibits constitute the entire agreement of the parties with respect to its subject-matter. All prior agreements of whatever nature are merged into this agreement or are superseded by it. This Lease may not be amended except by written document signed by the party against whom the same is offered. The titles and captions of this Lease are inserted for purposes of convenient reference and are not part of this Lease for any purpose and shall not effect its interpretation. This is a Lease of real property lying within the State of Florida and its interpretation and enforcement shall be governed by the laws of the State of Florida without regard to conflict of laws. Any action to enforce this Lease shall be brought in a court sitting in Seminole County, Florida.

IN WITNESS WHEREOF this Lease is executed as of the day and year first recited above.

Rinehart Ridge IV, Inc.

By: 
Daniel B. Webb
Its President

As "Landlord"

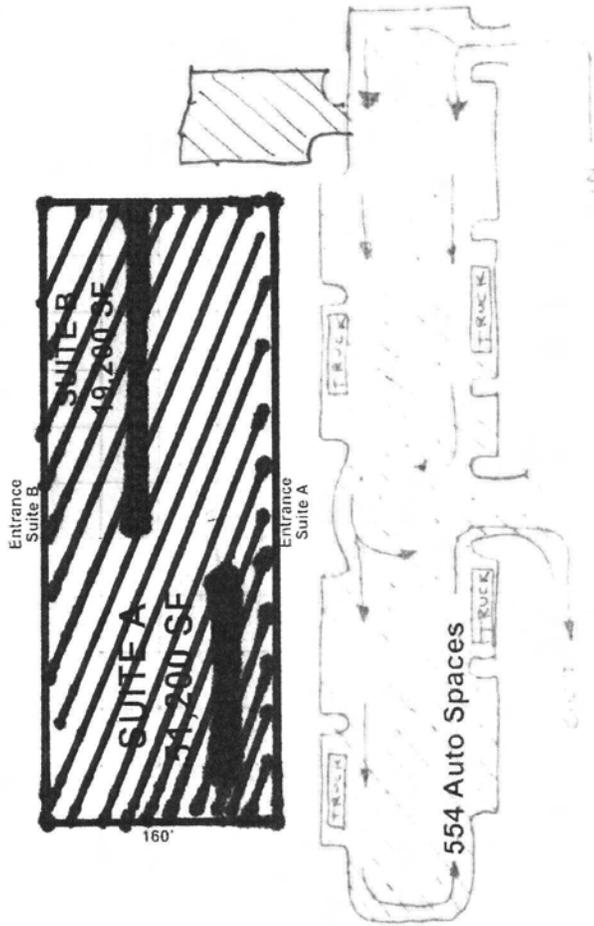
City of Lake Mary

By: _____
Print Name: Jacqueline B. Sova
Print Title: City Manager

 As "Tenant"

EXHIBIT A

Interstate 4



DLW

INFORMATION

Dan Webb - Broker
Webb International Inc

UTILITIES

FPL - 2,000 Amp - 277/480 Volt
City of Lake Mary - Water

CONSTRUCTION

Ceiling 12' - Structure 15'
Asphalt Paved - 24' x 24'

SITE

City of Lake Mary



CITY MANAGER'S REPORT

DATE: December 18, 2014

TO: Mayor and City Commission

FROM: Bruce Paster, P.E., Director of Public Works

VIA: Jackie Sova, City Manager

SUBJECT: City Sidewalk Program: Amendment of Public Works Purchase Order for Castille Company, Inc.

DISCUSSION: Staff is requesting that the Commission allow the amendment of the Castille Company purchase order from an amount of \$30,000 to \$50,000. This PO is used to facilitate the City's sidewalk repair program and also for the repair/replacement of concrete curb. The sidewalk program is an ongoing process by which sidewalks are continuously being inspected and identified for replacement. To date we have spent \$29,881.50 of the original PO.

We are piggybacking off a City of Maitland contract (attached). Funds for this item have been budgeted and approved under the General Fund.

RECOMMENDATION: Request Commission authorize the City Manager to approve a Change order to the Purchase Order to Castille Company, Inc. for an additional \$20,000.



City Manager

James S. Williams, P.E.
407 539-6222
Fax 407 539-6283

**Assistant
City Manager**

Sharon M. Anselmo, CPA
407 539-6221
Fax 407 539-6283

City Clerk

Maria Waldrop, MMC
407 539-6219
Fax 407 539-6283

**Community
Development
Director**

Richard W. Wells, AICP
407 539-6212
Fax 407 539-6275

CRA Director

Verl Emrick
407 539-1255
Fax 407 539-6283

Fire Chief

Kimberly Nelsler
407 539-6229
Fax 407 599-0858

**Parks And Recreation
Leisure Services
Director**

Chuck Jordan
407 539-6264
Fax 407 539-6283

Police Chief

Douglas M. Ball
407 539-6242
Fax 407 539-2712

**Public Works
Director**

Rick Lemke, P.E., P.T.O.E.
407 539-6252
Fax 407 660-1677

April 30, 2014

Maureen Castille
Castille Company, Inc.
P.O. Box 947527
Maitland, Florida 32794-7527

RE: City Project #414-4364-13-02
Dear Ms. Castille,

This letter confirms that the City of Maitland will extend the term of your contract City Project #414-4634-13-02 for the Removal and Replacement of Sidewalk, Curb and Gutter for an additional 12 months. This is the first renewal effective from May 1, 2014 thru April 30, 2015 with no changes in pricing.

If you have any further questions, or need additional information, please contact Ahmad Manraj at amanraj@itsmymaitland.com or 407-539-1399.

Sincerely,

Rick Lemke,
Director of Public Works

C: Ahmad Manraj, Streets and Facilities Supervisor

CONTRACT

This Contract, is entered into this 1 day of: APRIL, 2013, between the City of Maitland, hereinafter called the City; and CASTLE COMPANY, INC. of MAITLAND FL, herein called the Contractor.

The Contractor agrees with the City, for the consideration herein mentioned, and at its own proper cost and expense, to do all the work and furnish all the materials, equipment, supplies and labor necessary to carry out this Contract in the manner and to the full extent as set forth in the Proposal, Standard Specifications as Amended by the Specifications Package and any Supplemental specifications Packages, and the Plans, under security as set forth in the attached bond, all of which are hereby adopted and made part of this Contract and incorporated by reference herein, and to the satisfaction of the duly authorized representatives of the City of Maitland, who shall have at all times full opportunity to inspect the materials to be furnished and the work to be performed under this Contract.

The Contractor shall also maintain such insurance as will protect the City from any or all claims for property damage, personal injury and bodily injury including death, which may arise from operations under this Contract. Certificates of such insurance shall be filed with the City and shall be subject to its approval for adequacy of protection.

It is agreed that the work to be done under this Contract is to construct or otherwise improve the road(s), bridge(s), and building(s) described as: Remove and replace sidewalk, curb and gutter

Orange County, a distance of approximately in Miles
and known as Federal Aid Project No.(s)
Financial Project No.(s) 414-4634-13-02
Contract No.

