

**APPLICATION FOR PLAN REVIEW**  
**CITY OF LAKE MARY, FLORIDA**  
**COMMUNITY DEVELOPMENT DEPARTMENT**

**APPLICANT INFORMATION: (One Application per Submittal)**

Applicant: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Ext. \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

**CONSULTANT INFORMATION:**

Engineer / Surveyor: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip : \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

**OWNER INFORMATION:**

Owner: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip : \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

## SITE INFORMATION

PARCEL ID#

Project Name:

Address/Location:

Current Zoning:  Total Parcel Area  acres Total Buildable Area  acres

*(Excluding wetlands, flood prone areas, lakes and existing rights of way.)*

Intended Use of Property:  FLU:

Source of water and sewer:

*(Name of utility company or onsite well or septic)*

## SUBDIVISION Plan Submittal (ONLY): (Mark Only One)

Preliminary Plan

Final Engineering Plans

Final Plat

Lot Split

Total number of proposed lots:

Vacate

### SITE Plan Submittal (ONLY):

<u>Building Area</u>	(Sq Feet)	<u>Paved Area</u>	(Sq. Ft.)	<u>Open Space</u> (In Sq. Ft.)
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Existing	<input type="text"/>	Existing	<input type="text"/>
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Proposed New Area	<input type="text"/>	Proposed	<input type="text"/>
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### Pervious Area (In Sq. Ft.)

Existing Gross Floor Area

Existing

Existing Gross Leasable Area

Proposed

Proposed Gross Floor Area

Proposed

Proposed Gross Floor Leasable Area

I understand that the application for plan review must include all required submittals as specified in Lake Mary Code of Ordinances. Submission of incomplete plans may create delays in review and plan approval. The review fee provides for two plan reviews. Additional reviews will require an additional fee.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

## FOR OFFICE USE ONLY

DATE IN: \_\_\_\_\_

PROJECT NO.: \_\_\_\_\_

PROJECT MANAGER: \_\_\_\_\_

## **SUBMITTAL REMINDERS**

*\*not an exhaustive list\**

Plan Review Applicants (subdivision and/or site plan), do you have the following additional required documents? (check circles to indicate what is provided):

- Traffic Study (cost for consultant review to be passed on to applicant)
- Environmental Study
- Stormwater Report

## **FEE SCHEDULE**

### **DEVELOPMENT PLANS**

Final Plat	\$650 (Plus City Attorney and City Consultant Review Fees)
Final Subdivision	\$675
Lot Split	\$250
Minor Site Plan	\$600
Preliminary Subdivision	\$1,100
Site Plan	\$1,750
Site Plan Revision	\$600

*Cost of display ads and recording fees will be passed along to the applicant*

IF YOU HAVE ANY QUESTIONS ABOUT THE ABOVE, PLEASE CONTACT STAFF AT (407) 585-1369  
OR (407) 585-1459.

PLEASE NOTE THAT ANY REQUIRED CONSULTANT REVIEW COSTS WILL BE PASSED ALONG TO  
THE APPLICANT FOR PAYMENT. COSTS VARY PER PROJECT. COORDINATE WITH YOUR PROJECT  
MANAGER FOR COST INFORMATION.