In consideration of the forgoing premises, the City agrees to pay the Contractor, for all items of work performed and material furnished at the unit prices and under conditions set forth in the attached proposal.

IN WITNESS WHEREOF, the City, has hereunto caused these presents to be subscribed and the Contractor has affixed its name and seal, the date aforesaid.

CITY OF MAITLAND

By: [Signature]
City Manager

Complete the following as appropriate

Entity Name: CASTLE COMPANY, INC. (Seal)
Authorized Signature: Maureen A. Castle Name & Title(Print): MAUREEN A. CASTLE PRESIDENT
*Signature: Name & Title(Print):

*In the event of a Partnership both signature and printed name of 2 partners must be affixed.

Organized and existing under the laws of the State of and authorized to do business in the State of Florida, pursuant to the laws of the State of Florida.

SECTION III: SPECIFICATIONS

1.0 ROTATION LIST:

The parties acknowledge that the City may select a number of contractors as suitable providers of Concrete Services and will enter into similar contracts with each contractor selected. The City will purchase services from each contractor selected in a rotation order to be determined.

For each project, the City will submit a Work Order and schedule of completion to the Contractor in the first position on the Rotation List. That Contractor shall give notice of its acceptance of the project within 24 hours of receipt of the Work Order (if such time falls on a weekend or legal holiday, by noon of the next business day) or shall be deemed to decline the project. If a Contractor declines a project, the Work Order shall be offered to the next Contractor on the Rotation List. This process shall continue until a Contractor accepts the terms of the Work Order. Once a Contractor accepts or declines the terms of the Work Order, that Contractor will be placed in the last position on the Rotation List.

1.1 PROJECT RESPONSE TIME:

Contractors shall commence work, once Contractor has accepted Work order and schedule, in such time as to meet the completion schedule but not more than seven (7) calendar days from acceptance of project unless otherwise notified by the City. If Contractor does not meet scheduled completion date, the City reserves the right to proceed to the next contractor immediately. The Contractor completing the work would remain on the rotation list in his original position.

1.2 UNIT PRICES:

Contractors entering into this contract shall agree that the unit prices shown are firm for one year. Unit pricing will be subject to negotiation for renewal years.

1.3 TERM OF AGREEMENT:

The term of this Agreement shall be a continuing contract for a period of one (1) year with four (4) annual renewal options. Each year, for a total period of five (5) years, the City will review and evaluate this Agreement and decide to either continue or terminate same, provided, however, that either party hereto may at any time terminate its obligations under the Agreement by delivering written notice to the other party.

1.4 APPLICATION FOR PAYMENT:

Application of payment will be submitted using the AIA Form.

1.5 GENERAL:

The work specified in this Article consists of the construction of curb, curb and gutter, or sidewalks/driveways of Portland Cement concrete. Such work shall be constructed in accordance with this Manual and in conformity with lines, grades, dimensions, and notes provided by the City. Should the Contractor so elect, he may use a curb machine. All concrete shall be finished per FDOT standards. Sidewalks/driveways shall have a minimum of one-

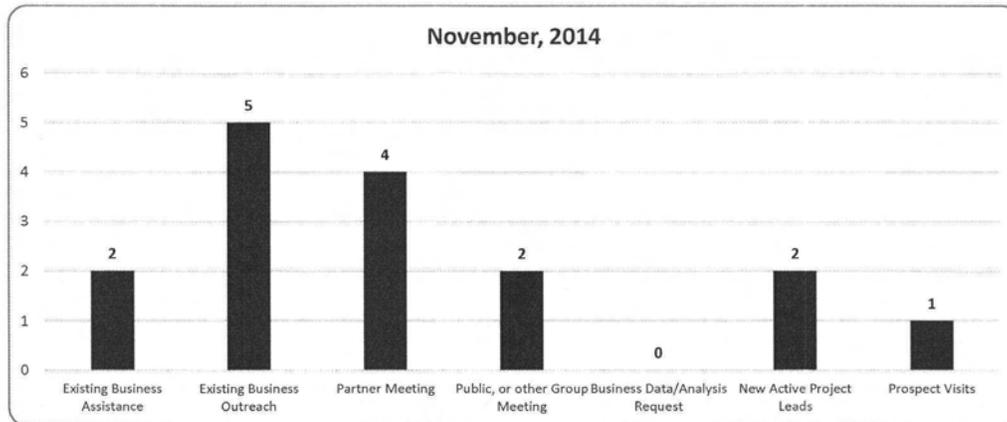
Concrete Demolition/Removal and Replacement				
Type	Description	Quantity	Unit Price per Ln Ft	
Curbs	FDOT Type "F"	200 LF or Less	21.33	
	FDOT Type "F"	Over 200 LF	21.33	
	FDOT Type "D"	200 LF or Less	17.62	
	FDOT Type "D"	Over 200 LF	17.62	
	Miami Curb (24" Wide)	200 LF or Less	21.33	
	Miami Curb (24" Wide)	Over 200 LF	21.33	
	Header (Flush 6"x12")	200 LF or Less	12.82	
	Header (Flush 6"x12")	Over 200 LF	12.82	
	Minimum Charge		900.00	
			Unit Price per Sq Yd	
	Flatwork	4" Sidewalks	50 SY or Less	40.77
		4" Sidewalks	Over 50 SY	39.60
6" Sidewalks/Driveways		50 SY or Less	47.81	
6" Sidewalks/Driveways		Over 50 SY	46.71	
Minimum Charge			800.00	
		Unit Price per Each		
Inlet Tops	FDOT Type I & II	Each	1,500.00	
	FDOT Type III & IV	Each	1,500.00	
	FDOT Type V & VI	Each	1,500.00	
	Minimum Charge		1,500.00	

Miscellaneous Services			
Type	Description	Quantity	Unit Price
Misc.	Root Cutting & Disposal	Per Hour	50.00
	Rough Grading	Per Hour	85.00

Activity Summary

City of Lake Mary, Economic Development Activity Summary November, 2014	
Activity Code	Explanation
Existing Business Assistance	Existing business assistance with problem, and follow-up
Existing Business Outreach	Existing business outreach meeting or interview
Partner Meeting	Meeting with Economic Development partners
Public, or other Group Meeting	Public Meetings, or other group meeting
Business Data/Analysis Request	Data and analysis request processed
New Active Project Leads	Meetings associated with new projects that develop into follow-up action or incentive
Prospect Visits	Meeting with business potentially interested in relocating or expanding in Lake Mary

Activity Count	November, 2014
Existing Business Assistance	2
Existing Business Outreach	5
Partner Meeting	4
Public, or other Group Meeting	2
Business Data/Analysis Request	0
New Active Project Leads	2
Prospect Visits	1
Total Count	16



Milestones:

Substantial business retention efforts geared toward keeping existing companies here. Company of national recognition will relocate its headquarters into Lake Mary. Work to finalize paperwork and work on real estate for new location, in leased space near I-4. Began preliminary work for an economic development assessment study geared toward Rinehart Road. Next steps include coordination with potential partners.



The diagram to the left shows a typical pattern associated with workflow from a local (city) economic development office. Note concentration on existing businesses.

City of Lake Mary -
Economic Development Activity Report

Activity Detail

**City of Lake Mary, Economic Development Activity Log
November, 2014**

Name	Date	Activity Code	Explanation
Tom	11/4/14	Partner Meeting	Preparation meeting for Leadership Seminole Economic Development Day.
Tom	11/7/14	Public, or other Group Meeting	Presentation to Leadership Seminole class regarding economic development and desired economic development attributes for a community.
Tom	11/6/14	Public, or other Group Meeting	Attended the Chamber's Seminole Session Mayor's Update.
Tom	11/13/14	Partner Meeting	Participated in the Metro Orlando EDC Quarterly Update held at 400 Town Park. Focus on economic development project in greater Lake Mary area (e.g., Verizon, Deloitte, Mitsubishi-Hitachi).
Tom	11/14/14	Partner Meeting	Meeting with SSC regarding new B.S. degree in Health Sciences. Provided the President with a letter of support for the new Bachelor's degree based on its economic development impact.
Tom	11/14/14	Existing Business Assistance	Meeting with director of local company to discuss future growth plans.
Tom	11/14/14	New Active Project Leads	Meeting with an existing firm at their facility in Lake Mary that is poised to grow over the next three years. Coordinated the meeting with economic development partners and discussed incentives for expanding firms.
Tom	11/18/14	Prospect Visits	Visit to Canvs facility located in downtown Orlando for a tour and understanding of shared workspace environments.
Tom	11/19/14	New Active Project Leads	Follow up to discussion on developing a business development center in downtown Lake Mary.
Tom	11/21/14	Partner Meeting	Coordinated a lunch meeting with City Economic Development Partners to discuss projects and workflow. Also discussed the potential for a marketing message highlighting the seven Cities in Seminole County.
Tom	11/24/14	Existing Business Assistance	Follow up meeting with Deloitte to discuss the status of its new facility, hiring, and education goals.



CITY MANAGER'S REPORT

DATE: December 18, 2014
TO: Mayor and City Commission
FROM: Bryan Nipe, Parks and Recreation Director
VIA: Jackie Sova, City Manager
SUBJECT: Parks and Recreation Update for November 2014

Community Center

- | | |
|----------|--|
| Rentals | <ul style="list-style-type: none">• 142 private rentals booked since opening May 1st - includes weddings, wedding rehearsals, birthday parties and baby showers.• 99 completed rentals to date. |
| Programs | <ul style="list-style-type: none">• Zumba: 7 classes per week, in both mornings and evenings.<ul style="list-style-type: none">○ Averaging between 10-15 people per morning class.○ Around 20 people for evening classes.• Yoga: Mondays at 11:00am and Thursdays at 7:30pm.<ul style="list-style-type: none">○ Averaging between 3-5 people per class.• Tri-Balance Martial Arts: Classes held every Monday & Thursday 5:30pm-6:30pm.<ul style="list-style-type: none">○ Averaging between 10-12 participants per class. |

Sports Complex – Fields Closed During December for Maintenance

- | | |
|---------------|--|
| Field Rentals | <ul style="list-style-type: none">• Soccer Rentals<ul style="list-style-type: none">○ November 2014 = 51○ November 2013 = 61 |
| Programs | <ul style="list-style-type: none">• Adult Softball – Monday (men's) & Wednesday (co-ed)<ul style="list-style-type: none">○ Wednesday night Co-ed league concluded on 11/12/14.○ Monday night Men's league concluded on 11/24/14.• Adult Kickball – Fridays (co-ed)<ul style="list-style-type: none">○ Season concluded on Friday 11/21/14. |
| Skate Park | <ul style="list-style-type: none">• November 2014 - 127 park users (13 new users)• November 2013 - 97 park users (24 new users) |

Farmers Market

- Vendor Count
 - November 2014 = 117
 - November 2013 = 124
- Attendance Estimate (new metric this year)
 - November weekly average = 141.20
 - November total = 706

Event Center

- Total Events
 - November 2014 = 31 Total Events
 - November 2013 = 28 Total Events

Tennis Center

- Memberships = 154 (152 in 2013)

Community Events

- Holiday in the Park December 5th – New audio visual synchronized system along with a newly planted Christmas tree was a great hit! Much thanks to Santa and Mrs. Claus for being there for the kids. Program will be set to play every hour when the lights come on until midnight. Great job to our staff for working hard to make this incredible event a success.
- Quilting and Fabric Art exhibit at the Museum beginning January 11, 2015.
 - Visit the museum to see our beautiful collection of handmade quilts and fabric art pieces dating from the end of the 1800's to the present. These include local pieces of historic significance and other items of memorabilia.
- The Elder Affairs Shred-A-Thon will be held in the Digital Risk parking lot off of Wallace Court on January 31, 2015.
- WineART Wednesdays – January 7, 2015.

Senior Center

- All class schedules and descriptions can be found on the following web page: <http://www.lakemaryfl.com/lake-mary-senior-center/news/calendar-december-2014>
(407) 585-1466
- Seniors in our community are encouraged to check out the Aging Tree for opportunities to take a ride on SunRail from the Lake Mary Station for lunch in Winter Park. <http://www.agingtree.com/>
(386) 774-2446

MEMO

TO: Bryan Nipe, Director of Parks & Recreation

FROM: Sean Cabrera, Recreation Specialist

DATE: December 8, 2014



PARKS AND RECREATION MONTHLY ACTIVITY REPORT FOR THE MONTH OF: November 2014

EVENTS CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
non-revenue uses	1	8	2	21
rentals	31	28	57	54
revenue	\$ 51,175.95	\$ 53,192.78	\$ 100,787.08	\$ 97,258.36
expenses	\$ 26,928.96	\$ 33,869.05	\$ 75,096.32	\$ 67,604.21

SENIOR CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
classes	100	96	243	223
individual participants	1,751	1,707	4,273	3,866
revenue	\$ 308.96	\$ 2,108.75	\$ 1,798.64	\$ 3,250.95
expenses	\$ 6,732.09	\$ 9,905.88	\$ 14,030.12	\$ 16,202.11

COMMUNITY CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
classes	50	-	109	-
non-revenue uses	10	-	18	-
rentals	23	-	42	-
rental revenue	\$ 8,132.10	-	\$ 14,673.20	-
expenses	\$ 5,854.47	-	\$ 21,866.34	-

TENNIS CENTER	Current Month	This Month Last YR	Current YTD	Previous YTD
memberships	154	152		
revenue	\$ 1,547.35	\$ 1,589.00	\$ 1,547.35	\$ 1,589.00
expenses	\$ 2,986.48	\$ 5,795.89	\$ 5,737.93	\$ 8,661.49

OTHER REVENUES	Current Month	This Month Last YR	Current YTD	Previous YTD
Farmers Market	\$ 1,700.02	\$ 2,633.02	\$ 3,301.90	\$ 4,640.10
Skate Park	\$ 263.19	\$ 254.70	\$ 761.44	\$ 627.32
Splash Park	-	-	\$ 239.62	\$ 462.27
Park Rentals	\$ 249.06	\$ 50.00	\$ 324.06	\$ 100.00
Sports Complex	\$ 776.50	\$ 1,413.64	\$ 8,187.25	\$ 3,492.43
Leagues	-	\$ 325.00	\$ 400.00	\$ 650.00
Concession (Trailhead & Sports Comp.)	\$ 753.91	\$ 210.28	\$ 753.91	\$ 210.28
Summer Camp	-	-	\$ -	-
TOTAL OTHER REVENUES	\$ 3,742.68	\$ 4,886.64	\$ 13,968.18	\$ 10,182.40

FACILITIES MAINTENANCE
MONTHLY REPORT



WORK ORDER EXPENSES

TYPE	Nov-14	YTD	Nov-13	YTD	Nov-14	YTD	Nov-13	YTD
LABOR	41%	102%	16%	64%	\$ 4,748.55	\$ 12,100.03	\$ 3,669.58	\$ 12,950.95
MATERIALS	22%	61%	20%	31%	\$ 2,502.94	\$ 7,197.60	\$ 2,777.29	\$ 7,562.41
CONTRACTOR	37%	37%	64%	5%	\$ 4,218.73	\$ 4,218.73	\$ 7,575.00	\$ 27,167.97
TOTALS	100%	200%	100%	100%	\$ 11,470.22	\$ 23,516.36	\$ 14,021.87	\$ 47,681.33

WORK ORDERS BY BUILDING

FACILITY	Nov-14	YTD	Nov-13	YTD
CITY HALL	10	24	14	24
COMMUNITY CENTER	3	5	0	0
EVENTS CENTER	3	6	8	18
EMPLOYEE HEALTH CLINIC	0	0	0	1
FLEET	3	4	2	3
FRANK EVANS MUSEUM	0	0	2	4
LIBERTY PARK	0	0	0	0
MUNICIPAL COMPLEX	3	8	6	16
PARKS BUILDING	0	1	4	7
POLICE DEPARTMENT	5	12	8	12
PUBLIC WORKS BUILDING	2	5	7	8
SPORTS COMPLEX	3	10	4	6
STATION #33	4	4	4	4
STATION #37	4	4	1	1
TENNIS CENTER	7	11	5	10
TRAILHEAD PARK	0	4	2	2
WATER TREATMENT PLANT	1	2	2	4
TOTALS	48	100	69	120

WORK ORDERS BY CATEGORY

FACILITY	Nov-14	YTD	Nov-13	YTD
APPLIANCES	1	5	1	4
DOORS - INT, EXT, & HARDWARE	2	4	0	2
ELECTRICAL	22	51	21	41
FIRE ALARM SYSTEMS	0	0	3	3
FIRE SPRINKLER SYSTEMS	0	0	0	0
HVAC	0	5	1	3
JANITORIAL	1	1	3	9
MISCELLANEOUS	5	13	3	18
PAINT - INTERIOR & EXTERIOR	1	2	0	0
PEST CONTROL	1	1	2	2
PLUMBING	3	5	8	11
PREVENTATIVE MAINTENANCE	10	10	27	27
SECURITY SYSTEMS	2	3	0	0
SEPTIC TANKS	0	0	0	0
VENDING	0	0	0	0
TOTALS	48	100	69	120



CITY MANAGER'S REPORT

Date: December 18, 2014
TO: City Commission
FROM: Gary Schindler, City Planner
THRU: John Omana, Community Development Director
VIA: Jackie Sova, City Manager
RE: November 2014 Planning and Development Activity

FY2014-2015 WORKLOAD DATA

	FY2014		FY2015	
	NOV	Total YTD	NOV	Total YTD
Land Use Amendments	0	0	0	0
Rezoning	0	3	0	0
Conditional Use	1	1	0	0
Subdivisions/Plat	1	1	0	1
Site Plans	0	1	0	1
Variances	0	0	0	0
Vacates	0	0	0	0
Annexations	0	0	0	0
DRI Development Agreement & Amendments	0	0	0	0
PUD Development Agreement & Amendments	0	0	0	0
Development Agreements, New	0	0	0	1
DRC Reviews	2	3	1	2
Home Occupation Review	3	10	3	11
Business License Review	24	63	30	91
Arbor Permits (non-development related)	14	31	8	22
Zoning Verification Letters	1	2	0	1
Site Permits Issued	1	1	1	2
Building Permits Review	33	65	40	79
Number of Pages Scanned	0	0	0	0

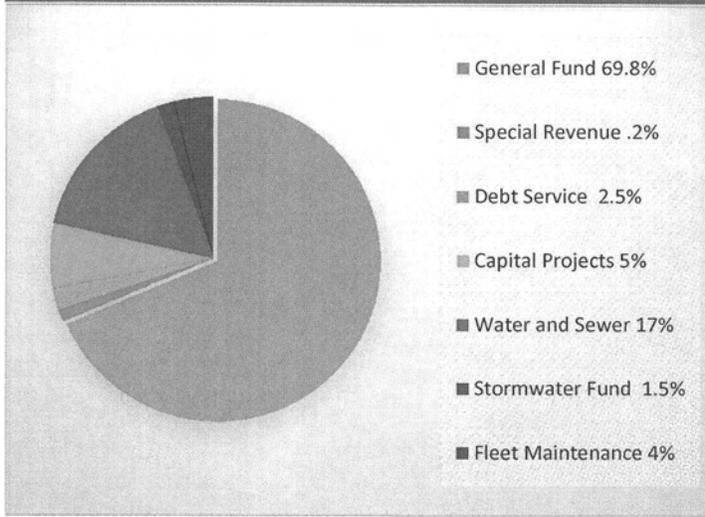
Significant Meetings & Issues:

- November 4 – Mtg with representative of TV 45 regarding signage; BPAC Strategic Plan Review Mtg**
- November 5 – FASTSIGNS SunRail Sign Mtg**
- November 6 - MetroPlan Metropolitan Advisory Committee Mtg; School Board Planning Technical Advisory/Public Schools Facility Planning Committee Workshop**
- November 7 – Leadership Seminole; Premier Association Management Pre-con Mtg**
- November 12 – Annexation Policy Mtg; Station House Apts Phasing Mtg**
- November 13 - National Pain Clinic Pre-con Mtg**
- November 18 – Mtg at CANVS regarding economic development**
- November 19 – Mtg with manager to discuss arbor violations at hotel in North Point**
- November 20 – Central Parc Heathrow Phase 3 DRC Mtg**
- November 25 – Lake Emma Townhomes Mtg**

City of Lake Mary Budget Snapshot as of November 30, 2014

(16.67% of fiscal year elapsed)

Fiscal Year 2014 - 2015 Adopted Budget



General Fund Revenues

Revenues	Budget	Year-to-Date	%
Ad Valorem Taxes	\$ 6,327,960	\$ 2,281,564	36.1%
Franchise & Utility Taxes	6,077,242	556,780	9.2%
Business Tax Receipts	118,110	109,700	92.9%
Permits	833,645	238,911	28.7%
Fines & Forfeitures	72,074	11,846	16.4%
Intergovernmental	1,577,791	149,554	9.5%
Charges for Services	1,408,350	241,818	17.2%
Investment Income/Other	212,000	31,610	14.9%
Operating Transfers In	1,015,000	169,167	16.7%
Total Revenues	\$ 17,642,172	\$ 3,790,950	21.5%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
City Commission	\$ 96,882	\$ 16,496	17.0%
City Manager	634,437	86,789	13.7%
City Attorney	95,000	5,577	5.9%
City Clerk	233,155	32,904	14.1%
General Government	1,098,953	41,670	3.8%
Risk Management	16,000	10,953	68.5%
Finance	514,731	72,507	14.1%
Information Systems	305,894	30,198	9.9%
Community Development	622,775	91,595	14.7%
Building	499,153	68,002	13.6%
Facilities Maintenance	390,739	45,236	11.6%
Police Operations	5,118,507	793,247	15.5%
Fire Combat	4,629,920	662,627	14.3%
Fire Prevention	374,775	47,775	12.7%
Support Services	946,119	132,590	14.0%
PW Admin & Engineering	246,365	34,035	13.8%
Streets/Sidewalks	502,699	83,092	16.5%
Parks & Recreation	1,766,449	236,499	13.4%
Events Center	443,838	76,155	17.2%
Community Center	124,242	22,131	17.8%
Senior Center	103,697	14,295	13.8%
Tennis Center	50,181	5,738	11.4%
Transfers Out	1,537,708	256,285	16.7%
Total Expenditures	\$ 20,352,219	\$ 2,866,396	14.1%
<i>Fund Balance Forward</i>	14,138,405	14,138,405	100.0%
Current Fund Balance	\$ 11,428,358	\$ 15,062,959	131.8%

Debt Service Funds

Revenues	Budget	Year-to-Date	%
Transfers In	\$ 632,208	\$ 105,368	16.7%
Expenditures			
PIRRB Series 2007	\$ 291,807	\$ 286,159	98.1%
PIRRN Series 2012	\$ 331,773	\$ 287,332	86.6%

Special Revenue Funds

Revenues	Budget	Year-to-Date	%
Impact Fees	\$ 28,400	5,224	18.4%
Cemetery Sales	4,000	-	0.0%
Fines & Forfeitures	7,250	1,016	14.0%
Investment Income/Other	4,200	842	20.0%
Total	\$ 43,850	\$ 7,082	16.2%

Expenditures

	Budget	Year-to-Date	%
Training	\$ 23,000	\$ 12,352	53.7%
Operating & DARE	13,000	-	0.0%
Contributions	13,500	-	0.0%
Capital	133,410	525	0.4%
Heritage Park	185,000	-	0.0%
Cemetery Operations	7,225	545	7.5%
Total	\$ 375,135	\$ 13,422	3.6%

<i>Fund Balance Forward</i>	721,287	721,287	100.0%
Current Fund Balance	\$ 390,002	\$ 714,947	183.3%

Capital Projects Fund

Revenues	Budget	Year-to-Date	%
Investment Income	\$ 1,000	\$ -	-
Grants	-	-	0.0%
Intergovernmental/Other	434,000	-	0.0%
Transfers In	755,000	125,833	16.7%
Total	\$ 1,190,000	\$ 125,833	10.6%

Expenditures

	Budget	Year-to-Date	%
Capital Projects	1,962,108	142,852	7.3%
Total	\$ 1,962,108	\$ 142,852	7.3%

<i>Fund Balance Forward</i>	1,176,112	1,176,112	100.0%
Current Fund Balance	\$ 404,004	\$ 1,159,093	286.9%

Water and Sewer Fund

Revenues	Budget	Year-to-Date	%
Water Sales	\$ 2,000,000	\$ 289,709	14.5%
Sewer Revenue	1,870,000	280,486	15.0%
Reclaimed Water	205,000	30,103	14.7%
Water Impact Fees	50,000	886	1.8%
Sewer Impact Fees	10,000	3,458	34.6%
Investment Income/Other	135,500	28,751	21.2%
Total	\$ 4,270,500	\$ 633,393	14.8%

Expenditures

	Budget	Year-to-Date	%
Operating Expenses	1,612,648	218,194	13.5%
Capital Projects	703,000	28,311	4.0%
Wholesale swr/reclaimed	1,333,000	120,301	9.0%
Transfers Out	1,039,500	173,250	16.7%
Total	\$ 4,688,148	\$ 540,056	11.5%

<i>Beg Unrestrict Net Assets</i>	14,683,952	14,683,952	100.0%
Available Net Assets	\$ 14,266,304	\$ 14,777,289	103.6%

Stormwater Utility Fund

Revenues	Budget	Year-to-Date	%
Stormwater Fees	\$ 385,924	\$ 56,769	14.7%
Interest/Other	3,000	486	16.2%
Total	\$ 388,924	\$ 57,255	14.7%

Expenditures

	Budget	Year-to-Date	%
Operating Expenses	332,183	24,650	7.4%
Capital Projects	190,000	1,122	0.6%
Total	\$ 522,183	\$ 25,772	4.9%

<i>Unrestricted Net Assets</i>	268,592	268,592	100.0%
Available Net Assets	\$ 135,333	\$ 300,075	221.7%

Fleet Maintenance Internal Service Fund

Revenues	Budget	Year-to-Date	%
Fleet Transfers & Income	\$ 1,090,103	\$ 138,313	12.7%
Expenditures			
Operating Costs	\$ 282,006	\$ 36,218	12.8%
Vehicle Purchases	\$ 888,500	\$ -	0.0%

City of Lake Mary, Florida
General Fund Revenues
As of November 30, 2014

Account Code	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Y-T-D	2015 Budget	2015 Y-T-D	% FYTD
	Millage Rate	3.6355	3.6355	3.6355	3.5895	3.5895	3.5895	3.5895	
311-10	Ad valorem tax	\$ 6,470,685	6,072,711	6,029,358	6,083,271	6,146,678	6,327,960	2,281,564	0.360553
	Franchise & Utility:								
313-10	Duke Energy - Franchise	1,283,358	1,224,950	1,128,047	1,150,078	1,146,509	1,134,190	100,365	0.08849
313-11	FP&L - Franchise	586,291	545,433	535,600	525,181	591,267	568,537	59,442	0.104553
313-40	Propane - Franchise	7,090	10,010	5,864	8,240	8,367	8,585	-	
313-70	Solid Waste - Franchise	402,902	419,745	428,368	428,033	441,060	442,491	66,929	15.13%
	Total Franchise	2,279,641	2,200,138	2,097,879	2,111,532	2,187,203	2,153,803	226,736	10.53%
314-10	Duke Energy - Utility	1,348,464	1,249,357	1,288,610	1,273,877	1,310,120	1,297,751	113,670	0.08759
314-11	FP&L - Utility	607,667	601,224	648,297	618,847	729,688	717,878	68,218	0.095027
314-20	Telecommunications	2,025,484	2,011,704	2,093,587	2,030,020	1,746,328	1,857,389	144,051	0.077556
314-80	Propane Gas - Utility	45,535	47,512	40,838	37,994	52,307	50,421	4,105	0.081414
	Total Utility	4,027,150	3,909,797	4,071,332	3,960,738	3,838,443	3,923,439	330,044	8.41%
	Total Franchise & Utility	6,306,791	6,109,935	6,169,211	6,072,270	6,025,646	6,077,242	556,780	9.16%
	Licenses and Permits:								
321-60	Business Tax Receipts	119,026	115,373	118,964	119,500	117,319	118,110	109,700	92.88%
322-10	Building Permits	501,449	851,192	1,543,828	915,000	864,079	720,524	216,475	30.04%
322-20	Electrical Permits	31,702	63,819	45,976	37,017	77,580	48,118	13,565	28.19%
322-30	Plumbing Permits	12,861	43,687	30,639	20,069	28,629	33,687	2,885	8.56%
322-40	Mechanical Permits	23,054	25,243	32,685	25,491	50,765	31,316	5,986	19.11%
	Total Licenses & Permits	688,092	1,099,314	1,772,092	1,117,077	1,138,372	951,755	348,611	36.63%
	Fines & Forfeitures:								
351-10	Court Fines	66,172	59,132	69,858	51,083	71,304	56,474	5,204	9.21%
351-30	False Alarm Fees	1,850	4,225	3,950	2,850	500	600	-	
351-50	Violation of Local Ordin.	12,901	7,810	33,586	15,000	47,851	15,000	6,642	44.28%
	Total Fines & Forfeitures	80,923	71,167	107,394	68,933	119,655	72,074	11,846	16.44%
	Intergovernmental:								
312-41	Local Option Gas Tax	204,746	224,965	249,978	241,466	250,577	258,107	21,578	8.36%
334-00	Grants	18,575	3,241	2,096	-	20,860	-	-	
335-12	State Rev. Share/Gas Tax	268,887	275,591	293,595	301,344	319,579	336,458	52,355	15.56%
335-14	Mobile Home License	35	108	114	80	71	60	-	
335-15	Alcoholic Beverage Lic.	20,566	9,829	5,572	13,000	20,052	12,000	-	
335-18	1/2 Cent Sales Tax	795,364	800,439	834,141	857,575	880,882	957,126	75,621	7.90%
	Firefighter Supplement	10,580	11,200	11,740	11,640	14,355	14,040	-	
	Total Intergovernmental	1,318,753	1,325,373	1,397,236	1,425,105	1,506,376	1,577,791	149,554	9.48%

City of Lake Mary, Florida
General Fund Revenues
As of November 30, 2014

Account Code	Description	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Y-T-D	2015 Budget	2015 Y-T-D	% FYTD
Charges for Services:									
341-80	County Business License	12,665	10,715	10,836	11,500	11,098	11,000	6,511	59.19%
341-21	Zoning Fees	25,615	21,798	22,074	19,000	20,334	17,000	1,600	9.41%
341-22	Site Plan Fees	6,400	3,200	10,200	8,000	12,849	8,000	1,600	20.00%
341-22	Developer Bonus	-	-	-	-	-	-	-	-
342-10	Police Services	71,190	63,085	57,744	53,000	50,067	45,000	9,527	21.17%
342-60	Rescue Transport Fees	657,144	609,044	597,065	495,000	513,365	590,000	91,605	15.53%
347-10	Community/Events Center Rent	499,973	513,448	489,532	500,000	533,740	520,000	100,787	19.38%
347-15	Community Center	-	-	-	15,000	21,147	50,000	14,673	29.35%
347-20	Summer Camp Fees	-	-	-	55,000	51,475	45,000	-	-
347-30	Farmers Market	36,838	31,379	29,719	31,000	23,107	25,000	3,302	13.21%
347-40	Skate Park Fees	16,296	8,819	4,221	4,000	3,198	4,000	761	19.03%
347-45	Splash Park Fees	23,504	24,274	22,811	25,000	25,760	24,000	240	1.00%
347-50	Park Rentals	675	630	1,082	850	783	850	324	38.12%
347-60	Sports Complex Rentals	24,658	27,330	29,288	27,500	30,620	30,000	8,187	27.29%
347-70	Softball Leagues	16,875	13,930	16,575	17,500	14,050	15,000	400	2.67%
347-80	Concession Revenues	5,444	679	2,435	1,800	7,326	7,500	754	10.05%
347-90	Tennis Center Revenues	52,204	50,231	40,729	24,000	23,364	16,000	1,547	9.67%
	Total Charges for Services	1,449,481	1,378,562	1,334,311	1,288,150	1,342,283	1,408,350	241,818	100.00%
Other:									
361-10	Interest	229,730	192,570	(1,038)	135,000	173,777	120,000	16,862	14.05%
363-10	Streetlighting	32,802	32,780	32,484	32,000	32,729	32,000	4,549	14.22%
364-00	Sale of Capital Assets	15815	51,917	388	-	701	-	-	-
369-00	Other Miscellaneous Rev.	113,923	160,060	126,900	120,000	151,663	60,000	10,199	17.00%
	Total Other Revenue	392,270	437,327	158,734	287,000	358,870	212,000	31,610	14.91%
Transfers In:									
381-00	Transfers from W&S	850,000	850,000	900,000	985,000	985,000	1,015,000	169,167	16.67%
381-00	Transfers from Cemetery FD	-	125,000	-	-	-	-	-	-
	Total Transfers In	850,000	125,000	900,000	985,000	985,000	1,015,000	169,167	16.67%
	Total General Fund Revenue	17,556,995	16,494,389	17,868,336	17,326,806	17,622,880	17,642,172	3,790,950	21.49%
	Carry-forward Fund Balance	15,145,583	15,066,183	16,369,093	15,527,056	17,541,260	14,138,405	14,138,405	100.00%
	Total Available	\$ 32,702,578	\$ 31,560,572	\$ 34,237,429	\$ 32,853,862	\$ 35,164,140	\$ 31,780,577	\$ 17,929,355	56.42%

FINANCE DEPARTMENT
MONTHLY REPORT
November 2014

Purchasing/AP Activity	Nov-14	FYTD	Nov-13	FYTD
Purchase Orders Encumbered	24	139	31	151
Bids/RFPs Processed	1	1	0	2
Express Purchase Orders Processed	14	32	8	21
Express P.O. - Average \$ Value	\$113		\$303	
Checks Issued to Vendors	208	504	243	437
P-Card Transactions	304	634	271	522
P-Card Average \$ Value	\$113		\$128	

Accounting/Payroll Activity				
Journal entries Prepared and Posted	42	95	37	75
Items Deposited	2,876	5,838	2,658	5,637
Deposited Items Returned	8	12	1	5
Credit/Debit Card transactions	476	1,009	413	831
Credit/Debit Card Sales	\$60,654	\$179,075	\$66,963	\$125,004
Employees Paid	376	938	565	943

Utilities Activity				
Utility Refund Checks	14	40	39	41
Utility Turn-offs for Non-payment	14	41	19	37
Door Hangers for Non-pay prepared	166	281	121	230
Delinquent Letters Mailed Out	366	696	328	677
Utility Service Complaints Handled	5	24	10	36
Garbage Service Complaints Handled	10	22	12	29
Existing Utility Accounts Closed	48	133	55	142
New Utility Accounts Opened	57	124	54	146
Utility Bank Draft Customers	1,144		1,072	
Electronic Utility Payments	1,061	2,187	1,045	2,154
Paperless Billing Customers	784		625	
Current Residential Water Customers	4,737		4,701	
Current Residential Sewer Customers	2,581		2,555	
Current Residential Garbage Customers	4,931		4,838	
Current Commercial Water Customers	455		446	
Current Commercial Sewer Customers	381		383	
Current Commercial Garbage Customers	243		238	

IT Activity				
Helpdesk tickets logged	94	216	89	217
Computer/Server/Network tickets	87	206	84	210
Cell Phone tickets	6	12	5	7
Helpdesk tickets resolved	93	218	89	219
Average resolution time (days)	1		1	
Intranet/Website Updates	6	12	10	22
Unique Website Visitors	14,352	32,979	13,637	29,806

Items of Interest During Reporting Period

Received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA for FY 2013.



Lake Mary Police Department

MONTHLY REPORT - NOVEMBER 2014

	FY 2015 NOV	FY 2015 YTD	FY 2014 NOV	FY 2014 YTD
Monthly Call Volume	4,630	9,072	5,069	10,535
Response Times (in minutes)				
Priority 1	2.17		3.32	
Priority 2	4.21		3.49	
Priority 3	7.02		7.1	

UCR Crimes

Murders	0	0	0	0
Sex Offenses, Forcible	0	0	0	0
Robbery	1	1	0	0
Assault/Battery	3	10	5	10
Burglary	5	16	3	6
Theft, all other	20	32	15	30
Motor Vehicle Theft	0	1	0	0
Theft of Motor Vehicle Parts	1	2	1	2
Arson	0	0	0	0
D.U.I.	6	10	1	2

Total Arrests

Adults	30	68	23	46
Juveniles	4	8	6	12

Traffic Calls

Crashes	55	130	56	115
Criminal Citations	17	24	10	16
Citations- non criminal	276	478	328	579
Parking citations	7	12	5	19
K9 Deployments	6	20	7	13
Agency Assist; outside Jurisdiction	40	94	47	93

Alarms

Total	121	226	104	201
Business	78	136	67	127
Residential	43	90	37	74

Total Responses to City Ordinance Violations

53	69	42	69
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Lake Mary Police Department

IMPORTANT EVENTS

Patrol Division

The Honor Guard and members of Patrol served at Chief Craig Haun's funeral.

SWAT members competed in the International SWAT Roundup.

All patrol officers participated in the Click It Or Ticket Program.

Three new officers have begun Field Training. Lake Mary Life conducted interviews with them, possibly to be published in the January 2015 magazine, discussing their expectations and what they hope to bring to LMPD.

Criminal Investigations Division

Two subjects were located and arrested on a larceny case. Three arrests were made on multiple residential burglaries in the City of Lake Mary.

Detective Umana received an "On The Spot" award for aiding a victim of Elder Neglect.

10 cases were routed to the Economic Crimes Task Force, now actively pursuing 22 cases.

Detectives Crutcher and Hernandez attended a week long Homicide Investigator's Conference and provided patrol assistance for the Rapid Deployment Force pending the Ferguson, Missouri Grand Jury announcement.

Sgt. Joseph Gowen joined CID/CRD as the new Training Sergeant.

Community Relations Division

Assisted with LMFD's Open House, providing fingerprinting for children/families.

Provided a tour and safety session to Cub Scout Pack and their families.

Conducted a Preliminary Security Assessment Meeting and Evaluation for Markham Presbyterian Church.

Addressed resident's safety concerns, discussed creating Neighborhood Watch at Crystal Ridge Subdivision HOA Meeting.

Provided a residential security assessment for a citizen who has been the victim of multiple residential burglaries over the past few years.

Held a very successful inaugural Dine for the Dogs K-9 Fundraiser with Longwood P.D.

Participated in the Veteran's Day Assembly at Lake Mary Prep.

Conducted a Holiday Safety Presentation for over 50 Duke Energy Employees; they were very grateful for the location specific information that was shared.

Conducted Safety Training with Centennial Bank employees, covering alarm procedures, robbery prevention, safety procedures and investigative training.

Turkeys for Seniors - Assisted SIG with distributing over 260 meals to low income seniors.

Thanks to Longhorn Steakhouse and the Rotary Club for providing the warm meals!

**CITY CLERK'S OFFICE MONTHLY REPORT
NOVEMBER 2014**

	FY 2015		FY 2014	
	NOV. 14	YTD	OCT. 13	YTD
MINUTES PREPARED (SETS)	2	4	1	3
ORDINANCES CREATED	0	0	0	0
ORDINANCES PREPARED	1	1	0	1
RESOLUTIONS CREATED	0	0	0	0
RESOLUTIONS PREPARED	0	0	0	30
PROCLAMATIONS PREPARED	0	2	0	1
PUBLIC HEARING NOTICES PUBLISHED	1	3	0	1
OCCUPATIONAL LICENSES				
NEW	29	85	21	65
RENEWALS	38	251	52	167
TRANSFERS	7	16	6	10
REVENUE GENERATED	\$3,630.00	\$16,170.50	\$5,037.00	\$14,128.00
CITY ELECTIONS HELD	0	0	0	0
DOCUMENTS RECORDED	4	8	1	5
RECORDS DESTROYED (CUBIC FEET)	0	0	0	0



City of Lake Mary
Fire Department
911 Wallace Court-Lake Mary, Florida 32746



Monthly Report

November 2014

Administration and Emergency Operations

We responded to 329 emergency alarms, had 150 transports, and logged over 906.5 hours of training during the month of November.

Emergency Operations personnel had an additional 88 public contacts for sharps boxes, blood pressures, child car seat installations, public relations, etc.

EMS and officer skills assessments are ready to be issued and will occur during the month of December 2014.

The honor guard was given their first deployment honoring Chief Haun's service. Their performance was exemplary.

Fire Prevention

Fire inspectors conducted 102 combined inspections and 47 plan reviews.

Activities included - hosting FD Open House and Poster Contest ceremony, conducting side by side sprinkler burn demonstration, many site visits for construction related issues and assisting with Chief Haun's funeral arrangements.

Attended First Step, DRC, Pre-Con, Station House TCO Sequence and many funeral planning meetings.

Conducted one interview for vacant Fire Inspector position.

Coordinated/hosted Jr. Firefighter for A Day with poster contest winners.

Conducted (8) 911 checks

Public Education Events –

Lake Mary Open House – games, poster ceremony, safety booths, safety demonstrations, etc.

Station Tour (1) – community group

Lake Mary Car Wash – static display

1101 Greenwood – fire drill

Holy Cross – fire extinguisher training

1025, 1035, 1064 Greenwood – fire drills



CITY MANAGER'S REPORT

DATE: December 2, 2014

TO: Mayor and City Commission

FROM: Bobbie Jo Keel, Permitting/Zoning Coordinator

THRU: John Omana, Community Development Director

VIA: Jackie Sova, City Manager

SUBJECT: November Monthly Report

BUILDING PERMITS ISSUED					BUILDING PERMIT VALUATIONS			
ACTIVITY - PERMIT TYPE	Nov-14	YTD	Nov-13	YTD	Nov-14	YTD	Nov-13	YTD
COMMERCIAL - NEW	0	1	0	2	\$ -	\$ 1,032,000	\$ -	\$ 624,599
COMMERCIAL - ALTERATION	12	25	10	29	\$ 352,782	\$ 8,017,698	\$ 665,885	\$ 2,933,307
RESIDENTIAL - NEW	10	10	0	2	\$ 2,415,214	\$ 2,415,214	\$ -	\$ 340,598
RESIDENTIAL - ALTERATION	14	30	12	19	\$ 104,669	\$ 250,007	\$ 95,078	\$ 115,990
ELECTRICAL - NEW/ALTERATION	20	55	19	50	\$ 133,770	\$ 1,040,538	\$ 1,260,991	\$ 2,073,184
ELECTRICAL - TEMP/PREPOWER	16	17	4	14	\$ 3,460	\$ 3,560	\$ 350	\$ 1,700
MECHANICAL - NEW/ALTERATION	17	45	27	51	\$ 230,979	\$ 749,862	\$ 346,716	\$ 615,563
PLUMBING - NEW/ALTERATION	12	31	14	31	\$ 64,989	\$ 170,429	\$ 775,719	\$ 926,706
ROOFING - TILE, METAL & FLAT	0	8	4	23	\$ -	\$ 55,391	\$ 759,710	\$ 989,169
RE-ROOFING	31	56	12	32	\$ 339,989	\$ 1,505,359	\$ 203,855	\$ 405,848
SWIMMING POOL	2	4	1	4	\$ 56,000.00	\$ 151,300.00	\$ 39,981	\$ 153,826.00
SCREEN ENCLOSURE	1	3	3	4	\$ 6,095	\$ 20,547	\$ 22,613	\$ 29,113
FENCE	6	17	5	10	\$ 10,778	\$ 31,064	\$ 12,309	\$ 26,773
SIGN	1	8	2	7	\$ 8,665	\$ 26,320	\$ 265	\$ 16,964
FOUNDATION ONLY	0	0	0	0	\$ -	\$ -	\$ -	\$ -
DEMOLITION	1	1	0	0	\$ 10,000	\$ 10,000	\$ -	\$ -
TOTALS	143	311	113	278	\$ 3,737,390	\$ 15,479,289	\$ 4,183,472	\$ 9,253,340

BUILDING INSPECTIONS PERFORMED				
TYPE	Nov-14	YTD	Nov-13	YTD
BUILDING	200	434	257	601
ELECTRICAL	86	158	96	199
MECHANICAL	28	74	64	152
PLUMBING	39	86	53	97
TOTALS	353	752	470	1049

MAJOR PROJECTS

1. Fountain Parke
2. Station House
3. Central Parc
4. My Neighborhood Storage

First Step Meetings

N/A

Human Resources

November 2014 Report

Employment	11/14	YTD	11/13	YTD
Applications received/acknowledged	61	142	11	13
New Hire Orientations	7	8	1	1
Resignations/Terminations	2	4	2	2
Current Vacancies (FT/PT Employment Opportunities)	7	14	1	2
Positions filled in house	1	1	3	4
Positions filled outside	7	8	1	1
Surveys Conducted/Completed	7	13	4	7
Employee Evaluations	22	31	22	35
Employee Verifications	5	10	2	8
Personnel Actions Initiated	15	62	20	59
Grievances Filed	1	2	0	1
Employee Insurance Assistance	7	8	4	8
Current Full Time Employees	176		176	
Current Part Time Employees	16		16	
Special Projects				
Benefit Fair prep				
Salary Survey				
Insurance				
	11/14	YTD	11/13	YTD
On the Job Injuries - Medical Attention Required	0	0	1	3
On the Job Injuries - No Medical Attention Required	0	0	0	0
City Vehicle Accidents Reported - Under \$500	0	1	1	3
City Vehicle Accidents Reported - Over \$500	2	2	0	0
Loss/Damage Reports - Under \$500	1	1	0	2
Loss/Damage Reports - Over \$500	1	1	0	0
Damage to City Property by Others - Under \$500	0	0	0	0
Damage to City Property by Others - Over \$500	0	0	0	0
Liability/Claimant Incident Reports - Under \$500	0	0	0	1
Liability/Claimant Incident Reports - Over \$500	0	0	1	2
Special Hearings/Mediations	0	0	0	0

PUBLIC WORKS UPDATE

November 2014

Streets/Sidewalks – 432

1. Station House area parking, utility and road improvements substantial completion August 13th. Final Completion dependent upon Station House schedule (January).
2. Design of parking lot for Community Building complete, bid in January.
3. Rinehart Trail resurfacing complete.
4. Emma Oaks Trail sidewalk waiting on Duke transmission pole replacements.
5. Street pavement condition survey began in November.

Water Treatment – 434

12-month average daily water demand 2.96 million gallons (2% less than previous 12 months). CUP allowance 4.94 MGD. 12-month maximum day demand 5.46, plant capacity 9.99 MGD.

Water Distribution/Wastewater Collection – 435

1. Public Works Equipment Canopy bid date December 23rd.
2. Meter Change-out Program – ongoing.
3. Continuing decommission of galvanized water mains downtown.
4. Lift station pump maintenance program – all stations have been repaired/modified; we are experiencing a 25% reduction in electric use over 2011.
5. Lake Mary Blvd/TOD sewer design being revised to add sidewalk and turn lane on Palmetto Ave, 90% design completed.

	Nov-14	FYTD	Nov-13	FYTD
Work Orders Completed	20	63	24	51
Sidewalks Repaired (Feet)	120	240	280	320
Street Signs Installed	11	21	11	22
Streets Paved (Miles)	0	0.00	0	3
Paved Streets Maintained (Asphalt - Tons)	2.50	5.00	2.50	6
Millions Gallons Treated	91	191	88	191
New Water Meters Installed	0	2	9	15
Waterlines Installed (Feet)	0	0	0	160
Waterline Breaks Repaired	14	41	25	50
Meters Exchanged	9	45	34	73
Turn-On/Turn-Off (Customer Request)	105	257	109	288
Turn-Offs/Non-Payment	14	41	19	37
Water System Dist. Valves Exercised	0	5	30	60
Vehicle Preventative Maint. Inspections	50	100	48	97
Vehicles/Equipment Serviced	84	192	73	158